



## **Cuyahoga County Council – Procedures for Public Comment at Council and Committee Meetings**

- Requests to speak must be submitted in writing **prior** to the scheduled meeting start time on the Request Form provided by the Clerk immediately prior to each meeting.\*
- Request Forms must be submitted in-person and may not be submitted on behalf of others (one per person).
- A maximum of thirty speakers will be selected at random during the public comment section at each meeting.
- Each speaker will receive two minutes to address the council or committee. A bell will ring to signal that speaking time has ended. Speakers may not yield their time to others.
- In lieu of verbal public comment, written testimony may be submitted to Council or the applicable committee through the Clerk of Council at [CouncilPublicComment@cuyahogacounty.us](mailto:CouncilPublicComment@cuyahogacounty.us) prior to the adjournment of each meeting.
- The Council and committee meeting schedule can be found [on the Council website](#).

*\* Council chambers will open to the public 30 minutes prior to the scheduled meeting start time.*



## **CUYAHOGA COUNTY COUNCIL**

### **REGULAR MEETING**

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS,  
4<sup>th</sup> FLOOR

### **MEETING AGENDA**

**TUESDAY, OCTOBER 28, 2025 — 5:00 P.M.**

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**1. CALL TO ORDER**

**2. ROLL CALL**

**3. PLEDGE OF ALLEGIANCE**

**4. SILENT MEDITATION**

**5. PUBLIC COMMENT**

**6. APPROVAL OF MINUTES**

a) October 14, 2025 Regular Meeting

**7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT**

**8. MESSAGES FROM THE COUNTY EXECUTIVE**

**9. LEGISLATION INTRODUCED BY COUNCIL**

**a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2025-0300: A Resolution awarding a total sum, not to exceed \$25,000, to Flats Forward Inc. for the Flats Revitalization Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

- 2) R2025-0301: A Resolution awarding a total sum, not to exceed \$45,000, to the City of Beachwood for the Deer Sterilization Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

**b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING**

- 1) R2025-0274: A Resolution authorizing an amendment to Resolution No. R2024-0396 in an amount not to exceed \$250,000, to the Murtis Taylor Human Services System for the relocation of the Students of Promise/Prentiss Place Transitional Living Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones and Houser

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 2) R2025-0287: A Resolution awarding a total sum, not to exceed \$25,000, to R.O.A.D. GOLD, Inc. for the Recidivism on a Decline Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Sweeney, Turner and Simon

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 3) R2025-0288: A Resolution awarding a total sum, not to exceed \$25,000, to The Spanish American Committee for the Little Footsteps Bilingual Child Enrichment Center Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

- 4) R2025-0290: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

**c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION**

- 1) R2025-0273: A Resolution awarding a total sum, not to exceed \$10,000, to the Mejor Via Foundation for the purchase and renovation of 3212 Fulton Road from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development & Housing – Houser

- 2) R2025-0275: A Resolution awarding a total sum, not to exceed \$5,000, to the Friends of the Henn Mansion, Inc. for the repair of the Henn Mansion Chimney's Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

Committee Assignment and Chair: Community Development & Housing – Houser

**d) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING**

- 1) O2025-0006: An Ordinance amending Section 206.13 of the Cuyahoga County Code to remove the term limits for Commission on Human Rights members.

Sponsors: Councilmembers Schleper, Miller, Houser, Turner, Conwell and Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

**e) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION**

- 1) O2025-0005: An Ordinance amending Sections 303.01, 303.03, and 303.06 of the Cuyahoga County Code to update and clarify the Cuyahoga County Civil Service Plan to ensure consistency with the Charter of Cuyahoga County and the Administrative Rules of the Personnel Review Commission.

Sponsors: Councilmember Sweeney on behalf of the Personnel Review Commission and Councilmember Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney



## 10. LEGISLATION INTRODUCED BY EXECUTIVE

### a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2025-0302: A Resolution amending the 2024/2025 Biennial Operating Budget for 2025 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2025-0303: A Resolution approving a proposed settlement in the matter of Joseph Rosalina Esq., Special Administrator of the Estate of Mark L. Turner v. MetroHealth, et al., United States District Court, Northern District of Ohio, Eastern Division, case number 1:23-cv-2147; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law

### b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2025-0304: A Resolution authorizing the issuance and sale of General Obligation Bond Anticipation Notes in a principal amount not-to-exceed \$14,220,000.00, in anticipation of the issuance of bonds, to retire outstanding bond anticipation notes issued to provide funds for the purpose of paying the costs of constructing, renovating, improving or repairing sports facilities, including specifically major capital repairs to such sports facilities, together with all necessary appurtenances and work incidental thereto, and to pay the costs of issuance in connection therewith; authorizing the preparation and use of a preliminary and final official statement; approving and authorizing the execution of a purchase agreement and a continuing disclosure agreement; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2025-0305: A Resolution authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland for the period 10/2/2018 – 10/1/2025 to extend the time period to 10/1/2026 and for additional revenue in the anticipated amount not-to-

exceed \$2,685,075.50, effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

- 3) R2025-0306: A Resolution making an award on RQ16254 to United Survey, Inc. in the amount not-to-exceed \$3,642,859.00 for the 2025 Sewer Rehabilitation Program for various County Sewer Districts, effective upon signatures of all parties for a period of (3) years; authorizing the County Executive to execute Contract No. 5679 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

- 4) R2025-0307: A Resolution authorizing an amendment to a Master Contract with various providers for a Summer Youth Employment Program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025 to extend the time period to 10/31/2026, to amend the budget terms, and for additional funds in the total amount not-to-exceed \$6,011,175.95, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with and this Resolution; and declaring the necessity that this Resolution become immediately effective:

a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,225,319.00.

b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed \$785,856.95.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

- 5) R2025-0308: A Resolution authorizing an amendment to Contract No. 3868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2025 to extend the time period to 9/30/2026, to amend the budget terms, and for additional funds in the amount not-to-exceed \$834,302.00, effective 10/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

**c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING**

- 1) R2025-0294: A Resolution confirming the County Executive's reappointment of Kenneth A. Bravo to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 2) R2025-0295: A Resolution confirming the County Executive's reappointment of Chris H. Gerrett to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 3) R2025-0296: A Resolution authorizing a revenue generating agreement with the City of Middleburg Heights in the amount not-to-exceed \$1,487,562.00 for maintenance and repair of sanitary and storm sewer and pumping stations, located in County Sewer District No. 8, effective upon signatures of all parties; authorizing the County Executive to execute Contract No. 5666 and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Casselberry

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2025-0297: A Resolution authorizing a contract with Signature Health Inc. in the amount not-to-exceed \$760,753.00 for the Adult Drug Court Expansion Project to provide case management and counseling services to offenders with serious mental health conditions and substance use disorders for the period 10/1/2024 – 9/29/2029; authorizing the County Executive to execute Contract No. 5632 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Corrections Planning Board

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 2) R2025-0298: A Resolution making an award on RQ16156 to Mental Health Services for Homeless Persons Inc., dba Frontline Service in the amount not-to-exceed \$1,110,000.00 for the Children Exposed to Violence Program for the period 12/1/2025 – 11/30/2027; authorizing the County Executive to execute Contract No. 5628 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Safety and Justice Services/Division of Witness/Victim

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

- 3) R2025-0299: A Resolution authorizing an amendment to Contract No. 3970 (fka Contract No. 288) with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 10/31/2025 to extend the time period to 3/31/2026, for additional funds in the amount of \$12,656,572.00, for a total amount not-to-exceed \$140,821,683.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

**e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION**

- 1) R2025-0278: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Gregory P. Kurtz to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Sweeney and Schleper

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 2) R2025-0279: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Georgine Welo to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Sweeney and Houser

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 3) R2025-0282: A Resolution authorizing an amendment to Contract No. 4086 (fka 864 and CE1500266-01) with HH Golden Gate, LLC for lease of office space in Golden Gate Shopping Center, located at 6420 Mayfield Road in the City of Mayfield Heights for the period 10/1/2015 – 12/31/2025 to exercise an option to extend the time period to 12/31/2030, to change the terms, and for additional funds in the amount not-to-exceed \$549,135.20, effective 8/21/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective,

Sponsor: County Executive Ronayne/Department of Public Works and Fiscal Office/Auto Title Division

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- 4) R2025-0283: A Resolution authorizing a contract with Johnson Controls, Inc. in the amount not-to-exceed \$2,618,567.00 for a joint cooperative purchase of preventative maintenance and repair services for HVAC, Fire Alarm, and Security Systems at various County locations for the period 11/1/2025 – 12/31/2028; authorizing the County Executive to execute Contract No. 5627 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- 5) R2025-0285: A Resolution authorizing a contract with Cyclomedia Technology, Inc. in the amount not-to-exceed \$ 2,588,000.00 for a joint cooperative purchase of high-resolution, street-level cyclorama imagery and LiDAR for measurement of structures for the Fiscal Office's appraisal process, effective upon signatures of all parties through 12/31/2030, authorizing the County Executive to execute Contract No. 5504 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Information Technology

Committee Assignment and Chair: Council Operations, Information Technology & Public Transportation – Schleper

- 6) R2025-0286: A Resolution making a sole source award on RQ16046 to InfoPro Computer Solutions in the amount not-to-exceed \$2,490,000.00 for maintenance and support, system documentations, training and related products and services for the Buckeye Case Management and Computer Network Systems for the period 1/1/2026 – 12/31/2030; authorizing the County Executive to execute Contract No. 5443 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Court of Appeals of Ohio,  
Eighth Appellate District

Committee Assignment and Chair: Council Operations, Information Technology &  
Public Transportation – Schleper

**f) CONSIDERATION OF AN ORDINANCE FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2025-0007: An Ordinance enacting Section 202.11 of the County Code to establish a Building Department under the supervision of the County Executive and the Fiscal Officer to exercise enforcement authority of, and to accept and approve construction documents and conduct inspections in accordance with, the rules of the State of Ohio Board of Building Standards relating to both residential and non-residential construction within the County; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer

**11. MISCELLANEOUS COMMITTEE REPORTS**

**12. MISCELLANEOUS BUSINESS**

**13. ADJOURNMENT**

## NEXT MEETINGS

### COMMITTEE OF THE WHOLE:

MONDAY, NOVEMBER 3, 2025  
1:00 PM / 4<sup>TH</sup> FLOOR

### COMMITTEE OF THE WHOLE:

THURSDAY, NOVEMBER 6, 2025  
9:00 AM / 4<sup>TH</sup> FLOOR

### COMMITTEE OF THE WHOLE:

MONDAY, NOVEMBER 10, 2025  
1:00 PM / 4<sup>TH</sup> FLOOR

### COMMITTEE OF THE WHOLE:

WEDNESDAY, NOVEMBER 12, 2025  
1:00 PM / 4<sup>TH</sup> FLOOR

### REGULAR MEETING:

WEDNESDAY, NOVEMBER 12, 2025  
5:00 PM / 4<sup>TH</sup> FLOOR

### COMMITTEE OF THE WHOLE:

MONDAY, NOVEMBER 17, 2025  
1:00 PM / 4<sup>TH</sup> FLOOR

### COMMITTEE OF THE WHOLE:

MONDAY, NOVEMBER 24, 2025  
1:00 PM / 4<sup>TH</sup> FLOOR (If necessary)

### REGULAR MEETING:

TUESDAY, NOVEMBER 25, 2025  
5:00 PM / 4<sup>TH</sup> FLOOR

### REGULAR MEETING:

TUESDAY, DECEMBER 9, 2025  
5:00 PM / 4<sup>TH</sup> FLOOR

### SPECIAL MEETING:

THURSDAY, DECEMBER 18, 2025  
5:00 PM / 4<sup>TH</sup> FLOOR (If necessary)

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5<sup>th</sup> floor parking level of the garage. Download the [Metropolis smartphone app](#) and create an account to have parking validated at meetings. Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

*\*\*Meeting rooms are equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*





## CUYAHOGA COUNTY COUNCIL

### REGULAR MEETING

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS,  
4<sup>th</sup> FLOOR

### MEETING MINUTES

TUESDAY, OCTOBER 14, 2025 — 5:00 P.M.

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Council President Miller stated that the meeting will start shortly and asked that attendees please take a seat.

1. CALL TO ORDER

Council President Miller called the meeting to order at 5:00 p.m.

Council President Miller made a brief statement regarding Cuyahoga County Council procedures and decorum for Public Comment at Council Meetings.

2. ROLL CALL

Council President Miller asked Clerk Richardson to call the roll. Councilmembers Houser, Simon, Kelly, Sweeney, Casselberry, Gallagher, Schleper, Conwell, Jones, Turner and Miller were in attendance, and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Council President Miller requested a moment of silent meditation for personal reflection.

5. PUBLIC COMMENT

A number of individuals addressed Council regarding the following:

**O2025-0004**: An Ordinance amending Sections 1501.01 and 1501.02 of the Cuyahoga County Code and Section 3.02 of the Cuyahoga County Employee Handbook to prohibit discrimination on the basis of a person's hair texture or hair style commonly associated with a particular race or national origin in the areas of housing, employment, and places of public accommodation;

**R2025-0241**: A Resolution authorizing a contract with The Centers for Families and Children in the amount not-to-exceed \$7,000,000.00 for capital funding towards the construction of a new Comprehensive Behavioral Healthcare Center with priority for the development of a detoxification unit; and various non-agenda items:

- a) **Darrell Houston**
- b) **William Tarter**
- c) **Robin Turner**
- d) **Chinenye Nkemere**
- e) **Loh**
- f) **Angela Huggins**
- g) **Dalisa Delk Cann**
- h) **Bonnie Entler**
- i) **Terry McGrady**
- j) **Ben Mike Bokmiller**

6. APPROVAL OF MINUTES

- a) September 23, 2025 Committee of the Whole Meeting
- b) September 23, 2025 Regular Meeting

**A motion was made by Mr. Sweeney, seconded by Mr. Casselberry and approved by unanimous vote to approve the minutes from the September 23, 2025 Committee of the Whole meeting and the September 9, 2025 Regular meeting.**

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

**Council President Miller Introduced Michael “Doc” Janning, who recited a poem entitled “Challenges & Change.”**

**Council President Miller Called on Councilmember Turner, who presented a proclamation to Mr. Richard “Zoom” Scott on the occasion of his retirement.**

8. MESSAGES FROM THE COUNTY EXECUTIVE

**County Executive Ronayne thanked Council for accepting the introduction of the Executive’s \$1.94 billion biennial budget and for their forthcoming deliberation during the budget hearing process; congratulated Lee Fisher on his investiture as President of Baldwin Wallace University and wished him and Peggy Zone Fisher well in their journey as leaders of Baldwin Wallace University; spoke about the visitors from Ireland including Consul General Gerald Angley and Dr. Norah Patten, the first Irish astronaut to go into space under Project Delta, who visited with some of our high school students throughout the County during her visit; stated that he is proud to co-sponsor the legislation adopting the Crown Act and thanked the advocates of this legislation who were in attendance and also to the Councilmembers who have been leading the initiative; reminded everyone that the Board of Elections is open at 1803 Superior Avenue for early voting and encouraged everyone to vote and to visit the new location and thanked the Board of Elections and Department of Public Works teams who helped to secure the new building; congratulated Claire Fritz and Scott Portwood who were recently married in the County Administrative Headquarters; and invited everyone to attend the State of the County on October 16<sup>th</sup> at the Convention Center and thanked Council for their partnership on the initiatives that he will address.**

9. LEGISLATION INTRODUCED BY COUNCIL

a) **CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2025-0287: A Resolution awarding a total sum, not to exceed \$25,000, to R.O.A.D. GOLD, Inc. for the Recidivism on a Decline Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

**Council President Miller referred Resolution No. R2025-0287 to the Public Safety & Justice Affairs Committee.**

- 2) R2025-0288: A Resolution awarding a total sum, not to exceed \$25,000, to The Spanish American Committee for the Little Footsteps Bilingual Child Enrichment Center Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

**Council President Miller referred Resolution No. R2025-0288 to the Education, Environment & Sustainability Committee.**

- 3) R2025-0289: A Resolution adopting changes to the Cuyahoga County Non-Bargaining Classification for the position of Administrator, Senior Records Management; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

**Council President Miller referred Resolution No. R2025-0289 to the Human Resources, Appointments & Equity Committee.**

- 4) R2025-0290: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission

**Council President Miller referred Resolution No. R2025-0290 to the Human Resources, Appointments & Equity Committee.**

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2025-0273: A Resolution awarding a total sum, not to exceed \$10,000, to the Mejor Via Foundation for the purchase and renovation of 3212 Fulton Road from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Community Development & Housing – Houser

**Clerk Richardson read Resolution No. R2025-0273 into the record. This item will move to the October 28, 2025 Council meeting agenda for consideration for third reading adoption.**

- 2) R2025-0275: A Resolution awarding a total sum, not to exceed \$5,000, to the Friends of the Henn Mansion, Inc. for the repair of the Henn Mansion Chimney's Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

Committee Assignment and Chair: Community Development & Housing – Houser

**Clerk Richardson read Resolution No. R2025-0275 into the record. This item will move to the October 28, 2025 Council meeting agenda for consideration for third reading adoption.**

c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2025-0260: A Resolution awarding a total sum, not to exceed \$10,000, to PetFix Northeast Ohio, Inc. for the purpose of opening a spay/neuter clinic in Garfield Heights from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Simon, Jones, Schleper, Miller and Kelly

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Ms. Simon with a second by Mr. Kelly, Resolution No. R2025-0260 was considered and adopted by unanimous vote.**

- 2) R2025-0261: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission

**On a motion by Mr. Sweeney with a second by Ms. Conwell, Resolution No. R2025-0261 was considered and adopted by unanimous vote.**

d) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2025-0006: An Ordinance amending Section 206.13 of the Cuyahoga County Code to remove the term limits for Commission on Human Rights members.

Sponsor: Councilmember Schleper

**Council President Miller referred Ordinance No. O2025-0006 to the Human Resources, Appointments & Equity Committee. Council President Miller requested to have his name added as a co-sponsor to the legislation.**

e) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR SECOND READING

- 1) O2025-0005: An Ordinance amending Sections 303.01, 303.03, and 303.06 of the Cuyahoga County Code to update and clarify the Cuyahoga County Civil Service Plan to ensure consistency with the Charter of Cuyahoga County and the Administrative Rules of the Personnel Review Commission.

Sponsors: Councilmember Sweeney on behalf of the Personnel Review Commission and Councilmember Conwell

Committee Assignment and Chair: Human Resources, Appointments & Equity –  
Sweeney

**Clerk Richardson read Ordinance No. O2025-0005 into the record. This item will move to the October 28, 2025 Council meeting agenda for consideration for third reading adoption.**

f) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION

- 1) O2025-0004: An Ordinance amending Sections 1501.01 and 1501.02 of the Cuyahoga County Code and Section 3.02 of the Cuyahoga County Employee Handbook to prohibit discrimination on the basis of a person's hair texture or hair style commonly associated with a particular race or national origin in the areas of housing, employment, and places of public accommodation.

Sponsors: Councilmembers Houser, Turner, Schleper, Simon, Miller, Jones and County Executive Ronayne

**On a motion by Mr. Sweeney with a second by Ms. Turner, Ordinance No. O2025-0004 was considered and adopted by a majority roll call vote, with Councilmember Gallagher casting the only dissenting vote.**

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D & 12A and to place on final passage Resolution Nos. R2025-0291 & R2025-0292.**

- 1) R2025-0291: A Resolution amending the 2024/2025 Biennial Operating Budget for 2025 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; amending Resolution No. R2025-0254 dated 8/5/2025; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**Ms. Turner introduced a proposed substitute on the floor to Resolution No. R2025-0291.**

**A motion was then made by Ms. Turner, seconded by Mr. Sweeney and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2025-0291 was considered and adopted by unanimous vote, as substituted.**

- 2) R2025-0292: A Resolution objecting to the creation of five residential tax increment financing incentive districts under Ohio Revised Code Section 5709.40(C) by the City of Brecksville; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**On a motion by Mr. Sweeney with a second by Mr. Miller, Resolution No. R2025-0292 was considered and adopted by unanimous vote.**

b) **CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2025-0293: A Resolution adopting the 2026/2027 Biennial Operating Budget and Capital Improvements Program; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

**Council President Miller referred Resolution No. R2025-0293 to the Committee of the Whole.**

- 2) R2025-0294: A Resolution confirming the County Executive's reappointment of Kenneth A. Bravo to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0294 to the Human Resources, Appointments & Equity Committee.**

- 3) R2025-0295: A Resolution confirming the County Executive's reappointment of Chris H. Gerrett to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

**Council President Miller referred Resolution No. R2025-0295 to the Human Resources, Appointments & Equity Committee.**

- 4) R2025-0296: A Resolution authorizing a revenue generating agreement with the City of Middleburg Heights in the amount not-to-exceed \$1,487,562.00 for maintenance and repair of sanitary and storm sewer and pumping stations, located in County Sewer District No. 8, effective upon signatures of all parties; authorizing the County Executive to execute Contract No. 5666 and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

**Council President Miller referred Resolution No. R2025-0296 to the Public Works, Procurement & Contracting Committee.**

- 5) R2025-0297: A Resolution authorizing a contract with Signature Health Inc. in the amount not-to-exceed \$760,753.00 for the Adult Drug Court Expansion Project to provide case management and counseling services to offenders with serious mental health conditions and substance use disorders for the period 10/1/2024 –

9/29/2029; authorizing the County Executive to execute Contract No. 5632 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Corrections Planning Board

**Council President Miller referred Resolution No. R2025-0297 to the Public Safety & Justice Affairs Committee.**

- 6) R2025-0298: A Resolution making an award on RQ16156 to Mental Health Services for Homeless Persons Inc., dba Frontline Service in the amount not-to-exceed \$1,110,000.00 for the Children Exposed to Violence Program for the period 12/1/2025 – 11/30/2027; authorizing the County Executive to execute Contract No. 5628 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Safety and Justice Services/Division of Witness/Victim

**Council President Miller referred Resolution No. R2025-0298 to the Public Safety & Justice Affairs Committee.**

- 7) R2025-0299: A Resolution authorizing an amendment to Contract No. 3970 (fka Contract No. 288) with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 10/31/2025 to extend the time period to 3/31/2026, for additional funds in the amount of \$12,656,572.00, for a total amount not-to-exceed \$140,821,683.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

**Council President Miller referred Resolution No. R2025-0299 to the Public Safety & Justice Affairs Committee.**

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2025-0278: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Gregory P. Kurtz to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Sweeney



Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

**Clerk Richardson read Resolution No. R2025-0278 into the record. This item will move to the October 28, 2025 Council meeting agenda for consideration for third reading adoption. Councilmember Schleper requested to have his name added as a co-sponsor to the legislation.**

- 2) R2025-0279: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Georgine Welo to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Sweeney and Houser

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

**Clerk Richardson read Resolution No. R2025-0279 into the record. This item will move to the October 28, 2025 Council meeting agenda for consideration for third reading adoption.**

- 3) R2025-0282: A Resolution authorizing an amendment to Contract No. 4086 (fka 864 and CE1500266-01) with HH Golden Gate, LLC for lease of office space in Golden Gate Shopping Center, located at 6420 Mayfield Road in the City of Mayfield Heights for the period 10/1/2015 – 12/31/2025 to exercise an option to extend the time period to 12/31/2030, to change the terms, and for additional funds in the amount not-to-exceed \$549,135.20, effective 8/21/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective,

Sponsor: County Executive Ronayne/Department of Public Works and Fiscal Office/Auto Title Division

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

**Clerk Richardson read Resolution No. R2025-0282 into the record. This item will move to the October 28, 2025 Council meeting agenda for consideration for third reading adoption.**

- 4) R2025-0283: A Resolution authorizing a contract with Johnson Controls, Inc. in the amount not-to-exceed \$2,618,567.00 for a joint cooperative purchase of preventative maintenance and repair services for HVAC, Fire Alarm, and Security Systems at various County locations for the period 11/1/2025 – 12/31/2028; authorizing the County Executive to execute Contract No. 5627 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

**Clerk Richardson read Resolution No. R2025-0283 into the record. This item will move to the October 28, 2025 Council meeting agenda for consideration for third reading adoption.**

- 5) R2025-0284: A Resolution authorizing a Tax Certificate Sale/Purchase Revenue Generating Agreement (via Contract No. 5653) with NAR Solutions, Inc. dba NAR Ohio, LLC in the amount not-to-exceed \$40,000,000.00 for the sale of tax lien certificates for the period 11/1/2025 – 11/30/2027; authorizing the County Executive to execute the Agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Treasurer's Office

Committee Assignment and Chair: Community Development & Housing – Houser

**Clerk Richardson read Resolution No. R2025-0284 into the record. Council President Miller stated at the request of Chairman Houser, this item is being referred back to the Community Development & Housing Committee, if there are no objections.**

- 6) R2025-0285: A Resolution authorizing a contract with Cyclomedia Technology, Inc. in the amount not-to-exceed \$ 2,588,000.00 for a joint cooperative purchase of high-resolution, street-level cyclorama imagery and LiDAR for measurement of structures for the Fiscal Office's appraisal process, effective upon signatures of all parties through 12/31/2030, authorizing the County Executive to execute Contract No. 5504 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Information Technology

Committee Assignment and Chair: Council Operations, Information Technology & Public Transportation – Schleper

**Clerk Richardson read Resolution No. R2025-0285 into the record. This item will move to the October 28, 2025 Council meeting agenda for consideration for third reading adoption.**

- 7) R2025-0286: A Resolution making a sole source award on RQ16046 to InfoPro Computer Solutions in the amount not-to-exceed \$2,490,000.00 for maintenance and support, system documentations, training and related products and services for the Buckeye Case Management and Computer Network Systems for the period 1/1/2026 – 12/31/2030; authorizing the County Executive to execute Contract No. 5443 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on behalf of Court of Appeals of Ohio,  
Eighth Appellate District

Committee Assignment and Chair: Council Operations, Information Technology &  
Public Transportation – Schleper

**Clerk Richardson read Resolution No. R2025-0286 into the record. This item will move to the October 28, 2025 Council meeting agenda for consideration for third reading adoption.**

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING  
ADOPTION UNDER SUSPENSION OF RULES

**A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2025-0277; R2025-0280 & R2025-0281.**

- 1) R2025-0277: A Resolution confirming the County Executive's appointment of Anthony W. Scott to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/31/2027; and declaring the necessity that this Resolution become immediately effective.  
Sponsors: County Executive Ronayne and Councilmember Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity –  
Sweeney

**On a motion by Mr. Sweeney with a second by Mr. Miller, Resolution No. R2025-0277 was considered and adopted by unanimous vote.**

- 2) R2025-0280: A Resolution confirming the County Executive's appointment of Bryan M. Edwards to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2026; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity –  
Sweeney

**On a motion by Mr. Sweeney with a second by Ms. Turner, Resolution No. R2025-0280 was considered and adopted by unanimous vote.**

- 3) R2025-0281: A Resolution authorizing an amendment to Contract No. 4655 (formerly known as Contract Nos. 3405, 1014 and CE0800729 to consolidate it with Contract No. 4656 (fka Contract Nos. 877 and CE0600297) with 4209 Euclid, LLC for lease of parking spaces located near E. 40<sup>th</sup> St. and Euclid Avenue in the City of Cleveland. This amendment terminates the 2006 Lease (Contract No. 4656) and incorporates its 150-parking spaces into the 2008 Lease (Contract No. 4655) for the period 8/15/2024 through 4/30/2028 to extend the time period to 6/30/2028, to

add additional funds not-to-exceed \$600,480.00, and to amend terms, effective 7/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

**Mr. Jones introduced a proposed substitute on the floor to Resolution No. R2025-0281.**

**A motion was then made by Mr. Jones, seconded by Mr. Sweeney and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Mr. Miller with a second by Ms. Turner, Resolution No. R2025-0281 was considered and adopted by unanimous vote, as substituted.**

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2025-0266: A Resolution declaring that public convenience and welfare requires the rehabilitation of Fairmount Bridge No. 10.80 over the Chagrin River in the Village of Hunting Valley; total estimated project cost \$2,300,800.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into an agreement of cooperation with said municipality; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

**On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2025-0266 was considered and adopted by unanimous vote.**

- 2) R2025-0267: A Resolution declaring that public convenience and welfare requires the rehabilitation of McCracken Road Bridge No. 01.36 over Mill Creek in the Cities of Garfield Heights and Maple Heights; total estimated project cost \$3,000,000.00; finding that special assessments will neither be levied nor collected to pay for any part of the County's costs of said improvement; authorizing the County Executive to enter into agreements of cooperation with said municipalities; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

**On a motion by Mr. Jones with a second by Mr. Miller, Resolution No. R2025-0267 was considered and adopted by unanimous vote.**

- 3) R2025-0269: A Resolution authorizing A Master Subgrant Agreement with various School Districts in the total amount not-to-exceed \$1,331,982.00 for the purchase and installation of solar arrays, effective upon signatures of all parties through 12/31/2025; authorizing the County Executive to execute the Master Subgrant agreement and all other documents consistent with said agreement and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 5525 with Cleveland Municipal School District in the anticipated amount not-to-exceed \$443,994.00.
  - b) Contract No. 5526 with East Cleveland School District in the anticipated amount not-to-exceed \$443,994.00.
  - c) Contract No. 5527 with Maple Heights School District in the anticipated amount not-to-exceed \$443,994.00.

Sponsor: County Executive Ronayne/Department of Public Works/Division of Public Utilities

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

**On a motion by Mr. Miller with a second by Mr. Sweeney, Resolution No. R2025-0269 was considered and adopted by majority vote with Councilmember Houser recusing himself from the vote, as he serves as the Executive Director of the Bond Accountability Commission, which is the watchdog group for the Cleveland Municipal School District.**

**Councilmembers Jones, Miller, Simon, Conwell and Turner requested to have their names added as a co-sponsors to the legislation.**

#### 11. MISCELLANEOUS COMMITTEE REPORTS

**Mr. Miller reported on behalf of Mr. Kelly that the Economic Development & Planning Committee will not meet next week.**

**Mr. Sweeney reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, October 21 at 10:00 a.m.**

**Mr. Gallagher reported that the Public Safety & Justice Affairs Committee will meet on Tuesday, October 21 at 1:00 p.m.**

**Mr. Schleper reported that the Council Operations, Information Technology & Public Transportation Committee will not meet next week.**

**Ms. Conwell reported that the Health, Human Services & Aging Committee will not meet next week.**

**Mr. Jones reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, October 22 at 10:00 a.m.**

**Ms. Turner reported that the budget hearings will continue next week.**

**Mr. Houser reported that the Community Development & Housing Committee will meet on Monday, October 20 at 10:00 a.m.**

**Ms. Simon reported that she will work with the Clerk to schedule the next Education, Environment & Sustainability Committee meeting.**

#### **12. MISCELLANEOUS BUSINESS**

**Mr. Houser thanked Ms. Simon for working with the Sheriff's Department to amend the vehicle pursuit policy and to change the name from the Downtown Safety Patrol to the Community Support Unit.**

#### **13. ADJOURNMENT**

**With no further business to discuss, Council President Miller adjourned the meeting at 6:05 p.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0300

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$25,000, to Flats Forward Inc. for the purpose of The Flats revitalization project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$25,000 to Flats Forward Inc. for the purpose of The Flats revitalization project; and

**WHEREAS**, Flats Forward Inc. estimates approximately 29,400 people will be served annually through this award; and

**WHEREAS**, Flats Forward Inc. estimates approximately 14 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, Flats Forward Inc. estimates the total cost of the project is \$141,800; and

**WHEREAS**, Flats Forward Inc. indicates the other funding source(s) for this project includes:

- A. Flats Forward Membership funds: \$62,300
- B. Dock Reservation Income: \$40,000
- C. Local Business Participation (Dock Reservation Program): \$14,500; and

**WHEREAS**, Flats Forward Inc. is estimating the start date of the project will be September 2025 and the project will be completed by October 2026; and

**WHEREAS**, Flats Forward Inc. requested \$25,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to Flats Forward Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to Flats Forward Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of The Flats revitalization project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.



**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



## Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

### COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b>  Flats Forward Inc.	
<b>Address of Requesting Entity:</b> 1285 Old River Road Suite 1 Cleveland, Ohio 44113	
<b>County Council District # of Requesting Entity:</b> 03	
<b>Address or Location of Project if Different than Requesting Entity:</b> Project location is on both sides of Cuyahoga River from the mouth of the river to Campbell Road and from Independence Road on the east to West 3 <sup>rd</sup> and the west bank to the intersection of the Shoreway and Ed Hauser way, encompassing the entire Flats Forward service area.	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>  #3, #7	
<b>Contact Name of Person Filling out This Request:</b>  James Haviland	
<b>Contact Address if different than Requesting Entity:</b>  	
<b>Email:</b>  jhaviland@flatsforward.org	<b>Phone:</b>  440-241-8615
<b>Federal IRS Tax Exempt No.:</b>  46-1005709	<b>Date:</b>  7/15/2025

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

The Flats Forward service area was among the hardest hit by the COVID-19 pandemic. Once a vibrant neighborhood of residents, offices, restaurants, entertainment venues, and river-related businesses, the area saw many restaurants close permanently, leaving vacant spaces that disrupted its economic and social vitality. Residential development also stalled, slowing the influx of new households that could have supported local businesses. Today, existing businesses need greater foot traffic to remain viable and provide jobs, while residential developers require an active business community to attract new residents. The City and County also rely on tax revenues generated by thriving residential and retail activity.

Flats Forward has convened stakeholders and advanced several master plans to address these challenges. These plans aim to improve safety, attract residents and visitors, and leverage the neighborhood's unique setting along Lake Erie and the Cuyahoga River.

Stakeholders have identified several priority initiatives:

1. **Safe Smart Cleveland Camera Access Sharing Program** – This initiative connects live video feeds from participating businesses to public safety personnel during emergencies. By equipping law enforcement with real-time information, the program improves response times, enhances community safety, and strengthens trust between businesses, residents, and public agencies. To launch the program, Flats Forward will organize multiple stakeholder sessions and one-on-one meetings with businesses. Success will be measured by 50% of businesses adopting the program. The timeline for implementation is by Summer 2026.
2. **Dock Reservation System** – To increase riverfront activity, Flats Forward is working with an experienced operator to implement a reservation system for boat docking in the Flats entertainment district. The U.S. Coast Guard has indicated that such a system would allow for expanded docking access beyond current limited sites. Moving forward requires coordination with multiple City of Cleveland departments to secure approvals and build support. Success will be measured by City approval and implementation of the Docking Reservation System. Timeline for implementation is by Spring 2026.
3. **Marketing**- Flats Forward will use resources to market the neighborhood and host events that draw residents and visitors together, directly supporting local businesses. Success is measured by successful events and increased patronage of restaurants and retail. Timeline for implementation is ongoing, but initial work to be completed by Spring 2026.
4. **Harbor Safety Committee**- The Harbor Safety Committee was established in August 2025, at the request of the US Coast Guard, to provide a broad-based proactive stakeholder's forum; and to form a partnership between the private sector and government agencies, for identifying, assessing, planning, communicating, and implementing operational and environmental measures that ensure the safe, secure, efficient and balanced management of the Cuyahoga River and Lake Erie. The Flats Forward Executive Director serves as the President for the committee as the main liaison for the area that serves the river and lake. Flats Forward will work with the committee to ensure safety on the river. Success is measured by increased communication. Timeline for initial engagement is by Spring 2026.

The requested \$25,000 ARPA grant would fund operations necessary to advance these initiatives—strengthening safety, activating the waterfront, and restoring vitality to the Flats.

**Project Start Date:**  
September 2025

**Project End Date:**  
October 2026

**Who will be served:**

The residents of Cuyahoga County will be served including those living in County Council districts 3 & 7, as well as residents throughout the County who visit the Flats, an entertainment district visited by hundreds of thousands of people every year. Also, employees of the various businesses in the Flats area will benefit by increased jobs and job stability.

**How many people will be served annually:**

An estimated 29,400 individuals will be directly impacted by the Dockside Reservation program. An estimated 100,000 people visit the Flats each year to work, live and play. Indirect impact is expected for the marketing and safety programs, increasing the number of visitors and employees by 20,000 per year.

**Will low/moderate income people be served; if so how:**

The Flats is a broadly accessible area with visitors from all income levels. Many employees who work in the Flats are low/moderate income persons. We expect that at least one third of the indirect benefit will be to low- and moderate-income persons who will visit the Flats for entertainment or who will work in the Flats.

**How does the project fit with the community and with other ongoing projects:**

This project is critical for the Flats area. This adds to an overall safety program being developed in regards to its applicability to both boater safety and individual safety. Having a dock management system being operated by trained individuals increases safety for boaters and puts more people at the waterway in case a visitor falls in or attempts to swim in the area. This also fits into post COVID efforts to increase the economic vitality of the Flats by bringing more individuals to the area.

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

**Direct jobs:** mostly part time/seasonal for Dock reservation system. 4 Full time equivalents to be created. Will be permanent and available each season.

**Indirect jobs:** It is anticipated that at least 10 Full time equivalent jobs will be created by flats businesses

**If applicable, what environmental issues or benefits will there be:**

One of the issues to be addressed by the Harbor Safety Committee will be environmental issues. The committee will look at environmental issues that may arise from new development, people visiting the Flats river-adjacent businesses and people using the Cuyahoga River for recreation. The committee will review issues and determine solutions for any environmental issues.

**If applicable, how does this project serve as a catalyst for future initiatives:**

All of the initiatives are designed as building blocks for a healthy riverfront and for an economically vibrant Flats area where people can live work and play. Increased safety will bring more visitors, which will lead to more successful businesses. Marketing in the next year will make people aware of the changes and events supported by Flats Forward will bring visitors back to the Flats. The goal is to help eliminate the issues that were started by COVID, including less visitors, businesses closures and safety concerns due to less foot traffic. As stakeholders recognize the success, we expect more to join Flats Forward as members, providing increased operations funds into the future. A portion of Dock reservation fees also goes to the Flats Forward non-profit organization.

## **FINANCIAL INFORMATION:**

### **Total Budget of Project:**

\$141,800

### **Other Funding Sources of Project (list each source and dollar amount separately):**

**Flats Forward Membership funds: \$62,300**

**Dock Reservation Income: \$40,000**

**Local Business Participation (Dock Reservation Program): \$14,500**

### **Total amount requested of County Council American Resource Act Dollars:**

We are requesting \$25,000 to successfully complete the project.

### **Since these are one-time dollars, how will the Project be sustained moving forward:**

As stakeholders recognize the success, we expect more Flats businesses to join Flats Forward as members, providing increased funds for operations into the future. In addition, a portion of dock reservation fees also goes to the Flats Forward non-profit organization. It is expected that the ARPA funds will be replaced by the combination of increased dock management revenues and increased membership dues.

## DISCLAIMER INFORMATION AND SIGNATURE:

### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

### Printed Name:

**James A. Haviland, Executive Director**

### Signature:



### Date:

**October 2, 2025**

## Additional Documents

**Are there additional documents or files as part of this application? Please list each documents name:**

Non-competitive Bid form  
Independent Contractor form  
W-9  
Evidence of Workers Comp Insurance  
Certificate of Liability Insurance  
Registration as a County Vendor  
Registration with County Inspector General's Office  
Cuyahoga County ARPA Projects Presentation

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0301

Sponsored by: <b>Councilmember Simon</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$45,000, to the City of Beachwood for the purpose of the Deer Sterilization Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$45,000 to the City of Beachwood for the purpose of the Deer Sterilization Program; and

**WHEREAS**, the City of Beachwood estimates approximately 14,000 people will be served annually through this award; and

**WHEREAS**, the City of Beachwood estimates the total cost of the project is \$74,798.33; and

**WHEREAS**, the City of Beachwood indicates the other funding source(s) for this project includes the City’s General Fund; and

**WHEREAS**, the City of Beachwood requested \$45,000 from the District 11 ARPA Community Grant Fund to complete this project; and



**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$45,000 to the City of Beachwood to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$45,000 to the City of Beachwood from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Deer Sterilization Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



## Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

### COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> City of Beachwood	
<b>Address of Requesting Entity:</b> 25325 Fairmount Blvd, Beachwood OH 44122	
<b>County Council District # of Requesting Entity:</b> District 11	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
<b>Contact Name of Person Filling out This Request:</b> Larry Heiser, Finance Director	
<b>Contact Address if different than Requesting Entity:</b>	
<b>Email:</b> Larry.Heiser@beachwoodohio.com	<b>Phone:</b> 216-292-1903
<b>Federal IRS Tax Exempt No.:</b> 34-6000211	<b>Date:</b> October 7, 2025

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

Deer sterilization program, designed to lower deer herd size in the Beachwood area. The sterilization program will be performed in collaboration with the City of South Euclid.

**Project Start Date:**

**Project End Date:**

**IMPACT OF PROJECT:****Who will be served:**

Residents of Beachwood and surrounding communities, South Euclid, Shaker Heights, University Heights

**How many people will be served annually:**

14,000

**Will low/moderate income people be served; if so how:**

No

**How does the project fit with the community and with other ongoing projects:**

Beachwood has been culling deer for the past few years and this is in addition to that program

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:**

No jobs created

**If applicable, what environmental issues or benefits will there be:**

By limiting the growth of herds in the area, less chance for transmission of deer related tick disease

**If applicable, how does this project serve as a catalyst for future initiatives:**

**FINANCIAL INFORMATION:****Total Budget of Project:**

\$74,798.33

**Other Funding Sources of Project (list each source and dollar amount separately):**

City of Beachwood General fund

**Total amount requested of County Council American Resource Act Dollars:**

\$45,000

**Since these are one-time dollars, how will the Project be sustained moving forward:**

## DISCLAIMER INFORMATION AND SIGNATURE:

### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

### Printed Name:

Larry Heiser

### Signature:



### Date:

October 7, 2025

## Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:





# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0274

Sponsored by: <b>Councilmember Jones</b>	<b>A Resolution</b> authorizing an amendment to Resolution No. R2024-0396 in an amount not to exceed \$250,000, to the Murtis Taylor Human Services System for the relocation of the Students of Promise/Prentiss Place Transitional Living Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: <b>Councilmember Houser</b>	

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, pursuant to Resolution No. R2024-0396, the Cuyahoga County Council awarded a total sum, not to exceed \$250,000, to the Murtis Taylor Human Services System for the Students of Promise Leadership Academy from the District 8 ARPA Community Grant Fund; and

**WHEREAS**, the award made pursuant to Resolution No. R2024-0396 was for the renovation of dormitories and living quarters located at Imani Temple Ministries at 2463 N. Taylor, Cleveland Heights, Ohio 44118; and

**WHEREAS**, the Murtis Taylor Human Services System determined to relocate the project to 2435 N. Taylor, Cleveland Heights, Ohio 44118; and

**WHEREAS**, the Murtis Taylor Human Services System estimates the total cost of the project remains \$591,000; and

**WHEREAS**, the Murtis Taylor Human Services System is estimating the start date of the project will be January 2025 and the project will be completed by December 2026; and

**WHEREAS**, the Murtis Taylor Human Services System requested \$250,000 from the District 8 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to amend its award in the amount not to exceed \$250,000 to the Murtis Taylor Human Services System to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to the award in an amount a not-to-exceed amount of \$250,000 to the Murtis Taylor Human Services System from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Students of Promise/Prentiss Place Transitional Living Project, now located at 2435 N. Taylor, Cleveland Heights, Ohio 44118.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: October 22, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



## Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

### COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> Murtis Taylor Human Services System (fiscal agent on behalf of Students of Promise)	
<b>Address of Requesting Entity:</b> 13422 Kinsman Road / Cleveland, Ohio 44120	
<b>County Council District # of Requesting Entity:</b> District 8	
<b>Address or Location of Project if Different than Requesting Entity:</b> 2435 N Taylor / Cleveland Heights, Ohio 44118	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b> District 10	
<b>Contact Name of Person Filling out This Request:</b> Bob Ivory	
<b>Contact Address if different than Requesting Entity:</b> 10105 Brushwood Drive / Streetsboro, Ohio 44241	
<b>Email:</b> Robert.c.ivory@gmail.com	<b>Phone:</b> 216.324.9154
<b>Federal IRS Tax Exempt No.:</b> 23-7158458	<b>Date:</b> September 5, 2025

## PROJECT DESCRIPTION

### REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The name of the project is *Students of Promise/Prentiss Place Transitional Living*. The Students of Promise organization has been a 11-year partner with the Cleveland Heights-University Heights School District in providing a variety of educational services, interventions, social and emotional learning strategies, exposure opportunities, and best practices in an effort to help close the achievement gap with targeted youth. The Cleveland Heights-University Heights School District is grappling with a significant and growing problem: the rise of homelessness among its students. Currently, more than 100 students and their families are identified as homeless, and this number is expected to increase if no immediate action is taken.

In partnership Murtis Taylor Human Services System as the fiscal agent for the project, Students of Promise seeks to address the growing need for emergency housing and supportive services for women and their children, through the creation of a residential facility located at 2435 North Taylor Road in Cleveland Heights, the former convent of St. Louis Catholic Church and School. The facility consists of 15 dormitories, family living space, recreational and programmatic space converted to accommodate up to 15 families in need of emergency placement and temporary housing.

The facility will provide temporary housing for women with children 17 years of age and under, allowing stays of 90 to 120 days. During their residency, families will benefit from individualized case management, life skills development, financial literacy assistance, access to community resources, school and community-based mentoring programming, college/career readiness and exposure opportunities for students, early childhood development, permanent housing placement and supportive services designed to address their unique needs. A trauma-informed and culturally competent approach will ensure that the care provided reflects the specific challenges faced by African American and Latino families and others, who make up a significant portion of the underserved and diverse population in the community. The primary goal is to stabilize families, equip them with the skills and resources necessary for independent living, and secure permanent housing through case management and supportive wraparound services provided by Students of Promise and its various community partners while providing a safe, structured, nurturing living and learning environment.

As the renovation of the dormitories and living quarters is already in progress, the project begins with securing the necessary approvals and funding. A Conditional Use Permit from the City of Cleveland Heights stating the purpose of the facility designated as a transitional housing facility for residential and programmatic use has already been awarded to the project.

The next phase would focus on facility preparation. This would also operational and programmatic support, renovating and upgrading the designated space at Prentiss Place, (named in honor of the late State Senator C.J. Prentiss), to meet the requirements for transitional housing, setting up living quarters, and kitchen facilities, and furnishing and preparing space for supportive services as crucial milestones. This project is needed, not only to feel and service need and gap in the CHUH School District and community, but also as a proactive response to the fact that youth homelessness exacerbates the achievement gap by limiting students' ability to focus on their education, access learning resources, and engage with peers and teachers in a healthy, stable environment. Children without stable housing are at higher risk for developmental delays, mental health challenges, prolonged damage to their self-esteem, and behavioral issues. Additionally, homelessness affects students' ability to participate in extracurricular activities, which are critical for social-emotional development and long-term success. The trauma of homelessness further disrupts their lives, causing toxic stress that hinders their ability to thrive academically and socially.

**Project Start Date:**  
**January 1, 2025**

**Project End Date:**  
**December 31, 2026**

<b>IMPACT OF PROJECT:</b>
<p><b>Who will be served:</b> Served as a result of this project, Prentiss Place will target students identified as homeless within the Cleveland Heights-University Heights School District and surrounding areas as referred and vacancies permit.</p>
<p><b>How many people will be served annually:</b> It is estimated that a total of 80 youth and their families will be served annually based on an average stay of 90 – 120 days.</p>
<p><b>Will low/moderate income people be served; if so how:</b> Low and moderate-income individuals will be served by this project. One of the placement criteria will strongly reflect but not be limited to those with gross monthly income limits for initial eligibility set at 200% of the federal poverty level.</p>
<p><b>How does the project fit with the community and with other ongoing projects:</b> Goals within the community in serving the population this project targets include providing comprehensive outreach, student and family engagement, school and community-based mentoring, exposure opportunities, college and career readiness, workforce development and assessment services to families experiencing homelessness including crisis mental health services, health and wellness classes and linkage to permanent housing and supportive services.</p>
<p><b>If applicable, how many jobs will be created or retained (specify the number for each), and will the jobs be permanent or temporary:</b> With the successful implementation of this project, 4 permanent and 4 part-time jobs will be created.</p>
<p><b>If applicable, what environmental issues or benefits will there be:</b> The project will serve as a critical resource for homeless women and their children. By addressing the immediate need for housing while providing comprehensive support services, the facility will help families achieve stability and break the cycle of poverty. This proposal answers the urgent call to address homelessness in the Cleveland Heights-University Heights School District, where the crisis is having a devastating impact on student achievement and well-being. The long-term success of these families, particularly African American and Latino families, is essential for the social and economic health of the community.</p>
<p><b>If applicable, how does this project serve as a catalyst for future initiatives:</b> With a targeted focus on transitioning families into permanent living accommodation and housing, the project emphasizes long-term independence rather than short-term solutions. The project's success could also inspire public and private collaborations, influencing housing policies that directly impact school-aged children and creating a ripple effect of new programs aimed at addressing systemic barriers and homelessness experienced in both urban and suburban communities such as Cleveland Heights - University Heights.</p>

**FINANCIAL INFORMATION:**

**Total Budget of Project: \$591,000**

**Other Funding Sources of Project (list each source and dollar amount separately):**

**The project is in the process of applying for funding from the listed sources:**

**Emergency Grant Solutions Funding (The Ohio Department of Development)**

**The City of Cleveland Heights**

**The State of Ohio American Resource Act Dollars**

**Congressional Directed Spending**

**The Huron Foundation**

**The United Black Fund of Greater Cleveland**

**The Cleveland Foundation**

**The George Gund Foundation**

**The Sisters of Charity Foundation of Cleveland**

**The Char and Chuck Fowler Family Foundation**

**Total amount requested of County Council American Resource Act Dollars: \$250,000**

**Since these are one-time dollars, how will the Project be sustained moving forward:**

The sustainability plan for the Prentiss Place focuses on creating a robust and diverse funding strategy to ensure long-term viability. The plan emphasizes applying for Emergency Solutions Grants (ESG) from both the City of Cleveland Heights and Cuyahoga County, as well as seeking additional federal, state, foundation and other local grants. To diversify funding sources, the project will develop a strong individual donor program, coordinated fundraisers and explore corporate sponsorships and partnerships.

## DISCLAIMER INFORMATION AND SIGNATURE:

### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

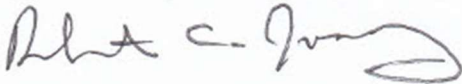
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

### Printed Name:

Robert Ivory

### Signature:



Date: September 5, 2025

## Additional Documents

Are there additional documents or files as part of this application? Please list each document's name:



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0287

<b>Sponsored by: Councilmember Sweeney</b>  <b>Co-sponsored by: Councilmembers Turner and Simon</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$25,000, to R.O.A.D. GOLD, Inc. for the Recidivism On A Decline Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
---	--

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$25,000 to R.O.A.D. GOLD, Inc. for the Recidivism On A Decline Program; and

**WHEREAS**, R.O.A.D. GOLD, Inc. estimates approximately 40 people will be served annually through this award; and

**WHEREAS**, R.O.A.D. GOLD, Inc. estimates the total cost of the project is \$50,000; and

**WHEREAS**, R.O.A.D. GOLD, Inc. is estimating the start date of the project will be September 2025 and the project will be completed by November 2025; and

**WHEREAS**, R.O.A.D. GOLD, Inc. requested \$50,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to R.O.A.D. GOLD, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to R.O.A.D. GOLD, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Recidivism On A Decline Program.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 14, 2025

Committee(s) Assigned: Public Safety & Justice Affairs

Additional Sponsorship Requested in Committee: October 21, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

ROAD GOLD INC  
C/O DALE SNYDER  
3726 GLENCAIRN RD  
SHAKER HTS, OH 44122

Date: 08/28/2025  
Employer ID number: 33-1998943  
Person to contact:  
Name: Ms. Shoemaker  
ID number: 5506424  
Telephone: (877) 829-5500  
Accounting period ending: November 30  
Public charity status: 170(b)(1)(A)(vi)  
Form 990 / 990-EZ / 990-N required: Yes  
Effective date of exemption: November 18, 2024  
Contribution deductibility: Yes  
Addendum applies: No  
DLN: 26053624002125

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

*Stephen A. Martin*

Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements

Letter 947 (Rev. 2-2020)  
Catalog Number 35152P





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
07/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Agency One Insurance, LLC 3955 Pearl Road Medina, OH 44256	<b>CONTACT NAME:</b> Christine Heed	
	<b>PHONE (AG No. Ext.):</b> 330-725-4499	<b>FAX (AG No.):</b> 330-725-4061
	<b>E-MAIL ADDRESS:</b> cheed@agencyoneinsurance.us	
<b>INSURED</b> ROAD Gold 3726 Glen Calm Road Cleveland, OH 44112	<b>INSURER(S) AFFORDING COVERAGE</b>	
	<b>INSURER A:</b> NORTHFIELD INSURANCE CO	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	
	<b>NAIC #</b> 27987	

## COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER:			WS663332	07/11/2025	07/11/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 OTHER \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ OTHER \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE  DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ OTHER \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory to NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

## CERTIFICATE HOLDER

Cuyahoga County  
2079 East 9th Street  
Cleveland, OH 44115

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Christine Heed*

© 1988-2015 ACORD CORPORATION. All rights reserved.



**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Give form to the  
requester. Do not  
send to the IRS.

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) <b>R.O.A.D. GOLD INC</b>	
	<b>2</b> Business name/disregarded entity name, if different from above.	
	<b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input checked="" type="checkbox"/> Other (see instructions) <b>NONPROFIT</b>	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) <b>501C3</b> Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)  (Applies to accounts maintained outside the United States.)
	<b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>	
	<b>5</b> Address (number, street, and apt. or suite no.). See instructions. <b>3726 GLENCAIRN RD</b>	<b>Requester's name and address (optional)</b>
<b>6</b> City, state, and ZIP code <b>SHAKER HTS, OHIO 44122</b>		
<b>7</b> List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>								
			-				-	
<b>or</b>								
<b>Employer identification number</b>								
3	3	-	1	9	9	8	9	4

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	Date
------------------	--------------------------	------

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they





RQ#: \_\_\_\_\_

### Independent Contractor/Worker Acknowledgment

In accordance with requirements from the Ohio Public Employees Retirement System (OPERS), Cuyahoga County is required to obtain an acknowledgment of Independent Contractor Status.

A "Business Entity" means an entity with five or more employees that is a corporation, association, firm, limited liability company, partnership, sole proprietorship, or other entity engaged in business. All individuals employed by the business entity who provide personal services to the public employer are not public employees for purposes of this purchase/contract. Cuyahoga County does not consider the individual/business employee/s a public employee and no contributions will be made to the public employee's retirement system for the services. (O.R.C. 145.036, 145.037).

Company Name (Please print formal business name clearly): R.O.A.D. Gold Inc

- ☒ The above company is defined as a Business Entity as described above (O.R.C 145.037)
- ☐ If the above company is NOT defined as a Business Entity as described above (O.R.C 145.037), Then please complete the attached Independent Contractor form.
- ☐ If the above company is NOT defined as a Business Entity as described above (O.R.C. 145.037), is the above company an OPERS benefit recipient?
- If yes, please complete the Notice of Re-Employment or Contract Services of an OPERS Benefit Recipient Form.

Signature: \_\_\_\_\_

Name (Please print clearly):

Dale B. Snyder

Date:

4/02/2025

(DoP 6/14/23)

Cuyahoga County Office of Procurement & Diversity  
2079 East 9th Street, Cleveland, Ohio 44115, (216) 443-7200, FAX (216)  
443-7206 Ohio Relay Service (TTY) 1-800-750-0750



## NON-MEMBER ACKNOWLEDGMENT

Ohio Public Employees Retirement System  
277 East Town Street, Columbus, Ohio 43215-4842

Employer Services: 1-888-400-0965  
www.opers.org

This form is to be completed if you are an individual who begins providing personal services to a public employer on or after Jan. 7, 2013 but are not considered by the public employer to be a public employee (e.g., you are an independent contractor) and will not have contributions made to OPERS.

**Employer:** Please complete Step 2. The form must be completed and returned to the retirement system no later than 30 days after the individual begins providing personal services to the public employer. You may fax the completed form to 614-657-1152 or email to [employeroutreach@opers.org](mailto:employeroutreach@opers.org).

If the individual providing this service is receiving a benefit from OPERS, you must submit the Notice of Re-employment or Contract Services of an OPERS Benefit Recipient, form SR-6, in addition to the Non-Member Acknowledgement, form PEDACKN, for the service listed below. Failure to submit the SR-6 form timely may result in an overpayment of pension billed to the employer.

### STEP 1: Personal Information

First Name

MI

Last Name

DAIE

B

Snyder

Date of Birth: Month Day Year

03/09/1979

### STEP 2: Public Employer Information (To be completed by the Public Employer)

Name of Public Employer for which individual is providing personal services

ROAD GOLD INC

Employer Contact

First Name

MI

Last Name

DAIE

B

Snyder

Employer Code

Employer Contact Phone Number

614-615-6769

Service Provided to Public Employer

CLASS B CDL Training &

Program

Start Date of Service

End Date of Service

Month Day Year

Month Day Year

09/01/2025

09/01/2025



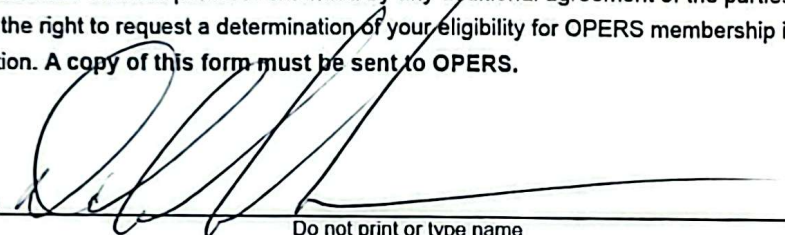
### STEP 3: Acknowledgment

The public employer identified in Step 2 has classified you as an independent contractor or another classification other than a public employee. Ohio law requires that you acknowledge in writing that you have been informed that the public employer identified in Step 2 has classified you as an independent contractor or another classification other than a public employee for the services described in Step 2 and that you have been advised that contributions to OPERS will not be made on your behalf for these services.

If you disagree with the public employer's classification, you may contact OPERS to request a determination as to whether you are a public employee eligible for OPERS contributions for this service. Ohio law provides that a request for a determination must be made within five years after you begin providing personal services to the public employer, unless you are able to demonstrate through medical records to the Board's satisfaction that at the time the five-year period ended, you were physically or mentally incapacitated and unable to request a determination.

By signing this form, you are acknowledging that the public employer for whom you are providing personal services has informed you that you have been classified as an independent contractor or another classification other than a public employee and that no contributions will be remitted to OPERS for the personal services you provide to the public employer. This acknowledgment will remain valid as long as you continue to provide the same services to the same employer with no break in service regardless of whether the initial contract period is extended by any additional agreement of the parties. You also acknowledge that you understand you have the right to request a determination of your eligibility for OPERS membership if you disagree with the public employer's classification. A copy of this form must be sent to OPERS.

Signature



Do not print or type name

Today's Date

4/02/2025



**Cuyahoga County  
Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

**COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b>  R.O.A.D. GOLD INC.	
<b>Address of Requesting Entity:</b>  3726 Glencairn RD. shaker Hts. Ohio 44122	
<b>County Council District # of Requesting Entity:</b>  #3	
<b>Address or Location of Project if Different than Requesting Entity:</b>  	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>  #9	
<b>Contact Name of Person Filling out This Request:</b>  Dale Snyder Jr.	
<b>Contact Address if different than Requesting Entity:</b>  	
<b>Email:</b>  Dj@ROADGOLDINC.com	<b>Phone:</b>  (614) 615-6769
<b>Federal IRS Tax Exempt No.:</b>  33-1998943	<b>Date:</b>  4/02/2025

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

R.O.A.D. GOLD INC., (Recidivism On A Decline) is a nonprofit dedicated to providing comprehensive class b commercial Driver License (CDL) training to recently released citizens. Our program is necessary because the rate of recidivism is at 67% for the first year of release, then rises to 84% within 3years. The course of our program is set for 90days with weekly tests to track performance.

**Project Start Date:**  
September 2025

**Project End Date:**  
November 2025



IMPACT OF PROJECT:
<p>Who will be served:</p> <p>Reentry individuals seeking stable employment local residents interested in Class B CDL certification.</p>
<p>How many people will be served annually:</p> <p>R.O.A.D. GOLD INC. CLASS B CDL program will serve 40plus students annually with four different class per year at 10 plus students per class.</p>
<p>Will low/moderate income people be served; if so how:</p> <p>Yes, most returning citizen come home with no monetary support. R.O.A.D. GOLD INC provides an employment-driven Class B CDL training program, offering life skills education alongside practical driving experience. Our flexible class scheduling and focus on community integration ensure participants are prepared for successful careers and upward economic mobility.</p>
<p>How does the project fit with the community and with other ongoing projects:</p> <p>R.O.A.D. GOLD INC. fits the community by building strong partnerships with local businesses for practical job placement. It focuses on community integration and personal growth for participants. And it actively supports and partners with other reentry programs provide in the state of OHIO</p>
<p>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</p> <p>R.O.A.D. GOLD INC has the projection of 40 graduates annually, Each graduating student has the potential to procure and maintain permanent employment</p>
<p>If applicable, what environmental issues or benefits will there be:</p> <p>R.O.A.D. GOLD INC affects the social environment by transferring criminal activity into career opportunities. Also, it educates its recipients on road and highway safety that contributing to public and environmental protection.</p>
<p>If applicable, how does this project serve as a catalyst for future initiatives:</p> <p>R.O.A.D. GOLD INC will have a domino effect on the community and community at large. Each graduate will enter a new career which will take them to a new tax bracket and allow them to make better financial decisions. This could spark enterpriser aspirations which would create even more jobs ultimately affecting more households.</p>

**FINANCIAL INFORMATION:****Total Budget of Project:****\$50,000.00****Other Funding Sources of Project (list each source and dollar amount separately):****Total amount requested of County Council American Resource Act Dollars:****\$50,000.00****Since these are one-time dollars, how will the Project be sustained moving forward:**

**My nonprofit will continue pursuing government grants while also establishing a for-profit venture to ensure long term financial stability**

## DISCLAIMER INFORMATION AND SIGNATURE:

### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

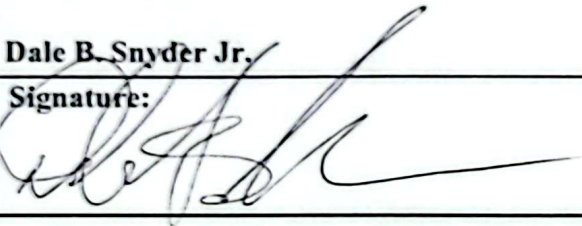
I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

### Printed Name:

Dale B. Snyder Jr.

### Signature:



### Date:

4/02/2025

## Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:





Cuyahoga County  
Together We Thrive

## ANNUAL NON-COMPETITIVE BID CONTRACT STATEMENT

This statement, properly executed and containing all required information, must be completed annually. **IF YOU FAIL TO COMPLY, YOUR PROPOSAL WILL NOT BE CONSIDERED.**

Entity name: R.O.A.D. GOLD INC.

Entity Address: 3726 Glencairn Rd. Shaker hts. Ohio 44122

**COMPLETE SECTION I, II, OR III BELOW, WHICHEVER IS APPROPRIATE, AND SECTION IV.**

**NOTE:** For purposes of this Statement, "Executive" means Chris Ronayne, and "Executive's Committee" means the Friends of Chris Ronayne.

### SECTION I: NON-PROFIT CORPORATIONS

If you are recognized by the IRS as a non-profit corporation, go to Sections III and IV.

### SECTION II. INDIVIDUALS, SOLE PROPRIETORSHIPS, PARTNERSHIPS, INCORPORATED PROFESSIONAL ASSOCIATIONS, UNINCORPORATED ASSOCIATIONS, ESTATES AND TRUSTS

The above-named entity is a (mark one):

- |  |  |
|--|--|
| <input type="checkbox"/> SOLE PROPRIETORSHIP                   | <input type="checkbox"/> TRUST         |
| <input type="checkbox"/> INCORPORATED PROFESSIONAL ASSOCIATION | <input type="checkbox"/> ESTATE        |
| <input type="checkbox"/> UNINCORPORATED ASSOCIATION            | <input type="checkbox"/> PARTNERSHIP   |
| <input type="checkbox"/> LIMITED LIABILITY COMPANY             | <input type="checkbox"/> JOINT VENTURE |

For purposes of Section II, a "principal" means an individual, an owner, a partner, a shareholder, a member, an administrator, an executor or trustee connected with the above-named entity, or the spouse of any of them.

**MARK THE APPROPRIATE PARAGRAPH.** If paragraph (B) is checked, Cuyahoga County is prohibited by Section 3517.13 of the Ohio Revised Code from awarding a non-competitively

**bid contract over \$500.00 to the entity during the current calendar year unless County Council makes a direct award.**

- ☐ (A) NO ONE PRINCIPAL of the above-named entity made one or more contributions to the Executive or the Executive's Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00 per individual
- ☐ (B) ONE OR MORE PRINCIPALS of the above-named entity made, as individual(s), one or more contributions to the Executive or the Executive's Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00

### SECTION III. NON-PROFIT AND FOR-PROFIT CORPORATIONS AND BUSINESS TRUSTS

☒ NON-PROFIT CORPORATION      ☐ FOR-PROFIT CORPORATION

☐ BUSINESS TRUST (OTHER THAN INCORPORATED PROFESSIONAL ASSOCIATIONS)

For purposes of Section III, a "principal" means an individual or an entity owning more than 20% of the corporation or business trust or the spouse of any such individual.

**MARK THE APPROPRIATE PARAGRAPH. If paragraph (C) is checked, Cuyahoga County is prohibited by Section 3517.13 of the Ohio Revised Code from awarding a non-competitively bid contract over \$500.00 to the entity during the current calendar year unless County Council makes a direct award. If paragraph (D) is checked, Cuyahoga County is prohibited by Section 3599.03 from awarding a contract to the non-profit corporation.**

- ☒ (A) NO INDIVIDUAL or entity owned more than 20% of the corporation or business trust during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two)
- ☒ (B) NO PRINCIPAL of the above-named entity made, as an individual, one or more contributions to the Executive or the Executive's Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00
- ☐ (C) ONE OR MORE PRINCIPALS of the above-named entity made one or more contributions to the Executive or the Executive's Committee during the two previous calendar years (January 1<sup>st</sup> of year one to December 31<sup>st</sup> of year two) that totaled more than \$1,000.00
- ☐ (D) FUNDS OF THE NON-PROFIT CORPORATION were contributed to the Executive or the Executive's Committee at any time



SECTION IV. ALL ENTITIES MUST COMPLETE THIS SECTION

I do hereby state that I have legal authority to complete this statement on behalf of the above-named entity and to the best of my knowledge and belief the answers herein are true and complete.

Print Name: Dale B. Snyder Jr. Print Title: CEO/Founder

Signature: [Signature] Date: 7/14/2025

STATE OF OHIO )

COUNTY OF Cuyahoga )

SS:

Before me, a Notary Public in and for said County and State, personally appeared the above-named Dale Bruce Snyder Jr., who acknowledged that they did sign the foregoing statement and that the same is their free act deed, personally and as duly authorized representative of Road Gold Inc., and the free act and deed of the entity on whose behalf they signed.

Notary Public: [Signature]

Date: July 14<sup>th</sup> 2025



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0288

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$25,000, to The Spanish American Committee for the purpose of the Little Footsteps Bilingual Child Enrichment Center Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
--	---

**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$25,000 to The Spanish American Committee for the purpose of the Little Footsteps Bilingual Child Enrichment Center project; and

**WHEREAS**, The Spanish American Committee estimates approximately 110 people will be served annually through this award; and

**WHEREAS**, The Spanish American Committee estimates the total cost of the project is \$250,000; and

**WHEREAS**, The Spanish American Committee indicates the other funding source(s) for this project includes:

- A. \$50,000 from State Senator Nick Antonio (Pending); and

**WHEREAS**, The Spanish American Committee is estimating the start date of the project will be August 2025 with no projected completion date at this time; and

**WHEREAS**, The Spanish American Committee requested \$25,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to The Spanish American Committee to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to The Spanish American Committee from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Little Footsteps Bilingual Child Enrichment Center project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least

eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 14, 2025

Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



## **Cuyahoga County Council**

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

### **COUNTY AMERICAN RESCUE PLAN ACT APPLICATION**

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> <b>The Spanish American Committee</b>	
<b>Address of Requesting Entity:</b> <b>4407 Lorain Ave, Cleveland, OH 44113</b>	
<b>County Council District # of Requesting Entity:</b> <b>District 3</b>	
<b>Address or Location of Project if Different than Requesting Entity:</b>  	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>  	
<b>Contact Name of Person Filling out This Request:</b> <b>Ramonita Vargas, CEO</b>	
<b>Contact Address if different than Requesting Entity:</b>  	
<b>Email:</b> <b>Ramonitav@spanishamerican.org</b>	<b>Phone:</b> <b>216-961-2100</b>
<b>Federal IRS Tax Exempt No.:</b> <b>34-1028559</b>	<b>Date:</b> <b>6/4/2025</b>

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION** (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

The Spanish American Committee (SAC) is seeking ARPA Funds to assist with the relocation and expansion of its Little Footsteps Bilingual Child Enrichment Center to a new facility in the historic Blanket Mills Building, a move made possible through a strategic partnership with the Levin Group. Scheduled for August 2025, this transition marks a major milestone in the center's continued commitment to delivering culturally responsive, high-quality early childhood education for Greater Cleveland families.

First established in 1971, Little Footsteps has for 5 decades remained a cornerstone childcare facility providing high quality child enrichment services. The center provides bilingual early learning and educational programming. The center serves children as young as 6 weeks to 10 years of age. As one of the few bilingual childcare centers in Northeast Ohio, Little Footsteps plays a critical role in addressing disparities in early education access for children of diverse backgrounds. The center integrates play-based learning, cultural enrichment, nutritional meals, and developmental screenings within a safe, nurturing, and language-accessible environment. Demand for services has consistently exceeded capacity, and the new facility will allow the center to nearly double its enrollment and expand its programming to meet the needs of more families.

The move to the Blanket Mills Building represents more than a change in location—it's a transformational investment in community infrastructure. The new site will provide updated classrooms, outdoor play areas, and specialized spaces to enhance early learning and care. To fully realize this opportunity, SAC is requesting funding to help cover the essential furnishings, equipment, and child-centered resources necessary to outfit the new facility. This includes age-appropriate furniture, educational materials, sensory toys, technology, kitchen equipment, and safety features to ensure compliance with state licensing and quality standards. By investing in Little Footsteps' expansion, the funds will help strengthen early childhood outcomes, empower families with bilingual and bicultural support, and foster long-term community stability through accessible, high-quality childcare. The Spanish American Committee remains deeply committed to meeting families where they are and building an inclusive, equitable future for all children in Cleveland.

Project Start Date:

8/1/2025

Project End Date:

N/A

<b>IMPACT OF PROJECT:</b>
<p><b>Who will be served:</b>  <b>Families with children will be served; at the current moment, there are over 50 children at the center ranging from infants to toddlers to pre-school aged children.</b></p>
<p><b>How many people will be served annually:</b>  <b>Annually, the center serves on average 110 children.</b></p>
<p><b>Will low/moderate income people be served; if so how:</b>  <b>Majority of families served at Little Footsteps Bilingual Child Enrichment Center are low to moderately-low income households who rely on childcare vouchers.</b></p>
<p><b>How does the project fit with the community and with other ongoing projects:</b>  <b>This project meets a critical community need for quality, affordable childcare and supports the revitalization of the Blanket Mills Building. The expanded center will serve more families from diverse backgrounds and complements local efforts to strengthen early education and workforce development. By increasing access to childcare, the project helps parents stay employed or pursue training, aligning with broader goals of community stability and economic growth.</b></p>
<p><b>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</b></p>
<p><b>If applicable, what environmental issues or benefits will there be:</b>    <b>N/A</b></p>
<p><b>If applicable, how does this project serve as a catalyst for future initiatives:</b>  <b>This project serves as a catalyst for future initiatives by creating a strong foundation for expanded early childhood services and community partnerships. With increased capacity and upgraded facilities, the center can pilot new programs, collaborate with local schools and service providers, and attract additional investment in family-centered initiatives. It positions the Spanish American Committee to lead broader efforts in education, workforce readiness, and neighborhood development—amplifying long-term impact beyond childcare alone.</b></p>

<b>FINANCIAL INFORMATION:</b>
<b>Total Budget of Project: \$250,000.00</b>
<b>Other Funding Sources of Project (list each source and dollar amount separately):</b> <b>Currently, there is no secured funding for this project. a \$50,000.00 commitment has been made by State Senator Nicki Antonio, but is pending.</b>
<b>Total amount requested of County Council American Resource Act Dollars:</b> <b>\$25,000.00</b>
<b>Since these are one-time dollars, how will the Project be sustained moving forward:</b> <b>The center will be sustainable beyond this initial grant through a combination of ongoing revenue from childcare tuition, public subsidies such as Ohio's Publicly Funded Child Care program, and continued support from local, state, and federal early childhood funding streams. Additionally, the Spanish American Committee will pursue strategic partnerships, grants, and philanthropic support to enhance programming and operations.</b>



## DISCLAIMER INFORMATION AND SIGNATURE:

### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

### Printed Name:

**Ramonita Vargas**

### Signature:



### Date:

**6/4/2025**

## Additional Documents

**Are there additional documents or files as part of this application? Please list each documents name:**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0290

Sponsored by: <b>Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission</b>	<b>A Resolution</b> adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Section 9.03 of the Charter of Cuyahoga County states that the Cuyahoga County Personnel Review Commission shall administer a clear, countywide classification and salary administration system for technical, specialist, administrative and clerical functions with a limited number of broad pay ranges within each classification; and

**WHEREAS**, the Personnel Review Commission submitted several proposed changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, the Personnel Review Commission considered this matter and has undergone significant review, evaluation and modification of such submitted changes to the Cuyahoga County Non-Bargaining Classification Plan; and

**WHEREAS**, on September 10, 2025, the Personnel Review Commission met and recommended the classification changes (attached hereto as Exhibits A through L) and recommended to County Council the formal adoption and implementation of the attached changes; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby adopts the following changes to the Cuyahoga County Non-Bargaining Classification Plan:

Modifications of the following Classifications: (See attached Classification Specifications)

Proposed New Classifications:

Exhibit A:     Class Title: *Applications Analyst-Justice Services*  
                  Number: 16531  
                  Pay Grade: 12B/Exempt

Proposed Revised Classifications:

- Exhibit B: Class Title: *Administrative Hearing Officer*  
Class Number: 19061  
Pay Grade: 13A/Exempt (No change)  
\*Changes requested by the OCSS to the minimum qualifications. No change to pay grade or FLSA status.
- Exhibit C: Class Title: *Chief Dog Warden*  
Class Number: 15042  
Pay Grade: 11A/Exempt  
\* PRC Routine Maintenance. Classification last revised in 2021. Changes were made to distinguishing characteristics, essential functions, minimum education level, and language and formatting. The pay grade has increased from PG 10A to 11A. No change to FLSA status. A minimum qualifications equivalency table was added.
- Exhibit D: Class Title: *Development Housing Specialist*  
Class Number: 21021  
Pay Grade: 8A/Exempt (No change)  
\* PRC routine Maintenance. Classification last revised in 2021. Changes were made to language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.
- Exhibit E: Class Title: *GIS Analyst*  
Class Number: 16152  
Pay Grade: 11B/Exempt  
\* PRC routine Maintenance. Classification last revised in 2021. Changes were made to essential functions, and language and formatting. A minimum qualifications equivalency table was added. The pay grade has increased from PG 10B to 11B.
- Exhibit F: Class Title: *GIS Technician*  
Class Number: 16151  
Pay Grade: 7B/Exempt (No change)  
\* PRC routine Maintenance. Classification last revised in 2021. Updates were made to the essential functions and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.
- Exhibit G: Class Title: *Graphic Design Specialist*  
Class Number: 10161  
Pay Grade: 9A/Exempt (No change)  
\* PRC routine Maintenance. Classification last revised in 2021. Changes were made to distinguishing characteristics and

language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.

Exhibit H: Class Title: *Senior Database Administrator*  
Class Number: 16072  
Pay Grade: 15B/Exempt (No change)  
\* PRC routine Maintenance. Classification last revised in 2021.  
Updates were made to essential functions and language and formatting. No change to pay grade or FLSA status.

Exhibit I: Class Title: *Senior Supervisor, CECOMS Operations*  
Class Number: 12103  
Pay Grade: 11A/Exempt (No change)  
\* PRC routine Maintenance. Classification last revised in 2021.  
Updates were made to the distinguishing characteristics, essential functions, and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.

Exhibit J: Class Title: *Supervisor, Employment Service*  
Class Number: 13032  
Pay Grade: 10A/Exempt (No change)  
\* PRC routine Maintenance. Classification last revised in 2021.  
Changes were made to essential functions, technology requirement, job title and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.

Exhibit K: Class Title: *Supervisor, IT Service Desk*  
Class Number: 16121  
Pay Grade: 10B/Non-Exempt (No change)  
\* PRC routine Maintenance. Classification last revised in 2021.  
Changes were made to essential functions, and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.

Exhibit L: Class Title: *Supervisor, Quality Assurance*  
Class Number: 12102  
Pay Grade: 11A/Exempt  
\* PRC routine Maintenance. Classification last revised in 2021.  
Updates were made to the essential functions and language and formatting. A minimum qualifications equivalency table was added. The pay grade increased from 10A to 11A.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 3.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



F. Allen Boseman, Chairman  
Thomas Colaluca, Commissioner  
Deborah Southerington, Commissioner

**CUYAHOGA COUNTY  
PERSONNEL REVIEW COMMISSION  
MEMORANDUM**

Date: September 16, 2025

To: Cuyahoga County Council President Dale Miller  
Council Members, Human Resources, Appointments & Equity  
Committee

From: F. Allen Boseman, Chairman  
Cuyahoga County Personnel Review Commission

Re: Recommending Modifications to Class Plan

Please be advised that on September 10, 2025, the Personnel Review Commission considered and approved recommending modifications to the County's classification plan. In accordance with PRC Rule 4.06, these proposed changes were posted on the PRC's website before any formal action was taken on them. Details of the recommended changes are below:

NEW CLASSIFICATION	PAY GRADE and FLSA STATUS	DEPARTMENT	
Applications Analyst – Justice Services 16531	12B Exempt	Information Technology	
PROPOSED REVISED CLASSIFICATIONS			
REVISED CLASSIFICATIONS (Revised Title)	CURRENT PAY GRADE & FLSA	RECOMMENDED PAY GRADE & FLSA	DEPARTMENT
Administrative Hearing Officer 19061	13A Exempt	13A Exempt  (No Change)	CJFS – Office of Child Support Services
Chief Dog Warden 15042	10A Exempt	11A Exempt	Public Works



F. Allen Boseman, Chairman  
 Thomas Colaluca, Commissioner  
 Deborah Southerington, Commissioner

Development Housing Specialist 21021	8A Exempt	8A Exempt (No Change)	Housing and Community Development
GIS Analyst 16152	10B Exempt	11B Exempt	Information Technology
GIS Technician 16151	7B Exempt	7B Exempt (No Change)	Information Technology
Graphic Design Specialist 10161	9A Exempt	9A Exempt (No Change)	Communications
Senior Database Administrator 16072	15B Exempt	15B Exempt (No Change)	Information Technology
Senior Supervisor, CECOMS Operations 12103	11A Exempt	11A Exempt (No Change)	Public Safety and Justice Services
Supervisor, Employment Service 13032	10A Exempt	10A Exempt (No Change)	Workforce Development and Health and Human Services
Supervisor, IT Service Desk 16121	10B Non- Exempt	10B Non-Exempt (No Change)	Information Technology
Supervisor, Quality Assurance 12102	10A Exempt	11A Exempt	Public Safety and Justice Services

cc: Thomas Colaluca, Commissioner  
 Deborah Southerington, Commissioner  
 Rebecca Kopcienski, PRC Director  
 Andria Richardson, Clerk of Council

Joseph Nanni, Council Chief of Staff  
 Sarah Nemastil, HR Director

Posted: 9/4/2025  
Meeting: 9/10/2025

<u>Job Title</u> <b><u>NEW</u></b>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
Applications Analyst – Justice Services	16531	N/A	12B Exempt	Information Technology	This is a new classification requested by the Information Technology Department to accommodate the need for the Applications Analysts who service Justice Services to have a LEADs certification.

<u>Job Title</u> <b><u>REVISED</u></b>	<u>Classification Number</u>	<u>Current Pay Grade &amp; FLSA</u>	<u>RECOMMENDED PAY GRADE &amp; FLSA</u>	<u>Department</u>	<u>Rationale</u>
Administrative Hearing Officer	19061	13A Exempt	13A Exempt (No Change)	CJFS – Office of Child Support Services	Changes Requested by the OCSS to the minimum qualifications. No change to pay grade or FLSA status.
Chief Dog Warden	15042	10A Exempt	11A Exempt	Public Works	PRC routine maintenance. Classification last revised in 2021. Changes were made to distinguishing characteristics, essential functions, minimum education level, and language and formatting. The pay grade has increased from PG 10A to PG 11A. No change to FLSA status. A minimum qualification equivalency table was added.
Development Housing Specialist	21021	8A Exempt	8A Exempt (No Change)	Housing and Community Development	PRC routine maintenance. Classification last revised in 2021. Changes made to language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.
GIS Analyst	16152	10B Exempt	11B Exempt	Information Technology	PRC routine maintenance. Classification last revised in 2021. Updates were made to the essential functions and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.
GIS Technician	16151	7B Exempt	7B Exempt (No Change)	Information Technology	PRC routine maintenance. Classification last revised in 2021. Updates were made to the essential functions and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.



Graphic Design Specialist	10161	9A Exempt	9A Exempt (No Change)	Communications	PRC routine maintenance. Classification last revised in 2021. Changes were made to distinguishing characteristics and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.
Senior Database Administrator	16072	15B Exempt	15B Exempt (No Change)	Information Technology	PRC routine maintenance. Classification last revised in 2021. Updates were made to the essential functions and language and formatting. No change to pay grade or FLSA status.
Senior Supervisor, CECOMS Operations	12103	11A Exempt	11A Exempt (No Change)	Public Safety and Justice Services	PRC routine maintenance. Classification last revised in 2021. Updates were made to the distinguishing characteristics, essential functions, and language and formatting. A minimum qualifications equivalency table was added. No change to pay grade or FLSA status.
Supervisor, Employment Service	13032	10A Exempt	10A Exempt (No Change)	Workforce Development and Health and Human Services	PRC routine maintenance. Classification last revised in 2021. Changes were made to essential functions, technology requirements, job title and language and formatting. No change to pay grade or FLSA status. A minimum qualification equivalency table was added.
Supervisor, IT Service Desk	16121	10B Non-Exempt	10B Non-Exempt (No Change)	Information Technology	PRC routine maintenance. Classification last revised in 2021. Changes were made to essential functions, and language and formatting. No change to pay grade or FLSA status. A minimum qualification equivalency table was added.
Supervisor, Quality Assurance	12102	10A Exempt	11A Exempt	Public Safety and Justice Services	PRC routine maintenance. Classification last revised in 2021. Updates were made to the essential functions and language and formatting. A minimum qualifications equivalency table was added. Pay Grade increased from 10A to 11A.

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Applications Analyst – Justice Services	<b>Class Number:</b>	16531
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	12B
<b>Dept:</b>	Information Technology	EXHIBIT A	

### Classification Function

The purpose of this classification is to work with users and functional managers to design and develop application solutions to address business needs and perform application analysis to troubleshoot the County's Enterprise Justice Services application system(s) including, but not limited to, applications supporting the Sheriff's Department, Medical Examiner's Office and Clerk Of Courts.

### Distinguishing Characteristics

This is a technical, journey level classification that ensures application systems meet the needs of the agencies that support Cuyahoga County's Justice Services and makes the necessary changes to the applications to meet those needs. Incumbents in this position work under general supervision from the Manager, Technical Services. While guidance is available for unusual situations, the incumbent is generally expected to manage projects independently, exercising sound judgment and initiative in accordance with established standards and best practices.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

25% +/- 10%

- Provides continued end-user support for software systems; develops and delivers training lessons and materials for end-users; develops charts, graphs, and reports on system data for functional managers; provides data to governing and regulating bodies for audits and annual reporting; redacts data when necessary; designs system solutions to address department needs; works with functional managers to discuss business requirements; assesses needs of proposed solution; analyzes feasibility of proposed solution; works to automate routines when possible; designs solutions to meet local, state, and federal requirements for the department; designs software enhancements; makes recommendations for future development.

25% +/- 10%

- Assists with development of system solutions; analyzes and creates system reporting via database scripts and reporting tools such as running, compiling, monitoring, and auditing system and data reporting needs; identifies trends in data and data cleanups or corrections needed; writes technical specifications for technical staff such as developers, database administrators, or network engineers to create new applications, enhancements to existing systems, and automated processes; works with vendor support to resolve issues.

20% +/- 10%

- Administers system security; sets up new users and removes inactive users; adds and removes elevated security; performs security audits; determines appropriate security access and roles.

15% +/- 5%

- Implements system updates such as upgrades, patches, new releases, tracking, documentation, follow-up of progress, monitoring and distribution of release notes, testing, and sign offs; tests and monitors system solutions to ensure application properly functions according to end user

requirements and data is appropriately validated; leads testing efforts and ensures issues are identified, tracked, and resolved; troubleshoots issues to the system solution; performs follow up studies and regression tests to make sure the software still works after changes.

15% +/- 5%

- Tracks, documents, analyzes and follows up on status of bug fixes, data corrections, enhancement requests, and problems; works with vendor, technical and functional resources, management, and end users to track information gathering, testing, and planning.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer science, information technology, or related field with three (3) years of computer information systems experience; **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required*
No high school diploma/GED	7 years
High school diploma/GED	6 years
Unrelated associate degree	5 years
Related associate degree	4 years
Unrelated bachelor's degree	4 years
Related bachelor's degree	3 years
Unrelated master's/doctoral degree	3 years
Related master's/doctoral degree	No experience required

*Related degree fields:* information technology (IT), computer science, management information systems/management information systems (MIS), criminal justice with IT/ MIS concentration, public administration with IT/MIS concentration, software engineering

*Related work experience:* computer information systems, project management, gathering business requirements, implementing computer-related technologies, database analysis/design, web design, software design, UX/UI, QA/QC, law enforcement records management systems (LERMS), laboratory information management systems (LIMS), jail management systems (JMS), case management systems (CMS), analytics, application support, application user security, system analysis, system documentation (Visio, Jira), report creation/support (SQL, SSRS, Cognos, Crystal, Tableau, Power BI), workflows, programming (C#, Visual Basic, Python, JavaScript, Go, Java, Kotlin, PHP), troubleshooting.

\*Certifications are equivalent to six (6) months of the experience requirement. Certifications must be in a current information technology field as deemed relevant by the hiring managers (e.g., application development, analytics, Microsoft, ITIL/ITSM, CJIS, LEADS, VMWare, CompTIA, etc.).

### Additional Requirements

- Must obtain and maintain a CJIS Certification within six (6) weeks after hire date.

## **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Physical Requirements**

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

### **Technology Requirements**

- Ability to operate a variety of software and databases including database software (SQL Server, Microsoft Access), email software (Microsoft Outlook), spreadsheet software (Microsoft Excel, Notepad++), word processing or script editing software (Microsoft Word, Notepad++), productivity software (Microsoft OneNote, Teams, and PowerPoint).

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics and algebraic expressions.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define impact and develop alternatives.
- Ability to comprehend a variety of informational documents including system patch/upgrades/enhancement details, security request forms, audit requests, system documentation/instructions, testing/remediation results, system instructions, requests for proposal (RFP), and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, computer software manuals, computer hardware manuals, systems documentation and manuals, software product manuals, standard operating procedures.
- Ability to prepare testing scripts and tracking, data reports, system patch/upgrades/enhancement details, RFPs, jail reports, sheriff operational reports, public record requests, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret computer system terminology and computer programming languages.
- Ability to communicate effectively with managers, supervisors, vendors, consultants, state employees, and other County employees.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

## Applications Analyst – Justice Services

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Administrative Hearing Officer	<b>Class Number:</b>	19061
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	13A
<b>Dept:</b>	CJFS - Office of Child Support Services	EXHIBIT B	

### Classification Function

The purpose of this classification is to preside over administrative child support hearings and parenting time hearings with assigned parties and their representatives.

### Distinguishing Characteristics

This is a journey level classification with responsibility for preparing and presiding over administrative child support hearings. The incumbents exercise discretion in applying procedures to resolve issues. The employees in this class work under general supervision. This class is distinguished from the Supervisor, Administrative Hearing Officer in that the latter supervises this class and performs the more complex work of the unit.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

50% +/- 10%

- Presides over administrative child support hearings and parenting time hearings with parties and their representatives; examines parties and elicits testimony on issues relevant to the determination of child and medical support; ensures that parties are advised of their legal rights and responsibilities; ensures that proper documentation is submitted in support of their testimony; accommodates special circumstances such as minors, limited English proficiency, domestic violence, and hearing impaired parties.

25% +/- 10%

- Reviews, evaluates, and interprets evidence presented at hearing for credibility and accuracy; researches legal issues presented at hearing; prepares child support and medical support orders for typing and distribution to parties and attorneys; updates child support database and court docket; verifies address, pay rates, medicals, and other evidence used in hearing.

15% +/- 5%

- Reviews files, administrative records, state wage information, court dockets, public assistance information, and information in state-run databases prior to hearings; reviews documents submitted by parties, employers, or obtained by Agency prior to hearing date; rules on requests for cancellations, dismissals, and continuances; researches statutory and case laws as well as Ohio Administrative Code; prepares memorandums, proposals, policies, and procedures.

10% +/- 5%

- Attends various meetings to support the function of department or satisfy regulation requirements; meets with management on scheduling and backlogs for no-show hearings; attends trainings to maintain legal license.

### **Minimum Training and Experience Required to Perform Essential Job Functions**

- Juris Doctorate with three (3) years of related experience; or any equivalent combination of training and experience.

### **Additional Requirements**

- Must obtain and maintain an Ohio CSEA Directors' Association Hearing Officer Accreditation Certification within 12 months of hire date.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirement**

- Ability to operate a variety of software and databases including enterprise information platform (OnBase), hearing docket database (Administrative Hearing Unit docket), state-wide databases (Support Enforcement Tracking System; Ohio Benefits Worker Portal), email and scheduling software (MS Outlook), legal software (Puritas Spring), presentation software (MS PowerPoint), spreadsheet software (MS Excel), teleconferencing software (MS Teams), word processing software (MS Word).

#### **Supervisory Requirements**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including evidence for hearings (e.g. - Court Orders, client files, court dockets, employer inquiries, birth certificates, tax returns, paystubs, medical insurance charts, receipt calculations, finding and recommendations, reports and data in state-managed databases, letters from schools) and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Ohio Child Support Guidelines, Ohio Revised Code, Ohio Administrative Code, Rules of Civil Procedure, case law, Ohio Code of Professional Responsibility, Ohio Code of Ethics, and the Employee Handbook.
- Ability to prepare administrative findings, child support guidelines, memorandum, calculation of arrears, updates on changes in Law, backlog report, report for special projects, docket findings, transmittal logs, policy and procedures, spreadsheets, correspondence, and other job-related

## Administrative Hearing Officer

documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.

- Ability to engage in formal litigation, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret legal terminology and language.
- Ability to communicate with hearing participants, guardians, attorneys, court personnel, managers, supervisors, support officers, protective services, parole officers, prison personnel, school personnel, employers, and other County employees.

## Environmental Adaptability

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*



## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Chief Dog Warden	<b>Class Number:</b>	15042
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11A
<b>Dept:</b>	Public Works	EXHIBIT C	

### Classification Function

The purpose of this classification is to enforce and supervise the enforcement of State of Ohio laws regulating ownership and control of animals within the County; to supervise staff at the County Animal Shelter to ensure that the public is served, the law is enforced, and animals are handled humanely; and to function as the "Chief County Dog Warden" per O.R.C. 955.12.

### Distinguishing Characteristics

This is a -management level classification with responsibility for the well-being and maintenance of the dog population in the County. This classification works under general direction from the Administrator, Animal Shelter. This classification assists with overseeing the operations, establishing objectives and policies, and promoting the efficiency of the Animal Shelter. The incumbent exercises discretion in applying policies and procedures while incorporating process improvements and ensures that operations meet established operating procedures, policies, laws, and regulations. This class requires public contact in communicating ownership and control of animals, enforcing laws, and regulations. This class is distinguished from Supervisor, Animal Shelter and Deputy Dog Wardens with a lower rank in that it requires considerable knowledge of the Ohio Revised Code, the court system and animal husbandry

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

30% +/- 10%

- Presides as Chief County Dog Warden for Cuyahoga County; enforces and oversees the enforcement of State of Ohio laws regulating nuisance, dangerous, and vicious dogs, and ownership and control of animals within the County; supervises patrol of County in animal control; seizes and impounds stray animals; maintains operational compliance with the Ohio Revised Code (ORC); enforces statutes governing dog licensing; oversees the impounding of stray animals; enforces legal hold periods; issues citations or warnings to animal owners regarding violations; investigates complaints; sells registration tags; conducts dog census; enforces dangerous dog regulations; coordinates with local animal control officers to ensure compliance with the law; oversees the selling of tags; warns owners found in violation of the law and issues citations; investigates complaints from general public (e.g. animal bites, animals destroying property, animals disturbing the peace, suspected inhumane treatment of animals); provides testimony in court to assist in prosecuting violations of animal control laws.

25% +/- 10%

- Supervises and directs the work of Supervisor, Animal Shelter, Deputy Dog Wardens, , and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards;

Effective Date: 05.24.2017  
Last Modified: 05.25.2021

## Chief Dog Warden

monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

20% +/- 5%

- Oversees the enforcement of State of Ohio laws regulating nuisance, dangerous, and vicious dogs; reviews civil and criminal cases completed by Deputy Dog Wardens after being approved by an Animal Shelter Supervisor; communicates with consultants, outside agencies, the general public, the board of health, police departments, and hospitals to facilitate investigations, dangerous dog compliance, and to uphold the ORC; obtains bite reports from the Cuyahoga County Board of Health; investigates dog bites to determine if the dog should be declared nuisance, dangerous, or vicious; works with the city and county prosecutors, clerks of court, and judges to file and proceed with legal hearings, ensures nuisance, dangerous, and vicious dog owners are compliant with the terms of their designation, including yearly license checks and meetings; attends court hearings for designations.

15% +/- 10%

- Functions as a liaison with various community agencies and organizations; works with police departments, courts, nonprofit partners, dog owners, victims of bites, officer of emergency management, and judges; serves on various committees and task forces; coordinates community outreach among various networking agencies; works directly with prosecutors to resolve concerns or questions about cases and services.

10% +/- 5%

- Performs supporting administrative functions; reviews completed documents and receipts; balances receipts and collected funds to ensure accuracy and legal compliance; supervises preparation and maintenance of placement records; maintains records of license sales; maintains records of claims and complaints as prescribed by law; prepares operational reports; participates in professional group meetings, conferences, seminars, and trainings; stays up-to-date on current trends and innovations in the field; remains a leader at the State level for Dog Wardens; participates in negotiations with union employees; remains abreast of terms and changes made to collective bargaining agreements.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in Criminal Justice with five (5) years of animal handling, animal supervision, animal control, and animal welfare experience which includes one (1) year of personnel supervision; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required*
High school diploma/GED	9 years
Unrelated associate degree	8 years
Related associate degree	7 years
Unrelated bachelor's degree	6 years
Related bachelor's degree	5 years
Unrelated master's/doctoral degree	5 years
Related master's/doctoral degree	3 years

*\*All degree levels require 1 year of personnel supervision experience.*

*Related degree fields:* Business administration, animal science, marketing, human resources.

Effective Date: 05.24.2017  
Last Modified: 05.25.2021

## Chief Dog Warden

*Related work experience:* Directing daily operations of an animal shelter facility possessing a thorough knowledge of animal rules, laws and regulations, providing instruction and training to subordinates and volunteers on policies and procedures, supervisory duties at middle management level or higher.

- Valid driver license and proof of automobile insurance.

### **Additional Requirements**

- Must obtain and maintain Ohio Euthanasia Technician Certification within six (6) months of hire date.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to physically handle and control animals during transport and veterinary procedures including prolonged standing, walking, balancing, crouching, pulling, bending, and lifting or restraining up to 50 pounds.
- Ability to distinguish between colors, hear alarming sounds, identify odors, and accurately describe animals based on visual perceptions.
- Ability to operate batons, OC spray, tasers, tranquilizer guns, Ketch-poles, animal leashes, snares, squeeze gate, leashes, and grooming tools.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including the animal record database (PetPoint), database software (Microsoft Access), presentation software (Microsoft PowerPoint), publishing software (Microsoft Publisher, Canva), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and social platforms (Facebook, Instagram, Nextdoor, Neighbors).

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

## **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including court documents, court dockets, case files, subpoenas, settlement agreements, journal entries, dog bite reports, police reports, investigations reports, witness statements, grievances, incident reports, disciplinary reports, proposals, billing invoices, animal surgery and medical records, employee leave forms, animal impound inventory and records, spay/neuter deposits, County dog record, animal disposition information, correspondence, timesheets, invoices, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including Animal Shelter Operations Manual, union contract, Breed Rescue Manual, the Employee Handbook, Ohio Revised Code, Ohio Administrative Code, and relevant City, County, State and Federal Laws.
- Ability to prepare criminal citations, violations, case files, dangerous dog filings, Animal Shelter statistics, educational materials, publicity materials, correspondence, dangerous dog registration, weekly dog report, training materials, performance appraisals, investigatory files, disciplinary documents, time sheets, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret basic veterinary, animal control, and criminal justice and related legal terminology and language. .
- Ability to communicate with police departments, judges, magistrates, attorneys, Cuyahoga County Board of Health, court personnel, animal control officers, hospitals, veterinarians, County employees, emergency clinic staff, court officials, adoption customers, volunteers, media contacts, and the general public, and non-profit directors.

## **Environmental Adaptability**

- Work is typically performed in an animal shelter and in the field.
- Work may involve exposure to violence, aggressive animals, rabid animals, dust, strong odors, noise extremes, bright/dim lights, wetness, humidity, diseases, violence, temperature/weather extremes, and animal bodily fluids.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Development Housing Specialist	<b>Class Number:</b>	21021
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	8A
<b>Dept:</b>	Housing and Community Development	EXHIBIT D	

### Classification Function

The purpose of this classification is to facilitate the administration of community and housing development programs.

### Distinguishing Characteristics

This is a journey level classification with responsibility for performing technical activities related to the administration and management of community and housing development programs in the Department of Development. This class works under direction from senior management of the Department of Development. The employee works within a framework of established department, state, and federal regulations, policies, and procedures and is expected to use judgment in performing work.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

30% +/- 10%

- Performs technical duties to facilitate the administration of community and housing development programs; reviews grant applications and eligibility criteria and provides approval recommendations; reviews, recommends, and prepares reimbursement and payment requests; reviews eligibility criteria for loan applications and underwrites loans; reviews eligibility criteria for subordination of mortgage requests and provides approval recommendations; provides information regarding payment history, loan balances, accumulative interest, and loan term information to borrowers; verifies and processes loan payoff requests submitted by title agencies; verifies loan pay-off information with title company; reviews, provides approval recommendations, and processes requests for reduced payoffs submitted by title agencies, law offices, and real estate offices; prepares release memo(s) for Director's signature and records satisfaction of mortgage to release the lien; performs site visits to housing locations and non-profit community partners to monitor for compliance with regulations; receives and handles requests for information regarding housing loan balances, history, payoffs, and subordinations for current/past loan programs; inputs and updates loan and grant information and documentation into appropriate databases; remains up-to-date on program(s) rules, regulations, directives, and policies.

30% +/- 10%

- Inputs, maintains, collects, and analyzes housing and community development data into the ERP system; inputs new or updates existing housing/program information and documents into cross-departmental ERP system; compiles information and data regarding program and housing information (e.g. geographic data, home values, finances, programming costs, demographics, etc.) from state databases, intra-department records, or by requesting directly from clients/partners; analyzes data by calculating averages, sums, percentages, etc. to create program summary reports and other required reports; prepares and maintains physical and electronic records, reports, studies, and/or correspondence related to fiscal activities, operations, and projects; creating and editing purchase orders in the ERP system; creates and uploads documents to Contract Management Modules events for the contract approval process within the ERP system.

20% +/- 10%

- Creates a variety of forms, reports, and documentation including program summary reports, annual reports, and mandated reports; creates and updates boilerplate forms, letters, and spreadsheets; independently or collaboratively prepares Request for Proposals (RFPs), contracts, amendments, proposals, narratives, etc. in support of housing and community development programs and department needs; independently or collaboratively prepares reports for internal/external reporting, information requests, and audits in compliance with appropriate guidelines; works with management and consultants to prepare various annual and/or mandated reports (i.e. the County Consortium's Annual Plan, the Consolidated Annual Performance Evaluation Report (CAPER), the County Consortium's 5 Year Consolidated Plan, etc.).

15% +/- 10%

- Assists with management, budget, monitoring, and evaluation of community and housing development programs; oversees the servicing of the Community Development and Housing Loan Portfolio; conducts monitoring activities for housing loan and grant programs to ensure compliance with County, state, and federal housing loan regulations; assists with housing program(s) funding and budget by monitoring account balances, processing and inspecting financial forms, and coordinating with the fiscal office to ensure funds are available; assists in the preparation of program budget(s); provides technical assistance and advice regarding loan applications and program qualifications; participates in identifying program(s) needs and goals, forecasting resources required, and establishing metrics to determine program outcomes, impact, and success; monitors program outcomes by analyzing reports summarizing outcomes; participates in program and policy development for housing programs; participates in collaboration for new program development, improvement of existing programs, and improvement of program administration efficiency; reviews and approves loan applications for HELP and Heritage Loan programs.

5% +/- 2%

- Performs supporting administrative responsibilities; responds to emails and phone calls; attends various trainings and meetings; acts as a resource and provides technical assistance to outside organizations, agencies, and businesses regarding Cuyahoga County development and housing programs; interfaces with public constituencies as the representative of the Cuyahoga County department of development in various meetings and conferences; responds to requests for information from County, state, and federal auditors.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Associates degree in business administration or related field with two (2) years of community or economic development experience; **or any equivalent combination of training and experience as defined in the table below.**
- A valid driver's license and proof of automobile insurance.

Highest degree of education attained	Experience required
High school diploma/GED	5 years
Unrelated associate degree	3 years
Related associate degree	2 years
Related/Unrelated bachelor's degree	2 years

Related/Unrelated graduate degree	1 year
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*Related degree fields:* business, public administration, real estate, communications

*Related work experience:* real estate, working with HUD programs, underwriting

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multi-function printer.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including word processing software (Microsoft Word), spreadsheet software (Microsoft Excel) email software (Microsoft Outlook), desktop publishing software (Publisher), presentation software (Microsoft PowerPoint), PDF software (Nitro), database software (Microsoft Access), enterprise resource planning software (OnBase, Infor), financial software (OneRoof) Neighborly Software
- .

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Ability to perform basic level of data analysis including the ability to review, classify, categorize, prioritize and/or reference data, statutes and/or guidelines and/or group, rank, investigate and problem solve. Requires discretion in determining and referencing established standards to recognize interactive effects and relationships.
- Ability to comprehend a variety of informational documents including eligibility requirements, loan applications, requests (i.e.- Requests for Subordination, Request for Loan Payoff, Request to Accept Reduced Payoff, Request for modification of Rehab Loan, Request for Reimbursement), statements (i.e.- profit and loss statement, checking and saving statements, mortgage statement, bid summary, settlement statement), agreements (i.e.- purchase agreement, landlord agreement, current tenant lease agreement), applications (i.e. - Rehabilitation Loan Application, Demolition Fund Application, Community Development Supplemental Grant Application), income documents, federal tax return, billing invoices, insurance reports, monthly reports, credit report, title reports, home appraisal, budget reports, closing documents, insurance documents, lists of assets, Requests for Proposal (RFP), Section 3 reporting documents, memos, correspondence, and other reports and records.

## Development Housing Specialist

- Ability to comprehend a variety of reference books and manuals including HUD Income and Allowances Guidelines, Mortgage Loan Originator Compensation Guide, Ohio Revised Code, Federal Code of Regulations, Consumer Financial Protection Bureau Rules, Employee Handbook, Ohio Home and Building Codes, maps, Federal Housing Administration (FHA) guidelines, and Cuyahoga County Inspector General Guidelines.
- Ability to prepare Loan Payoff Notification, Foreclosure Analysis, Subordination of Mortgage Analysis, Repayment History Analysis, Asset Analysis Sheet, Reduced Payoff Analysis and Recommendation, Consolidated Annual Performance Evaluation Report, semi-annual and annual reports, memos, reports, program metric reports, CDBG/CDSG memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret accounting, loan underwriting, financial counseling, and related legal terminology and language.
- Ability to communicate with supervisor, co-workers, department management, clients, corporate representatives, Board of Health Staff, banks and lending institutions, non-profit representatives, homeowners, attorneys, city officials, appraisers, caseworkers, employees of external agencies and businesses (i.e. – title agencies, insurance agents, etc.), other County employees, and the general public.

### Environmental Adaptability

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	GIS Analyst	<b>Class Number:</b>	16152
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11B
<b>Dept:</b>	Information Technology and Planning Commission EXHIBIT E		

### Classification Function

The purpose of this classification is to assist with administration of the Geographic Information System (GIS) environment including the design and update of GIS data and the design and development of GIS applications and dashboards to solve problems using data modeling and spatial analysis.

### Distinguishing Characteristics

This is a journey level classification in the GIS series responsible for ensuring the integrity of GIS data and for the development of GIS applications and dashboards. Employees at this level work under general supervision from a unit manager. Employees are expected to work independently and exercise judgment and initiative. Positions at this level receive instruction or assistance as needed and are expected to become up to date on the methods, operating procedures, and policies of the work unit. This classification is distinguished from GIS Technician where this classification is responsible for more complex GIS analyses.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

45% +/- 10%

- Designs, develops, deploys, and tests GIS web applications and dashboards; administers server software, middleware, and licensing; determines clients' GIS needs; writes queries to pull information for the application or dashboard; creates map viewer applications, interactive graphs, and interactive charts; uses various software to create applications; creates backups; manages database security and user access; creates user accounts and passwords for client access to applications or dashboards; updates actions as needed.

40% +/- 10%

- Designs, refines, and updates GIS data, databases, and metadata; collects and interprets GIS data (e.g., tax maps, legal centerlines of streets, collected field data) to update databases; cleans data and monitors health and performance of databases; designs and maintains spatial GIS models; performs database querying; develops requirements, specifications, and diagrams for the GIS infrastructure.

15% +/- 5%

- Provides other software assistance; coordinates public and County GIS data sharing and exchange; designs and develops reports; designs and maintains desktop databases for reports and maps; provides training to lower-level employees and end-users.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in information technology or related field and three (3) years of GIS analysis, development, or computer programming experience; or an equivalent combination of education, training, and experience; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required
High school diploma/GED	Not Qualified
Unrelated associate degree	Not Qualified
Related associate degree	5 years
Unrelated bachelor's degree	Not Qualified
Related bachelor's degree	3 years
Unrelated master's/doctoral degree	Not Qualified
Related master's/doctoral degree	1 year

*Related degree fields:* geography, data science, computer science, urban and regional planning, geology, environmental science, public safety, photogrammetry, civil engineering, cartography, biology, surveying.

*Related experience:* GIS analysis, computer programming, GIS development, surveying, cartography, data science and visualization, remote sensing.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of automated office machines including personal computer, multifunction printer, plotter, GPS equipment, mobile devices, and drafting tools.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including GIS software (ArcGIS), image editing software (GIMP), spreadsheet software (Microsoft Excel), database software (Microsoft SQL, server Studio), publishing software (Microsoft Publisher, Canva, PowerPoint), and word processing software (Microsoft Word, Nitro).

#### **Supervisory Responsibilities**

- No supervisory responsibilities required.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and make use of the principles of algebra, geometry, and descriptive and inferential statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.

## GIS Analyst

- Ability to comprehend a variety of informational documents including external GIS data, external assessment data, maintenance data, maps, schematics, design record drawings, CAD files, image files, fiscal records, property deeds, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including database documentation, development documentation, server documentation, Ohio Revised Code, departmental guidelines, and computer software manuals.
- Ability to prepare GIS data, analysis reports, office application data, map reports, map deliverables, assessment estimates, work metrics, parcel records, dashboards, integrated surveys, application reports, annual report, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret engineering, GIS, and statistical analysis terminology.
- Ability to communicate with managers, supervisors, coworkers, vendors, consultants, municipal partners, other County employees and departments, and the general public.

## Environmental Adaptability

- Work is typically performed in an office environment although time may be spent outdoors collecting or verifying data.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	GIS Technician	<b>Class Number:</b>	16151
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	7B
<b>Dept:</b>	Information Technology EXHIBIT F		

### Classification Function

The purpose of this classification is to compile, refine, and maintain Geographic Information System (GIS) datasets and create maps using GIS software.

### Distinguishing Characteristics

This is an entry level classification in the GIS series that is responsible for providing GIS mapping support. This classification works under general supervision within pre-established methods and guidelines determined by the manager and/or higher-level employees of the work unit. This position is distinguished from the GIS Analysts that are responsible for advanced GIS database design & management, spatial modeling, complex querying, creation of web-based GIS applications, and administration of GIS server software.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

50% +/- 10%

- Designs, refines, updates, and maintains GIS data; performs standard database querying and basic spatial analysis; updates GIS data using various source materials including CAD design or drawing files, as-builts, hand drawn markups, and hardcopy drawings using GIS Software; collects data in the field using a global positioning system (GPS) receiver; verifies address data is accurate by requesting appropriate documentation from addressing authority; communicates discrepancies back to the addressing authority that submitted the data.

30% +/- 10%

- Creates and publishes maps for County employees, engineers, consultants, contractors, and the public both digitally and in hardcopy by operating and maintaining the printer and plotter equipment; develops online web maps.

20% +/- 10%

- Coordinates GIS data and source material sharing and exchanges with partner agencies; shares digital media data and sources; gives access to data and sources for sharing; provides training as needed to external departments on use of GIS data and maps; obtains external data for use by the County; assists in the development of dashboards and web applications for GIS data and maps.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in information technology, geographic information systems, or a related field; or an equivalent combination of education, training, and experience; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required
High school diploma/GED	Not Qualified
Unrelated associate degree	Not Qualified
Related associate degree	2 years
Unrelated bachelor's degree	Not Qualified
Related bachelor's degree	0 years
Unrelated master's/doctoral degree	Not Qualified
Related master's/doctoral degree	0 years

*Related degree fields:* geography, data science, computer science, urban and regional planning, geology, environmental science, public safety, photogrammetry, civil engineering, cartography, biology, surveying.

*Related experience:* GIS analysis, computer programming, GIS development, surveying, cartography, data science and visualization, remote sensing.

### Additional Requirements

- No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines including personal computer, printer, plotter, GPS equipment, and drafting tools.

#### Technology Requirements

- Ability to operate a variety of software and databases including GIS software (Esri ArcGIS), image editing software (GIMP), spreadsheet software (Microsoft Excel), publishing software (Microsoft Publisher, Canva, PowerPoint), and word processing software (Microsoft Word, Nitro).

#### Supervisory Requirements

- No supervisory responsibilities required.

#### Mathematical Ability

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, perform routine statistics, and utilize the principles of geometry and algebra.

#### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including engineering plans, blueprints, street maps, subdivision maps, land survey documentation (plat, deed, legal description), daily sewer

## GIS Technician

maintenance report, requests for GIS information, requests for maps, municipal sewer plans, tax maps, and other reports and records.

- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, department guidelines, Ohio Revised Code, GIS software manuals, and manuals for other software used.

### Language Ability & Interpersonal Communication

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including engineering plans, blueprints, street maps, subdivision maps, land survey documentation (plat, deed, legal description), daily sewer maintenance report, requests for GIS information, requests for maps, municipal sewer plans, tax maps, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, department guidelines, Ohio Revised Code, GIS software manuals, and manuals for other software used.
- Ability to prepare a variety of maps, sewer maintenance reports, public information requests, public works annual report maps, work metrics, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret engineering, GIS, and data processing terminology and language.
- Ability to communicate with supervisors, vendors, consultants, municipal partners, other County employees and departments, and the general public.

### Environmental Adaptability

- Work is typically performed in an office environment although time may be spent outdoors collecting or verifying data.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Graphic Design Specialist	<b>Class Number:</b>	10161
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	9A
<b>Dept:</b>	Communications	EXHIBIT G	

### Classification Function

The purpose of this classification is to design, create, and produce marketing and public relations materials for the Communications Department.

### Distinguishing Characteristics

This is a journey-level classification that is responsible for designing, creating, and producing marketing and public relations materials for the Communications Department. Employees in this position work under general supervision from the Director of Communications. Employees are expected to work independently and exercise judgment and initiative. The incumbent exercises discretion in following and ensuring adherence to protocol, procedures, laws, and regulations in the performance of duties.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

80% +/- 10%

- Designs and creates marketing, educational, and public relations material for the County including digital news magazine, slideshows, interactive digital signs, brochures, event flyers, posters, signs, digital signs, banners, display boards, mailers, inserts, annual reports, newsletters, presentations, infographics, booklets, pamphlets, social media posts, and resource guides; develops informational and educational advertisements, campaigns, and materials for presentation to employees and the general public; determines size and arrangement of illustrative material and copy; selects text size and font; designs infographics and layouts for reports and articles; develops graphics and layouts for signs and marketing displays; creates designs, concepts, and sample layouts; draws and prints charts, graphs, illustrations, and other artwork using computer software; proofreads and reviews products to produce high-quality, accurate work; confers with managers, directors, and staff to discuss content, layout, and design; assists managers, directors, and staff with development of collateral marketing material, marketing communication strategies, and special projects; presents finalized ideas, concepts, and projects to managers and directors; coordinates with County print shop and sign shop staff to produce printed materials and signs.

20% +/- 10%

- Performs related administrative responsibilities; prepares various reports, records, and other documents; responds to emails and phone calls; attends various trainings and meetings; gives presentations as needed; researches and keeps up-to-date with new design concepts, software, and emerging technologies.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in graphic design, marketing, or related field with three (3) years of graphic design experience; or any equivalent combination of training and experience; **or any equivalent combination of training and experience as defined in the table below.**

Highest degree of education attained	Experience required
High school diploma/GED	9 years
Unrelated associate degree	7 years
Related associate degree	5 years
Unrelated bachelor's degree	5 years
Related bachelor's degree	3 years
Unrelated graduate degree	3 years
Related graduate degree	1 year

*Related degree fields:* communications, web design, public relations

*Related work experience:* Adobe Creative Cloud, Adobe Photoshop, marketing, social media

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including email software (Microsoft Outlook), graphical design software (Adobe Photoshop, Adobe Illustrator, Adobe Creative Cloud), publishing software (Adobe InDesign), web design software (Adobe Dreamweaver); word processing software (Microsoft Word, Adobe Acrobat).

#### **Mathematical Ability**

- Ability to add, subtract, multiply, and divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including spreadsheets, data, annual reports, expense reports, statistical reports, committee reports, resource guides, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook and Cuyahoga County Branding Guidelines.



## Graphic Design Specialist

- Ability to prepare slideshows, digital signs, brochures, booklets, posters, event flyers, banners, signs, invitations, display boards, portfolios, infographics, annual reports, presentations, correspondence, social media posts, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret marketing and graphic design terminology and language.
- Ability to communicate with supervisor, co-workers, directors, and other County Employees.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Senior Database Administrator	<b>Class Number:</b>	16072
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	15B
<b>Dept:</b>	Information Technology	EXHIBIT H	

### Classification Function

The purpose of this class is to monitor, design, implement, and coordinate database operations and assigned application systems to ensure data integrity, security, performance, and consistency.

### Distinguishing Characteristics

This is a technical, advanced journey-level classification, working under direction from a manager-level position. This class receives direction from management in the form of broad objectives and receives only occasional instruction or assistance as new or unusual situations arise. Employees are expected to become/remain up to date regarding methods, protocols, procedures, and applicable regulations. The employee is expected to independently exercise judgment in performing work and ensure that assigned activities are planned and completed in a timely and efficient manner. This class is distinguished from the Database Administrator in that the senior level has more extensive database, computer networking, computer architecture, operating system, and programming knowledge and experience and assists and instructs the lower-level class.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

40% +/- 10%

- Monitors and troubleshoots database systems to ensure optimal performance, system availability, data integrity and consistency, and security of data; creates and maintains database strategies and solutions (i.e., backups, restores, database consistency checks, index reorganizations/rebuilds); automates database maintenance and monitoring tasks; configures and maintains database replication; troubleshoots and resolves application and maintenance problems involving databases, server operating systems, networks, applications, websites, and programming code; implements applications upgrades, database patching, and database migrations; pushes database changes to production and non-production environments; validates and executes disaster recovery plans; installs and configures operating system and database related software including but not limited to reporting, performance monitoring, and data migration and integration servers and applications; provides application support work and enhancements; extracts, transforms, loads, and queries data from various sources; documents processes and technical information including database configuration information (i.e., IP addresses, database statistics, maintenance plan schedules, etc.); maintains runbooks for frequent tasks or incidents; performs security audits.

35% +/- 10%

- Designs, develops, implements, and analyzes new and existing physical and logical database designs to ensure optimal performance and high availability and utilize minimal server resources; participates in database development projects including determining user needs, database requirements, and network, operating system, and storage constraints; conducts program code and database design reviews to ensure optimal performance, code migrations, flexible and logical design, and adherence to best practices and programming/data standards; develops and/or modifies web and desktop applications including user interface, interface with existing systems, business rules, etc.; designs, validates, and/or implements end-to-end solutions involving databases; assesses

database growth rate and conducts capacity planning; designs and develops/modifies data warehousing solutions; extracts, transforms, loads (ETL), and queries data from various sources.

15% +/- 5%

- Collaborates with IT and Business leadership to develop database strategies that meet availability, quality, and security requirements and integrate third party applications; collaborates with system and network administrators on best practices for database environment configuration, application and system upgrades, capacity planning and disaster recovery; researches, evaluates, and provides recommendations on other database systems not administered directly; mentors developers on best practices for software development, programming standards, change control, and database design; advises and instructs others regarding database operations and procedures.

5% +/- 2%

- Provides advisory help and support work for legacy platforms and existing systems; responds to service calls and fixes for database systems; coordinates with other IT support teams to resolve issues; provides support to users on systems and applications; administers users' database access permissions and privileges; manages database security structures and policy violations.

5% +/- 2%

- Engages in professional development activities; attends professional group meetings, conferences, seminars, and trainings to learn new information on industry trends; stays abreast of new trends and innovations in the field of computer technology through independent research; applies new learned knowledge to existing database projects; provides support with state audits.

#### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer science, engineering, business administration or a related field and six (6) years related experience including database administration and development, software development, programming, data modeling, or related experience; **or any equivalent combination of education, training, and experience as defined below.**

Highest degree of education attained	Experience required
High school diploma/GED	10 years
Unrelated associate degree	10 years
Related associate degree	8 years
Unrelated bachelor's degree	8 years
Related bachelor's degree	6 years
Unrelated master's/doctoral degree	6 years
Related master's/doctoral degree	6 years

*Related degree fields:* computer science, engineering, business administration, computer engineering, information systems and technology, management information systems, business analytics, software engineering and development, programming, data modeling, user experience design, computer and security technology, network security.

*Related work experience:* database administration and development, programming, SQL knowledge, data modeling, database design, Unix systems knowledge, manipulating data within a database, writing technical specifications and documents, writing scripts for importing and exporting information, maintaining complex SQL scripts for designing, building, or testing.

### **Additional Requirements**

- No special license or certification is required.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including computers, multifunction printers, and servers.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including Windows and Unix/Linux based desktop and server operating systems, database management software (i.e., SQL Server, SQL Server Management Studio, Oracle SQL Developer, Redgate SQL Toolbelt, etc.), development tools (Microsoft Visual Studio etc), programming languages and extensions (JavaScript, CSS, XML, HTML, C#, Python, PowerShell etc.), Integration Services (SSIS), Reporting Services (SSRS), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and other programs and software.

#### **Supervisory Responsibilities**

- No supervisory responsibilities required; may provide oversight, assistance, and training to lower-level positions as needed.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, perform routine and advanced statistics, and understand and apply the principles of algebra and linear programming.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid to high level data analysis requiring managing of data and people deciding the time, sequence of operations or events within the context of a process, system or organization. Involves determining the necessity for revising goals, objectives, policies, procedures or functions based on the analysis of data/information and includes performance reviews pertinent to objectives, functions, and requirements.
- Ability to comprehend a variety of informational documents including diagnostic reports, business requirement documents, performance metrics reports, technical environment and entity-relationship diagrams, server hardware configuration, Requests for Proposal, error and security alerts, trace logs, context diagrams, monitoring and index data, requirement documents, programming code, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, field specific code of ethics, regulatory compliance guidelines for data management, data dictionary, database reference books, requirement and instruction documents, server books, software manuals and documentation, installation/upgrade guides, and maintenance documentation.

## Senior Database Administrator

- Ability to prepare system documentation, database environment assessment, database server documentation, server hardware configuration, software and database design documents, entity-relationship diagrams, data dictionary, programming code, project planning document, database interview assessment, audit reports, standards documents, change control documents, database health check reports, incident reports, patch and upgrade reports, instructions documents, correspondence, and other job related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to use and interpret computer engineering terminology and programming languages.
- Ability to communicate with departmental working groups and teams, end users, vendors, co-workers, managers, administrators, and other County employees and departments.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Senior Supervisor, CECOMS Operations	<b>Class Number:</b>	12103
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11A
<b>Dept:</b>	Public Safety and Justice Services EXHIBIT I		

### Classification Function

The purpose of this classification is to supervise CECOMS Supervisors, assist in administering and planning the operations of the Cuyahoga Emergency Communications Systems (CECOMS) Center, and conduct quality assurance evaluations.

### Distinguishing Characteristics

This is a second-line supervisory level classification with responsibility for planning and supervising the operations of the CECOMS section of the Department of Public Safety and Justice Services under general direction of the Manager, CECOMS Operations. In addition, the incumbent conducts quality assurance evaluations and oversees training and continuing education for CECOMS staff. This class promotes the efficiencies of CECOMS operations by finding solutions to problems and making recommendations on process improvements. The incumbent exercises discretion in resolving organizational issues within applicable policies and procedures and ensuring that assigned activities are completed in a timely and efficient manner.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

25% +/- 10%

- Supervises and directs the work of CECOMS Operations Supervisors, Emergency Call-takers, and other assigned personnel at CECOMS; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge; attends union contract negotiations; prepares schedules for personnel and ensures that the emergency call center is adequately staffed.

25% +/- 10%

- Assists in administering and planning the operations of the CECOMS Center; creates, implements, and updates standard operating guidelines; advises and assists with budget recommendations; prepares various reports and operational paperwork; reviews and assists with special projects; handles general public inquiries and public records requests; attends meetings as a representative of CECOMS and the Cuyahoga County Department of Public Safety; answers 9-1-1 calls and enters information in the computer aided dispatch software as needed; provides back-up support to operations employees, subordinate supervisors, and manager as needed; responds to questions and requests from other County PSAPs; maintains the Northeast Ohio Regional EMS Protocol document; maintains required certifications; maintains County Hospital Restriction status webpage and County CECOMS webpage.

25% +/- 10%

- Conducts quality assurance evaluations of services provided by CECOMS; evaluates all incidents and Emergency Medical Dispatch calls; compiles monthly operational metrics to monitor call processing; evaluates employee performance for quality to ensure compliance with federal, state, and County standards; creates and updates standard operating guidelines based on data from quality assurance evaluations.

10% +/- 5%

- Oversees the training and continuing education process for CECOMS staff; conducts new employee training (Emergency Medical Dispatch (EMD), Fire Communications, and Cardiopulmonary Resuscitation (CPR) classes); maintains employee training records; coordinates opportunities for employees to obtain continuing dispatch education (CDE) credits; tracks employee CDE credits obtained; oversees and coordinates annual re-certification process for all CECOMS staff.

10% +/- 5%

- Acts as the Regional AMBER Alert Coordinator; prepares and updates forms, plans, and procedures for AMBER Alert activations; facilitates Northeast Ohio AMBER Alert Advisory Board meetings and After-Action Review meetings; prepares After Action reports for the National Center for Missing and Exploited children; conducts agency specific training on AMBER Alert activation procedures and best practices for Law Enforcement and Telecommunicators.

5% +/- 2%

- Acts as an alternate 911 system administrator at the direction of the CECOMS Manager; assists Public Safety Answer Points (PSAPs) with staff additions/removals, running 911 reports, and directory additions/updates within the NG 9-1-1 System.

### Minimum Training and Experience Required to Perform Essential Job Functions

- High School diploma or equivalent with six (6) years of public safety, emergency management, or related experience including two (2) years of supervisory experience; or any equivalent combination of education, training, and experience.

Highest degree of education attained	Experience required*
HS diploma/GED or unrelated associate degree	6 years
Related associate degree	5 years
Unrelated bachelor's or graduate degree	6 years
Related bachelor's degree	4 years
Related master's/doctoral degree	4 years

*\*The 2 years of supervisory experience are required and cannot be substituted.*

*Related degree fields:* emergency management, criminal justice, criminology, psychology, sociology, public administration. Current or previous State of Ohio certification as a Law Enforcement Officer, Firefighter or EMT/Paramedic.

*Related work experience:* emergency call taking, dispatch, law enforcement, firefighter, EMT/Paramedic.

- Valid driver's license, proof of automobile insurance, and a vehicle.

### Additional Requirements

- Must obtain and maintain Emergency Medical Dispatch (EMD), Cardiopulmonary Resuscitation (CPR) and Public Safety Telecommunications training/certifications within one (1) year of hire date.
- Must obtain and maintain certification from the Ohio State Highway Patrol as a Law Enforcement Automated Data System (LEADS) practitioner within six (6) months of hire date.

### **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

#### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate a two-way radio and dispatch console.
- Ability to sit for a prolonged period of time.

#### **Technology Requirements**

- Ability to operate a variety of software and databases including Microsoft Word, Excel, Outlook, PDF Software (Adobe), database software (Matrix), Computer Aided Dispatch (CAD) software (TAC, OpenFox), LEADS software, and records management system software.

#### **Supervisory Responsibilities**

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

#### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

#### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including operations reference materials, EMS Protocol feedback forms, personnel forms (i.e., time sheets, payroll forms, vacation requests, etc.), CAD call reports, 9-1-1 phone reports, attendance reports, daily operations schedules, purchase orders, billing invoices, monthly and on-call schedule, and other reports and records.



## Senior Supervisor, CECOMS Operations

- Ability to comprehend a variety of reference books and manuals including industry standards for CPR and EMS care, the Employee Handbook, CECOMS Standard Operating Procedures, HIPPA Laws, Sunshine Laws, Ohio Revised Code, APCO International Standards, LEADS standards, NENA standards, and collective bargaining agreements.
- Ability to prepare employee performance evaluations, performance improvement plans, standard operating procedures, quality assurance evaluations, monthly, quarterly, and annual operational metrics and reports, project tracking spreadsheets, training tracking and documentation, CAD entries, press releases, public outreach materials, meeting agendas, CECOMS schedule, memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, to maintain confidentiality of restricted information, and to follow instructions.
- Ability to use and interpret emergency medical and law enforcement terminology and language.
- Ability to communicate effectively with supervisors, co-workers, subordinates, department managers, public safety personnel (including police departments, fire departments, local hospitals), County Emergency Services Advisory Board, vendors, other County employees and departments, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office and emergency call center environment.
- Work may involve exposure to bright lights and loud noise.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Supervisor, Employment Services	<b>Class Number:</b>	13032
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	10A
<b>Dept:</b>	Workforce Development and Health and Human Services EXHIBIT J		

### Classification Function

The purpose of this classification is to supervise employment services coordinators, and to assist in the management of daily activities of an employment services program.

### Distinguishing Characteristics

This is a supervisory classification that is responsible for assisting in the management of the daily activities of an employment services program. The incumbent works under general supervision and ensures that activities are performed in a timely manner and according to policies, procedures and related regulations. This class requires occasional public contact and is responsible for ensuring that customers are provided with appropriate and immediate services in a tactful and diplomatic manner.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

25% +/- 10%

- Assists in the administration of daily activities of an employment services program; oversees administration of program operation and staff; prepares various monthly reports for staff to use; maintains training status report; reviews, prepares, and processes various funding requests for approval; communicates program and case statuses to manager; ensures that all Federal, State, and local regulations and guidelines are met.

50% +/- 10%

- Supervises and directs the work of Employment Services Coordinators and other assigned staff; directs staff to ensure work is complete and meets standards in a timely fashion; plans, assigns, and reviews work; coordinates and provides training and instruction; evaluates employee performance and provides staff with timely feedback; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, and requests for leave; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

15% +/- 10%

- Reviews incoming applications; determines applicant eligibility using CJFS databases; evaluates applicant for suitability for program; refers applicant to service provider; updates spreadsheets and databases.

10% +/- 5%

- Performs related administrative responsibilities attends various meetings and outreach events; prepares various reports, records, memos and other documents; responds to emails and phone calls; maintains related records and documentation.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in social work, public administration, business administration, or a related field, and three (3) years of employment service experience, **or any equivalent combination of training and experience as defined below:**

Highest degree of education attained	Experience required
High school diploma/GED	6 years
Related/unrelated associate degree	5 years
Unrelated bachelor's degree	4 years
Related bachelor's degree	3 years
Related/unrelated master's/doctoral degree	2 years

*Related degree fields:* psychology, sociology, business, public health, community health, human services

*Related work experience:* administrative experience, project management, general business

### Additional Requirements

- No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines and equipment, including a computer and multifunction printer.

#### Technology Requirements

- Ability to operate a variety of software including departmental database (Ohio Benefits Worker Portal), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word), and data entry software (CATS, ARIES, BBCT).

### Supervisory Responsibilities

- Ability to plan, coordinate, assign, and review the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to act on and solve employee problems.
- Ability to recommend the selection, evaluation, promotion, or transfer of employees.
- Ability to recommend the discipline or discharge of employees.

### Mathematical Ability

- Ability to add, subtract, multiply, divide, and calculate decimals and percentages.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis, including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including attendance reports, attendance authorization, training reports, funding reports and requests, Youth Exit Request, and other reports and records.
- Ability to comprehend a variety of reference books, manuals, and guides, program curriculum, process documents, WIOA Youth, Adult, and Dislocated worker regulations, and the Employee Handbook.
- Ability to prepare program reports, applicant reports, participant reports, employee performance evaluations, memos, correspondence, case-file monitoring checklists, program training requests, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to communicate effectively with employers, contractors, applicants, program participants, program staff, human resource personnel, managers, supervisors, state personnel, other County employees, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

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## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Supervisor, IT Service Desk	<b>Class Number:</b>	16121
<b>FLSA:</b>	Non-Exempt	<b>Pay Grade:</b>	10B
<b>Dept:</b>	Information Technology	EXHIBIT K	

### Classification Function

The purpose of this classification is to supervise and coordinate activities of service desk/help desk personnel.

### Distinguishing Characteristics

This is a first-level supervisor classification that is responsible for supervising and coordinating activities of service desk/help desk personnel. This class works under direction of the Administrator, Infrastructure and Operations. The employee in this class is expected to exercise discretion in applying general goal or policy statements and resolving organizational and service delivery problems.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

35% +/- 10%

- Supervises and directs the work of Help Desk Technicians, Network Administrators, Service Desk Specialists, and other assigned staff; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for employee training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

35% +/- 10%

- Ensures the proper function of the IT Service Desk; monitors ticketing system and follows up with assigned personnel to ensure timely resolution to problems; addresses and troubleshoots issues related to all desktop technologies; creates user accounts and manages access control based on departmental policies; creates project plans encompassing project tasks and deliverables; manages IT Service Desk projects; ensures equipment availability.

20% +/- 10%

- Gathers and analyzes metrics to benchmark the service desk workload and performance; enforces quality service guidelines for dealing with customers, completing services, and overall customer satisfaction; provides expert insight into general support issues; analyzes and identifies trends in issue reporting; devises preventative solutions; suggests new policies, procedures, and process improvements.

10% +/- 5%

- Performs supporting administrative duties; attends meetings and trainings; responds to questions and complaints; responds to requests for information; composes correspondence; communicates with

## Supervisor, IT Service Desk

vendors and suppliers about the IT Service Desk; communicates with internal and external customers to gather information, identify, track, analyze, test, and resolve issues in a timely manner.

### Minimum Training and Experience Required to Perform Essential Job Functions

- Bachelor's degree in computer science or related field with three (3) years of help desk experience; **or any equivalent combination of training and experience as defined in the table below.**

Highest degree of education attained	Experience required
High school diploma/GED	9 years
Unrelated associate degree	7 years
Related associate degree	5 years
Unrelated bachelor's degree	5 years
Related bachelor's degree	3 years
Unrelated graduate degree	3 years
Related graduate degree	1 year

*Related degree fields:* business, software engineering, computer engineering, data science, information technology

*Related work experience:* network support, IT, desktop support

### Additional Requirements

- No special license or certification is required.

### Minimum Physical and Mental Abilities Required to Perform Essential Job Functions

#### Physical Requirements

- Ability to operate a variety of automated office machines and equipment including a computer and multifunction printer.

#### Technology Requirements

- Ability to operate a variety of computer software including email software (Microsoft Outlook), IT ticketing software (Cherwell), spreadsheet software (Microsoft Excel), word processing software (Microsoft Word).

### Supervisory Responsibilities

- Ability to assign, review, plan and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.

Supervisor, IT Service Desk

- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide and calculate decimals and percentages.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including status reports, monthly reports, time sheets, quotes, service desk tickets, collective bargaining agreement, Work Order Request, and other related documents.
- Ability to comprehend a variety of reference books and manuals including the Employee Handbook, software manuals, hardware manuals, HIPAA, and State Policy Manual.
- Ability to prepare computer generated reports including performance reviews, monthly statistics and reports, CSR/TSSP Requests, project plans, grievance responses, bargaining unit agreements, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret information technology terminology and language.
- Ability to communicate effectively with supervisors, directors, vendors, internal customers, external customers, direct reports, other DoIT units, State of Ohio IT support, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office environment.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

## CUYAHOGA COUNTY CLASSIFICATION SPECIFICATION

<b>Class Title:</b>	Supervisor, Quality Assurance	<b>Class Number:</b>	12102
<b>FLSA:</b>	Exempt	<b>Pay Grade:</b>	11A
<b>Dept:</b>	Public Safety and Justice Services EXHIBIT L		

### Classification Function

The purpose of this classification is to conduct quality assurance evaluations, oversee operations of the CECOMS Center, oversee the required training and continuing education process for the Cuyahoga Emergency Communications Systems (CECOMS) Center staff.

### Distinguishing Characteristics

This is a first-line supervisor level classification with responsibility for conducting quality assurance evaluations, overseeing new employee training, ensuring completion of required continuing education for CECOMS staff, and supervising subordinate personnel. Employees work under direction of the Manager, CECOMS Operations. This class promotes the efficiencies of CECOMS operations by finding solutions to problems and making recommendations on process improvements. The incumbent exercises discretion in resolving organizational issues within applicable policies and procedures and ensuring that assigned activities are completed in a timely and efficient manner.

### Essential Job Functions

**The following duties are normal for this classification. These are not to be construed as exclusive or all-inclusive. Other duties may be required and assigned.**

25% +/- 10%

- Conducts quality assurance evaluations of services provided by CECOMS; evaluates all incidents and Emergency Medical Dispatch calls; compiles monthly operational metrics to monitor call processing; evaluates employee performance for quality to ensure compliance with federal, state, and County standards; creates and updates standard operating guidelines based on data from quality assurance evaluations.

25% +/- 10%

- Supervises and directs the work of Emergency Call Takers at CECOMS; directs staff to ensure work completion and maintenance of standards; plans, assigns, and reviews work; coordinates and/or provides training and instruction; evaluates employee performance; responds to employee questions, concerns, and problems; approves employee timesheets and leave requests; prepares and reviews documents related to timesheets, requests for leave, and overtime; develops and monitors unit work plans and work performance standards; monitors and provides for training needs; meets with employees individually and as a unit; recommends personnel actions including selection, promotion, transfer, discipline, or discharge.

20% +/- 10%

- Assists with administering and planning the operations of the CECOMS Center; assists with managing projects and special initiatives; attends meetings as a representative of CECOMS and the Cuyahoga County Department of Public Safety; participates in the Cuyahoga County Emergency Medical Dispatch Committee (CCEMDC) and EMS Protocol Development Committee as co-chair; acts as Emergency Medical Dispatch program manager; creates, implements, and updates standard operating guidelines; answers 9-1-1 calls and enters information in the computer aided dispatch software; prepares various compliance documents; handles general public inquiries and completes



public records requests; maintains the Northeast Ohio Regional EMS Protocol document; maintains required certifications; maintains County Hospital Restriction status webpage and County CECOMS webpage.

15% +/- 5%

- Oversees the training and continuing education process for CECOMS staff; conducts new employee training (Emergency Medical Dispatch (EMD), Fire Communications, and Cardiopulmonary Resuscitation (CPR) classes); maintains employee training records; coordinates opportunities for employees to obtain continuing dispatch education (CDE) credits; tracks employee CDE credits obtained; oversees and coordinates annual re-certification process for all CECOMS staff.

10% +/- 5%

- Acts as the Regional AMBER Alert Coordinator; prepares and updates forms, plans, and procedures for AMBER Alert activations; facilitates Northeast Ohio AMBER Alert Advisory Board meetings and After-Action Review meetings; prepares After Action reports for the National Center for Missing and Exploited children; conducts agency specific training on AMBER Alert activation procedures and best practices for Law Enforcement and Telecommunicators.

5% +/- 2%

- Acts as an alternate 911 system administrator under the direction of the CECOMS Manager; assists Public Safety Answer Points (PSAPs) with staff additions/removals, running 911 reports, and directory additions/updates within the NG 9-1-1 System.

### Minimum Training and Experience Required to Perform Essential Job Functions

- High School diploma or equivalent with four (4) years of public safety, emergency management, or related experience; or any equivalent combination of education, training, and experience.
- Applicants may substitute a degree for an amount of the experience requirement, as shown in the table below.

Highest degree of education attained	Experience required
HS diploma/GED or unrelated associate degree	4 years
Related associate degree	3 years
Unrelated bachelor's or graduate degree	4 years
Related bachelor's degree	2 years
Related master's/doctoral degree	2 years

*Related degree fields:* emergency management, criminal Justice, criminology, psychology, sociology, public administration. Current or previous State of Ohio certification as a Law Enforcement Officer, Firefighter or EMT/Paramedic

*Related work experience:* emergency call taking, dispatch, law enforcement, firefighter, EMT/Paramedic.

### Additional Requirements

- Must obtain and maintain Emergency Medical Dispatch (EMD), EMD Instructor, Cardiopulmonary Resuscitation (CPR), CPR Instructor, and Public Safety Telecommunications training/certifications within one (1) year of hire date.

Supervisor, Quality Assurance

- Must obtain and maintain certification from the Ohio State Highway Patrol as a Law Enforcement Automated Data System (LEADS) practitioner within six months of hire date.

## **Minimum Physical and Mental Abilities Required to Perform Essential Job Functions**

### **Physical Requirements**

- Ability to operate a variety of office machines and equipment including a computer and multifunction printer.
- Ability to operate a two-way radio and dispatch console.
- Ability to sit for a prolonged period of time.

### **Technology Requirements**

- Ability to operate a variety of software and databases including Microsoft Word, Excel, Outlook, PDF Software (Adobe), database software (Matrix), Computer Aided Dispatch (CAD) software (TAC, OpenFox), LEADS software, and records management system software.

### **Supervisory Responsibilities**

- Ability to assign, review, plan, and coordinate the work of other employees and to maintain standards.
- Ability to provide instruction and training to other employees.
- Ability to solve and act on employee problems.
- Ability to recommend the transfer, selection, evaluation, or promotion of employees.
- Ability to recommend and act on the discipline or discharge of employees.

### **Mathematical Ability**

- Ability to add, subtract, multiply, divide, calculate decimals and percentages, and perform routine statistics.

### **Language Ability & Interpersonal Communication**

- Requires the ability to perform mid-level data analysis including the ability to audit, deduce, assess, conclude, and appraise. Requires discretion in determining and referencing such to established criteria to define consequences and develop alternatives.
- Ability to comprehend a variety of informational documents including operations reference materials, EMS Protocol feedback forms, payroll forms, CAD call reports, 9-1-1 phone reports, attendance reports, daily operations schedules, purchase orders, and other reports and records.
- Ability to comprehend a variety of reference books and manuals including industry standards for CPR and EMS care, the Employee Handbook, CECOMS Standard Operating Procedures, Sunshine Laws, Ohio Revised Code, APCO International standards, NENA standards, and OPBA Contract.

## Supervisor, Quality Assurance

- Ability to prepare employee performance evaluations, performance improvement plans, standard operating procedures, quality assurance evaluations, monthly, quarterly, and annual operational metrics and reports, project tracking spreadsheets, training tracking and documentation, CAD entries, press releases, public outreach materials, meeting agendas, memos, correspondence, and other job-related documents using prescribed format and conforming to all rules of punctuation, grammar, diction, and style.
- Ability to supervise and counsel employees, to convince and influence others, to record and deliver information, to explain procedures, and to follow instructions.
- Ability to use and interpret emergency medical and law enforcement terminology and language.
- Ability to communicate effectively with supervisors, subordinates, department managers, vendors, public safety personnel (including police departments, fire departments, CECOMS dispatchers, local hospitals), 911 callers, other County employees and departments, and the general public.

### **Environmental Adaptability**

- Work is typically performed in an office and emergency call center environment.
- Work may involve exposure to bright lights and loud noise.

*Cuyahoga County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer.*

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0273

Sponsored by: <b>Councilmember Sweeney</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$10,000, to the Mejor Via Foundation for the purchase and renovation of 3212 Fulton Road from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$10,000 to the Mejor Via Foundation for the purchase and renovation of 3212 Fulton Road; and

**WHEREAS**, the Mejor Via Foundation estimates approximately 11,000 people will be served annually through this award; and

**WHEREAS**, the Mejor Via Foundation estimates approximately 2 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Mejor Via Foundation estimates the total cost of the project is \$250,000; and

**WHEREAS**, the Mejor Via Foundation indicates the other funding source(s) for this project includes:

- A. \$100,000 from Private Donors

- B. \$75,000 from Meior Via Foundation;
- C. \$75,000 from additional fundraising campaign; and

**WHEREAS**, the Meior Via Foundation is estimating the start date of the project will be September 2025 with an unknown end date; and

**WHEREAS**, the Meior Via Foundation requested \$10,000 from the District 3 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to the Meior Via Foundation to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to the Meior Via Foundation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purchase and renovation of 3212 Fulton Road.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Community Development & Housing

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



## Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

### COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b> Mejor Via Foundation (DBA: OneHope NEO)	
<b>Address of Requesting Entity:</b> 3202 Fulton Road Cleveland, Ohio 44111	
<b>County Council District # of Requesting Entity:</b> 7	
<b>Address or Location of Project if Different than Requesting Entity:</b>	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>	
<b>Contact Name of Person Filling out This Request:</b> Patrick Meidenbauer	
<b>Contact Address if different than Requesting Entity:</b> 3202 Fulton Road Cleveland, Ohio 44111	
<b>Email:</b> <a href="mailto:Patrick@MejorViaFoundation.com">Patrick@MejorViaFoundation.com</a>	<b>Phone:</b> 216.410.0302
<b>Federal IRS Tax Exempt No.:</b> 85-3534464	<b>Date:</b> 09/02/2025

## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

OneHope NEO, the Cleveland-based entity of the Meior Via Foundation, addresses critical community needs by providing basic necessities, developing affordable housing, educating and training communities, promoting collaboration, and supporting refugees and immigrants. Since its founding, OneHope NEO has grown into a trusted community hub, now serving more than 10,000 individuals annually with essential services and support.

Each week, OneHope NEO facilitates over 20 events and activities spanning workforce development, community development, financial literacy, education, and family support. Its Fulton Road facility also hosts ongoing services through partnerships with organizations such as Jobs and Family Services, OhioGuidestone, MetroHealth, Chase Bank, and local community leaders. The demand for these programs has exceeded the capacity of OneHope NEO's current location at 3202 Fulton Road.

To meet this demand, OneHope NEO has issued a letter of intent to purchase the adjacent duplex at 3212 Fulton Road. The plan is to renovate the property for dual use:

- The **upper unit** will be converted into affordable housing, expanding OneHope's current housing portfolio from 6 to 7 units.
- The **lower unit** will be renovated into program space dedicated to community services, including senior gathering activities, English as a Second Language (ESL) instruction to advance workforce participation, and tutoring programs for youth.

### **Project Need and Importance:**

Cleveland's west side neighborhoods face persistent barriers related to housing affordability, workforce readiness, and access to supportive services. By expanding both affordable housing options and program space, OneHope NEO will directly address these gaps. This project ensures that residents not only have safe and stable housing but also direct access to educational and workforce opportunities that build long-term economic mobility.

### **Timeline and Milestones:**

- **Q3 2025:** Finalize acquisition of the duplex property.
- **Q3 2025:** Begin renovations, including structural updates and accessibility improvements.
- **Q3–Q4 2025:** Complete renovations and prepare space for occupancy and programming.
- **By end of 2025:** Launch expanded services, including senior programs, ESL classes, and youth tutoring; lease upper unit as affordable housing.
- **Ongoing (2026 and beyond):** Track outcomes through program participation, housing stability metrics, and annual reporting on number of residents served.

### **Funding Request:**

OneHope NEO has secured initial private funds toward this project but requires additional resources to fully acquire and renovate the property. ARPA funding will directly support the purchase and renovation of 3212 Fulton Road, ensuring the organization can meet growing community needs and sustain long-term impact.

**Project Start Date:**  
September 2025

**Project End Date:**  
N/A



<b>IMPACT OF PROJECT:</b>
<b>Who will be served:</b>  Residents of Cleveland’s west side neighborhoods, including low-income families, refugees, immigrants, and community members seeking housing stability, educational opportunities, and supportive services.
<b>How many people will be served annually:</b>  The expanded space will allow OneHope NEO to provide additional programming & serve additional individuals each year, increasing the total reach to more than 11,000 annually.
<b>Will low/moderate income people be served; if so how:</b>  Yes. The upper unit of the duplex will be dedicated as affordable housing, directly supporting a low-income family. The lower unit will host free or low-cost programs such as ESL classes, tutoring, and senior community gatherings, specifically designed to support workforce participation, academic achievement, and social inclusion for low- and moderate-income residents.
<b>How does the project fit with the community and with other ongoing projects:</b>  The project builds directly on OneHope NEO’s role as a community hub at 3202 Fulton Road. It complements existing partnerships with Jobs and Family Services, OhioGuidestone, MetroHealth, Chase Bank, and local leaders by expanding physical space to host additional programs and increase participation. It also aligns with broader citywide efforts to expand affordable housing and strengthen neighborhood-based services for economic development and stability.
<b>If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:</b>  The project will create 5+ temporary construction and renovation jobs during the buildout phase. Following completion, OneHope NEO anticipates 1–2 permanent part-time staff positions to support expanded programming and property management.
<b>If applicable, what environmental issues or benefits will there be:</b> N/A
<b>If applicable, how does this project serve as a catalyst for future initiatives:</b>  This project will establish a model for how OneHope NEO can strategically expand its footprint through property acquisition and dual-purpose use (housing plus programming). It sets the foundation for future neighborhood development projects and positions OneHope NEO to replicate this model in other high-need areas.

<b>FINANCIAL INFORMATION:</b>
<b>Total Budget of Project:</b>  \$250,000 (includes acquisition and renovation costs).
<b>Other Funding Sources of Project (list each source and dollar amount separately):</b>  <ul style="list-style-type: none"> <li>• Private Donors – \$100,000 (committed)</li> <li>• Meior Via Foundation – \$75,000 (committed)</li> <li>• Additional fundraising campaign – \$75,000 (anticipated)</li> </ul>
<b>Total amount requested of County Council American Resource Act Dollars:</b> \$10,000
<b>Since these are one-time dollars, how will the Project be sustained moving forward:</b>  The affordable housing unit will generate ongoing rental income to support property maintenance. Programming will be sustained through OneHope NEO's diversified funding model, which includes foundation grants, corporate partnerships, individual donations, and in-kind contributions from partner organizations. These sources have historically supported OneHope's operating budget and will continue to sustain expanded programming beyond the one-time investment.

## DISCLAIMER INFORMATION AND SIGNATURE:

### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

### Printed Name:

Patrick Meidenbauer

### Signature:



### Date:

09/02/2025

## Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0275

Sponsored by: <b>Councilmember Simon</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$5,000, to the Friends of the Henn Mansion, Inc. for the repair of the Henn Mansion Chimney's project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act ("ARPA"); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County's General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the "ARPA Community Grant Fund"); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$5,000 to the Friends of the Henn Mansion, Inc. for the purpose of the repair of the Henn Mansion Chimney's project; and

**WHEREAS**, the Friends of the Henn Mansion, Inc. estimates approximately several thousand people will be served annually through this award; and

**WHEREAS**, the Friends of the Henn Mansion, Inc. estimates the total cost of the project is \$16,800; and

**WHEREAS**, the Friends of the Henn Mansion, Inc. indicates the other funding source(s) for this project includes:

- A. \$5,000 from Daugherty Construction
- B. \$2,500 from K&D Management
- C. \$2,5000 from Hose Master

D. \$1,000 from Henn Board President; and

**WHEREAS**, the Friends of the Henn Mansion, Inc. is estimating the start date of the project will be October 15, 2025, and the project will be completed by October 30, 2025; and

**WHEREAS**, the Friends of the Henn Mansion, Inc. requested \$5,000 from the District 11 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$5,000 to the Friends of the Henn Mansion, Inc. to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$5,000 to the Friends of the Henn Mansion, Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the repair of the Henn Mansion Chimney's project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 8.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025  
Committee(s) Assigned: Community Development & Housing

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



## Cuyahoga County Council

2079 East 9<sup>th</sup> Street, 8<sup>th</sup> Floor • Cleveland Ohio 44115  
(216) 698-2010

### COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

<b>APPLICANT INFORMATION:</b>	
<b>Name of Requesting Entity (City, Business, Non-Profit, etc.):</b>  The Friends of the Henn Mansion, Inc. (FOTHM)	
<b>Address of Requesting Entity:</b>  23131 lakeshore Blvd.	
<b>County Council District # of Requesting Entity:</b> 11	
<b>Address or Location of Project if Different than Requesting Entity:</b>  Address is as stated above.	
<b>County Council District # of Address or Location of Project if Different than Requesting Entity:</b>  Same as listed above	
<b>Contact Name of Person Filling out This Request:</b>  Charlene Mancuso	
<b>Contact Address if different than Requesting Entity:</b>  41 Lake Edge Dr. Euclid, Ohio	
<b>Email:</b>  c.mancuso2025@gmail.com	<b>Phone:</b>  216-280-7212
<b>Federal IRS Tax Exempt No.:</b>  EIN # 34-1839731	<b>Date:</b>  7/31/2025



## PROJECT DESCRIPTION

**REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):**

This is further description of the primary project from the Capital Fundraising Campaign which has been described as part of the previously attached multiple projects, that dollars were being raised for.

The \$5,000 would be committed to the repair of The Henn Mansion chimneys. This includes preparing, repairing and tuckpointing to ensure solidification. It also includes repair and tuckpointing of the stone crown as required and conducting a thorough cleanup of the roof and gutters. Chimney screens will be included with a possibility for capping or closing unused flue liners.

Included with this description is the estimated cost of work required, which is \$7,452.00.

As of September 1, 2025, the Friends of the Henn Mansion Board has approved and expended \$1, 000 as a deposit for work to be completed. The goal is to complete the chimney repairs before the winter season 2025-2026.

Please see the Estimate #58 included as an attachment to this project description.

**Project Start Date: 10/15/2025 pending weather**

**Project End Date: 10/30/2025 if necessary, due to inclement weather**

## IMPACT OF PROJECT:

**Who will be served:** The Euclid community (adult and children) will benefit by the ability to hold various programs in a safe and conducive environment, no matter what the season is. A stabilized environment allows for more creative venues to be explored for the larger public community to use (business/ historical/ and educational programs will be done in a safe and efficient building.

**How many people will be served annually:** We currently serve several thousand people annually and that number has increased over the past couple of years. Whether it is a wedding, a Celebration of Life, an organization's annual meeting, A collection of reading sessions in the Summer for children, or city planning meetings where the residents of Euclid are providing their input, The Henn Mansion is a tribute to what can be accomplished and what can be successful for many different groups.

**Will low/moderate income people be served; if so how:** The Henn Mansion is a very economically priced venue. We value the idea that everyone needs to be able to use community resources and we try to accommodate adults and children of our community where ever they are in the economic structure.

**How does the project fit with the community and with other ongoing projects:**

The Henn Mansion has always been a highlight for anybody coming to Sims Park in Euclid. With the addition of the Lakefront Trail completion, the numbers of people from the greater community have risen as has the use of the mansion. This too has increased interest in the Henn's history, its capabilities and 'its story'. The City of Euclid has, over the last 8-9 months developed a Master Plan for Sims Park which includes the Henn Mansion. Support for the Henn Mansion was clear.

**If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:** Any renovation/repair will need workers on a job-by-job basis to continue the repairs/renovation or the development of new spaces to be utilized going forward.

**If applicable, what environmental issues or benefits will there be:** The site that the Henn Mansion sits on now has semipermeable swales that drain the water when it rains in a more ecological manner. Hence reducing the concrete coverage and enhancing the eco-friendly environment of the mansion. The heating and cooling of the building demonstrates past capabilities combined with today's infrastructure and capabilities.

**If applicable, how does this project serve as a catalyst for future initiatives:**

The historic structure has become a major component of the newly developed Sims Park Masterplan. There is a vision to incorporate period furniture and fixtures on the second floor of the mansion to display how the family and/or others would have used the mansion. This would allow more historical education to be developed for both adult and children to benefit from. We currently conduct tours, but want to strengthen the presentation provided to differing groups in the community.

## FINANCIAL INFORMATION:

**Total Budget of Project:** To date we have projected the budget to hold this event is approximately \$16,800. As stated, before in the document, the Board is trying to encourage sponsorships with community leaders, businesses and individuals who have supported the Henn in the past.

**Other Funding Sources of Project (list each source and dollar amount separately):**

This is what we have collected at this point. We expect day of event donations from people also

Daugherty Construction-\$5,000      Individual businesses purchased ads in our program (at this point)

K&D Management-\$2500      Beachclub Bistro-\$250

Hose Master-\$2500      East Shore Methodist Church-\$250

Henn Board President-\$1,000      Dr. Ramsy, Euclid Vet Hospital-\$250

We are also getting assistance with restroom capabilities and security from the city.

Individual vendors for beer, wine & bourbon will pay a \$250 'table' fee. We have not completed our final vendor list at this time.

**Total amount requested of County Council American Resource Act Dollars:**

\$5,000.00

**Since these are one-time dollars, how will the Project be sustained moving forward:** As this is the first annual event of this magnitude, we will review this project once it has been completed and make modifications as needed, going into future years. We, the Board, believe this type of event will inspire interest that will grow and we will foster that interest to do several other things that the community can use, see, and/or participate in.

The Henn Mansion has evolved in its role since 1996 when the Board was first put in place. It later weathered COVID and had to regroup to better determine the needs of our community and the capabilities of our mansion. Today, we are incorporating new talent and skills in our Board members, to continue growing.

## DISCLAIMER INFORMATION AND SIGNATURE:

### Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

### Printed Name:

Charlene Mancuso

### Signature:

*Charlene Mancuso*

### Date:

8/4/2025

## Additional Documents

**Are there additional documents or files as part of this application? Please list each documents name:**

Friends of the Henn Mansion 2025 Capital Improvements Campaign  
The W-9 form

# Brickworks LLC

## ESTIMATE #58

SENT ON:

Apr 12, 2025

RECIPIENT:

### The Friends of the Henn Mansion

23131 Lakeshore Boulevard  
Euclid, Ohio 44123

SENDER:

### Brickworks LLC

P.O Box 43224  
Richmond Heights, Ohio 44143

Phone: 216-486-3193

Email: brickguy625@aol.com

Website: <https://www.timsbrickworksllc.com/>

Product/Service	Description	Total
Carol	Prepare and tuckpoint as necessary to ensure solidification using colored mortar that closely matches the existing material.	\$7,200.00
	Repair and tuckpoint the stone crown as required. Conduct a thorough final cleanup of the roof and gutters.	

A deposit of \$1,000.00 will be required to begin.

Subtotal	\$7,200.00
Card fee (3.5%)	\$252.00
Total	<b>\$7,452.00</b>

A man lift will be rented to facilitate the necessary repairs. We will ensure the protection of the grass, roof, and gutters as required. Chimney screens will be included in the quote if necessary. Furthermore, there is a possibility of capping or closing unused flue liners.

Access to water and electricity will be essential during the execution of the work. Any additional work and associated pricing will be provided in writing prior to commencement. Should additional work extend our timeline for repairs, there may be additional costs for the rental of equipment.

Upon agreement, we will discuss the planning of the repairs, as sections of the property will need to be closed off for public safety during the work. Repairs will be conducted one chimney at a time to ensure continued accessibility to the building.

This quote is valid for a period of 30 days, after which the values may be subject to adjustment. Please be advised that a credit card processing fee of 3.5% will be applied to all credit card transactions.

Payments made via cash or check will not incur any additional fees.

The final payment is due upon completion of the walkthrough and confirmation of satisfaction with the project. By approving this proposal, you will initiate the scheduling and completion of the project with Brickworks, LLC.

**SENT ON:**

Apr 12, 2025

Apr 16, 2025

Date

*Joel F. Downey*

Client Signature



# Friends of the Henn Mansion, Inc.

## 2025 Capital Improvements Campaign



New Boiler Heating System  
\$25,000 to \$35,000

Sunroom Floor Construction  
\$17,000 to \$25,000

Roof Repairs and  
Chimney Tuck Pointing  
\$12,000 to \$15,000

Upgrade Commercial  
Kitchen Equipment  
\$15,000 to \$20,000

Air Conditioning Units  
\$12,000 to \$20,000

All Weather Patio Pergola  
\$22,000 to \$30,000



# County Council of Cuyahoga County, Ohio

## Ordinance No. O2025-0006

<b>Sponsored by: Councilmember Schleper</b>  <b>Co-sponsored by: Council President Miller and Councilmembers Sweeney, Houser, Turner and Conwell</b>	<b>An Ordinance</b> amending Section 206.13 of the Cuyahoga County Code to remove the term limits for Commission on Human Rights members.
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**WHEREAS**, it is the desire of the Council of Cuyahoga County, Ohio to eliminate discrimination based upon race, color, religion, military status, national origin, disability, age, ancestry, familial status, sex, sexual orientation, and gender identity or expression; and

**WHEREAS**, Council passed O2018-0009 creating the Commission on Human Rights on September 25, 2018; and

**WHEREAS**, O2018-0009 stated that “no person shall serve as a member of the Commission for more than two consecutive 24-month terms;” and

**WHEREAS**, other Commissions, such as Cuyahoga County Women’s Health Commission, County Monument Commission, Cuyahoga County Archives Advisory Commission and the County Equity Commission, created by Council do not have term limits; and

**WHEREAS**, Council desires to remove the term limits for the Commission of Human Rights members; and

**WHEREAS**, Cuyahoga County Council has determined to prohibit discrimination on the basis of a person’s hair texture or hairstyle commonly associated with a particular race or national origin in the areas of housing, employment, and places of public accommodation.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Section 206.13 of the Cuyahoga County Code is hereby amended as follows (additions are underlined, deletions stricken):

**Section 206.13: Commission on Human Rights**

(A) **Establishment of a Commission on Human Rights.** A County Commission on Human Rights is hereby established (“Commission”). The purpose of the Commission shall be to promote principles of diversity, inclusion, and harmony in the County of Cuyahoga through education, community events, the provision of advice to the Cuyahoga County Council (“Council”) and Cuyahoga County Executive (“Executive”), and through receiving and resolving Complaints filed under this Title.

(B) **Composition.** The Commission shall consist of three (3) members appointed by the Executive subject to confirmation by the Council. As a quasi-judicial body, the members of the Commission shall be composed of attorneys licensed to practice in the State of Ohio. Members of the Commission shall serve without compensation but may be reimbursed for their reasonable expenses incurred in the performance of their duties.

(C) **Term.** Persons appointed to the Commission shall serve as members for a term of 24 months or until a successor is appointed. ~~No person shall serve as a member of the Commission for more than two consecutive 24-month terms.~~

The Commission shall elect a chairperson. The chairperson shall serve for a term of 24 months. ~~The Commission may designate the same member to serve as the chairperson of the Human Rights Commission for a second term of 24 months or until a successor is appointed.~~

(D) **Meetings of Commission; Quorum.** The Commission shall meet quarterly and at such other times as the chairperson directs. A simple majority of the members of the Commission shall constitute a quorum for the transaction of business.

(E) **Vacancy; Removal.**

- (1) A member of the Commission may be removed by an affirmative vote of the other members if he or she has unexcused absence at two or more regular meetings of the Commission during any calendar year.
- (2) In the event of such vacancy, death, resignation, or removal of any person either as member or chairperson, the successor shall be appointed by the Executive to serve the unexpired term for which such person had been so appointed. ~~A person appointed to an unexpired term pursuant to this section may, in addition, serve two consecutive terms.~~

(F) **Governance.** The Commission shall formulate its own rules and procedures in accordance with the rules and procedures as set forth in Title 15. The Commission may create volunteer Task Forces, Advisory Councils, or Sub-Committees as it deems appropriate.

(G) **Budget.** There shall be a line item in the County's Budget to cover the operating expenses of the Commission, including staff salaries.

**SECTION 2.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

_____	_____
County Council President	Date

_____	_____
County Executive	Date

_____	_____
Clerk of Council	Date

First Reading/Referred to Committee: October 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested on the Floor: October 14, 2025

Additional Sponsorship Requested in Committee: October 21, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2025-0005

<b>Sponsored by: Councilmember Sweeney on behalf of the Personnel Review Commission</b>	<b>An Ordinance</b> amending Sections 303.01, 303.03, and 303.06 of the Cuyahoga County Code to update and clarify the Cuyahoga County Civil Service Plan to ensure consistency with the Charter of Cuyahoga County and the Administrative Rules of the Personnel Review Commission.
<b>Co-sponsored by: Councilmember Conwell</b>	

**WHEREAS**, Article IX of the Cuyahoga County Charter governs the County’s Employment Practices and establishes the Personnel Review Commission; and,

**WHEREAS**, Cuyahoga County Council has enacted Title 3 of the Cuyahoga County Code to govern the employment practices of Cuyahoga County; and

**WHEREAS**, Section 9.02(4) of the County Charter gives the Personnel Review Commission “[r]esponsibility for creation of rules and policies related to the Personnel Review Commission’s authority set forth in this Charter in accordance with the human resources policies established by ordinance;” and

**WHEREAS**, Section 9.02(5) of the County Charter gives the Personnel Review Commission “[s]ole responsibility for civil service testing for initial and promotional appointments within the classified service of the County in cooperation with the Department of Human Resources.”

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Section 301.01 of the Cuyahoga County Code is hereby amended as follows (additions are bolded and underlined, deletions are stricken):

Section 301.01 Powers and Duties

Pursuant to Article IX of the County Charter, the Personnel Review Commission shall have the following functions:

A. Responsibility for the resolution or disposition of all personnel matters, with authority to appoint hearing officers to hear all employee appeals previously under the jurisdiction of the State Personnel Board of Review, including those of classified employees who work for the County Executive, Prosecuting Attorney, County Planning Commission, and the County Public Defender;

B. for **reviewing and auditing**~~administration of countywide~~ compliance with federal, ~~and state,~~ **and local** laws regarding personnel matters within the County Executive's organization and departments. **This responsibility shall include the authority to submit reports and recommendations to the County Executive and County Council on issues of compliance;**

C. For the County Executive's organization and departments, authority to **review, audit, report and make recommendations regarding the following**~~ensure~~:

1. Pay equity for like positions;
2. Standardization of benefits;
3. Approval of qualifications;
4. Consistent discipline;
5. Training of management in personnel practices;
6. Training of employees in job functions;
- ~~7. Training for total quality management;~~
- ~~8.~~ **7.** Consistent administration of performance management system;
- ~~9. Coordination of recruitment; and~~
- ~~10. Compliance with ethics resolutions or ordinances as passed by the Council.~~

D. Responsibility for creation of rules and policies related to the Personnel Review Commission's authority set forth in the Charter in accordance with the human resources policies established **by ordinance**~~in the County Code~~;

E. **Sole responsibility for civil service testing for initial and promotional appointments within the classified service of the County in cooperation with the Department of Human Resources**~~Responsibility for administering a clear, countywide classification and salary administration system; and~~

F. Such other functions as may be deemed necessary by the Council for the Commission to carry out its mission and purpose, ~~as provided in other provisions of this Code.~~

**SECTION 2.** Section 303.03 of the Cuyahoga County Code is hereby amended to read as follows (additions are bolded and underlined, deletions stricken):

Section 303.03

A. General Provisions

The Cuyahoga County Personnel Review Commission shall provide for the:

1. Administration, preparation, conducting, grading, and validation of all competitive examinations for positions in the County's classified service;
2. Evaluation of qualifications for all noncompetitive positions in the County's classified service; and
3. Preparation and maintenance of eligibility lists containing the names, scores, and rankings of persons qualified for appointment to positions in the classified service.

#### B. Announcements & Applications

The Cuyahoga County Personnel Review Commission shall give reasonable notice of the time, place, and general scope of competitive examinations for positions in the County's classified civil service. Examination announcements shall be posted electronically on both the Personnel Review Commission's and Cuyahoga County's website.

Applicants for classified civil service positions shall file one application that will serve as both the request to take the examination and as the application for employment with the County.

#### C. Rejection of Applicants

All applications shall be reviewed by the Cuyahoga County Personnel Review Commission. Applications may be rejected for any of the following reasons:

1. It was not filed within the prescribed time period.
2. That the applicant has not met one or more of the minimum requirements of the position.
3. That the applicant has made a false statement on the application.
4. Any other just or reasonable cause that is job-related and non-discriminatory as determined by the Personnel Review Commission.

Upon rejecting any application, the Personnel Review Commission shall promptly notify the applicant of the reason for the rejection at the electronic mail address provided on the application. The applicant may, within five (5) calendar days after the date of the notice, file with the Personnel Review Commission a Request for Reconsideration. The Personnel Review Commission will not consider requests that contest the qualifications established for the position. If a request for reconsideration from a rejection is pending at the time an examination is scheduled to be held, the applicant shall be allowed to take the examination pending the resolution of the request. If after review, it is determined that the rejection is justified, the applicant's examination shall not be graded. Consideration of an applicant's request for reconsideration shall not be quasi-judicial and shall not

result in a final order that entitles the applicant to an administrative appeal to the Personnel Review Commission.

#### D. Fraud

Fraud in examinations is prohibited and shall result in automatic disqualification. No person shall:

1. Falsely mark, grade, estimate or report upon the examination or proper standing of any person examined, registered or certified pursuant to the provisions of the civil service law, or aid in so doing;
2. Make any false representations concerning the results of such examination or concerning any person examined;
3. Furnish to another person special or secret information for the purpose of either improving or injuring the prospects or chances of another person so examined, registered or certified, or to be appointed, employed or promoted;
4. Impersonate another person, or permit or aid in any manner another person to impersonate a candidate, in connection with any examination, registration or appointment or application or request to be examined, registered or appointed;
5. Furnish false information about himself/herself, or other person, in connection with any examination, registration, or appointment or application or request to be examined (including a request for examination rescheduling or reasonable accommodation), registered or appointed;
6. Make known or assist in making known to any applicant for examination any question to be asked on such examination;
7. Acquire, through fraudulent means, any exam content or question(s) to be asked on the examination prior to the examination; or
8. Personally solicit a favor from any appointing officer, or have any person on his/her behalf solicit a favor pertaining to the testing procedures of the Personnel Review Commission.

Any person or persons attempting to deceive any of the examiners in any manner whatsoever as described above, shall be prohibited from taking any examination for employment with Cuyahoga County for a period of two (2) years. If the person is already employed by the County, such conduct shall be grounds for disciplinary action, the Personnel Review Commission shall notify the Director of HR upon learning of any such conduct.

#### E. Method of Grading

The method of grading, including the setting of minimum passing scores, weighting of multiple test components, rank ordering, banding, or any other consideration in determining a candidate's score on an employment test, shall be



determined by the Personnel Review Commission on a test-by-test basis.

#### F. Military Service Credit

Any person who has been honorably discharged from the uniformed services or transferred to the reserve with evidence of satisfactory service may file with the Commission Form DD214, member copy 4 as proof of military service, and, upon verification, the person shall receive an additional credit of 5% of the maximum score for the examination, provided the candidate has received a passing grade in all phases of the examination before addition of the military service credit.

Any person in good standing of a reserve component of the armed forces of the United States who successfully completes the member's initial entry-level training may submit to the Commission proof of such completion, and, upon verification, the person shall receive an additional credit of 5% of the maximum score for the examination, provided the candidate has received a passing grade in all phases of the examination before addition of the military service credit.

As used in this Section, "uniformed services" and "reserve component" include service in the Army, Navy, Marine Corps, Air Force, Coast Guard, Army Reserve, Naval Reserve, Marine Corps Reserve, Air Force Reserve, Coast Guard Reserve, Army National Guard, Air National Guard, Commissioned Corps of the Public Health Service, or any other category of persons designated by the President in time of war or emergency.

#### G. Noncompetitive Examinations

For positions designated as noncompetitive, the Personnel Review Commission may suspend competition. Applicants for noncompetitive positions shall file an application, together with such proof of education, training, experience, ability and character, as shall be set forth in the examination announcement. The Personnel Review Commission shall evaluate the applications to determine if the applicants meet the minimum requirements of the class specifications for the class being examined. Following this review, an eligibility list shall be prepared including the names of all applicants who met the minimum requirements. Applicants will appear in alphabetical order.

#### H. Eligibility Lists

Eligibility lists shall remain in force not longer than one (1) year; however, the Personnel Review Commission may, at its discretion, extend the duration of an eligibility list.

#### I. ~~Breaking~~**Ranking** Tie Grades

**In the event two (2) or more candidates receive the same grade on an open competitive examination in which rank ordering is used in establishing the eligibility list, those candidates shall receive the same rank on the eligibility list. Within that same rank, those candidates shall appear on the eligibility list in alphabetical order.** ~~In the event two (2) or more candidates receive the same grade on an open competitive examination in which rank ordering is used in establishing the eligibility list, priority in the time of filing the application shall~~

~~determine the order in which their names shall be placed on the eligibility list; candidates eligible for Military Service Credit shall receive priority in rank on the eligible list over non-veterans on the list with a rating equal to that of the veteran. Ties among candidates receiving Military Service Credit shall be decided by which application was filed earlier.~~

#### J. Removal from List

Upon receiving notification from the Appointing Authority, Director of HR, or the PRC Director, names may be removed from an eligibility list for the following reasons:

1. At the request of the eligible candidate.
2. After declining a conditional offer for the position.
3. After three certifications or considerations without receiving a conditional offer.
4. Failure to pass a pre-employment background check and/or drug or alcohol screen.
5. Failure to appear for an interview.
6. Inability to contact the candidate via the contact information on file with the Commission .
7. Practice or attempt to practice any deception in his or her application or in securing eligibility or appointment.
8. Any just or reasonable cause that is job-related and non-discriminatory.

For the purpose of this rule, “removal” from an eligibility list constitutes the removal of the candidate from consideration in any current or future hiring process for the life of the list. This does not mean a candidate’s name will be removed from the eligibility list posted on the PRC’s website. Once the eligibility list is posted on the PRC’s website, it will not be modified or removed until the list expires, the list is exhausted, or the Commission must correct an error on the list.

~~If a current County probationary employee appears on an eligibility list for a classification that would be considered a promotion, and that employee is not eligible for promotion per the Cuyahoga County Personnel Policies and Procedures Manual, that employee will be temporarily removed from the eligibility list pending completion of the probationary period. Upon receipt of verification that the employee has successfully completed the probationary period, the employee will be reinstated to the eligibility list.~~

If a candidate requests removal, and the request is based on illness, military service, or conflict with schooling, that candidate may be restored for

consideration when that candidate indicates renewed availability for consideration if the eligibility list is still in effect as provided in Section 303.03(H). If a candidate's name is removed for any of the other reasons set forth in this Section, the candidate may make a written request for reconsideration to the Personnel Review Commission for the restoration of his or her name to the eligibility list. Such request shall be made within five (5) calendar days of the date the notification of removal from the list was electronically mailed and shall set forth why the removal was in error, stating the reasons that would justify restoration to the list, and providing evidence of the same. The request shall be made in the manner provided by the Administrative Rules of the Personnel Review Commission. Only requests made using the proper form and submitted by the deadline will be considered. Restoration to the eligibility list is within the sole discretion of the Personnel Review Commission. However, consideration of a candidate's request for restoration shall not be quasi-judicial and shall not result in a final order that entitles the candidate to an administrative appeal to the Personnel Review Commission.

#### K. Certification

##### 1. Certification Request

Upon establishing an eligibility list, the Commission, through its staff, shall certify names to the Appointing Authority to fill the next vacancy in the classification. This certification is made to the Appointing Authority via the Department of Human Resources. **If any vacancies remain after a conditional offer is extended, the Appointing Authority, through HR, may submit a written request for an additional certification to the Commission's staff unless all remaining names have already been certified.** ~~For each vacancy beyond the first, the Appointing Authority, through HR, shall submit a written request for certification to the Commission's staff unless all remaining names have already been certified.~~

##### 2. Number of Names to be Certified

When certifying names from an eligibility list established through competitive means, the Commission, through its staff, shall certify the names and rank of the top twenty-five percent (25%) or a minimum of ten (10) names, whichever is greater, of the candidates remaining on the eligibility list for the class to which the position is classified. **If the last name to be certified from the eligibility list has the same rank as other names, then all names that share that rank shall be certified.** When certifying names from an eligibility list established through noncompetitive means, the Commission, through its staff, shall certify all of the names remaining on the eligibility list for the class to which the position is classified.

If a name has been certified to an Appointing Authority, and sufficient justification is found to remove that name from the eligibility list per Rule 9.05 before a conditional offer has been extended from that certification, the name will be removed. **After removing the name, if fewer than the top twenty-five percent (25%) or fewer than a minimum of ten (10) names —**

**whichever is greater — remain from the original certification, then and a replacement name will be certified to the Appointing Authority. The replacement name will be the highest-ranked name remaining on the eligibility list that was not already certified to the Appointing Authority. If the highest-ranked name remaining on the eligibility list has the same rank as other names remaining on the eligibility list, then all names that share that rank shall be certified to the Appointing Authority.**

When fewer than ten (10) names remain on the eligibility list at the time a certification is made, the Commission may certify fewer than ten (10) names and a new examination may be scheduled. If all names remaining on an eligibility list have been certified to an Appointing Authority and there is sufficient justification to remove any names per Rule 9.05 such that the number of remaining names is fewer than ten (10) before a conditional offer is extended, a new examination may also be scheduled.

### 3. Merging New Names into an Existing Eligibility List

When a new examination is scheduled due to fewer than ten names remaining on an active eligibility list, or due to any other reason deemed necessary and appropriate by the Commission, and the results of that examination are to be posted prior to the expiration of that list, the names of those persons who pass the new examination shall be merged with those who remain on the original list.

The same examination and passing score used to establish the original eligibility list shall be used for the new examination. All candidates who pass either the original or new examination shall be placed on the eligibility list in rank order according to their examination scores. In the case of noncompetitive examinations, all candidates who met the minimum requirements of the classification during either the original or new announcement period shall appear on the eligibility list in alphabetical order. The Commission will then certify names per Rule 10.02.

Names appearing on the eligibility list are considered for the duration of the original eligibility list on which they first appeared, as described in Rule 9.02. However, those names may be extended at the discretion of the Commission, as described in Rule 9.02.

### 4. Certification Not More Than Three Times

**A person certified three (3) times from the same eligibility list to the same Appointing Authority without receiving a conditional offer of employment may be omitted from future certifications. For the purposes of this Rule, a person must have been certified from the eligibility list per Rule 10.01, and the Appointing Authority must have extended conditional offers to three (3) other certified names.** A person certified from the same eligibility list three (3) times to the same Appointing Authority may be omitted from future certifications. A person is “certified,” for purposes of this section, each

~~time a conditional offer is extended from an established eligibility list containing that person's name.~~

**SECTION 3.** Section 303.06 of the Cuyahoga County Code is hereby amended to read as follows (additions are bolded and underlined, deletions stricken):

Section 303.06

In furtherance of the Commission's Charter mandated duty to **audit and report on the County's**~~ensure~~ compliance with federal, state and local employment laws, the Commission may conduct an inquiry when, upon written complaint or on its own motion, it has reason to believe that an individual is abusing the power of appointment, layoff, removal, reduction, suspension, or otherwise violating laws, rules or ordinances that the Personnel Review Commission is charged with enforcing. The Commission shall determine the procedures for conducting such inquiries and adopt such procedures in its Administrative Rules. The inquiries shall not be quasi-judicial and shall not result in a final order that entitles the applicant to an administrative appeal to the Personnel Review Commission. The Personnel Review Commission shall make a report of its findings to the County Council.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

[Clerk's Note: Due to a typographical error, a technical correction was made by the Clerk, at the request of the Law Department, to delete the word Resolve and replace it with Enacted in the heading above Section 1. September 24, 2025]

Additional Sponsorship Requested in Committee: September 30, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0302

Sponsored by: <b>County Executive Ronayne/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2024/2025 Biennial Operating Budget for 2025 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

**WHEREAS**, it is necessary to adjust the Biennial Operating Budget for 2025 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

**WHEREAS**, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2024/2025 Biennial Operating Budget for 2025 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

A. 2350 – Housing	
HC350105 – Treasury Emergency Rental Assistance	
Other Expenditures	\$ 1,379,122.85

**BA2523239**

The Department of Housing and Community Development requests an appropriation increase of \$1,379,122.85 to allow for expending the full amount of the ERA2 Grant in 2025. The grant period is May 10, 2021 through September 30, 2025. The ERA2 grant was originally approved by Council via R2025-0153 adopted 06-22-2021. The funding source is the US Department of Treasury. There is no cash match required.

**B. 1100 – General Fund BA2524808**

PJ100100 – Justice Affairs Administration

Personnel Services	\$	98,000.00
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Other Expenditures	\$	10,000.00
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1100 – General Fund

PJ100110 – Fusion Center

Other Expenditures	\$	5,000.00
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The Office of Budget and Management, on behalf of Public Safety and Justice Services requests an appropriation increase of \$113,000 to cover controlled costs and personnel services expected to post through December 31, 2025. The funding source is the General Fund.

**C. 2280 – Other Health and Safety BA2524809**

PJ280130 – Family Justice Center

Personnel Services	\$	60,000.00
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Other Expenditures	\$	40,000.00
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The Office of Budget and Management, on behalf of Public Safety and Justice Services requests an appropriation increase of \$100,000 to cover controlled costs and personnel services expected to post through December 31, 2025. The funding source is the Health and Human Services Levy.

**D. 2325 – Victim Assistance BA2524810**

PJ325100 – Witness Victim HHS

Other Expenditures	\$	20,000.00
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The Office of Budget and Management, on behalf of Public Safety and Justice Services requests an appropriation increase of \$20,000 to cover controlled costs expected to post through December 31, 2025. The funding source is the Health and Human Services Levy.

**E. 2280 – Other Health and Safety BA2524811**

PJ280105 – Wireless 9-1-1 Gov. Assist.

Personnel Services	\$	486,000.00
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The Office of Budget and Management, on behalf of Public Safety and Justice Services requests an appropriation increase of \$486,000 to cover personnel services expected to post through December 31, 2025. The funding source is 911 revenues received from the State of Ohio. The current cash balance is \$7,690,612. Revenues are generated by a 911 surcharge on individual devices collected by the State.

F.	4605 – Road Capital Projects		<b>BA2526474</b>
	PW605100 – ODOT-LPA		
	Personnel Services	\$	427,005.01

The Department of Public Works requests an appropriation increase of \$427,005.01 for Personnel Service expected to post through December 31, 2025. The funding sources are various Ohio Department of Transportation (ODOT) grants. The current ODOT grant cash balance is \$10,819,887.

G.	4605 – Road Capital Projects		<b>BA2526475</b>
	PW605105 – Oh Dpt of Pub Wrks Integrating		
	Personnel Services	\$	620,129.64

The Department of Public Works requests an appropriation increase of \$620,129.64 for Personnel Service expected to post through December 31, 2025. The funding sources are various Ohio Department of Transportation grants. The current ODOT cash balance is \$10,819,887.

H.	5715 – Sanitary Engineer		<b>BA2526476</b>
	PW715200 – Sanitary Operations		
	Personnel Services	\$	1,200,000.00

The Department of Public Works requests an appropriation increase of \$1,200,000 for Personnel Service expected to post through December 31, 2025. The funding source is revenue generated from sewer and maintenance inspections. The current cash balance in the Sanitary Engineer fund is \$30,969,653.

I.	5700 – County Airport		<b>BA2526478</b>
	PW700100 – County Airport		
	Personnel Services	\$	96,500.00
	Other Expenditures	\$	208,500.00

The Department of Public Works requests an appropriation increase of \$305,000 for Personnel Service and Other Expenditures expected to post through December 31, 2025. The funding source is the County Airport fund which has a current cash balance of \$715,946. Revenue is generated from rental and landing fees.

J.	4600 – Capital Projects		<b>BA2526482</b>
	PW600120 – Non-Subsidy Facility Projects		
	Personnel Services	\$	107,331.22

The Department of Public Works requests an appropriation increase of \$107,331.22 for Personnel Service expected to post through December 31, 2025. Funding source is General Fund.

K.	6750 – Central Custodial Svcs		<b>BA2526484</b>
	PW750125 – Fac-Event Rentals		
	Personnel Services	\$	15,665.00

The Department of Public Works requests an appropriation increase of \$15,665 for Personnel Service expected to post through December 31, 2025. The funding source is the Central Services Custodial fund with a current cash balance of \$332,497. Revenues for this fund are generated from Event/Property Rental Fees.

L.	2285 – Other Judicial		<b>BA2528035</b>
	JC285110 – Legal Computerization		
	Other Expenditures	\$	225,000.00

Juvenile Court requests an appropriation increase of \$225,000 for the purchase and build of a new Case Management System through December 31, 2025. The funding source is the Juvenile Court's Legal Computerization fund which has a current cash balance of 540,006. Revenue for this fund is generated from fines and fees collected by the court.

M.	2250 – Delinquent Real Estate Assessment Collection		<b>BA2528070</b>
	PS250100 – Delinquent Tax & Assessment Collection		
	Personnel Services	\$	250,000.00
	Other Expenditures	\$	750,000.00

The Prosecutor's Office requests an appropriation increase of \$1,000,000 to cover the increased Personnel Service and cost of filing cases. The funding source is the Delinquent Tax Real Estate Assessment Fund which has current cash balance of 5,266,043. Revenue is generated from delinquent tax and assessment collections.

N.	2285 – Other Judicial		<b>BA2528090</b>
	PD285120 – Public Defender – Cleveland Municipal		
	Other Expenditures	\$	10,000.00

The Public Defender requests an appropriation increase of \$10,000 for the Family Intervention Representation and Service Team Program. The performance period is August 12, 2025 to August 31, 2026. This is a new

grant approved by the Board of Control via CON2025-78 on September 8, 2025. The funding source is the Saint Luke's Foundation of Cleveland, OH. There is no cash match.

O.	1100 – General Fund		<b>BA2528094</b>
	CC100100 – Clerk of Courts		
	Other Expenditures	\$	195,000.00

The Clerk of Courts requests an appropriation increase of \$195,000 to cover space maintenance and other controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

P.	2280 – Other Health and Safety		<b>BA2528092</b>
	PJ280115 – Hazard Mitigation Asst Grants		
	Other Expenditures	\$	74,142.93

The Department of Public Safety and Justice Services requests an appropriation increase of \$74,142.93 for the FY25 Hazard Mitigation Grant Program. The performance period is August 8, 2025 through October 15, 2026. This is a continuing grant approved by the Board of Control via BC2025-604 on September 22, 2025. The funding source is 75%, or \$55,607.20, The Federal Emergency Management Agency, 12.5%, or \$9,267.87, the Ohio Department of Public Safety Emergency Planning Agency, and 12.5%, or \$9,267.86, General Fund. A cash match of 9,267.86 is required.

Q.	1100 – General Fund		<b>BA2528093</b>
	CA100100 – Court of Appeals		
	Other Expenditures	\$	279,000.00

The Eight District Court of Appeals requests an appropriation increase of \$279,000 to cover space maintenance and other controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

R.	1100 – General Fund		<b>BA2528096</b>
	JC100100 – JC Administrative		
	Personnel Services	\$	220,000.00

Juvenile Court requests an appropriation increase of \$220,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

S.	1100 – General Fund		<b>BA2528097</b>
	JC100105 – Legal		
	Personnel Services	\$	570,000.00
	Other Expenditures	\$	320,000.00

The Juvenile Court requests an appropriation increase of \$890,000 to cover personnel services, space maintenance, and other controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

T.	1100 – General Fund		<b>BA2528098</b>
	JC100110 – Child Support		
	Personnel Services	\$	137,000.00
	Other Expenditures	\$	60,000.00

The Juvenile Court requests an appropriation increase of \$197,000 to cover personnel services, space maintenance, and other controlled costs through December 31, 2025. The funding source is the General Fund.

U.	1100 – General Fund		<b>BA2528099</b>
	JC100115 – Detention Center		
	Personnel Services	\$	1,850,000.00
	Other Expenditures	\$	120,000.00

The Juvenile Court requests an appropriation increase of \$1,970,000 to cover personnel services, space maintenance, and other controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

V.	1100 – General Fund		<b>BA2528100</b>
	PC100100 – CPC Administration		
	Personnel Services	\$	256,000.00
	Other Expenditures	\$	4,000.00

The Planning Commission requests an appropriation increase of \$260,000 cover personnel services, space maintenance, and other controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

W.	2260 – Human Services		<b>BA2529638</b>
	HS260100 – Ofc of the Director		
	Personnel Services	\$	445,000.00

The Department of Health and Human Services - Administration requests an appropriation increase of \$445,000 to cover personal services expected to post through December 31, 2025. The funding sources are a combination of federal and state funding from ODJFS and Health and Human Services Levy.

X. 2260 – Human Services	<b>BA2529641</b>
HS260145 – Direct Svcs	
Personnel Services	\$ 3,000,000.00

The Department of Health and Human Services – Division of Children and Family Services is requesting an appropriation increase of \$3,000,000 to cover personal services expected to post through December 31, 2025. The funding sources are a combination of federal Title IV-E funding from ODJFS and Health and Human Services Levy.

Y. 1100 – General Fund	<b>BA2529643</b>
CL100100 – County Council	
Personnel Services	\$ 26,000.00

Cuyahoga County Council is requesting an appropriation increase of \$26,000 for personnel services expected to post through December 31, 2025. The funding source is the General Fund.

Z. 2285 – Other Judicial	<b>BA2531304</b>
SH285165 – Law Enforcement CPT	
Other Expenditures	\$ 50,000.00

The Sheriff's Department is requesting an appropriation increase of \$50,000 to cover anticipated training expenses through December 31, 2025. The funding source is the Law Enforcement CPT fund which has a current cash balance of \$163,070. Funding is received from the State of Ohio Attorney General's Office.

AA.2320 – Treat Alt for Safer Comm	<b>BA2531307</b>
CP320125 – Treatment Capacity Expansion	
Personnel Services	\$ 95,000.00

The Court of Common Pleas requests an appropriation increase of \$95,000 for the CY2025 Treatment Alternatives to Street Crime Grant Program – Women's Reentry Pilot Program (Jail IOP) for the period of January 1, 2025 through December 31, 2025. This is a new grant approved by the Board of Control via CON2025-74 on August 18, 2025. The funding source is the ADAMHS Board. There is no cash match required.

AB.2320 – Treat Alt for Safer Comm	<b>BA2531308</b>
CP320125 – Treatment Capacity Expansion	
Personnel Services	\$ 96,000.00
Other Expenditures	\$ 4,000.00

The Court of Common Pleas requests an appropriation increase of \$100,000 for the CY2025 Treatment Alternatives to Street Crime Grant Program –

Adult Treatment Drug Court for the period of January 1, 2025 through December 31, 2025. This is a new grant approved by the Board of Control via CON2025-74 on August 18, 2025. The funding source is the ADAMHS Board. There is no cash match required.

AC. 2320 – Treat Alt for Safer Comm		<b>BA2531309</b>
CP320125 – Treatment Capacity Expansion		
Personnel Services	\$	96,000.00
Other Expenditures	\$	4,000.00

The Court of Common Pleas requests an appropriation increase of \$100,000 for the CY2025 Treatment Alternatives to Street Crime Grant Program – Treatment Capacity Expansion for the period of January 1, 2025 through December 31, 2025. This is a new grant approved by the Board of Control via CON2025-74 on August 18, 2025. The funding source is the ADAMHS Board. There is no cash match required.

AD. 1100 – General Fund		<b>BA2531312</b>
DR100100 – Domestic Relations		
Other Expenditures	\$	300,000.00

The Office of Budget and Management, on behalf of Domestic Relations, requests an appropriation increase of \$300,000 to cover controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

AE. 1100 – General Fund		<b>BA2531313</b>
PB100100 – Probate Court		
Other Expenditures	\$	110,000.00

Probate Court requests an appropriation increase of \$110,000 to cover increased assigned counsel costs expected to post through December 31, 2025. The funding source is the General Fund.

AF. 1100 – General Fund		<b>BA2531314</b>
PB100100 – Probate Court		
Personnel Services	\$	90,000.00
Other Expenditures	\$	210,000.00

Probate Court is requests an appropriation increase of \$300,000 to cover personnel service expenses and controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

AG. 1100 – General Fund		<b>BA2531319</b>
SH100120 – Deputy Lieutenants		
Personnel Services	\$	585,000.00

1100 – General Fund		
SH100125 – Deputy Sergeants		
Personnel Services	\$	1,600,000.00

1100 – General Fund		
SH100130 – Deputy Unit		
Personnel Services	\$	8,300,000.00

1100 – General Fund		
SH100160 – Jail Administration		
Personnel Services	\$	730,000.00

1100 – General Fund		
SH100170 – Correction Officers Sergeants		
Personnel Services	\$	250,000.00

The Office of Budget Management, on behalf of the Sheriff's Department, requests an appropriation increase of \$11,465,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AH. 2240 – Court		<b>BA2531323</b>
CP240105 – Computerization Fund 2303.201		
Other Expenditures	\$	350,000.00

The Court of Common Pleas requests an appropriation increase of \$350,000 to cover computer and case management system expenses. The funding source is the Court's Computerization fund which has a current cash balance of \$2,259,745. Revenues for this fund are generated from filing fees collected per ORC 2303.201.

AI. 2285 – Other Judicial		<b>BA2531324</b>
CP285130 – Probation Supervision Fees		
Other Expenditures	\$	195,000.00

The Court of Common Pleas requests an appropriation increase of \$195,000 to cover Probation's computer equipment costs through December 31, 2025. The funding source is the Court's Probation Supervision Fee fund which has a current cash balance of \$2,542,752. Revenues for this fund are generated from fees collected per House Bill 406.

AJ. 1100 – General Fund		<b>BA2531325</b>
SH100100 – Administration		
Other Expenditures	\$	400.00

1100 – General Fund		
SH100115 – Law Enforcement - Sheriff		
Other Expenditures	\$	250,000.00

1100 – General Fund		
SH100130 – Deputy Unit		
Other Expenditures	\$	30,000.00

1100 – General Fund		
SH100140 – Jail Operations		
Other Expenditures	\$	3,700,000.00

1100 – General Fund		
SH100185 – Sheriff Operations		
Other Expenditures	\$	350,000.00

The Office of Budget Management on behalf of the Sheriff's Department requests an appropriation increase of \$4,330,400 for controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

AK. 2285 – Other Judicial	<b>BA2531327</b>
ME285105 – DNA Backlog Reduction Prog	
Other Expenditures	\$ (50.40)

The Medical Examiner is requesting an appropriation decrease of \$50.40 to close out the FY2023 DNA Capacity Enhancement and Backlog Reduction grant with a performance period of October 1, 2023 to September 30, 2025. The original grant was \$382,398.00, of which \$382,347.60, or 99%, was spent. The award was funded by the U.S. Department of Justice, Bureau of Justice Assistance. There is no cash balance to resolve.

AL. 2260 – Human Services	<b>BA2534504</b>
HS260260 – SAS – Mgnt Svcs.	
Personnel Services	\$ 116,000.00

The Office of Budget and Management, on behalf of the Department of Health and Human Services - Division of Senior and Adults Services, requests an appropriation increase of \$116,000 to cover personnel services expected to post through December 31, 2025. The funding source is the Human Services Levy.

AM. 2260 – Human Services	<b>BA2534505</b>
HS260270 – SAS – Home Support	



Personnel Services	\$	80,000.00
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The Office of Budget and Management, on behalf of the Department of Health and Human Services - Division of Senior and Adults Services, requests an appropriation increase of \$80,000 to cover personnel services expected to post through December 31, 2025. The funding source is the Health and Human Services Levy.

AN. 2260 – Human Services **BA2534506**

HS260290 – SAS – DSAS Information Services

Personnel Services	\$	380,000.00
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The Office of Budget Management, on behalf of the Department of Health and Human Services - Division of Senior and Adults Services, requests an appropriation increase of \$380,000 to cover personnel services expected to post through December 31, 2025. The funding source is the Health and Human Services Levies.

AO. 4600 – Capital Projects **BA2536041**

PW600120 – Non-Subsidy Facility Projects

Personnel Services	\$	67,350.50
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Other Expenditures	\$	420,000.00
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The Department of Public Works requests an appropriation increase of \$487,350.50 for the Veterans Service Commission Headquarter project. The funds are for project management costs and security technology installation. The funding sources is the Capital Projects fund which has a current cash balance of \$27,969,845.

AP. 5720 – Public Utilities **BA2536043**

PW720100 – Public Utilities

Other Expenditures	\$	30,000.00
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The Department of Public Works requests an appropriation increase of \$30,000 for anticipated consulting services needs of Cuyahoga County Green Energy through December 31, 2025. The funding source is the Public Utilities fund which has a current of \$198,140.63.

AQ. 2310 – Solid Waste **BA2536058**

SW310100 – District Administration

Other Expenditures	\$	50,000.00
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The Solid Waste District requests an appropriation increase of \$50,000 to purchase a new district vehicle. The funding source is the District's Special

Revenue Fund which has a current cash balance of \$2,279,527. Revenues for this fund are generated from Solid Waste Fees.

AR. 1100 – General Fund		<b>BA2536075</b>
IT100145 – Enterprise Applications		
Personnel Services	\$	496,000.00

The Department of Information Technology requests an appropriation increase of \$496,000 for personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AS. 2305 – Real Estate Assessment		<b>BA2536079</b>
IT305100 – Geographic Info Syst – Real Prop		
Personnel Services	\$	540,000.00

The Department of Information Technology requests an appropriation increase of \$540,000 for personnel services expected to post through December 31, 2025. The funding source is the Real Estate Assessment Fund which has a current cash balance of \$43,020,819.

AT. 2305 – Real Estate Assessment		<b>BA2536082</b>
FS305100 – Real Estate Assessment Fund		
Personnel Services	\$	810,000.00

The Fiscal Office requests an appropriation increase of \$810,000 for personnel service expected to post through December 31, 2025. The funding source is the Real Estate Assessment Fund which has a current cash balance of \$43,020,819.

AU. 2290 – Other Legislative & Exec		<b>BA2536083</b>
FS290100 – Tax Prepay Spec. Int. Admin		
Personnel Services	\$	110,000.00

The Fiscal Office requests an appropriation increase of \$110,000 for personnel services expected to post through December 31, 2025. The funding source is the Tax Prepay Special Interest fund which has a current cash balance of \$4,068,347. Revenues for this fund are generated from interest earnings.

AV. 6775 – Postage		<b>BA2536091</b>
PW775100 – Postage		
Personnel Services	\$	111,000.00

The Department of Public Works requests an appropriation increase of \$111,000 for personnel service expected to post through December 31, 2025. The funding source is the Postage Fund which has a current cash

balance of \$1,986,156. Revenue for this fund is generated from chargebacks for postage.

**AW.7815 – Undivided Taxes BA2536093**

FS815100 – Und General Property Tax

Other Expenditures \$ 35,000,000.00

The Fiscal Department requests an appropriation increase of \$35,000,000 to disburse excess Real Estate Assessment funds to the taxing authorities. The funding source for this disbursement is the Real Estate Assessment Fund which has a current cash balance of \$42,020,819.

**AX.6780 – Printing BA2536095**

PW780100 – Print Shop

Personnel Services \$ 50,820.00

Other Expenditures \$ 210,000.00

The Department of Public Works requests an appropriation increase of \$260,820 for personnel services and routine operating expenditures expected to post through December 31, 2025. The funding source is the Printing Fund which has a current cash balance of \$223,596. Revenue for this fund is generated from chargebacks for printing services.

**AY. 2280 – Other Health and Safety BA2536097**

PW280100 – Dog & Kennel

Personnel Services \$ 285,000.00

The Department of Public Works requests an appropriation increase of \$285,000 for personnel services expected to post through December 31, 2025. The funding source is General Fund Subsidy.

**AZ. 6755 – Maintenance Garage BA2536099**

PW755105 – Fleet Vehicles

Other Expenditures \$ (65,816.39)

The Department of Public Works requests an appropriation decrease of \$65,816.39 to close the Fleet Vehicle purchase fund by December 31, 2025. The funding source is the Maintenance Garage Fund which has a current cash balance of \$942,615.

**BA. 6755 – Maintenance Garage BA2536100**

PW755100 – Fleet Maintenance Garage

Personnel Services \$ 209,000.00

The Department of Public Works requests an appropriation increase of \$209,000 for personnel services expected to post through December 31,

2025. The funding source is the Maintenance Garage Fund which has a current cash balance of \$942,615.

BB. 6750 – Central Custodial Services	<b>BA2526486</b>
PW750115 – Fac – Trades Services	
Personnel Services	\$ 2,773,000.00

The Department of Public Works requests an appropriation increase of \$2,773,000 for personnel services expected to post through December 31, 2025. The funding source is the Central Services Custodial fund. Revenue for this fund is generated from Space Maintenance chargebacks.

BC. 6750 – Central Custodial Services	<b>BA2526487</b>
PW750110 – Fac – Custodial Services	
Personnel Services	\$ 2,103,000.00

The Department of Public Works requests an appropriation increase of \$2,103,000 for personnel services expected to post through December 31, 2025. The funding source is Central Services Custodial fund. Revenue for this fund is generated from Space Maintenance chargebacks.

**SECTION 2.** That the 2024/2025 Biennial Operating Budget for 2025 be amended to provide for the following appropriation transfers:

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
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A. FROM: 1100 – General Fund	<b>BA2524805</b>
CC100100 – Clerk of Courts	
Personnel Services	\$ 450,000.00

TO: 1100 – General Fund	
CC100100 – Clerk of Courts	
Other Expenditures	\$ 450,000.00

The Office of Budget and Management, on behalf of the Clerk of Courts, requests an appropriation transfer of \$450,000 to cover controlled services and postage expenses expected to post through December 31, 2025. The funding source is the General Fund.

B. FROM: 1100 – General Fund	<b>BA2524806</b>
JC100100 – JC Administrative	
Other Expenditures	\$ 52,000.00

TO: 1100 – General Fund

JC100100 – JC Administrative		
Personnel Services	\$	52,000.00

The Office of Budget and Management, on behalf of Juvenile Court, requests an appropriation transfer of \$52,000 to cover personnel service expected to post through December 31, 2025. The funding source is the General Fund.

C. FROM: 1100 – General Fund **BA2524807**

PJ100105 – Public Safety Grants Admin		
Personnel Services	\$	30,000.00

1100 – General Fund		
PJ100110 – Fusion Center		
Personnel Services	\$	61,000.00

1100 – General Fund		
PJ100115 – CECOMS		
Personnel Services	\$	91,000.00
Other Expenditures	\$	5,000.00

TO: 1100 – General Fund		
PJ100110 – Fusion Center		
Other Expenditures	\$	5,000.00

1100 – General Fund		
PJ100100 – Justice Affairs Administration		
Personnel Services	\$	182,000.00

The Office of Budget and Management, on behalf of Juvenile Court, requests an appropriation transfer of \$187,000 to cover controlled costs and personnel services expected to post through December 31, 2025. The funding source is the General Fund.

D. FROM: 4600 – Capital Projects **BA2526480**

PW600100 – Capital Projects		
Other Expenditures	\$	445,000.00

TO: 4600 – Capital Projects		
PW600100 – Capital Projects		
Personnel Services	\$	445,000.00

The Department of Public Works requests an appropriation transfer of \$445,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

E. FROM: 4600 – Capital Projects **BA2526483**  
PW600120 – Non-Subsidy Facility Projects  
Other Expenditures \$ 301,069.44

TO: 4600 – Capital Projects  
PW600120 – Non-Subsidy Facility Projects  
Personnel Services \$ 301,069.44

The Department of Public Works requests an appropriation transfer of \$301,069.44 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

F. FROM: 2280 – Other Health and Safety **BA2528103**  
JC280105 – Juvenile Court Probation  
Personnel Services \$ 2,037,000.00

2280 – Other Health and Safety  
JC280100 – Juvenile Court Legal  
Personnel Services \$ 80,000.00

2280 – Other Health and Safety  
JC280110 – Juv. Court Detention Services  
Other Expenditures \$ 30,000.00

TO: 2280 – Other Health and Safety  
JC280100 – Juvenile Court Legal  
Other Expenditures \$ 177,000.00

2280 – Other Health and Safety  
JC280105 – Juvenile Court Probation  
Other Expenditures \$ 1,650,000.00

2280 – Other Health and Safety  
JC280110 – Juv. Court Detention Services  
Personnel Services \$ 320,000.00

Juvenile Court requests an appropriation transfer of \$2,147,000 to cover controlled costs and personnel service expected to post through December 31, 2025. The funding source is the Health and Human Services Levy.

G. FROM: 2260 – Human Services **BA2529636**  
HS260300 – Family & Children First

Other Expenditures	\$	90,000.00
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TO: 2260 – Human Services		
HS260300 – Family & Children First		
Personnel Services	\$	90,000.00

The Department of Health and Human Services - Family and Children First Council requests an appropriation transfer of \$90,000 to cover personnel services through December 31, 2025. The funding source is the Health and Human Services Levy.

H. FROM: 2260 – Human Services	<b>BA2529639</b>
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HS260180 – Tapestry System of Care		
Personnel Services	\$	39,664.00

TO: 2260 – Human Services		
HS260150 – Supportive Svcs		
Personnel Services	\$	12,000.00

2260 – Human Services		
HS260155 – Foster & Adopt. Parent		
Personnel Services	\$	4,164.00

2260 – Human Services		
HS260160 – Visitation		
Personnel Services	\$	23,500.00

The Department of Health and Human Services – Division of Children and Family Services requests an appropriation transfer of \$39,664 to cover personnel services expected to post through December 31, 2025. The funding source is a combination of federal Title IV-E from ODJFS and Health and Human Services Levy.

I. FROM: 2260 – Human Services	<b>BA2529640</b>
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HS260130 – Office of the Director		
Personnel Services	\$	677,000.00

TO: 2260 – Human Services		
HS260135 – Training		
Personnel Services	\$	55,000.00

2260 – Human Services		
HS260170 – CFS Foster Home		
Personnel Services	\$	137,000.00

2260 – Human Services  
HS260175 – Permanent Custody Adoption  
Personnel Services \$ 485,000.00

The Department of Health and Human Services – Division of Children and Family Services requests an appropriation transfer of \$677,000 to cover personnel services expected to post through December 31, 2025. The funding source is a combination of federal Title IV-E from ODJFS and Health and Human Services Levy.

J. FROM: 2260 – Human Services **BA2529642**  
HS260150 – Supportive Svcs  
Other Expenditures \$ 500,000.00

TO: 2260 – Human Services  
HS260145 – Direct Svcs  
Personnel Services \$ 500,000.00

The Department of Health and Human Services – Division of Children and Family Services requests an appropriation transfer of \$500,000 to cover personnel services expected to post through December 31, 2025. The funding source is a combination of federal Title IV-E from ODJFS and Health and Human Services Levy.

K. FROM: 2260 – Human Services **BA2529644**  
HS260105 – Human Resources  
Other Expenditures \$ 155,000.00

TO: 2260 – Human Services  
HS260105 – Human Resources  
Personnel Services \$ 155,000.00

The Department of Health and Human Services - Administration is requests an appropriation transfer of \$155,000 to cover personnel services expected to post through December 31, 2025. The funding source is a combination of federal and state funding from ODJFS and Health and Human Services Levy.

L. FROM: 1100 – General Fund **BA2531310**  
LW100120 – Risk Management  
Other Expenditures \$ 338,513.00

TO: 1100 – General Fund  
LW100100 – Law Department  
Personnel Services \$ 268,513.00



Other Expenditures	\$	70,000.00
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The Law Department requests an appropriation transfer of \$338,513 to cover personnel services and other expenses expected to post through December 31, 2025. The funding source is the General Fund.

M. FROM: 1100 – General Fund **BA2531311**

DR100105 – Bureau of Support		
Personnel Services	\$	500,000.00

TO: 1100 – General Fund		
DR100105 – Bureau of Support		
Other Expenditures	\$	100,000.00

1100 – General Fund		
DR100100 – Domestic Relations		
Personnel Services	\$	174,296.00
Other Expenditures	\$	225,704.00

Domestic Relations requests an appropriation transfer of \$500,000 to cover personnel services and other expenses expected to post through December 31, 2025. The funding source is the General Fund.

N. FROM: 1100 – General Fund **BA2531315**

ME100100 – Medical Examiner-Operations		
Personnel Services	\$	140,000.00

TO: 1100 – General Fund		
ME100100 – Medical Examiner-Operations		
Other Expenditures	\$	140,000.00

The Office of Budget Management, on behalf of the Medical Examiner, requests an appropriation transfer of \$140,000 to cover other expenses expected to post through December 31, 2025. The funding source is the General Fund.

O. FROM: 1100 – General Fund **BA2531316**

ME100100 – Medical Examiner-Operations		
Personnel Services	\$	400,000.00

TO: 1100 – General Fund		
ME100105 – Regional Forensic Science Lab		
Personnel Services	\$	150,000.00
Other Expenditures	\$	250,000.00

The Office of Budget Management, on behalf of the Medical Examiner requests an appropriation transfer of \$400,000 to cover personnel services and other expenses expected to post through December 31, 2025. The funding source is the General Fund.

P. FROM: 1100 – General Fund **BA2531317**

SH100100 – Administration  
Personnel Services \$ 400,000.00

1100 – General Fund  
SH100180 – Correction Officers  
Personnel Services \$ 820,000.00

1100 – General Fund  
SH100145 – Food Service  
Personnel Services \$ 250,000.00

TO: 1100 – General Fund  
SH100175 – Correction Officer Corporals  
Personnel Services \$ 1,200,000.00

1100 – General Fund  
SH100170 – Correction Officer Sergeants  
Personnel Services \$ 250,000.00

1100 – General Fund  
SH100185 – Sheriff Operations  
Personnel Services \$ 20,000.00

The Office of Budget Management, on behalf of the Sheriff's Department, requests an appropriation transfer of \$1,470,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

Q. FROM: 1100 – General Fund **BA2531321**

CP100176 – Work Release Project  
Personnel Services \$ 4,075,500.00

TO: 1100 – General Fund  
CP100105 – Jud/General  
Other Expenditures \$ 3,500,000.00

1100 – General Fund  
CP100100 – Administration  
Personnel Services \$ 270,000.00

Other Expenditures	\$	143,000.00
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1100 – General Fund

CP100110 – Bailiffs

Personnel Services	\$	135,000.00
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1100 – General Fund

CP100120 – Jury Commission

Other Expenditures	\$	27,500.00
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The Court of Common Pleas requests an appropriation transfer of \$4,075,500 to cover personnel services and other expenses expected to pst through December 31, 2025. The funding source is the General Fund.

R. FROM: 1100 – General Fund

**BA2531322**

CP100115 – Jury Bailiffs

Personnel Services	\$	61,000.00
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1100 – General Fund

CP100135 – Arbitration

Personnel Services	\$	2,400.00
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1100 – General Fund

CP100150 – Central Scheduling

Personnel Services	\$	120,000.00
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TO: 1100 – General Fund

CP100130 – Secretary (Judges)

Personnel Services	\$	61,000.00
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1100 – General Fund

CP100135 – Arbitration

Other Expenditures	\$	2,400.00
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1100 – General Fund

CP100155 – Court Reporting

Other Expenditures	\$	25,000.00
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1100 – General Fund

CP100165 – Criminal Records

Personnel Services	\$	95,000.00
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The Court of Common Pleas requests an appropriation transfer of \$183,400 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

S. FROM:	2260 – Human Services		<b>BA2534499</b>
	HS260255 – SAS – Ofc of the Director		
	Other Expenditures	\$	3,750.00
TO:	2260 – Human Services		
	HS260260 – SAS – Mgnt Svcs		
	Other Expenditures	\$	150.00
	2260 – Human Services		
	HS260270 – SAS – Home Support		
	Other Expenditures	\$	3,000.00
	2260 – Human Services		
	HS260290 – SAS – DSAS Information Services		
	Other Expenditures	\$	600.00

The Department of Health and Human Services - Division of Senior and Adults Services requests an appropriation transfer of \$3,750 to cover supplies and employee services expected to post through December 31, 2025. The funding source is Health and Human Services Levy.

T. FROM:	2260 – Human Services		<b>BA2534500</b>
	HS260255 – SAS – Ofc of the Director		
	Other Expenditures	\$	32,000.00
TO:	2260 – Human Services		
	HS260275 – SAS – Protective Services		
	Other Expenditures	\$	32,000.00

The Department of Health and Human Services - Division of Senior and Adults Services requests an appropriation transfer of \$32,000 to cover protective services expenses expected to post through December 31, 2025. The funding source is the Health and Human Services Levy.

U. FROM:	2260 – Human Services		<b>BA2534501</b>
	HS260255 – SAS – Ofc of the Director		
	Personnel Services	\$	15,000.00
TO:	2260 – Human Services		
	HS260270 – SAS – Home Support		
	Personnel Services	\$	15,000.00

The Department of Health and Human Services - Division of Senior and Adults Services requests an appropriation transfer of \$15,000 to cover personnel services expected to post through December 31, 2025. The funding source is Health and Human Services Levy.

V. FROM: 2260 – Human Services **BA2534502**

HS260295 – SAS – Options Prog.

Personnel Services \$ 135,000.00

TO: 2260 – Human Services

HS260275 – SAS – Protective Services

Personnel Services \$ 135,000.00

The Department of Health and Human Services - Division of Senior and Adults Services requests an appropriation transfer of \$135,000 to cover personnel services expected to post through December 31, 2025. The funding source is Health and Human Services Levy.

W. FROM: 2260 – Human Services **BA2534503**

HS260295 – SAS – Options Prog.

Personnel Services \$ 55,000.00

TO: 2260 – Human Services

HS260270 – SAS – Home Support

Personnel Services \$ 55,000.00

The Department of Health and Human Services - Division of Senior and Adults Services requests an appropriation transfer of \$55,000 to cover personnel services expected to post through December 31, 2025. The funding source is Health and Human Services Levy.

X. FROM: 1100 – General Fund **BA2536057**

FS100160 – General Services

Personnel Services \$ 150,000.00

TO: 1100 – General Fund

FS100150 – Auto Title Administration

Other Expenditures \$ 150,000.00

The Fiscal Department requests an appropriation transfer of \$150,000 to cover other expenses expected to post through December 31, 2025 for the Auto Title. The funding source is the General Fund.

Y. FROM: 1100 – General Fund **BA2536064**

EX100120 – Sustainability  
Personnel Services \$ 78,000.00

TO: 1100 – General Fund  
EX100105 – Communications  
Personnel Services \$ 78,000.00

The Office of Budget and Management, on behalf of the County Executive requests an appropriation transfer of \$78,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

Z. FROM: 1100 – General Fund **BA2536065**  
FS100105 – Office of Budget & Management  
Personnel Services \$ 72,000.00

TO: 1100 – General Fund  
FS100105 – Office of Budget & Management  
Other Expenditures \$ 45,000.00

1100 – General Fund  
FS100110 – Financial Reporting  
Other Expenditures \$ 15,000.00

1100 – General Fund  
FS100120 – Hotel/Motel  
Other Expenditures \$ 6,000.00

1100 – General Fund  
FS100190 – Consumer Affairs  
Other Expenditures \$ 6,000.00

The Fiscal Office requests an appropriation transfer of \$72,000 to cover other expenses expected to post through December 31, 2025. The funding source is the General Fund.

AA. FROM: 1100 – General Fund **BA2536066**  
FS100125 – Purchasing Department  
Personnel Services \$ 235,000.00

TO: 1100 – General Fund  
FS100120 – Hotel/Motel  
Personnel Services \$ 80,000.00

1100 – General Fund

FS100150 – Auto Title Administration  
Personnel Services \$ 155,000.00

The Fiscal Office requests an appropriation transfer of \$235,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AB. FROM: 1100 – General Fund **BA2536067**

FS100130 – Treasury Management  
Personnel Services \$ 190,000.00

TO: 1100 – General Fund  
FS100130 – Treasury Management  
Other Expenditures \$ 40,000.00

1100 – General Fund  
FS100150 – Auto Title Administration  
Personnel Services \$ 150,000.00

The Fiscal Office requests an appropriation transfer of \$190,000 to cover personnel services and other expenses expected to post through December 31, 2025. The funding source is the General Fund.

AC. FROM: 1100 – General Fund **BA2536068**

IT100130 – Project Management  
Personnel Services \$ 37,000.00

TO: 1100 – General Fund  
IT100110 – Application Development  
Personnel Services \$ 37,000.00

The Department of Information Technology requests an appropriation transfer of \$37,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AD. FROM: 1100 – General Fund **BA2536069**

IT100190 – Geographic Information Systems-GF  
Personnel Services \$ 48,512.00

TO: 1100 – General Fund  
IT100155 – Service Management  
Personnel Services \$ 48,512.00

The Department of Information Technology requests an appropriation transfer of \$48,512 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AE. FROM: 1100 – General Fund **BA2536070**

IT100100 – IT Administration  
Personnel Services \$ 20,000.00

1100 – General Fund  
IT100190 – Geographic Information Systems-GF  
Personnel Services \$ 60,000.00

TO: 1100 – General Fund  
IT100140 – Engineering Services  
Personnel Services \$ 80,000.00

The Department of Information Technology requests an appropriation transfer of \$80,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AF. FROM: 1100 – General Fund **BA2536074**

IT100190 – Geographic Information Systems-GF  
Personnel Services \$ 75,000.00

TO: 1100 – General Fund  
IT100135 – Security and Disaster Recovery  
Personnel Services \$ 75,000.00

The Department of Information Technology requests an appropriation transfer of \$75,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AG. FROM: 1100 – General Fund **BA2536076**

IT100190 – Geographic Information Systems-GF  
Personnel Services \$ 30,000.00

TO: 1100 – General Fund  
IT100150 – EUX-End User Experience  
Personnel Services \$ 30,000.00

The Department of Information Technology requests an appropriation transfer of \$30,000 cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AH. FROM: 1100 – General Fund **BA2536077**



IT100190 – Geographic Information Systems-GF  
Personnel Services \$ 48,000.00

TO: 1100 – General Fund  
IT100165 – Network Services  
Personnel Services \$ 48,000.00

The Department of Information Technology requests an appropriation transfer of \$48,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AI. FROM: 1100 – General Fund **BA2536078**  
IT100100 – IT Administration  
Personnel Services \$ 8,000.00

TO: 1100 – General Fund  
IT100180 – Communication Services  
Personnel Services \$ 8,000.00

The Department of Information Technology requests an appropriation transfer of \$8,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AJ. FROM: 2251 – Treasurer DRETAC **BA2536080**  
FS251600 – Property Tax Assistance Program  
Other Expenditures \$ 260,000.00

TO: 2251 – Treasurer DRETAC  
FS251500 – Treasurer Del Tax Collections  
Personnel Services \$ 260,000.00

The Fiscal Office requests an appropriation transfer of \$260,000 to cover personnel services expected to post through December 31, 2025. The funding source is the Treasurer DRETAC fund.

AK. FROM: 2305 – Real Estate Assessment **BA2536081**  
BR305100 – Board of Revision  
Personnel Services \$ 100,000.00

TO: 2305 – Real Estate Assessment  
FS305100 – Real Estate Assessment Fund  
Personnel Services \$ 100,000.00

The Fiscal Office requests an appropriation transfer of \$100,000 to cover Personnel Services expected to post through December 31, 2025. The funding source is the Real Estate Assessment fund.

AL. FROM: 1100 – General Fund **BA2536084**

FS100100 – FS Administration

Personnel Services \$ 220,000.00

TO: 1100 – General Fund

FS100100 – FS Administration

Other Expenditures \$ 30,000.00

1100 – General Fund

FS100110 – Financial Reporting

Personnel Services \$ 130,000.00

Other Expenditures \$ 60,000.00

The Fiscal Office requests an appropriation transfer of \$220,000 to cover personnel services and other expenses expected to post through December 31, 2025. The funding source is the General Fund.

AM. FROM: 1100 – General Fund **BA2536085**

FS100160 – General Services

Personnel Services \$ 210,000.00

TO: 1100 – General Fund

FS100150 – Auto Title Administration

Personnel Services \$ 70,000.00

1100 – General Fund

FS100190 – Consumer Affairs

Personnel Services \$ 94,000.00

1100 – General Fund

FS100205 – Equity and Inclusion

Personnel Services \$ 46,000.00

The Fiscal Office requests an appropriation transfer of \$210,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AN. FROM: 1100 – General Fund **BA2536086**

FS100180 – Budget Commission

Personnel Services \$ 64,000.00

TO: 1100 – General Fund  
 FS100205 – Equity and Inclusion  
 Personnel Services \$ 64,000.00

The Fiscal Office requests an appropriation transfer of \$64,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AO. FROM: 1100 – General Fund **BA2536087**  
 EX100120 – Sustainability  
 Personnel Services \$ 38,073.00

TO: 1100 – General Fund  
 EX100115 – Communications  
 Personnel Services \$ 38,073.00

The Office of Budget and Management, on behalf of the County Executive requests an appropriation transfer of \$38,073 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

AP. FROM: 1100 – General Fund **BA2536088**  
 PW100115 – County Hotel Operating - GF  
 Other Expenditures \$ 345,000.00

TO: 1100 – General Fund  
 PW100110 – County Headquarters  
 Other Expenditures \$ 345,000.00

The Department of Public Works requests an appropriation transfer of \$345,000 to cover other expenses expected to post through December 31, 2025. The funding source is the General Fund.

AQ. FROM: 5705 – County Parking Garage **BA2536101**  
 PW705100 – County Parking Garages  
 Other Expenditures \$ 145,000.00

TO: 5705 – County Parking Garage  
 PW705100 – County Parking Garages  
 Personnel Services \$ 145,000.00

The Department of Public Works requests an appropriation transfer of \$145,000 to cover personnel services expected to post through December 31, 2025. The funding source is the County Parking Garage Fund.

AR. FROM: 1100 – General Fund	<b>BA2526485</b>
FS100500 – ARPA – Govt Serv	
Other Expenditures	\$ 94,000.00

TO: 1100 – General Fund	
FS100500 – ARPA – Govt Serv	
Personnel Services	\$ 94,000.00

The Fiscal Office requests an appropriation transfer of \$94,000 to cover personnel services expected to post through December 31, 2025. The funding source is the General Fund.

**SECTION 3.** That the 2024/2025 Biennial Operating Budget for 2025 be amended to provide for the following cash transfers between County funds:

<b><u>Fund Nos./Budget Accounts</u></b>	<b><u>Journal Nos.</u></b>
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A. FROM: 1100 – General Fund	<b>CT2528102</b>
PJ100105 – Public Safety Grants	
Trans Out – Transfer Out	\$ 9,267.86
TO: 2280 – Other Health and Safety	
PJ280115 – Hazard Mitigation Asst Grants	
Trans In – Transfer In	\$ 9,267.86

The Department of Public Safety and Justice Services request a cash transfer of \$9,267.86 for the 12.5% cash match required by the FY2025 Hazard Mitigation Grant program. Funding source is the General Fund.

B. FROM: 4600 – Capital Projects	<b>CT2526481</b>
PW600100 – Capital Projects	
Trans Out – Transfer Out	\$ 3,005,090.00
TO: 4600 – Capital Projects	
PW600120 – Non Subsidy Facility Projects	
Trans In – Transfer In	\$ 3,005,090.00

The Department of Public Works requests a cash transfer to cover personnel services and other expenses expected to be posted through December 31, 2025. The funding source is the Capital Projects Fund.

C. FROM: 2255 – Health and Human Services Levy	<b>CT2534482</b>
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FS255105 – HHS Levy 4.8 Subsidies (2024)  
Trans Out – Transfer Out           \$       1,708,333.33

2257 – HHS Levy 4.7  
FS257110 – HHS Levies 4.7 Subsidies (2020)  
Transfer Out – Transfer Out       \$       1,708,333.33

TO:   2200 – ADAMHS  
      AB200100 – ADAMHS  
      Trans In – Transfer In           \$       3,416,666.66

The Office of Budget and Management requests a cash transfer of \$3,416,666.66 for the ADAMHS Board subsidy from the Health and Human Services Levy for October 2025. This is the tenth of twelve transfers approved by the subsidy agreement (execution version 11/21/2023). The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

D. FROM: 2305 – Real Estate Assessment **CT2536092**  
      FS305100 – Real Estate Assessment Fund  
      Trans Out – Transfer Out       \$       35,000,000.00

TO:   7815 – Undivided Taxes  
      FS815100 – Und General Property Tax  
      Trans In – Transfer In           \$       35,000,000.00

The Fiscal Office requests a cash transfer of \$35,000,000 to disburse excess Real Estate Assessment funds to the taxing authorities. The funding source for this disbursement is the Real Estate Assessment Fund.

E. FROM: 2220 – Community Development **CT2526487**  
      DV220110 – Economic Development Fund  
      Trans Out – Transfer Out       \$       1,500,000.00

TO:   1100 – General Fund  
      FS100900 – Non-Departmental Rev/Exp  
      Trans In – Transfer In           \$       1,500,000.00

The Office of Budget & Management requests a cash transfer of \$1,500,000 from the Community Development fund for the \$1.5 million (deferred portion) of the \$5 million Lumen Loan. Playhouse Square has paid \$3.5 million of the remaining \$5 million loan balance. The funding source is the Economic Development Fund.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: October 21, 2025

Re: Fiscal Agenda – 10/28/2025

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

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The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **October 28, 2025**. The requested fiscal items are necessary to reconcile the originally adopted 2025 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

**Additional Appropriation Summary** – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
Department of Housing and Community Development	\$1,379,122.85	A	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Safety and Justice Services	\$113,000.00	B	General Fund	Appropriation Increase
Public Safety and Justice Services	\$100,000.00	C	HHS Levy	Appropriation Increase

Public Safety and Justice Services	\$20,000.00	D	HHS Levy	Appropriation Increase
Public Safety and Justice Services	\$486,000.00	E	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$427,005.01	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$620,129.64	G	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$1,200,000.00	H	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$305,000.00	I	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$107,331.22	J	General Fund	Appropriation Increase
Public Works	\$15,665.00	K	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Juvenile Court	\$225,000.00	L	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Prosecutor's Office	\$1,000,000.00	M	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Defender	\$10,000.00	N	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Clerk of Courts	\$195,000.00	O	General Fund	Appropriation Increase
Public Safety and Justice Services	\$74,142.93	P	Grant & General Fund	Appropriation Increase
Court of Appeals	\$279,000.00	Q	General Fund	Appropriation Increase
Juvenile Court	\$220,000.00	R	General Fund	Appropriation Increase
Juvenile Court	\$890,000.00	S	General Fund	Appropriation Increase
Juvenile Court	\$197,000.00	T	General Fund	Appropriation Increase
Juvenile Court	\$1,970,000.00	U	General Fund	Appropriation Increase



Planning Commission	\$260,000.00	V	General Fund	Appropriation Increase
HHS – Administration	\$445,000.00	W	HHS Levy	Appropriation Increase
HHS – Children and Family Services	\$3,000,000.00	X	HHS Levy	Appropriation Increase
County Council	\$26,000.00	Y	General Fund	Appropriation Increase
Sheriff’s Department	\$50,000.00	Z	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Court of Common Pleas	\$95,000.00	AA	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Court of Common Pleas	\$100,000.00	AB	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Court of Common Pleas	\$100,000.00	AC	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Domestic Relations	\$300,000.00	AD	General Fund	Appropriation Increase
Probate Court	\$110,000.00	AE	General Fund	Appropriation Increase
Probate Court	\$300,000.00	AF	General Fund	Appropriation Increase
Sheriff’s Department	\$11,465,000.00	AG	General Fund	Appropriation Increase
Court of Common Pleas	\$350,000.00	AH	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Court of Common Pleas	\$195,000.00	AI	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff’s Department	\$4,330,400.00	AJ	General Fund	Appropriation Increase
Medical Examiner	\$(50.40)	AK	Grant – No General/HHS Levy Fund Impact	Appropriation Decrease
HHS – Senior and Adult Services	\$116,000.00	AL	HHS Levy	Appropriation Increase
HHS – Senior and Adult Services	\$80,000.00	AM	HHS Levy	Appropriation Increase
HHS – Senior and Adult Services	\$380,000.00	AN	HHS Levy	Appropriation Increase

Public Works	\$487,350.50	AO	CIP	Appropriation Increase
Public Works	\$30,000.00	AP	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Solid Waste District	\$50,000.00	AQ	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Department of Information Technology	\$496,000.00	AR	General Fund	Appropriation Increase
Department of Information Technology	\$540,000.00	AS	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Fiscal Office	\$810,000.00	AT	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Fiscal Office	\$110,000.00	AU	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$111,000.00	AV	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Fiscal Office	\$35,000,000.00	AW	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$260,820.00	AX	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$285,000.00	AY	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$(65,816.39)	AZ	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Decrease
Public Works	\$209,000.00	BA	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$2,773,000.00	BB	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	2,103,000.00	BC	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase

**Appropriation Transfer Summary** – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

<b>Department</b>	<b>Amount Requested</b>	<b>Item</b>	<b>Funding Source</b>	<b>Purpose</b>
Clerk of Courts	\$450,000.00	A	General Fund	Appropriation Transfer
Juvenile Court	\$52,000.00	B	General Fund	Appropriation Transfer
Juvenile Court	\$187,000.00	C	General Fund	Appropriation Transfer
Public Works	\$445,000.00	D	General Fund	Appropriation Transfer
Public Works	\$301,069.44	E	General Fund	Appropriation Transfer
Juvenile Court	\$2,147,000.00	F	HHS Levy	Appropriation Transfer
HHS – Family and Children First Council	\$90,000.00	G	HHS Levy	Appropriation Transfer
HHS – Children and Family Services	\$39,664.00	H	Special Revenue/HHS Levy	Appropriation Transfer
HHS – Children and Family Services	\$677,000.00	I	Special Revenue/HHS Levy	Appropriation Transfer
HHS – Children and Family Services	\$500,000.00	J	Special Revenue/HHS Levy	Appropriation Transfer
HHS – Administration	\$155,000.00	K	Special Revenue/HHS Levy	Appropriation Transfer
Law Department	\$338,513.00	L	General Fund	Appropriation Transfer
Domestic Relations	\$500,000.00	M	General Fund	Appropriation Transfer
Medical Examiner	\$140,000.00	N	General Fund	Appropriation Transfer
Medical Examiner	\$400,000.00	O	General Fund	Appropriation Transfer
Sheriff's Department	\$1,470,000.00	P	General Fund	Appropriation Transfer
Court of Common Pleas	\$4,075,500.00	Q	General Fund	Appropriation Transfer
Court of Common Pleas	\$183,400.00	R	General Fund	Appropriation Transfer
HHS – Senior and Adult Services	\$3,750.00	S	HHS Levy	Appropriation Transfer

HHS – Senior and Adult Services	\$32,000.00	T	HHS Levy	Appropriation Transfer
HHS – Senior and Adult Services	\$15,000.00	U	HHS Levy	Appropriation Transfer
HHS – Senior and Adult Services	\$135,000.00	V	HHS Levy	Appropriation Transfer
HHS – Senior and Adult Services	\$55,000.00	W	HHS Levy	Appropriation Transfer
Fiscal Office	\$150,000.00	X	General Fund	Appropriation Transfer
County Executive	\$78,000.00	Y	General Fund	Appropriation Transfer
Fiscal Office	\$72,000.00	Z	General Fund	Appropriation Transfer
Fiscal Office	\$235,000.00	AA	General Fund	Appropriation Transfer
Fiscal Office	\$190,000.00	AB	General Fund	Appropriation Transfer
Department of Information Technology	\$37,000.00	AC	General Fund	Appropriation Transfer
Department of Information Technology	\$48,512.00	AD	General Fund	Appropriation Transfer
Department of Information Technology	\$80,000.00	AE	General Fund	Appropriation Transfer
Department of Information Technology	\$75,000.00	AF	General Fund	Appropriation Transfer
Department of Information Technology	\$30,000.00	AG	General Fund	Appropriation Transfer
Department of Information Technology	\$48,000.00	AH	General Fund	Appropriation Transfer
Department of Information Technology	\$8,000.00	AI	General Fund	Appropriation Transfer
Fiscal Office	\$260,000.00	AJ	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Fiscal Office	\$100,000.00	AK	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer

Fiscal Office	\$220,000.00	AL	General Fund	Appropriation Transfer
Fiscal Office	\$210,000.00	AM	General Fund	Appropriation Transfer
Fiscal Office	\$64,000.00	AN	General Fund	Appropriation Transfer
County Executive	\$38,073.00	AO	General Fund	Appropriation Transfer
Public Works	\$345,000.00	AP	General Fund	Appropriation Transfer
Public Works	\$145,000.000	AQ	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Fiscal Office	\$94,000.00	AR	General Fund	Appropriation Transfer

**Cash Transfer Summary** – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Public Safety and Justice Services	\$9,267.86	A	General Fund	Cash Transfer
Public Works	\$3,005,090.00	B	CIP	Cash Transfer
Office of Budget and Management	\$3,416,666.66	C	HHS Levy	Cash Transfer
Fiscal Office	\$35,000,000	D	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
Office of Budget and Management	\$1,500,000	E	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0303

Sponsored by: <b>County Executive Ronayne/Department of Law</b>	<b>A Resolution</b> approving a proposed settlement in the matter of <i>Joseph Rosalina Esq., Special Administrator of the Estate of Mark L. Turner v. MetroHealth, et al.</i> , United States District Court, Northern District of Ohio, Eastern Division, case number 1:23-cv-2147; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective
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**WHEREAS**, Plaintiff Joseph Rosalina, Esq. filed a civil action docketed as *Joseph Rosalina Esq., Special Administrator of the Estate of Mark L. Turner v. MetroHealth, et al.*, United States District Court, Northern District of Ohio, Eastern Division, case number 1:23-cv-2147; and

**WHEREAS**, Plaintiff and the County of Cuyahoga, Ohio wish to fully and completely resolve with finality any and all alleged claims of whatever kind or nature that Plaintiffs have or may have against the County of Cuyahoga and its officers or employees; and

**WHEREAS**, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve the matter; and

**WHEREAS**, Council, having been briefed about the facts and the history of the case, approves of the proposed settlement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** The Cuyahoga County Council hereby authorizes a settlement agreement with Plaintiff in the matter of *Joseph Rosalina Esq., Special Administrator of the Estate of Mark L. Turner v. MetroHealth, et al.*, United States District Court, Northern District of Ohio, Eastern Division, case number 1:23-cv-2147, in an amount not to exceed Two Hundred Thousand Dollars (\$200,000.00), inclusive of all costs and attorneys' fees.

**SECTION 2.** The County Executive (or the Executive's authorized designee) is hereby authorized to execute said settlement agreement and any other documents to effectuate the settlement in accordance with this Resolution.

**SECTION 3.** If any specific appropriation is necessary to effectuate this settlement, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0304

Sponsored by: <b>County Executive Ronayne/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> authorizing the issuance and sale of General Obligation Bond Anticipation Notes in a principal amount to not exceed \$14,220,000.00, in anticipation of the issuance of bonds, to retire outstanding bond anticipation notes issued to provide funds for the purpose of paying the costs of constructing, renovating, improving or repairing sports facilities, including specifically major capital repairs to such sports facilities, together with all necessary appurtenances and work incidental thereto, and to pay the costs of issuance in connection therewith; authorizing the preparation and use of a preliminary and final official statement; approving and authorizing the execution of a purchase agreement and a continuing disclosure agreement; authorizing other actions related to the issuance of the bond anticipation notes; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, in accordance with Resolution No. R2024-0448, adopted by this County Council (this “Council”) of Cuyahoga County, Ohio (the “County”) on December 3, 2024, the County issued its General Obligation (Limited Tax) Capital Improvement Bond Anticipation Notes, Series 2025 (Sports Facilities Improvement Project) in the principal amount of \$14,220,000 (the “Sports Facilities Notes”), in anticipation of the issuance of bonds, to (a) pay the costs of the Project and (b) pay the Financing Costs of the Sports Facilities Notes, all in accordance with Revised Code Chapters 133 and 307, specifically including but not limited to Revised Code Section 307.673; and

**WHEREAS**, the Sports Facilities Notes mature on December 15, 2025; and

**WHEREAS**, this Council finds and determines that it is in the best interest of the County to issue the Notes in anticipation of the issuance of the Bonds for the purpose of (a) retiring the Sports Facilities Notes, together with other money available for the purpose, and (b) paying Financing Costs of the Notes; and

**WHEREAS**, the County Fiscal Officer has certified to this Council the maximum maturity of the Bonds and the notes issued in anticipation of the Bonds; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that the usual daily operation of the County be continued and the public peace, health or safety of the County be preserved and for the further reason that funds be made available in a timely manner to retire the Sports Facilities Notes and preserve the credit of the County.

**NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO, THAT:**

**SECTION 1. Definitions.**

(a) In addition to the words and terms defined elsewhere in this Resolution, the following capitalized words and terms shall have the following definitions, unless the context or use indicates another or different meaning or intent:

“Authorized Denominations” means, (a) if the Notes are sold with an Official Statement, the denomination of \$5,000 or any whole multiple of \$5,000, and (b) if the Notes are sold without an Official Statement, the denomination of \$100,000 or any whole multiple of \$1,000 in excess of \$100,000.

“Certificate of Award” means the certificate authorized by Section 8(b), to be signed by the County Fiscal Officer or the County Executive, setting forth and determining those terms or other matters pertaining to the Notes and their issuance, sale and delivery as this Resolution requires or authorizes to be set forth or determined therein.

“Closing Date” means the date of physical delivery of, and payment of the purchase price for, the Notes.

“Code” means the Internal Revenue Code of 1986, as amended. References to the Code and sections of the Code include applicable regulations (whether temporary or final) under the Code, and any amendments of, or successor provisions to, those sections or regulations.

“Continuing Disclosure Agreement” means the agreement authorized in Section 9(b) made by the County for the benefit of the holders and beneficial owners of the Notes in accordance with the Rule.

“County Executive” means the County Executive of the County or designee for the purposes of signing documents.

“County Fiscal Officer” means the Fiscal Officer of the County, including an acting or interim Fiscal Officer of the County or designee for purposes of signing documents.

“Debt Service” means all amounts due as principal, interest and any premium on an issue of securities.

“Depository” means any securities depository that is a clearing agency under federal law operating and maintaining, with its Participants or otherwise, a book-entry system to record ownership of book-entry interests in securities or the principal of and interest on securities, and to effect transfers of securities in book-entry form, and includes and means initially The Depository Trust Company, New York, New York.

“Financing Costs” means any financing costs authorized to be paid by Section 133.01(K) of the Revised Code.

“Gateway” means the Gateway Economic Development Corporation of Greater Cleveland, an Ohio nonprofit corporation.

“Note proceedings” means, collectively, this Resolution, the Certificate of Award, any Continuing Disclosure Agreement, any Purchase Agreement, any Registrar Agreement and the other proceedings of the County, including the Notes, that collectively provide for, among other things, the rights of holders and beneficial owners of the Notes.

“Notes” means the bond anticipation notes authorized by this Resolution.

“Official Statement” means, as appropriate, the preliminary official statement or the final official statement authorized by this Resolution.

“Original Purchaser” means the purchaser or purchasers selected by the County Fiscal Officer in the Certificate of Award, which, for the avoidance of doubt, may be the County.

“Participant” means any participant contracting with a Depository under a book-entry system and includes securities brokers and dealers, banks and trust companies, and clearing corporations.

“Project” means constructing, renovating, improving or repairing sports facilities, including specifically major capital repairs to such sports facilities approved by Gateway pursuant to its leases of such facilities, together with all necessary appurtenances and work incidental thereto.

“Purchase Agreement” means any Note Purchase Agreement between the County and the Original Purchaser.

“Register” means all books and records necessary for the registration, exchange and transfer of the Notes.

“Registrar” means the entity or person (including the County Fiscal Officer) selected by the County Fiscal Officer in the Certificate of Award in accordance with Section 14(c) to serve as registrar for the Notes.

“Registrar Agreement” means any Note Registrar Agreement or paying agent agreement, if any, between the County and the Registrar.

“Revised Code” means the Ohio Revised Code.

“Rule” means SEC Rule 15c2-12 prescribed by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934, as amended.

(b) Any reference herein to the County, or to any officers or members thereof, shall include those which succeed to their functions, duties or responsibilities pursuant to or by operation of law or who are lawfully performing their functions.

(c) Unless the context shall otherwise indicate, words importing the singular number shall include the plural number, and vice versa, and the terms “hereof,” “hereby,” “hereto,” “hereunder,” and similar terms, mean this Resolution.

**SECTION 2. Authorized Principal Amount of Anticipated Bonds; Purpose.** This Council hereby determines it to be necessary to issue general obligation bonds of the County in an aggregate principal amount not to exceed \$14,220,000.00 (the “Bonds”) to pay costs of the Project.

**SECTION 3. Bond Terms.** The Bonds will be dated approximately December 1, 2026, will bear interest at the estimated average annual rate of 5%, payable semiannually until the principal amount is paid, and estimated to mature on December 1 of each year in 27 annual installments.

**SECTION 4. Note Terms.** The Notes will have the following terms:

(a) Amount. The Notes shall be issued in anticipation of the issuance of the Bonds in a principal amount not to exceed \$14,220,000.00 or any lesser principal amount as determined by the County Fiscal Officer in the Certificate of Award.

(b) Issuance and Maturity Date. The Notes shall be dated the Closing Date. The Notes shall mature one year from the Closing Date. The County Fiscal Officer may, if the County Fiscal Officer determines it to be in the best interest of the County, establish a different maturity date, less than one year from the Closing Date.

(c) Interest. The Notes shall bear interest from their date at a rate not to exceed 6% per year, payable at maturity and until the principal amount is paid. Interest on the Notes will be calculated on the basis of a 360-day year consisting of

twelve, 30-day months. The rate of interest on the Notes shall be determined by the County Fiscal Officer in the Certificate of Award.

(d) Redemption Before Stated Maturity. The Notes will not be subject to redemption before maturity, unless otherwise determined by the County Fiscal Officer in the Certificate of Award. The County Fiscal Officer may determine, in the Certificate of Award, to provide that the Notes will be subject to redemption, and may establish, in the Certificate of Award, notice provisions for that redemption, and any price for that redemption, which may be any percentage of the principal amount redeemed, not exceeding 110%.

(e) Form, Numbering, Denomination and Designation. The Notes shall be issued in fully registered form. The Notes must be issued in book-entry form unless the County Fiscal Officer determines in the Certificate of Award that it would not be in the best interest of the County for the Notes to be in book-entry form. The Notes shall be issued in Authorized Denominations and in the numbers and amounts as requested by the Original Purchaser and set forth and approved by the County Fiscal Officer in the Certificate of Award. The Notes must express on their face the purpose for which they are issued and that they are issued in accordance with this Resolution. The Notes will be designated "General Obligation (Limited Tax) Capital Improvement Bond Anticipation Notes, Series 2025B (Sports Facilities Improvement Project)," unless otherwise designated in the Certificate of Award.

**SECTION 5. Payment.** The Debt Service on the Notes shall be payable in lawful money of the United States of America, without deduction for the services of the Registrar as paying agent. Debt Service on the Notes will be payable when due upon presentation and surrender of the Notes at the office of the Registrar.

**SECTION 6. Execution and Authentication of Notes.**

(a) Signing. The Notes shall be signed by the County Executive and the County Fiscal Officer, in the name and on behalf of the County and in their official capacities, provided that any or all of those signatures may be a facsimile.

(b) Authentication. No Note will be valid or obligatory for any purpose or will be entitled to any security or benefits under the Note proceedings unless and until the certificate of authentication printed on the Note certificate is signed by the Registrar as authenticating agent. Authentication by the Registrar will be conclusive evidence that the Note so authenticated has been duly issued, signed, and delivered under, and is entitled to the security and benefit of, the Note proceedings.

**SECTION 7. Registration; Transfer and Exchange; Book-Entry System.**

(a) Registrar. So long as any of the Notes remain outstanding, the County must cause the Registrar to maintain the Register. Subject to the provisions of

Section 7(c), the person in whose name a Note is registered on the Register will be regarded as the absolute owner of that Note for all purposes of the Note proceedings. Payment of Debt Service on any Note will be made only to or upon the order of that person.

(b) Transfer and Exchange. Any Note may be exchanged for a Note of any Authorized Denomination upon presentation and surrender at the office of the Registrar, together with a request for exchange signed by the registered owner or by a person legally empowered to do so in a form satisfactory to the Registrar. A Note may be transferred only on the Register upon presentation and surrender of the Note at the office of the Registrar together with an assignment signed by the registered owner or by a person legally empowered to do so in a form satisfactory to the Registrar. Upon exchange or transfer the Registrar will complete, authenticate, and deliver a new Note of any Authorized Denomination requested by the owner equal to the unmatured principal amount of the Note surrendered and bearing interest at the same rate and maturing on the same date.

If manual signatures on behalf of the County are required, the Registrar will undertake the exchange or transfer of Notes only after the new Notes are signed by the authorized officers of the County. In all cases of Notes exchanged or transferred, the County will sign and the Registrar will authenticate and deliver Notes in accordance with the provisions of the Note proceedings. The exchange or transfer will be without charge to the owner, except that the County and the Registrar may make a charge sufficient to reimburse them for any tax or other governmental charge required to be paid with respect to the exchange or transfer. The County or the Registrar may require that those charges, if any, be paid before the procedure is begun for the exchange or transfer. All Notes issued and authenticated upon any exchange or transfer will be valid obligations of the County, evidencing the same debt, and entitled to the same security and benefit under the Note proceedings as the Notes surrendered upon that exchange or transfer. Neither the County nor the Registrar will be required to make any exchange or transfer of (1) Notes then subject to call for redemption between the 15th day preceding the mailing of notice of Notes to be redeemed and the date of that mailing, or (2) any Note selected for redemption, in whole or in part.

(c) Book-Entry System. Unless otherwise determined in the Certificate of Award, the Notes must be originally issued in book-entry form to a Depository, initially The Depository Trust Company, for use in a book-entry system in accordance with the following provisions of this Section. So long as a book-entry system is utilized, (i) the Notes may be issued in the form of a single, fully registered Note and registered in the name of the Depository or its nominee, as registered owner, and deposited with and retained in the custody of the Depository or its designated agent which may be the Registrar, (ii) the book-entry-interest owners of Notes in book-entry form shall not have any right to receive Notes in the form of physical securities or certificates, (iii) ownership of book-entry interests in Notes in book-entry form shall be shown by book-entry on the system maintained and operated by the Depository and its Participants, and transfers of book-entry interests shall be made only by book-

entry by the Depository and its Participants, and (iv) the Notes as such shall not be transferable or exchangeable, except for transfer to another Depository or to another nominee of a Depository, without further action by the County.

If any Depository determines not to continue to act as a Depository for the Notes for use in a book-entry system or if the County determines to discontinue the book-entry system, the County Fiscal Officer may attempt to establish a securities depository/book-entry relationship with another qualified Depository. If the County Fiscal Officer does not or is unable to do so, the County Fiscal Officer must direct the Registrar to make provision for notification of the book-entry interest owners by the Depository and to make any other arrangements necessary for the withdrawal of the Notes from the book-entry system.

#### **SECTION 8. Sale of the Notes.**

(a) Private Sale. The Notes shall be sold at private sale to the Original Purchaser. The purchase price of the Notes must not be less than 97% of the aggregate principal amount of the Notes, plus any accrued interest on the Notes from their date to the date of delivery and payment. The County Fiscal Officer may either sell the Notes to an investment bank, acting as an underwriter, or to a financial institution or other entity or person, including the County, in a private placement. If the County Fiscal Officer sells the Notes in a private placement, this Council authorizes the County Fiscal Officer to select a placement agent for that private placement. The County Executive and County Fiscal Officer may enter into a Purchase Agreement between the County and the Original Purchaser in that private sale, or may sell the Notes without a Purchase Agreement. The form of Purchase Agreement in substantially the form on file with the Clerk of Council, is hereby approved, with such changes therein that are not materially inconsistent with this Resolution and not adverse to the County and shall be approved by the County Executive and County Fiscal Officer on behalf of the County. The approval of such changes, and the determination that such changes are not adverse to the County, shall be conclusively evidenced by the execution and delivery of the Purchase Agreement.

(b) Certificate of Award. The County Fiscal Officer or the County Executive must sign and deliver the Certificate of Award to the Original Purchaser in connection with the sale of the Notes. The Certificate of Award must state: (i) the principal amount of the Notes; (ii) the interest rate on the Notes; (iii) the purchase price for the Notes; (iv) the entity designated as Registrar; and (v) any other terms required by this Resolution. The Certificate of Award may provide any changes in the date, the maturity date, the redemption provisions, the federal tax status of the Notes, whether the Notes will be issued in book-entry form, and the designation of the Notes; and any other terms authorized by this Resolution, subject to the limitations stated in this Resolution.

(c) Delivery. The County Fiscal Officer shall cause the Notes to be prepared, signed and delivered to the Original Purchaser. This Council authorizes the Clerk of Council to deliver a true transcript of proceedings for the issuance of the Notes to the Original Purchaser upon payment of the purchase price. This Council further

authorizes the County Fiscal Officer to provide to the Clerk of Council, for inclusion in the transcript, a statement of indebtedness of the County and the other information required by Section 133.33 of the Revised Code.

## **SECTION 9. Disclosure**

(a) Official Statement. If requested by the Original Purchaser or deemed necessary by the County Executive or the County Fiscal Officer, the distribution of a preliminary Official Statement of the County relating to the original issuance of the Notes is authorized and approved. The County Executive or the County Fiscal Officer and any other official of the County are authorized to complete and sign, on behalf of the County and in their official capacities, a final Official Statement, with such modifications, changes and supplements as are necessary or desirable for the purposes thereof as such officers shall approve. Such officers are authorized to use and distribute, or authorize the use and distribution of, the preliminary and the final Official Statement and any supplements thereto, as so signed in connection with the original issuance of the Notes, and are authorized to advise the Original Purchaser in writing regarding limitations on the use of the Official Statement, and any supplements thereto for purposes of marketing or reoffering the Notes as the acting officer deems necessary or appropriate to protect the interests of the County. The County Executive or the County Fiscal Officer and any other official of the County are authorized to sign and deliver, on behalf of the County and in their official capacities, such certificates in connection with the accuracy of the preliminary and final Official Statements and any supplements thereto as, in their judgment, may be necessary or appropriate and to determine, and to certify or otherwise represent, when the official statement is to be “deemed final” (except for permitted omissions) by the County as of its date or is a final official statement for purposes of paragraphs (b)(1), (3) and (4) of the Rule.

(b) Agreement to Provide Continuing Disclosure. If deemed necessary and requested by the Original Purchaser, the County shall agree, as the only obligated person with respect to the Notes under the Rule, to provide or cause to be provided such financial information and operating data, financial statements and notices, in such manner, as may be required for purposes of paragraph (b)(5) of the Rule (the “Continuing Disclosure Agreement”). The County Executive or the County Fiscal Officer is authorized to sign and deliver, in the name and on behalf of the County, the Continuing Disclosure Agreement, in substantially for form as is now on file with the Clerk of Council. The Continuing Disclosure Agreement is approved, together with any changes or amendments that are not inconsistent with this Resolution and not substantially adverse to the County and that are approved by the County Executive or County Fiscal Officer on behalf of the County, all of which shall be conclusively evidenced by the signing of the Continuing Disclosure Agreement.

The County Executive or the County Fiscal Officer is further authorized to establish procedures in order to ensure compliance by the County with the Continuing Disclosure Agreement, including timely provision of information and



notices. Prior to making any filing in accordance with that agreement or providing notice of the occurrence of any other events, the responsible County officer shall consult with and obtain legal advice from, as appropriate, the Director of Law and bond or other qualified independent special counsel selected by the County. That County officer, acting in the name and on behalf of the County, shall be entitled to rely upon any such legal advice in determining whether a filing should be made. The performance by the County of its Continuing Disclosure Agreement shall be subject to annual appropriation of any funds that may be necessary to perform it.

**SECTION 10. Use of Note Proceeds.** The proceeds from the sale of the Notes shall be deposited and are hereby appropriated to be used as follows:

(a) Any accrued interest or premium received by the County on the sale of the Notes must be deposited in the Bond Retirement Fund of the County and be used for the payment of interest on the Notes at their maturity.

(b) The remainder of the proceeds must be paid into the proper fund or funds and used, together with other money available for the purpose, to retire the Sports Facilities Notes at their maturity and for payment of any Financing Costs of the Notes, to the extent that those Financing Costs are not paid by the Original Purchaser in accordance with any Purchase Agreement and to the extent that the County Fiscal Officer determines to pay those Financing Costs from the proceeds of the Notes.

**SECTION 11. Provisions for Tax Levy.** For the purpose of providing the necessary funds to pay the interest on the Notes promptly when and as the same falls due, and also to provide a fund sufficient to pay the principal of the Notes when due, there is and shall continue to be levied on all taxable property in the County, in addition to all other taxes, a direct tax annually during the period the Notes are to run in an amount sufficient to provide funds to pay the interest upon the Notes as and when the same fall due, and also to provide a fund for the payment of the principal of the Notes when due, which tax shall not be less than the interest and sinking fund tax required by Section 11 of Article XII of the Constitution of Ohio. The tax shall be within the ten-mill limit imposed by Ohio law, and is ordered computed, certified, levied and extended upon the tax duplicate and collected by the same officers in the same manner, and at the same time that taxes for general purposes for each of those years are certified, levied, extended and collected, and shall be placed before and in preference to all other items and for the full amount thereof. The proceeds of the tax levy shall be placed in the Bond Retirement Fund, which is irrevocably pledged for the payment of the Debt Service on the Notes when and as the same falls due. If any of the following amounts are available for the payment of the Debt Service on the Notes and are appropriated for that purpose, the amount of the tax levy in each year must be reduced by the amount available and appropriated: (a) any surplus in the Bond Retirement Fund; (b) proceeds received from the sale of the Bonds or any notes issued to refund or renew the Notes; and (c) any money lawfully available to the County.

**SECTION 12. Federal Tax Considerations.** The Notes may be issued as securities the interest on which is intended to be excluded from gross income for federal income tax purposes, in accordance with the Code (“Tax-Exempt Notes”). This Section applies to any Notes issued as Tax-Exempt Notes.

The County covenants that it will use, and will restrict the use and investment of, the proceeds of the Notes in such manner and to such extent as may be necessary so that the Notes will not (i) constitute arbitrage bonds under Section 148 of the Code, or (ii) be treated other than as bonds the interest on which is excluded from gross income under Section 103 of the Code.

The County further covenants that it will (a) take or cause to be taken such actions that may be required of it for the interest on the Notes to be and to remain excluded from gross income for federal income tax purposes, (b) not take or authorize to be taken any actions that would adversely affect that exclusion and (c) ensure that persons acting for it will, among other acts of compliance, (i) apply the proceeds of the Notes to the governmental purposes of the borrowing, (ii) restrict the yield on investment property acquired with those proceeds, (iii) make timely and adequate payments to the federal government, (iv) maintain books and records and make calculations and reports and (v) refrain from certain uses of those proceeds and, as applicable, of property financed with such proceeds, all in such manner and to the extent necessary to assure such exclusion of that interest under the Code.

The County Fiscal Officer, or any other officer of the County having responsibility for issuance of the Notes, is hereby authorized (A) to make or effect any election, selection, designation, choice, consent, approval, or waiver on behalf of the County with respect to the Notes as the County is permitted to or required to make or give under the federal income tax laws, including, without limitation thereto, any of the elections provided for in or available under Section 148 of the Code, for the purpose of assuring, enhancing or protecting favorable tax treatment or status of the Notes or interest thereon or assisting compliance with requirements for that purpose, reducing the burden or expense of such compliance, reducing the rebate amount or payments or penalties, or making payments of special amounts in lieu of making computations to determine, or paying, excess earnings as rebate, or obviating those amounts or payments, as determined by that officer, which action shall be in writing and signed by the officer, (B) to take any and all other actions, make or obtain calculations, make payments, and make or give reports, covenants and certifications of and on behalf of the County, as may be appropriate to assure the exclusion of interest from gross income and the intended tax status of the Notes, and (C) to give one or more appropriate certificates of the County, for inclusion in the transcript of proceedings for the Notes, setting forth the reasonable expectations of the County regarding the amount and use of all the proceeds of the Notes, the facts, circumstances and estimates on which they are based, and other facts and circumstances relevant to the tax treatment of the interest on and the tax status of the Notes.

### **SECTION 13.     Signing and Delivery of Notes and Documents.**

(a) Note Documents. This Council authorizes the County Executive and the County Fiscal Officer to (i) sign and deliver the Notes in accordance with Section 6(a) of this Resolution, (ii) sign and deliver any Purchase Agreement and any Registrar Agreement in connection with the Notes, (iii) approve any preliminary official statement, and approve and sign any final official statement, including approving and signing any supplements and amendments to both in accordance with Section 9(a) of this Resolution.

(b) Fiscal Officer Documents, Certificates and Statements of Indebtedness. This Council authorizes the County Fiscal Officer to sign and deliver, on behalf of the County, in the County Fiscal Officer's capacity as fiscal officer of the County, (i) the Certificate of Award, (ii) any Continuing Disclosure Agreement, (iii) any certificates and agreements relevant to the tax treatment of the interest on and the tax status of the Notes, (iv) any agreements or letters of representation in connection with a book-entry system for the Notes, (v) any applications for and agreements in connection with obtaining a policy of municipal bond insurance for the Notes, (vi) any applications for and agreements in connection with obtaining one or more ratings for the Notes, (vii) any certificates required under Section 5705.41, Revised Code, for any of the agreements in connection with the Notes, and (viii) the statements of indebtedness provided for in Section 133.33(B) of the Revised Code.

(c) Other Documents. The County Executive, the County Fiscal Officer, the Director of Law, the Clerk of Council, the Prosecuting Attorney and other County officials, as appropriate, are further authorized to sign any notices, certificates, agreements (including amendments, if necessary), documents, instruments and opinions, and to take such other actions, as are desirable, advisable, necessary or appropriate to consummate the transactions contemplated by this Resolution, including, but not limited to, any cooperative agreement or other agreement with the City of Cleveland or Gateway related to the Project.

### **SECTION 14.     Financing Costs.**

(a) Bond Counsel. This Council hereby retains the legal services of Calfee, Halter & Griswold LLP, as Bond Counsel to the County, in connection with the authorization, sale, issuance and delivery of the Notes. In providing those legal services, as an independent contractor and in an attorney-client relationship, Bond Counsel shall not exercise any administrative discretion on behalf of the County in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, or of the County, or of any other political subdivision of the State, or the execution of public trusts.

(b) Original Purchaser. This Council authorizes the County Fiscal Officer to select the Original Purchaser of the Notes. The Original Purchaser will be compensated for its services in accordance with any Purchase Agreement or proposal provided by the Original Purchaser.

(c) Registrar. This Council authorizes the County Fiscal Officer to appoint a Registrar for the Notes. The Registrar must be able to complete transfer and exchange functions for the Notes in accordance with standards and conditions applicable to registered securities. The County retains the services of the Registrar for the Notes. The Registrar must perform the services as registrar, authenticating agent, paying agent and transfer agent for the Notes as provided in this Resolution and any Registrar Agreement. The Registrar must be paid for those services in accordance with the Registrar Agreement or its proposal.

(d) Ratings and Insurance. If, in the judgment of the County Fiscal Officer, the filing of an application for (1) a rating on the Notes by one or more nationally recognized statistical rating organizations, or (2) a policy of insurance to better assure the payment of principal or and interest on the Notes, is in the best interest of and financially advantageous to the County, the County Fiscal Officer shall prepare and submit those applications and provide to each of those agencies or companies the information required for the purpose. This Council further authorizes the fees for those ratings and the premiums for the insurance to be including in the Financing Costs of the Notes.

(e) Limits on Authority of Service Providers. In rendering the services described above, as independent contractors, those service providers shall not exercise any administrative discretion on behalf of the County in the formulation of public policy; expenditure of public funds; enforcement of laws, rules and regulations of the State of Ohio, the County or any other political subdivision; or the execution of public trusts.

(f) Payment of Financing Costs. This Council authorizes and approves the expenditure of the amounts necessary to pay the Financing Costs specifically described above and all other necessary Financing Costs in connection with the issuance and sale of the Notes. Those Financing Costs may be paid by the Original Purchaser. To the extent that they are not paid by the Original Purchaser, this Council authorizes the County Fiscal Officer to provide for the payment of those Financing Costs from the proceeds of the Notes to extent available and, otherwise, from any other funds lawfully available and appropriated for the purpose.

**SECTION 15. Certification and Delivery of Resolution and Certificate of Award.** The Clerk of Council is authorized to deliver a certified copy of this Resolution to the County Fiscal Officer.

**SECTION 16. Council Determinations.** This Council determines that all acts and conditions necessary to be performed by the County or to have been met precedent to and in the issuing of the Notes in order to make them legal, valid and binding general obligations of the County have been performed and have been met, or will at the time of delivery of the Notes have been performed and have been met, in regular and due form as required by law, as advised by Bond Counsel; that the full faith and credit and general property taxing power (as described in Section 11) of the County are pledged for the timely payment of the Debt Service on the Notes;

and that no statutory or constitutional limitation of indebtedness or taxation will have been exceeded in the issuance of the Notes.

**SECTION 17. Open Meetings.** This Council hereby finds and determines that all formal actions relative to the adoption of this Resolution, and that all deliberations of this Council and of its committees, if any, which resulted in those formal actions were in meetings open to the public, in full compliance with the law, including Section 121.22 of the Revised Code.

**SECTION 18. Effective Date.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_

\_\_\_\_\_, 2025

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0305

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, Ohio for the period of 10/2/2018 – 10/1/2025 to extend the time period to 10/1/2026 and for additional revenue in the anticipated amount not-to-exceed \$2,685,075.50, effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, Ohio for the period of 10/2/2018 – 10/1/2025 to extend the time period to 10/1/2026 and for additional revenue in the anticipated amount not-to-exceed \$2,685,075.50, effective upon signatures of all parties; and

**WHEREAS**, this amendment extends the term of the lease until 10/1/2026 and continue to lease approximately 118,217 square feet at \$20.50 per square foot per annum, 7,557 square feet of gym space at \$11.00 per square foot per annum, and 119 parking spaces at \$125.00 each per month; and

**WHEREAS**, the lease amendment will generate an estimated amount of \$2,506,575.50 per year base rent, \$178,500.00 per year in parking fees, and the City of Cleveland's proportional share of utilities; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland, Ohio for the period of

10/2/2018 – 10/1/2025 to extend the time period to 10/1/2026 and for additional revenue in the anticipated amount not-to-exceed \$2,685,075.50, effective upon signatures of all parties.

**SECTION 2.** That the County Executive is authorized to execute the amendment to Agreement No. 50 and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

## PURCHASE-RELATED TRANSACTIONS

<b>Title</b>	7th Amendment Lease Agreement between Cuyahoga County and City of Cleveland for the City's lease of space at the Cleveland Police Department, 1300 Ontario Street, Cleveland, Ohio for the period 10/2/2018 – 10/1/2024 extending to 10/1/2026 to lease approximately 125,774 sq/ft @ \$20.50 per sq/ft, 7,557 sq/ft gym space @ \$11.00 per sq/ft, and 119 parking spaces @ \$125 each per mo. for a total of \$2,685,075.50 plus utilities.
<b>Department or Agency Name</b>	Department of Public Works
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input checked="" type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	N/A	City of Cleveland	10/2/18 – 10/1/19	\$1,576,148.50	9/26/2017	R2017-0103
(A-1)	50	City of Cleveland	10/2/19 – 10/1/20	\$1,777,487.00	1/28/2020	R2020-0010
(A-2)	50	City of Cleveland	10/2/20 – 10/1/21	\$2,016,430.56	12/08/2020	R2020-0263
(A-3)	50	City of Cleveland	10/2/21 – 10/1/22	\$2,280,012.00	11/23/2021	R2021-0252
(A-4)	50	City of Cleveland	10/2/22 – 10/1/23	\$2,371,164.00	10/25/2022	R2022-0368
(A-5)	50	City of Cleveland	10/2/23 – 10/1/24	\$2,307,513.00	10/10/2024	R2023-0273
(A-6)	50	City of Cleveland	10/2/24 – 10/1/25	\$2,685,075.50	11/12/2025	R2024-0373
(A-7_	50	City of Cleveland	10/2/25 – 10/1/26	\$2,685,075.50	Pending	Pending

<b>Service/Item Description (include quantity if applicable).</b> This is the 7th Amendment Lease Agreement between Cuyahoga County and City of Cleveland for the City's lease of space at the Cleveland Police Department, 1300 Ontario Street, Cleveland, Ohio for the period 10/2/2018 – 10/1/2024 extending to 10/1/2026 to lease approximately 125,774 sq/ft @ \$20.50 per sq/ft, 7,557 sq/ft gym space @ \$11.00 per sq/ft, and 119 parking spaces @ \$125 each per mo. for a total of \$2,685,075.50 plus utilities.	
<b>Indicate whether:</b> <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)	
<b>For purchases of furniture, computers, vehicles:</b> <input type="checkbox"/> Additional <input type="checkbox"/> Replacement <b>Age of items being replaced:</b> _____ <b>How will replaced items be disposed of?</b> _____	
<b>Project Goals, Outcomes or Purpose (list 3):</b> The goal of this project is to continue to lease space for the Police Headquarters. The outcome of the project is that the County will lease space to the City of Cleveland so that they may continue to operate a welcoming, safe	

space. The purpose of the project is to provide a more streamlined and centralized entry point for the Police Department and other supportive service.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address: City of Cleveland 601 Lakeside Avenue Cleveland, OH 44114	Owner, executive director, other (specify): Commissioners of Real Estate, Mayor's Office
City of Cleveland	James DeRose and Susan DeGennaro
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  This is an amendment to an existing contract that began 10/2/2018. Please see Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input checked="" type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) Revenue Generating

	<input type="checkbox"/> Other Procurement Method, please describe:
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<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<p><b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.</p> <p>Revenue Generating</p>
<p>Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if "no" please explain): The project is entirely revenue generating to the County, no expenditure of funds is required.</p>
<p><b>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.</b></p>
<p>Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):</p> <p>Per amendment terms – Accounting unit PW750100 base rent account number 42315 and parking rent 42120 DPW invoices</p>

<b>Provide status of project.</b>	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
<p><b>Reason: The City prolonged the renewal process due to additional language that was needed to address their upcoming move and information on their proportional share of the utility costs.</b></p> <p><b>There was also a delay due to the Contract Evaluation form that is on the Procurement Website is outdated and would not upload into Infor.</b></p>	
<b>Timeline</b>	
Project/Procurement Start Date (date your team started working on this item):	8/6/25
Date documents were requested from vendor:	8/12/25
Date of insurance approval from risk manager:	9/24/25
Date Department of Law approved Contract:	9/24/25

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: **The Contract Evaluation document on the Procurement website is out of date. Document would not upload into Infor.**

If late, have services begun? ☐ No ☒ Yes (if yes, please explain) This is on ongoing lease for space.

Have payments been made? ☒ No ☐ Yes (if yes, please explain) The City is behind on making rent payments to the County. The City still owes August and September 2025 payments.

**HISTORY** (see instructions): see chart at top

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0306

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> making an award on RQ16254 with United Survey, Inc. in the amount not-to-exceed \$3,642,859.00 for 2025 Sewer Rehabilitation Program for various County Sewer Districts, effective upon signatures of all parties for a period 3 years; authorizing the County Executive to execute Contract No. 5679 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an award on RQ16254 with United Survey, Inc. in the amount not-to-exceed \$3,642,859.00 for 2025 Sewer Rehabilitation Program for various County Sewer Districts, effective upon signatures of all parties for a period 3 years; and

**WHEREAS**, the primary goal of this project is to perform various repair task orders to the sewer system including open cut of sanitary and/or storm sewer piping, manhole or catch basin replacement, lateral repair, pavement and site restoration work, maintaining the flow in the existing sewers and protecting the integrity of the existing sewers and any other work necessary to complete the work shown; and

**WHEREAS**, the project is funded 100% Sanitary Sewer Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ16254 with United Survey, Inc. in the amount not-to-exceed \$3,642,859.00 for 2025 Sewer Rehabilitation Program for various County Sewer Districts, effective upon signatures of all parties for a period 3 years.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5679 and all other documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

## PURCHASE-RELATED TRANSACTIONS

<b>Title</b>	<b>2025 Sewer Rehab Program for Various County Sewer Districts for a Three-Year Period</b>
<b>Department or Agency Name</b>	<b>Public Works Sanitary Department</b>
<b>Requested Action</b>	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	5679	United Survey, Inc.	Three year period upon signatures Date	\$3,642,859.00	Pending	

<b>Service/Item Description (include quantity if applicable).</b> In general, the work to be done shall consist of performing the various repair task orders to the sewer system including open cutoff sanitary and/or storm sewer piping , manhole or catch basin replacement, lateral repair , pavement and site restoration work, protecting the integrity of the existing sewers and any other work necessary to complete the work shown.	
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above) The sewer department has been maintaining the sewer for various districts for years.	
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of? _____ <b>N/A</b>	
<b>Project Goals, Outcomes or Purpose (list 3):</b> Protecting the integrity of the existing sewers and any other work necessary to complete the work shown/ or needed from task orders submitted.	

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
United Survey, Inc. 25145 Broadway Avenue Oakwood Village, Ohio 44146	<b>President: Joseph Tartabini, Jr.</b>
Vendor Council District:	Project Council District:
<b>District 6</b>	<b>Various County Sewer Districts</b>
If applicable provide the full address or list the municipality(ies) impacted by the project.	

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
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<b>RQ 16254</b> (Insert RQ# for formal/informal items, as applicable) <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal <b>Closing Date:</b>	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: <b>\$3,642,858,00</b> Number of Solicitations (sent/received) <b>62 / 2</b>	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (   ) DBE ( <b>10%</b> ) SBE ( <b>13%</b> ) MBE ( <b>7%</b> ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. <b>Due to the complexity of the work the vendor did not meet MBE goal , requested waiver as process required but for got ton to have the waiver notarized. Error was looked over by Law department and was able to send in notarized waiver. (Previously bid had waiver notarized) This is a Rebid.</b>  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (   ).
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? <b>Low bidder was \$2,510,741.00 lower than next bid.</b>	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. <b>If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.   N/A	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  <b>100 % Sanitary Fund</b>
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Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain):

Provide status of project. <b>New</b>	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
<b>Timeline: Three Year Period</b>	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: <b>None</b>	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0307

<b>Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Cuyahoga Job and Family Services</b>	<b>A Resolution</b> authorizing an amendment to a Master Contract with various providers for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025 to extend the time period to 10/31/2026, to amend the budget terms, and for additional funds in the total amount not-to-exceed \$6,011,175.95, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

**WHEREAS**, the County Executive/ Department of Health and Human Services/ Division of Cuyahoga Job and Family Services has recommends an amendment to a Master Contract with various providers for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025 to extend the time period to 10/31/2026, to amend the budget terms, and for additional funds in the total amount not-to-exceed \$6,011,175.95, effective 1/1/2026, as follows:

- a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,225,319.00.
- b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed of \$785,856.95; and

**WHEREAS**, the primary goals of this project are (a) provide workforce services to youth and young adults ages 14-24 and (b) provide work experiences enriched with training opportunities that will serve as a significant pipeline to career pathway credential training programs offered throughout the community; and

**WHEREAS**, the project is funded 100% Temporary Assistance for Needy Families (TANF) Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025 to extend the time period to 10/31/2026, to amend the budget terms, and for additional funds in the total amount not-to-exceed \$6,011,175.95, effective 1/1/2026, as follows:

- a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,225,319.00.
- b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed of \$785,856.95; and

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

## PURCHASE-RELATED TRANSACTIONS

<b>Title</b>	RQ 14356 – 2026 – Youth Opportunities Unlimited and VERGE, Inc. – Contract Amendment – Summer Youth Employment Program
<b>Department or Agency Name</b>	Cuyahoga Job and Family Services
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
A-2		Amending various Vendors- see below	1/1/2026-10/31/2026	\$6,011,175.95	Pending	Pending
	4786	Youth Opportunities Unlimited		\$5,225,319.00		
	4787	VERGE, Inc.		\$785,856.95		

**Service/Item Description (include quantity if applicable).**

Cuyahoga Job and Family Services is requesting approval of contract amendment 2 to a master agreement with **Youth Opportunities Unlimited and VERGE, Inc.** to operate the **Summer Youth Employment Program** serving low-income, in-school, TANF-eligible youth ages 14-24 in the amount of **\$6,011,175.95** for time period **1/1/2026 to 10/31/2026**.

Indicate whether: ☐ New service/purchase   ☒ Existing service/purchase   ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional   ☐ Replacement

Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_ N/A

**Project Goals, Outcomes or Purpose (list 3):**

- To increase the employability of TANF-eligible youth by providing a summer work experience which will result in improved soft skills necessary for success in the workplace.
- To increase the ability of TANF-eligible youth to compete in the current job market by developing a work history and obtaining a positive job reference.
- To improve TANF-eligible youth job retention in paid, unsubsidized employment by enhancing workplace skills and offering youth the opportunity to obtain quality, full time employment with benefits.

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Youth Opportunities Unlimited 1228 Euclid Ave, Suite 200	Craig Dorn, CEO

<b>Cleveland, OH 44115</b>	
Vendor Council District: <b>07</b>	Project Council District: <b>Serving Countywide</b>
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address:	Owner, executive director, other (specify):
<b>VERGE Inc. 1325 Carnegie Avenue, 2<sup>nd</sup> Floor Cleveland, OH 44115</b>	<b>Shaun Woods, President</b>
Vendor Council District: <b>07</b>	Project Council District: <b>Serving Countywide</b>
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

<b>COMPETITIVE PROCUREMENT</b>	<b>NON-COMPETITIVE PROCUREMENT</b>
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received)    /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (   ) DBE (   ) SBE (   ) MBE (   ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (   ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement)  <b>RFP 14356 Master Agreement - Amendment 2</b> <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:
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<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  <b>100% Temporary Assistance for Needy Families</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
<b>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.</b>  <b>Accounting Unit: HS260100; Account number: 55130; Activity Code: UCH08301; Account Category: 55130</b>
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

<b>Provide status of project.</b> Recurring service/purchase.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
<b>Reason: N/A</b>
<b>Timeline: N/A</b>
Project/Procurement Start Date (date your team started working on this item):
Date documents were requested from vendor:
Date of insurance approval from risk manager:
Date Department of Law approved Contract:
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions): See chart above.						
Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		Various Vendors- see below	11/1/2024 – 12/31/2025	\$5,900,000.00	11/26/2024	R2024-0386
	4786	Youth Opportunities Unlimited		\$5,200,000.00		
	4787	VERGE, Inc.		\$700,000.00		



A-1		Amending various Vendors- see below	Effective upon Signature- 12/31/2025	\$857,746.00	7/8/2025	R2025-0214
	4786	Youth Opportunities Unlimited-add funds		\$857,746.00		
	4787	VERGE, Inc.		\$0.00		

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0308

Sponsored by: <b>County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 3868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Temporary Housing Program for the period 10/1/2023 – 9/30/2025 to extend the time period to 9/30/2026, to amend the budget terms, and for additional funds in the amount not-to-exceed \$834,302.00, effective 10/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Health and Human Services/ Division of Community Initiatives/Office of Homeless Services recommends an amendment to Contract No. 3868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Temporary Housing Program for the period 10/1/2023 – 9/30/2025 to extend the time period to 9/30/2026, to amend the budget terms, and for additional funds in the amount not-to-exceed \$834,302.00; and

**WHEREAS**, this contract provides supportive services for the PASS Program, a Temporary Housing Program for homeless men; and

**WHEREAS**, the goals of the project are: (1) to provide basic, temporary housing and safety net services for 75 homeless men, (2) to quickly link clients with Rapid Re-Housing Assistance; and (3) to support clients in accessing earned income and benefits; and

**WHEREAS**, this project is funded 30% by Health and Human Services Levy Fund and 70% U.S. Department of Housing and Urban Development- Continuum of Care Rapid Rehousing Families; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL  
OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 3868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Temporary Housing Program for the period 10/1/2023 – 9/30/2025 to extend the time period to 9/30/2026, to amend the budget terms, and for additional funds in the amount not-to-exceed \$834,302.00.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

## PURCHASE-RELATED TRANSACTIONS

<b>Title</b>	OHS; Salvation Army; 2025-2026 Amendment 2 for Emergency Shelter and Rapid Rehousing for Single Adults
<b>Department or Agency Name</b>	Office of Homeless Services
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3868	Salvation Army	10/1/23 – 9/30/24	\$794,821.00	11/28/23	R2023-0347
1	3868	Salvation Army	10/1/24 – 9/30/25	\$800,101.00	11/26/24	R2024-0428
2	3868	Salvation Army	10/1/2025 – 9/30/26	\$834,302.00	Pending	Pending

**Service/Item Description (include quantity if applicable).**

The Pickup Assessment Sheltering Service (PASS) Program provides Temporary Housing, Rapid Rehousing and Recovery Support Services to homeless men, serving 75 men at any given time and an average of 150 to 200 men annually. All participants are referred to the PASS Single Adult RRH program by Coordinated Entry. Persons go to CE directly from the streets or other literally homeless situations and are provided immediate shelter and a referral to PASS when beds are available. There are no barriers to referral to the PASS Single Adult RRH program. The overarching goal of the PASS Program is for the men to obtain permanent housing through the utilization of an Individualized Housing First Case Management Plan. This plan focuses on leveraging local resources and HUD Rapid Rehousing funds to transition homeless men into permanent placement. The PASS program also supports clients in accessing stable income and recovery supports. Goals are to provide basic temporary housing and safety net services for 75 homeless men at a time; Link clients with permanent housing; Support clients in accessing earned income and recovery supports.

**Indicate whether:** ☐ New service/purchase   ☒ Existing service/purchase   ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

**For purchases of furniture, computers, vehicles:** ☐ Additional   ☐ Replacement

**Age of items being replaced:** \_\_\_\_\_ **How will replaced items be disposed of?** \_\_\_\_\_

**Project Goals, Outcomes or Purpose (list 3):**

- Provide basic temporary housing and safety net services for 75 homeless men at a time
- Link clients with permanent housing
- Support clients in accessing earned income and recovery supports

**In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)**

Vendor Name and address:	Owner, executive director, other (specify):
Salvation Army 440 West Nyack Rd. West Nyack, NY 10994	Michael Southwick, secretary
Vendor Council District:	Project Council District:
n/a – out of state corporate location	7
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process.  RFP exemption based on a subgrant award from the US Department of Housing and Urban Development for Rapid Rehousing for Singles.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP exemption <input type="checkbox"/> Other Procurement Method, please describe:

<b>Is Purchase/Services technology related</b> <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<p><b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.</p> <p>U.S. Department of Housing and Urban Development - CoC Rapid Rehousing Families 70%); Cuyahoga County Health and Human Services - Levy (30%)</p>
<p>Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):</p>
<p><b>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.</b></p> <p><b>HS220125 – 55130 – HS-25-RRH-ADU:</b> US Department of Housing and Urban Development Rapid Rehousing for Singles grant</p> <p><b>HS260350- 55130 – UCH09999:</b> Health &amp; Human Services levy</p>
<p>Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):</p>

<p><b>Provide status of project.</b></p> <p>Ongoing</p>	
<p>Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission</p>	
<p><b>Reason:</b> Accounting code error in infor; vendor had to update their COI as it had an expired policy. Vendor also had to send the contract through their corporate review before it was signed which took more than a week to return.</p>	
<p><b>Timeline</b></p>	
Project/Procurement Start Date (date your team started working on this item):	9/2/2025
Date documents were requested from vendor:	9/2/2025
Date of insurance approval from risk manager:	9/24/2025
Date Department of Law approved Contract:	9/24/2025
<p>Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: Accounting code error, required a ticket to be put in</p>	
<p>If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)</p>	
<p>Have payments been made? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain)</p>	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
See table above						

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0294

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Kenneth Bravo to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council”; and

**WHEREAS**, the Cuyahoga County Archives Advisory Commission is authorized under Cuyahoga County Code Section 206.11; and

**WHEREAS**, Cuyahoga County Code Section 206.11 (E)(3) states that, “With regard to the initial terms of appointed Commission members, three members shall be appointed to full terms, and two members shall be appointed to half terms”; and

**WHEREAS**, the County Executive has nominated Kenneth Bravo to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Kenneth Bravo to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.



**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

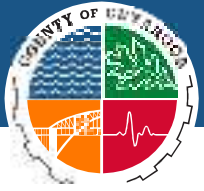
\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



October 1, 2025

Dale Miller, President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Archives Advisory Commission

Dear President Miller,

Pursuant to Cuyahoga County Code Section 206.11, I am pleased to nominate the following individual for reappointment to the Cuyahoga County Archives Advisory Commission:

- **Kenneth Bravo**, 4-year term, 12/01/2025 – 11/30/2029
  - o Resides in South Euclid (Cuyahoga County)

This nine (9) member board promotes the identification and preservation of historical records and ensures access by Cuyahoga County and the general public. Members of this board shall serve a four-year term.

Attached you will find copies of the nominee's bio/resume for your review. The members of this board are not compensated. There are no additional candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado in my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne  
County Executive

**KENNETH A. BRAVO**



Birthdate: July 27, 1942  
Birthplace: Cleveland, Ohio  
Citizenship: United States

**EDUCATION**

Legal The Ohio State University, Columbus, Ohio  
College of Law, J.D. cum laude, June 1967  
Undergraduate Rutgers University, New Brunswick, New Jersey  
B.A. in Economics, June 1964

**ADMITTED TO BAR**

Ohio and District of Columbia (inactive status)  
Supreme Court of the United States  
United States Court of Appeals for the Sixth Circuit  
United States District Court for the Northern District of Ohio  
United States District Court for the Southern District of Ohio  
United States District Court for the Western District  
of Pennsylvania  
United States District Court for the Eastern District of Michigan

**PROFESSIONAL**

1967 - 1969 Attorney with the United States Department of Justice, Criminal Division,  
Fraud Section, Washington, D.C.  
1969 - 1979 Special Attorney with the United States Department of Justice, Criminal  
Division, Organized Crime and Racketeering Section, assigned in  
Washington, Pittsburgh, Philadelphia and Cleveland  
1979 - 1983 Associated with the law firm of Benesch, Friedlander, Coplan and  
Aronoff, Cleveland, Ohio  
1983 - 1994 Partner in the law firm of Benesch, Friedlander, Coplan and Aronoff,  
Cleveland, Ohio, handling trial work involving corporate litigation,  
aviation law and white-collar crime  
1994 - 2012 Partner at the law firm of Ulmer & Berne LLP, Cleveland, Ohio, handling  
trial work involving corporate litigation, securities litigation, white collar  
crime and aviation law  
2013 – Present Retired partner, Ulmer & Berne LLP, Cleveland, Ohio

**HONORS**

AV Martindale-Hubbell Rating  
Listed in Who's Who in the World, Who's Who in America and  
Who's Who in the Midwest

## **BAR ASSOCIATION AND LAW-RELATED ACTIVITIES**

### **American Bar Association**

- 1990 - 1993 Vice Chair, Criminal Practice and Procedure Committee, Section of Antitrust Law
- 1990 - 1993 Vice Chair, Aviation Litigation Committee, Section of Litigation

### **Ohio State Bar Association**

- 1992 - 2013 - Member, Council of Delegates
- 1993 - 1999 2006 - Present - Member, Antitrust Section Board of Governors
- 1998 - 2001 - Member, Special Committee to Review the Report of the Ohio Futures Commission
- 2001 - 2004 - Member, Board of Governors
- 2002 Member, Planning Committee for 2002 Bench Bar Conference, which was jointly convened by the Supreme Court of Ohio, the Ohio Judicial Conference and the Ohio State Bar Association
- 2003 - 2004 - Chair, Government Affairs Committee
- 2006 & 2008 - Member, Commission on Judicial Candidates

### **Ohio State Bar Foundation**

- 2002 - Member of Fellows Class
- 2002 - Present - Life Fellow
- 2011 – 2017 – Member, Grants & Programs Committee

### **The Ohio State University, Moritz College of Law**

- 1990 - 2010 - Member, National Council of the Law Alumni Society
- 2010 – Present – Emeritus Member, National Council of the Law Alumni Society
- 2006 - 2008 – President of the Law Alumni Society

### **Cleveland Metropolitan Bar Association, Cleveland, Ohio**

- 1984 - 1985 - Chair, Federal Court Committee
- 1989 - 1990 - Member, Ad Hoc Long Range Planning Committee
- 2001 - 2002 - Ex-officio Member, Board of Trustees

### **Cuyahoga County Bar Association, Cleveland, Ohio**

- 1980 - 1982 - Chair, Federal Court Committee
- 1986 - 1988 - Chair, Certified Grievance Committee

### **Federal Bar Association**

- 2002 – 2012 – Member, Board of Directors, Northern District of Ohio Chapter

### **Lawyer-Pilots Bar Association**

- 1989 - 2008 – Member

### **Judicial Conference of the United States Court of Appeals for the Sixth Circuit**

- Senior Life Member

Judicial Conference of the Eighth Judicial District, Cleveland, Ohio  
Life Member

United States District Court, Northern District of Ohio  
2003 - Appointed by U.S. District Court Judge David A Katz to serve on the  
Merit Selection Panel to Assist in the Selection of Replacement  
Magistrate Judge

## **COMMUNITY ACTIVITIES**

The Park Synagogue, Cleveland Heights, Ohio  
1983 - 1986 - Treasurer  
1983 - 1986, 1995 - 2007 - Chairman, Legal Committee  
1986 - 1992 - Vice President  
1987 - 1991 - Chair, Membership Committee  
1992 - 1998 - Member, Board of Trustees  
1995 - 2007 - Member, Executive Committee, Board of Trustees

The Federation of Jewish Men's Clubs  
1981 - 1983 - President, The Park Synagogue Mens Club  
1983 - 1988 - Vice President, Great Lakes Region  
1988 - 1990 - Executive Vice President, Great Lakes Region  
1990 - 1992 - President, Great Lakes Region

Bureau of Jewish Education  
1983 - 1991 - Member of the Board of Trustees  
1985 - 1991 - Chair, Educational Services Committee  
1987 - 1990 - Assistant Treasurer  
1990 - 1991 - Treasurer  
1991 - 1993 - President

Jewish Education Center of Cleveland  
1993 - Present - Life Member of Board of Trustees

Jewish Federation of Cleveland, Ohio  
1982 - 1983 - Leadership Development Course  
1985 - 1991 - Member, Heights Area Council Executive Committee  
1987 - 1991 - Chair, Heights Area Council Community Relations Committee  
1987 - 1988 - Member, Task Force of Personnel on Jewish Continuity  
1991 - 1993 - Member, Board of Trustees  
1994 - Present - Member, Government Relations Committee  
2010 - 2022 - Member, Commission on Cemetery Preservation  
2013 - Present - Member, Community Planning Committee  
2015 - Present - St. Petersburg Subcommittee of the Overseas Connection  
Committee

2015 – 2017 - Alzheimer's/Dementia Task Force  
2015 – Present – Israel Advocacy Taskforce

Jewish Genealogy Society of Cleveland

2009 – 2010, First Vice President for Programming  
2009 – 2024, Member, Board of Trustees  
2010 – 2012, President

International Association of Jewish Genealogical Societies

2013 – 2014, Co-chair 33<sup>rd</sup> International Conference on Jewish Genealogy in Salt  
Lake City  
2014 – 2017, Vice President  
2017 – 2021, President  
2018 – 2019, 39<sup>th</sup> Chair, International Conference on Jewish Genealogy,  
Cleveland, OH  
2021 – 2025, Immediate Past President  
2025 – Present, Past President

Cuyahoga County Archives Advisory Commission

2017 – Present, Member  
2018 – Present, Chairperson

Gross Schechter Day School

2001 - 2010 - Member, Board of Directors  
2007 - 2010 – Vice President  
2005 – 2012 - Member, Finance Committee  
2010 – 2011 - Member, Governance Committee

Visiting Nurse Association of Cleveland

1989 - 2008 - Medical-legal representative to the Professional  
Advisory Committee  
2009 - 2012 - Member., Quality, Accreditation and Research Committee

Alzheimer's Association

1989 - 1997 - Member, Board of Trustees, Cleveland Area Chapter  
1989 - 1992 - Chair, Public Policy Committee, Cleveland Area Chapter  
1992 -2019 - Member, Government Affairs Committee (formerly the Public  
Policy Committee), Cleveland Area Chapter  
1991 - 1996 - Vice President, Cleveland Area Chapter  
1989 - 2005 - Member of Ohio Council  
1990 - 1992 - Vice President, Ohio Council  
1993 - 1995 - Regional Delegate to National Board  
1992 - 1993, 2003 - 2004 - President, Ohio Council  
2000 - Recipient, Cleveland Area Chapter, Arlene L. Ellis Volunteer Service  
Award  
2010 – 2024 – Ambassador to U.S. Senator Sherrod Brown

2016 – Recipient, The Sharen Eckert Leadership in Advocacy Award, The Ohio Council of the Alzheimer’s Association

Cleveland Jewish News

1989 -1995 - Member, Board of Trustees

The Citizens League of Greater Cleveland

1990 - 1991 - Member, Current Issues Committee

Menorah Park Center for Senior Living

2008 – 2018, Member, Board of Trustees

2018 – Present, Life Member, Board of Trustees

2009 – 2022, Member, Government Relations Committee

2010 – 2013, Member, Adaptive Living Shoppe Committee

2010 – 2020, Member, R.H. Myers Independent Living Committee

2011 – 2012, Member, Menorah Park Institute Committee

2011 – 2022, Member, Aging Resources Committee

2013 – 2022, Chair, Government Relations Committee

2014 Winner, Irving Stone Award awarded to Board member who has demonstrated commitment to Menorah Park’s mission and whose involvement has made a great impact at Menorah Park during his early tenure (under 10 years) on the Board

2018 Association of Jewish Aging Services (AJAS) 2018 Trustee of the Year Award, awarded annually to a board member of an AJAS member organization

2021 – 2022, Member, Public Relations Committee

2021 – 2002, Member, Residential Living Committee

Western Reserve Historical Society

2010 – 2016, 2021–Present, Member, Cleveland Jewish Archives Advisory Committee

2016 – 2019, Chair, Cleveland Jewish Archives Advisory Committee

Mandel Jewish Community Center of Cleveland

2015 – Present, Member, Jewish FilmFest Committee

Chagrin Valley Camera Club

2015– 2017, President

Cleveland Museum of Art, Friends of Photography

2018 – Present, Board Member

2021 – Secretary of the Board

2022 - 2023 Secretary/Treasurer of the Board

**PUBLICATIONS**

Contributor, Handbook on Antitrust Grand Jury Investigations, Second Edition, published 1988 by the Criminal Practice and Procedure Committee of the Antitrust Section of the American Bar Association

Co-author, “Applying the Federal Sentencing Guidelines to Sherman Act Prosecutions”, Antitrust, the magazine of the Section of Antitrust, American Bar Association, Spring 1990

## **SPEAKING ENGAGEMENTS**

“Electronic Discovery-- Not Just for the Million Dollar Case”  
Ohio State Bar Association Digital Technology Law Committee  
May 6, 2007, Akron, Ohio

“Electronic Discovery--How Have the Rules Changed?”  
Federal Bar Association, Northern District of Ohio Chapter, Advanced Federal Practice Seminar  
November 11, 2006

“Electronic Discovery--New Rules, New Responsibilities--  
Dealing with our Clients, Opposing Counsel and the Courts”  
Stark County Bar Association  
April 2, 2007, Canton, Ohio

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William J. O’Neill Great Lakes Regional Bankruptcy Institute  
April 27, 2007, Cleveland, Ohio

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Ohio State Bar Association Digital Technology Law Committee  
May 17, 2007, Columbus, Ohio

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Ohio State Bar Association Federal Bench Conference  
October 5, 2007, Columbus, Ohio

“Avoiding the Pitfalls, Landmines and Perils of E-Discovery”  
Federal Bar Association, Northern District of Ohio Chapter, Advanced Federal Practice Seminar  
November 14, 2008

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Federal Bar Association, Northern District of Ohio Chapter, New Lawyer Training Program,  
“What They Didn’t Teach You in Law School”, March 26, 2010





## VOTER SEARCH RESULTS

CLICK ON YOUR NAME BELOW TO SEE COMPLETE DETAILS INCLUDING INFORMATION ABOUT YOUR VOTE

Name	Address
<a href="#">KENNEITH A BRAVO</a>	[REDACTED]

If you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you contact your local Board of Elections for more information. [Click here](#) to go to your voter registration. [Follow this link for a full listing of Boards of Elections.](#)

[Follow this link to search again.](#)



## **Chapter 114: Appointment and Confirmation**

### **Section 114.01: Submission of Appointments to County Council**

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Archives Advisory Commission**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**No statutory or other qualifications required.**

- 2.3 The specific term of office during which the candidate would serve;

**12/01/2025 – 11/30/2029**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**There are no other applications on file.**

- 2.8** The candidate's city and county of residence;

[REDACTED]

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Cuyahoga County Archives Advisory Commission, Jewish Education Center of Cleveland, Cleveland Museum of Art Friends of Photography**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No opinion was requested.**

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

**2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0295

Sponsored by: <b>County Executive Ronayne</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Chris H. Gerrett to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council”; and

**WHEREAS**, the Cuyahoga County Archives Advisory Commission is authorized under Cuyahoga County Code Section 206.11; and

**WHEREAS**, Cuyahoga County Code Section 206.11 (E)(3) states that, “With regard to the initial terms of appointed Commission members, three members shall be appointed to full terms, and two members shall be appointed to half terms”; and

**WHEREAS**, the County Executive has nominated Chris H. Gerrett to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029.

### **NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive’s reappointment of Chris H. Gerrett to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

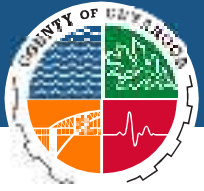
\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 14, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_



October 1, 2025

Dale Miller, President  
Cuyahoga County Council  
2079 E. Ninth Street, 8<sup>th</sup> Floor  
Cleveland, OH 44115

Re: Cuyahoga County Archives Advisory Commission

Dear President Miller,

Pursuant to Cuyahoga County Code Section 206.11, I am pleased to nominate the following individual for reappointment to the Cuyahoga County Archives Advisory Commission:

- **Chris H. Gerrett**, 4-year term, 12/01/2025 – 11/30/2029
  - Resides in Fairview Park (Cuyahoga County)

This nine (9) member board promotes the identification and preservation of historical records and ensures access by Cuyahoga County and the general public. Members of this board shall serve a four-year term.

Attached you will find copies of the nominee's bio/resume for your review. The members of this board are not compensated. There are no additional candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado in my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne  
County Executive

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## SUMMARY

Result-driven Records Researcher. Highly skilled in document management and transforming information from records into a form of literature that provides the end-user with the simple-to-follow explanation at a glance.

## SKILLS

Detailed research methods  
Transcribe original material  
Evaluate sources  
Chronological Reasoning  
Analyze information

Identify historical significance  
Cite sources  
Source Analysis  
Data management  
Customer focused

Time management - LEAN  
Continuous Improvement  
Digital & paper file systems  
Excel power-user  
PowerPoint power-user

## EXPERIENCE

Cuyahoga County Archives Advisory Commission \_\_\_\_\_ 2017– present  
*Vice Chairperson – meet quarterly*

- ✓ Promote the preservation of Cuyahoga County's historical records
- ✓ Identify means to ensure Cuyahoga County's historical records are availability
- ✓ Recommend practices, policies, and procedures to bridge the gap between the paper world and the digital world.

The City of Fairview Park, Ohio, Records Commission \_\_\_\_\_ 2016– present  
*Resident member – meet quarterly*

- ✓ Review obsolete records to be disposed of in a systematic and controlled manner
- ✓ Ensure all city departments submit clear descriptions of records to be destroyed
- ✓ Review compliance to ensure records are kept as long as legally and operationally required

Cuyahoga County Archives \_\_\_\_\_ 2013 – present  
*Research Specialist – as needed*

- ✓ Familiar with the paper file system and records held at the county archives
- ✓ Research online probate court documents, property records, obituaries, and newspapers.
- ✓ Search Ancestry, Family Search, Fold3 for images of records outside of Cuyahoga County.
- ✓ Experienced searching property records
- ✓ Experienced searching historical maps.
- ✓ Experienced searching tax records
- ✓ Lead project team of eight members to restore order to the property card system covering 1944 to 1968.
- ✓ Developed improvements while retaining existing file groups for the 1944-1968 property card system.

Fairview Park Historical Society \_\_\_\_\_ 2012– present  
*President – attend six meetings annually*

- ✓ Ensure all board members are completing duties in a timely fashion
- ✓ Eliminate the mindset that history is for the old, make it interesting for the young
- ✓ Reduce wasted effort and encourage board members and committee members to try something new
- ✓ Navigated requirements to retain 501c3 during a pandemic
- ✓ Navigated requirements to legally transfer donations per the requirements of the Attorney General's office, charitable law section.



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Fairview Park Historical Society \_\_\_\_\_ 2010– 2012

*Vice President*

- ✓ Developed programming plans
- ✓ Meet and greet all speakers
- ✓ Set up computer equipment for speakers.

Adopt-A-Tombstone \_\_\_\_\_ 2009– present

*Founder and project leader*

- ✓ Also known as 'Restoring a Landmark, One Stone at a Time' at the Fairview Park Cemetery, Fairview Park, Ohio.
- ✓ Donate time to lead 50+ community members on tombstone restoration
- ✓ Develop detailed database of all burials in the Fairview Park Cemetery
- ✓ Created 'family tree' showing the relationship of those buried in Fairview Park Cemetery
- ✓ Created and manage the website for Fairview Park Cemetery; FairviewParkCemetery.org
- ✓ Donated time to perform tombstone restoration at Adams Street Cemetery, Berea, Ohio

Historian – Fairview Park, Ohio (focus) \_\_\_\_\_ 1980– present

*Daily activity*

- ✓ Research Fairview Park history – in depth
- ✓ Create 'relationship chart' of the pioneering families.
- ✓ Create a database of past businesses
- ✓ Provide research for Forward Fairview group, related to businesses of the past
- ✓ Provide research per Mayor or staff's request
- ✓ Provide research for city council and various city departments
- ✓ Submit a monthly historical article for The City of Fairview Park eNewsletter
- ✓ Capture images of Fairview Park during the Covid19 pandemic; create a documentary.

Genealogy Research \_\_\_\_\_ 1970– present

*Family historian*

- ✓ Perform paper trail research; physically search archives, museums, courthouse, auditor property records, tax records, building departments and libraries.
- ✓ Interview older members of the family and associates of the family.
- ✓ Research vital records, obtain copy of original documents.
- ✓ Research church and immigration records.
- ✓ Research business and employment records.
- ✓ Develop relationship chart, family tree.
- ✓ Send copy of 'family tree' to other family members and request updates, changes, edits.
- ✓ Retain file system of revised 'family tree' received from other family members. Treat as 'source'.



[Home](#)

[Secretary LaRose & the Office](#)

[Elections & Voting](#)

# VOTER SEARCH RESULTS

CLICK ON YOUR NAME BELOW TO SEE COMPLETE DETAILS INCLUDING INFORMATION ABOUT YOUR VOTING HISTORY

Name	Address
<a href="#">CHRISTINE H GERRETT</a>	[REDACTED]

If you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you contact your local election official for more information. [Click here for more information.](#)

[Follow this link to search again.](#)

If you are unable to locate your voter registration information but think you are registered to vote and you have not yet received your voter registration card, please contact your local election official for more information. [Click here for more information.](#)



## **Chapter 114: Appointment and Confirmation**

### **Section 114.01: Submission of Appointments to County Council**

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

**N/A**

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

**Please see attached**

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

**Professional licenses are not required for this position under County Charter or state law.**

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

**Archives Advisory Commission**

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

**No statutory or other qualifications required.**

- 2.3 The specific term of office during which the candidate would serve;

**12/01/2025 – 11/30/2029**

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

**Reappointment**

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

**N/A**

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

**N/A**

- 2.7** A cumulative list of individuals who applied for the position;

**There are no other applications on file.**

- 2.8** The candidate's city and county of residence;



- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Cuyahoga County Archives Advisory Commission, Fairview Park Historical Society**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

**No opinion was requested.**

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

**There is no compensation for this position.**

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

### **Section 114.02: Notice of Interim Appointments**

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0296

<b>Sponsored by: County Executive Ronayne/Department of Public Works</b>  <b>Co-sponsored by: Councilmember Casselberry</b>	<b>A Resolution</b> authorizing a revenue generating Agreement with the City of Middleburg Heights in the amount not-to-exceed \$1,487,562.00 for maintenance and repair of sanitary and storm sewer and pumping stations, located in County Sewer District No. 8, effective upon signatures of all parties; authorizing the County Executive to execute Contract No. 5666 and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends a revenue generating Agreement with the City of Middleburg Heights in the amount not-to-exceed \$1,487,562.00 for maintenance and repair of sanitary and storm sewer and pumping stations, located in County Sewer District No. 8, effective upon signatures of all parties; and

**WHEREAS**, the City of Middleburg Heights desires to retain Cuyahoga County to perform certain services for the City of Middleburg Heights to aid with the maintenance and repair of sanitary and storm sewer and pumping stations located in County Sewer District No. 8; and

**WHEREAS**, pursuant to R.C. §307.15, a county may contract with any municipal corporation to render any service, on behalf of the municipal corporation; and

**WHEREAS**, this project is located in County Council District No. 4; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical sewer maintenance and repair services can be provided by Cuyahoga County for the City of Middleburg Heights.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a revenue generating Agreement with the City of Middleburg Heights in the amount not-to-exceed \$1,487,562.00 for maintenance and repair of sanitary and storm sewer and pumping stations, located in County Sewer District No. 8, effective upon signatures of all parties.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5666 and all documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 14, 2025  
Committee(s) Assigned: Public Works, Procurement & Contracting

Additional Sponsorship Requested in Committee: October 22, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



## PURCHASE-RELATED TRANSACTIONS

<b>Title</b>	2025 City of Middleburg Heights Full-Service Sewer Maintenance Agreement, NONPO agreement (rev gen)
<b>Department or Agency Name</b>	Public Works
<b>Requested Action</b>	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input checked="" type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5666	City of Middleburg Heights	Effective date- ongoing	\$1,487,562 (tax collected assessment rev)	TBD	TBD

<b>Service/Item Description (include quantity if applicable).</b> The primary goal of this Agreement is for sanitary and storm sewer maintenance services and for the purpose of retaining the County to perform certain services relative to City's sewers.
<b>Indicate whether:</b> <input checked="" type="checkbox"/> <b>New service/purchase</b> <input type="checkbox"/> <b>Existing service/purchase</b> <input type="checkbox"/> <b>Replacement for an existing service/purchase</b> (provide details in Service/Item Description section above)
<b>For purchases of furniture, computers, vehicles:</b> <input type="checkbox"/> <b>Additional</b> <input type="checkbox"/> <b>Replacement</b> <b>Age of items being replaced:</b> <b>How will replaced items be disposed of?</b>
<b>Project Goals, Outcomes or Purpose (list 3):</b> This is a revenue generating agreement between the City of Middleburg Heights and the County Public Works Sanitary Engineering department for full-service sewer maintenance services. This is an <b>update to an ongoing</b> 2010 agreement that is paid for with tax assessment revenue from the residents of Middleburg Heights into their County Sewer District Fund. Sanitary maintenance collections will be at \$2.00/foot x property front footage and storm maintenance collections will be at \$0.50/foot x property front footage and water transmission lines at \$0.20/foot x property front footage. Municipal balances will be updated on a quarterly basis for the City of Middleburg Heights.

<b>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</b>	
Vendor Name and address:	Owner, executive director, other (specify):
City of Middleburg Heights 15700 Bagley Road Middleburg Heights, Ohio 44130	James P. Herron Director of Public Service
Vendor Council District: 4	Project Council District: 4

If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal      Closing Date: _____	Provide a short summary for not using competitive bid process. <b>This is an update to a 2010 rev gen agreement with the City of Middleburg Heights and Cuyahoga County Public Works Sewer Maintenance Dept. for sewer maintenance services provided by the County.</b>  <b>*See Justification for additional information.</b>
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received)    /    _____	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (    ) DBE (    ) SBE (    ) MBE (    ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (    ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: _____	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? _____	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe: _____

<b>Is Purchase/Services technology related   <input type="checkbox"/> Yes   <input type="checkbox"/> No. If yes, complete section below:</b>	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval: _____
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

<b>FUNDING SOURCE:</b> Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
<b>Revenue generating for deposit in Middleburg Heights Sewer District Funds PW715100-41500-SWD0833</b>
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): _____

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

This is a revenue generating agreement

Payment Schedule: ☐ Invoiced ☐ Monthly ☒ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
2010 Agreement	NA-County Commissioners	City of Middleburg Heights	ongoing	Rev gen based on tax collected assessment revenue	NA	NA
1992 Agreement	NA	City of Middleburg Heights	ongoing	Rev gen based on tax collected assessment revenue	NA	NA

## Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	NA
Infor/Lawson PO# Code (if applicable):	NA
Event #	NA
CM Contract#	CM 5666- <b>Middleburg Hts Full-Service Sewer Maintenance Agreement</b>

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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### REVENUE-GENERATING NON-COMPETITIVE RFP Exemptions (Contract) Reviewed by Purchasing

			Department Initials	Purchasing
Briefing Memo			AMS	GM
Justification Form, if purchase over \$10k			AMS	GM
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		NA	N/A
IG#	Not required for political subdivisions per Section 501.19 €(1) of County Code		AMS	GM
Debarment/Suspension Verified	Date:	9/17/2025	AMS	GM
Auditor's Findings	Date:	9/17/2025	AMS	GM
Independent Contractor (I.C.) Form	Date:		NA- County is contractor	N/A
Cover - <i>Master contracts only</i>				
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>			NA- County is contractor	N/A
TAC/CTO Approval or IT Standards <i>(if required attach and identify relevant page #s or meeting approval number)</i>				N/A
Checklist Verification			AMS	GM

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

### Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	AMS, document attached, GM
Matrix Law Screen shot	AMS- PWD-4723, , document attached, GM
COI	NA- not written into agreement
Workers' Compensation Insurance	NA- not written into agreement

## Department of Purchasing – Required Documents Checklist

### CONTRACT SPENDING PLAN

**Note:** *There should be no spend plan for Revenue Generating. If funds are being paid to Awarded Vendor PO Code must be RFP not "NONPO" (Revenue Generating where no payment will be paid to Vendor) in Contract Management.*

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
					\$
			<b>TOTAL</b>		\$

### CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A- previous agreement was from 2010			
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#		CM 5666- updated agreement			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$1,487,562		Effective date-ongoing	TBD	TBD
Prior Amendment Amounts (list separately) (A-# )		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$1,487,562	This is annual anticipated taxpayer collected assessment revenue		

### PURCHASING USE ONLY

Prior Resolutions:	N/A
CM#:	5666
Vendor Name:	City of Middleburg Heights
Time Period:	The latest date of signature of the Parties – <b>until terminated</b>
Amount:	revenue-generating (\$1,487,562 (tax collected assessment rev))
History/CE:	N/A
EL:	n/a
Purchasing Notes:	The Department of Public Works is requesting approval of a Revenue Generating Agreement with the City of Middleburg Heights for providing full-service sewer maintenance services. The time period of this agreement will begin up on signature of signature of the Parties until terminated.
Purchasing Agents Initials and date of approval	GM, 09/22/2025

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0297

<b>Sponsored by: County Executive Ronayne on behalf of Cuyahoga County Court of Common Pleas/Corrections Planning Board</b>	<b>A Resolution</b> authorizing a contract with Signature Health Inc. in the amount not-to-exceed \$760,753.00 for the Adult Drug Court Expansion Project to provide case management and counseling services to offenders with serious mental health conditions and substance use disorders for the period 10/1/2024 – 9/29/2029; authorizing the County Executive to execute Contract No. 5632 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive on behalf of Cuyahoga County Court of Common Pleas/Corrections Planning Board recommends entering into a contract with Signature Health Inc. in the amount not-to-exceed \$760,753.00 for the Adult Drug Court Expansion Project to provide case management and counseling services to offenders with serious mental health conditions and substance use disorders for the period 10/1/2024 – 9/29/2029; and

**WHEREAS**, the primary goal of this project is to implement a Coordinated Care Response Initiative the provides participants with decreased referral-to-entry time, incorporate mental health services, and enhance integrated case planning; and

**WHEREAS**, this project is funded 100% U.S. Department of Health and Human Services' Substance Abuse and Mental Health Services Administration (SAMHSA); and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes entering into a contract with Signature Health Inc. in the amount not-to-exceed \$760,753.00 for the Adult Drug Court Expansion Project to provide case management and

counseling services to offenders with serious mental health conditions and substance use disorders for the period 10/1/2024 – 9/29/2029.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5632 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 14, 2025  
Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_



# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0298

Sponsored by: <b>County Executive Ronayne/Department of Public Safety and Justice Services/Division of Witness/Victim</b>	<b>A Resolution</b> making an award on RQ16156 to Mental Health Services for Homeless Persons Inc., dba Frontline Service in the amount not-to-exceed \$1,110,000.00 for Children Who Witness Violence Program, effective 12/1/2025 – 11/30/2027; authorizing the County Executive to execute Contract No. 5628 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Safety and Justice Services/Division of Witness/Victim has recommended an award on RQ16156 to Mental Health Services for Homeless Persons Inc., dba Frontline Service in the amount not-to-exceed \$1,110,000.00 for Children Who Witness Violence Program, effective 12/1/2025 – 11/30/2027; and

**WHEREAS**, the primary goal of this project is to utilize a qualified behavioral health agency capable of providing services to children and their families who witness violence, as identified and referred by law enforcement agencies; and

**WHEREAS**, this project is funded 100% Health and Human Services Levy fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ16156 to Mental Health Services for Homeless Persons Inc., dba Frontline Service in the amount not-to-exceed \$1,110,000.00 for Children Who Witness Violence Program, effective 12/1/2025 – 11/30/2027.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5628 and all documents consistent with said award and this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 14, 2025  
Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0299

<b>Sponsored by: County Executive Ronayne/Sheriff's Department</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 3970 (fka No. 288) with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2019 – 10/31/2025 to extend the term to March 31, 2026, to add funds in the amount of \$12,656,572.00, for a total not-to-exceed amount of \$140,821,683.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Contract No. 3970 (fka No. 288) with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period initial term of 5/9/2019 – 5/8/2022 was amended most recently to extend the time period through October 31, 2025 and for additional funds in the amount not-to-exceed \$17,250,000.00; and

**WHEREAS**, the County Executive/Sheriff Department recommends an amendment to Contract No. 228 with The MetroHealth System to extend the term to March 31, 2026 and to add funds in the amount not-to-exceed \$12,656,572.00; and

**WHEREAS**, the primary goal of this project is to provide medical services to the detainees of the Cuyahoga County Corrections Center mandated by ORC 5120:1-8-09 which mandates medical, dental and mental health services to all County Jail inmates; and

**WHEREAS**, this project is funded 100% by the General Fund Jail Health Care; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council authorizes an amendment to Contract No. 3970 (fka No. 228) with The MetroHealth System for Correctional Health Care Services for the Cuyahoga County Jail System for the period 5/9/2018 – 10/31/2025 to extend the term to March 31, 2026 and to add funds in the amount of \$12,656,572.00 for a total not to-exceed amount of \$140,821,683.00.

**SECTION 2.** If any specific appropriation is necessary to effectuate the amendment described herein, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: October 14, 2025  
Committee(s) Assigned: Public Safety & Justice Affairs

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0278

Sponsored by: <b>County Executive Ronayne</b>  Co-sponsored by: <b>Councilmembers Sweeney and Schleper</b>	<b>A Resolution</b> confirming the County Executive's reappointment of Mayor Gregory Kurtz to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

**WHEREAS**, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

**WHEREAS**, members of the Cuyahoga County Planning Commission shall serve three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Mayor Gregory Kurtz to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 1/1/2026 – 12/31/2028.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Gregory Kurtz to serve on the Cuyahoga County Planning Commission representing the Cuyahoga Region for the term 1/1/2026 – 12/31/2028.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by\_\_\_\_\_, seconded by\_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date



First Reading/Referred to Committee: September 23, 2025  
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: September 30, 2025

Additional Sponsorship Requested on the Floor: October 14, 2025

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0279

Sponsored by: <b>County Executive Ronayne</b>  Co-sponsored by: <b>Councilmembers Houser and Sweeney</b>	<b>A Resolution</b> confirming the County Executive’s reappointment of Mayor Georgine Welo to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

**WHEREAS**, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

**WHEREAS**, members of the Cuyahoga County Planning Commission shall serve three-year terms; and

**WHEREAS**, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

**WHEREAS**, the County Executive has nominated Mayor Georgine Welo to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2026 – 12/31/2028.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Georgine Welo to serve on the Cuyahoga County Planning Commission representing the Hillcrest Region for the term 1/1/2026 – 12/31/2028.

**SECTION 2.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

**SECTION 3.** It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: September 30, 2025

Journal \_\_\_\_\_

\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0282

Sponsored by: <b>County Executive Ronayne/Department of Public Works and Fiscal Officer/Auto Title Division</b>	<b>A Resolution</b> authorizing an amendment to Contract No. 4086 (fka 864 and CE1500266-01) with HH Golden Gate, LLC for lease of office space in Golden Gate Shopping Center, located at 6420 Mayfield Road in the City of Mayfield Heights for the period 10/1/2015 – 12/31/2025 to exercise an option to extend the time period to 12/31/2030, to change the terms, and for additional funds in the amount not-to-exceed \$549,135.20, effective 8/21/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends an amendment to Contract No. 4086 (fka 864 and CE1500266-01) with HH Golden Gate, LLC for lease of office space in Golden Gate Shopping Center, located at 6420 Mayfield Road in the City of Mayfield Heights for the period 10/1/2015 – 12/31/2025 to exercise an option to extend the time period to 12/31/2030, to change the terms, and for additional funds in the amount not-to-exceed \$549,135.20; and

**WHEREAS**, this is one of the Auto Title Division branch offices that provides access to the public to obtain titles for cars and boats; and

**WHEREAS**, the underlying lease is for approximately 3,584 square feet of space of part of a one-story, multi-tenant shopping plaza with adjacent parking; and

**WHEREAS**, this project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 4086 (fka 864 and CE1500266-01) with HH Golden Gate, LLC for lease of office space in Golden Gate Shopping Center, located at 6420 Mayfield Road in the City of Mayfield Heights for the period 10/1/2015 – 12/31/2025 to exercise an option to extend the time period to 12/31/2030, to change the terms, and for additional funds in the amount not-to-exceed \$549,135.20.

**SECTION 2.** That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0283

Sponsored by: <b>County Executive Ronayne/Department of Public Works</b>	<b>A Resolution</b> authorizing a contract with Johnson Controls, Inc. in the amount not-to-exceed \$2,618,567.00 for a joint cooperative purchase of preventative maintenance and repair services for HVAC, Fire Alarm, and Security Systems at various County locations for the period 11/1/2025 – 12/31/2028; authorizing the County Executive to execute Contract No. 5627 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Public Works recommends a contract with Johnson Controls, Inc. in the amount not-to-exceed \$2,618,567.00 for a joint cooperative purchase of preventative maintenance and repair services for HVAC, Fire Alarm, and Security Systems at various County locations for the period 11/1/2025 – 12/31/2028; and

**WHEREAS**, the primary goal of this project is for Preventative Maintenance Services for HVAC, Fire Alarm and Security Systems in various County buildings; and

**WHEREAS**, the project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with Johnson Controls, Inc. in the amount not-to-exceed \$2,618,567.00 for a joint cooperative purchase of preventative maintenance and repair services for HVAC, Fire Alarm, and Security Systems at various County locations for the period 11/1/2025 – 12/31/2028.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5627 in connection with said award and all documents consistent with this



Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025  
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2025-0285

Sponsored by: <b>County Executive Ronayne/Department of Information Technology</b>	<b>A Resolution</b> authorizing a contract with Cyclomedia Technology, Inc. in the amount not-to-exceed \$ 2,588,000.00 for a joint cooperative purchase of high resolution, street level cyclorama imagery and LiDAR for measurement of structures in the County Fiscal Office appraisal process, effective upon signatures of all parties through 12/31/2030, authorizing the County Executive to execute Contract No. 5504 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive/Department of Information Technology recommends a contract with Cyclomedia Technology, Inc. in the amount not-to-exceed \$ 2,588,000.00 for a joint cooperative purchase of high resolution, street level cyclorama imagery and LiDAR for measurement of structures in the County Fiscal Office appraisal process, effective upon signatures of all parties through 12/31/2030; and

**WHEREAS**, the primary goal of this project is to provide high resolution, street level cyclorama imagery and LiDAR for measurement of structures in the County appraisal process of real estate; and

**WHEREAS**, this project is funded 100% Real Estate Assessment Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with Cyclomedia Technology, Inc. in the amount not-to-exceed \$ 2,588,000.00 for a joint cooperative purchase of high resolution, street level cyclorama imagery and LiDAR for measurement of structures in the County Fiscal Office appraisal process, effective upon signatures of all parties – 12/31/2030.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5504 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Council Operations, Information Technology & Public  
Transportation

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# **PROPOSED SUBSTITUTE**

## **County Council of Cuyahoga County, Ohio**

### **Resolution No. R2025-0286**

<b>Sponsored by: County Executive Ronayne on behalf of Court of Appeals of Ohio, Eighth Appellate District</b>	<b>A Resolution</b> making a sole source award on RQ16046 to InfoPro Computer Solutions in the amount not-to-exceed \$2,490,000.00 for maintenance and support, system documentations, training and related products and services for the Buckeye Case Management and Computer Network Systems for the period 1/1/2026 – 12/31/2030; authorizing the County Executive to execute Contract No. 5443 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, the County Executive on behalf of Court of Appeals of Ohio, Eighth Appellate District recommends a sole source award on RQ16046 to InfoPro Computer Solutions in the amount not-to-exceed \$2,490,000.00 for maintenance and support, system documentations, training and related products and services for the Buckeye Case Management and Computer Network Systems for the period 1/1/2026 – 12/31/2030; and

**WHEREAS**, the primary goal of this project is to continue to provide computer consulting, case management service and software updates; and

**WHEREAS**, the project is funded 100% General Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by the Court of Appeals of Ohio, Eighth Appellate District in Cuyahoga County can continue.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes a sole source award on RQ16046 to InfoPro Computer Solutions in the amount not-to-exceed \$2,490,000.00 for maintenance and support, system documentations, training and

related products and services for the Buckeye Case Management and Computer Network Systems for the period 1/1/2026 – 12/31/2030.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 5443 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the Court; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: September 23, 2025

Committee(s) Assigned: Council Operations, Information Technology & Public Transportation

Legislation Substituted in Committee: September 30, 2025

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_



# County Council of Cuyahoga County, Ohio

## Ordinance No. O2025-0007

Sponsored by: **County Executive  
Ronayne/Fiscal Officer**

**An Ordinance** enacting Section 202.11 of the County Code to establish a Building Department under the supervision of the County Executive and the Fiscal Officer to exercise enforcement authority of, and to accept and approve construction documents and conduct inspections in accordance with, the rules of the State of Ohio Board of Building Standards relating to both residential and non-residential construction within the County; and declaring the necessity that this Ordinance become immediately effective.

**WHEREAS**, Ohio Revised Code (“ORC”) Section 307.38 authorizes a board of county commissioners to create, establish, fill, and fix the compensation of a county building inspector to administer and enforce the residential and nonresidential building codes adopted by the State of Ohio Board of Building Standards (“OBBS”); and

**WHEREAS**, ORC Section 3781.10 authorizes the OBBS to certify county building departments and the personnel of those departments to exercise enforcement authority, to accept and approve plans and specifications, and to make inspections pursuant to the residential and nonresidential building codes of the OBBS (“Building Codes”); and

**WHEREAS**, Cuyahoga County has an interest in ensuring compliance with and the standardized administration of the Building Codes within the County; and

**WHEREAS**, many municipalities within the County face staffing and funding shortages that hinder their ability to operate building departments certified by the OBBS; and

**WHEREAS**, there is a statewide shortage of building officials and other personnel certified by the OBBS due to an aging workforce and a lack of new professionals entering the field; and

**WHEREAS**, communities often rely on third parties for services otherwise provided by a certified building department which can result in delays, increased costs, and reduced responsiveness to local needs; and

**WHEREAS**, the creation of a County Building Department will standardize processes and improve efficiencies in the review of plans and issuance of permits for residential and commercial buildings within the County, and enhance County-wide compliance with rules of the OBBS; and

**WHEREAS**, the functions of a Building Department within the County Fiscal Office will support the mission of the Appraisal Division by providing timely information necessary to the assessment of real property that local building officials are otherwise required to submit to the Fiscal Office under ORC Section 5713.17; and

**WHEREAS**, this model has been successfully implemented in 66 of Ohio's 88 counties, including Summit, Lake, Geauga, Medina, and Portage Counties, and is endorsed by the Ohio Board of Building Standards; and

**WHEREAS**, Article III, Section 3.09(2), of the Charter grants Council the power to establish departments, and divisions and sections within departments, under the supervision of the County Executive, as the Council determines to be necessary for the efficient administration of the County; and

**WHEREAS**, exercising its powers, rights, and privileges as set forth in Article I of the Charter, this Council desires to amend Section 202 of the County Code to enact new Section 202.11 establishing the Building Department to, among other things, support the communities within Cuyahoga County that request the assistance of the County in the administration and enforcement of the Building Codes and enhance the efficiencies of the Appraisal Division within the Fiscal Office; and

**WHEREAS**, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That new Section 202.11 of the County Code is hereby enacted to read as follows:

**Section 202.11 Building Department**

- A. The Building Department is hereby established under the supervision of the County Executive and the Fiscal Officer to exercise enforcement authority of, and to accept and approve construction documents and conduct inspections in accordance with, the rules of the State of Ohio Board of Building Standards applicable to both residential and non-residential construction within the County, as such rules may be amended, revised, or supplemented from time-to-time, within the jurisdictions of the

municipalities within the County that have entered into contracts with the County in accordance with Subsection E, below.

B. The Building Department shall be supervised and managed by the County Chief Building Official.

1. The County Chief Building Official shall be certified by the Ohio Board of Building Standards in accordance with rule 4101:7-3-01 of the Ohio Administrative Code (“OAC”).
2. The County Chief Building Official shall be appointed by the County Executive, subject to confirmation by Council in accordance with Section 2.03(2) of the Charter,
3. The County Chief Building Official shall not be an appointing authority for purposes of the Charter or Ohio general law.

C. The Building Department shall include the following divisions:

1. The Residential Division, enforcing the Residential Code of Ohio for new construction, renovations and alterations; and
2. The Non-residential Division.

D. The Fiscal Officer may employ such persons as may be reasonably necessary, within budget parameters established by the Executive and Council, to assist the County Chief Building Official in carrying out the duties and responsibilities of the Building Department; provided that the divisions of the Building Department shall include those personnel as may be required by and certified in accordance with rule 4101:7-2-01, or any successor rule, of the OAC (“Rule”). In addition, the divisions of the Building Department may include those personnel as may be permitted under and certified in accordance with the Rule.

E. In accordance with Section 307.38(B) of the Revised Code, the County Executive, or the Executive’s designee, is hereby authorized to enter into revenue-generating agreements with the municipalities and townships within the County to exercise enforcement authority of, and to accept and approve construction documents and conduct inspections in accordance with, the rules of the State of Ohio Board of Building Standards applicable to both residential and non-residential construction, as such rules may be amended, revised, or supplemented from time-to-time, within the jurisdiction of the contracting municipality or township. Such agreement shall authorize the Chief Building Official, in consultation with the municipality and the County Geographic Information Systems Administrator (or such other comparable County official, as appropriate), to assign a unique address to each structure for which a permit is issued, in

accordance with Section 128.211 of the Revised Code or any successor section of the Revised Code.

- F. The Fiscal Officer is hereby authorized to establish a schedule of fees to be charged the applicant or owner of a project within a contracting municipality or township for the performance of enforcement, inspection, and plan approval as described herein; such schedule to be reviewed and approved by the Administrative Rules Board in accordance with Chapter 113 of this Code.

**SECTION 2.** The County Fiscal Officer is hereby authorized to submit this Ordinance and such other documentation as may be required to the Ohio Board of Building Standards to seek certification of the County Building Department in accordance with rule 4101:7-2-01 of the OAC.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee:  
Committee(s) Assigned:

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_