

Minutes
Cuyahoga County Board of Control
Monday, April 28, 2025 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Councilmember Meredith Turner
Trevor McAleer, County Council (Alternate for Michael Houser)
Councilmember Robert Schleper

II. – REVIEW MINUTES – 04/21/2025

Michael Chambers motioned to approve the minutes from the April 21, 2025, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-273

Department of Development,

a) Submitting an RFP exemption, which will result in an award recommendation to Metro West Community Development Organization and LGMW Blanket Mill Managing Member, LLC in the amount not-to-exceed \$250,000.00 for construction, construction materials, professional soft costs and purchase of furniture, fixtures, and equipment for the redevelopment of 3466 St. Rocco's Court for the period 4/21/2025 – 4/30/2029.

b) Recommending an award and enter into an Incentive Agreement (via Contract No. 5375) with Metro West Community Development Organization and LGMW Blanket Mill Managing Member, LLC in the

amount not-to-exceed \$250,000.00 for construction, construction materials, professional soft costs and purchase of furniture, fixtures, and equipment for the redevelopment of 3466 St. Rocco's Court for the period 4/21/2025 – 4/30/2029.

Funding Source: Economic Development Fund

Matthew Keri, Department of Development, presented and Anthony Stella supplemented. Trevor McAleer commented that this is the second grant in recent weeks, however over the last several years your department has tried to stay away from doing grants and continue to recommend loans to either the Board of Control or County Council, is there a new approach or shift or is this a one-off; asked on the grants policy where are we now; asked are the 60 units filled. Meredith Turner asked if the project is not completed by January 31, 2026 will there be a penalty; asked what the difference between the State's prevailing wage rates and the Davis-Bacon Wages is. Meredith Turner asked in follow-up to Trevor McAleer's comment when we see the next one off, will the developed policy provide what is necessary in those cases. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-273 was approved by unanimous vote.

BC2025-274

Fiscal Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Legal News Publishing Co. dba Daily Legal News in the amount not-to-exceed \$20,000.00 for the publication of (2) consecutive, legal advertisements of a block notice and the listing of properties for a Forfeited Land Sale.
- b) Recommending an award on Purchase Order No. 25001625 to Legal News Publishing Co. dba Daily Legal News in the amount not-to-exceed \$20,000.00 for the publication of (2) consecutive, legal advertisements of a block notice and the listing of properties for a Forfeited Land Sale.

Funding Source: Real Estate Assessment Fund

Domonique Tatum, Fiscal Department, presented. Trevor McAleer asked on behalf of Council President whether any efforts ongoing efforts made to get the State law changed to allow for online posting; asked have we had conversations with the lobbyist on that; commented we should talk to David Razum on this. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-274 was approved by unanimous vote.

BC2025-275

Department of Information Technology, recommending an award on Purchase Order No. 25001626 to SHI International Corp. in the amount not-to-exceed \$93,832.24 for a joint cooperative purchase of various SolarWinds products, subscription services, maintenance, licensing and support for the period 7/28/2025 – 7/28/2026.

Funding Source: 87.09% General Fund; 12.91% Health and Human Services Levy Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-275 was approved by unanimous vote.

BC2025-276

Department of Information Technology, recommending an award on Purchase Order No. 25001754 to SHI International Corp. in the amount not-to-exceed \$59,206.03 for a joint cooperative purchase for renewal of software licenses, support and maintenance services on the Sitefinity Web Content and Case Management System for the period 5/1/2025 – 4/30/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-276 was approved by unanimous vote.

BC2025-277

Department of Information Technology, submitting an amendment to Contract No. 3244 with BPS Technologies Ventures II, LLC dba BPS Technologies for the renewal of maintenance and software support on the RightFax Enterprise Fax Manager servers for the period 6/1/2023 – 5/31/2025 to extend the time period to 5/31/2026, and for additional funds in the amount not-to-exceed \$26,756.71, effective upon signatures of all parties.

Funding Source: 28.78% Health and Human Services Levy Fund and 71.22% General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-277 was approved by unanimous vote.

BC2025-278

Department of Information Technology, submitting an amendment to Contract No. 3440 with Addy Systems, LLC for renewal of TimeTap web scheduler, cloud-based subscription software for use by various departments for the period 6/17/2023 – 6/16/2025 to extend the time period to 6/16/2026; to replace the insurance requirements, effective 6/17/2025, and for additional funds in the amount not-to-exceed \$42,420.00.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2025-278 was approved by unanimous vote.

BC2025-279

Department of Information Technology, recommending an award on RQ14443 and enter into Contract No. 5380 with Acuitive Corporation (27-4) in the amount not-to-exceed \$375,000.00 for Cisco Voice and Network Professional Services, effective upon signatures of all parties for a period of 3 years.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-279 was approved by unanimous vote.

BC2025-280

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to Energage, LLC in the amount not-to-exceed \$19,995.00 for detailed analysis and a leadership briefing based on a recent employee survey for the period 3/19/2025 – 3/18/2026.
- b) Recommending an award on Contract No. 5378 to Energage, LLC in the amount not-to-exceed \$19,995.00 for detailed analysis and a leadership briefing based on a recent employee survey for the period 3/19/2025 – 3/18/2026.

Funding Source: 50% General Fund and 50% Health and Human Services Levy Fund

Stephen Witt, Department of Human Resources, presented. Trevor McAleer asked when do you anticipate the presentation to be ready. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2025-280 was approved by unanimous vote.

BC2025-281

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Agreement No. 4474 with City of Richmond Heights for Community Diversion Program services for the period 1/1/2024 – 12/31/2024 to extend the time period to 12/31/2026, to replace the insurance requirements, effective 1/1/2025, and for additional funds in the amount not-to-exceed \$2,400.00.

Funding Source: Health and Human Services Levy Fund

Marie Andel, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-281 was approved by unanimous vote.

BC2025-282

Medical Examiner's Office, submitting an amendment to Contract No. 3604 with Promega Corporation for renewal of preventative maintenance services for (3) Maxwell RSC 48 instruments for the period 7/1/2024 – 6/30/2025 to extend the time period to 6/30/2026, and for additional funds in the amount not-to-exceed \$11,218.00, effective upon signatures of all parties.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-282 was approved by unanimous vote.

BC2025-283

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Touched by Care Consulting, LLC in the amount not-to-exceed \$171,360.00 to deliver the Teaching, Healing, Resilience, Independent Living Skills, Vocational Training and Entrepreneurship (T.H.R.I.V.E'N) program services to youth in T-suites for the period 11/30/2024 – 11/29/2025.
- b) Recommending an award and enter into Contract No. 5330 with Touched by Care Consulting, LLC in the amount not-to-exceed \$171,360.00 to deliver the Teaching, Healing, Resilience, Independent Living Skills, Vocational Training and Entrepreneurship (T.H.R.I.V.E'N) program services to youth in T-suites for the period 11/30/2024 – 11/29/2025.

Funding Source: Federal Temporary Assistance for Needy Families - Independent Living Funds

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-283 was approved by unanimous vote.

BC2025-284

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ15423 and enter into Contract No. 5201 with College Now Greater Cleveland, Inc. (18-1) in the amount not-to-exceed \$250,000.00 for coordination of out-of-town exposure field trips and college tours for 80-120 Cuyahoga County school district students participating in the Closing the Achievement Gap Program for the period 8/1/2025 - 7/31/2027.

Funding Source: Health and Human Services Levy Fund

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-284 was approved by unanimous vote.

BC2025-285

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to United Way of Greater Cleveland in the amount not-to-exceed \$430,760.00 for United Way 211 to operate the Cleveland/Cuyahoga County Continuum of Care coordinated intake call center for the period 2/1/2025 – 1/31/2027.

- b) Recommending an award and enter into Contract No. 5251 with United Way of Greater Cleveland in the amount not-to-exceed \$430,760.00 for United Way 211 to operate the Cleveland/Cuyahoga County Continuum of Care coordinated intake call center for the period 2/1/2025 – 1/31/2027.

Funding Source: US Department of Housing and Urban Development - Coordinated Entry grant

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-285 was approved by unanimous vote.

C. – Consent Agenda

Meredith Turner asked on item BC2025-286 with all of the space, they still need storage; asked is there a generator on site. Thomas Pavich, Department of Public Works, responded to the question. There were no further questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-286 through BC2025-290; Mellany Seay seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-286

Department of Public Works, submitting an amendment to Contract No. 4323 with Shippers Highway Express, Inc. for shipping, handling, and storage services for the Board of Elections' Caterpillar generator for the period 3/22/2024 – 3/21/2025 to extend the time period to 9/21/2025, and for additional funds in the amount not-to-exceed \$1,380.00, effective upon signatures of all parties.

Funding Source: General Fund

BC2025-287

Department of Information Technology, on behalf of the Sheriff's Department recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of April 2025 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2025-288

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 5370 with Traumatic Players LLC in the amount not-to-exceed \$5,400.00 for victim actor services, effective upon signatures of all parties through 10/31/2025.

Funding Source: General Fund

BC2025-289

Fiscal Department, presenting proposed travel/membership requests for the week of 4/28/2025:

Dept:	County Executive's Office							
Event:	2025 Destination Cleveland Board Trip							
Source:	Destination Cleveland							
Location:	Oslo, Norway and Copenhagen, Denmark							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Chris Ronayne	5/11/2025 – 5/17/2025	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

****All Expenses are being covered by Destination Cleveland

- Lodging - \$1,828.00
 - Meals - \$0.00
 - Airfare - \$1,841.00
 - Ground Transportation - \$325.00
- Total - \$3,994.00

Purpose:

To travel to Oslo, Norway and Copenhagen, Denmark with a group of regional leaders organized by Destination Cleveland to explore new strategies for branding a region as a destination that attracts both visitors and talent.

BC2025-290

Department of Purchasing, presenting proposed purchases for the week of 4/28/2025:

Direct Open Market Purchases
(Purchases between \$10,001 - \$200,000.00 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25001584	(20,000.00) Dura Stock Archival Cards 6x9	Department of Public Works	Moondog, Inc. dba Franklin Mills, Co.	\$18,800.00	General Funds

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25001621	Out-of-home care placement services for the period of 3/1/2025-3/31/2025*	Division of Children and Family Services	The Anthony House	\$23,250.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund
25001684	Out-of-home care placement services for the period of 3/1/2025-3/31/2025*	Division of Children and Family Services	Alliance Summit Group LLC	\$53,268.23	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund

*Approval No. BC2024-987, dated 12/23/2024, which amended BC2024-77 dated 1/29/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2024 in the amount not-to- exceed \$1,000,000.00 by extending the time period to 12/ 31/ 2025 and by changing the amount not-to-exceed from \$1,000,000.00 to \$1,500,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works on behalf of the Animal Shelter,

- a) Submitting a grant agreement with the Ohio Pet Fund to outline the terms and conditions of the grant for spaying and neutering of dogs and cats adopted and/or awaiting adoption in connection with the Sterilization program for the period 3/31/2025 – 3/30/2026.
- b) Submitting a grant award with the Ohio Pet Fund in the amount of \$2,500.00 for spaying and neutering of dogs and cats adopted and/or awaiting adoption in connection with the Sterilization program for the period 3/31/2025 – 3/30/2026.

Funding Source: The Ohio Pet Fund

Item No. 2

Department of Public Works, submitting an Agreement with the City of South Euclid to define the responsibilities of each party for coordination and installation of approximately (6) bicycle and scooter parking hubs, comprised of bicycle racks and signage and upon completion of the project the City shall accept as a gift and assume ownership and all maintenance obligations for this project.

Funding Source: Northeast Ohio Areawide Coordinating Agency Transportation Alternatives Program Funds

Item No. 3

Department of Public Works, submitting an Agreement with the City of University Heights to define the responsibilities of each party for coordination and installation of approximately (4) bicycle and scooter parking hubs, comprised of bicycle racks and signage and upon completion of the project the City shall accept as a gift and assume ownership and all maintenance obligations for this project.

Funding Source: Northeast Ohio Areawide Coordinating Agency Transportation Alternatives Program Funds

Item No. 4

Department of Public Safety and Justice Services, submitting an amendment to the Notice of Award and Grant Agreement with Ohio Department of Public Safety, Emergency Management Agency for FY2022 Urban Area Security Initiative Grant Program for the period 9/1/2022 – 6/30/2025, to extend the time period to 8/31/2025; no additional funds required.

Funding Source: FY2022 Urban Area Security Initiative Grant Program

Item No. 5

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for the FY2021 State Homeland Security Grant Program for the period 9/1/2021 – 3/31/2025 to extend the time period to 7/31/2025; no additional funds required.

Funding Source: FY2021 State Homeland Security Grant Program

Item No. 6

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a grant award from Cleveland Foundation in the amount of \$5,000.00 for the 19th Annual Fatherhood Conference to be held on 6/13/2025.

Funding Source: Cleveland Foundation

Item No. 7

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a grant award from Dollar Bank in the amount of \$6,000.00 for the 19th Annual Fatherhood Conference to be held on 6/13/2025.

Funding Source: Dollar Bank

Item No. 8

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a grant award from CareSource in the amount of \$2,000.00 for the 19th Annual Fatherhood Conference to be held on 6/13/2025.

Funding Source: CareSource

Item No. 9

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a grant award from the Meijer Fairfax Store in the amount of \$500.00 for the 19th Annual Fatherhood Conference to be held on 6/13/2025.

Funding Source: Meijer Fairfax Store

Item No. 10

Cuyahoga County Law Library, submitting a Memorandum of Understanding with Statewide Consortium of County Law Library Resources Boards to outline the terms and conditions to receive a grant award in the amount not-to-exceed \$3,506.32 for (1) wireless smartboard, (3) webcams for staff, (1) braille keyboard and (2) professional memberships in the American Association of Law Libraries, effective upon signatures of all parties through 12/31/2025.

Funding Source: Statewide Consortium of County Law Library Resources Boards

Item No. 11

Contracts \$0.00 – \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 8219	2276	Chagrin Valley Engineering, Ltd.	For general sanitary engineering services	\$0.00	Department of Public Works	5/10/2022-5/9/2025 to extend the time period to 2/28/2026	(Original) Sanitary Operating Fund	(Executive) 4/22/2025 (Law) 4/17/2025
NA	5359	Great Day! Tours & Charter Bus Service	Providing transportation services to and from Camp Ho Mita Koda	\$3,000.00	Department of Public Safety and Justice Services	Effective upon signatures of all parties through 8/1/2025	Health and Human Services Levy Fund	(Executive) 4/22/2025 (Law) 4/22/2025

NA	5374	Bad Day Training & Consulting, LLC	24 Hour Hazardous Materials Officer/ Hazardous Materials Safety Officer Course for up to 24 students	\$8,425.00	Department of Public Safety and Justice Services	Effective upon signatures of all parties through 6/16/2025	FY2025 State Emergency Response Commission (SERC) Grant Fund	(Executive) 4/22/2025 (Law) 4/22/2025
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VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:28 a.m.