

Minutes

Cuyahoga County Board of Control

Tuesday, September 2, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)

Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Trevor McAleer, County Council (Alternate for Meredith Turner)

Joseph Nanni, County Council (Alternate for Michael Houser)

Laura Black, County Council (Alternate for Robert Schleper)

II. – REVIEW MINUTES – 8/25/2025

Leigh Tucker motioned to approve the minutes from the August 25, 2025, meeting; Joseph Nanni seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no Public Comment

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-552

Department of Public Works, submitting an amendment to Contract No. 3737 with The Ruhlin Company for rehabilitation of various Pleasant Valley Road bridges in the City of Independence and Village of Valley View; no additional funds required effective upon signatures of all parties through project completion:

- a) Bridge No. 09.03 over Riverview Road and an unnamed creek in the City of Independence.
- b) Bridge No. 09.35 over Cuyahoga Valley Scenic Railroad in the City of Independence.
- c) Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View

Funding Source: 48.5% Federal Funds, 27% Ohio Public Works Commission and 24.5% County Motor Vehicle \$5.00 License Tax Fund

Mellany Seay, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2025-552 was approved by unanimous vote.

BC2025-553

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Carahsoft Technology Corp. in the amount not-to-exceed \$17,315.79 for renewal of MS-ISAC Single Organization Membership subscription services for the period 10/1/2025 - 4/1/2027.
- b) Recommending an award on Purchase Order No. 25003070 to Carahsoft Technology Corp. in the amount not-to-exceed \$17,315.79 for renewal of MS-ISAC Single Organization Membership subscription services for the period 10/1/2025 - 4/1/2027.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2025-553 was approved by unanimous vote.

BC2025-554

Department of Information Technology, recommending an award on Purchase Order No. 25003176 to Crown Castle Fiber LLC in the amount not-to-exceed \$11,796.00 for a joint cooperative purchase for the renewal of dedicated internet access subscription services for the period 1/1/2026 - 12/31/2026, effective upon signatures of all parties.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2025-554 was approved by unanimous vote.

BC2025-555

Department of Information Technology, recommending an award on Purchase Order No. 25003363 to GovConnection, Inc. in the amount not-to-exceed \$25,829.86 for a joint cooperative purchase of (2) Cisco C9200L ethernet switches, 3 year license agreement, various accessories, including 1 year of hardware and software maintenance and support services, and (4) transceivers for use at 1801 Superior Avenue, Cleveland.

Funding Source: Health and Human Services Levy Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Joseph Nanni seconded. Item BC2025-555 was approved by unanimous vote.

BC2025-556

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to New Horizons Learning, LLC in the amount not-to-exceed \$19,930.00 for the purchase of Microsoft training courses (20 for Word) and (55 for Teams), Python training course (all versions), Level 1 data analysis Power BI Desktop and Report Builder training, and SQL Server Integration training under the Ohio TechCred Grant to be used between 9/2/2025 and 12/31/2025.
- b) Recommending an award on Purchase Order No. 25003269 to New Horizons Learning, LLC in the amount not-to-exceed \$19,930.00 for the purchase of Microsoft training courses (20 for Word) and (55 for Teams), Python training course (all versions), Level 1 data analysis Power BI Desktop and Report Builder training, and SQL Server Integration training under the Ohio TechCred Grant to be used between 9/2/2025 and 12/31/2025.

Funding Source: 95% TechCred Round 30 Grant; 5% Real Estate Assessment Fund

Stephen Witt, Department of Human Resources, presented. Joseph Nanni asked can any employee sign-up through the Infor portal. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2025-556 was approved by unanimous vote.

BC2025-557

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to New Horizons Learning, LLC in the amount not-to-exceed \$16,280.00 for the purchase of Microsoft Teams training for 110 employees under the Ohio TechCred Grant to be used between 9/2/2025 and 12/31/2025.
- b) Recommending an award on Purchase Order No. 25003271 to New Horizons Learning, LLC in the amount not-to-exceed \$16,280.00 for the purchase of Microsoft Teams training for 110 employees under the Ohio TechCred Grant to be used between 9/2/2025 and 12/31/2025.

Funding Source: TechCred Round ~~30~~ **31** Grant

Stephen Witt, Department of Human Resources, presented. There were no questions. Leigh Tucker motioned to approve the item as amended; Paul Porter seconded. Item BC2025-557 was approved by unanimous vote as amended.

BC2025-558

County Prosecutor, recommending an award on Purchase Order No. 25003146 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$22,500.00 for a state contract purchase of (10) each HP Z2 Mini Workstations and San Disk Solid State Drives for the Internet Crimes Against Children Task Force unit.

Funding Source: 2023 Ohio Internet Crimes Against Children Task Force Grant

David Frattare, Prosecutor's Office Internet Crimes Task Force, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item was BC2025-558 approved by unanimous vote.

BC2025-559

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Phenomenex Inc. in the amount not-to-exceed \$10,195.00 for the purchase of (2000) tubes of varying types and (1) column for analytical research and development applications for the Toxicology Lab.
- b) Recommending an award on Purchase Order No. 25003228 to Phenomenex Inc. in the amount not-to-exceed \$10,195.00 for the purchase of (2000) tubes of varying types and (1) column for analytical research and development applications for the Toxicology Lab.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Leigh Tucker motioned to approve the item; Joseph Nanni seconded. Item BC2025-559 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2025-560 through BC2025-561; Mellany Seay seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-560

Fiscal Department, presenting proposed travel/membership requests for the week of 9/2/2025:

| Dept: | Department of Housing and Community Development | | | | | | | |
|------------------|---|-------------------|-------------|---------------|---------------------------------|------------|------------|--------------------------|
| Event: | Home Homebuyer program Training Series | | | | | | | |
| Source: | HUD'S Office of Affordable Housing Program (OAHP) | | | | | | | |
| Location: | Indianapolis, IN | | | | | | | |
| Staff | Travel Dates | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air *** | Total | Funding Source |
| Kellie Glenn | 9/16/2025- 9/17/2025 | \$0.00 | \$128.00 | \$270.00 | \$324.00 | \$424.37 | \$1,146.37 | Home Program Funds |
| Anthony Scott | 9/16/2025- 9/17/2025 | \$0.00 | \$128.00 | \$270.00 | \$324.00 | \$424.37 | \$1,146.37 | Home Program Funds |

*Paid to host- No registration fee invitation only event

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

This course is for home PJ and/or subrecipient staff who are responsible for development and implementing policies and procedures related to the provision of direct homebuyer assistance. While the course focuses on direct homeownership assistance. It is also applicable to the buyers of projects where homes are used to develop for sake housing.

| | | | | | | | | |
|----------------|----------------------------------|----------------|----------|------------|------------------------|----------|------------|---------------------------------------|
| Dept: | Sheriff's Department | | | | | | | |
| Event: | 2025 MCSA Annual Conference | | | | | | | |
| Source: | Major County Sheriffs of America | | | | | | | |
| Location: | Irving, TX | | | | | | | |
| Staff | Travel Dates | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air *** | Total | Funding Source |
| Rich Peters | 9/21/2025 - 9/24/2025 | \$500.00 | \$228.00 | \$1,099.00 | \$150.00 | \$787.00 | \$2,764.00 | Continuing Professional Training Fund |
| Aaron Reese | 9/21/2025 - 9/24/2025 | \$500.00 | \$228.00 | \$1,099.00 | \$150.00 | \$787.00 | \$2,764.00 | Continuing Professional Training Fund |
| Alfred Johnson | 9/21/2025 - 9/24/2025 | \$500.00 | \$228.00 | \$1,099.00 | \$150.00 | \$787.00 | \$2,764.00 | Continuing Professional Training Fund |
| Nestor Rivera | 9/21/2025 - 9/24/2025 | \$500.00 | \$228.00 | \$1,099.00 | \$150.00 | \$787.00 | \$2,764.00 | Continuing Professional Training Fund |

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

To meet and collaborate with Deputy Chiefs throughout the country and participate in various leadership activities, Ideas and Conferences related to enhancing safety and security for our department and community.

| | | | | | | | | |
|-----------|---|--|--|--|--|--|--|--|
| Dept: | Department of Public Safety and Justice Services | | | | | | | |
| Event: | 4 th Annual National Offices of Prevention Network | | | | | | | |
| Source: | National Institute for Criminal Justice Reform | | | | | | | |
| Location: | St. Louis, MO | | | | | | | |

| Staff | Travel Dates | Registration * | Meals ** | Lodging ** | Ground TRN/ Mileage ** | Air *** | Total | Funding Source |
|-------------------|-------------------------|-------------------|-------------|---------------|---------------------------------|------------|------------|-------------------|
| Myesha Watkins | 9/10/2025- 9/12/2025 | \$250.00 | \$106.00 | \$472.00 | \$375.00 | \$500.00 | \$1,703.00 | General Fund |

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

This network conference offers a dynamic 2.5 days of connection, learning and action. Participants will dive deep into what it truly means to harness community power in ways that drive sustainable impact, strengthen offices of violence prevention and build safer, healthier communities for long term.

BC2025-561

Department of Purchasing, presenting proposed purchases for the week of 9/2/2025:

Items/Services Received and Invoiced but not Paid:

| Purchase Order Number | Description | Department | Vendor Name | Total | Funding Source |
|--------------------------|---|---|---------------------------------|-------------|---|
| 25003310 | Factory Authorized – Accident repairs on 2016 Ford Explorer* | Department of Public Works | Montrose Ford, LLC | \$17,162.94 | General Fund |
| 25003348 | Factory Authorized – Accident repairs on 2024 Ford Transit-350* | Department of Public Works | Montrose Ford, LLC | \$21,538.51 | General Fund |
| 25003256 | Out-of-home care placement services for the period 11/11/2024- 11/25/2024 ** | Division of Children and Family Services | Windsor Laurelwood Center | \$11,200.00 | 65% Health and Human Services Levy Fund and 35% Title IV-E Reimbursement Fund |

*Approval No. BC2025-13, dated 1/6/2025, which amended BC2023-452 dated 7/17/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$1,475,000.00 to \$1,925,000.00 and extending the time period to 12/31/2025.

**Approval No. BC2025-324, dated 5/12/2025, which amended BC2024-987 dated 12/23/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2025 in the amount not-to-exceed \$1,500,000.00 by changing the amount not-to-exceed from \$1,500,000.00 to \$1,750,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting a Master Agreement of Cooperation with various municipalities for FY2025 pavement preventative maintenance services in connection with various road projects:

- a) City of Cleveland Heights - Coventry Road from Fairhill Road to Euclid Heights Boulevard.
- b) City of Maple Heights - Dunham Road from Southern Corporation Limit to Libby Road.
- c) City of Bedford - Forbes Road from Fair Oaks Road to Richmond Road.
- d) City of Bedford Heights - Forbes Road from Fair Oaks Road to Richmond Road.
- e) Oakwood Village - Forbes Road from Fair Oaks Road to Richmond Road.
- f) City of Cleveland - Grant Avenue from East 49th Street to East 71st Street.
- g) Village of Cuyahoga Heights - Grant Avenue from East 49th Street to East 71st Street.
- h) City of Cleveland - Green Road from Euclid Avenue to South Corporation Line.
- i) City of Cleveland - Ivanhoe Road from Euclid Avenue to East 152nd Street.
- j) City of East Cleveland - Ivanhoe Road from Euclid Avenue to East 152nd Street.
- k) City of Brooklyn - Ridge Road from Pearl Road to Flowerdale Avenue.
- l) City of Cleveland - Ridge Road from Pearl Road to Flowerdale Avenue.
- m) City of Parma - Ridge Road from Pearl Road to Flowerdale Avenue.
- n) City of Brook Park - Sheldon Road from Engle Road to Smith Road.
- o) City of Middleburg Heights - Sheldon Road from Engle Road to Smith Road.
- p) City of South Euclid - South Green Road from Mayfield Road to Cedar Road.
- q) City of Middleburg Heights - Sprague Road Part 1 from Webster Road to West 130th Street.
- r) City of North Royalton - Sprague Road Part 1 from Webster Road to West 130th Street
- s) City of Parma - Sprague Road Part 1 from Webster Road to West 130th Street.
- t) City of Strongsville - Sprague Road Part 1 from Webster Road to West 130th Street.
- u) City of Shaker Heights - Warrensville Center Road from Roadway segments north & south of Bridges 05.92 E&W.
- v) City of Parma - West Ridgewood Drive from Ridge Road to State Road.
- w) City of Highland Heights - Wilson Mills Road from Lander Road to Alpha Drive.
- x) Mayfield Village - Wilson Mills Road from Lander Road to Alpha Drive.

Funding Source: Road and Bridge Fund

Item No. 2**Various Agreements – Processed and executed (no vote required)**

| Approving Resolution | Public convenience and welfare project description | Total Estimated Project Cost | Total Actual Project Cost | Funding Source | Date of Execution |
|----------------------|--|------------------------------|---------------------------|--|--------------------------|
| R2024-0187 | Reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights in connection with the 2024-2027 Transportation Improvement Program- Council District 9 | \$21,040,359.00 | | 80% (\$16,718,046.00) Federal Funds 5% (\$1,000,000.00) County Road and Bridge Funds 15% (\$3,322,313.00) City of Shaker Heights | (Executive) 8/20/2025 |
| R2024-0333 | Reconstruction of Trebisky Road from Anderson Road to the Northern Corporation Line and Anderson Road from South Green Road to the Eastern Corporation Line in the City of South Euclid– Council District 11 | \$250,000.00 | | \$125,000.00 County Road and Bridge Funds \$125,000.00 City of South Euclid | (Executive) 8/20/2025 |
| R2025-0033 | Reconstruction of Lee Road from Invermere Avenue to Miles Avenue in the City of Cleveland in connection with the 2024-2027 Transportation Improvement Program- Council District 9 | \$17,701,347.00 | | 86% Federal Funds (\$15,327,603.00) 6% County Road and Bridge Funds (\$1,000,000.00) 8% City of Cleveland (\$1,373,744.00) | (Executive) 8/20/2025 |
| R2025-0222 | Rehabilitation of Rockside Road from 700 feet West of Lombardo Center to SR 21 in the Cities of Independence and Seven Hills- Council District 6 | \$5,000,000.00 | | 80% Federal Funds (\$4,000,000.00) 10% County Road and Bridge Funds (\$500,000.00) 8% City of Independence (\$400,000.00) 2% City of Seven Hills (\$100,000.00) | (Executive) 8/20/2025 |

VI – PUBLIC COMMENT

There was no Public Comment

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Paul Porter seconded. The motion to adjourn was unanimously approved at 11:13 a.m.