

## Minutes

Cuyahoga County Board of Control  
Monday, April 21, 2025 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:03 a.m.

#### Attending:

Michael Chambers, Fiscal Officer, serving as Chairman  
Mellany Seay, Finance and Operations Administrator, Department of Public Works  
(Alternate for Michael Dever)  
Paul Porter, Director, Department of Purchasing  
Councilmember Meredith Turner  
Councilmember Michael Houser  
Councilmember Robert Schleper

### **II. – REVIEW MINUTES – 4/14/2025**

Michael Chambers motioned to approve the minutes from the April 14, 2025, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

### **III. – PUBLIC COMMENT**

There was no public comment.

### **IV. – CONTRACTS AND AWARDS**

#### **A. – Tabled Items**

#### **B. – New Items for Review**

##### **BC2025-262**

Department of Public Works, recommending an award on Purchase Order No. 25001453 to Ohio Machinery Co. dba Ohio Cat in the amount not-to-exceed \$329,912.06 for a joint cooperative purchase of (2) replacement mini hydraulic excavators and a 5 year extended warranty for the Sanitary Engineering Division.

Funding Source: Sanitary Sewer

Mellany Seay, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-262 was approved by unanimous vote.

**BC2025-263**

Department of Development, recommending an award on Purchase Order No. 25001535 with Carahsoft Technology Corp. in the amount not-to-exceed \$50,461.76 for a joint cooperative purchase of (1) Salesforce Government Cloud and (15) Public Sector Foundation Advanced-Unlimited Edition subscription services with various effective dates between 4/21/2025 and 9/1/2025 through 4/20/2026.

Funding Source: General Fund

Nicholas Fedor, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-263 was approved by unanimous vote.

**BC2025-264**

Department of Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to BMI Associates, Inc. dba BMI Productivity Solutions in the amount not-to-exceed \$53,110.00 for licensing, maintenance, support and web training on the Portfol Management System, Salesforce Sync subscription services, migration and onboarding of existing data to PortfulCloud/Web and syncing of up to 50 current and historical loans to SalesForce for the period 5/6/2025 – 5/5/2028.
- b) Recommending an award and enter into Contract No. 5365 to BMI Associates, Inc. dba BMI Productivity Solutions in the amount not-to-exceed \$53,110.00 for licensing, maintenance, support and web training on the Portfol Management System, Salesforce Sync subscription services, migration and onboarding of existing data to PortfulCloud/Web and syncing of up to 50 current and historical loans to SalesForce for the period 5/6/2025 – 5/5/2028.

Funding Source: General Fund

Bryan Edwards, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-264 was approved by unanimous vote.

**BC2025-265**

Department of Information Technology, recommending an award on Purchase Order No. 25001300 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$72,739.40 for a joint cooperative purchase of various IT related equipment (workstations, monitors, associated accessories) and support services for the Court of Common Pleas/Juvenile Court Division:

Funding Source: RECLAIM Grant

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-265 was approved by unanimous vote.

**BC2025-266**

Department of Information Technology on behalf of the Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Advizex Technologies, LLC in the amount not-to-exceed \$20,338.24 for the purchase of (2) HPE DL380 Gen11 servers, (1) storage controller card, various accessories, licensing and support for the AXON interview rooms at the Justice Center.
- b) Recommending an award on Purchase Order No. 25001473 to Advizex Technologies, LLC in the amount not-to-exceed \$20,338.24 for the purchase of (2) HPE DL380 Gen11 servers, (1) storage controller card, various accessories, licensing and support for the AXON interview rooms at the Justice Center.

Funding Source: Federal Equitable Sharing Account

Dennis Sullivan, Department of Information Technology, presented. Michael Houser asked is this to fix what we currently have, advance what's already in place; asked will this help fix the screens that are down which he observed during a visit to the Sheriff's Department. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-266 was approved by unanimous vote.

**BC2025-267**

Department of Information Technology, recommending an award on Purchase Order No. 25001541 to SHI International Corp. in the amount not-to-exceed \$13,211.70 for a joint cooperative purchase of (30) Cisco Shortrange Transceivers.

Funding Source: Capital Improvement Plan

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-267 was approved by unanimous vote.

**BC2025-268**

Department of Information Technology, submitting an amendment to Contract No. 5152 (fka Contract No. 3287) with Mythics, LLC for Oracle database software support and maintenance services for various departments for the period 6/1/2023 – 5/31/2025 to extend the time period 5/31/2026, to replace Section 1.1 Scope of Agreement with Schedule A, to incorporate the terms of Mythics quote number SR 5498718 FY26 in accordance with Region 4 (Omnia) – R240202 into the contract, effective 6/1/2025, and for additional funds in the amount not-to-exceed \$429,951.96.

Funding Source: 69% Real Estate Assessment Fund, 26% General Fund and 5% Health and Human Services Levy Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2025-268 was approved by unanimous vote.

## **BC2025-269**

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in a payment to Case Western Reserve University on behalf of the Begun Center for Violence Prevention/Mandel School of Applied Social Sciences in the amount not-to-exceed \$28,000.00 as final payment for the period 7/1/2023 – 6/30/2024 for Multi-Systemic Therapy training and consultation services rendered under Contract No. 4147 (fka Contract No. 2759, 1064, 780; 757, 523 and CE1600236) during the contract term of 7/1/2016 – 6/30/2024.
- b) Recommending a payment on Purchase Order No. 25001488 to Case Western Reserve University on behalf of the Begun Center for Violence Prevention/Mandel School of Applied Social Sciences in the amount not-to-exceed \$28,000.00 as final payment for the period 7/1/2023 – 6/30/2024 for Multi-Systemic Therapy training and consultation services rendered under Contract No. 4147 (fka Contract No. 2759, 1064, 780; 757, 523 and CE1600236) during the contract term of 7/1/2016 – 6/30/2024.

Funding Source: Health and Human Services Levy Fund

Christian Tobin, Department of Health and Human Services, presented and Paul Porter supplemented. Michael Houser asked did we verify these services took place and they just didn't receive final payment for services rendered; asked was this for therapy and training around violence prevention. The Presenter will follow up. Robert Schleper asked do we know why they decided to part ways, asked whether we have a bigger picture about why that happened. Paul Porter explained that he believes DCFS is going to continue these services but under a separate contract. He thinks the decision was made because Juvenile Court's portion is funded under the RECLAIM Grant and those dollars are not always immediately available the same way are levy dollars are. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-269 was approved by unanimous vote.

## **C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-270 through BC2025-272; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

## **BC2025-270**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. 3961 with Osgood Group, LLC for strategic planning consultant services and creating framework for the development of a three-year strategic plan for the period 12/5/2023 – 6/30/2025, to expand the scope of services in accordance with Exhibit VI which includes the budget and payment schedule for the additional funds being added through this amendment in the amount not-to-exceed \$6,000.00, effective upon signatures of all parties.

Funding Source: Health and Human Services Levy Fund

**BC2025-271**

Fiscal Department, presenting proposed travel/membership requests for the week of 4/21/2025:

Dept:	Sheriff's Department							
Event:	2025 IACP Annual Conference							
Source:	International Association of Chiefs of Police							
Location:	Denver, CO							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Chris Kozub	10/15/2025 – 10/22/2025	\$0.00	\$350.00	\$1,540.00	\$805.00	\$500.00	\$3,195.00	Continued Professional Training Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

To travel to Denver, CO to attend the 2025 IACP Annual conference and exposition which offers education workshops, access to law enforcements leading, tacticians, veteran experts and future leaders.

Dept:	Sheriff's Department							
Event:	34 <sup>th</sup> Annual INIA Drug/Terrorist Interdiction Training Conference							
Source:	International Narcotics Interdiction Association							
Location:	Chicago, IL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Anthony Quirino	4/27/2025 – 5/1/2025	\$450.00	\$300.00	\$792.00	\$0.00	\$0.00	\$1,542.00	Continued Professional Training Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Drug and Terrorist interdiction that provides numerous trainings directly related to my position as a K9 Handler, which include but not limited to: search warrants, asset forfeiture, freight and parcel interdiction, bulk cash investigations, etc. Many of these topics are directly related to my day-to-day functions and investigations and will provide me with the current trends and changes within the laws provide an up to date understanding of the newest trends.

Department	Organization	Membership Dues	Dates of Membership	Funding Source
Development	Fund for Our Economic Future	\$34,000.00	10/1/2025 – 9/30/2026	General Fund

**Purpose of Membership:**

The Fund for Our Economic Future is a creative space for philanthropic funders and civic leaders to explore what matters and implement what works to achieve equitable economic growth, emphasizing systemic, long-term change. The Fund for Our Economic Future combines the philanthropic leverage of a funding collaborative, the curiosity and insight of a think tank, the innovation of an incubator and the convening power of an association. For the past two decades the Fund for Our Economic Future has developed, shaped, and funded enduring strategies and shifted the way our region thinks about true prosperity.

**BC2025-272**

Department of Purchasing, presenting proposed purchases for the week of 4/21/2025:

**Direct Open Market Purchases**  
**(Purchases between \$10.001 - \$200,000.00 unless requiring assistance from the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
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**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25001429	Out-of-home care placement services for the period of 3/1/2025-3/31/2025*	Division of Children and Family Services	Compassion Care Group	\$60,350.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund

\*Approval No. BC2024-987, dated 12/23/2024, which amended BC2024-77 dated 1/29/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2024 in the amount not-to- exceed \$1,000,000.00 by extending the time period to 12/ 31/ 2025 and by changing the amount not-to-exceed from \$1,000,000.00 to \$1,500,000.00.

## V- OTHER BUSINESS

### Item of Note (non-voted)

#### Item No. 1

Department of Purchasing, on behalf of the County Treasurer's Office, submitting an Item of Note in connection with the Master Services Agreement Contract No. 4645 with Keybank National Association for banking services and related routine payments for the period 10/1/2024 – 9/30/2028 to increase allocations for two user departments and to provide funding sources in accordance with the Procurement Card Program Services section of the Master Services Agreement.

- a) Cuyahoga County Board of Development Disabilities from \$12,000.00 to \$24,000.00; General Fund
- b) Veterans Service Commission from \$22,000.00 to \$25,000.00; General

Funding Source: General Fund

#### Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to the Notice of Award and Grant Agreement from Ohio Emergency Management Agency for the FY2023 State Homeland Security Grant Program for the period 9/1/2023 – 12/31/2025, to extend the time period to 5/31/2026; no additional funds required.

Funding Source: FY2023 State Homeland Security Grant Program

#### Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant agreement with Western Reserve Area Agency on Aging in the amount not-to-exceed \$21,242.87 for the HOME Energy Assistance Program effective upon signatures of all parties through 8/31/2025.

Funding Source: SFY2025 HOME Energy Assistance Program (HEAP) Outreach Grant

#### Item No. 4

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 14451	4969	Summit Food Service, LLC	For Jail food services in the Cuyahoga County Corrections Center <b>to delete Schedule 1 pricing schedule and replace with Enhanced Menu Schedule 1 and to</b>	\$0.00	Sheriff's Department	1/1/2025-12/31/2027	(Original) General Fund	(Executive) 4/2/2025 (Law) 4/10/2025

			<b>amend the terms in Section 2.1.3</b>					
RQ 7449	2311	Richard L. Bowen & Associates, Inc.	For General Architectural - Engineering Services	\$0.00	Department of Public Works	4/12/2022-4/11/2025 to <b>extend the time period to 2/28/2026</b>	(Original) General Fund	(Executive) 4/10/2025 (Law) 4/10/2025
RQ 7449	5354 (fka 2312)	Makovich & Pusti Architects, Inc.	For General Architectural - Engineering Services <b>for the assignment and assumption of the contract to CPL Architects, Engineers and Landscape Architect, D.P.C.</b>	\$0.00	Department of Public Works	4/12/2022-4/11/2025 to <b>extend the time period to 2/28/2026</b>	(Original) General Fund	(Executive) 4/10/2025 (Law) 4/10/2025
RQ 42556 (BuySped)	1175 (fka AG1800067)	The MetroHealth System	For the MetroHealth Select Network health benefit plan for County employees and their eligible dependents	\$0.00	Department of Human Resources	1/1/2016 – 6/30/2025 to <b>update the terms in Exhibit B-1 and Exhibit C effective 1/1/2025 and to extend the time period to 6/30/2026</b>	(Original) Self-Insurance Fund	(Executive) 4/14/2025 (Law) 4/16/2025
NA	4361	City of Shaker Heights	First Call Cuyahoga Mental Health Response Team Program	\$0.00	Department of Public Safety and Justice Services	4/23/2024 – 5/31/2025 to <b>extend the time period to 3/31/2026</b>	(Original) 73% The George Gund Foundation \$200,000.00 and 27% General Fund \$75,000.00	(Executive) 4/14/2025 (Law) 4/11/2025
NA	5358 (fka 4999)	IFS Properties LLC	In connection with the State of Ohio, Brownfield Remediation Funding Match Program <b>to amend the terms of the Loan Agreement effective April 14, 2025; no additional funds</b>	\$0.00	The Department of Development	10/21/2024 – 10/21/2027	(Original) General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/P provision of Government Services	



**Item No. 5**

Purchases Processed (No Vote Required) in the amount not-to-exceed \$5,000.00 for the period 3/1/2025 – 3/31/2025 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “4/21/2025 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

**VI – PUBLIC COMMENT**

There was no public comment.

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:16 a.m.