

## Minutes

Cuyahoga County Board of Control

Tuesday, May 27, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

#### Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration  
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Mellany Seay, Finance and Operations Administrator, Department of Public Works

(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Trevor McAleer, County Council (Alternate for Meredith Turner)

Levine Ross, County Council (Alternate for Michael Houser)

Councilmember Robert Schleper

### **II. – REVIEW MINUTES – 5/19/2025**

Michael Chambers motioned to approve the minutes from the May 19, 2025, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

### **III. – PUBLIC COMMENT**

There was no public comment.

### **IV. – CONTRACTS AND AWARDS**

#### **A. – Tabled Items**

#### **B. – New Items for Review**

#### **BC2025-339**

Fiscal Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Huntington Convention Center in the amount not-to-exceed \$18,977.47 for the rental of audio/visual equipment for use at the Cuyahoga County Forfeited Land Sale, to be held at the Huntington Convention Center, for the period 9/2/2025 – 9/5/2025.
- b) Recommending an award on Purchase Order No. 25002062 to Huntington Convention Center in the amount not-to-exceed \$18,977.47 for the rental of audio/visual equipment for use at the Cuyahoga

County Forfeited Land Sale, to be held at the Huntington Convention Center, for the period 9/2/2025 – 9/5/2025.

Funding Source: Real Estate Assessment Fund

Domonique Tatum, Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-339 was approved by unanimous vote.

**BC2025-340**

Fiscal Office, submitting an amendment to Contract No. 5416 (fka 1149) with Manatron, Inc. for the purchase of Marshall & Swift Rate Tables Data Licenses for the period 1/1/2021 – 12/31/2024 to extend the time period to 12/31/2025, to change the terms of the End User License Agreement and to replace the insurance requirements, effective upon signature of all parties, and for additional funds in the amount not-to-exceed \$185,657.29.

Funding Source: Real Estate Assessment Fund

Domonique Tatum, Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2025-340 was approved by unanimous vote.

**BC2025-341**

Department of Information Technology on behalf of the Medical Examiner, recommending an award on Purchase Order No. 25001899 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$21,598.00 for a joint cooperative purchase of (2) Tangent Medix T13 V5 medical computers, (1) 27" TAA compliant monitor, (4) 27" surgical grade autopsy monitors, (1) monitor display stand, and (3) monitor wall mounts.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-341 was approved by unanimous vote.

**BC2025-342**

Department of Information Technology, recommending an award on Purchase Order No. 25002008 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$198,547.00 for a state contract purchase of (58) HP Z2 G9 Workstations, (57) HP Zbook G11 Mobile Workstations and related accessories, licenses, warranties, and support.

Funding Source: Capital Improvement Plan

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-342 was approved by unanimous vote.

**BC2025-343**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to AdvizeX Technologies LLC in the amount not-to-exceed \$255,373.31 for the purchase of an HP Synergy Server Chassis and (8) Server Blades, various related accessories, and support to replace the end-of-life server chassis located at the Cleveland Data Center.
- b) Recommending an award on Purchase Order No. 25002063 to AdvizeX Technologies LLC in the amount not-to-exceed \$255,373.31 for the purchase of an HP Synergy Server Chassis and (8) Server Blades, various related accessories, and support to replace the end-of-life server chassis located at the Cleveland Data Center

Funding Source: Capital Improvement Plan

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2025-343 was approved by unanimous vote.

**BC2025-344**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 5176 with Vasu Communications, Inc. (398-2) in the amount not-to-exceed \$10,440.00 for maintenance and repair of Mutual Aid Box Alarm System (MABAS) equipment and associated tower services, located at 4300 Robert Bishop Drive, Village of Highland Hills, effective upon signatures of all parties through 12/31/2026.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-344 was approved by unanimous vote.

**BC2025-345**

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in a Revenue Generating Agreement with Case Western Reserve University in the anticipated amount of \$119,088.00 for the continued use of (4) Motorola Next Generation 9-1-1 workstations located at the Public Safety Answering Points Communication Center, 1689 East 115th Street, Cleveland, effective upon signatures of all parties for the period 4/17/2025- 3/31/2028.
- b) Recommending an award and enter into Revenue Generating Agreement No. 5417 with Case Western Reserve University in the anticipated amount of \$119,088.00 for the continued use of (4) Motorola Next Generation 9-1-1 workstations located at the Public Safety Answering Points Communication Center, 1689 East 115th Street, Cleveland, effective upon signatures of all parties for the period 4/17/2025- 3/31/2028.

Funding Source: Revenue Generating

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2025-345 was approved by unanimous vote.

#### **BC2025-346**

Department of Health and Human Services/Division of Children and Family Services, recommending an award on Purchase Order No. 25002028 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$60,945.00 for a state contract purchase of (85) Microsoft Surface Go 4 Tablets and (85) computer bookbags for children transitioning out of foster care.

Funding Source: 66% Health and Human Services Levy Fund and 34% Title IV-E Fund subject to 100% reimbursement by TANF-Independent Living Funds.

Remon Kaldas, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2025-346 was approved by unanimous vote.

#### **C. – Exemptions**

##### **BC2025-347**

Medical Examiner's Office, requesting approval to amend Board of Control Approval No. BC2024-369 dated 5/13/2024, which resulted in an award recommendation to Promega and Life Technologies to procure genetic testing kits and other consumable supplies for the FY2023 DNA Backlog Grant period 10/1/2023 – 9/30/2025, to change the amount not-to-exceed from \$281,394.00 to \$317,492.00.

Funding Sources: FY2023 DNA Backlog Grant from the U.S. Department of Justice

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-347 was approved by unanimous vote.

#### **D. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-348 through BC2025-350; Trevor McAleer seconded. The Consent Agenda Items were approved by unanimous vote.

##### **BC2025-348**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, requesting authority to apply for grant funds from the Ohio Department of Development in the amount of \$1,985,300.00 for the PY2025 Homeless Crisis Response Program for the period 7/1/2025-12/31/2027.

Funding Source: Ohio Department of Development Homeless Crisis Response Program. This grant requires a 100% match, to be provided by either the recipient or subrecipient – this will be provided by the subrecipient, EDEN.

#### BC2025-349

Department of Information Technology, on behalf of the Sheriff's Department, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of May 2025 in accordance with EA02012-0001.

Funding Source: Revenue Generating

#### BC2025-350

Fiscal Department, presenting proposed travel/membership requests for the week of **5/27/2025**

Dept:	County Executive's Office							
Event:	Keynote Address-Conference							
Source:	Invest in Our Future							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Christopher Ronayne	6/9/2025 – 6/10/2025	\$0.00	\$120.00	\$450.00	\$80.00	\$450.00	\$1,100.00	18% General fund 82% Invest in Our Future

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Executive Ronayne will provide a keynote address for convening of national climate funders through Invest in our future (IOF). The invitation was extended through power to a clean future. Invest in Our Future will cover the Lodging and Airfare for this travel

Dept:	Department of Sustainability							
Event:	Keynote Address-Conference							
Source:	Invest in Our Future							
Location:	Washington, DC							

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Melanie Knowles	6/9/2025 – 6/10/2025	\$0.00	\$120.00	\$450.00	\$80.00	\$450.00	\$1,100.00	18% General fund 82% Invest in Our Future

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Executive Ronayne will provide a keynote address for convening of national climate funders through Invest in our future (IOF). The invitation was extended through power to a clean future. Invest in Our Future will cover the Lodging and Airfare for this travel

Dept:	County Executive's Office							
Event:	Naco Annual Conference							
Source:	National Association of Counties (NACO)							
Location:	Philadelphia, PA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Chris Ronayne	7/12/2025- 7/13/2025	\$620.00	\$60.00	\$350.00	\$40.00	\$450.00	\$1,520.00	General Fund
Erik Janas	7/11/2025- 7/14/2025	\$620.00	\$240.00	\$1,050.00	\$160.00	\$450.00	\$2,520.00	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The NACO Annual Conference & Exposition, which will be held at the Pennsylvania Convention center in Philadelphia, Pennsylvania.

Dept:	Department of Sustainability							
Event:	Naco Annual Conference							
Source:	National Association of Counties (NACO)							
Location:	Philadelphia, PA							

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jenita McGowan	7/12/2025-7/13/2025	\$620.00	\$60.00	\$350.00	\$40.00	\$450.00	\$1,520.00	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The NACO Annual Conference & Exposition, which will be held at the Pennsylvania Convention center in Philadelphia, Pennsylvania.

Dept:	County Executive's Office							
Event:	EPA-Region 5 Convening							
Source:	US Environmental Protection Agency							
Location:	Chicago, IL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Chris Ronayne	5/28/2025-5/29/2025	\$0.00	\$60.00	\$250.00	\$0.00	\$300.00	\$610.00	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Executive Ronayne and Emily Bacha (Program Director, Fresh Water Institute) Will travel to Chicago, IL to attend a meeting with EPA-Region 5 administrator, Anne Vogel.

Dept:	Department of Sustainability							
Event:	EPA-Region 5 Convening							
Source:	US Environmental Protection Agency							
Location:	Chicago, IL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Emily Bacha	5/28/2025-5/29/2025	\$0.00	\$60.00	\$0.00	\$0.00	\$300.00	\$360.00	General Fund
-------------	---------------------	--------	---------	--------	--------	----------	----------	--------------

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Executive Ronayne and Emily Bacha (Program Director, Fresh Water Institute) Will travel to Chicago, IL to attend a meeting with EPA-Region 5 administrator, Anne Vogel.

Dept:	Public Defender's Office							
Event:	All Rise Treatment Court Institute Practitioner Training Defense Attorney							
Source:	All Rise							
Location:	Oklahoma City, OK							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
David Brown	9/22/2025-9/26/2025	\$850.00	\$228.00	\$546.94	\$205.00	\$542.37	\$2,372.31	General Fund 93% reimbursed by Office of the Ohio Public Defender

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The Treatment Court Institute's Practitioner Training is designed exclusively for defense attorneys who serve as treatment court team members. This four day in-person training offers an in-depth education on your role in treatment courts facilitated by national experts. During the Practitioner Training, they will receive dynamic education on their role, professionalism and ethics, constitutional and legal issues, drug testing, treatment issues, and other key topics.

## V- OTHER BUSINESS

### Additional Item

#### BC2025-351

Department of Health and Human Services, Division of Children and Family Services, recommending an award and enter into Contract No. 5392 with AHIP Ohio Cleveland Enterprises LLC dba Embassy Suites



Cleveland-Rockside (14-3) in the amount not-to-exceed \$25,000.00 for room rental, catering and audio, visual services for the 2025 Caregiver Training Conference which will be held on 5/30/2025 and 5/31/2025.

Funding Source: 66% Health & Human Services Levy and 34% Title IV-E.

Michael Chambers motioned to amend the agenda to add the item; Mellany Seay seconded. Marcos Cortes, Department of Health and Human Services, presented. Trevor McAleer asked is this the annual training caregivers are required to have. Levine Ross asked does this training get them to the required 36 hours in one shot. Michael Chambers asked were notifications sent to everyone and were ready to go. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-351 was approved by unanimous vote.

#### **Item of Note (non-voted)**

##### **Item No. 1**

Department of Public Safety and Justice Services, submitting a Memorandum of Understanding agreement with Case Western Reserve University, Jack, Joseph and Morton Mandel School of Applied Social Sciences to provide Case Western Reserve University MSASS students with experience in their field by working in the County Witness Victims Services department, effective upon signatures of all parties for the period 6/1/2025- 5/31/2028.

Funding Source: N/A

##### **Item No. 2**

#### **Contracts \$0.00 - \$10,000.00 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ NO. 7469	5269 (fka 2353)	Advanced Engineering Consultants, Inc.	For general mechanical-electrical-plumbing, architectural and engineering services	\$0.00	Department of Public Works	5/12/2022-5/11/2025 to <b>extend the time period to 9/30/2026</b>	(Original) General Fund	(Executive) 5/14/2025 (Law) 5/14/2025

#### **VI – PUBLIC COMMENT**

There was no public comment.

#### **VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:17 a.m.