



CUYAHOGA COUNTY COUNCIL

COMMUNITY DEVELOPMENT & HOUSING COMMITTEE

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

4th FLOOR

MEETING AGENDA

MONDAY, JULY 28, 2025—10:00 A.M.

Committee Members

Michael J. Houser, Sr., Chair | Dist. 10

Pernel Jones, Jr., Vice Chair | Dist. 8

Patrick Kelly | Dist. 1

Robert E. Schleper, Jr. | Dist. 6

Sunny M. Simon | Dist. 11

1. CALL TO ORDER

2. ROLL CALL

3. PUBLIC COMMENT

4. APPROVAL OF MINUTES FROM THE JUNE 2, 2025 MEETING

5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0232: A Resolution awarding a total sum, not to exceed \$25,000, to Community Housing Solutions for the Home Repair Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
- b) R2025-0251: A Resolution amending Resolution No. R2025-0038, dated 2/11/2025, which authorized an Emergency Rental Assistance 2 Loan and Federal HOME Investment Partnership Loan to Warner and Swasey, LLC, or their designee, for construction of 140 units for mixed-use, mixed-income, mixed-population, historic adaptive-reuse of the former Warner and Swasey Manufacturing Plant, located in the City of Cleveland; by changing the terms:
 - 1) to remove the Federal HOME Investment Partnership Loan;
 - 2) to amend the language from “construction of 140 units” to “the creation of 112 affordable housing units”;
 - 3) by changing the not-to-exceed loan amount from \$3,350,000.00 to \$2,900,000.00;
 - 4) to authorize the use of funds to cover the related costs and acquisition of the former Warner and Swasey Manufacturing Plant;

authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

- c) O2025-0001: An Ordinance amending Section 714.02(E) of the Cuyahoga County Code to prioritize municipal corporations and townships in Cuyahoga County when evaluating applications to the Cuyahoga County Community Development Supplemental Grant ("CDSG") Program.

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

** Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Download the Metropolis smartphone app and create an account to have parking validated at meetings. Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMUNITY DEVELOPMENT & HOUSING
COMMITTEE MEETING
MONDAY, JUNE 2, 2025
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

1. CALL TO ORDER

Chairman Houser called the meeting to order at 10:02 a.m.

2. ROLL CALL

Mr. Houser asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Houser, Kelly, Schleper and Simon were in attendance and a quorum was determined. Committee member Jones arrived after the roll call was taken.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE MAY 19, 2025 MEETING

A motion was made by Ms. Simon, seconded by Mr. Schleper, and approved by unanimous vote to approve the minutes from the May 19, 2025 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2025-0193: A Resolution awarding a total sum, not to exceed \$10,000, to Future Heights Inc. for the Noble Area Business Alliance Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Ms. Davida Russell, Vice President of Council for the City of Cleveland Heights; Ms. Myra Orenstein, President of CATV, Inc.; Ms. Milcah Vincent, Owner of Lullaby Infant Club; Ms. Jacquelyn Remmer, Owner of The Exclusive Touch, LLC; Ms. Danyette Caldwell, Owner of Mommy's Bakery LLC and Momma Q's Kitchen LLC; and Ms. Anntwinette Muhammad, Owner of Salon Productions, addressed the Committee regarding Resolution No. R2025-0193. Discussion ensued.

Committee members asked questions of Councilwoman Russell, Ms. Orenstein, Ms. Vincent, Ms. Remmer, Ms. Caldwell and Ms. Muhammad pertaining to the item, which they answered accordingly.

On a motion by Ms. Simon with a second by Mr. Kelly, Resolution No. R2025-0193 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

Mr. Jones requested to have his name added as a co-sponsor to the legislation.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairman Houser adjourned the meeting at 10:23 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0232

Sponsored by: Councilmember Simon	A Resolution awarding a total sum, not to exceed \$25,000, to Community Housing Solutions for the Home Repair program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$25,000 to Community Housing Solutions for the Home Repair program; and

WHEREAS, Community Housing Solutions estimates approximately 6 people will be served annually through this award; and

WHEREAS, Community Housing Solutions estimates the total cost of the project is \$75,000; and

WHEREAS, Community Housing Solutions indicates the other funding source(s) for this project includes \$50,000 from the Federal Home Loan Bank of Cincinnati; and

WHEREAS, Community Housing Solutions is estimating the start date of the project will be July 2025 and the project will be completed by May 2026; and

WHEREAS, Community Housing Solutions requested \$25,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to Community Housing Solutions to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to Community Housing Solutions from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Home Repair program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga

County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 8, 2025

Committee(s) Assigned: Community Development & Housing

Journal _____
_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): Community Housing Solutions	
Address of Requesting Entity: 12114 Larchmere Blvd. Cleveland, OH 44120	
County Council District # of Requesting Entity: County Council District #11	
Address or Location of Project if Different than Requesting Entity: N/A	
County Council District # of Address or Location of Project if Different than Requesting Entity: Homes completed in County Council District 11, specifically in the Richmond Heights area.	
Contact Name of Person Filling out This Request: Pam Schuellerman, Executive Director	
Contact Address if different than Requesting Entity: 	
Email: pams@yourchs.org	Phone: 330-231-5815
Federal IRS Tax Exempt No.: 23-7299143	Date: June 13, 2025

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Home Repair

At Community Housing Solutions (CHS), we believe every home contributes to the strength of a neighborhood. That is why we help care for homes by providing repair assistance to those in need, creating safe, healthy and well-maintained homes in our community. CHS delivers person centered solutions that ensure homes remain a financial asset to homeowners and empower them to continue living in their homes even if they struggle to maintain their properties. The home repair program is for qualified and income-eligible Cuyahoga County homeowners. The program addresses crucial repairs at no cost to low-income families, most often seniors, unable to afford expensive yet necessary repairs. The scope of work is customized for each client, and can include:

- Roofing and gutter work
- Heating, electrical and plumbing upgrades
- Interior and exterior carpentry work
- Security (new doors and window locks)
- Accessibility services for households with physically challenged members, including installation of ramps, removal of barriers, and modification of kitchens and bathrooms

Addressing the Following Needs:

The home repair program outcomes include:

- Addressing home repair assistance to low income homeowners so that they can live in a safe, healthy, and well-maintained environment.
- Ensuring that the homes of low-income families remain a financial asset to the owners as well as an asset in their communities.
- Empowering homeowners to continue living in their homes, rather than being forced to look for other housing because they are unable to maintain their properties.

This specific project will address critical repairs for residents in County Council District 11. These homeowners have been requesting service for these repairs for which funding is not available.

TimeLine: work expected to be completed by May 31, 2026

Project Start Date:
July 1, 2025

Project End Date:
May 31, 2026

IMPACT OF PROJECT:
<p>Who will be served:</p> <p>At least 5 seniors in District 11 (Richmond Height) with critical repair requirements in their homes.</p>
<p>How many people will be served annually:</p> <p>At least 6 people will be serve under this contract.</p>
<p>Will low/moderate income people be served; if so how:</p> <p>Yes, all homeowners will be at or below 80% AML. CHS has an application process in place to vet homeowners to ensure they meet the program requirements.</p>
<p>How does the project fit with the community and with other ongoing projects:</p> <p>CHS has completed other funded projects for District 11 and all have been successfully completed to date. The need for home repair continues to grow and residents need support.</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</p> <p>N/A</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>CHS critical home program addresses critical safe and healthy issues in the home.</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives:</p> <p>N/A</p>

FINANCIAL INFORMATION:**Total Budget of Project:**

\$75,000

Other Funding Sources of Project (list each source and dollar amount separately):

ARPA Funding - \$25,000

Federal Home Loan Bank of Cincinnati - \$50,000

Total amount requested of County Council American Resource Act Dollars:

\$25,000

Since these are one-time dollars, how will the Project be sustained moving forward:

CHS understands that these are one-time dollars to be used for critical repairs on homes designated in County District #11. Aside from this project, CHS actively looks for funding sources and partnerships to continue our vision of a safe and healthy home for everyone.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Pamela C Schuellerman

Signature:

Pam Schuellerman

Date:

6/16/2025

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0251

Sponsored by: County Executive Ronayne/Department of Housing and Community Development	A Resolution amending Resolution No. R2025-0038, dated 2/11/2025, to provide for an Emergency Rental Assistance 2 Loan to Warner and Swasey, LLC, or their designee, in an amount not-to-exceed \$2,900,000.00 to authorize the use of the loan funds for the acquisition of real property, and costs directly related thereto, for the purpose of providing 112 affordable housing units at the former Warner and Swasey Manufacturing Plant, located in the City of Cleveland; authorizing the County Executive and/or Director of Housing and Community Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, this Council approved Resolution No. R2025-0038, dated 2/11/2025, which authorized an Emergency Rental Assistance 2 Loan and Federal HOME Investment Partnership Loan to Warner and Swasey, LLC, or their designee, in an amount not-to-exceed \$3,350,000.00 for construction of 140 units for mixed-use, mixed-income, mixed-population, historic adaptive-reuse of the former Warner and Swasey Manufacturing Plant, located in the City of Cleveland; and

WHEREAS, the County Executive/Department of Housing and Community Development, is now requesting to amend said Resolution to amend the terms of the loan as originally presented, to change the loan amount to \$2,900,000.00 funded solely from Emergency Rental Assistance 2 funds and to authorize the use of loan proceeds for the acquisition of certain real property, and costs directly related thereto, for the purpose of providing 112 affordable housing units at the former Warner and Swasey Manufacturing Plant, located in the City of Cleveland; and

WHEREAS, the primary goal of this loan is for construction of 112 units of affordable housing at the former Warner and Swasey Manufacturing Plant; and

WHEREAS, this is a forgivable loan based on compliance with affordability requirements for a term of 20 years; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That Section 1 of Resolution No. R2025-0038, passed February 11, 2025, is hereby amended to read as follows:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Emergency Rental Assistance 2 Loan ~~and Federal HOME Investment Partnership loan~~ to Warner and Swasey, LLC, or their designee, in an amount not-to-exceed **\$2,900,000.00** ~~\$3,350,000~~ for ~~construction of~~ **the acquisition of certain real property, and costs directly related thereto, for the purpose of providing 112 affordable housing** ~~units for mixed-use, mixed-income, mixed-population, historic adaptive reuse of~~ at the former Warner and Swasey Manufacturing Plant, located in the City of Cleveland.

SECTION 2. That the County Executive and/or the Director of Housing and Community Development are authorized to execute all documents consistent with said loan and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. That this Resolution shall sunset twenty-four (24) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Housing and Community Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 22, 2025

Committee(s) Assigned: Community Development & Housing

Journal _____
_____, 20____

Title	Department of Housing and Community Development/ Warner and Swasey, LLC/ ERA2 Loan/ Amendment to Resolution R2025-0038
Department or Agency Name	Housing and Community Development
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	TBD	Warner and Swasey, LLC or their designee	Upon Signature for 20 years	3,350,000.00	2/11/2025	R2025-0038
A-1	TBD	Warner and Swasey, LLC or their designee	Upon Signature for 20 years	2,900,000.00	Pending	Pending

<p>Service/Item Description (include quantity if applicable).</p> <p>The Department of Housing and Community Development is requesting approval to amend Council Resolution R2025-0038 for an Emergency Rental Assistance 2 Loan to Warner and Swasey LLC, or their designee, in the amount not to exceed \$2,900,000.00 to allow for the Loan to be used for acquisition and costs directly related thereto.</p> <p>Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)</p> <p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of?</p> <p>Project Goals, Outcomes or Purpose (list 3):</p> <p>Provide 112 affordable housing units at the former Warner and Swasey manufacturing plant.</p>
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In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Warner and Swasey, LLC 1301 N 31 st Street Philadelphia, PA 19121	Timothy Henkel Senior Vice President
Vendor Council District: N/A	Project Council District: 8

If applicable provide the full address or list the municipality(ies) impacted by the project.	5701 Carnegie Avenue Cleveland, OH 44103
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Emergency Rental Assistance 2 Loan *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input checked="" type="checkbox"/> Other Procurement Method, please describe: Loan

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Emergency Rental Assistance 2
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HC350105 / 58750 / DV-21-ARP-ERA2

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

County Council of Cuyahoga County, Ohio

Ordinance No. O2025-0001

Sponsored by: Councilmember Simon	An Ordinance amending Section 714.02(E) of the Cuyahoga County Code to prioritize municipal corporations and townships in Cuyahoga County when evaluating applications to the Cuyahoga County Community Development Supplemental Grant (“CDSG”) Program.
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WHEREAS, Chapter 714.02 of the Cuyahoga County Code establishes the County Community Development Supplemental Grant (“CDSG”) Program and sets the Community Development Fund as the Program funding source; and

WHEREAS, the Community Development Supplemental Grant Program has been subject to a high demand and has received widespread interest and praise from the County’s municipal corporations and townships; and

WHEREAS, Council desires to clarify and update the evaluation criteria for the Community Development Supplemental Grant Program in order to prioritize municipal corporations and townships.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. 714.02(E) of the Cuyahoga County Code is hereby amended to read as follows (additions are underlined, deletions are stricken):

Section 714.02 County Community Development Supplemental Grant Program

(Paragraphs A-D remain in their entirety)

E. Evaluation Criteria

1. The Department shall issue written requirements for each year’s application format, contents, and required attachments; and all documents required by the Department must be contained within the application or attached.

2. The Department shall establish and notify local communities of each year's application deadline and other requirements regarding the application deadline. All applications must be received by the deadline as set by the Department.

3. The Department shall evaluate applications based upon factors including, but not limited to, the following:

- a. That the application meets the eligibility requirements specified in paragraph (D) of this section.
- b. That the project specified in the application may complement or otherwise enhance other projects supported through other funding sources.

4. Each Community Development Supplemental Grant award shall not exceed \$50,000.00.

5. The Department shall prioritize applications received from municipal corporations and townships within Cuyahoga County in conducting its evaluation and making its recommendation to Council.

SECTION 2. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 14, 2025

Committee(s) Assigned: Community Development

Journal _____

_____, 20__