

## Minutes

Cuyahoga County Board of Control

Monday, June 2, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

#### Attending:

Erik Janas, Chief of Staff (Alternate for Chris Ronayne, County Executive) @ 11:05 a.m.

Michael Chambers, Fiscal Officer, serving as Chairman

Michael Dever, Director Department of Public Works

Paul Porter, Director, Department of Purchasing

Levine Ross, County Council (Alternate for Meredith Turner)

Councilmember Michael Houser

Councilmember Robert Schleper

### **II. – REVIEW MINUTES – 5/27/2025**

Michael Chambers motioned to approve the minutes from the May 27, 2025, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

### **III. – PUBLIC COMMENT**

There was no public comment.

### **IV. – CONTRACTS AND AWARDS**

#### **A. – Tabled Items**

#### **B. – New Items for Review**

#### **BC2025-352**

Department of Public Works,

- a) Requesting authority to apply for and accept grant funds from Ohio Department of Transportation, Office of Aviation in the amount not-to-exceed \$466,663.00 for the Apron Rehabilitation Phase 3 Project at the Cuyahoga County Airport, located at 26300 Curtiss Wright Parkway, Richmond Heights in connection with the FY2025 Ohio Airport Improvement Grant Program.
- b) Submitting a grant agreement with Ohio Department of Transportation, Office of Aviation in the amount not-to-exceed \$466,663.00 for the Apron Rehabilitation Phase 3 Project at the Cuyahoga County Airport, located at 26300 Curtiss Wright Parkway, Richmond Heights in connection with the FY2025 Ohio Airport Improvement Grant Program.

Funding Source: 95% (\$443,330.00) Ohio Department of Transportation, Office of Aviation and 5% (\$23,333.00) Cash Match - Capital Improvement Project Fund

John Myers, Department of Department of Public Works, presented. Robert Schleper asked is this something we're doing semi-annual or on as needed type basis (five years type thing). Erik Janas missed this item and wanted to add his affirmative support for this item. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-352 was approved by unanimous vote.

### **BC2025-353**

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Top Golf USA, Inc. dba Topgolf USA CL, LLC in the amount not-to-exceed \$25,000.00 for rental of space, buffet, (4) hours of Golf Play, (3) hours of Topgolf Coaching for all guests, and related services in connection with the 2025 Foster Parent Night Out, 5820 Rockside Woods Boulevard North, Independence, to be held on 6/7/2025.
- b) Recommending an award and enter into Contract No. 5451 with Top Golf USA, Inc. dba Topgolf USA CL, LLC in the amount not-to-exceed \$25,000.00 for rental of space, buffet, (4) hours of Golf Play, (3) hours of Topgolf Coaching for all guests, and related services in connection with the 2025 Foster Parent Night Out, 5820 Rockside Woods Boulevard North, Independence, to be held on 6/7/2025.

Funding Source: ~~66%~~ 65% Health and Human Services Levy Fund and ~~34~~ 35% Title IV-E Fund

Marcos Cortes, Department of Health and Human Services, presented. Michael Houser commented that this sounds like a great event; asked how many people overall we expect to attend for this \$25,000.00. Levine Ross asked do you know the amount we paid last year; Michael Chambers asked do you know how many attended last year's event. Levine Ross noted that the backup material indicates the capacity as 120 but doesn't know if this is for the location or how many people they would be able to provide services for. The Presenter will follow up on last year's event details. Michael Chambers motioned to approve the item as amended; Levine Ross seconded. Item BC2025-353 was approved by unanimous vote as amended.

### **BC2025-354**

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award and enter into Contract No. 5277 with Cuyahoga Community College District (31-2) in the amount not-to-exceed \$24,015.00 for rental of space, audio visual, catering and related services for the 2025 Aging and Disability Summit to be held at the Corporate College Conference Center, located at 4400 Richmond Road, Warrensville Heights, OH 44128 on 9/19/2025, effective upon signatures of all parties through 10/31/2025.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2025-354 was approved by unanimous vote.

#### **BC2025-355**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 4498 with Family Promise of Greater Cleveland to provide shelter and rapid re-housing services to families experiencing homelessness or domestic violence in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024 – 5/31/2025 to extend the time period to 5/31/2026, to add Exhibit II-A representing the budget for the amendment term, effective 6/1/2025 and for additional funds in the amount not-to-exceed \$155,643.00.

Funding Source: 64.2% - Health & Human Services Levy Funds and 35.8% - US Department of Housing and Urban Development Rapid Rehousing for Families Grant

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-355 was approved by unanimous vote.

#### **BC2025-356**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 4500 with The Salvation Army to provide shelter and rapid re-housing services to families experiencing homelessness or domestic violence in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024 – 5/31/2025 to extend the time period to 5/31/2026, to add Exhibit I-A representing the budget for the amendment term, effective 6/1/2025 and for additional funds in the amount not-to-exceed \$374,731.00.

Funding Source: 53.4% Health and Human Services Levy Fund and 46.6% US Department of Housing and Urban Development Rapid Rehousing for Families Grant Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Erik Janas seconded. Item BC2025-356 was approved by unanimous vote.

#### **C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-357 through BC2025-358; Robert Schleper seconded. The Consent Agenda Items were approved by unanimous vote.

#### **BC2025-357**

Fiscal Department, presenting proposed travel/membership requests for the week of 6/2/2025:

Sheriff's Department, recommending to Amend Board Approval No. BC2025-271, dated 4/21/2025, which authorized (1) staff to attend the 34th Annual INIA Drug/Terrorist Interdiction Training Conference

sponsored by International Narcotics Interdiction Association on 4/27/2025-5/1/2025, to increase the expenses from \$1,542.00 to \$1,866.25:

|                 |  |                |  |  |                                      |         |  |                                      |
|-----------------|--|----------------|--|--|--------------------------------------|---------|--|--------------------------------------|
| Dept:           | Sheriff's Department   |                |  |  |                                      |         |  |                                      |
| Event:          | 34 <sup>th</sup> Annual INIA Drug/Terrorist Interdiction Training Conference |                |  |  |                                      |         |  |                                      |
| Source:         | International Narcotics Interdiction Association                             |                |  |  |                                      |         |  |                                      |
| Location:       | Chicago, IL  |                |  |  |                                      |         |  |                                      |
| Staff           | Travel Dates   | Registration * | Meals **                               | Lodging **                             | Ground TRN/ Mileage **               | Air *** | Total                                      | Funding Source                       |
| Anthony Quirino | 4/27/2025-5/1/2025   | \$450.00       | <del>\$300.00</del><br><b>\$170.65</b> | <del>\$792.00</del><br><b>\$929.80</b> | <del>\$0.00</del><br><b>\$315.80</b> | \$0.00  | <del>\$1,542.00</del><br><b>\$1,866.25</b> | Continued Professional Training Fund |

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

**Purpose:**

Drug and Terrorist interdiction that provides numerous trainings directly related to my position as a K9 Handler, which include but not limited to search warrants, asset forfeiture, freight and parcel interdiction, bulk cash investigations, etc. Many of these topics are directly related to my day-to-day functions and investigations and will provide me with the current trends and changes within the laws and provide an up to date understanding of the newest trends.

|             |   |                |          |            |                        |         |          |                |
|-------------|---|----------------|----------|------------|------------------------|---------|----------|----------------|
| Dept:       | Department of Development               |                |          |            |                        |         |          |                |
| Event:      | NACCED Summer Meeting                   |                |          |            |                        |         |          |                |
| Source:     | National Association of Counties (NACo) |                |          |            |                        |         |          |                |
| Location:   | Philadelphia, PA                        |                |          |            |                        |         |          |                |
| Staff       | Travel Dates                            | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air *** | Total    | Funding Source |
| Paul Herdeg | 7/9/2025-7/11/2025                      | \$0.00         | \$0.00   | \$435.66   | \$0.00                 | \$0.00  | \$435.66 | General Fund   |

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

**Purpose:**

Attend the National Association for County Community and Economic Development Summer Meeting which includes strategic planning for the future direction of county level community and economic development. He will also be attending the National Association of Counties Community, Economic, and

Workforce Development Policy Steering Committee meeting which includes discussion of current federal economic development and workforce policy, program, and funding updates.

| Dept:            | Public Defender's Office  |                |          |            |                        |          |            |   |
|------------------|---|----------------|----------|------------|------------------------|----------|------------|---|
| Event:           | NAPD Team Mitigation  |                |          |            |                        |          |            |   |
| Source:          | National Association for Public Defense Team Mitigation Institute |                |          |            |                        |          |            |   |
| Location:        | New York, NY  |                |          |            |                        |          |            |   |
| Staff            | Travel Dates  | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air ***  | Total      | Funding Source  |
| Kenyatta Johnson | 8/12/2025-8/15/2025   | \$675.00       | \$240.00 | \$832.38   | \$400.00               | \$500.00 | \$2,647.38 | General Fund 93% reimbursed by Office of the Ohio Public Defender |
| Zachary Moore    | 8/12/2025-8/15/2025   | \$675.00       | \$240.00 | \$832.38   | \$400.00               | \$500.00 | \$2,647.38 | General Fund 93% reimbursed by Office of the Ohio Public Defender |
| Annie Michaelson | 8/12/2025-8/15/2025   | \$675.00       | \$240.00 | \$832.38   | \$400.00               | \$500.00 | \$2,647.38 | General Fund 93% reimbursed by Office of the Ohio Public Defender |
| Anna Rubertino   | 8/12/2025-8/15/2025   | \$675.00       | \$240.00 | \$832.38   | \$400.00               | \$500.00 | \$2,647.38 | General Fund 93% reimbursed by Office of the Ohio Public Defender |

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Purpose:

The National Association for Public Defense (NAPD)'s Team Mitigation Institute is an intensive bring-your-own-case training designed for defense teams to work on the mitigation for a non-capital client. The institute is a mix of presentations followed by small group work facilitated by experienced faculty.

| Dept:        | Sheriff's Department                               |                |          |            |                        |          |            |                                      |
|--------------|--|----------------|----------|------------|------------------------|----------|------------|--------------------------------------|
| Event:       | National Command Staff College Leadership Training |                |          |            |                        |          |            |                                      |
| Source:      | St. Charles Parish Sheriff Dept                    |                |          |            |                        |          |            |                                      |
| Location:    | St. Charles Parish Louisiana                       |                |          |            |                        |          |            |                                      |
| Staff        | Travel Dates                                       | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air ***  | Total      | Funding Source                       |
| Chris Kozub  | 6/10/2025-6/19/2025                                | \$1,700.00     | \$500.00 | \$1,600.00 | \$957.00               | \$400.00 | \$5,157.00 | Continued Professional Training Fund |
| James Mackey | 6/10/2025-6/19/2025                                | \$1,700.00     | \$550.00 | \$1,760.00 | \$0.00                 | \$0.00   | \$4,010.00 | Continued Professional Training Fund |

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

\*\*\*\* Chris Kozub is flying to the destination and renting a vehicle for the training.

\*\*\*\* James Mackey is driving a Sheriffs vehicle so there is no mileage or airfare listed

#### Purpose:

To attend leadership training presented by the National Command Staff College, with the ability to excel in today's high pressure, unpredictable public safety world. By combining evidence-based strategies with practical application. The Map, is a seven-day program that provides a guiding path to elevate participants from GREAT to MAGNUS.

| Dept:          | Sheriff's Department           |                |          |            |                        |          |            |                                      |
|----------------|--------------------------------|----------------|----------|------------|------------------------|----------|------------|--------------------------------------|
| Event:         | NSA 2025 Annual Conference     |                |          |            |                        |          |            |                                      |
| Source:        | National Sheriff's Association |                |          |            |                        |          |            |                                      |
| Location:      | Ft. Lauderdale, FL             |                |          |            |                        |          |            |                                      |
| Staff          | Travel Dates                   | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air ***  | Total      | Funding Source                       |
| Richard Peters | 6/22/2025-6/26/2025            | \$630.00       | \$272.00 | \$1,400.00 | \$300.00               | \$400.00 | \$3,002.00 | Continued Professional Training Fund |

|                |                     |          |          |            |          |          |            |                                      |
|----------------|---------------------|----------|----------|------------|----------|----------|------------|--------------------------------------|
| Alfred Johnson | 6/22/2025-6/26/2025 | \$630.00 | \$272.00 | \$1,400.00 | \$300.00 | \$400.00 | \$3,002.00 | Continued Professional Training Fund |
| Aaron Reese    | 6/22/2025-6/26/2025 | \$630.00 | \$272.00 | \$1,400.00 | \$300.00 | \$400.00 | \$3,002.00 | Continued Professional Training Fund |

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**Purpose:**

This year's conference is the traditional four-day agenda. Set aside Sunday, June 22nd, as an NSA pre-conference workday with many committee meetings scheduled. Education and engagement take center stage at the 2025 NSA Annual conference, offering attendees a wealth of seminars and training opportunities led by industry leaders and law enforcement professionals. Each day features multiple concurrent sessions organized into 13 subject tracks, ensuring content that is both relevant and impactful.

**BC2025-358**

Department of Purchasing, presenting proposed purchases for the week of 6/2/2025:

**Direct Open Market Purchases**  
**(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

| Purchase Order Number | Description                          | Department                 | Vendor Name                     | Total                     | Funding Source                                       |
|-----------------------|--------------------------------------|----------------------------|---------------------------------|---------------------------|--|
| 25002048              | Various Peterbilt Parts and Services | Department of Public Works | Ohio Machinery Co. dba Ohio CAT | Not-to-exceed \$25,000.00 | 60% Road and Bridge Fund and 40% Sanitary Sewer Fund |

**V- OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Sheriff's Department, submitting a subgrant award agreement from Ohio Department of Public Safety, Office of Criminal Justice Services in the amount not-to-exceed \$103,371.70 for personnel costs associated with a Cuyahoga County Sheriff's Department (CCSD) Deputy assigned to the Ohio Organized Crime Investigations Commission (OOCIC) Task Force in connection with Recovery Ohio Major Drug Interdiction 2025 Grant Program for the period 1/1/2025 – 12/31/2025.

Funding Source: Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS) Fund

**Item No. 2**

Purchases Processed (No Vote Required) in the amount not-to-exceed \$10,000.00 for the period 4/1/2025 – 4/30/2025 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “6/2/2025 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](https://cuyahogacounty.gov)

**VI – PUBLIC COMMENT**

There was no public comment.

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:13 a.m.