

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, August 7, 2024
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Chairwoman Southerington called the meeting to order at 4:02 p.m.

2) ROLL CALL

Chairwoman Southerington asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Chairwoman Southerington and Commissioner Boseman were present; Commissioner Colaluca was absent. A quorum was determined.

3) APPROVAL OF MINUTES from July 10, 2024

Chairwoman Southerington made a motion to approve the meeting minutes from the July 10, 2024 PRC meeting; Commissioner Boseman seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Proposed Remote Work Policy

Human Resources Director Sarah Nemastil addressed the Commission regarding the proposed Remote Work policy. Discussion ensued.

Chairwoman Southerington instructed PRC Director Rebecca Kopcienski to draft a letter to County Council indicating the PRC's support of the Remote Work policy, with added language which states any employee who meets the criteria for remote work, as set forth in the policy, is eligible for remote work.

b) Proposed Ordinance Amending Section 303.01 of the County Code

Human Resources Director Sarah Nemastil addressed the Commissioner regarding proposed Ordinance 303.01. Discussion ensued.

Chairwoman Southerington instructed PRC Director Rebecca Kopcienski to draft a letter to County Council indicating the PRC's support of Proposed Ordinance 303.01.

c) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Chief Surveyor	PW	7/10/2024
Program Officer 3	PW	7/11/2024
Information Technology Senior Project Manager	IT	7/12/2024
Sewer Maintenance Worker	PW	7/12/2024
Service Desk Specialist	IT	7/17/2024
Associate Warden	SHER	7/17/2024
Program Officer 4	SHER	7/18/2024
Manager, Business Services	SHER	7/12/2024
Correction Officer	SHER	7/23/2024
Economic & Community Development Program Specialist	DEV	7/25/2024
Supervisor, Fleet Services	PW	7/25/2024
Emergency Call-Taker	PSJS	7/31/2024
Fiscal Office Inquiry Assistant	TREA	7/31/2024
Human Resources Generalist	HR/SHER	8/1/2024

d) Class Plan Changes

Chairwoman Southerington made a motion to approve the proposed Class Plan changes; Commissioner Boseman seconded the motion. All were in favor, no objections.

e) Consistent Discipline Audit Report

PRC Compliance Auditor and Staff Attorney Cynthia Sands addressed the Commission regarding the Consistent Discipline Audit Report. Discussion ensued.

6) OTHER BUSINESS – Nothing submitted.

7) ADJOURNMENT

Chairwoman Southerington made a motion adjourn the meeting; Commissioner Boseman seconded the motion. The meeting was adjourned at 4:32 p.m.