

Minutes

Cuyahoga County Board of Control
Monday, June 23, 2025 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:13 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Councilmember Meredith Turner
Levine Ross, County Council (Alternate for Michael Houser)
Councilmember Robert Schleper

II. – REVIEW MINUTES – 6/16/2025

Katherine A. Gallagher motioned to approve the minutes from the June 16, 2025, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-396

Department of Public Works, submitting an amendment to Contract No. 2512 with T&G Flying Club, Inc. for lease of office space and aircraft tie-down fees at the Cuyahoga County Airport Safety Building, Area B, Suites G-L at 26300 Curtiss Wright Parkway, City of Richmond Heights for the period 1/1/2017 – 6/30/2025, to extend the time period to 6/30/2026, to revise the scope of the lease as stated in Section 3 a) through d), and for additional revenue in the amount not-to-exceed \$24,567.00, effective upon signatures of all parties.

Funding Source: Revenue Generating

John Myers, Department of Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-396 was approved by unanimous vote.

BC2025-397

Department of Public Works, submitting an amendment to Contract No. 4547 with Info Tech, Inc. dba Info Tech Operating, LLC for Appia Standard Software Licenses for Construction Administration and Inspection Services for the period 6/16/2024 - 6/15/2027, to add an additional three (3) software licenses, to replace Exhibit A of the original contract with amended Exhibit A and for additional funds in the amount not to exceed \$11,400.00, effective 6/16/2025.

Funding Source: Road and Bridge Fund

Mellany Seay, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-397 was approved by unanimous vote.

BC2025-398

Department of Public Works, submitting an amendment to Contract No. 4718 with CATTs Construction Inc. for resurfacing of Clague Road from Lorain Road to Marion Road in the City of North Olmsted for additional funds in the amount not-to-exceed \$61,830.69.

Funding Source: 100% Municipality

Eric Mack, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2025-398 was approved by unanimous vote.

BC2025-399

Department of Public Works, submitting an amendment to Contract No. 5242 with Industrial Water Management LLC for water mitigation services for the period 3/18/2025 - 3/18/2026 to amend the scope of services in Exhibit A, and for additional funds in the amount not-to-exceed \$220,132.60, effective upon signatures of all parties.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. The contract amendment will continue required water mitigation services in response to previous legionella detections in the Justice Center. Specifically, the amendment covers the additional 21-day disinfection period that was required for the monochloramine system to abate the detected bacteria. Services also provided, include replacement point-of-use 0.2 micron filters for 120+ locations that protect Jail 1 showers from any bacteria (the previously installed filters are due to be replaced in late July), installation of a sodium-hypochlorite disinfection supplement as may be needed to continue water system treatment on the hot and cold water distribution, and copper-silver ionization systems, in multiple locations, that will treat any biofilm in the inner diameter of the hot water distribution system. Meredith Turner asked how often we have these services; asked about legionella and how we learned of the manifestation in the jail; asked of any confirmed cases of legionella. Mr. Rymer responded when we concluded the water system disinfection in mid-May, we re-tested the system. 54 locations were sampled. 53 of those locations returned "non-

detect” results. 1 of the locations had a trace concentration of legionella bacteria detected, but below actions levels, resulting in a “well controlled” system designation. All of actions and services in the approved amendment will be taken to prevent reoccurrence of the legionella. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-399 was approved by unanimous vote.

BC2025-400

Department of Public Works, submitting a Revenue Generating Agreement (via Contract No. 5479) with Securus Technologies, LLC, in the amount of \$53,875.56 to provide telephonic and other services at the Juvenile Justice Center facility for a period of 12 months, effective upon signatures of all parties.

Funding Source: Revenue Generating

Matthew Rymer, Department of Public Works, presented. This agreement covers the costs Securus will pay the County to install the required infrastructure to deliver services in the Juvenile Justice Center, not the costs of the services themselves. The service rates per call is \$.16 per minute. The Court of Common Pleas/Juvenile Court Division will be contracting for these services with Securus. Celeste Weinright from Juvenile Court is here to answer any question. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-400 was approved by unanimous vote.

BC2025-401

Department of Development,

- a) Submitting an RFP exemption, which will result in a Grant Agreement with Greater Cleveland Sports Commission in the amount not-to-exceed \$220,000.00 for general operating support for a period of 1 year, effective upon signatures of all parties.
- b) Recommending an award and enter into a Grant Agreement (via Contract No. 5473) with Greater Cleveland Sports Commission in the amount not-to-exceed \$220,000.00 for general operating support for a period of 1 year, effective upon signatures of all parties.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. There is a total of five operating support requests, 3 this week and 2 next week. ~~Richard Fedorovich, Trustee,~~ **Michael Mulhall, Senior Vice President**, Greater Cleveland Sports Commission thanked the County for their support on behalf of David Gilbert, President who is not able to attend. This year there will be 16 national events and 4 Olympic body events with an estimated \$45m impact to the region with an estimated \$1m to the County’s General Fund through Hotel Occupancy tax, pushing us over \$1B since 2000. There were no questions. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-401 was approved by unanimous vote.

BC2025-402

Department of Development,

- a) Submitting an RFP exemption, which will result in a Grant Agreement with Greater Cleveland Film Commission in the amount not-to-exceed \$210,000.00 for general operating support for a period of 1 year, effective upon signatures of all parties.

- b) Recommending an award and enter into a Grant Agreement (via Contract No. 5474) with Greater Cleveland Film Commission in the amount not-to-exceed \$210,000.00 for general operating support for a period of 1 year, effective upon signatures of all parties.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented and Bill Garvey, President, Greater Cleveland Sports Commission commented this was a year for us. The Superman movie will premiere in a month and 5 other projects with direct spending in Northeast Ohio. \$256.5M in future funding with 1.49M in sales tax revenue to the County and 1.5M in payroll to the County. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-402 was approved by unanimous vote.

BC2025-403

Department of Development,

- a) Submitting an RFP exemption, which will result in a Grant Agreement with Global Cleveland in the amount not-to-exceed \$150,000.00 for general operating support for a period of 1 year, effective upon signatures of all parties.
- b) Recommending an award and enter into a Grant Agreement (via Contract No. 5475) with Global Cleveland in the amount not-to-exceed \$150,000.00 for general operating support for a period of 1 year, effective upon signatures of all parties.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented and Joe Cimperman, President & CEO, Global Cleveland thanked the County for their support. Commented this is the first time in four decades we have grown internationally with new comers. The support the County gives us enables us to continue to help with finding jobs and housing. We're really grateful to be able to continue this work and be a Welcome Place, but there are still hundreds of thousands of people who need help and that is why we do what we do. There were no questions. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-403 was approved by unanimous vote.

BC2025-404

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to New Horizons Learning LLC in the amount not-to-exceed \$13,275.00 for the purchase of Microsoft Office Suite Product Training Courses (25 for Excel, 20 for PowerPoint) under the Ohio TechCred Grant to be used between 6/23/2025 and 12/31/2025.
- b) Recommending an award on Purchase Order No. 25002398 to New Horizons Learning LLC in the amount not-to-exceed \$13,275.00 for the purchase of Microsoft Office Suite Product Training Courses (25 for Excel, 20 for PowerPoint) under the Ohio TechCred Grant to be used between 6/23/2025 and 12/31/2025.

Funding Source: 100% Ohio TechCred Round 29 Grant

Stephen Witt, Department of Human Resources, presented. This is the first of 3 awards. This is the first time the County has applied for a TechCred grant. New Horizons Learning LLC helped us to understand the grant process. The application required pricing from qualified vendors. The TechCred vendor list includes over 2,000 vendors. For the first 4 applications, the County's training team utilized pricing from vendors experienced with the TechCred program. For future TechCred grants, the team plans to follow the purchasing policy. These courses will be made available to all County staff under the Executive, however there is a limited number of openings. There were no questions. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2025-404 was approved by unanimous vote.

BC2025-405

Court of Common Pleas/Corrections Planning Board, recommending an award and enter into Agreement No. 5480 with The Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County in the amount not-to-exceed \$103,134.00 for Recovery Housing Services for offenders with serious mental health illness and substance use disorders participating in the Piloting a Mental Health Docketing Incorporating a Drug Court Model to Improve Outcomes for Adults with Co-Occurring Disorders Program for the period 1/1/2025 – 9/30/2027.

Funding Source: United States Department of Justice, Bureau of Justice Assistance Grant

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. This is a new contract supporting Recovery (Sober) Housing Services for MH-ADC Pilot Program participants who have completed a residential substance treatment program and do not have a safe environment to return home to or completed an intensive outpatient (IOP) substance treatment program and experienced an immediate relapse in their home environment. Levine Ross asked the length of stay can only be 90 days. Ms. Lagunzad responded that the case can be reviewed by the committee and additional time can be recommended. Ms. Ross asked do they assist with housing. Ms. Lagunzad responded this contract does not. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2025-405 was approved by unanimous vote.

BC2025-406

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Americab Transportation, Inc. in the amount not-to-exceed \$10,000.00 for non-emergency transportation services for youth under the supervision of the Court's community-based intervention programs for the period 1/1/2025 - 6/30/2026.
- b) Recommending an award and enter into Contract No. 5415 with Americab Transportation, Inc. in the amount not-to-exceed \$10,000.00 for non-emergency transportation services for youth under the supervision of the Court's community-based intervention programs for the period 1/1/2025-6/30/2026.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. Levine Ross asked have we used this vendor before, if not who we did use. Ms. Allen responded this is the first contract for this service. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2025-406 was approved by unanimous vote.

BC2025-407 The following item was held at the request of the County Executive.

Sheriff's Department,

- a) ~~Submitting an RFP exemption, which will result in an award recommendation to Axon Enterprise, Inc. in the amount not to exceed \$50,424.48 for the purchase of (8) Axon Body 4 8- bay docks.~~
- b) ~~Recommending an award on Purchase Order No. 25002329 to Axon Enterprise, Inc. in the amount not to exceed \$50,424.48 for the purchase of (8) Axon Body 4 8- bay docks.~~

Funding Source: Federal Equitable Sharing Account

BC2025-408

Sheriff's Department, submitting an amendment to Contract No. 1909 with Watch Systems, LLC for sex offender notification mailing services for the period 1/1/2022 – 12/31/2026, to add the cost per card shall not exceed \$.75; and for additional funds in the amount not-to-exceed \$300,000.00, effective upon signatures of all parties.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented and Sergeant Courtney Shroger supplemented. Mr. Costin stated this contract is required per ORC2950 to mail out sex offender notifications in the area where these sex offenders are located. Robert Schleper commented he is guessing there's a registry that's been used in terms of keeping track of these folks. Obviously that is a pretty static list because people move there whereabouts; asked what the terms are of monitoring the people that are potentially on this list. Sergeant Shroger commented she runs the offender unit. We have over 3,100 currently on the list and that number fluctuates day to day. When a sex offender is released from prison they are required to report to the county in which they reside within 3 days of their release or immediately upon being sentenced. Sgt. Shroger reiterated we're required to send out notifications to all residences, churches, school or other community organizations where children are within a thousand feet of a tier 3 sexual predator. Commented we incur the mailing costs for that and this is the contract we utilize for that. Last's years total was \$167,000.00. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-408 was approved by unanimous vote.

BC2025-409

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on Purchase Order No. 25002369 to Carahsoft Technology Corporation in the amount not-to-exceed \$72,419.20 for a state contract purchase of DocuSign Enterprise Pro for Government, (14,000) envelopes for eSignature Enterprise Pro for State and Local Government, licensing and support for the period 7/8/2025 - 7/7/2026.

Funding Source: 50% Health and Human Services Levy and 50% Federal and State Reimbursement

Remon Kaldas, Department of Health and Human Services, presented. This contract eliminates the need for clients to come the building. This allows the agency to digitally capture the signature of customers who are seeking public assistance and this software will not allow the client to continue submitting the application until all sections are completed. Provides auto alert of forms completed. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-409 was approved by unanimous vote.

BC2025-410

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting a Revenue Generating Agreement (via Contract No. 5309) with Oriana House, **Inc.** in the anticipated amount not-to-exceed \$17,010.82 to provide financial assistance for staffing services for determining income eligibility and processing of Medicaid applications for consumers seeking enrollment in Oriana House's diversion program or transitioning back into the community for the period 6/1/2025-6/30/2026.

Funding Source: Revenue Generating

Marcos Cortes, Department of Health and Human Services, presented. Oriana House will reimburse the County for 16 hours of a Full-time employee dedicated to processing Medicaid applications. Robert Schleper asked is this in response to an overall shortage or is there another reason. The Presenter will follow up. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-410 was approved by unanimous vote.

C. – Exemptions

BC2025-411

Medical Examiner's Office, recommending an alternative procurement process, which will result in an award recommendation to Promega Corporation and Life Technologies in the amount not to exceed \$283,529.00 to procure genetic testing kits and other consumable supplies for the period 10/1/2024 - 9/30/2026.

Funding Source: U. S. Department of Justice FY2024 Formula DNA Capacity Enhancement for Backlog Reduction Grant Program

Hugh Shannon, Medical Examiner's Office, presented. This is an annual item we put through when we received the DOJ Grant so we can purchase the material needed to do genetic testing. Robert Schleper asked is this amount typically the same each year. Mr. Shannon replied this fluctuate. There were no questions. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-411 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2025-412 through BC2025-413; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-412

Fiscal Department, presenting proposed travel/membership requests for the week of 6/23/2025:

Dept:	Department of Sustainability							
Event:	USDN 2025 Central Regional Meeting							
Source:	Urban Sustainability Directors network							
Location:	St Louis, MI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Melanie Knowles	08/25/2025 – 08/27/2025	\$450.00	\$97.00	\$0.00	\$5.00	\$345.00	\$897.00	General Fund
Katharyne Starinsky	08/25/2025 – 08/27/2025	\$450.00	\$97.00	\$0.00	\$5.00	\$345.00	\$897.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

****Lodging is included in registration fee

Purpose:

The USDN's 2025 Regional Meetings serve as an opportunity for members to learn from content experts, share ideas, and build relationships to tackle some of the most pressing climate challenges facing their communities.

The following travel request for Jay Hodge was held at the request of the Department.

Dept:	Sheriff's Department							
Event:	Physical Security Assessment Training Program							
Source:	Federal law Enforcement Training Center (FLETC)							
Location:	Glynco, GA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Padraig Devlin	7/7/2025 – 7/11/2025	\$0.00	\$240.00	\$0.00	\$80.00	\$800.00	\$1,120.00	Continued Professional Training Fund

Jay Hodge	7/7/2025 – 7/11/2025	\$0.00	\$240.00	\$0.00	\$80.00	\$800.00	\$1,120.00	Continued Professional Training Fund
-----------	----------------------	--------	----------	--------	---------	----------	------------	--------------------------------------

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Travel to Glynco, GA to attend the Physical Security Assessment Training Program. As the Captain over the Field Operations Unit, a good portion of my responsibilities building security of the Justice Center. Attending this training will provide me with knowledge and tools to ensure that the Justice Center and the people inside are safe and secure.

The following item was held at the request of the Department.

Dept:	Sheriff's Department							
Event:	Command & Staff Leadership Program							
Source:	Cuyahoga County Sheriff Department							
Location:	Cleveland, OH							
Staff	Travel Dates	Registration <u>*</u>	Meals <u>**</u>	Lodging <u>**</u>	Ground TRN/ Mileage <u>**</u>	Air <u>***</u>	Total	Funding Source
Courtney Schoger	9/22/2025 – 10/3/2025	\$4,950.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,950.00	Continued Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The long term goal of the program is to add to the leadership skill sets of each participant; it is also to contribute to the body of knowledge of law enforcement through the completion of significant foresight based research. Course requires 240 online hours and 80 in person hours.

Dept:	Department of Health and Human Services/Community Initiatives Division/Office of Re-entry							
Event:	52 nd Annual National Association of Blacks in Criminal Justice Conference (NABCJ)							
Source:	National Association of Blacks in Criminal Justice							
Location:	Houston, TX							

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Marcus Bell	7/20/2025 – 7/24/2025	\$475.00	\$293.00	\$599.04	\$200.00	\$546.97	\$2,114.01	Health and Human Services Levy
Simeon Best	7/20/2025 – 7/24/2025	\$475.00	\$293.00	\$599.04	\$200.00	\$546.97	\$2,114.01	Health and Human Services Levy

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Request to attend the 52nd Annual National Association of Blacks in Criminal Justice (NABCI) Conference in Houston, TX. The conference theme is "Reshaping Criminal Justice: Transforming Solutions, Empowering Equity, and Building Trust".

BC2025-413

Department of Purchasing, presenting proposed purchases for the week of 6/23/2025:

Direct Open Market Purchases
(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25002361	(2) Search and Rescue (SAR) Cameras & Accessories for OHR2 USAR	Department of Public Safety and Justice Services	MidWest Rescue Products, Inc.	\$26,445.00	FY2022 Urban Area Security Initiative (UASI) Grant

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25002291	Factory Authorized – Boiler Parts *	Department of Public Works	The Smith & Oby Company	\$13,665.00	General Fund

25002030	Out-of-home care placement services for the period 4/1/2025-4/30/2025 **	Division of Children and Family Services	Alliance Summit Group LLC	\$41,239.92	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund
25002310	Out-of-home care placement services for the period 11/22/2024-11/30/2024 & 12/1/2024-12/9/2024 **	Division of Children and Family Services	Turning Point Residential Services	\$13,860.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund
25002340	Out-of-home emergency placement services for the period 9/1/2024 & 9/9/2024 **	Division of Children and Family Services	Secure Transportation Services	\$13,800.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund

*Approval No. BC2025-13, dated 1/6/2025, which amended BC2023-452 dated 7/17/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$1,475,000.00 to \$1,925,000.00 and extending the time period to 12/31/2025.

**Approval No. BC2025-324, dated 5/12/2025, which amended BC2024-987 dated 12/23/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2025 in the amount not-to-exceed \$1,500,000.00 by changing the amount not-to-exceed from \$1,500,000.00 to \$1,750,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Juvenile Court Division, submitting a Grant Agreement and Funding Application (Attachment A) with State of Ohio, Department of Youth Services in the amount of \$6,535,175.85 for various programs in connection with the SFY2026 RECLAIM Ohio Grant for the period 7/1/2025 – 6/30/2027.

Funding Source: SFY2026 RECLAIM Ohio Grant Funds

Item No. 2

Court of Common Pleas/Juvenile Court Division, submitting a Funding Application Update to a grant agreement and funding application to the State of Ohio, Department of Youth Services for various programs in connection with the RECLAIM Ohio Grant for the period 7/1/2023 – 6/30/2025 to make budget line item revisions and to change the amount from \$9,767,485.50 to \$9,797,485.50.

Funding Source: SFY2025 RECLAIM Ohio Grant

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:47 a.m.