



**CUYAHOGA COUNTY EMERGENCY SERVICES ADVISORY BOARD  
COMMUNICATIONS COMMITTEE**

**Communications Committee Meeting Minutes**

**DATE/TIME:** November 9, 2022 – 11:00AM

**LOCATION:** Paul W. Cassidy Theatre, 6200 Pearl Rd. Downstairs Room B  
Cleveland, Ohio 44103

**ATTENDING VOTING COMMITTEE MEMBERS:**

NAME	Present	ASSOCIATION	ALTERNATE	Present
Steven Greene	X	<b>Chairman</b>		
Lisa Raffurty	X	<b>Vice Chair</b>		
Randy Kimbro		<b>Southwest Radio COG</b>		
Brad Handke	X	<b>City of Cleveland</b>	Courtney Newman	
Anthony Luke		<b>City of Cleveland</b>	Brad Englehart	
Cmdr. Carla Ellis		<b>City of Cleveland</b>	Capt. Brian McEntee	
Jacquelynn Costa	X	<b>CECOMS</b>	Christopher Minek	
Mark Christie		<b>Cuyahoga County EMA</b>	Kevin Friis	X
Jill Smialek		<b>Cuyahoga County PSJS</b>	Nancy Kolcan	X
Chief Papesh	X	<b>Fire</b>	Chief Rega	
Chief Schepp	X	<b>Fire</b>	Chief Carcioppolo	
Chief Bobak		<b>LE – Municipal</b>	VACANT	
Lt. Leff		<b>LE – Non-Municipal</b>	Craig Bollinger	X
Sgt. Pat Devlin	X	<b>LE – Sheriff</b>	VACANT	
Chief Elliott		<b>MARCS User Group</b>	Chief Robinson	
Jim Heath		<b>MARCS User Group</b>	Chief Freeman	
George Balasko	X	<b>City of Parma</b>	Walter Samijlenko	
T. J. Martin	X	<b>City of Parma</b>	Mike Lasky	
Nick DiCicco	X	<b>Regional Dispatch</b>	Emily Joseph	
Ron Barlow		<b>Regional Dispatch</b>	Kristina Eich	
Mike Dever		<b>Public Works</b>	Bryan Hitch	X

**OTHERS IN ATTENDANCE:** Gary Green, Chris Weil, Emily Joseph, Dan Moore, Phil Davila, Walter Samijlenko, Larry Tafe, Chief Carroll, Aaron Kyser, Kyle Jamison, Lezlie White, Dick Miller, Arlin Bradford, Christene Jones

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**AGENDA ITEMS**

**1. CALL TO ORDER / ROLL CALL / QUORUM DETERMINATION**

- Steve Greene called the meeting to order at 11:00 a.m.
- Roll Call was conducted by Lisa Raffurty, 14 voting members present; quorum met.

**2. APPROVAL OF MINUTES**

- Approval of September 14, 2022 minutes. George Balasko motioned to approve the minutes. Kevin Friis seconded the motion. Minutes were approved.

**3. PUBLIC COMMENT**

- None.

**4. MAIN CCESAB MEETING REVIEW**

- Chief Carroll asked for clarification on the communication issues during the Southwest drill. Brad Handke stated the communication issues were related to police radios having encryption and multiple radios were missing XMTAC channels. In addition, many users need training; some not sure what is programmed in their radios. T.J. Martin agreed that it is a training issue.
- The County Interop template needs to be updated. The possibility of adding a zone for major incidents was discussed.
- Multiple agencies have MARCS and/or Cleveland programmed in their radios but never took the necessary steps to activate the appropriate ID's.
- The Committee will look into the creation of a "205 template" for major incidents.

**5. GRANTS UPDATE**

- Lezlie White stated that the 2022 UASI award is due back by November 23, 2023. She stated that a debriefing was requested to learn how they make the decisions.
- State Homeland 2022 – Two Cuyahoga County projects were awarded. Cyber Security in the amount of \$213,060.00 and the Fusion Center Sustainment project in the amount of \$80,400 was received

**6. RADIO APPLICATION REVIEW**

- Highland Hills request - Committee approval is not required for 2 radios being reallocated by Solon
- Brad Handke stated that Cleveland received the remaining radios Solon reallocated.

**7. EXERCISES/DRILLS FOR COM-L PARTICIPATION**

- No exercises or drills for COM-L participation

**8. OLD BUSINESS / ANNOUNCEMENTS / NEW BUSINESS**

- Kevin Friis – Cuyahoga County agreed to be the coordinator for the State Regional TIC-Plan with assistance from CISA.
- Dick Miller (MARCS) introduced Kyle Jamison. Kyle is assigned to Cuyahoga County for any programming needs, Arlin Bradford will be his backup.
- Dick also explained MARCS has tightened up the process to access system keys.

**9. EXECUTIVE SESSION**

- None

**10. NEXT MEETING**

- January 11th at 11:00 a.m.
- Vice-Chair elections will take place.

**11. ADJOURNMENT**

- George Balasko motioned to adjourn. Jacquelynn Costa seconded. Meeting was adjourned at 11:55 a.m.