

Minutes

Cuyahoga County Board of Control

Monday, September 8, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)

Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Councilmember Meredith Turner

Laura Black, County Council (Alternate for Michael Houser)

Councilmember Robert Schleper

II. – REVIEW MINUTES – 9/2/2025

Leigh Tucker motioned to approve the minutes from the September 2, 2025, meeting; Nichole English seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

No Public Comment

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

BC2025-448

Sheriff's Department, submitting an amendment to Contract No. 5116 (fka Contract No. 4877) with Practical Solutions for Public Safety for staff analysis for the period 11/14/2024-11/13/2025, to expand the scope of services in accordance with Schedule A titled Scope of Work Amendment, and for additional funds in the amount not-to-exceed \$19,200.00, effective upon signatures of all parties.

Funding Source: General Fund

Nichole English, Department of Public Works on behalf of the Sheriff's Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-448 was approved by unanimous vote.

B. – New Items for Review

BC2025-562

Department of Public Works, recommending a payment on Purchase Order No. 25003163 to Northeast Ohio Areawide Coordinating Agency in the amount of \$153,835.00 for annual membership dues for the period 7/1/2025 – 6/30/2026.

Funding Source: \$5.00 Motor Vehicle License Tax

Nichole English, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-562 was approved by unanimous vote.

BC2025-563

Department of Public Works, submitting an amendment to Contract No. 1126 with Union Industrial Contractors, Inc. for rehabilitation of Cedar Point Bridge No. 00.49 over the Rocky River located in the Cleveland Metropolitan Park District in the City of North Olmsted for additional funds in the amount not-to-exceed \$301,532.20.

Funding Source: Cuyahoga County Road and Bridge

Nichole English, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-563 was approved by unanimous vote.

BC2025-564

Department of Information Technology, recommending an award on Purchase Order No. 25003077 to SHI International Corp. in the amount not-to-exceed \$114,922.10 for a joint cooperative purchase for the renewal of various Google/Mandiant software subscriptions and support for the period 9/25/2025 – 9/24/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-564 was approved by unanimous vote.

BC2025-565

Department of Information Technology, recommending an award on Purchase Order No. 25003395 to SHI International Corp. in the amount not-to-exceed \$63,815.22 for a joint cooperative purchase for the renewal of (1) Gravwell Enterprise data and analytics platform subscription and professional support, for the period 10/30/2025 – 10/29/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2025-565 was approved by unanimous vote.

BC2025-566

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Christian Children's Home of Ohio dba Safe Harbor Ohio in the amount not-to-exceed \$200,000.00 for Trauma Informed Residential Treatment services for Court-referred youth identified as survivors of human trafficking, effective upon signatures of all parties through 6/30/2026.
- b) Recommending an award and enter into Contract No. 5618 with Christian Children's Home of Ohio dba Safe Harbor Ohio in the amount not-to-exceed \$200,000.00 for Trauma Informed Residential Treatment services for Court-referred youth identified as survivors of human trafficking, effective upon signatures of all parties through 6/30/2026.

Funding Source: Health & Human Services Levy

Jennifer Howard, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-566 was approved by unanimous vote.

BC2025-567

Sheriff's Department, recommending an award on Purchase Order No. 25003336 with Integrated Precision Systems, Inc. in the amount not-to-exceed \$180,466.38 for a state contract purchase of various cameras and related equipment, offsite video storage units, installation and programming services, Xprotect Device Licenses and 1 year Care Plus service package for each unit.

Funding Source: Commissary Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-567 was approved by unanimous vote.

BC2025-568

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in a payment to Summit Food Services, LLC in the amount not-to-exceed \$12,723.47 as final payment for purchase of food and related services for the 2025 National Correctional Officer's Week.
- b) Recommending a payment on Purchase Order No. 25003398 to Summit Food Services, LLC in the amount not-to-exceed \$12,723.47 as final payment for purchase of food and related services for the 2025 National Correctional Officer's Week.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-568 was approved by unanimous vote.

BC2025-569

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 5534 (fka Contract No. 4815) with Qminder LTD for the pilot program of a queuing system for visitors to Cuyahoga Job and Family Services for the period 9/30/2024 – 9/29/2025 to extend the time period to 9/29/2026 and for additional funds in the amount not-to-exceed \$21,500.00.

Funding Source: 50% Health and Human Services Levy and 50% Federal/State Funding

Sharonda Mason, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2025-569 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2025-570 through BC2025-572; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-570

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of August 2025 in accordance with EA02012-0001 on behalf of the following county agencies:

Funding Source: Revenue Generating

BC2025-571

Fiscal Department, presenting proposed travel/membership requests for the week of 9/8/2025:

Dept:	Department of Public Works							
Event:	T & D World live 2025 Conference							
Source:	T & D World							
Location:	Glendale, AZ							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Mike Foley	9/22/2026- 9/25/2026	\$0.00	\$0.00	\$825.77	\$0.00	\$800.00	\$1,625.77	Utility Operations Fund

*Paid to host- No registration fee invitation only event

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

T & D world is the annual conference held for all of the electric utilities in the country. Mike Foley has been asked to speak on a panel about the new utility - Cuyahoga Green Energy and its impact on Microgrid developments.

Dept:	Sheriff's Department							
Event:	Court Safety and Security Conference							
Source:	National Criminal Justice Training Center							
Location:	Appleton, WI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
John Jerman	3/23/2026- 3/26/2026	\$325.00	\$200.00	\$480.00	\$0.00	\$0.00	\$1,005.00	Continued Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Training Opportunity at the Court Safety and Security National Conference.

Dept:	Medical Examiner's Office							
Event:	36 th International Symposium on Human Identification							
Source:	Promega							
Location:	West Palm Beach, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Lisa Moore	11/3/2025-11/6/2025	\$995.00	\$140.00	\$846.00	\$201.84	\$408.36	\$2,591.20	DNA Backlog Grant FY24
Gerald Furniss	11/3/2025-11/6/2025	\$995.00	\$240.00	\$844.11	\$191.42	\$408.36	\$2,678.89	DNA Backlog Grant FY24
Andrew Ziegler	11/2/2025-11/6/2025	\$1,420.00	\$241.00	\$1,079.15	\$230.00	\$363.37	\$3,333.52	DNA Backlog Grant FY24

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Attend 36th International Symposium on Human Identification and Present a poster.

BC2025-572

Department of Purchasing, presenting proposed purchases for the week of 9/8/2025:

Direct Open Market Purchases

(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25003420	(1) 2025 New Never Titled Chrysler Pacifica Van	Department of Public Works	Kufleitner Automotive, Inc. dba Kufleitner Chrysler Dodge Jeep Ram Truck	\$43,122.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25003465	Factory Authorized – Accident repairs on 2020 Ford Explorer*	Department of Public Works	Montrose Ford, LLC	\$22,323.40	General Fund

*Approval No. BC2025-13, dated 1/6/2025, which amended BC2023-452 dated 7/17/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$1,475,000.00 to \$1,925,000.00 and extending the time period to 12/31/2025.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Human Resources, submitting a grant agreement with the Ohio Department of Development in a total amount not to exceed \$29,718.00 for the period 4/1/2025 – 7/31/2026 for reimbursement of technology training for County employees in connection with the Ohio TechCred Grant Program, Round 32.

Funding Source: General Fund eligible for reimbursement by Ohio Department of Development

Item No. 2

Public Defender's Office, submitting a Grant Application and Award from Saint Luke's Foundation of Cleveland, Ohio in the amount of \$20,000.00 for support of the Cuyahoga County Public Defender's Family Intervention Representation and Services Team (FIRST) Program for the period 8/12/2025 – 8/31/2026.

Funding Source: Saint Luke's Foundation of Cleveland, Ohio

Item No. 3

Contracts up to \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 8006	2372	Chagrin Valley Dispatch Council	for Countywide Criminal Justice Data Warehouse Hosting services	\$0.00	Department of Public Safety and Justice Services	5/1/2022 - 4/30/2027 to terminate the contract effective 9/14/2025	(Original) Criminal Justice Information Sharing Fund	

NA	4466	City Of Garfield Heights	For Community Diversion Program services to replace the insurance requirements, effective 1/1/2025	\$9,600.00	Court of Common Pleas/Juvenile Court Division	1/1/2024 – 12/31/2024 to extend the time period to 12/31/2026	(Original) Health and Human Services Levy Fund	(Executive) 8/27/2025
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Item No. 4

Purchases Processed (No Vote Required) in the amount not-to-exceed \$10,000.00 for the period 8/1/2025 – 8/31/2025 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “9/8/2025 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

VI – PUBLIC COMMENT

No Public Comment

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Paul Porter seconded. The motion to adjourn was unanimously approved at 11:13 a.m.