

Minutes

Cuyahoga County Board of Control

Monday, March 31, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)

Mellany Seay, Finance and Operations Administrator, Department of Public Works

(Alternate for Michael Dever)

Anitra Curry (Alternate for Paul Porter)

Levine Ross, County Council (Alternate for Meredith Turner, Ms. Turner entered the room at 11:17, Ms. Ross continued on as alternate)

Councilmember Michael Houser

Trevor McAleer, County Council (Alternate for Robert Schleper)

II. – REVIEW MINUTES – 3/24/2025

Leigh Tucker motioned to approve the minutes from the March 24, 2025, meeting; Mellany Seay seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-217

Department of Public Works,

- a) Submitting an RFP exemption, which will result in a payment to Bunzl Distribution Inc. dba R3 Reliable fka Joshen Paper and Packaging Co., Inc. in the amount not-to-exceed \$90,656.03 as final payment for janitorial, chemical, and paper supplies purchased between 11/9/2024 and 12/31/2024 under Contract No. 3165 and off contract through 2/28/2025.
- b) Recommending a payment on Purchase Order No. 25000523 to Bunzl Distribution Inc. dba R3 Reliable fka Joshen Paper and Packaging Co., Inc. in the amount not-to-exceed \$90,656.03 as final

payment for janitorial, chemical, and paper supplies purchased between 11/9/2024 and 12/31/2024 under Contract No. 3165 and off contract through 2/28/2025.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2025-217 was approved by unanimous vote.

BC2025-218

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$94,412.00 for a state contract purchase of various Meraki Wireless Access Points, (124) Catalyst Tri Band, (2) Dual Band, (2) Outdoor Access Points; (2) Dual-Band Sector Antennas, related accessories and licenses for use at various County facilities.
- b) Recommending an award on Purchase Order No. 25000795 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$94,412.00 for a state contract purchase of various Meraki Wireless Access Points, (124) Catalyst Tri Band, (2) Dual Band, (2) Outdoor Access Points; (2) Dual-Band Sector Antennas, related accessories and licenses for use at various County facilities.

Funding Source: Capital Improvement Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2025-218 was approved by unanimous vote.

BC2025-219

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Melissa Data Corporation in the amount not-to-exceed \$19,213.75 for the purchase of subscription services for various address verification software for a period of 1 year.
- b) Recommending an award on Purchase Order No. 25001211 to Melissa Data Corporation in the amount not-to-exceed \$19,213.75 for the purchase of subscription services for various address verification software for a period of 1 year.

Funding Source: Real Estate Assessment Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2025-219 was approved by unanimous vote.

BC2025-220

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$232,560.00 for a state contract purchase of (255) Meraki Catalyst Tri Band Wireless Access Points for various County facilities.
- b) Recommending an award on Purchase Order No. 25001231 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$232,560.00 for a state contract purchase of (255) Meraki Catalyst Tri Band Wireless Access Points for various County facilities.

Funding Source: Capital Improvement Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Houser seconded. Item BC2025-220 was approved by unanimous vote.

BC2025-221

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$207,977.00 for a state contract purchase of (924) various Cisco IP Phone models.
- b) Recommending an award on Purchase Order No. 25001232 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$207,977.00 for a state contract purchase of (924) various Cisco IP Phone models.

Funding Source: Capital Improvement Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2025-221 was approved by unanimous vote.

BC2025-222

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$15,960.00 for a state contract purchase of (10) HP Z2 G9 Workstations each to include 5 year HP Care Pack Extended Support and HP Absolute Data & Device Security Premium - Subscription Licenses and (20) monitors for the Sheriff's Department training room.
- b) Recommending an award on Purchase Order No. 25001235 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$15,960.00 for a state contract purchase of (10) HP Z2 G9 Workstations each to include 5 year HP Care Pack Extended Support and HP Absolute Data & Device Security Premium - Subscription Licenses and (20) monitors for the Sheriff's Department training room.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Houser seconded. Item BC2025-222 was approved by unanimous vote.

BC2025-223

Sheriff's Department, recommending an award and enter into Purchase Order No. 25001242 with Millennium Access Control Technology, Inc. in the amount not-to-exceed \$26,566.00 for a sole source purchase of (8) MPACS 200 frame and tray assemblies, (8) Custom Aluminum Spacers and (8) Paracentric Keys to be installed by the Department of Public Works for use in the County Jail.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Houser seconded. Item BC2025-223 was approved by unanimous vote.

BC2025-224

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. 3910 with The Begun Center for Violence Prevention Research and Education and the Center for Innovative Practices, in the Mandel School of Applied Social Science, Case Western Reserve University for evaluation services, implementation, training and technical assistance for various programs for the period 1/1/2024 – 12/31/2025 to incorporate an updated Budget, to replace the insurance requirements with updated insurance requirements, as outlined in Schedule A, effective upon signatures of all parties, and for additional funds in the amount not-to-exceed \$35,000.00.

Funding Source: Health and Human Services Levy Fund

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2025-224 was approved by unanimous vote.

BC2025-225

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award and enter into Contract No. 5109 with Board of Park Commissioners of the Cleveland Metropolitan Park District in the amount not-to-exceed \$14,220.20 for rental of space, audio/visual equipment, catering, and related services for the Invest in Children Annual Meeting at the Stillwater Place location, effective upon signature of all parties, through 5/8/2025.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Anitra Curry seconded. Item BC2025-225 was approved by unanimous vote.

BC2025-226

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 5196 (fka Contract No. 3045) with Fairhill Partners for emergency shelter and supportive services for seniors in connection with the Continuum of Care program for the period 9/1/2022 – 8/31/2024 to extend the time period to 8/31/2025 to add Exhibit II-C which represents the budget for the term of this amendment, effective 9/1/2024, and for additional funds in the amount not-to-exceed \$22,500.00.

Funding Source: U. S. Department of Housing and Urban Development - Emergency Solutions Grant

Marcos Cortes, Department of Health and Human Services, presented. Levine Ross asked did the Federal Funds through HUD come in yet; asked are we waiting on additional funds. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2025-226 was approved by unanimous vote.

BC2025-227

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 5197 (fka Contract No. 3047) with West Side Catholic Center for emergency shelter services for families in connection with the Continuum of Care program for the period 9/1/2022 – 8/31/2024 to extend the time period to 8/31/2025 to add Exhibit II-B which represents the budget for the term of this amendment, effective 9/1/2024, and for additional funds in the amount not-to-exceed \$63,730.00.

Funding Source: U. S. Department of Housing and Urban Development - Emergency Solutions Grant

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2025-227 was approved by unanimous vote.

BC2025-228

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 5264 (fka Contract No. 4191) with Enterprise Community Partners, Inc. to provide permanent supporting housing and income and stability planning services in connection with the Continuum of Care program for the period 1/1/2024 – 12/31/2024 to extend the time period to 12/31/2025; to amend Article I, Section 1.1 titled “Scope of Agreement” to supplement with Statement of Work – Exhibit I-A and to supplement the Budget with Exhibit II-A, effective 1/1/2025 and for additional funds in the amount of \$235,700.00.

Funding Source: US Department of Housing and Urban Development Planning Grant

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2025-228 was approved by unanimous vote.

BC2025-229

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, recommending an award and enter into Agreement No. 5248 with the Public Defender's Office and Sheriff's Department to define the roles and responsibilities and payment terms for the purchase and distribution of various products to inmates being released from the Cuyahoga County Jail in the amount not-to-exceed \$100,000.00 for the period 1/1/2025 – 12/31/2025.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented and Ashley Stebbins, Office of the Public Defender supplemented. Michael Houser asked were purchases funded by donations in the past; asked is this a one-time ask. Leigh Tucker motioned to approve the item; Michael Houser seconded. Item BC2025-229 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2025-230 through BC2025-232; Trevor McAleer seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-230

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of March 2025 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2025-231

Fiscal Department, presenting proposed travel/membership requests for the week of 3/31/2025:

Dept:	Department of Health and Human Services/Division of Children and Family Services							
Event:	Child Welfare Leaders Wellness Collective							
Source:	Casey Family Programs							
Location:	Renton, WA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jacqueline Fletcher	4/30/2025 – 5/3/2025	\$0.00	\$63.00	\$0.00	\$216.08	\$0.00	\$279.08	66% Health and Human Services Levy 34% Title IV-E

*Paid to host

****Staff reimbursement**

***** Airfare will be covered by a contract with the County's Travel Vendor**

****** Casey Family Programs will cover all expenses except for transportation to and from the airport, meals, and parking.**

Registration-\$0.00

Meals-\$0.00

Lodging-\$1,080.75

Ground TRN/Mileage- \$0.00

Airfare -\$556.73

Total: \$1,637.48

Purpose:

Networking and building community with other child welfare leaders from around the country. Casey Family Programs is the nation's largest operating foundation focused on safely reducing the need for foster care in the United States. Our mission is to provide and improve — and ultimately prevent the need for — foster care.

We are committed to Building Communities of Hope, a nationwide effort to prevent the need for foster care by supporting families in raising safe, happy and healthy children. We work with a wide range of partners, including the children and families we serve each day.

This travel is approved by the IG.

BC2025-232

Department of Purchasing, presenting proposed purchases for the week of 3/31/2025:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25001216	Various sheet metal materials and supplies for use by the Facilities Division	Department of Public Works	Mussun Sales Inc.	Not-to-exceed \$20,000.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25001255	Automotive Repair – Mechanical, body and paint repairs on 2020 Explorer*	Department of Public Works	Premier Auto Body & Collision Center, LLC	\$8,511.34	General Fund
25001280	Factory Authorized – Hoist repairs**	Department of Public Works	ALT Sales Corp.	\$6,246.30	Sanitary Fund

25001281	Out-of-home care placement services for the period of 2/1/2025-2/28/2025***	Division of Children and Family Services	Alliance Summit Group LLC	\$48,113.24	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund
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*Approval No. BC2023-513, dated 8/14/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various vendors in the amount not-to-exceed \$125,000.00 for the purchase of various automotive repairs services in connection with vehicles involved in an accident for the Fleet Division on an as-needed basis for the period 8/14/2023 – 8/15/2025.

**Approval No. BC2025-13, dated 1/6/2025, which amended BC2023-452 dated 7/17/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$1,475,000.00 to \$1,925,000.00 and extending the time period to 12/31/2025.

***Approval No. BC2024-987, dated 12/23/2024, which amended BC2024-77 dated 1/29/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2024 in the amount not-to- exceed \$1,000,000.00 by extending the time period to 12/ 31/ 2025 and by changing the amount not-to-exceed from \$1,000,000.00 to \$1,500,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an Agreement with the City of Cleveland to define the responsibilities of each party for coordination and installation of approximately (72) bicycle and scooter parking hubs, comprised of bicycle racks and signage and upon completion of the project the City shall accept as a gift and assume ownership and all maintenance obligations for this project.

Funding Source: Northeast Ohio Areawide Coordinating Agency Transportation Alternatives Program Funds

Item No. 2

Department of Human Resources,

- a) Requesting authority to submit up to 6 grant applications to the Ohio Department of Development in a total amount not to exceed \$180,000.00 during the period 1/31/2025 – 12/31/2025 for reimbursement of technology training for County employees in connection with the Ohio TechCred Grant Program for a one year term per award.

- b) Submitting grant agreements with the Ohio Department of Development in a total amount not to exceed \$180,000.00 during the period 1/31/2025 – 12/31/2025 for reimbursement of technology training for County employees in connection with the Ohio TechCred Grant Program for a one year term per award.

Funding Source: General Fund eligible for reimbursement by Ohio Department of Development

Item No. 3

Court of Common Pleas/Juvenile Court Division submitting a grant award from Ohio Department of Mental Health and Addiction Services in the amount of \$80,000.00 for salaries and related payroll expenses for Specialized Docket Coordinator assigned to the Juvenile Drug Court Specialized Dockets and Family Recovery Court in connection with the Specialized Docket Support – Payroll Subsidy Grant Program for the period 7/1/2024 – 6/30/2025, allocated as follows:

- a) Family Drug Court Docket – \$35,000
b) Juvenile Drug Court – \$45,000

Funding Source: SFY2025 Ohio Department of Mental Health and Addiction Services

Item No. 4

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
NA	2437	Western Reserve Area Agency on Aging	Grant for transformational development to support various mission activities	\$0.00	Department of Health and Human Services/Office of the Director	10/17/2022 – 12/31/2024 to reallocate funds outlined in Exhibit A-1 titled “Budget” and to extend the time period to 7/31/2025	(Original) General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/ Provision of Government Services	(Executive) 3/26/2025 (Law) 3/26/2025
NA	2727	The Center for Community Solutions	for outreach, education and support services for the reproductive rights	\$0.00	Department of Health and Human Services/Office of the Director	9/12/2022 - 4/30/2025 to extend the time period to 6/30/2026	(Original) General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/ Provision of Government Services	(Executive) 3/26/2025 (Law) 3/25/2025

Various Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2024-0333	Resurfacing Ridgebury Boulevard from the Western Corporation Line to the Eastern Corporation Line (north side only) in the City of Highland Heights- Council District 11	\$667,137.00		\$250,000.00 County Road and Bridge Funds \$417,137.00 City of Highland Heights	(Executive) 3/25/2025

Item No. 5

Purchases Processed Not-to-Exceed \$5,000.00 for the period 2/1/2025 – 2/28/2025 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title: Board of Control Meeting - February 2025 under \$5k PO Report.

[Board of Control \(cuyahogacounty.gov\)](https://cuyahogacounty.gov)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:22 a.m.