

Minutes

Cuyahoga County Board of Control
Monday, May 12, 2025 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Councilmember Michael Houser
Councilmember Robert Schleper
Levine Ross, County Council (Alternate for Councilmember Meredith Turner)

II. – REVIEW MINUTES – 5/5/2025

Michael Chambers motioned to approve the minutes from the May 5, 2025, meeting; Robert Schleper seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

~~BC2025-307~~ HELD AT THE REQUEST OF THE DEPARTMENT

~~Department of Public Works, recommending an award on Purchase Order No. 25001882 to Office Revolution II, LLC in the amount not to exceed \$9,066.58 for a joint cooperative purchase, delivery and installation of (11) ReAlign Highback Chairs for the Cuyahoga County Council Chambers.~~

~~Funding Source: General Fund~~

BC2025-308

Department of Public Works, submitting an amendment to Contract No. 2592 with Precision Compaction Services, LLC for preventative maintenance and repair services on compactors, balers and (3) dumpsters, located at various County buildings for the period 7/26/2022-7/25/2025 to extend the time period to 7/25/2026, and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-308 was approved by unanimous vote.

BC2025-309

Department of Public Works, recommending an award on RQ14927 and enter into a Revenue Generating Agreement (via Contract No. 5418) with Continental Café, LLC (23-7) for Café, Food, and Vending Services at various County Buildings, effective upon signatures of all parties through 6/30/2030.

Funding Source: Revenue Generating

Thomas Pavich, Department of Public Works, presented. Robert Schleper asked if the services of the machines and equipment are all a part of the contract where they maintain their own machines. Michael Houser asked how we picked this vendor, asked do we know about the vendors cleanliness and healthiness, asked did we put this out for competitive, how do we pick if someone else was interested in this contract, asked how they would apply for this contract. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-309 was approved by unanimous vote.

BC2025-310

Department of Sustainability,

- a) Requesting authority to apply for grant funds from Ohio Environmental Protection Agency in the amount of \$13,019.00 which represents 75% of the costs for curbside recycling and composting containers in connection with the 2024 Community and Litter Grant Project for the period 4/1/2025 – 3/31/2027, effective upon signature of all parties.
- b) Submitting a grant award from Ohio Environmental Protection Agency in the amount of \$13,019.00 for curbside recycling and composting containers in connection with the 2024 Community and Litter Grant Project for the period 4/1/2025 – 3/31/2027, effective upon signature of all parties.

Funding Source: 75% Ohio Environmental Protection Agency (\$13,019.00). The project requires a 25% Cash Match (\$3,255.00) - Sustainability Grants Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-310 was approved by unanimous vote.

BC2025-311

Department of Information Technology, on behalf of Department of Health and Human Services/ Cuyahoga Job and Family Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to OPEX Corporation in the amount not-to-exceed \$16,360.00 for renewal of hardware maintenance and software licensing on Model 72 and AS7200 Scanner for the period 4/6/2025 – 4/5/2026.

- b) Recommending an award and enter into Purchase Order No. 25001159 with OPEX Corporation in the amount not-to-exceed \$16,360.00 for renewal of hardware maintenance and software licensing on Model 72 and AS7200 Scanner for the period 4/6/2025 – 4/5/2026.

Funding Source: Health and Human Services Levy Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-311 was approved by unanimous vote.

BC2025-312

Department of Information Technology, recommending an award on Purchase Order No. 25001722 with Great Northern Consulting, LLC in the amount not-to-exceed \$161,609.01 for a state contract purchase of (3) Oracle Database Appliance X11-L, TAA: Model Family, various accessories, Oracle database software support and maintenance services.

Funding Source: 66.67% Real Estate Assessment Fund and 33.33% Health and Human Services Levy Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-312 was approved by unanimous vote.

BC2025-313

Department of Information Technology on behalf of the Sheriff's Department, recommending an award on Purchase Order No. 25001733 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$14,142.00 for a joint cooperative purchase of (6) HP ZBook Firefly mobile workstations, each to include docking stations, wireless mice, HP Care Pack Premium Onsite Support (4 year warranty) and HP Care Support Pack (extended warranty) and (12) monitors.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-313 was approved by unanimous vote.

BC2025-314

Cuyahoga County Law Library,

- a) Submitting an RFP exemption, which will result in an award recommendation to West Publishing Corporation dba Thomson Reuters aka Thomson Reuters Enterprise Centre GmbH in the amount not-to-exceed \$72,351.60 for electronic legal research, reference database services and user subscription package for library staff effective upon signature of all parties for a period of 36 months.
- b) Recommending an award and enter into Contract No. 5411 with West Publishing Corporation dba Thomson Reuters aka Thomson Reuters Enterprise Centre GmbH in the amount not-to-exceed \$72,351.60 for electronic legal research, reference database services and user subscription package for library staff effective upon signature of all parties for a period of 36 months.

Funding Source: Cuyahoga County Law Library Resources Board Special Revenue Fund

Kathleen Dugan, Cuyahoga County Law Library, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2025-314 was approved by unanimous vote.

BC2025-315

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Agreement No. 3676 (fka 2291) with Cleveland Municipal Court for education services for the Domestic Intervention, Education and Training Program for the period 7/1/2021 – 6/30/2025 and for additional funds in the amount not-to-exceed \$85,000.00.

Funding Source: Ohio Department of Rehabilitation and Correction Community Corrections Act Grant Funds

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. Meredith Turner asked what was the original contract amount, is this an addition to that amount, asked what type of assessments are we doing, how will we know this is right for our guests. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-315 was approved by unanimous vote.

BC2025-316

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP exemption, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$192,000.00 for data collection and evaluation services related to the Cuyahoga County Violence Intervention Project (VIP) Alliance for the period 10/1/2024 – 9/29/2027.
- b) Recommending an award and enter into Contract No. 5408 with Case Western Reserve University in the amount not-to-exceed \$192,000.00 for data collection and evaluation services related to the Cuyahoga County Violence Intervention Project (VIP) Alliance for the period 10/1/2024 – 9/29/2027.

Funding Source: U. S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance (BJA) grant

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. Robert Schleper asked are these pass through dollars, federal funding within the different departments, do we fund a portion of this, asked how long have we been working with Case Western Reserve on this program, asked is it a new program, and asked have we been happy with Case Western Reserve as a partner with this work. Levine Ross asked with the evaluation and the data collection target are we looking at a specific program, asked what the outcome will be. Michael Houser asked will we be able to view data information collected because it's Case Western or does it fall under confidentiality because it's under the courts. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-316 was approved by unanimous vote.

BC2025-317

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$400,000.00 for data collection, process and outcome evaluation services for Cuyahoga County Adult Drug Court Expansion Project for the period 10/1/2024 - 9/29/2029.
- b) Recommending an award and enter into Contract No. 5410 with Case Western Reserve University in the amount not-to-exceed \$400,000.00 for data collection, process and outcome evaluation services for Cuyahoga County Adult Drug Court Expansion Project for the period 10/1/2024 - 9/29/2029.

Funding Source: U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) grant

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. Michael Houser asked is the \$400,000.00 apart of the 2 million dollar grant, asked why didn't we do it all together, asked why did we break it up, asked will Case receive \$400,000.000 all at one or is it broken down over 5 years, asked what metrics are we using to approve the effectiveness of the adult drug court project, asked does Case check on individuals in the communities to see how they are doing. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-317 was approved by unanimous vote.

BC2025-318

County Prosecutor, submitting an amendment to Contract No. 2548 with Cellebrite, Inc. for the renewal of (6) Universal Forensic Extraction Device 4-PC Ultimate Forensic Software licenses and subscription services to decrypt and extract investigative data from mobile devices for the period 6/18/2022 – 6/17/2025 to extend the time period to 6/17/2028 and for additional funds in the amount not-to-exceed \$467,236.88.

Funding Source: General Fund

Josh Brower, Prosecutor's Office, presented. Robert Schleper asked can you describe what an extraction device is or is this strictly software, asked how many renewals there were, mentioned they were \$80,000.00 each for the license. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-318 was approved by unanimous vote.

BC2025-319

Public Defender's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to JusticeText, Inc. in the amount not-to-exceed \$50,000.00 for the purchase of (1) JusticeText Software Platform license effective upon signatures of all parties through 12/31/2025.

- b) Recommending an award and enter into Contract No. 5395 with JusticeText, Inc. in the amount not-to-exceed \$50,000.00 for the purchase of (1) JusticeText Software Platform license effective upon signatures of all parties through 12/31/2025.

Funding Source: General Fund 93% reimbursed by Office of the Ohio Public Defender

Ashley Stebbins, Public Defender's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2025-319 was approved by unanimous vote.

BC2025-320

Sheriff's Department, submitting an amendment to Contract No. 4234 with The Hearn Paper Company for the purchase and delivery of toilet paper to the County Jail for the period 5/8/2024 – 12/31/2025 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$79,170.00.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-320 was approved by unanimous vote.

BC2025-321

Sheriff's Department, submitting an amendment to Contract No. 4262 with CLD dba Centerline Dynamics LLC for the purchase of nitrile gloves for the period 4/1/2024 – 12/31/2025 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$33,840.00.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented. Michael Houser asked was the amount for toilet paper and gloves for the entire jail. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-321 was approved by unanimous vote.

BC2025-322

Medical Examiner's Office, recommending an award and enter into Contract No. 4956 with Versaterm Public Safety US Inc. (fka JusticeTrax Inc.) in the amount not-to-exceed \$269,399.97 for a state contract purchase of (63) each LIMS-Plus and LIMS-Plus Portal (Laboratory Information Management System) software licenses and maintenance services and (25) CIMS software subscription for Consumable Inventory Management System for the period 1/1/2025 – 12/31/2027.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-322 was approved by unanimous vote.

BC2025-323

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 4501 with West Side Catholic Center for shelter and rapid rehousing services to families experiencing homelessness throughout Cuyahoga County in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024 – 5/31/2025 to extend the time period to 5/31/2026, to add Exhibit II-A representing the budget for the amendment term, effective 6/1/2025, and for additional funds in the amount not-to-exceed \$160,584.00.

Funding Source: 62% Health and Human Services Levy Fund and 38% US Department of Housing and Urban Development Rapid Rehousing for Families Grant

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-323 was approved by unanimous vote.

C. – Exemptions

BC2025-324

Department of Health and Human Services/Division of Children and Family Services, recommending to amend Board of Control Approval No. BC2024-987 dated 12/23/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2025 in the amount not-to-exceed \$1,500,000.00 by changing the amount not-to-exceed from \$1,500,000.00 to \$1,750,000.00.

Funding Source: 66% Health and Human Services Levy Funds and 34% Title IV-E

Marcos Cortes, Department of Health and Human Services, presented. Robert Schleper asked about the difference between a licensed provider and a contracted provider, asked is this \$250,000.00 increase based on need, asked are there specific contractors that we work with, asked are we going to increase dollars to contractors that we currently work with. Michael Chambers asked are you going to extend the master contract value. Paul Porter mentioned the example of a Purchase Order currently covered under this alternative procurement in the agenda. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-324 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-325 through BC2025-326; Robert Schleper seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-325

Fiscal Department, presenting proposed travel/membership requests for the week of 5/12/2025:

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| Dept: | Department of Public Works |
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|---------------|-----------------------------------|----------------|----------|------------|------------------------|---------|-----------|----------------------|
| Event: | 2025 Public Works Expo Conference | | | | | | | |
| Source: | American Public Works Association | | | | | | | |
| Location: | Chicago, IL | | | | | | | |
| | | | | | | | | |
| Staff | Travel Dates | Registration * | Meals ** | Lodging** | Ground TRN/ Mileage ** | Air *** | Total | Funding Source |
| Michael Dever | 8/16/2025 – 8/20/2025 | \$884.00 | \$256.00 | \$1,061.30 | \$926.60 | \$0.00 | \$3,127.9 | Road and Bridge Fund |

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The Public Works Expo Conference provides a first-class multi-modal learning experience designed for professionals at all levels and across the entire spectrum of public works. It includes traditional and interactive sessions, seminars, workshops, and networking opportunities.

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|-------------|---|----------------|----------|------------|------------------------|----------|------------|----------------|
| Dept: | Department of Communications | | | | | | | |
| Event: | White House State Leadership Conference | | | | | | | |
| Source: | The White House Office of Intergovernmental Affairs | | | | | | | |
| Location: | Washington, DC | | | | | | | |
| | | | | | | | | |
| Staff | Travel Dates | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air *** | Total | Funding Source |
| David Razum | 5/19/2025 – 5/20/2025 | \$0.00 | \$108.00 | \$500.00 | \$40.00 | \$450.00 | \$1,098.00 | General Fund |

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The White House Office of Intergovernmental Affairs is requesting your presence at the White House to meet with White House officials and discuss legislative priorities.

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|--------|---|--|--|--|--|--|--|--|
| Dept: | County Executive's Office | | | | | | | |
| Event: | White House State Leadership Conference | | | | | | | |

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|---------------------|---|----------------|----------|------------|------------------------|----------|------------|----------------|
| Source: | The White House Office of Intergovernmental Affairs | | | | | | | |
| Location: | Washington, DC | | | | | | | |
| Staff | Travel Dates | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air *** | Total | Funding Source |
| Christopher Ronayne | 5/19/2025 – 5/20/2025 | \$0.00 | \$108.00 | \$500.00 | \$40.00 | \$450.00 | \$1,098.00 | General Fund |

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The White House Office of Intergovernmental Affairs is requesting your presence at the White House to meet with White House officials and discuss legislative priorities.

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|------------------|--|----------------|----------|------------|------------------------|----------|------------|---|
| Dept: | Public Defender's Office | | | | | | | |
| Event: | NACDL National Forensic College | | | | | | | |
| Source: | National Association of Criminal Defense Lawyers | | | | | | | |
| Location: | New York, NY | | | | | | | |
| Staff | Travel Dates | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air *** | Total | Funding Source |
| Rachel Kalayjian | 6/8/2025 – 6/13/2025 | \$550.00 | \$360.00 | \$1,892.96 | \$570.00 | \$501.97 | \$3,874.93 | General Fund 93% reimbursed by Office of the Ohio Public Defender |
| Lauren Esarco | 6/8/2025 – 6/13/2025 | \$550.00 | \$360.00 | \$0.00 | \$570.00 | \$501.97 | \$1,981.97 | General Fund 93% reimbursed by Office of the Ohio Public Defender |

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The National Forensic College is an advanced, week-long forensic science CLE designed for experienced trial and post-conviction defense attorneys. The Forensic College prepares attorneys to litigate complex forensic science issues strategically with the help of the nation's leading law firms and experts.

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|---------------|---|----------------|----------|------------|------------------------|------------|------------|--|
| Dept: | Medical Examiner's Office | | | | | | | |
| Event: | 35 th Annual CLIC Technical Training Seminar | | | | | | | |
| Source: | Clandestine Laboratory Investigating Chemists Association | | | | | | | |
| Location: | Sydney, Australia | | | | | | | |
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| Staff | Travel Dates | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air *** | Total | Funding Source |
| Shaena Taylor | 10/18/2025 – 10/25/2025 | \$165.00 | \$212.00 | \$1,125.00 | \$281.00 | \$1,822.41 | \$3,605.41 | Coroner Lab Fund to be reimbursed by Grant Funds |

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The annual CLIC seminar is known for highly specialized training programs on topics related to clandestine laboratory investigations, forensic chemistry, analytic techniques, and safety programs. The seminar also provides an opportunity to meet other forensic chemists specializing in clandestine laboratory investigations. The type of training offered at a CLIC seminar is unique because of its emphasis on clandestine drug laboratory investigations, analysis, and chemistry. Shaena is not only presenting at the training seminar this year but is also on the Board of Directors as the Treasurer.

BC2025-326

Department of Purchasing, presenting proposed purchases for the week of 5/12/2025:

Direct Open Market Purchases
(Purchases between \$10,001 - \$200,000.00 unless requiring assistance from
the Department of Purchasing – See Below):

| | | | | | |
|-----------------------|--|----------------------------|-----------------------------|-------------|--------------------|
| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
| 25001833 | (1) Walk behind concrete saw and various related accessories | Department of Public Works | Colony Hardware Corporation | \$17,810.92 | Road & Bridge Fund |

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|----------|---|-------------------------------|--------------------------------|-------------|--------------|
| 25001851 | (2) New, never titled 2025 Jeep Compass Latitude 4x4 vehicles | Department of Public Works | Kufleitner Automotive, Inc. | \$61,439.00 | General Fund |
|----------|---|-------------------------------|--------------------------------|-------------|--------------|

Items/Services Received and Invoiced but not Paid:

| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|-----------------------|---|--|--------------------------|-------------|--|
| 25001826 | Factory Authorized – Chiller repair services* | Department of Public Works | Trane U.S. Inc. | \$28,005.00 | General Fund |
| 25001884 | Out-of-home care placement services for the period of 4/1/2025- 4/30/2025** | Division of Children and Family Services | Compassion Care Group | \$76,500.00 | 66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund |

*Approval No. BC2025-13, dated 1/6/2025, which amended BC2023-452 dated 7/17/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$1,475,000.00 to \$1,925,000.00 and extending the time period to 12/31/2025.

**Approval No. BC2024-987, dated 12/23/2024, which amended BC2024-77 dated 1/29/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2024 in the amount not-to- exceed \$1,000,000.00 by extending the time period to 12/ 31/ 2025 and by changing the amount not-to-exceed from \$1,000,000.00 to \$1,500,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Sheriff's Department, submitting a Grant Agreement with the City of Cleveland in the amount of \$100,000.00 for the period 10/1/2023 – 9/30/2026 for the Interoperable Communications Improvement Project in connection 2023 Edward Byrne Memorial Justice Assistance Grant.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance through the City of Cleveland

Item No. 2

Contracts \$0.00 – \$10,000.00 – Processed and executed (no vote required)

| RQ No. | Contract Number | Vendor | Service Description | Amount | Department | Date(s) of Service | Funding Source | Date of Execution |
|---------|-----------------|-----------------------------|--|--------|----------------------------|---|-------------------------|-------------------------------------|
| RQ 7469 | 2354 | Karpinski Engineering, Inc. | For general mechanical-electrical-plumbing, architectural and engineering services | \$0.00 | Department of Public Works | 5/12/2022-5/11/2025 to extend the time period to 2/28/2026 | (Original) General Fund | (Executive) 5/7/2025 (Law) 5/7/2025 |

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:46 am.