

MEETING MINUTES

Cuyahoga County Personnel Review Commission
Wednesday, September 11, 2024
9830 Lorain Ave., Classroom 5
Cleveland, Ohio 44102
4:00 p.m.

1) CALL TO ORDER

Commissioner Boseman called the meeting to order at 4:07 p.m.

2) ROLL CALL

Commissioner Boseman asked Senior Administrative Assistant Shannon De Sciscio to call the roll. Commissioners Boseman and Colaluca were present; Chairwoman Southerington was absent. A quorum was established.

3) APPROVAL OF MINUTES from August 7, 2024

Commissioner Boseman made a motion to approve the meeting minutes from the August 7, 2024 PRC meeting; Commissioner Colaluca seconded the motion. All were in favor, no objections.

4) PUBLIC COMMENT – Nothing submitted.

5) NEW BUSINESS

a) Appeals

i) Leshia Flowers – Recommendation for Dismissal

Ms. Flowers was not in attendance. PRC Staff Attorney and Manager of Compliance Auditing Cynthia Sands addressed the Commission regarding the appeal. Discussion ensued.

Commissioner Boseman made a motion to dismiss the appeal for lack of jurisdiction; Commissioner Colaluca seconded the motion. All were in favor, no objections.

ii) Nancy Farina – Recommendation for Dismissal

Ms. Farina was in attendance and addressed the Commission regarding the appeal. PRC Manager of Compliance Auditing / Staff Attorney Cynthia Sands addressed the Commission. Discussion ensued.

Commissioner Boseman made a motion to dismiss the appeal for lack of jurisdiction; Commissioner Colaluca seconded the motion. All were in favor, no objections.

b) Establishment of the Eligibility Lists as of the Date Posted to the PRC Website

Administrator, IT Program Management Officer	IT	7/16/2024
Forensic Scientist 2 (DNA)	SHER	7/22/2024
ERP Information Systems Analyst - HRIS	IT	8/6/2024
Superintendent, Sewer Maintenance	PW	8/6/2024
Supervisor, Principal Support Officer	CJFS	8/6/2024
Developer 3	IT	8/7/2024
Employee and Labor Relations Specialist 1	HR/SHER	8/7/2024
Family and Children First Council Service Coordinator	CID	8/8/2024
Supervisor, Custodial Worker	PW	8/8/2024
Employment and Family Services Specialist	CJFS	8/13/2024
Medical Examiner Investigator 1	MEO	8/19/2024
Social Service Worker 3	DCFS	8/19/2024
Payroll Officer	HR	8/19/2024
Administrator, Records Management	CJFS	8/19/2024
Consumer Affairs Investigator	FO	8/20/2024
Program Officer 4	CID	8/21/2024
ERP Information Systems Analyst - Fiscal	IT	8/22/2024
Correction Officer	SHER	8/22/2024
Senior Supervisor, Employment & Family Service	CJFS	8/23/2024
Administrative Hearing Officer	CJFS	8/26/2024
Manager, Tax Assessment	FISC	8/27/2024
Clerical Specialist 2	DCFS	8/27/2024
Dockworker	SHER	8/28/2024
Custodial Worker	PW	9/3/2024
Staff Auditor	IA	9/3/2024
Administrative Assistant 1	CJFS	9/3/2024
Purchasing Analyst	MEO	9/3/2024
Senior Account Clerk	CJFS	9/4/2024
System Analyst	IT	9/4/2024
Foster/Adoptive Recruitment Specialist	DCFS	9/6/2024

PRC Testing Manager George Vaughan addressed the Commission regarding the establishment of the eligibility lists. Discussion ensued.

Commissioner Boseman made a motion to approve the establishment of the eligibility lists as of the date posted to the PRC website; Commissioner Colaluca seconded the motion. All were in favor, no objections.

c) Class Plan Changes

Classification and Compensation Specialist Alexandra Prange addressed the Commission regarding the proposed Class Plan Changes. Discussion ensued.

Commissioner Boseman made a motion to approve the proposed Class Plan changes; Commissioner Colaluca seconded the motion. All were in favor, no objections.

d) Consistent Discipline Audit Report – Part 2

PRC Staff Attorney and Manager of Compliance Auditing Cynthia Sands presented the PRC's Consistent Discipline Audit Report. Discussion ensued.

e) Standardization of Benefits Audit Report

PRC Staff Attorney and Manager of Compliance Auditing Sands informed the Commission that the Standardization of Benefits report would be presented at the next PRC meeting due to ongoing conversations with Human Resources and the Law Department regarding the audit report.

6) OTHER BUSINESS

a) PRC Special Meeting September 17, 2024

PRC Director Rebecca Kopcienski informed the Commission that a Special PRC Meeting will be held on Tuesday, September 17, 2024 at 3:30 p.m.

7) ADJOURNMENT

Commissioner Boseman made a motion to adjourn the meeting; Commissioner Colaluca seconded the motion. All were in favor, no objections. The meeting was adjourned at 4:32 p.m.