



Cuyahoga County Council – Procedures for Public Comment at Council and Committee Meetings

- Requests to speak must be submitted in writing **prior** to the scheduled meeting start time on the Request Form provided by the Clerk immediately prior to each meeting.*
- Request Forms must be submitted in-person and may not be submitted on behalf of others (one per person).
- A maximum of thirty speakers will be selected at random during the public comment section at each meeting.
- Each speaker will receive two minutes to address the council or committee. A bell will ring to signal that speaking time has ended. Speakers may not yield their time to others.
- In lieu of verbal public comment, written testimony may be submitted to Council or the applicable committee through the Clerk of Council at CouncilPublicComment@cuyahogacounty.us prior to the adjournment of each meeting.
- The Council and committee meeting schedule can be found [on the Council website](#).

** Council chambers will open to the public 30 minutes prior to the scheduled meeting start time.*



CUYAHOGA COUNTY COUNCIL

REGULAR MEETING

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS,
4th FLOOR

MEETING AGENDA

TUESDAY, NOVEMBER 25, 2025 — 5:00 P.M.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. SILENT MEDITATION

5. PUBLIC COMMENT

6. APPROVAL OF MINUTES

a) November 12, 2025, Regular Meeting

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

8. MESSAGES FROM THE COUNTY EXECUTIVE

9. LEGISLATION INTRODUCED BY COUNCIL

a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2025-0327: A Resolution awarding a total sum, not to exceed \$10,000 to Future Heights Inc. for the Taylor Merchants Association Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones and Houser

- 2) R2025-0328: A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements to achieve beneficial purchasing arrangements for calendar year 2026, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Council President Miller and County Executive Ronayne on behalf of The MetroHealth System

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2025-0309: A Resolution awarding a total sum, not to exceed \$15,000, to the Growing Right Over Wealth for the Mothers to Provider: Safety & Compliance Access Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Simon, Conwell, Schleper, Sweeney, Casselberry and Houser

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 2) R2025-0310: A Resolution amending Rules 8 and 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for decorum and public comment at Council and committee meetings; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Miller

Committee Assignment and Chair: Council Operations, Information Technology & Public Transportation – Schleper

c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2025-0300: A Resolution awarding a total sum, not to exceed \$25,000, to Flats Forward Inc. for the Flats Revitalization Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Committee of the Whole – Miller

- 2) R2025-0301: A Resolution awarding a total sum, not to exceed \$45,000, to the City of Beachwood for the Deer Sterilization Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Simon and Jones

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) CONSIDERATION OF RESOLUTIONS FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES

- 1) R2025-0329: A Resolution amending the 2024/2025 Biennial Operating Budget for 2025 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments and authorizing the reduction of excess budget appropriations for Fiscal Year 2025; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

- 2) R2025-0330: A Resolution approving a proposed settlement in the matter of Daniel Colbert, as Brother and Administrator of the Estate of Decedent Nicholas Colbert v. Cuyahoga County, United States District Court, Northern District of Ohio, Eastern Division, case number 1:21-cv-01161; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law

- 3) R2025-0331: A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and United Automobile, Aerospace and Agricultural Implement Workers of America, Region 2-B, representing approximately ten (10) employees in the Laundry and Custodial Worker classifications at the Sheriff's Department for the period 7/1/2024 – 6/30/2027; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department/Department of Law

- 4) R2025-0332: A Resolution approving a Collective Bargaining Agreement between Cuyahoga Board of Developmental Disabilities and the Association of Cuyahoga County Employees for Special Students, an affiliate of National Education Association and Ohio Education Association covering approximately 100 employees in various position titles for the period 1/1/2026 – 12/31/ 2028; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne on Behalf of Cuyahoga County Board of Developmental Disabilities

b) CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2025-0333: A Resolution confirming the County Executive's reappointment of Meltrice Sharp to serve on the Cuyahoga County Audit Committee for the term 1/1/2026 – 12/31/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

- 2) R2025-0334: A Resolution confirming the County Executive's appointment of Laurel Domanski Diaz to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for an unexpired term ending 12/31/2027, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

- 3) R2025-0335: A Resolution amending Resolution No. R2024-0187 dated 6/4/2024, which declared public convenience and welfare for the reconstruction of Lee Road, by changing the termini from Invermere Avenue to the North Corporation Line to Throckley Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights, in connection with the 2024-2027 Transportation Improvement Program; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

- 4) R2025-0336: A Resolution making an award on RQ16269 to Trumble Construction LLC dba RBT Roofing in the amount not-to-exceed \$5,364,470.00 for Cuyahoga County Medical Examiner's building roof replacement project, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5758 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

- 5) R2025-0337: A Resolution amending Resolution No. R2025-0065 dated 2/11/2025 which amended Resolution No. R2022-0405, dated 12/6/2022, which approved Cuyahoga County Match Funding Forgivable loans for various projects in connection with the State of Ohio Brownfield Remediation Funding Match Program for the period 12/1/2022 – 11/30/2025, by extending the sunset date applicable to the Warner and Swasey loan from 11/30/2025 to 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

- 6) R2025-0338: A Resolution authorizing an Economic Development Loan in the amount not-to-exceed \$2,000,000.00 to Village of Joy Corporation or their designee, to facilitate the development of a birthing center located at 1792 East 65th Street, in the City of Cleveland; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Development

- 7) R2025-0339: A Resolution making awards to various municipalities, in the total amount of \$3,235,983.69 for various projects or programs in connection with the FY2026 Community Development Block Grant Program for the period 1/1/2026 – 12/31/2026 and the Community Development Block Grant- CV for the period 11/1/2025 – 4/30/2026; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) City of Bedford in the amount not-to-exceed \$167,357.16 for Greencroft Park Playground Replacement.
 - b) City of Bedford Heights in the amount not-to-exceed \$150,000.00 for Exterior Home Improvement Program.
 - c) City of Berea in the amount not-to-exceed \$150,000.00 for Coe Street Improvement Project.
 - d) City of Brooklyn in the amount not-to-exceed \$150,000.00 for ADA Upgrades to Senior Community Center Parking Lot.
 - e) City of Brooklyn Heights in the amount not-to-exceed \$136,350.53 for Municipal Center ADA Restroom Improvements.
 - f) City of Fairview Park in the amount not-to-exceed \$150,000.00 for Design of The Belvidere Avenue Waterline and Sewer Improvement Project.
 - g) City of Garfield Heights in the amount not-to-exceed \$249,876.00 for Parks and Trails Master Plan, Playgrounds.
 - h) City of Maple Heights in the amount not-to-exceed \$150,000.00 for Southgate Park Boulevard Improvement Project.

- i) City of Newburgh Heights in the amount not-to-exceed \$150,000.00 for East 52nd Street Resurfacing.
- j) City of North Olmsted in the amount not-to-exceed \$150,000.00 for Old Town Hall Accessibility & Revitalization Project.
- k) City of North Royalton in the amount not-to-exceed \$150,000.00 for State Road Sidewalk Extension.
- l) City of Olmsted Township in the amount not-to-exceed \$150,000.00 for Mackenzie Road Sidewalk Project.
- m) City of Parma Heights in the amount not-to-exceed \$150,000.00 for Mandalay Drive Resurfacing Project.
- n) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Community Center Audio-Visual System.
- o) City of South Euclid in the amount not-to-exceed \$235,000.00 for Bexley Park Mini-Pitch Recreational Courts.
- p) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for Old Emery Road Culvert Repair.
- q) Village of Glenwillow in the amount not-to-exceed \$150,000.00 for ADA Compliant Features of a New Bandshell.
- r) Village of North Randall in the amount not-to-exceed \$150,000.00 for Home Improvement Program.
- s) Village of Oakwood in the amount not-to-exceed \$150,000.00 for First Place Pavement Improvement-Phase 2.
- t) Village of Woodmere in the amount not-to-exceed \$197,400.00 for New Amphitheater/Bandstand.

Sponsor: County Executive Ronayne/Department of Housing and Community Development

- 8) R2025-0340: A Resolution authorizing an amendment to a Master Agreement with various providers for various programs and resources for the Cuyahoga County Fatherhood Initiative for the period 4/1/2024 – 12/31/2025 to extend the time period to 3/31/2027, to amend the terms, and for additional funds in the total

amount not-to-exceed \$971,812.50, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4269 with Career Development and Placement Strategies, Inc in the amount not-to-exceed \$121,087.83 for the Rising Above program.
- b) Contract No. 4265 with The Centers for Families and Children (formerly Circle Health Services dba The Centers) in the amount not-to-exceed \$97,667.15 for the Father's and Families Together program.
- c) Contract No. 4267 with The Children's Museum of Cleveland in the amount not-to-exceed \$38,969.67 for the Dads Count program.
- d) Contract No. 4270 with JDC Advertising in the amount not-to-exceed \$85,811.04 for a Public Awareness Campaign.
- e) Contract No. 4272 with Journey Center for Safety and Healing in the amount not-to-exceed \$141,107.17 for the Safe and Sound Visitation Center.
- f) Agreement No. 4278 with The MetroHealth System in the amount not-to-exceed \$52,380.69 for the Boot Camp for New Dads program.
- g) Contract No. 4279 with Murtis Taylor Human Services System in the amount not-to-exceed \$72,691.57 for the Murtis Taylor Fatherhood program.
- h) Contract No. 4274 with Nueva Luz Urban Resource Center in the amount not-to-exceed \$53,838.55 for the Fathers in the Ring program.
- i) Contract No. 4271 with Passages Connecting Fathers and Families, Inc. in the amount not-to-exceed \$121,087.79 for the Family Resiliency program.
- j) Contract No. 4273 with Towards Employment, Incorporated in the amount not-to-exceed \$121,087.79 for the Fatherhood Career Pathway program.
- k) Contract No. 4275 with University Settlement Slavic Village, LLC in the amount not-to-exceed \$66,083.25 for the Healthy Fathering program.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

- 9) R2025-0341: A Resolution authorizing a contract with United Way of Greater Cleveland in the amount not-to-exceed \$2,034,158.00 for fiscal agent services and emergency food purchase assistance by hunger centers serving eligible Cuyahoga County residents for the period 1/1/2026 – 12/31/2027; authorizing the County

Executive to execute the Contract No. 5739 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

- 10) R2025-0342: A Resolution making an award on RQ15957 to various municipalities and providers in the total amount not-to-exceed \$6,955,043.10 for the Community Social Services Program, effective 1/1/2026 – 3/31/2028; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective:
- a) Contract No. 5553 with Ashbury Community Services, Inc., (dba) Ashbury Senior Computer Community Center in the amount not-to-exceed \$278,775.00 for Digital Literacy services.
 - b) Contract No. 5557 with Catholic Charities Corporation - Fatima Family Center in the amount not-to-exceed \$387,550.00 for Adult Development and Meals services.
 - c) Contract No. 5558 with Catholic Charities Corporation - Good Shepherd Family Center in the amount not-to-exceed \$70,998.75 for Adult Development and Meals services.
 - d) Contract No. 5559 with Catholic Charities Corporation - Hispanic Senior Center in the amount not-to-exceed \$299,547.50 for Adult Development, Meals, Transportation, and Community Outreach services.
 - e) Contract No. 5560 with Catholic Charities Corporation - St. Martin De Porres Family Center in the amount not-to-exceed \$297,325.00 for Adult Development and Transportation services.
 - f) Contract No. 5561 with City of Bedford in the amount not-to-exceed \$217,181.25 for Adult Development, Meals, and Transportation services.
 - g) Contract No. 5562 with City of Berea in the amount not-to-exceed \$175,082.50 for Adult Development and Transportation services.
 - h) Contract No. 5568 with City of Euclid in the amount not-to-exceed \$113,040.00 for Adult Development, Meals, and Transportation services.

- i) Contract No. 5574 with City of Lakewood in the amount not-to-exceed \$128,250.00 for Adult Development and Transportation services.
- j) Contract No. 5575 with City of Maple Heights in the amount not-to-exceed \$133,362.50 for Adult Development, Meals, and Transportation services.
- k) Contract No. 5576 with City of Parma-Donna Smallwood Activities Center in the amount not-to-exceed \$28,620.00 for Adult Development services.
- l) Contract No. 5580 with City of Parma Heights in the amount not-to-exceed \$476,875.00 for Adult Development, Meals, Transportation, and Community Outreach services.
- m) Contract No. 5578 with City of Solon in the amount not-to-exceed \$241,846.88 for Adult Development and Meals services.
- n) Contract No. 5599 with City of Strongsville in the amount not-to-exceed \$261,112.50 for Adult Development and Transportation services.
- o) Contract No. 5589 with Community Partnership on Aging in the amount not-to-exceed \$305,709.75 for Adult Development, Innovation, and Transportation services.
- p) Contract No. 5554 with East End Neighborhood House Association in the amount not-to-exceed \$225,745.97 for Adult Development, Meals and Transportation services.
- q) Contract No. 5572 with Fairhill Partners in the amount not-to-exceed \$192,825.00 for Adult Development and Meals services.
- r) Contract No. 5556 with Famicos Foundation, Inc. in the amount not-to-exceed \$185,622.75 for Adult Development, Transportation, and Community Outreach services.
- s) Contract No. 5563 with Harvard Community Services Center, Inc. in the amount not-to-exceed \$244,794.38 for Adult Development, Meals, Transportation, and Community Outreach services.
- t) Contract No. 5565 with Jennings Center for Older Adults in the amount not-to-exceed \$32,298.75 for Adult Development and Transportation services.

- u) Contract No. 5566 with Linking Employment, Abilities and Potential in the amount not-to-exceed \$94,500.00 for Adult Development services.
- v) Contract No. 5590 with The Mandel Jewish Community Center of Cleveland in the amount not-to-exceed \$120,375.00 for Adult Development, Meals and Transportation services.
- w) Contract No. 5600 with Murtis Taylor Human Services System in the amount not-to-exceed \$264,028.50 for Adult Development, Meals and Transportation services.
- x) Contract No. 5571 with Near West Side Multi Service Corporation dba May Dugan Center in the amount not-to-exceed \$56,700.00 for Adult Development services.
- y) Contract No. 5601 with Rose Centers for Aging Well, LLC in the amount not-to-exceed \$722,949.75 for Adult Development, Meals and Transportation services.
- z) Contract No. 5569 with S.T.A.R.S LLC in the amount not-to-exceed \$223,875.00 for Adult Day Care and Adult Development services.
- aa) Contract No. 5573 with Senior Transportation Connection in the amount not-to-exceed \$510,300.00 for Transportation services.
- bb) Contract No. 5570 with Silver Connections, LLC in the amount not-to-exceed \$68,632.31 for Adult Development, Meals and Transportation services.
- cc) Contract No. 5602 with The Phillis Wheatley Association in the amount not-to-exceed \$24,300.00 for Adult Development and Meals services.
- dd) Contract No. 5603 with The Salvation Army in the amount not-to-exceed \$158,829.75 for Adult Development, Meals and Transportation services.
- ee) Contract No. 5604 with Thea Bowman Center in the amount not-to-exceed \$47,250.00 for Adult Development services.
- ff) Contract No. 5605 with West Side Community House in the amount not-to-exceed \$366,739.31 for Adult Development, Meals and Transportation services.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services

- 11) R2025-0343: A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$2,282,500.00 for a sole source purchase to provide Out-of-School Time services for youth in Cuyahoga County, effective 1/1/2026 – 12/31/2027; authorizing the County Executive to execute Contract No. 5752 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council

- 12) R2025-0344: A Resolution authorizing a contract with Family Connections of Northeast Ohio in the amount not-to-exceed \$925,200.00 for program administration and direct services for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for Invest in Children for the period of 1/1/2026 – 12/31/2027; authorizing the County Executive to execute Contract No. 5744 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

- 13) R2025-0345: A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,657,730.00 for the Special Needs Child Care Program for the period 1/1/2026 – 12/31/2026; authorizing the County Executive to execute Contract No. 5750 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective:

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

- 14) R2025-0346: A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,095,106.00 for management and administration of the Family Child Care Home Professional Development System for the period 1/1/2026 – 12/31/2026; authorizing the County Executive to execute Contract No. 5751 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood

- 15) R2025-0347: A Resolution adopting the 2025-2030 Cuyahoga County Climate Action Plan as part of the County's Sustainability Strategy in accordance with Section 202.18 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective.

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2025-0293: A Resolution adopting the 2026/2027 Biennial Operating Budget and Capital Improvements Program; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

Committee Assignment and Chair: Committee of the Whole – Turner

- 2) R2025-0312: A Resolution confirming the County Executive’s reappointment of the Honorable Mayor Nicole Dailey-Jones to serve on the Cuyahoga County Planning Commission representing the Westshore Region for the term 1/1/2026 – 12/31/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Kelly

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 3) R2025-0313: A Resolution confirming the County Executive’s appointment of Dr. Charles Garven to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2025 – 6/30/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Sweeney and Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 4) R2025-0315: A Resolution confirming the County Executive’s reappointment of Romona J. Davis to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 1/2/2026 – 1/1/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Turner, Houser and Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 5) R2025-0316: A Resolution confirming the County Executive's reappointment of Richard Perry to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 1/2/2026 – 1/1/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 6) R2025-0317: A Resolution making an award to RQ14693 to RPI Consultants, LLC in the amount not-to-exceed \$12,000,000.00 for Infor Lawson software consulting services, effective upon signatures of all parties for a period of (3) years; authorizing the County Executive to execute Contract No. 5695 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Information Technology

Committee Assignment and Chair: Council Operations, Information Technology & Public Transportation – Schleper

- 7) R2025-0318: A Resolution authorizing a contract with Infor Public Sector, Inc. in the amount not-to-exceed \$21,996,512.00 for Infor licenses and cloud hosting services for Enterprise Resource Planning (ERP) system, effective upon signatures of all parties for a period of (10) years; authorizing the County Executive to execute Contract No. 5723 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Information Technology

Committee Assignment and Chair: Council Operations, Information Technology & Public Transportation – Schleper

- 8) R2025-0319: A Resolution making an award on RQ16009 to Metropolitan Life Insurance Company in the amount not-to-exceed \$1,924,746.28 for vision insurance for County employees and their eligible dependents, effective upon signatures of all parties for the period 1/1/2026 – 12/31/2029; authorizing the County Executive to execute Contract No. 5721 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Human Resources and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 9) R2025-0320: A Resolution making an award on RQ16008 with Delta Dental Plan of Ohio, Inc. in the amount not-to-exceed \$11,875,028.40 for dental insurance for County employees and their eligible dependents, effective upon signatures of all parties for the period 1/1/2026 – 12/31/2028; authorizing the County Executive to execute Contract No. 5724 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Human Resources and Councilmember Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 10) R2025-0321: A Resolution authorizing an amendment to Contract No. 5426 (fka Contract Nos. 3096 and 2698) with Alliant Insurance Services, Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2025, to extend the term to 12/31/2026, to amend various terms, and to add funds in the amount of \$2,256,483.00, for a total amount not-to-exceed \$9,279,423.00 effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
[Pending referral from Committee]

Sponsor: County Executive Ronayne/Department of Law/Division of Risk Management

Committee Assignment and Chair: Committee of the Whole – Miller

- 11) R2025-0322: A Resolution making an award on RQ13840 to Executive Information Services, Inc., (EIS, Inc.) in the amount not-to-exceed \$3,999,756.96 for replacement of the jail management system located at the Cuyahoga County Corrections Center effective upon signatures of all parties for a period of (5) years; authorizing the County Executive to execute Contract No. 5702 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Committee Assignment and Vice Chair: Public Safety & Justice Affairs – Kelly

- 12) R2025-0323: A Resolution authorizing an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$8,322,252.00 for legal services for the period 1/1/2026 – 12/31/2027; authorizing the County Executive to execute

Agreement No. 5699 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

13) R2025-0324: A Resolution authorizing an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2026 to extend the time period to 3/31/2027, to change the name of (2) providers, and for additional funds in the total amount not-to-exceed \$7,237,500.00, effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$283,750.00.
- b) Contract No. 3779 with ABC International Services, Inc., for Chore and Grab Bar services in the amount not-to-exceed \$20,000.00.
- c) Contract No. 3781 with Addus HealthCare (South Carolina), Inc. dba Arcadia Home & Care Staffing for Homemaker and Personal Care services in the amount not-to-exceed \$20,000.00.
- d) Contract No. 3789 with Caring Hearts Health Services, LLC for Homemaker, Personal Care, Chore and Laundry services in the amount not-to-exceed \$31,250.00.
- e) Contract No. 3792 with Casleo Corporation dba Global Meals **to change the name** to Casleo, LLC dba Global Meals for Home Delivered Meal services in the amount not-to-exceed \$3,887,500.00.
- f) Contract No. 3788 with Connect America.com LLC for Emergency Response System services in the amount not-to-exceed \$162,500.00.
- g) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$93,750.00.
- h) Contract No. 4958 (fka Contract No. 3776) with Axxess Family Services, Inc. dba Mobile Meals (Formerly: Family & Community Services, Inc. dba Mobile Meals) for Home Delivered Meal services in the amount not-to-exceed \$93,750.00.

- i) Contract No. 3790 with Fernandez Property Group Ohio for Grab Bar services in the amount not-to-exceed \$12,500.00.
- j) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$73,750.00.
- k) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services in the amount not-to-exceed \$118,750.00.
- l) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services in the amount not-to-exceed \$237,500.00.
- m) Contract No. 3768 with PurFoods, LLC dba Mom's Meals for Home Delivered Meal services in the amount not-to-exceed \$787,500.00.
- n) Contract No. 3770 with Renaissance Home Health Care, Inc. for Homemaker, Personal Care and Laundry services in the amount not-to-exceed \$136,250.00.
- o) Contract No. 5690 (fka Contract No. 3771) with Rent a Daughter Senior Care, Inc. **to change the name** to Your Home Court Advantage, LLC dba Amivie for Homemaker and Personal Care services in the amount not-to-exceed \$187,500.00.
- p) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meal services in the amount not-to-exceed \$125,000.00.
- q) Contract No. 3733 with Senior Transportation Connection for Transportation services in the amount not-to-exceed \$193,750.00.
- r) Contract No. 3735 with TOBI Transportation Services, LLC for Transportation services in the amount not-to-exceed \$122,500.00.
- s) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the amount not-to-exceed \$31,250.00.
- t) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the amount not-to-exceed \$83,750.00.
- u) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services in the amount not-to-exceed \$162,500.00.

v) Contract No. 4798 (fka Contract No. 3749) with Blue Heron Holdings, LLC (Formerly: Wash House CLE) for Laundry services in the amount not-to-exceed \$137,500.00.

w) Contract No. 3750 with XCEL Healthcare Providers, Inc. for Homemaker and Personal Care services in the amount not to exceed \$235,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

- 14) R2025-0325: A Resolution making an award on RQ16140 with The Whiting-Turner Contracting Company in the amount not-to-exceed \$4,200,000.00 for the design and construction of the Virgil E. Brown Rehabilitation Project, located at 1641 Superior Avenue, Cleveland, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5706 and all other documents consistent with said award and this Resolution ; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

**d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING
ADOPTION UNDER SUSPENSION OF RULES**

- 1) R2025-0314: A Resolution confirming the County Executive’s reappointment of Isabel G. Klein to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne and Councilmembers Sweeney & Turner

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 2) R2025-0326: A Resolution authorizing contracts with CEP Renewables, LLC., its designees, agents, and assigns, in the amount not-to-exceed \$18,900,000.00 for financing and construction of a 6.5 megawatt (MW) solar farm in Brooklyn, Ohio, effective upon signatures of all parties through 12/31/2027; authorizing the County Executive to execute Contract No. 5728 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works/Cuyahoga Green Energy

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2025-0306: A Resolution making an award on RQ16254 to United Survey, Inc. in the amount not-to-exceed \$3,642,859.00 for the 2025 Sewer Rehabilitation Program for various County Sewer Districts, effective upon signatures of all parties for a period of (3) years; authorizing the County Executive to execute Contract No. 5679 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- 2) R2025-0307: A Resolution authorizing an amendment to a Master Contract with various providers for a Summer Youth Employment Program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025 to extend the time period to 10/31/2026, to amend the budget terms, and for additional funds in the total amount not-to-exceed \$6,011,175.95, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with and this Resolution; and declaring the necessity that this Resolution become immediately effective:

a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,225,319.00.

b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed \$785,856.95.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

f) COMMITTEE REPORTS AND CONSIDERATION OF ORDINANCES FOR SECOND READING

- 1) O2025-0008: An Ordinance amending the title of Chapter 705 of the County Code; enacting new County Code Section 705.06 approving sewer permit fees, inspection fees, overtime/holiday/weekend inspection fees, and contractor license fees effective 1/1/2026; authorizing the Director of Public Works to increase said fees

annually by an amount not-to-exceed the cumulative percentage increase in the Consumer Price Index (CPI) beginning January 1, 2027; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works
Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

- 2) O2025-0009: An Ordinance providing for the adoption of modifications to Sections 6.09 and 6.13 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.

Sponsors: County Executive Ronayne/Department of Human Resources and Councilmembers Turner and Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

- 3) O2025-0010: An Ordinance enacting Chapter 511 of the Cuyahoga County Code adopting the Cuyahoga County Credit Card Policy and Procedures in accordance with Ohio Revised Code Section 301.27; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne/Department of Purchasing

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

g) CONSIDERATION OF AN ORDINANCE FOR THIRD READING ADOPTION

- 1) O2025-0007: An Ordinance enacting Section 202.11 of the County Code to establish a Building Department under the supervision of the County Executive and the Fiscal Officer to exercise enforcement authority of, and to accept and approve construction documents and conduct inspections in accordance with, the rules of the State of Ohio Board of Building Standards relating to both residential and non-residential construction within the County; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer

Committee Assignment and Chair: Committee of the Whole – Turner

11. MISCELLANEOUS COMMITTEE REPORTS

12. MISCELLANEOUS BUSINESS

13. ADJOURNMENT

NEXT MEETINGS

COMMITTEE OF THE WHOLE:

MONDAY, NOVEMBER 24, 2025
1:00 PM / 4TH FLOOR

COMMITTEE OF THE WHOLE:

TUESDAY, NOVEMBER 25, 2025
3:00 PM / 4TH FLOOR

COMMITTEE OF THE WHOLE:

TUESDAY, DECEMBER 9, 2025
TTBD / 4TH FLOOR

REGULAR MEETING:

TUESDAY, DECEMBER 9, 2025
5:00 PM / 4TH FLOOR

REGULAR MEETING:

TUESDAY, JANUARY 13, 2026
5:00 PM / 4TH FLOOR

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Download the [Metropolis smartphone app](#) and create an account to have parking validated at meetings. Please scan the QR code posted in Council Chambers to input your license plate information for parking to be validated by Metropolis, a non-County entity. You will be responsible for the cost of parking if you are unable to utilize this online parking service.*

***Meeting rooms are equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



CUYAHOGA COUNTY COUNCIL

REGULAR MEETING

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS,
4th FLOOR

MEETING MINUTES

WEDNESDAY, NOVEMBER 12, 2025 — 5:00 P.M.

Council President Miller stated that the meeting will start shortly and asked that attendees please take a seat.

1. CALL TO ORDER

Council President Miller called the meeting to order at 5:01 p.m.

Council President Miller made a brief statement regarding Cuyahoga County Council procedures and decorum for Public Comment at Council Meetings.

2. ROLL CALL

Council President Miller asked Clerk Richardson to call the roll. Councilmembers Kelly, Sweeney, Casselberry, Gallagher, Schleper, Conwell, Jones, Turner, Houser, Simon and Miller were in attendance, and a quorum was determined.

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

4. SILENT MEDITATION

Council President Miller requested a moment of silent reflection to recognize Veteran's and first responders in Cuyahoga County and across the country.

5. PUBLIC COMMENT

There were no public comments given.

6. APPROVAL OF MINUTES

a) October 28, 2025 Regular Meeting

A motion was made by Mr. Sweeney, seconded by Ms. Turner and approved by unanimous vote to approve the minutes from the October 28, 2025 Regular meeting.

7. ANNOUNCEMENTS FROM THE COUNCIL PRESIDENT

In accordance with Rule 6B of the County Council Rules, Council President Miller made a motion to amend the agenda to include two additional Executive-Sponsored items for consideration for first reading and referral to committees; the motion was seconded by Ms. Turner and approved by unanimous vote to amend the agenda to add Resolution Nos. R2025-0325 and R2025-0326.

8. MESSAGES FROM THE COUNTY EXECUTIVE

County Executive Ronayne acknowledged the Veterans' Day holiday and thanked all the veterans in Cuyahoga County for their service; announced that this week we will be opening the new veterans pod, a special housing unit at the County Jail and invited all to attend the opening on November 14; thanked Sheriff Pretel and Chief Rivera for their support of our veterans to provide specialized supportive housing at our Justice Center; commented on the Medicaid and SNAP benefits cuts that are looming and the pending work requirements that impact our community, including veterans, during the federal government closure; thanked the community for coming together to stop gap the losses of SNAP benefits and said that together with Council, our foundation community, corporate community and our sports teams, we raised over \$650,000 for temporary assistance for our families and veterans in need during this time of the SNAP benefits drought; thanked Judge Andrew Santoli for his work on the Veterans Treatment Court; announced that the administration is working towards a Cuyahoga Cares Program and said that we have already convened a hunger relief task force and will be assembling a Medicaid access partnership to confront hunger right now in our community and to address the potential loss of health insurance benefits now and in the future with the coming requirements that our federal government has imposed; and concluded by thanking Council members for their work on the biennial budget.

9. LEGISLATION INTRODUCED BY COUNCIL

a) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) R2025-0309: A Resolution awarding a total sum, not to exceed \$15,000, to the Growing Right Over Wealth for the Mothers to Provider: Safety & Compliance Access Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Simon

Council President Miller referred Resolution No. R2025-0309 to the Health, Human Services & Aging Committee.

- 2) R2025-0310: A Resolution amending Rule 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for public comment at Council and committee meetings; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Council President Miller

Council President Miller referred Resolution No. R2025-0310 to the Council Operations, Information Technology & Public Transportation Committee.

b) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR SECOND READING

- 1) R2025-0300: A Resolution awarding a total sum, not to exceed \$25,000, to Flats Forward Inc. for the Flats Revitalization Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Clerk Richardson read Resolution No. R2025-0300 into the record. This item will move to the November 25, 2025, Council meeting agenda for consideration for third reading adoption.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Committee of the Whole – Miller

- 2) R2025-0301: A Resolution awarding a total sum, not to exceed \$45,000, to the City of Beachwood for the Deer Sterilization Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Simon and Jones

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Richardson read Resolution No. R2025-0301 into the record. This item will move to the November 25, 2025, Council meeting agenda for consideration for third reading adoption.

c) CONSIDERATION OF RESOLUTIONS OF COUNCIL FOR THIRD READING ADOPTION

- 1) R2025-0274: A Resolution authorizing an amendment to Resolution No. R2024-0396 in an amount not to exceed \$250,000, to the Murtis Taylor Human Services System for the relocation of the Students of Promise/Prentiss Place Transitional Living Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Jones and Houser

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Mr. Miller, Resolution No. R2025-0274 was considered and adopted by unanimous vote. Councilmember Turner requested to have her name added as a co-sponsor to the legislation.

- 2) R2025-0287: A Resolution awarding a total sum, not to exceed \$25,000, to R.O.A.D. GOLD, Inc. for the Recidivism on a Decline Program from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsors: Councilmembers Sweeney, Turner and Simon

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Sweeney with a second by Ms. Turner, Resolution No. R2025-0287 was considered and adopted by unanimous vote.

- 3) R2025-0288: A Resolution awarding a total sum, not to exceed \$25,000, to The Spanish American Committee for the Little Footsteps Bilingual Child Enrichment Center Project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

On a motion by Ms. Simon with a second by Ms. Turner, Resolution No. R2025-0288 was considered and adopted by unanimous vote.

- 4) R2025-0290: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

Sponsor: Councilmember Sweeney on behalf of Cuyahoga County Personnel Review Commission

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

On a motion by Ms. Simon with a second by Mr. Sweeney, Resolution No. R2025-0290 was considered and adopted by unanimous vote.

- d) CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR FIRST READING AND REFERRAL TO COMMITTEE

- 1) O2025-0011: An Ordinance enacting the right of county renters to Pay-to-Stay and declaring the necessity that this Ordinance become immediately effective.

Sponsors: Councilmembers Miller and Conwell

Council President Miller referred Ordinance No. O2025-0011 to the Community Development & Housing Committee. Councilmembers Conwell, Schleper, Turner and Casselberry requested to have their names added as co-sponsors to the legislation.

e) **CONSIDERATION OF AN ORDINANCE OF COUNCIL FOR THIRD READING ADOPTION**

- 1) O2025-0006: An Ordinance amending Section 206.13 of the Cuyahoga County Code to remove the term limits for Commission on Human Rights members.

Sponsors: Councilmembers Schleper, Miller, Houser, Turner, Conwell and Sweeney

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

On a motion by Ms. Simon with a second by Ms. Turner, Ordinance No. O2025-0006 was considered and adopted by unanimous vote.

10. LEGISLATION INTRODUCED BY EXECUTIVE

a) **CONSIDERATION OF A RESOLUTION FOR FIRST READING ADOPTION UNDER SUSPENSION OF RULES**

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rules 9D & 12A and to place on final passage Resolution No. R2025-0311.

- 1) R2025-0311: A Resolution amending the 2024/2025 Biennial Operating Budget for 2025 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, amending Resolution No. 2025-0291 dated 10/14/25; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

On a motion by Ms. Turner with a second by Mr. Miller, Resolution No. R2025-0311 was considered and adopted by unanimous vote.

b) **CONSIDERATION OF RESOLUTIONS FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) R2025-0312: A Resolution confirming the County Executive's reappointment of the Honorable Mayor Nicole Dailey-Jones to serve on the Cuyahoga County Planning Commission representing the Westshore Region for the term 1/1/2026 – 12/31/2028, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Miller referred Resolution No. R2025-0312 to the Human Resources, Appointments & Equity Committee. Councilmember Kelly requested to have his name added as a co-sponsor to the legislation.

- 2) R2025-0313: A Resolution confirming the County Executive's appointment of Dr. Charles Garven to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2025 – 6/30/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Miller referred Resolution No. R2025-0313 to the Human Resources, Appointments & Equity Committee.

- 3) R2025-0314: A Resolution confirming the County Executive's reappointment of Isabel G. Klein to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Miller referred Resolution No. R2025-0314 to the Human Resources, Appointments & Equity Committee.

- 4) R2025-0315: A Resolution confirming the County Executive's reappointment of Romona J. Davis to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 1/2/2026 – 1/1/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Miller referred Resolution No. R2025-0315 to the Human Resources, Appointments & Equity Committee.

- 5) R2025-0316: A Resolution confirming the County Executive's reappointment of Richard Perry to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 1/2/2026 – 1/1/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Council President Miller referred Resolution No. R2025-0316 to the Human Resources, Appointments & Equity Committee.

- 6) R2025-0317: A Resolution making an award to RQ14693 to RPI Consultants, LLC in the amount not-to-exceed \$12,000,000.00 for Infor Lawson software consulting services, effective upon signatures of all parties for a period of (3) years;

authorizing the County Executive to execute Contract No. 5695 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Information Technology

Council President Miller referred Resolution No. R2025-0317 to the Council Operations, Information Technology & Public Transportation Committee.

- 7) R2025-0318: A Resolution authorizing a contract with Infor Public Sector, Inc. in the amount not-to-exceed \$21,996,512.00 for Infor licenses and cloud hosting services for Enterprise Resource Planning (ERP) system, effective upon signatures of all parties for a period of (10) years; authorizing the County Executive to execute Contract No. 5723 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Information Technology

Council President Miller referred Resolution No. R2025-0318 to the Council Operations, Information Technology & Public Transportation Committee.

- 8) R2025-0319: A Resolution making an award on RQ16009 to Metropolitan Life Insurance Company in the amount not-to-exceed \$1,924,746.28 for vision insurance for County employees and their eligible dependents, effective upon signatures of all parties for the period 1/1/2026 – 12/31/2029; authorizing the County Executive to execute Contract No. 5721 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Human Resources

Council President Miller referred Resolution No. R2025-0319 to the Human Resources, Appointments & Equity Committee.

- 9) R2025-0320: A Resolution making an award on RQ16008 with Delta Dental Plan of Ohio, Inc. in the amount not-to-exceed \$11,875,028.40 for dental insurance for County employees and their eligible dependents, effective upon signatures of all parties for the period 1/1/2026 – 12/31/2028; authorizing the County Executive to execute Contract No. 5724 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/ Department of Human Resources

Council President Miller referred Resolution No. R2025-0320 to the Human Resources, Appointments & Equity Committee.

- 10) R2025-0321: A Resolution authorizing an amendment to Contract No. 5426 (fka Contract Nos. 3096 and 2698) with Alliant Insurance Services, Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2025, to extend the term to 12/31/2026, to amend various terms, and to add funds in the amount of \$2,256,483.00, for a total amount not-to-exceed \$9,279,423.00 effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Law/Division of Risk Management

Council President Miller referred Resolution No. R2025-0321 to the Committee of the Whole.

- 11) R2025-0322: A Resolution making an award on RQ13840 to Executive Information Services, Inc., (EIS, Inc.) in the amount not-to-exceed \$3,999,756.96 for replacement of the jail management system located at the Cuyahoga County Corrections Center effective upon signatures of all parties for a period of (5) years; authorizing the County Executive to execute Contract No. 5702 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Sheriff's Department

Council President Miller referred Resolution No. R2025-0322 to the Public Safety & Justice Affairs Committee.

- 12) R2025-0323: A Resolution authorizing an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$8,322,252.00 for legal services for the period 1/1/2026 – 12/31/2027; authorizing the County Executive to execute Agreement No. 5699 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services

Council President Miller referred Resolution No. R2025-0323 to the Health, Human Services & Aging Committee.

- 13) R2025-0324: A Resolution authorizing an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2026 to extend the time period to 3/31/2027, to change the name of (2) providers, and for additional funds in the total amount not-to-exceed \$7,237,500.00, effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent

with this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$283,750.00.
- b) Contract No. 3779 with ABC International Services, Inc., for Chore and Grab Bar services in the amount not-to-exceed \$20,000.00.
- c) Contract No. 3781 with Addus HealthCare (South Carolina), Inc. dba Arcadia Home & Care Staffing for Homemaker and Personal Care services in the amount not-to-exceed \$20,000.00.
- d) Contract No. 3789 with Caring Hearts Health Services, LLC for Homemaker, Personal Care, Chore and Laundry services in the amount not-to-exceed \$31,250.00.
- e) Contract No. 3792 with Casleo Corporation dba Global Meals to change the name to Casleo, LLC dba Global Meals for Home Delivered Meal services in the amount not-to-exceed \$3,887,500.00.
- f) Contract No. 3788 with Connect America.com LLC for Emergency Response System services in the amount not-to-exceed \$162,500.00.
- g) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$93,750.00.
- h) Contract No. 4958 (fka Contract No. 3776) with Axxess Family Services, Inc. dba Mobile Meals (Formerly: Family & Community Services, Inc. dba Mobile Meals) for Home Delivered Meal services in the amount not-to-exceed \$93,750.00.
- i) Contract No. 3790 with Fernandez Property Group Ohio for Grab Bar services in the amount not-to-exceed \$12,500.00.
- j) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$73,750.00.
- k) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services in the amount not-to-exceed \$118,750.00.
- l) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services in the amount not-to-exceed \$237,500.00.

- m) Contract No. 3768 with PurFoods, LLC dba Mom's Meals for Home Delivered Meal services in the amount not-to-exceed \$787,500.00.
- n) Contract No. 3770 with Renaissance Home Health Care, Inc. for Homemaker, Personal Care and Laundry services in the amount not-to-exceed \$136,250.00.
- o) Contract No. 5690 (fka Contract No. 3771) with Rent a Daughter Senior Care, Inc. to change the name to Your Home Court Advantage, LLC dba Amivie for Homemaker and Personal Care services in the amount not-to-exceed \$187,500.00.
- p) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meal services in the amount not-to-exceed \$125,000.00.
- q) Contract No. 3733 with Senior Transportation Connection for Transportation services in the amount not-to-exceed \$193,750.00.
- r) Contract No. 3735 with TOBI Transportation Services, LLC for Transportation services in the amount not-to-exceed \$122,500.00.
- s) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the amount not-to-exceed \$31,250.00.
- t) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the amount not-to-exceed \$83,750.00.
- u) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services in the amount not-to-exceed \$162,500.00.
- v) Contract No. 4798 (fka Contract No. 3749) with Blue Heron Holdings, LLC (Formerly: Wash House CLE) for Laundry services in the amount not-to-exceed \$137,500.00.
- w) Contract No. 3750 with XCEL Healthcare Providers, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$235,000.00.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services

Council President Miller referred Resolution No. R2025-0324 to the Health, Human Services & Aging Committee.

- 14) R2025-0325: A Resolution making an award on RQ16140 with The Whiting-Turner Contracting Company in the amount not-to-exceed \$4,200,000.00 for the design and construction of the Virgil E. Brown Rehabilitation Project, located at 1641 Superior Avenue, Cleveland, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5706 and all other documents consistent with said award and this Resolution ; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Miller referred Resolution No. R2025-0325 to the Public Works, Procurement & Contracting Committee.

- 15) R2025-0326: A Resolution authorizing contracts with CEP Renewables, LLC., its designees, agents, and assigns, in the amount not-to-exceed \$18,900,000.00 for financing and construction of a 6.5 megawatt (MW) solar farm in Brooklyn, Ohio, effective upon signatures of all parties through 12/31/2027; authorizing the County Executive to execute Contract No. 5728 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works/Cuyahoga Green Energy

Council President Miller referred Resolution No. R2025-0326 to the Education, Environment & Sustainability Committee.

c) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING

- 1) R2025-0304: A Resolution authorizing the issuance and sale of General Obligation Bond Anticipation Notes in a principal amount not-to-exceed \$14,220,000.00, in anticipation of the issuance of bonds, to retire outstanding bond anticipation notes issued to provide funds for the purpose of paying the costs of constructing, renovating, improving or repairing sports facilities, including specifically major capital repairs to such sports facilities, together with all necessary appurtenances and work incidental thereto, and to pay the costs of issuance in connection therewith; authorizing the preparation and use of a preliminary and final official statement; approving and authorizing the execution of a purchase agreement and a continuing disclosure agreement; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer/Office of Budget and Management

Committee Assignment and Chair: Committee of the Whole – Miller

This item was heard in the Committee of the Whole and was recommended for consideration under second reading suspension of the rules. Mr. Miller made a motion to amend the agenda and move the item to section d) Committee Reports and Consideration of Resolutions for Second reading Adoption Under Suspension of Rules and was seconded by Ms. Conwell and approved by unanimous vote, as amended.

On a motion by Mr. Miller, seconded by Ms. Turner, Resolution No. R2025-0304 was considered and adopted by unanimous vote.

- 2) R2025-0306: A Resolution making an award on RQ16254 to United Survey, Inc. in the amount not-to-exceed \$3,642,859.00 for the 2025 Sewer Rehabilitation Program for various County Sewer Districts, effective upon signatures of all parties for a period of (3) years; authorizing the County Executive to execute Contract No. 5679 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

Clerk Richardson read Resolution No. R2025-0306 into the record. This item will move to the November 25, 2025, Council meeting agenda for consideration for third reading adoption.

- 3) R2025-0307: A Resolution authorizing an amendment to a Master Contract with various providers for a Summer Youth Employment Program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025 to extend the time period to 10/31/2026, to amend the budget terms, and for additional funds in the total amount not-to-exceed \$6,011,175.95, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with and this Resolution; and declaring the necessity that this Resolution become immediately effective:

- a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,225,319.00.

- b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed \$785,856.95.

Sponsor: County Executive Ronayne/Department of Health and Human Services/ Cuyahoga Job and Family Services

Committee Assignment and Chair: Education, Environment & Sustainability – Simon

Clerk Richardson read Resolution No. R2025-0307 into the record. This item will move to the November 25, 2025, Council meeting agenda for consideration for third reading adoption.

d) COMMITTEE REPORTS AND CONSIDERATION OF RESOLUTIONS FOR SECOND READING
ADOPTION UNDER SUSPENSION OF RULES

A motion was made by Mr. Gallagher, seconded by Ms. Simon and approved by unanimous vote to suspend Rule 9D and to place on final passage Resolution Nos. R2025-0304; R2025-0305; R2025-0306 & R2025-0307.

- 1) R2025-0305: A Resolution authorizing an amendment to revenue generating Agreement No. 50 with the City of Cleveland to lease space located at 1300 Ontario Street, Cleveland for the period 10/2/2018 – 10/1/2025 to extend the time period to 10/1/2026 and for additional revenue in the anticipated amount not-to-exceed \$2,685,075.50, effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Committee Assignment and Chair: Public Safety & Justice Affairs – Gallagher

On a motion by Mr. Gallagher with a second by Mr. Miller, Resolution No. R2025-0305 was considered and adopted by unanimous vote.

- 2) R2025-0308: A Resolution authorizing an amendment to Contract No. 3868 with The Salvation Army for supportive services for homeless men in the Pickup Assessment Sheltering Service (PASS) Transitional Housing Program for the period 10/1/2023 – 9/30/2025 to extend the time period to 9/30/2026, to amend the budget terms, and for additional funds in the amount not-to-exceed \$834,302.00, effective 10/1/2025; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services

Committee Assignment and Chair: Health, Human Services & Aging – Conwell

On a motion by Mr. Gallagher with a second by Ms. Turner, Resolution No. R2025-0308 was considered and adopted by unanimous vote.

e) CONSIDERATION OF RESOLUTIONS FOR THIRD READING ADOPTION

- 1) R2025-0294: A Resolution confirming the County Executive's reappointment of Kenneth A. Bravo to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

On a motion by Mr. Sweeney with a second by Ms. Turner, Resolution No. R2025-0294 was considered and adopted by unanimous vote.

- 2) R2025-0295: A Resolution confirming the County Executive's reappointment of Chris H. Gerrett to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029, and declaring the necessity that this Resolution become immediately effective.

Sponsor: County Executive Ronayne

Committee Assignment and Chair: Human Resources, Appointments & Equity – Sweeney

On a motion by Mr. Sweeney with a second by Ms. Conwell, Resolution No. R2025-0295 was considered and adopted by unanimous vote.

- 3) R2025-0296: A Resolution authorizing a revenue generating agreement with the City of Middleburg Heights in the amount not-to-exceed \$1,487,562.00 for maintenance and repair of sanitary and storm sewer and pumping stations, located in County Sewer District No. 8, effective upon signatures of all parties; authorizing the County Executive to execute Contract No. 5666 and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective.

Sponsors: County Executive Ronayne/Department of Public Works and Councilmember Casselberry

Committee Assignment and Chair: Public Works, Procurement & Contracting – Jones

On a motion by Mr. Jones with a second by Mr. Casselberry, Resolution No. R2025-0296 was considered and adopted by unanimous vote.

f) **CONSIDERATION OF ORDINANCES FOR FIRST READING AND REFERRAL TO COMMITTEE**

- 1) O2025-0008: An Ordinance amending the title of Chapter 705 of the County Code; enacting new County Code Section 705.06 approving sewer permit fees, inspection fees, overtime/holiday/weekend inspection fees, and contractor license fees effective 1/1/2026; authorizing the Director of Public Works to increase said fees annually by an amount not-to-exceed the cumulative percentage increase in the Consumer Price Index (CPI) beginning January 1, 2027; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne/Department of Public Works

Council President Miller referred Ordinance No. O2025-0008 to the Public Works, Procurement & Contracting Committee.

- 2) O2025-0009: An Ordinance providing for the adoption of modifications to Sections 6.09 and 6.13 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne/Department of Human Resources

Council President Miller referred Ordinance No. O2025-0009 to the Human Resources, Appointments & Equity Committee.

- 3) O2025-0010: An Ordinance enacting Chapter 511 of the Cuyahoga County Code adopting the Cuyahoga County Credit Card Policy and Procedures in accordance with Ohio Revised Code Section 301.27; and declaring the necessity that this Ordinance become immediately effective. (Legislation needs to be corrected]

Sponsor: County Executive Ronayne/Department of Purchasing

Council President Miller referred Ordinance No. O2025-0010 to the Public Works, Procurement & Contracting Committee.

g) COMMITTEE REPORT AND CONSIDERATION OF AN ORDINANCE FOR SECOND READING

- 1) O2025-0007: An Ordinance enacting Section 202.11 of the County Code to establish a Building Department under the supervision of the County Executive and the Fiscal Officer to exercise enforcement authority of, and to accept and approve construction documents and conduct inspections in accordance with, the rules of the State of Ohio Board of Building Standards relating to both residential and non-residential construction within the County; and declaring the necessity that this Ordinance become immediately effective.

Sponsor: County Executive Ronayne/Fiscal Officer

Committee Assignment and Chair: Committee of the Whole – Turner

Clerk Richardson read Ordinance No. O2025-0007 into the record. This item will move to the November 25, 2025, Council meeting agenda for consideration for third reading adoption.

11. MISCELLANEOUS COMMITTEE REPORTS

Mr. Kelly reported that the Economic Development & Planning Committee will not meet next week but announced that the Public Safety & Justice Affairs Committee will meet on Tuesday, November 18 at 1:00 p.m.

Mr. Sweeney reported that the Human Resources, Appointments & Equity Committee will meet on Tuesday, November 18 at 10:00 a.m.

Mr. Schleper reported that the Council Operations, Information Technology & Public Transportation Committee will meet on Tuesday, November 18 at 3:00 p.m.

Ms. Conwell reported that the Health, Human Services & Aging Committee will meet on Wednesday, November 19 at 1:00 p.m.

Mr. Jones reported that the Public Works, Procurement & Contracting Committee will meet on Wednesday, November 19 at 10:00 a.m.

Ms. Turner reported that the next budget hearing will be on Monday, November 17 at 1:00 p.m. at the Committee of the Whole meeting.

Mr. Houser reported that the Community Development & Housing Committee will meet on Monday, November 17 at 10:00 a.m.

Ms. Simon reported that the Education, Environment & Sustainability Committee will meet on Wednesday, November 19 at 3:00 p.m.

Council President Miller announced that the Committee of the Whole will meet on Monday, November 24 at 1:00 p.m., if further work is needed on the budget.

12. MISCELLANEOUS BUSINESS

Mr. Gallagher congratulated the Bay Village Lady Rockets soccer team who won the Girls Division III State Championship.

Mr. Sweeney said that he is proud of the 6-time State champions, St. Ignatius' boys soccer team, who recently were defeated in overtime by Dublin Jerome for the Division I State Championship.

Mr. Ronayne congratulated the former Director of the Department of Housing and Community Development, Sara Parks Jackson, who was inducted into the Ohio Housing Conference Hall of Fame; announced that Myesha Watkins, Administrator of the Office of Violence Prevention, just received an award from the University of Chicago for her conception of the Cuyahoga County Office of Violence Prevention.

13. ADJOURNMENT

With no further business to discuss, Council President Miller adjourned the meeting at 5:41 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0327

Sponsored by: Councilmembers Jones and Houser	A Resolution awarding a total sum, not to exceed \$10,000 to Future Heights Inc. for the Taylor Merchants Association Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 8 ARPA Community Grant Fund in the amount of \$10,000 to Future Heights Inc. for the purpose of the Taylor Merchants Association Project; and

WHEREAS, Future Heights Inc. estimates the total cost of the project is \$300,000; and

WHEREAS, Future Heights Inc. indicates the other funding source(s) for this project include set aside monies in the City of Cleveland Heights’ General Fund; and

WHEREAS, Future Heights Inc. is estimating the start date of the project will be November 2025 with no completion date provided; and

WHEREAS, Future Heights Inc. requested \$10,000 from the District 8 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$10,000 to Future Heights Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$10,000 to Future Heights Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Taylor Merchants Association Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:

Name of Requesting Entity (City, Business, Non-Profit, etc.): FutureHeights Inc.

Address of Requesting Entity: 2450 Fairmount Blvd. Cleve. Hts. OH 44118

County Council District # of Requesting Entity: 10

Address or Location of Project if Different than Requesting Entity:

County Council District # of Address or Location of Project if Different than Requesting Entity:

Contact Name of Person Filling out This Request: Lee Chilcote

Contact Address if different than Requesting Entity:

Email: lichilcote@futureheights.org

Phone: 216 405 3750

Federal IRS Tax Exempt No.: 34-1948426

Date: 10/31/25

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Name: Taylor Merchants Association

Description of Project:

Pursuant to its receipt of ARPA Funds, the City of Cleveland Heights pinpointed Taylor Road as an underserved District.

Councilperson Davida Russell led the charge to identify issues that were prevalent in the district including but not limited to, lack of interest in merchant leasing space, minimal foot traffic, lack of plans for beautification and more.

Working in conjunction with Myra Orenstein of CATV, Inc, an award-winning marketing and advertising firm located in Cleveland Heights, merchants gathered to discuss the needs of the District.

Based on what they had deemed necessary, approximately 80 merchants on Taylor Road in Cleveland Heights, Ohio began working to create a merchants' association.

Taylor is a diverse district with its most northern end primarily occupied by one of Cleveland's largest Orthodox Jewish communities. To the public, this portion of the district has seemed insular, thereby creating a sense of being closed off from the rest of not only Taylor Road but the entire City of Cleveland Heights.

The "center" of the District is occupied by Cain Park, a neighborhood park/skating park/basketball court and main destination for winter sledding. Cain Park is known for its summer Cain Park Arts Festival in addition to being recognized as a music and theater venue. The location of Cain Park creates a barrier between one end of Taylor and the other.

The merchants at the southernmost section of Taylor offer a wide range of consumer-friendly options from restaurants to butcher shops, hair salons/spa, landscaping nursery and more.

What has transpired over many years is not only a disconnect between one end of Taylor and the other but a lack of identity for the entire District.

Taylor is not top-of-mind for dining, shopping or viewed as a walking district.

The merchants' association will not only seek resolve this perception through meetings, ongoing conversations with all Taylor merchants but also through beautification programs.

Taylor is hoping to contract with a snowplowing company to remove snow from the frontage of all Taylor merchants' shops/buildings. It will contract with a landscaping company to provide flowers and foliage throughout the year. It will continue to grow and expand a Sunday Farmers' Market which was previously a volunteer project at the southern end of the District.

What is planned, are not simply umbrella promotions to unify the District but also programs to educate and celebrate holidays which have become Jewish traditions. It is the hope of this organization that creating a better understanding of the Orthodox Jewish Community will result in more foot traffic to its coffee shop, market and other businesses. Working towards creating a more open relationship between this community and Cleveland Heights (and beyond) is important for all relations with the City and beyond.

Most significantly the Taylor Merchants Association will provide all merchants with a voice at City Hall and with City Council.

Taylor holds potential. Potential for growth through beautification. Potential for attracting developers. Potential for becoming a viable walking district. In investment in Taylor will reap returns for Cuyahoga County in the near future and well beyond.

Project Start Date: November, 2025

Project End Date:

IMPACT OF PROJECT:

Who will be served: The population that will be served is vast. Developers will begin to view Taylor for potential investment. Their input will spur attraction to the District. The merchants will begin to make improvements. Their decisions will directly impact their own sales and foot traffic. The community as a whole will be served with improved services and better opportunities for leasing both residential and commercial space. The Orthodox Jewish community will be served with more places to walk on the Sabbath and better services within their area of Taylor.

How many people will be served annually:

Will low/moderate income people be served; if so how: Creating a true community translates to offering basic services. The limited number of merchants and lack of beautification programs has resulted in few of these services on Taylor. This organization is interested in soliciting purveyors of basic services to become part of the District. A more diverse merchant mix will allow for more options for everyone in the District and beyond. This income demographic is the merchants' association target demographic.

How does the project fit with the community and with other ongoing projects: Developers are already constructing new residential properties on Taylor. The services that are currently available are insufficient for the needs of this expanding community. Beyond its plans to reach out to banks and other services to open on Taylor, there will be events to inspire interest in the community that will include not only general family programming but also programming specific to educating the public about the Orthodox Jewish community designed to open doors.

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

N/A

If applicable, what environmental issues or benefits will there be: N/A

If applicable, how does this project serve as a catalyst for future initiatives: Progress is key on Taylor. The merchants are determined to constantly pursue others to become part of the District. Programming at Cain Park (within the District) may coordinate with merchants' efforts. Family-driven events will become standard. A farmers market will expand as interest in Taylor increases.

FINANCIAL INFORMATION:

Total Budget of Project: \$300,000

Other Funding Sources of Project (list each source and dollar amount separately):

The City of Cleveland Heights has set aside monies in its General Fund. The organization will also solicit grants once it achieves 501c3 status.

Total amount requested of County Council American Resource Act Dollars:

\$10,000.00

Since these are one-time dollars, how will the Project be sustained moving forward:

City of Cleveland Heights' funding will come into play as will Taylor Merchant Association dues.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name: Lee A. Chilcote III

Signature:



Date:

10/31/23

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0328

Sponsored by: **Council President Miller and County Executive Ronayne on behalf of The MetroHealth System.**

A Resolution approving The MetroHealth System's policies and procedures to participate in one or more joint purchasing associations for the purpose of acquiring supplies, equipment and services provided through joint purchasing arrangements to achieve beneficial purchasing arrangements for calendar year 2026, in accordance with Ohio Revised Code Section 339.05; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Ohio Revised Code Section 339.05 authorizes the Board of Trustees of The MetroHealth System ("Board") to annually adopt bidding procedures and purchasing policies to obtain supplies, equipment and services routinely used in the operations of the Hospital from one or more group purchasing organizations sponsored by nonprofit organization and one or more state or federally operated joint purchasing programs; and

WHEREAS, upon adoption of such policies by the Board and approval of same by the County Executive and County Council, the Board may follow the policies in lieu of following the competitive bidding procedures of Ohio Revised Code Section 307.86 to 307.92; and

WHEREAS, The MetroHealth System seeks to participate in one or more joint purchasing associations available to health care facilities in order to obtain the favorable volume pricing available to the member institutions, thereby reducing the Hospital's overall expense for supplies, equipment and services; and

WHEREAS, on November 5, 2025, the Board adopted Resolution 19709 approving annual joint purchasing policies and procedures for calendar year 2026; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by The MetroHealth System may continue uninterrupted.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby approves The MetroHealth System's purchasing policy and procedures for participation in group or joint procurement arrangements for the purpose of acquiring such supplies, equipment and services routinely used in the operations of the Hospital in order to achieve economies for the 2026 Calendar Year, as further described in Resolution 19709 passed by the Board of Trustees of The MetroHealth System November 5, 2025.

SECTION 2. That the purchases of such supplies, equipment and services through joint purchasing arrangements shall be exempt from the competitive bidding procedures of Ohio Revised Code Section 307.86.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0309

Sponsored by: Councilmember Simon	A Resolution awarding a total sum, not to exceed \$15,000, to the Growing Right Over Wealth for the purpose of the Mothers to Provider: Safety & Compliance Access Project from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Conwell, Schleper, Sweeney, Casselberry and Houser	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$15,000 to the Growing Right Over Wealth for the purpose of the Mothers to Provider: Safety & Compliance Access Project; and

WHEREAS, the Growing Right Over Wealth estimates approximately 320 people will be served annually through this award; and

WHEREAS, the Growing Right Over Wealth estimates approximately 8 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, the Growing Right Over Wealth estimates the total cost of the project is \$15,000; and

WHEREAS, the Growing Right Over Wealth is estimating the start date of the project will be within 30 days of the award and the project will be ongoing; and

WHEREAS, the Growing Right Over Wealth requested \$15,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$15,000 to the Growing Right Over Wealth to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$15,000 to the Growing Right Over Wealth from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Mothers to Provider: Safety & Compliance Access Project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Health, Human Services & Aging

Additional Sponsorship Requested in Committee: November 19, 2025

Journal _____
_____, 20____



**Cuyahoga County
Council**

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.): G.R.O.W. (Growing Right Over Wealth) — 501(c)(3) nonprofit organization	
Address of Requesting Entity: 1069 Barkston Drive Highland Heights, Ohio 44143	
County Council District # of Requesting Entity: District 11	
Address or Location of Project if Different than Requesting Entity: Mobile and community-based across Cuyahoga County	
County Council District # of Address or Location of Project if Different than Requesting Entity: District 11; Waterstone Medical Center	
Address of Entity: 14100 Cedar Rd, South Euclid, OH 44121	
Contact Name of Person Filling out This Request: Ebony Spano	
Contact Address if different than Requesting Entity: 1069 Barkston Drive Highland Heights, Ohio 44143	
Email: ebonyb.spano@gmail.com	Phone: 440-409-4825
Federal IRS Tax Exempt No.: 86-2827617	Date: 10/28/2025

PROJECT DESCRIPTION

REQUEST DESCRIPTION (include the project name, a description of the project, why the project is important or needed, and timeline of milestones/tracking of the project):

Mothers to Providers: Safety & Compliance Access Project (Live Scan + CPR/AED)

G.R.O.W. requests \$15,000 in ARPA funds to purchase a portable BCI/FBI Live Scan fingerprint system and a complete CPR/AED training kit (adult & infant).

These two resources will remove the most common barriers that prevent mothers—particularly those raising children with disabilities—from becoming paid, credentialed home-care providers.

The program will:

1. Provide affordable, mobile background checks through Live Scan equipment stationed at rotating neighborhood sites so families can meet provider eligibility quickly.
2. Deliver CPR/AED certification classes for parents, kin caregivers, and teens who babysit siblings while mothers work.
3. Use a sliding-scale model: full-price participants subsidize discounted or free services for low-income and minor-headed households, ensuring both equity and sustainability.

Why the project is important:

During and after the COVID-19 pandemic, many mothers left the workforce to care for their children—especially those with special needs. Yet, without access to fingerprinting or CPR training, they cannot qualify to be paid caregivers under Medicaid or local programs. This initiative empowers them to earn legitimate income, maintain safety compliance, and strengthen family stability.

Timeline & Milestones:

- Months 1-2: purchase Live Scan system + CPR/AED equipment; implement outreach plan.
- Months 2-3: open public registration portal; begin pop-ups at community hubs.
- Months 3-12: complete ≥ 200 background checks and certify ≥ 120 caregivers/teens; host 24 neighborhood events; submit quarterly outcome reports.

Tracking & Evaluation:

Each participant receives a unique ID; logs, certificates, and satisfaction surveys will document completion rates and confirm successful caregiver approvals.

Project Start Date: Within 30 days of award

Project End Date: Ongoing

IMPACT OF PROJECT:

Who will be served:

Low- to moderate-income mothers, kin caregivers, and youth caregivers across Cuyahoga County with a focus on District 11 particularly families of children with disabilities and single-parent households.

How many people will be served annually:

Approximately 320 direct participants (200 fingerprints + 120 CPR trainees) and 800+ family members indirectly impacted through safer, certified in-home care.

Will low/moderate income people be served; if so how:

Yes. Services are offered at sliding-scale rates based on income verification. Families below 200% of FPL receive deep discounts or free service; full-price clients sustain the program through cross-subsidy.

How does the project fit with the community and with other ongoing projects:

This complements county efforts to expand workforce participation and home-based care. It removes compliance bottlenecks that delay mothers' entry into the provider system and supports economic recovery in neighborhoods hit hardest by COVID-19 and never have fully recovered

If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary:

This project lays the foundation for a permanent, self-sustaining employment pipeline that expands far beyond the initial ARPA investment. Phase 1 (within 12 months):

- 2 part-time administrative and intake positions (0.5–1.0 FTE combined) will be created to manage scheduling, data entry, and client onboarding.
- 1 certified CPR/AED Instructor and 1 Program Coordinator will be hired or contracted, both transitioning to long-term roles sustained through sliding-scale fees and partnerships.
- Up to 5 rotating part-time outreach workers (community ambassadors) will assist with pop-up setup, marketing, and event logistics—ideal flexible employment for parents and young adults.

Address of Entity:

If applicable, what environmental issues or benefits will there be:

This project delivers measurable environmental and efficiency benefits by replacing outdated, paper-based background check systems with a digital Live Scan process, eliminating the need for ink cards, chemical solvents, and thousands of printed forms annually. All fingerprint transmissions will be electronic, secure, and paperless, reducing waste and administrative energy use. Additionally, the CPR/AED training materials are reusable and high-quality, reducing disposable plastic waste from single-use kits. The program promotes environmental consciousness by modeling how small nonprofits can implement green operations—digital recordkeeping, shared community spaces, and energy-efficient transport—to achieve both social and environmental sustainability.

If applicable, how does this project serve as a catalyst for future initiatives:

This project is designed to be a springboard for long-term economic, educational, and workforce development initiatives throughout Cuyahoga County. By removing the initial barriers of background checks and CPR certification, G.R.O.W. is creating the foundational infrastructure that allows hundreds of families—especially mothers raising children with disabilities—to become eligible for paid caregiving, healthcare, and social-service roles.

Once this compliance hub is established, it becomes the launchpad for a full ecosystem of future programs, including:

- Workforce development pipelines connecting newly certified caregivers to county-approved provider agencies, group homes, and respite programs.

Partnerships with schools and youth programs to certify teen caregivers and prepare them for early healthcare, social work, or EMT career pathways.

FINANCIAL INFORMATION:

Total Budget of Project:

\$15,000

Other Funding Sources of Project (list each source and dollar amount separately):

Total amount requested of County Council American Resource Act Dollars:

\$15,000

Since these are one-time dollars, how will the Project be sustained moving forward:

This project is intentionally structured to become self-sustaining within its first year. The ARPA funds will cover one-time, non-recurring capital costs—purchasing the BCI/FBI Live Scan equipment and CPR/AED training materials—which are durable assets with a lifespan of 5–7 years. Once acquired, these assets allow G.R.O.W. to generate continuous program revenue and long-term community benefit without future reliance on County funds.

Sustainability is built into the program design through a three-tiered revenue model:

1. Sliding-scale fees — Families below 200% of the federal poverty level receive discounted or free services, while standard-rate clients pay full price for background checks and CPR classes. The higher-tier revenue subsidizes access for low-income participants.
2. Ongoing fundraising and partnerships — G.R.O.W. maintains relationships with local foundations, community development corporations, and civic organizations to underwrite training scholarships and expand outreach.
3. Strategic reinvestment — Modest administrative fees from Live Scan transactions (approximately \$20–\$30 per standard check) will fund equipment maintenance, software renewals, instructor stipends, and program insurance—ensuring continuous operations year after year.

Additionally, G.R.O.W. is expanding its nonprofit social-enterprise model to include contracted fingerprinting, CPR certification for schools, group homes, and small businesses, creating a steady earned-income stream that grows our mission and covers all recurring costs.

Because the initial ARPA investment creates permanent infrastructure and a proven revenue pathway, this program will not require repeated public funding. Instead, it becomes an independent, community-powered economic engine—one that keeps generating opportunity, employment, and certification access for Cuyahoga County residents long after the federal recovery dollars are spent.

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

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I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Signature:

Ebony Spano

Date:

10/28/2025

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name:

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0310

Sponsored by: Council President Miller	A Resolution amending Rules 8 and 17 of the Cuyahoga County Rules of Council to establish additional guidelines and procedures for decorum and public comment at Council and committee meetings; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article III, Section 3.10(2) of the Cuyahoga County Charter provides that County Council shall adopt its own rules; and

WHEREAS, County Council originally adopted its rules pursuant to Motion No M2011-0007 on April 26, 2011 and such rules have been subsequently amended by Motion Nos. M2011-0017, M2012-0004, M2012-0030, and M2013-0021, and by Resolution Nos. R2014-0229, R2015-0016, R2018-0002, R20218-0078, R2024-0267, R2024-0293, and R2024-0266; and

WHEREAS, Council desires to amend Rules 8 and 17 of the Rules of Council to establish additional guidelines and procedures for decorum and public comment at Council and committee meetings; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Rules 8 and 17 of the Cuyahoga County Rules of Council as follows (deletions stricken, additions underlined):

Rule 8. Decorum

Rule 8A: Visual Demonstrations Prohibited

No posters, placards, banners or signs shall be carried into Council Chambers or into any committee meeting.

Rule 8B: Disruptive Presence

Speakers and members of the public shall conduct themselves in a civil and orderly manner. Any applause, outburst, or demonstration during any Council or committee meeting shall be permitted only when not delaying or disruptive of the proceedings at the meeting. Remarks made during public comment may not contain undue profanity, commercial advertising, slander or defamation. Comments from members of the public shall be directed towards Council as a whole, and not towards any individual member(s) or towards the County Executive. Harassing or disparaging comments regarding physical appearance, race, gender, other protected status, or character unrelated to public issues or performance of duties will not be tolerated.

Rule 8C: Audible Communication Devices Prohibited

No use of any audible wireless communication device shall be permitted during Council or committee meetings.

Rule 8D: Filming, Taping, and Recording

No one may film, tape, or record any meeting of Council or a committee meeting in a way that disrupts or significantly interferes with the conduct of the meeting. Anyone Page 21 of 37 who intends to film, tape, or record any meeting of Council or a committee meeting is requested to verbally inform the Clerk prior to the meeting

Rule 17. Requests to Address Council

~~Rule 17A: Public Comment at Council and Committee Meetings~~

~~The Council and all committees of Council shall provide time at the beginning of each meeting for public comment. The Council encourages the public to direct comments related to county business to the applicable committee of Council. Requests to address Council or a committee shall be submitted in accordance with the guidelines posted pursuant to Rule 17B prior to the scheduled meeting start time. Properly submitted requests shall be honored by the Chairperson in accordance with, and subject to the limitations of, Rule 17B and requests submitted after the scheduled meeting start time may be honored in the Chairperson's sole discretion. After being recognized by the Chairperson, the presenter shall state his/her~~

~~name and may speak for not more than two (2) minutes or other reasonable time limit established by the Chairperson.~~

~~Rule 17B: Procedures for Public Comment~~

~~The public comment period at each Council and committee meeting held prior to January 1, 2026, shall be limited to thirty (30) speakers. Additional speakers may be permitted at the discretion of the Chairperson. Requests to address Council or committee shall be made in writing to the Clerk on a form to be provided for this purpose. The Chief of Staff and Clerk shall post guidelines on the Council website specifying time, place, and manner for individuals to register and speak during the public comment period. Individuals may submit written testimony to the Clerk prior to the meeting in lieu of verbal public comment on a form to be provided for this purpose. Written testimony shall be distributed to all members of the Council or the committee to which it is submitted.~~

Rule 17A: Procedures for Public Comment

The Council and all committees shall provide time at the beginning of each meeting for up to thirty (30) speakers to provide public comment. Requests to address Council or a committee shall be made in writing on a form to be provided for this purpose. The Chief of Staff and Clerk shall post guidelines on the Council website specifying the time, place, and manner for individuals to register and speak during the public comment period. After being recognized by the Clerk, each presenter shall state his/her name and may speak for not more than two (2) minutes. Individuals may also submit written testimony to the Clerk prior to the meeting. Written testimony shall be distributed to all members of the Council or the committee to which it is submitted.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County Council and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of eight members of Council, this Resolution shall take effect and be in force immediately upon its passage. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public,

in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025

Committee(s) Assigned: Council Operations, Information Technology & Public Transportation

Legislation Substituted in Committee: November 18, 2025

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0300

Sponsored by: Councilmember Sweeney	A Resolution awarding a total sum, not to exceed \$25,000, to Flats Forward Inc. for the purpose of The Flats revitalization project from the District 3 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmembers Conwell, Schleper, Turner and Casselberry	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 3 ARPA Community Grant Fund in the amount of \$25,000 to Flats Forward Inc. for the purpose of The Flats revitalization project; and

WHEREAS, Flats Forward Inc. estimates approximately 29,400 people will be served annually through this award; and

WHEREAS, Flats Forward Inc. estimates approximately 14 permanent and temporary jobs will be created or retained through this project; and

WHEREAS, Flats Forward Inc. estimates the total cost of the project is \$141,800; and

WHEREAS, Flats Forward Inc. indicates the other funding source(s) for this project includes:

- A. Flats Forward Membership funds: \$62,300
- B. Dock Reservation Income: \$40,000
- C. Local Business Participation (Dock Reservation Program): \$14,500; and

WHEREAS, Flats Forward Inc. is estimating the start date of the project will be September 2025 and the project will be completed by October 2026; and

WHEREAS, Flats Forward Inc. requested \$25,000 from the District 3 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$25,000 to Flats Forward Inc. to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$25,000 to Flats Forward Inc. from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of The Flats revitalization project.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 28, 2025
Committee(s) Assigned: Committee of the Whole

Additional Sponsorship Requested on the Floor: November 12, 2025

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0301

Sponsored by: Councilmember Simon	A Resolution awarding a total sum, not to exceed \$45,000, to the City of Beachwood for the purpose of the Deer Sterilization Program from the District 11 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
Co-sponsored by: Councilmember Jones	

WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 11 ARPA Community Grant Fund in the amount of \$45,000 to the City of Beachwood for the purpose of the Deer Sterilization Program; and

WHEREAS, the City of Beachwood estimates approximately 14,000 people will be served annually through this award; and

WHEREAS, the City of Beachwood estimates the total cost of the project is \$74,798.33; and

WHEREAS, the City of Beachwood indicates the other funding source(s) for this project includes the City’s General Fund; and

WHEREAS, the City of Beachwood requested \$45,000 from the District 11 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$45,000 to the City of Beachwood to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$45,000 to the City of Beachwood from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the purpose of the Deer Sterilization Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter.

Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 28, 2025

Committee(s) Assigned: Education, Environment & Sustainability

Additional Sponsorship Requested in Committee: November 5, 2025

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0329

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2024/2025 Biennial Operating Budget for 2025 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments and authorizing the reduction of excess budget appropriations for Fiscal Year 2025; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 5, 2023, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2024/2025 (Resolution No. R2023-0285) establishing the 2024/2025 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2025 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2024/2025 Biennial Operating Budget for 2025 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. 1100 – General Fund
CL100100 – County Council

BA2529653

Personnel Services	\$	30,000.00
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Cuyahoga County Council is requesting an appropriation increase of \$30,000 for expenses related to staff member retirement. The funding source is the General Fund.

B. 2285 – Other Judicial		BA2531334
CP285170 – CCA Probation Improve/Incentive		
Other Expenditures	\$	263,276.76

The Court of Common Pleas is requesting an appropriation increase of \$263,276.76 to allow for payment of earned interest to the Ohio Department of Rehabilitation for Targeted Community Alternatives to Prison Program. The performance period was July 1, 2023 through June 30, 2025. The item was approved by the Board of Control via CON2023-71 and was approved on June 26, 2023. The funding source for interest earned was the Ohio Department of Rehabilitation. There is no cash match required.

C. 2285 – Other Judicial		BA2531335
CB285100 – Community Based Correctional		
Other Expenditures	\$	206,721.00

The Court of Common Pleas is requesting an appropriation increase of \$206,721 for the McDonnell Center Community Based Corrections Facility for the period of January 1, 2025 through June 30, 2027. The funding source is the State of Ohio, Department of Rehabilitation and Correction. The current cash balance is \$206,721.

D. 1100 – General Fund		BA2531336
SH100170 – Correction Officer Sergeants		
Personnel Services	\$	135,000.00

The Office of Budget Management on behalf of the Sheriff's Department is requesting an appropriation increase of \$135,000 to cover additional retroactive payments expected to post in 2025. The funding source is the General Fund.

E. 2320 – Treat Alt for Safer Communities		BA2531337
CP320115 – Treatment Alternative Street		
Personnel Services	\$	364,002.70
Other Expenditures	\$	500.00

The Court of Common Pleas is requesting an appropriation increase of \$364,502.70 for the SFY2026 Treatment Alternatives to Street Crime Program for the period of July 1, 2025 through June 30, 2026. Funds will cover alcohol and other drug assessments, case management and intensive

outpatient treatment services. This is a pass-through grant approved by the Board of Control via CON2025-80 on September 15, 2025. The funding source is the Ohio Department of Mental Health and Addiction Services passed-through to the ADAMHS Board. There is no cash match required.

F. 2280 – Other Health and Safety **BA2524812**
PJ280105 – Wireless 9-1-1 GOV. Assist.
Personnel Services \$ 10,000.00

The Office of Budget and Management, on behalf of Public Safety and Justice Services is requesting an appropriation increase of \$10,000 to cover personnel expenses expected to post through 2025. The funding source is 911 revenues received from the State of Ohio. The current cash balance is \$7,598,8010. Revenues are generated by a 911 surcharge on individual devices collected by the State.

G. 2285 – Other Judicial **BA2528113**
PD285120 – Pub Defender Oth Judicial Grants
Personnel Services \$ 13,000.00

The Public Defender requests an appropriation increase of \$13,000 to re-establish the Pre-Petition Pilot Program Year 5 grant award. The performance period is October 1, 2025 to September 30, 2026. This is a continuation grant approved by the Board of Control via CON2025-93 on November 3, 2025. The funding source is the U. S. Department of Health and Human Services. There is no cash match required.

H. 1100 – General Fund **BA2528115**
PS100100 – General Office
Other Expenditures \$ 450,000.00

The Prosecutor's Office requests an appropriation increase of \$450,000 to cover controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

I. 2325 – Victim Assistance **BA2528116**
PJ325105 – Domestic Viol. High Risk Team
Other Expenditures \$ (172,689.78)

The Department of Public Safety and Justice Services requests an appropriation decrease of \$172,689.78 to close the Violence Against Women, Improving Criminal Justice Response Grant with a performance period of October 1, 2020 to September 30, 2025. The original grant was \$824,800, of which \$652,110.22, or 80%, was spent. The award was funded by the Department of Justice, Office of Violence Against Women. There is no cash balance to resolve.

J.	2285 – Other Judicial		BA2528119
	PD285100 – Public Defender-Cleve Municipal		
	Other Expenditures	\$	32,000.00

The Public Defender requests an appropriation increase of \$32,000 to cover controlled costs expected to post through December 31, 2025. The funding source is reimbursements received by the Cleveland Municipal Court for services performed. The current cash balance is \$531,460.

K.	2280 – Other Health and Safety		BA2528120
	JC280105 – Juvenile Court Probation		
	Personnel Services	\$	75,000.00

The Juvenile Court requests an appropriation increase of \$75,000 to cover personnel services expenses expected to post through December 31, 2025. The funding source is the Health and Human Services Levy.

L.	2280 – Other Health and Safety		BA2524815
	JC280110 – Juv. Court Detention Services		
	Other Expenditures	\$	80,000.00

The Office of Budget and Management, on behalf of Juvenile Court is requesting an appropriation increase of \$80,000 to cover controlled costs expected to post through December 31, 2025. The funding source is the Health and Human Services Levy.

M.	2220 - Community Development		BA2526497
	DV220105 – Brownfield Revolving Loan Fund		
	Other Expenditures	\$	9,540.00

The Department of Development is requesting an appropriation increase of \$9,540 to correct previous payment which was charged to the wrong account. The funding source is the Brownfield Revolving Loan Fund. The cash balance is \$1,007,643. Revenues are generated from the collection of loan fees.

N.	5715 – Sanitary Engineer		BA2526498
	PW715100 – Sanitary Districts		
	Other Expenditures	\$	500,000.00

The Department of Public Works is requesting an appropriation increase of \$500,000 for contractual expenses expected to post through December 31, 2025. The funding source is sewer assessment fees. The cash balance as is \$28,777,000. Revenues are generated from sanitary assessment fees.

O.	5715 – Sanitary Engineer		BA2526499
	PW715200 – Sanitary Operating		
	Personnel Services	\$	1,000,000.00

The Department of Public Works is requesting an appropriation increase of \$1,000,000 for personnel services expenses expected to post through December 31, 2025. The funding source is sewer assessment fees. The cash balance is \$28,777,000. Revenues are generated from sanitary assessment fees.

P.	1100 – General Fund		BA2524817
	PJ100110 – Fusion Center		
	Other Expenditures	\$	3,000.00
	1100 – General Fund		
	PJ100115 – CECOMS		
	Other Expenditures	\$	13,000.00

The Office of Budget and Management, on behalf of Public Safety and Justice Services, requests appropriation increase of \$16,000 to cover controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

Q.	1100 – General Fund		BA2528123
	JC100105 – Legal		
	Other Expenditures	\$	240,000.00

The Juvenile Court requests an appropriation increase of \$240,000 to cover controlled costs expected to post through December 31, 2025. The funding source is the General Fund.

R.	1100 – General Fund		BA2528074
	FS100165 – Related Entity Support		
	Other Expenditures	\$	800,000.00

The Public Defender's Office requests an appropriation increase of \$800,000 to cover monthly reimbursements to the Cleveland Municipal Court in accordance with their agreement with Cuyahoga Public Defender's Office for indigent legal representation. The appropriation will cover payments needed for May through September 2025. The Funding Source is the General Fund.

SECTION 2. That the 2024/2025 Biennial Operating Budget for 2025 be amended to provide for the following appropriation transfers:

Fund Nos./Budget Accounts

Journal Nos.

A. FROM: 6765 – Health Insurance **BA2529652**

HR765105 – Hospitalization-Regular Insur.

Other Expenditures \$ 206,100.00

TO: 6765 – Health Insurance

HR765120 – Wellness Benefits

Personnel Services \$ 1,100.00

6765 – Health Insurance

HR765100 – Hospitalization-Self-Insurance

Personnel Services \$ 205,000.00

The Department of Human Resources requests an appropriation transfer of \$206,100 to cover personnel services through December 31, 2025. The funding source is the Self-Insurance Fund.

B. FROM: 1100 – General Fund **BA2531332**

CP100176 – Work Release Project

Personnel Services \$ 1,000,000.00

1100 – General Fund

CP100175 – PSY CNC

Personnel Services \$ 750,000.00

TO: 1100 – General Fund

CP100110 – Bailiffs

Personnel Services \$ 20,000.00

1100 – General Fund

CP100125 – Law Clerks

Personnel Services \$ 10,000.00

1100 – General Fund

CP100130 – Secretary

Personnel Services \$ 1,500.00

1100 – General Fund

CP100140 – Foreclosure

Personnel Services \$ 135,000.00

1100 – General Fund

CP100165 – Criminal Records

Personnel Services \$ 3,500.00

1100 – General Fund		
CP100170 – Probation		
Personnel Services	\$	880,000.00

1100 – General Fund		
CP100100 – Administration		
Other Expenditures	\$	150,000.00

1100 – General Fund		
CP100105 – Jud/General		
Other Expenditures	\$	550,000.00

The Court of Common Pleas requests an appropriation transfer of \$1,750,000 to realign appropriations for expected expenditures through December 31, 2025. The funding source is the General Fund.

C. FROM: 1100 – General Fund **BA2531333**

CP100105 – Jud/General		
Other Expenditures	\$	250,000.00

TO:	1100 – General Fund	
	CP100100 – Administration	
Personnel Services	\$	5,000.00

1100 – General Fund		
CP100105 – Jud/General		
Other Expenditures	\$	100,000.00

1100 – General Fund		
CP100140 – Foreclosure		
Personnel Services	\$	145,000.00

The Court of Common Pleas requests an appropriation transfer of \$250,000 to realign appropriations for expected expenditures through December 31, 2025. The funding source is the General Fund.

D. FROM: 2285 – Other Judicial **BA2531338**

CP285170 – CCA Probation Improve/Incentive		
Personnel Services	\$	30,938.19

TO:	2285 – Other Judicial	
	CP285170 – CCA Probation Improve/Incentive	
Other Expenditures	\$	30,938.19

The Court of Common Pleas requests an appropriation transfer of \$30,938.19 to realign appropriations for expected expenditures through December 31, 2025. The funding source is the Ohio Department of Rehabilitation and Corrections.

E. FROM: 2260 – Human Services **BA2534510**
HS260255 – SAS-Ofc of the Director
Personnel Services \$ 25,000.00

TO: 2260 – Human Services
HS260260 – SAS-Mgmt Svcs
Personnel Services \$ 25,000.00

The Department of Health and Human Services - Division of Senior and Adults Services requests an appropriation transfer of \$25,000 to realign appropriations for expected expenditures through December 31, 2025. The funding source is the Health and Human Services Levy.

F. FROM: 2223 – Housing **BA2534514**
HC223135 – HOME
Other Expenditures \$ 42,080.00

TO: 2223 – Housing
HC223135 - HOME
Personnel Services \$ 42,080.00

The Department of Housing and Community Development requests an appropriation transfer of \$42,080 to realign appropriations for expected expenditures through December 31, 2025. The funding source is the HUD Home Investment Partnerships Grant.

G. FROM: 2250 – Delinq Real Estate Assess **BA2528111**
PS250100 – Prosecutor Delinquent Tax Coll
Other Expenditures \$ 50,000.00

TO: 2250 – Delinq Real Estate Assess
PS250100 – Prosecutor Delinquent Tax Coll
Personnel Services \$ 50,000.00

The Prosecutor's Office requests an appropriation transfer of \$50,000 to realign appropriations for expected expenditures through December 31, 2025. The funding source is the Delinquent Tax Real Estate Fund.

H. FROM: 1100 – General Fund **BA2528112**
PS100100 – General Office

Personnel Services	\$	75,000.00
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TO: 1100 – General Fund		
PS100110 – Children & Family Services		
Personnel Services	\$	75,000.00

The Prosecutor's Office requests an appropriation transfer of \$75,000 to realign appropriations for expected expenditures through December 31, 2025. The funding source is the General Fund.

I. FROM: 1100 – General Fund		BA2528114
PS100100 – General Office		
Personnel Services	\$	200,000.00

TO: 1100 – General Fund		
PS100100 – General Office		
Other Expenditures	\$	200,000.00

The Prosecutor's Office requests an appropriation transfer of \$200,000 to realign appropriations for expected expenditures through December 31, 2025. The funding source is the General Fund.

J. FROM: 1100 – General Fund		BA2528118
PS100105 – Child Support		
Personnel Services	\$	200,000.00

TO: 1100 – General Fund		
PS100100 – General Office		
Other Expenditures	\$	200,000.00

The Prosecutor's Office requests an appropriation transfer of \$200,000 to realign appropriations for expected expenditures through December 31, 2025. The funding source is the General Fund.

K. FROM: 2280 – Other Health and Safety		BA2524816
JC280105 – Juvenile Court Probation		
Other Expenditures	\$	2,000.00

TO: 2280 – Other Health and Safety		
JC280100 – Juvenile Court Legal		
Other Expenditures	\$	2,000.00

The Office of Budget and Management, on behalf of Juvenile Court, requests an appropriation transfer of \$2,000 to realign appropriations for

expected expenditures through December 31, 2025. The funding source is the Health and Human Services Levy.

SECTION 3. That the 2024/2025 Biennial Operating Budget for 2025 be amended to provide for the following cash transfers between County funds and if any specific appropriation is necessary to effectuate this transfer, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit and process the appropriation increase transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
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A. FROM: 1100 – General Fund	CT2534508
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VC100100 – Veterans Service Commission

Trans Out – Transfer Out \$ 1,000,000.00

TO: 2300 – Other Social Services

VC300150 – Veterans Capital Reserve

Trans In – Transfer In \$ 1,000,000.00

The Veteran's Service Commission requests a \$1,000,000 cash transfer to establish a Capital Fund. This will be used for a client management software information technology project as approved by the Veterans Service Commission Board via Resolution 2025-28 on September 10, 2025. The funding source is the General Fund.

B. FROM: 2255 – Health and Human Services Levy	CT2534509
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FS255105 – HHS Levy 4.8 Subsidies (2024)

Trans Out – Transfer Out \$ 1,708,333.33

2257 – HHS Levy 4.7

FS257110 – HHS Levies 4.7 Subsidies (2020)

Transfer Out – Transfer Out \$ 1,708,333.33

TO: 2200 – ADAMHS

AB200100 – ADAMHS

Trans In – Transfer In \$ 3,416,666.66

The Office of Budget and Management requests a cash transfer of \$3,416,666.66 for the ADAMHS Board subsidy from the Health and Human Services Levy for July 2025. This is the eleventh of twelve transfers approved by the subsidy agreement (execution version 11.21.2023). The funding sources are the 4.7 and 4.8 Health and Human Services Levies.

C. FROM: 5705 – County Parking Garage	CT2536120
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PW705100 – County Parking Garages

TO:	1100 – General Fund	
	FS100900 – Non-Departmental Rev/Exp	
	Trans In – Transfer In	\$ 1,535,700.00

D. FROM: 4600 – Capital Projects			CT2536121
PW600120 – Non-Subsidy Facility Projects			
Trans Out – Transfer Out	\$	9,520.00	

E. FROM: 2280 – Other Health and Safety	CT2523227
PJ280110 – 9-1-1 Consolidated Shared Ser	
Trans Out – Transfer Out	\$ 3,000,000.00

SECTION 5. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County

Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 7. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal _____
_____, 20____



To: Andria Richardson, Clerk of County Council

From: Walter Parfejewiec, Office of Budget and Management

Date: November 18, 2025

Re: Fiscal Agenda – 11/25/2025

cc: Katherine Gallagher, Chief of Operations & Community Innovation; Michael Chambers, Fiscal Office; Shawntaye McCurdy, David Razum, Deputy Chief of Communications & Strategy

The Office of Budget & Management requests that the members of County Council consider the attached fiscal resolution for approval on first reading at the meeting on **November 25, 2025**. The requested fiscal items are necessary to reconcile the originally adopted 2025 Budget. Items of note on this agenda include:

- Request to provide appropriation increases/decreases
- Request to provide appropriation transfers
- Request to provide cash transfers

Additional Appropriation Summary – Additional appropriation is requested to cover expenditures that exceed the original estimate and must be supported by a revenue source. A reduction in appropriation is requested in conjunction with the close-out of a program, grant, or decertification of an encumbrance.

Department	Amount Requested	Item	Funding Source	Purpose
County Council	\$30,000.00	A	General Fund	Appropriation Increase
Common Pleas	\$263,276.76	B	General Fund	Appropriation Increase
Common Pleas	\$206,721.00	C	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Sheriff's Department	\$135,000.00	D	General Fund	Appropriation Increase

Common Pleas	\$364,502.70	E	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Public Safety and Justice Services	\$10,000.00	F	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Defender	\$13,000.00	G	Grant – No General/HHS Levy Fund Impact	Appropriation Increase
Prosecutor's Office	\$450,000.00	H	General Fund	Appropriation Increase
Public Safety and Justice Services	\$ (172,689.78)	I	Grant – No General/HHS Levy Fund Impact	Appropriation Decrease
Public Defender	\$32,000.00	J	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Juvenile Court	\$75,000.00	K	HHS Levy	Appropriation Increase
Juvenile Court	\$80,000.00	L	HHS Levy	Appropriation Increase
Department of Development	\$9,540.00	M	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$500,000.00	N	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Works	\$1,000,000.00	O	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Increase
Public Safety and Justice Services	\$16,000.00	P	General Fund	Appropriation Increase
Juvenile Court	\$240,000.00	Q	General Fund	Appropriation Increase
Public Defender	\$800,000.00	R	General Fund	Appropriation Increase

Appropriation Transfer Summary – Transfers between budget accounts in the same fund or between different resolution categories within the same budget account.

Department	Amount Requested	Item	Funding Source	Purpose
Human Resources	\$206,100.00	A	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer

Common Pleas	\$1,750,000.00	B	General Fund	Appropriation Transfer
Common Pleas	\$250,000.00	C	General Fund	Appropriation Transfer
Common Pleas	\$30,938.19	D	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer
HHS – Senior & Adult Services	\$25,000.00	E	HHS Levy	Appropriation Transfer
Housing and Community Development	\$42,080.00	F	Grant – No General/HHS Levy Fund Impact	Appropriation Transfer
Prosecutor’s Office	\$50,000.00	G	Special Revenue – No General/HHS Levy Fund Impact	Appropriation Transfer
Prosecutor’s Office	\$75,000.00	H	General Fund	Appropriation Transfer
Prosecutor’s Office	\$200,000.00	I	General Fund	Appropriation Transfer
Prosecutor’s Office	\$200,000.00	J	General Fund	Appropriation Transfer
Juvenile Court	\$2,000.00	K	HHS Levy	Appropriation Transfer

Cash Transfer Summary – Operating transfers support operating expenditures transfer cash from one fund to another. Transfers post as an expenditure and sufficient appropriation must be available to process the transaction.

Department	Amount Requested	Item	Funding Source	Purpose
Veteran’s Service Commission	\$1,000,000.00	A	General Fund	Cash Transfer
ADAMHS	\$3,416,666.66	B	HHS Levy	Cash Transfer
Public Works	\$1,535,700.00	C	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer
Public Works	\$9,520.00	D	CIP	Cash Transfer
Public Safety and Justice Services	\$3,000,000.00	E	Special Revenue – No General/HHS Levy Fund Impact	Cash Transfer

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0330

Sponsored by: County Executive Ronayne/Department of Law	A Resolution approving a proposed settlement in the matter of <i>Daniel Colbert, as Brother and Administrator of the Estate of Decedent Nicholas Colbert v. Cuyahoga County</i> , United States District Court, Northern District of Ohio, Eastern Division, case number 1:21-cv-01161; authorizing the County Executive and/or his designee to execute a settlement agreement and any related documentation; authorizing the appropriation of funds for payment of settlement amounts set forth herein; and declaring the necessity that this Resolution become immediately effective
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WHEREAS, Plaintiff Daniel Colbert filed a civil action docketed as *Daniel Colbert, as Brother and Administrator of the Estate of Decedent Nicholas Colbert v. Cuyahoga County*, United States District Court, Northern District of Ohio, Eastern Division, case number 1:21-cv-01161; and

WHEREAS, Plaintiff and the County of Cuyahoga, Ohio wish to fully and completely resolve with finality any and all alleged claims of whatever kind or nature that Plaintiffs have or may have against the County of Cuyahoga and its officers or employees; and

WHEREAS, the parties hereto have reached a settlement agreement that, if performed, will fully settle and resolve the matter; and

WHEREAS, Council, having been briefed about the facts and the history of the case, approves of the proposed settlement.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby authorizes a settlement agreement with Plaintiff in the matter of *Daniel Colbert, as Brother and Administrator of the Estate of Decedent Nicholas Colbert v. Cuyahoga County*, United States District Court, Northern District of Ohio, Eastern Division, case number 1:21-cv-01161, in an amount not to exceed One Million Dollars (\$1,000,000.00), inclusive of all costs and attorneys' fees.

SECTION 2. The County Executive (or the Executive's authorized designee) is hereby authorized to execute said settlement agreement and any other documents to effectuate the settlement in accordance with this Resolution.

SECTION 3. If any specific appropriation is necessary to effectuate this settlement, such appropriation is approved, and the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0331

Sponsored by: County Executive Ronayne/ Cuyahoga County Sheriff's Department/ Department of Law	A Resolution approving an amendment to a Collective Bargaining Agreement between Cuyahoga County and United Automobile, Aerospace and Agricultural Implement Workers of America, Region 2-B, representing approximately ten (10) employees in the Laundry and Custodial Worker classifications at the Sheriff's Department for the period 7/1/2024 – 6/30/2027; directing that funds necessary to implement the Collective Bargaining Agreement be budgeted and appropriated; authorizing the County Executive to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this resolution become immediately effective.
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WHEREAS, Cuyahoga County (the "County") and the United Automobile, Aerospace and Agricultural Implement Workers of America, Region 2-B, ("UAW"), are parties to an existing Collective Bargaining Agreement ("CBA") for the period of 7/1/2024–6/30/2027, representing approximately ten (10) employees in the Laundry and Custodial Worker classification at the Sheriff's Department; and

WHEREAS, the two (2) employees in the position of Dockworker at the Cuyahoga County Sheriff's Department have presented cards to consent to representation by the UAW; and

WHEREAS, the parties desire to enter into the attached amendment to amend the 2024–2027 CBA to add the Dockworker classification to the bargaining unit; and

WHEREAS, O.R.C. 4117.10(B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within fourteen (14) days of the date on which the parties finalize the agreement, unless otherwise specified, but if the appropriate legislative body is not in session at the time, then within fourteen days after it convenes; and

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty (30) days after the public employer submits the agreement; and

WHEREAS, the Department of Law, the County Executive and the County Sheriff are recommending that Council approve this amendment to the 7/1/2024-6/30/2027 CBA; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue, and to continue the usual and daily operation of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Cuyahoga County Council hereby approves the amendment to the CBA between Cuyahoga County and the UAW, representing approximately ten (10) employees in the Laundry and Custodial Worker classifications in the Sheriff's Department, for the period of 7/1/2024–6/30/2027, to include the Dockworker classification in the bargaining unit, and authorizes the County Executive to execute all documents consistent with this Resolution.

SECTION 2. Funds necessary to implement the CBA between the County and the UAW shall be budgeted and appropriated.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0332

Sponsored by: County Executive Ronayne on Behalf of Cuyahoga County Board of Developmental Disabilities	A Resolution approving a Collective Bargaining Agreement between Cuyahoga County Board of Developmental Disabilities and the Association of Cuyahoga County Employees for Special Students, an affiliate of National Education Association and Ohio Education Association covering approximately 100 employees for the period 1/1/2026 – 12/31/2028; and declaring the necessity that this resolution become immediately effective.
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WHEREAS, the current Collective Bargaining Agreement (CBA) between the parties expires on December 31, 2025 and,

WHEREAS, the negotiation teams representing Association of Cuyahoga County Employees for Special Students, an affiliate of National Education Association and Ohio Education Association and Cuyahoga DD met on multiple occasions and,

WHEREAS, the Association of Cuyahoga County Employees for Special Students, an affiliate of National Education Association and Ohio Education Association ratified the tentative agreement on October 14, 2025 and Cuyahoga DD approved the agreement at its regular meeting on October 23, 2025 and recommended approval by Cuyahoga County Council; and,

WHEREAS, O.R.C. 4117.10 (B) requires that a public employer submit a request for funds necessary to implement an agreement, and for approval of any other matter requiring the approval of the appropriate legislative body to the legislative body within thirty days of the date on which the parties finalize the agreement, unless otherwise specified or if the legislative body is not in session at the time, then within fourteen days after it convenes; and,

WHEREAS, O.R.C. 4117.10(B) further states that the legislative body must approve or reject the submission as a whole, and the submission is deemed approved if the legislative body fails to act within thirty days after the public employer submits the agreement; and,

WHEREAS, it is necessary that this Resolution become effective immediately to ensure the efficient operation of Cuyahoga DD; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Cuyahoga County Council hereby approves the CBA between Cuyahoga DD and Association of Cuyahoga County Employees for Special Students, an affiliate of National Education Association and Ohio Education Association covering approximately 100 employees effective January 1, 2026 through December 31, 2028 and authorizes the execution by Cuyahoga DD and its administrators of all the documents necessary to execute this transaction.

SECTION 2. The Cuyahoga County Council determines hereby that Cuyahoga DD has the necessary funds to compensate the employees of Association of Cuyahoga County Employees for Special Students, an affiliate of National Education Association and Ohio Education Association and make any and all expenditures as required by the provisions of this CBA.

SECTION 3. It is necessary that this Resolution become effective immediately for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) is passage by at least eight members of Council after disapproval pursuant to section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0333

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive’s reappointment of Meltrice Sharp to serve on the Cuyahoga County Audit Committee for the term 1/1/2026 – 12/31/2029; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Audit Committee was created pursuant to the provisions of Article XI, Section 11.01 of the Cuyahoga County Charter, in order to “provide internal auditing to assist the County Executive, Fiscal Officer, the Council, and other county officers and departments, institutions, board, commissions, authorities, organizations and agencies of County government funded in whole or in part by County funds in providing taxpayers of the County with efficient and effective services”; and

WHEREAS, pursuant to the Cuyahoga County Charter, as amended by the electors of Cuyahoga County through November 5, 2019, the Cuyahoga County Audit Committee is comprised of the President of Council or a member of Council appointed by the President of Council and four County residents with experience in the field of auditing, accounting, government operations, or financial reporting who are appointed by the County Executive and confirmed by Council; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council”; and

WHEREAS, the County Executive has nominated Meltrice Sharp to serve on the Cuyahoga County Audit Committee for the term 1/1/2026 – 12/31/2029.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The Council of Cuyahoga County hereby confirms the County Executive's reappointment of Meltrice Sharp to serve on the Cuyahoga County Audit Committee for the term 1/1/2026 – 12/31/2029.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____

_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0334

Sponsored by: County Executive Ronayne	A Resolution confirming the County Executive's appointment of Laurel Domanski Diaz to serve on the Cuyahoga County Community-Based Correctional Facility Governing Board for an unexpired term ending 12/31/2027 and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Community-Based Correctional Facility Governing Board was created pursuant to the provisions of the Ohio Revised Code Section 2301.51; and

WHEREAS, the Cuyahoga County Community-Based Correctional Facility provided a local alternative to prison sentences for non-violent offenders who have the potential to be rehabilitated through local punishment, work and education; and

WHEREAS, the Cuyahoga County Community-Based Correctional Facility Governing Board has twelve members, and the members are appointed by both Cuyahoga County and the Cuyahoga County Judicial Advisory Board; and

WHEREAS, members of the Cuyahoga County Community-Based Correctional Facility Governing Board shall be appointed to serve a three (3) year term; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that "[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;" and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, the County Executive has nominated Laurel Domanski Diaz (replacing Vincent Holland) to serve on the Cuyahoga County Community-Based Community- Based Correctional Facility Governing Board for the unexpired term ending 12/31/2027.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment of Laurel Domanski Diaz (replacing Vincent Holland) to serve on the Cuyahoga County Community-Based Community- Based Correctional Facility Governing Board for the unexpired term ending 12/31/2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by_____, seconded by_____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0335

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution amending Resolution No. R2024-0187 dated 6/4/2024, which declared public convenience and welfare for the reconstruction of Lee Road, by changing the termini from Invermere Avenue to the North Corporation Line to Throckley Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights, in connection with the 2024-2027 Transportation Improvement Program; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends amending Resolution No. R2024-0187 dated 6/4/2024, which declared public convenience and welfare for the reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights in connection with the 2024-2027 Transportation Improvement Program:

- a) By changing the initial termini of Invermere Avenue to the North Corporation Line, to Throckley Avenue to the North Corporation Line; and
- b) Updating the estimated start date to the Summer of 2026; and
- c) Updating the estimated completion date to the Fall of 2027; and

WHEREAS, this project will be funded 80% (\$16,718,046.00) Federal Funds, 5% (\$1,000,000.00) Road and Bridge Fund, 15% (\$3,322,313.00) City of Shaker Heights; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby amends Resolution No. R2024-0187 dated 6/4/2024, which declared public convenience and welfare for the reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights in connection with the 2024-2027 Transportation Improvement Program:

- a) By changing the initial termini of Invermere Avenue to the North Corporation Line, to Throckley Avenue to the North Corporation Line; and
- b) Updating the estimated start date the to the Summer of 2026; and
- c) Updating the estimated completion date to the Fall of 2027.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

PUBLIC CONVENIENCE AND WELFARE TRANSACTIONS

TITLE	Public Works Requests Approval of the Amended Public Convenience and Welfare for the reconstruction of Lee Road in the Cities of Cleveland and Shaker Heights.
DEPARTMENT OR AGENCY NAME	Public Works

REQUESTED ACTION	<input checked="" type="checkbox"/> Public Convenience and Welfare <input type="checkbox"/> Agreements related to Public Convenience and Welfare <input type="checkbox"/> Amendments to Agreements related to Public Convenience and Welfare
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PROJECT DESCRIPTION:	<p>Original Convenience and Welfare Request:</p> <p>The Public Works Department requesting that Council find:</p> <ul style="list-style-type: none"> a) That public convenience and welfare requires the approval of the Lee Road Complete Street Project from Invermere Avenue to the North Corporation Line, in the Cities of Cleveland and Shaker Heights. b) That special assessments are not to be levied and collected to pay part of the County's costs of these improvements. c) Authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities. The anticipated cost of this project is \$21,040,359. This project is part of the NOACA TIP 2024-2027 and County is requesting to be the project sponsor. The anticipated start date is the Spring of 2027, and it is anticipated to be completed in the Fall of 2028. <p>Amended Convenience and Welfare Request:</p> <p>The Public Works Department is requesting that Council find:</p> <ul style="list-style-type: none"> a) Amending Resolution No. R2024-0187, which declared that public convenience and welfare requires the reconstruction of Lee Road in the Cities of Cleveland and Shaker Heights, by changing the initial termini of Invermere Avenue to the North Corporation Line, to Throckley Avenue to the North Corporation Line. b) That special assessments are not to be levied and collected to pay part of the County's costs of these improvements. c) Authorize the County Executive to enter into and execute the necessary agreements of cooperation with the appropriate municipalities. The anticipated cost of this project is \$21,040,359. This project is part of the NOACA TIP 2024-2027 and the County is requesting to be the project sponsor. The updated anticipated start date is the Summer of 2026, and it is anticipated to be completed in the Fall of 2027.
ADDITIONAL INFORMATION (IF APPLICABLE)	
PROJECT COUNCIL DISTRICT(S):	Located in Council District 9
PROJECT ANTICIPATED START/END DATES	Anticipated to start in the Summer of 2026 and be completed in the Fall of 2027.
TOTAL PROJECT COST:	\$21,040,359

FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if “no” please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	\$16,718,046 Federal (80%), \$1,000,000 County Road & Bridge (5%), \$3,322,313 Shaker Heights (15%).

PROJECT'S CURRENT/HISTORICAL INFO	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL PUBLIC CONVENIENCE AND WELFARE	June 4, 2024	R2024-0187
AMENDMENT PUBLIC CONVENIENCE AND WELFARE		
AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE	8/26/2024 (Shaker Heights) 9/02/2025 (Cleveland)	ION ION
AMENDED AGREEMENTS RELATED TO PUBLIC CONVENIENCE AND WELFARE		

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0336

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ16269 with Trumble Construction LLC dba RBT Roofing in the amount not-to-exceed \$5,364,470.00 for Cuyahoga County Medical Examiner's building roof replacement project, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5758 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works recommends an award on RQ16269 with Trumble Construction LLC dba RBT Roofing in the amount not-to-exceed \$5,364,470.00 for Cuyahoga County Medical Examiner's building roof replacement project, effective upon signatures of all parties through project completion; and

WHEREAS, the primary goal of this project consists of the complete tear off and replacement of the existing Medical Examiner's Building roof; and

WHEREAS, the project is funded 100% by Capital Improvement Plan; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ16269 with Trumble Construction LLC dba RBT Roofing in the amount not-to-exceed \$5,364,470.00 for Cuyahoga County Medical Examiner's building roof replacement project, effective upon signatures of all parties through project completion.

SECTION 2. That the County Executive is authorized to execute Contract No. 5758 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	CUYAHOGA COUNTY MEDICAL EXAMINERS ROOF REPLACEMENT
Department or Agency Name	PUBLIC WORKS -FACILITIES
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	CM5758	Trumble Construction LLC dba RBT Roofing	N/A	\$5,364,470.00	Pending	Pending

Service/Item Description (including quantity if applicable). The project consists of the complete tear off and replacement of existing Medical Examiners Building Roof. Replacement involves removing existing roofing materials down to the deck, including lightweight insulating concrete (LWIC). All curbs, units, and miscellaneous items will be raised by a minimum of eight (8) inches . Scope includes the removal of curbs as indicated. These areas are to be infilled with steel ensuring the finished height aligns with the existing deck. A flame -retardant self-adhesive membrane will be installed at vertical transitions, and exposed wood will be coated with in tumescent primer and covered with similar membrane.
Indicate whether: <input checked="" type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of
Project Goals, Outcomes or Purpose (list 3): The project consists of the complete tear off and replacement of existing Medical Examiners Building Roof. Replacement involves removing existing roofing materials down to the deck, including lightweight insulating concrete (LWIC).

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.	
Vendor Name and address:	Owner, executive director, other (specify):
Trumble Construction LLC dba RBT Roofing 8619 W 7th Street, Texarkana, Texas 75501	Robert Trumble
Vendor Council District:	Project Council District:
N/A	District 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>16269</u> <input checked="" type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$5,364,470.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 90 / 6	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (6%) SBE (14%) MBE (5%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. But good faith effort was established by vendor per DEI Department If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Competitive	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1" style="width: 100%;"> <tr> <td style="width: 50%;">List date of TAC approval</td> <td style="width: 50%;">Date:</td> </tr> </table> <input type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input type="checkbox"/> Check if item is ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes.	List date of TAC approval	Date:
List date of TAC approval	Date:	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.		

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
Capital Improvement Plan
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☐ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☒ Other (please explain):

Provide status of project. New

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item): 11/5/25

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☒ No ☐ Yes (if yes, please explain)

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0337

Sponsored by: County Executive Ronayne/Department of Development	A Resolution amending Resolution No. R2025-0065 dated 2/11/2025 which amended Resolution No. R2022-0405, dated 12/6/2022, which approved Cuyahoga County Match Funding Forgivable loans for various projects in connection with the State of Ohio Brownfield Remediation Funding Match Program for the period 12/1/2022 – 11/30/2025, by extending the sunset date applicable to the Warner and Swasey loan from 11/30/2025 to 12/31/2026; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Development recommends an amendment to Resolution No. R2025-0065 dated 2/11/2025 which amended Resolution No. R2022-0405, dated 12/6/2022, which approved Cuyahoga County Match Funding Forgivable loans for various projects in connection with the State of Ohio Brownfield Remediation Funding Match Program for the period 12/1/2022 – 11/30/2025, by extending the sunset date applicable to the Warner and Swasey Loan from 11/30/2025 to 12/31/2026; and

WHEREAS, the primary goal of this amendment is to extend the sunset date to 12/31/2026; and

WHEREAS, the project is funded 100% by General Fund- American Rescue Plan Act Revenue Replacement (ARPA) Provision of Government Services; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical serviced provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Resolution No. R2025-0065 dated 2/11/2025 to extend the sunset date applicable to the Warner and Swasey loan from 11/30/2025 to 12/31/2026.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20____

LOAN TRANSACTIONS

Title	2025 – Department Development; Amendment; Brownfield Matching Forgivable Loan; R2025-0065
Department or Agency Name	Department Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O1	Pending	17) Warner & Swasey	7/19/22 – 9/1/22	\$293,143.20	7/18/22	BC2022-444
O2	Pending	17) Warner & Swasey	12/1/22 – 11/30/25	\$293,143.20	12/6/22	R2022-0405
A1	Pending	17) Warner & Swasey	Extend sunset date to 11/30/2025	0.00	2/11/2025	R2025-0065
A2		17) Warner & Swasey	Extend sunset date to 12/31/2026	0.00	pending	pending

Loan Description and Terms.

The Department of Development is seeking to amend the previously approved Brownfield Matching Forgivable loan to Warner & Swasey. The Department is requesting an extension to the sunset date to 12/31/2026 of Resolution R2025-0065 which was approved by County Council on February 11, 2025. The borrower is requesting the extension to align with a revised project timeline.

Project Purpose/Goals, Outcomes(List 3):

Warner and Swasey is a multi-phased development consisting of Phase I, Warner and Swasey I, a 9% 56-unit Senior Low Income Housing Tax Credit (LIHTC) condominium and, Warner and Swasey II a 56-unit 9% Family LIHTC condominium. Phase II, Warner and Swasey III will be a New Market Tax Credit (NMTC) project with 28 workforce housing units and 20,000 sf of office.

If a County Council item, are you requesting passage of the item without 3 readings. ☐ Yes ☒ No

In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Warner and Swasey I LLC and Warner and Swasey II LLC 230 Wyoming Ave, Kingston PA 18704	Owner, executive director, other (specify): William Basil Developer Pennrose, LLC
Vendor Council District: NA	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project. 5701 Carnegie Avenue, Cleveland, OH 44103	

COMPETITIVE PROCUREMENT

RQ# _ (Insert RQ# for formal/informal items, as applicable)

☐ RFB ☐ RFP ☐ RFQ

NON-COMPETITIVE PROCUREMENT

Provide a short summary for not using competitive bid process.

<input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation: \$0.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received)	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input checked="" type="checkbox"/> Alternative Procurement Process BC2022-444
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant <i>(No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.</i> The project noted above is 100% General Fund due to ARPA Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: Request from vendor for extension was received on October 6, 2025. Development team was informed by Procurement that this item could go on the BOC agenda. We aimed for the November 10 BOC agenda which would have been within the timeline. However the item needs Council approval since initial approval came via Council	
Timeline:	October 6, 2025
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	October 6, 2025
Date of insurance approval from risk manager:	NA – contract pending
Date Department of Law approved Contract:	NA – contract pending
Date item was entered and released in Infor:	October 28, 2025
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

The Brownfield Matching Forgivable loan was originally approved on December 6, 2022, Resolution R2022-0405.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0338

Sponsored by: **County Executive Ronayne/Department of Development**

A Resolution authorizing an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Village of Joy Corporation or their designee, to facilitate the development of a birthing center located at 1792 East 65th Street, in the City of Cleveland; authorizing the County Executive and/or the Director of Development to execute all documents consistent with said loan and this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Development recommends an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to Village of Joy Corporation or their designee, to facilitate the development of a birthing center located at 1792 East 65th Street, in the City of Cleveland; and

WHEREAS, the primary goal of this loan is for real estate acquisition, construction, furniture, fixtures, equipment, and soft costs; and

WHEREAS, this project is anticipated to create 9 new jobs; and

WHEREAS, the County will loan \$2,000,000.00 with an initial term of 2-year interest only followed by 15 years principal and interest payments based on a 15-year amortization schedule at a 5.5% interest rate; and

WHEREAS, this project is funded 100% by Economic Development Fund; and

WHEREAS, this project is located in Cuyahoga County Council District 7; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an Economic Development Loan in an amount not-to-exceed \$2,000,000.00 to

Village of Joy Corporation or their designee, to facilitate the development of a birthing center located at 1792 East 65th Street, in the City of Cleveland.

SECTION 2. That the County Executive and/or the Director of Development are authorized to execute all documents consistent with said loan and this Resolution.

SECTION 3. That this Resolution shall sunset twelve (12) months after County Council approval should the authorized action have not occurred by that date. In the event this Resolution sunsets prior to the authorized action taking place, the Director of Development shall notify the Clerk of Council in writing. The Clerk of Council shall record the sunseting of this Resolution in the Council's journal.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

ECONOMIC DEVELOPMENT LOAN TRANSACTIONS

Title	2025 – Department of Development; Village of Joy Corporation or designee; Economic Development Loan; Portfol Loan No. 387-01-01
Department or Agency Name	Department of Development
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approva l No.
O	Pending	Birthing Beautiful Communities or Designee	17 Years	\$2,000,000	Pending	Pending

<p>Loan Description and Terms. Department of Development is seeking approval of an Economic Development Loan to Village of Joy Corporation, a newly created entity principally owned by Birthing Beautiful Communities. The entity has been created to facilitate the development of a birthing center located 1792 East 65th Street Cleveland, Ohio.</p> <p>Loan Amount: not to exceed \$2,000,000</p> <p>Loan Terms: 2 years interest-only followed by 15 years P&I based on a 15-year amortization at 5.5% interest.</p> <p>Loan Security: A subordinate mortgage and assignment of leases and rents, and a corporate guarantee from Birthing Beautiful Communities.</p> <p>Project Purpose/Goals, Outcomes(List 3):</p> <p>Development of vacant site, providing access to essential services to an underserved population, and creation of new jobs</p> <p>Loan proceeds may be used for real estate acquisition, construction, furniture, fixtures, equipment, and soft costs related to the project at 1792 East 65th Street Cleveland, OH</p> <p>Number of Jobs created: 9 Number of Jobs retained: 0</p>
<p>If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

<p>In the boxes below, list Borrower/Vendor, Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</p>	
<p>Vendor Name and address:</p>	<p>Owner, executive director, other (specify):</p>
<p>Village of Joy Corporation 3043 Superior Ave Cleveland, OH 44114</p>	<p>Jazmin Long, President & CEO</p>
<p>Vendor Council District: 7</p>	<p>Project Council District: 7</p>

If applicable provide the full address or list the municipality(ies) impacted by the project.	1792 East 65th Street Cleveland, OH
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NON-COMPETITIVE PROCUREMENT - X
Provide a short summary for not using competitive bid process.
Economic Development Loan
<input type="checkbox"/> Exemption
<input type="checkbox"/> Alternative Procurement Process
<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
<input checked="" type="checkbox"/> Other Procurement Method, please describe: Loan

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (<i>No acronyms i.e. HHS Levy, CDBG, etc.</i>). Include % if more than one source.
Economic Development Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input checked="" type="checkbox"/> Other (please explain): Reimbursement for costs

Provide status of project.	
Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
N/A

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0339

Sponsored by: County Executive Ronayne/Department of Housing and Community Development	A Resolution making awards to various municipalities, in the total amount of \$3,235,983.69 for various projects or programs in connection with the FY2026 Community Development Block Grant Program for the period 1/1/2026 – 12/31/2026 and the Community Development Block Grant- CV for the period 11/1/2025 – 4/30/2026; authorizing the County Executive to execute the agreements and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Housing and Community Development recommends awards to various municipalities, in the total amount of \$3,235,983.69 for various projects or programs in connection with the FY2026 Community Development Block Grant Program for the period 1/1/2026 - 12/31/2026; and

WHEREAS, the participants of the 2026 CDBG Municipal Grant Program have been chosen from the twenty (20) communities that are members of the Cuyahoga Urban County; and

WHEREAS, a review committee of representatives from the Department of Housing and Community Solutions, Cuyahoga County Planning Commission, and the Public Works Department, reviews and analyzes each of the applications based on scoring criteria which evaluates participants based on project description, proposed project feasibility, and implementation plan; and

WHEREAS, based on the scoring criteria, the following is a list of the municipal grant projects recommended for awards (the below items bearing an asterisk indicate they are using Community Development Block Grant – CV funding and follow the period 11/1/2025 – 4/30/2025):

- a) City of Bedford in the amount not-to-exceed \$167,357.16 for Greencroft Park Playground Replacement.*
- b) City of Bedford Heights in the amount not-to-exceed \$150,000.00 for Exterior Home Improvement Program.

- c) City of Berea in the amount not-to-exceed \$150,000.00 for Coe Street Improvement Project.
- d) City of Brooklyn in the amount not-to-exceed \$150,000.00 for ADA Upgrades to Senior Community Center Parking Lot.
- e) City of Brooklyn Heights in the amount not-to-exceed \$136,350.53 for Municipal Center ADA Restroom Improvement.
- f) City of Fairview Park in the amount not-to-exceed \$150,000.00 for Design of The Belvidere Avenue Waterline and Sewer Improvement Project.
- g) City of Garfield Heights in the amount not-to-exceed \$249,876.00 for Parks and Trails Master Plan, Playgrounds.*
- h) City of Maple Heights in the amount not-to-exceed \$150,000.00 for Southgate Park Boulevard Improvement Project.
- i) City of Newburgh Heights in the amount not-to-exceed \$150,000.00 for East 52nd Street Resurfacing.
- j) City of North Olmsted in the amount not-to-exceed \$150,000.00 for Old Town Hall Accessibility & Revitalization Project.
- k) City of North Royalton in the amount not-to-exceed \$150,000.00 for State Road Sidewalk Extension.
- l) City of Olmsted Township in the amount not-to-exceed \$150,000.00 for Mackenzie Road Sidewalk Project.
- m) City of Parma Heights in the amount not-to-exceed \$150,000.00 for Mandalay Drive Resurfacing Project.
- n) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Community Center Audio-Visual System.
- o) City of South Euclid in the amount not-to-exceed \$235,000.00 for Bexley Park Mini-Pitch Recreational Courts.*
- p) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for Old Emery Road Culvert Repair.
- q) Village of Glenwillow in the amount not-to-exceed \$150,000.00 for ADA Compliant Features of a New Bandshell.*
- r) Village of North Randall in the amount not-to-exceed \$150,000.00 for Home Improvement Program.
- s) Village of Oakwood in the amount not-to-exceed \$150,000.00 for First Place Pavement Improvement-Phase 2.
- t) Village of Woodmere in the amount not-to-exceed \$197,400.00 for New Amphitheater/Bandstand*; and

WHEREAS, the awards are funded by Community Development Block Grant Funds (\$2,236,350.53) and also by Community Development Block Grant – CV (\$999,633.16) and are located in County Council District Nos. 1, 2, 3, 4, 5, 6, 8, 9 and 11;

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes awards to various municipalities, in the total amount not-to-exceed \$3,235,983.69 for various projects or programs in connection with the FY2026 Community Development Block Grant Program for the period 1/1/2026 - 12/31/2026 (the below items bearing an asterisk indicate they are using Community Development Block Grant – CV funding and follow the period 11/1/2025 – 4/30/2025)::

- a) City of Bedford in the amount not-to-exceed \$167,357.16 for Greencroft Park Playground Replacement.*
- b) City of Bedford Heights in the amount not-to-exceed \$150,000.00 for Exterior Home Improvement Program.
- c) City of Berea in the amount not-to-exceed \$150,000.00 for Coe Street Improvement Project.
- d) City of Brooklyn in the amount not-to-exceed \$150,000.00 for ADA Upgrades to Senior Community Center Parking Lot.
- e) City of Brooklyn Heights in the amount not-to-exceed \$136,350.53 for Municipal Center ADA Restroom Improvement.
- f) City of Fairview Park in the amount not-to-exceed \$150,000.00 for Design of The Belvidere Avenue Waterline and Sewer Improvement Project.
- g) City of Garfield Heights in the amount not-to-exceed \$249,876.00 for Parks and Trails Master Plan, Playgrounds.*
- h) City of Maple Heights in the amount not-to-exceed \$150,000.00 for Southgate Park Boulevard Improvement Project.
- i) City of Newburgh Heights in the amount not-to-exceed \$150,000.00 for East 52nd Street Resurfacing.
- j) City of North Olmsted in the amount not-to-exceed \$150,000.00 for Old Town Hall Accessibility & Revitalization Project.
- k) City of North Royalton in the amount not-to-exceed \$150,000.00 for State Road Sidewalk Extension.
- l) City of Olmsted Township in the amount not-to-exceed \$150,000.00 for Mackenzie Road Sidewalk Project.
- m) City of Parma Heights in the amount not-to-exceed \$150,000.00 for Mandalay Drive Resurfacing Project.
- n) City of Richmond Heights in the amount not-to-exceed \$150,000.00 for Community Center Audio-Visual System.
- o) City of South Euclid in the amount not-to-exceed \$235,000.00 for Bexley Park Mini-Pitch Recreational Courts.*
- p) City of Warrensville Heights in the amount not-to-exceed \$150,000.00 for Old Emery Road Culvert Repair.
- q) Village of Glenwillow in the amount not-to-exceed \$150,000.00 for ADA Compliant Features of a New Bandshell.*
- r) Village of North Randall in the amount not-to-exceed \$150,000.00 for Home Improvement Program.
- s) Village of Oakwood in the amount not-to-exceed \$150,000.00 for First Place Pavement Improvement-Phase 2.

- t) Village of Woodmere in the amount not-to-exceed \$197,400.00 for New Amphitheater/Bandstand.*

SECTION 2. That the County Executive is authorized to execute the agreements and all other documents in connection with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20__



DATE: September 25, 2025

Community	Award Amount	Proposed Project
Maple Heights	\$150,000.00	Southgate Park Boulevard Improvement Project
The Village of North Randall	\$150,000.00	Home Improvement Program
City of Brooklyn	\$150,000.00	ADA Parking Lot (Senior Community Center)
Fairview Park	\$150,000.00	Design of The Belvidere Avenue Waterline and Sewer Improvement Project
Bedford*	\$167,357.16	Greencroft Park Playground Replacement
Berea	\$150,000.00	Coe Street Improvement Project
Parma Heights	\$150,000.00	Mandalay Drive Resurfacing Project
Warrensville Heights	\$150,000.00	Old Emery Road Culvert Repair
North Royalton	\$150,000.00	State Road Sidewalk Extension
South Euclid*	\$235,000.00	Bexley Park Mini-Pitch Recreational Courts
North Olmsted	\$150,000.00	Old Town Hall Accessibility & Revitalization Project
Bedford Heights	\$150,000.00	Exterior Home Improvement Program
Brooklyn Heights	\$136,350.53	Municipal Center ADA Restroom Improvements
Newburgh Heights	\$150,000.00	E. 52nd Street Resurfacing
Village of Oakwood	\$150,000.00	First Place Pavement Improvement-Phase 2
Olmsted Township	\$150,000.00	Mackenzie Road Sidewalk Project
Garfield Heights*	\$249,876.00	Parks and Trails Master Plan, Playgrounds
Village of Glenwillow*	\$150,000.00	ADA Compliant Features of a New Bandshell
Richmond Heights	\$150,000.00	Community Center Audio-Visual System
Village of Woodmere*	\$197,400.00	New Amphitheater/Bandstand
TOTAL:	\$3,235,983.69	
CDBG Fundings:	\$2,236,350.53	
CDBG-CV Fundings:	\$999,633.16	*Complete Project Costs Funded with CDBG-CV Funds

Community	Award Amount	Proposed Project
Maple Heights	\$150,000.00	Southgate Park Boulevard Improvement Project
The Village of North Randall	\$150,000.00	Home Improvement Program
City of Brooklyn	\$150,000.00	ADA Parking Lot (Senior Community Center)
Fairview Park	\$150,000.00	Design of The Belvidere Avenue Waterline and Sewer Improvement Project
Bedford*	\$167,357.16	Greencroft Park Playground Replacement
Berea	\$150,000.00	Coe Street Improvement Project
Parma Heights	\$150,000.00	Mandalay Drive Resurfacing Project
Warrensville Heights	\$150,000.00	Old Emery Road Culvert Repair
North Royalton	\$150,000.00	State Road Sidewalk Extension
South Euclid*	\$235,000.00	Bexley Park Mini-Pitch Recreational Courts
North Olmsted	\$150,000.00	Old Town Hall Accessibility & Revitalization Project
Bedford Heights	\$150,000.00	Exterior Home Improvement Program
Brooklyn Heights	\$136,350.53	Municipal Center ADA Restroom Improvements
Newburgh Heights	\$150,000.00	E. 52nd Street Resurfacing
Village of Oakwood	\$150,000.00	First Place Pavement Improvement-Phase 2
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Garfield Heights*	\$249,876.00	Parks and Trails Master Plan, Playgrounds
Village of Glenwillow*	\$150,000.00	ADA Compliant Features of a New Bandshell
Richmond Heights	\$150,000.00	Community Center Audio-Visual System
Village of Woodmere*	\$197,400.00	New Amphitheater/Bandstand
TOTAL:	\$3,235,983.69	
CDBG Fundings:	\$2,236,350.53	
CDBG-CV Fundings:	\$999,633.16	*Complete Project Costs Funded with CDBG-CV Funds

Please Initial approval of review committee recommendation



County Council of Cuyahoga County, Ohio

Resolution No. R2025-0340

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services**

A Resolution authorizing an amendment to a Master Agreement with various providers for various programs and resources for the Cuyahoga County Fatherhood Initiative for the period 4/1/2024 – 12/31/2025 to extend the time period to 3/31/2027, to amend the terms, and for additional funds in the total amount not-to-exceed \$971,812.50, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Health and Human Services/ Cuyahoga Job and Family Services recommends an amendment to a Master Agreement with various providers for various programs and resources for the Cuyahoga County Fatherhood Initiative for the period 4/1/2024 – 12/31/2025 to extend the time period to 3/31/2027, to amend the terms, and for additional funds in the total amount not-to-exceed \$971,812.50, effective 1/1/2026 as follows:

- 1) Contract No. 4269 with Career Development and Placement Strategies, Inc in an anticipated amount of \$121,087.83 for Rising Above program;
- 2) Contract No. 4265 with The Centers for Families and Children (formerly Circle Health Services dba The Centers) in an anticipated amount of \$97,667.15 for the Father's and Families Together program;
- 3) Contract No. 4267 with The Children's Museum of Cleveland in an anticipated amount of \$38,969.67 for the Dads Count program;
- 4) Contract No. 4270 with JDC Advertising in an anticipated amount of \$85,811.04 for a Public Awareness Campaign;
- 5) Contract No. 4272 with Journey Center for Safety and Healing in an anticipated amount of \$141,107.17 for the Safe and Sound Visitation Center;
- 6) Agreement No. 4278 with The MetroHealth System in an anticipated amount of \$52,380.69 for the Boot Camp for New Dads program;

- 7) Contract No. 4279 with Murtis Taylor Human Services System in an anticipated amount of \$72,691.57 for the Murtis Taylor Fatherhood program;
- 8) Contract No. 4274 with Nueva Luz Urban Resource Center in an anticipated amount of \$53,838.55 for the Fathers in the Ring program;
- 9) Contract No. 4271 with Passages Connecting Fathers and Families, Inc. in an anticipated amount of \$121,087.79 for the Family Resiliency program;
- 10) Contract No. 4273 with Towards Employment, Incorporated in an anticipated amount of \$121,087.79 for the Fatherhood Career Pathway program;
- 11) Contract No. 4275 with University Settlement Slavic Village, LLC in an anticipated amount of \$66,083.25 for the Healthy Fathering program; and

WHEREAS, the goals of the Fatherhood Initiative are to: (1) promote public awareness of the importance of the role of a father, (2) provide access to public services to young men and fathers in order to educate them about fatherhood and responsibilities of being a father, and (3) fund fatherhood related programs at the county level; and

WHEREAS, the project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Agreement with various providers for various programs and resources for the Cuyahoga County Fatherhood Initiative for the period 4/1/2024 – 12/31/2025 to extend the time period to 3/31/2027, to amend the terms, and for additional funds in the total amount not-to-exceed \$971,812.50, effective 1/1/2026 as follows:

- 1) Contract No. 4269 with Career Development and Placement Strategies, Inc in an anticipated amount of \$121,087.83 for Rising Above program;
- 2) Contract No. 4265 with The Centers for Families and Children (formerly Circle Health Services dba The Centers) in an anticipated amount of \$97,667.15 for the Father's and Families Together program;
- 3) Contract No. 4267 with The Children's Museum of Cleveland in an anticipated amount of \$38,969.67 for the Dads Count program;
- 4) Contract No. 4270 with JDC Advertising in an anticipated amount of \$85,811.04 for a Public Awareness Campaign;
- 5) Contract No. 4272 with Journey Center for Safety and Healing in an anticipated amount of \$141,107.17 for the Safe and Sound Visitation Center;

- 6) Agreement No. 4278 with The MetroHealth System in an anticipated amount of \$52,380.69 for the Boot Camp for New Dads program;
- 7) Contract No. 4279 with Murtis Taylor Human Services System in an anticipated amount of \$72,691.57 for the Murtis Taylor Fatherhood program;
- 8) Contract No. 4274 with Nueva Luz Urban Resource Center in an anticipated amount of \$53,838.55 for the Fathers in the Ring program;
- 9) Contract No. 4271 with Passages Connecting Fathers and Families, Inc. in an anticipated amount of \$121,087.79 for the Family Resiliency program;
- 10) Contract No. 4273 with Towards Employment, Incorporated in an anticipated amount of \$121,087.79 for the Fatherhood Career Pathway program;
- 11) Contract 4275 with University Settlement Slavic Village, LLC in an anticipated amount of \$66,083.25 for the Healthy Fathering program.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	RQ#13809 – 2024 – Multiple Vendors – RFP Master Agreement – Services for Custodial and Non-Custodial Fathers and Their Children in Cuyahoga County
Department or Agency Name	Cuyahoga County Fatherhood Initiative
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	4265, 4269, 4267, 4270, 4272, 4278, 4279, 4274, 4271, 4273, 4275	Multiple Vendors	4/1/2024- 12/31/2025	\$1,444,625.00	Pending	Pending

<p>Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New or <input checked="" type="checkbox"/> Existing service or purchase.</p> <p>Cuyahoga County Fatherhood Initiative is requesting approval of a Master Agreement with multiple vendors to provide educational services related to Services for Custodial and Non-Custodial Fathers and Their Children in Cuyahoga County in the amount of \$1,444,625.00 for the time period of 4/1/2024 – 12/31/2025.</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement</p> <p>Age of items being replaced: How will replaced items be disposed of?</p>
<p>Project Goals, Outcomes or Purpose (list 3):</p> <ul style="list-style-type: none"> • Improve the ability of men to co-parent. • Increase the quality and quantity of father-child interactions. • Improve the personal coping skills and lifestyle choices of fathers. • Strengthen relationships between parenting partners. • Increase occupational skill training for program participants.
<p>If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: Career Development and Placement Strategies 3631 Perkins Avenue, Suite 3C Cleveland, Ohio 44114	Owner, executive director, other (specify): Maurice Stevens, Executive Director
Vendor Council District: 07	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

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Vendor Name and address: The Centers for Families and Children 4500 Euclid Avenue Cleveland, Ohio 44115	Owner, executive director, other (specify): Eric Morse, CEO
Vendor Council District: 07	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address: The Children's Museum of Cleveland 3813 Euclid Avenue Cleveland, Ohio 44115	Owner, executive director, other (specify): Maria Campanelli, Executive Director
Vendor Council District: 07	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address: JDC Advertising 20245 Glen Russ Lane Euclid, OH 44117	Owner, executive director, other (specify): Joseph C. Hewitt, Owner
Vendor Council District: 11	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address: Domestic Violence & Child Advocacy Center dba Journey Center for Safety and Healing 2806 Payne Ave Cleveland, Ohio 44114	Owner, executive director, other (specify): Robin D. Johnson, Interim Chief Executive Officer
Vendor Council District: 07	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address: MetroHealth System 2500 MetroHealth Drive Cleveland, OH 44109	Owner, executive director, other (specify): Dr. Airica Steed, CEO
Vendor Council District: 03	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address: Murtis Taylor Human Services System 13422 Kinsman Road	Owner, executive director, other (specify): Lovell J. Custard, CEO

Rev. 7/24/23

Cleveland, Ohio 44120	
Vendor Council District: 09	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address: Nueva Luz Urban Resource Center 6600 Detroit Avenue Cleveland, Ohio 44102	Owner, executive director, other (specify): Max Rodas, CEO/Executive Director
Vendor Council District: 15	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address: Passages Connecting Fathers and Sons 4600 Carnegie Avenue Cleveland, Ohio 44103	Owner, executive director, other (specify): Dr. Brian Moore, CEO
Vendor Council District: 08	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address: Towards Employment, Inc 3301 St. Clair Avenue Cleveland, Ohio 44114	Owner, executive director, other (specify): Jill Rizika, Executive Director
Vendor Council District: 07	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide
Vendor Name and address: University Settlement 4800 Broadway Avenue Cleveland, OH 44127	Owner, executive director, other (specify): Kelly McConnell, Development Director
Vendor Council District: 08	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> RQ13809 <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: 1/12/2024	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1,444,625.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date

Rev. 7/24/23

There were 13 proposals pulled from OPD, 13 proposals submitted for review, 11 proposals approved	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (4%) SBE (2%) MBE (4%) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase. N/A	If item is not on IT Standard List state date of TAC approval: N/A
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions. N/A	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.
100% by HHS Levy Dollars
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	

Commented [CK1]: Suggestion by MBV - I can't recall exactly how she said it. See text in green, for we can refer them to instructions and provide more detail in the instruction.

Rev. 7/24/23

If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions):
O R2021-0121 5/11/2021
A-1 R2023-0090 4/11/2023

Rev. 7/24/23

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0341

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Cuyahoga Job and Family Services	A Resolution authorizing a contract with United Way of Greater Cleveland in the amount not-to-exceed \$2,034,158.00 for fiscal agent services and emergency food purchase assistance by hunger centers serving eligible Cuyahoga County residents for the period 1/1/2026 – 12/31/2027; authorizing the County Executive to execute the Contract No. 5739 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective..
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WHEREAS, the County Executive/Department of Health and Human Services/Cuyahoga Job and Family Services recommend entering into a contract with United Way of Greater Cleveland in the amount not-to-exceed \$2,034,158.00 for fiscal agent services and emergency food purchase assistance by hunger centers serving eligible Cuyahoga County residents for the period 1/1/2026 – 12/31/2027; and

WHEREAS, the primary goal for this project is to serve as fiscal agent and to provide emergency food assistance to eligible residents of the County; and

WHEREAS, the project is funded 100% by Health and Human Services Levy; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with United Way of Greater Cleveland in the amount not-to-exceed \$2,034,158.00 for fiscal agent services and emergency food purchase assistance by hunger centers serving eligible Cuyahoga County residents for the period 1/1/2026 – 12/31/2027.

SECTION 2. That the County Executive is authorized to execute Contract No. 5739 and all other documents consistent with said award and this Resolution.

To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	RQ# N/A – 2026 – United Way of Greater Cleveland – RFP Exemption – Emergency Food Program 2026-2027
Department or Agency Name	Cuyahoga County Job and Family Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5739	United Way of Greater Cleveland	1/1/2026- 12/31/2027	\$2,034,158.00	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Cuyahoga Job and Family Services is requesting approval of a contract with **United Way of Greater Cleveland** to provide professional services related to the **Emergency Food Program** for the anticipated cost of **\$2,034,158.00** for the time period of **1/1/2026 – 12/31/2027**.

United Way will provide services related to coordinating the allocation of funds for the purchase of food by the hunger centers serving eligible individuals and families residing in Cuyahoga County.

The Federal Emergency Management Agency/Emergency Food and Shelter Program (FEMA/EFSP) Cuyahoga County Local Board, which is staffed by United Way of Greater Cleveland has the capability to administer these resources and can ensure funds will be allocated based upon community need.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of** _____

Project Goals, Outcomes or Purpose (list 3):

- To provide eligible individuals and families residing in Cuyahoga County with a diverse inventory of food at a variety of Hunger Network Centers.
- To coordinate the allocation of funds for the purchase of food.
- To provide on-going evaluation of the success of this method of distribution

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
--------------------------	---

United Way of Greater Cleveland 1331 Euclid Avenue Cleveland, OH 44115	Sharon Sobol Jordan, President & CEO
Vendor Council District:	Project Council District:
07	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. RFP Exemption pursuant to Cuyahoga County Code Section 501.12 (B)(2). This falls under Professional Services, sub – type financial. United Way is the fiscal manager of these dollars that will be disbursed to over 30 hunger centers across the County. *See Justification for additional information.
The total value of the solicitation: N/A	<input checked="" type="checkbox"/> Exemption - RFP Exemption/CM 5739
Number of Solicitations (sent/received) / N/A	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. N/A If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval

Date:

☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval.

☐ Check if item is ERP related? ☐ No ☐ Yes.

N/A

Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain. N/A

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Health and Human Services Levy dollars

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260185 55130 UCH06018 \$2,034,158.00

Payment Schedule: ☐ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Recurring service or purchase. New vendor
Ongoing

Is contract/purchase late ☐ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason: N/A

Timeline N/A

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain) N/A

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

O	3824	United Way ER Food	1/1/2024 – 12/31/2025	\$2,440,900.00	11/29/2023	R2023-0329
A-1	3824	United Way ER Food	1/1/2024 – 12/31/2025	\$250,000.00	8/19/2024	BC2024-610

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0342

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services**

A Resolution making an award on RQ15957 with various municipalities and providers in the total amount not-to-exceed \$6,955,043.10 for the Community Social Services Program, effective 1/1/2026 – 3/31/2028; authorizing the County Executive to execute the Master Contract and all other documents consistent with said awards and this Resolution; and declaring the necessity that this Resolution become immediately effective..

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Senior and Adult Services recommends an award on RQ15957 with various municipalities and providers and entering into a Master Contract in the total amount not-to-exceed \$6,955,043.10 for the Community Social Services Program, effective 1/1/2026 – 3/31/2028 as follows:

- 1) Contract No. 5553 with Ashbury Community Services, Inc., (dba) Ashbury Senior Computer Community Center in an anticipated amount of \$278,775.00 for Digital Literacy services;
- 2) Contract No. 5557 with Catholic Charities Corporation - Fatima Family Center in an anticipated amount of \$387,550.00 for Adult Development and Meals services;
- 3) Contract No. 5558 with Catholic Charities Corporation - Good Shepherd Family Center in an anticipated amount of \$70,998.75 for Adult Development and Meals services;
- 4) Contract No. 5559 with Catholic Charities Corporation - Hispanic Senior Center in an anticipated amount of \$299,547.50 for Adult Development, Meals, Transportation, and Community Outreach services;
- 5) Contract No. 5560 with Catholic Charities Corporation - St. Martin De Porres Family Center in an anticipated amount of \$297,325.00 for Adult Development and Transportation services;
- 6) Contract No. 5561 with City of Bedford in an anticipated amount of \$217,181.25 for Adult Development, Meals, and Transportation services;
- 7) Contract No. 5562 with City of Berea in an anticipated amount of \$175,082.50 for Adult Development and Transportation services;
- 8) Contract No. 5568 with City of Euclid in an anticipated amount of \$113,040.00 for Adult Development, Meals, and Transportation services;

- 9) Contract No. 5574 with City of Lakewood in an anticipated amount of \$128,250.00 for Adult Development and Transportation services;
- 10) Contract No. 5575 with City of Maple Heights in an anticipated amount of \$133,362.50 for Adult Development, Meals, and Transportation services;
- 11) Contract No. 5576 with City of Parma-Donna Smallwood Activities Center in an anticipated amount of \$28,620.00 for Adult Development services;
- 12) Contract No. 5580 with City of Parma Heights in an anticipated amount of \$476,875.00 for Adult Development, Meals, Transportation, and Community Outreach services;
- 13) Contract No. 5578 with City of Solon in an anticipated amount of \$241,846.88 for Adult Development and Meals services;
- 14) Contract No. 5599 with City of Strongsville in an anticipated amount of \$261,112.50 for Adult Development and Transportation services;
- 15) Contract No. 5589 with Community Partnership on Aging in an anticipated amount of \$305,709.75 for Adult Development, Innovation, and Transportation services;
- 16) Contract No. 5554 with East End Neighborhood House Association in an anticipated amount of \$225,745.97 for Adult Development, Meals and Transportation services;
- 17) Contract No. 5572 with Fairhill Partners in an anticipated amount of \$192,825.00 for Adult Development and Meals services;
- 18) Contract No. 5556 with Famicos Foundation, Inc. in an anticipated amount of \$185,622.75 for Adult Development, Transportation, and Community Outreach services;
- 19) Contract No. 5563 with Harvard Community Services Center, Inc. in an anticipated amount of \$244,794.38 for Adult Development, Meals, Transportation, and Community Outreach services;
- 20) Contract No. 5565 with Jennings Center for Older Adults in an anticipated amount of \$32,298.75 for Adult Development and Transportation services;
- 21) Contract No. 5566 with Linking Employment, Abilities and Potential in an anticipated amount of \$94,500.00 for Adult Development services;
- 22) Contract No. 5590 with The Mandel Jewish Community Center of Cleveland in an anticipated amount of \$120,375.00 for Adult Development, Meals and Transportation services;
- 23) Contract No. 5600 with Murtis Taylor Human Services System in an anticipated amount of \$264,028.50 for Adult Development, Meals and Transportation services;
- 24) Contract No. 5571 with Near West Side Multi Service Corporation dba May Dugan Center in an anticipated amount of \$56,700.00 for Adult Development services;
- 25) Contract No. 5601 with Rose Centers for Aging Well, LLC in an anticipated amount of \$722,949.75 for Adult Development, Meals and Transportation services;
- 26) Contract No. 5569 with S.T.A.R.S LLC in an anticipated amount of \$223,875.00 for Adult Day Care and Adult Development services;
- 27) Contract No. 5573 with Senior Transportation Connection in an anticipated amount of \$510,300.00 for Transportation services;

- 28) Contract No. 5570 with Silver Connections, LLC in an anticipated amount of \$68,632.31 for Adult Development, Meals and Transportation services;
- 29) Contract No. 5602 with The Phillis Wheatley Association in an anticipated amount of \$24,300.00 for Adult Development and Meals services;
- 30) Contract No. 5603 with The Salvation Army in an anticipated amount of \$158,829.75 for Adult Development, Meals and Transportation services;
- 31) Contract No. 5604 with Thea Bowman Center in an anticipated amount of \$47,250.00 for Adult Development services;
- 32) Contract No. 5605 with West Side Community House in an anticipated amount of \$366,739.31 for Adult Development, Meals and Transportation services; and

WHEREAS, the primary goal of this project is to provide programming at senior centers throughout Cuyahoga County; and

WHEREAS, this project is funded 100% by Health and Human Service Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ15957 with various municipalities and providers and authorizes entering into a Master Contract in the total amount not-to-exceed \$6,955,043.10 for the Community Social Services Program, effective 1/1/2026 – 3/31/2028 as follows:

- 1) Contract No. 5553 with Ashbury Community Services, Inc., (dba) Ashbury Senior Computer Community Center in an anticipated amount of \$278,775.00 for Digital Literacy services;
- 2) Contract No. 5557 with Catholic Charities Corporation - Fatima Family Center in an anticipated amount of \$387,550.00 for Adult Development and Meals services;
- 3) Contract No. 5558 with Catholic Charities Corporation - Good Shepherd Family Center in an anticipated amount of \$70,998.75 for Adult Development and Meals services;
- 4) Contract No. 5559 with Catholic Charities Corporation - Hispanic Senior Center in an anticipated amount of \$299,547.50 for Adult Development, Meals, Transportation, and Community Outreach services;
- 5) Contract No. 5560 with Catholic Charities Corporation - St. Martin De Porres Family Center in an anticipated amount of \$297,325.00 for Adult Development and Transportation services;
- 6) Contract No. 5561 with City of Bedford in an anticipated amount of \$217,181.25 for Adult Development, Meals, and Transportation services;
- 7) Contract No. 5562 with City of Berea in an anticipated amount of \$175,082.50 for Adult Development and Transportation services;

- 8) Contract No. 5568 with City of Euclid in an anticipated amount of \$113,040.00 for Adult Development, Meals, and Transportation services;
- 9) Contract No. 5574 with City of Lakewood in an anticipated amount of \$128,250.00 for Adult Development and Transportation services;
- 10) Contract No. 5575 with City of Maple Heights in an anticipated amount of \$133,362.50 for Adult Development, Meals, and Transportation services;
- 11) Contract No. 5576 with City of Parma-Donna Smallwood Activities Center in an anticipated amount of \$28,620.00 for Adult Development services;
- 12) Contract No. 5580 with City of Parma Heights in an anticipated amount of \$476,875.00 for Adult Development, Meals, Transportation, and Community Outreach services;
- 13) Contract No. 5578 with City of Solon in an anticipated amount of \$241,846.88 for Adult Development and Meals services;
- 14) Contract No. 5599 with City of Strongsville in an anticipated amount of \$261,112.50 for Adult Development and Transportation services;
- 15) Contract No. 5589 with Community Partnership on Aging in an anticipated amount of \$305,709.75 for Adult Development, Innovation, and Transportation services;
- 16) Contract No. 5554 with East End Neighborhood House Association in an anticipated amount of \$225,745.97 for Adult Development, Meals and Transportation services;
- 17) Contract No. 5572 with Fairhill Partners in an anticipated amount of \$192,825.00 for Adult Development and Meals services;
- 18) Contract No. 5556 with Famicos Foundation, Inc. in an anticipated amount of \$185,622.75 for Adult Development, Transportation, and Community Outreach services;
- 19) Contract No. 5563 with Harvard Community Services Center, Inc. in an anticipated amount of \$244,794.38 for Adult Development, Meals, Transportation, and Community Outreach services;
- 20) Contract No. 5565 with Jennings Center for Older Adults in an anticipated amount of \$32,298.75 for Adult Development and Transportation services;
- 21) Contract No. 5566 with Linking Employment, Abilities and Potential in an anticipated amount of \$94,500.00 for Adult Development services;
- 22) Contract No. 5590 with The Mandel Jewish Community Center of Cleveland in an anticipated amount of \$120,375.00 for Adult Development, Meals and Transportation services;
- 23) Contract No. 5600 with Murtis Taylor Human Services System in an anticipated amount of \$264,028.50 for Adult Development, Meals and Transportation services;
- 24) Contract No. 5571 with Near West Side Multi Service Corporation dba May Dugan Center in an anticipated amount of \$56,700.00 for Adult Development services;
- 25) Contract No. 5601 with Rose Centers for Aging Well, LLC in an anticipated amount of \$722,949.75 for Adult Development, Meals and Transportation services;
- 26) Contract No. 5569 with S.T.A.R.S LLC in an anticipated amount of \$223,875.00 for Adult Day Care and Adult Development services;

- 27) Contract No. 5573 with Senior Transportation Connection in an anticipated amount of \$510,300.00 for Transportation services;
- 28) Contract No. 5570 with Silver Connections, LLC in an anticipated amount of \$68,632.31 for Adult Development, Meals and Transportation services;
- 29) Contract No. 5602 with The Phillis Wheatley Association in an anticipated amount of \$24,300.00 for Adult Development and Meals services;
- 30) Contract No. 5603 with The Salvation Army in an anticipated amount of \$158,829.75 for Adult Development, Meals and Transportation services;
- 31) Contract No. 5604 with Thea Bowman Center in an anticipated amount of \$47,250.00 for Adult Development services;
- 32) Contract No. 5605 with West Side Community House in an anticipated amount of \$366,739.31 for Adult Development, Meals and Transportation services.

SECTION 2. That the County Executive is authorized to execute the Master Contract and all other documents consistent with said awards and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	2026 Community Social Services Program (CSSP) Master Agreement
Department or Agency Name	Division of Senior and Adult Services (DSAS)
Requested Action	<input checked="" type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O		1/1/2026 – 3/31/2028		\$6,955,043.09	Pending	Pending
	5553	Ashbury Community Services, Inc., (dba) Ashbury Senior Computer Community Center		\$278,775.00		
	5557	Catholic Charities Corporation - Fatima Family Center		\$387,550.00		
	5558	Catholic Charities Corporation - Good Shepherd Family Center		\$70,998.75		
	5559	Catholic Charities Corporation - Hispanic Senior Center		\$299,547.50		
	5560	Catholic Charities Corporation - St. Martin De Porres Family Center		\$297,325.00		
	5561	City of Bedford		\$217,181.25		
	5562	City of Berea		\$175,082.50		
	5568	City of Euclid		\$113,040.00		
	5574	City of Lakewood		\$128,250.00		
	5575	City of Maple Heights		\$133,362.50		
	5576	City of Parma - Donna Smallwood Activities Center		\$28,620.00		
	5580	City of Parma Heights		\$476,875.00		
	5578	City of Solon		\$241,846.88		
	5599	City of Strongsville		\$261,112.50		
	5589	Community Partnership on Aging		\$305,709.75		
	5554	East End Neighborhood House Association		\$225,745.96		
	5572	Fairhill Partners		\$192,825.00		
	5556	Famicos Foundation, Inc.		\$185,622.75		
	5563	Harvard Community Services Center, Inc.		\$244,794.38		
	5565	Jennings Center for Older Adults		\$32,298.75		
	5566	Linking Employment, Abilities and Potential		\$94,500.00		

	5590	The Mandel Jewish Community Center of Cleveland	\$120,375.00		
	5600	Murtis Taylor Human Services System	\$264,028.50		
	5571	Near West Side Multi Service Corporation dba May Dugan Center	\$56,700.00		
	5601	Rose Centers for Aging Well, LLC	\$722,949.75		
	5569	S.T.A.R.S LLC	\$223,875.00		
	5573	Senior Transportation Connection	\$510,300.00		
	5570	Silver Connections, LLC	\$68,632.31		
	5602	The Phillis Wheatley Asociation	\$24,300.00		
	5603	The Salvation Army	\$158,829.75		
	5604	Thea Bowman Center	\$47,250.00		
	5605	West Side Community House	\$366,739.31		

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Adult Day Service, Adult Development, Transportation, Meals, Community Outreach, Senior Service and Innovative Program, Digital Literacy for Seniors and Adults with disabilities in Cuyahoga County.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of** _____

Project Goals, Outcomes or Purpose (list 3):

1. To reduce loneliness and isolation
2. To improve physical, social, and mental health
3. To reduce food insecurity
4. To provide access to safe and affordable transportation services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address: Ashbury Community Services, Inc., (dba) Ashbury Senior Computer Community Center	Owner, executive director, other (specify): Wanda Davis
11011 Ashbury Avenue Cleveland, OH 44106	
Vendor Council District: 7	Project Council District: 7

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Catholic Charities Corporation - Fatima Family Center	Owner, executive director, other (specify): Joan Hinkelman
6600 Lexington Avenue Cleveland, OH 44103	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Catholic Charities Corporation - Good Sheperd	Owner, executive director, other (specify): Joan Hinkelman
140 Richmond Road Euclid, OH 44143	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Catholic Charities Corporation - Hispanic Senior Center	Owner, executive director, other (specify): Joan Hinkelman
3115 Scranton Road Cleveland, OH 44109	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Catholic Charities Corporation - St. Martin De Porres	Owner, executive director, other (specify): Joan Hinkelman
1264 East 123rd Street Cleveland, OH 44108	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

Vendor Name and address: City of Bedford	Owner, executive director, other (specify): Michael Callahan
124 Ellenwood Avenue Bedford, OH 44146	
Vendor Council District: 9	Project Council District: 9
Vendor Name and address: City of Berea	Owner, executive director, other (specify): Natalie Guzzo
11 Berea Commons Berea, OH 44107	
Vendor Council District: 5	Project Council District: 5
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Euclid	Owner, executive director, other (specify): Cassandra Bronson
1 Bliss Ln Euclid, OH 44123	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Lakewood	Owner, executive director, other (specify): Chad Berry
12650 Detroit Ave. Lakewood, OH 44107	
Vendor Council District: 2	Project Council District: 2
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Maple Heights	Owner, executive director, other (specify): Jaimie Hasenohri
15901 Libby Rd Maple Heights, OH 44137	
Vendor Council District: 8	Project Council District: 8

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Parma - Donna Smallwood	Owner, executive director, other (specify): Erin Lally
6611 Ridge Rd Parma, OH 44129	
Vendor Council District: 4	Project Council District: 4
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Parma Heights	Owner, executive director, other (specify): Trish James
9275 N. Church Dr. Parma Heights, OH 44130	
Vendor Council District: 4	Project Council District: 4
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Solon	Owner, executive director, other (specify): Jill Frankel
35000 Portz Parkway Solon, OH 44139	
Vendor Council District: 6	Project Council District: 6
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: City of Strongsville	Owner, executive director, other (specify): Sheena Wright
18100 Royalton Rd Strongsville, OH 44136	
Vendor Council District: 5	Project Council District: 5
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Community Partnership on Aging	Owner, executive director, other (specify): Wendy Albin-Sattin

1370 Victory Drive South Euclid, OH 44121	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: East End Neighborhood House Association	Owner, executive director, other (specify): Atunyese Vanessa Herron
2749 Woodhill Rd. Cleveland, OH 44104	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Fairhill Partners	Owner, executive director, other (specify): Jeanna Davis
12200 Fairhill Road Cleveland, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Famicos Foundation, Inc.	Owner, executive director, other (specify): John Anoliefo
1325 Ansel Rd Cleveland, OH 44106	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Harvard Community Services Center, Inc.	Owner, executive director, other (specify): Elaine Gohlstin
18240 Harvard Ave Cleveland, OH 44128	
Vendor Council District: 9	Project Council District: 9

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Jennings Center for Older Adults	Owner, executive director, other (specify): Emily Taylor
10204 Granger Rd. Garfield Heights, OH 44125	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Linking Employment, Abilities and Potential	Owner, executive director, other (specify): Beth Glas
2545 Lorain Ave. Cleveland, OH 44113	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Mandel Jewish Community Center of Cleveland	Owner, executive director, other (specify): Traci Felder
26001 South Woodland Road Beachwood, OH 44122	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Murtis Taylor Human Services System	Owner, executive director, other (specify): Lovell Custard
13422 Kinsman Road Cleveland, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Near West Side Multi Service Corporation dba May Dugan Center	Owner, executive director, other (specify): Andy Trares

4115 Bridge Ave. Cleveland, OH 44113	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Rose Centers for Aging Well, LLC	Owner, executive director, other (specify): Dabney Conwell
11890 Fairhill Road Cleveland, OH 44120	
Vendor Council District: 9	Project Council District: 9
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: S.T.A.R.S LLC	Owner, executive director, other (specify): Ebony Warren
628/624 East 22nd Street Euclid, OH 44123	
Vendor Council District: 11	Project Council District: 11
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Senior Transportation Connection	Owner, executive director, other (specify): Laura Kleinman
4735 W. 150th., Suite A Cleveland, OH 44135	
Vendor Council District: 2	Project Council District: 2
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Silver Connections, LLC	Owner, executive director, other (specify): Veronica McGhee
15825 Lakeshore Boulevard Cleveland, OH 44110	
Vendor Council District: 10	Project Council District: 10

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Phillis Wheatley Asociation	Owner, executive director, other (specify): Richard King
4450 Cedar Ave Cleveland, OH 44103	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: The Salvation Army	Owner, executive director, other (specify): Sharon Janasek
2507 E 22nd Steet Cleveland, OH 44115	
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Thea Bowman Center	Owner, executive director, other (specify): Jeremy Taylor
11901 Oakfield Ave Cleveland, OH 44105	
Vendor Council District: 8	Project Council District: 8
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: West Side Community House	Owner, executive director, other (specify): Rachelle Milner
9300 Lorain Ave Cleveland, OH 44102	
Vendor Council District: 3	Project Council District: 3
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <u>15957</u> <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: 5/19/2025	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$3,500,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 193 / 36	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (20%) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: Awarded vendors were higher scored in the RFP review process with service geographical area and capacity considered.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1"> <tr> <td>List date of TAC approval</td> <td>Date:</td> </tr> </table> <input type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input type="checkbox"/> Check if item is ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes.	List date of TAC approval	Date:
List date of TAC approval	Date:	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.		

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.
100% Health and Human Services Levy
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Accounting Unit:

HS260265

Account:

56110

Activity Codes:

UCH09303

UCH09304

UCH09306

UCH09309

UCH09310

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Project set to begin January 1st, 2026. Previous Contract set to end 12/31/2025.

Is contract/purchase late ☐ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	Various	Various	1/1/2024 – 12/31/2025	\$6,063,762.00	11/28/2023	R2023-0336
A-1	Various	Various	5/06/2024 - 12/31/2025	\$2,923,154.00	7/30/2024	R2024-0301

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0343

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council**

A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$2,282,500.00 for a sole source purchase to provide Out-of-School Time services for youth in Cuyahoga County, effective 1/1/2026 – 12/31/2027; authorizing the County Executive to execute Contract No. 5752 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Family and Children First Council recommend entering into a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$2,282,500.00 for a sole source purchase to provide Out-of-School Time services for youth in Cuyahoga County, effective 1/1/2026 – 12/31/2027; and

WHEREAS, the primary goal of this project is to coordinate, enhance, and maximize existing after-school and summer programs for children and youth in Cuyahoga County; and

WHEREAS, the project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$2,282,500.00 for a sole source purchase to provide Out-of-School Time services for youth in Cuyahoga County, effective 1/1/2026 – 12/31/2027.

SECTION 2. That the County Executive is authorized to execute Contact No. 5752 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Out of School Time (OST) Services for Youth In Cuyahoga County
Department or Agency Name	Family and Children First Council (FCFC)
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5752	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2026 – 12/31/2027	\$2,282,500.00	Pending	pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Family and Children First Council sole source agreement with Child Care Resource Center of Cuyahoga County dba Starting Point to manage out of school time resource and referral services for youth in Cuyahoga County

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: _____ How will replaced items be disposed of _____

Project Goals, Outcomes or Purpose (list 3):

- Contract with community partners to provide OST activities
- manage the County's outcome measurement tools, processes and data systems used by current OST contracted partners
- improve developmental assets in youth participating in OST activities as well as overall OST program quality

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
Child Care Resource Center of Cuyahoga County dba Starting Point 6001 Euclid Ave, Suite 200 Cleveland, OH 44103	Nancy Mendez, President and CEO
Vendor Council District: 7	Project Council District: Countywide

If applicable provide the full address or list the municipality(ies) impacted by the project.	Countywide

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. Starting Point is the only agency in our region that is specifically designed to provide resource and referral services for the early childcare/education and out-of-school time resources and referral *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input checked="" type="checkbox"/> Sole Source <input checked="" type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (0).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1"> <tr> <td>List date of TAC approval</td> <td>Date:</td> </tr> </table>	List date of TAC approval	Date:
List date of TAC approval	Date:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input type="checkbox"/> Check if item is ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes.		
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.		

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Health and Human Services

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260300/55130/UCH08346

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Current

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
0	4837	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2025 – 12/31/2025	\$1,650,000.00	1/14/2025	R2024-0426

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0344

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood	A Resolution authorizing a contract with Family Connections of Northeast Ohio in the amount not-to-exceed \$925,200.00 for program administration and direct services for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for Invest in Children for the period of 1/1/2026 – 12/31/2027; authorizing the County Executive to execute Contract No. 5744 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood recommends a contract with Family Connections of Northeast Ohio in the amount not-to-exceed \$925,200.00 for program administration and direct services for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for Invest in Children for the period of 1/1/2026 – 12/31/2027; and

WHEREAS, the SPARK program is an early literacy program for toddlers aged 3 to 5 with the goal of improving school readiness levels among SPARK children entering kindergarten; and

WHEREAS, the project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Family Connections of Northeast Ohio in the amount not-to-exceed \$925,200.00 for program administration and direct services for the Supporting Partnerships to Assure Ready Kids (SPARK) Program for Invest in Children for the period of 1/1/2026 – 12/31/2027.

SECTION 2. That the County Executive is authorized to execute Contract No. 5744 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	HHS: Office of Early Childhood/Invest in Children; 2025 Family Connections of Northeast Ohio, Contract for Supporting Partnerships to Assure Ready Kids (SPARK) Program.
Department or Agency Name	Office of Early Childhood/Invest in Children
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5744	Family Connections of Northeast Ohio	01/01/2026 – 12/31/2027	\$925,200.00	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Cuyahoga County Office of Early Childhood, Invest in Children, is requesting approval of a contract with Family Connections of Northeast Ohio in the amount of \$925,200.00 for the time period 01/01/2026 - 12/31/2027. Family Connections of Northeast Ohio will oversee implementation of the Supporting Partnerships to Assure Ready Kids (SPARK) program in Cuyahoga County. They will implement SPARK for up to three hundred and ten (310) three- and four-year-olds.

Family Connections of Northeast Ohio will ensure that the essential elements of SPARK include:

- a. Trained parent partner/s who work closely with children and families;
- b. Developmental screenings for all participants including a review of results by a Responsive Services Team;
- c. Follow-up assessments;
- d. Referrals for individual therapies as needed (ex., for speech or behavioral issues);
- e. Learning plans individualized to each child's specific learning needs; and
- f. A minimum of eight (and as many as twelve) home or group visits per family for three and four-year olds with prescribed lesson plans based on Ohio's Early Content Standards.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: _____ How will replaced items be disposed of _____

Project Goals, Outcomes or Purpose (list 3):

Supporting Partnerships to Assure Ready Kids (SPARK) is a family-focused intervention program that helps 3 and 4-year-olds get ready for school by building reading, language and social skills. SPARK's home visiting services extend over a 12-month period and include:

- Individualized support and learning opportunities from a Parent Partner.
- Developmental assessments, screenings and linkages to community resources.
- Assistance with the transition to kindergarten.
- Educational supplies.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
Family Connections of Northeast Ohio 11201 Shaker Boulevard, Suite 301 Cleveland, OH 44104	Beth Darmstadter, Executive Director
Vendor Council District:	Project Council District:
Council District 7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT RQ# _____ <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	NON-COMPETITIVE PROCUREMENT Provide a short summary for not using competitive bid process. Family Connections has been providing SPARK in Cuyahoga County for the last 10+ years. They have the infrastructure, relationships, and expertise to continue to implement SPARK. Family Connections is the only agency that currently provides SPARK Services. They hold the replication agreement with SPARK Ohio to implement SPARK in Cuyahoga County. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().

Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related ☒ No ☐ Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval	Date:
---------------------------	-------

☐ Check if item on IT Standard List of approved purchase and provide date of TAC approval.
☐ Check if item is ERP related? ☐ No ☐ Yes.

Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

Health and Human Services Levy – 100%

Is funding for this included in the approved budget? ☒ Yes ☐ No (if “no” please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

HS260240 / 55130 / UCH09999

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

SPARK is an ongoing program of Invest in Children

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3877	Family Connections of Northeast Ohio	01/01/2024 - 12/31/2025	\$1,028,000.00	12/05/2023	R2023-0344

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0345

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood**

A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,657,730.00 for the Special Needs Child Care Program for the period 1/1/2026 – 12/31/2026; authorizing the County Executive to execute Contract No. 5750 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood recommends a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,657,730.00 for the Special Needs Child Care Program for the period 1/1/2026 – 12/31/2026; and

WHEREAS, the primary goals of this project are to: a) increase inclusion of young children with identified disabilities, challenging behaviors, medical needs and children who are “at risk” of expulsion when served in typical childcare settings and b) provide child assessments, technical assistance, training, special equipment, and resources for families who need specialized childcare; and

WHEREAS, the project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,657,730.00 for the Special Needs Child Care Program for the period 1/1/2026 – 12/31/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 5750 and all documents consistent with said award and this Resolution. To the

extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	HHS: Office of Early Childhood/Invest in Children 2026 Contract with Child Care Resource Center of Cuyahoga County dba Starting Point for Special Needs Child Care Program
Department or Agency Name	Office of Early Childhood/Invest in Children
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5750	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2026 – 12/31/2026	\$1,657,730.00	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Contract with Child Care Resource Center of Cuyahoga County dba Starting Point for Special Needs Child Care Program for the time period of 1/1/2026 to 12/31/2026 in the amount of \$1,657,730.00.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: _____ **How will replaced items be disposed of** _____

Project Goals, Outcomes or Purpose (list 3):

1. To increase inclusion of young children with identified disabilities, challenging behaviors, medical needs, and children who are “at risk” of expulsion when served in typical childcare settings (Centers and Family Child Care Homes);
2. To provide child assessments, technical assistance, training, special equipment, and resources for families who need specialized childcare;
3. Provide training and technical assistance to teachers in developing positive relationships and communication with parents and teachers who have experienced trauma.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
Child Care Resource Center of Cuyahoga County dba Starting Point 6001 Euclid Avenue, Suite 200	Nancy Mendez

Cleveland, OH 44103	
Vendor Council District:	Project Council District:
Council District 7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Starting Point is designated by the Ohio Department of Jobs and Family Services (ODJFS) as the childcare resource and referral agency for Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point aids parents needing care for their children, assistance to childcare providers in need of technical assistance and training, and assistance to employers seeking quality childcare for their employees. They are often considered to be the best qualified and most logical vendor to provide services under this contract. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.

List date of TAC approval	Date:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input type="checkbox"/> Check if item is ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes.		
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.		

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Health and Human Services Levy – 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260240 / 55130 / UCH09999
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Ongoing
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission Reason:
Timeline
Project/Procurement Start Date (date your team started working on this item):
Date documents were requested from vendor:
Date of insurance approval from risk manager:
Date Department of Law approved Contract:
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
0	1917	Child Care Resource Center of	1/1/2022-12/31/2023	\$4,442,092.00	12/7/2021	R2021-0276

		Cuyahoga County dba Starting Point				
A1	3266	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2022- 12/31/2024	\$1,899,281.78	12/5/2023	R2023-0341
A2	3266	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2022- 12/31/2024	\$282,174.17	9/3/2024	BC2024-633
A3	3266	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2022- 12/31/2025	\$1,841,921.78	11/26/2024	R2024-0389

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0346

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood	A Resolution authorizing a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,095,106.00 for management and administration of the Family Child Care Home Professional Development System for the period 1/1/2026 – 12/31/2026; authorizing the County Executive to execute Contract No. 5751 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Community Initiatives/Office of Early Childhood recommends a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,095,106.00 for management and administration of the Family Child Care Home Professional Development System for the period 1/1/2026 – 12/31/2026; and

WHEREAS, the primary goals for this project are to: a) improve the quality of family childcare homes, b) support family childcare homes in maintaining their license and c) facilitate their entry into the Step Up to Quality star rating system; and

WHEREAS, the project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Child Care Resource Center of Cuyahoga County dba Starting Point in the amount not-to-exceed \$1,095,106.00 for management and administration of the Family Child Care Home Professional Development System for the period 1/1/2026 – 12/31/2026.

SECTION 2. That the County Executive is authorized to execute Contract No. 5751 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:
Committee(s) Assigned:

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	HHS: Office of Early Childhood/Invest in Children 2026 Contract with Child Care Resource Center of Cuyahoga County dba Starting Point for the Family Child Care Homes Program
Department or Agency Name	Office of Early Childhood/Invest in Children
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5751	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2026-12/31/2026	\$1,095,106.00	Pending	Pending

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Contract with Child Care Resource Center of Cuyahoga County dba Starting Point for Family Child Care Homes Program for the time period of 1/1/2026 to 12/31/2026 in the amount of \$1,095,106.00

This contract will enhance program coordination and management systems, professional development and quality enhancement initiatives as well as focus on capacity building & retention and provide support to self-assessments, child development screenings and CDA trainings.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of**

Project Goals, Outcomes or Purpose (list 3):

1. To improve the quality of family child care homes;
2. Support family child care homes in maintaining their license and;
3. To facilitate their entry into the Step Up to Quality (SUTQ) star rating system of maintaining their star rating.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
Child Care Resource Center of Cuyahoga County dba Starting Point 6001 Euclid Avenue, Suite 200 Cleveland, OH 44103	Nancy Mendez
Vendor Council District:	Project Council District:
Council District 7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Starting Point is designated by the Ohio Department of Jobs and Family Services (ODJFS) as the childcare resource and referral agency for Cuyahoga, Lake, Geauga, and Ashtabula counties. Starting Point aids parents needing care for their children, assistance to childcare providers in need of technical assistance and training, and assistance to employers seeking quality childcare for their employees. They are often considered to be the best qualified and most logical vendor to provide services under this contract. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)

	<input type="checkbox"/> Other Procurement Method, please describe:
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Is Purchase/Services technology related <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1"> <tr> <td>List date of TAC approval</td> <td>Date:</td> </tr> </table> <input type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input type="checkbox"/> Check if item is ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes.	List date of TAC approval	Date:
List date of TAC approval	Date:	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.		

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Health and Human Services Levy – 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. HS260240 / 55130 / UCH09999
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Ongoing								
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission								
Reason:								
Timeline								
<table border="1"> <tr> <td>Project/Procurement Start Date (date your team started working on this item):</td> <td></td> </tr> <tr> <td>Date documents were requested from vendor:</td> <td></td> </tr> <tr> <td>Date of insurance approval from risk manager:</td> <td></td> </tr> <tr> <td>Date Department of Law approved Contract:</td> <td></td> </tr> </table>	Project/Procurement Start Date (date your team started working on this item):		Date documents were requested from vendor:		Date of insurance approval from risk manager:		Date Department of Law approved Contract:	
Project/Procurement Start Date (date your team started working on this item):								
Date documents were requested from vendor:								
Date of insurance approval from risk manager:								
Date Department of Law approved Contract:								
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:								
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)								
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)								

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3688	Child Care Resource Center of Cuyahoga County dba Starting Point	1/1/2024-12/31/2025	\$2,433,569.42	12/5/2023	R2023-0343

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0347

Sponsored by: County Executive
Ronayne/Department of
Sustainability

A Resolution adopting the 2025-2030 Cuyahoga County Climate Action Plan as part of the County's Sustainability Strategy in accordance with Section 202.18 of the Cuyahoga County Code; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, Section 202.18 of the Cuyahoga County Code requires the Director of Sustainability to prepare and present to Council a proposed five-year Sustainability Plan for actions to be carried out by the County itself, and in partnership with other public and private agencies and organizations, for the purpose of achieving the objectives outlined in Subsection 202.18(A)(2); and

WHEREAS, the 2024 Sustainability Strategy, adopted by this Council by Resolution R2024-0289, approved September 10, 2024, references an updated Climate Action Plan based on current conditions, updated greenhouse gas emissions data, and reduction forecasts; and

WHEREAS, it is necessary that this Resolution become immediately effective in order to efficiently begin implementation of the Climate Action Plan throughout Cuyahoga County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the 2025-2030 Cuyahoga County Climate Action Plan, including all changes thereto approved this Council; a copy of the final plan is attached hereto as Attachment A.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after

disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee:

Committee(s) Assigned:

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0293

Sponsored by: County Executive Ronayne/Fiscal Officer/Office of Budget and Management	A Resolution adopting the 2026/2027 Biennial Operating Budget and Capital Improvements Program and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Article 2, Section 3, Subsection 9 and 10 of the Cuyahoga County Charter directs the County Executive to submit to the Council prior to the beginning of each fiscal year, a proposed operating budget and a capital improvements program for the upcoming fiscal year; and

WHEREAS, Article 3, Section 9, Subsection 5 of the Cuyahoga County Charter gives County Council the power to adopt and amend the County's operating budget and capital improvements program and to make appropriations for the County; and

WHEREAS, Pursuant to Title 7, Chapter 701 of the Cuyahoga County Code, County Council established the procedure for a two-year budget, capital improvements and appropriations process with an annual update; and

WHEREAS, Title 7, Chapter 701.01, Subsection C of the Cuyahoga County Code states that not later than at the first County Council meeting in October of each odd-numbered year, the County Executive shall submit to Council a proposed operating budget and capital improvements program for the two fiscal years beginning January 1 of the year following the submission. The materials submitted shall include all information required by Article 2, Section 3, Subsections 9, 10, and 11 of the Cuyahoga County Charter; and

WHEREAS, Title 7, Chapter 701.01, Subsection E also states that County Council shall review, amend as needed, and adopt the biennial operating budget and capital improvements program and make all necessary appropriations not later than December 15th of each odd-numbered year.

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County entities.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby adopts the Cuyahoga County 2026/2027 Biennial Operating Budget and Capital Improvements Program, attached hereto and incorporated herein, as Exhibit A.

SECTION 2. That the Clerk of Council be, and she is, hereby instructed to transmit one certified copy of this Resolution to the County Budget Commission, the County Fiscal Officer, and the Director of the Office of Budget and Management.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Miller, seconded by Ms. Brown, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 14, 2025

Committee(s) Assigned: Committee of the Whole

Journal

_____ 2025

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0312

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmember Kelly	A Resolution confirming the County Executive's reappointment of Mayor Nicole Dailey-Jones to serve on the Cuyahoga County Planning Commission representing the Westshore Region for the term 1/1/2026 – 12/31/2028; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, Ohio Revised Code Section 713.22 provides for the organization and maintenance of a county planning commission; and

WHEREAS, in accordance with Section 206.12 of the County Code, the Cuyahoga County Planning Commission membership consists of eight members appointed by the County Executive and confirmed by Council in accordance with Section 713.22 of the Ohio Revised Code and the County Charter, the County Executive, and two members of the County Council appointed by the President of Council; and

WHEREAS, members of the Cuyahoga County Planning Commission shall serve three-year terms; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Mayor Nicole Dailey-Jones to serve on the Cuyahoga County Planning Commission representing the Westshore Region for the term 1/1/2026 – 12/31/2028.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Mayor Nicole Dailey-Jones to serve on the Cuyahoga County Planning Commission representing the Westshore Region for the term 1/1/2026 – 12/31/2028.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by_____, seconded by_____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested on the Floor: November 12, 2025

Journal_____

_____, 20__



October 15, 2025

Dale Miller, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Planning Commission (CPC)

Dear President Miller

Pursuant to Ohio Revised Code Section 713.22, I am pleased to nominate the following individual for appointment to the Cuyahoga County Planning Commission:

- **Mayor Nicole Dailey-Jones (three year term, 1/1/2026 - 12/31/2028)**
 - Reappointment
 - Representing the Westshore region

There are no specific requirements of Executive nominees. Regional members must be a Mayor representing community within the designated area. There are no other candidates on file for these positions. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado in my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", is written over a light blue horizontal line.

Chris Ronayne
County Executive

NICOLE DAILEY JONES

E-mail: ndjones@north-olmsted.com

PROFESSIONAL EXPERIENCE

Mayor, the City of North Olmsted, Ohio (January 2022-Current)

- Second female Mayor in the history of the City of North Olmsted – Population 33,000; Full-time, elected position.
- Official and ceremonial head of the City Government for military purposes and by the courts for the purpose of serving civil processes.
- Execute all contracts on behalf of the City.
- Supervise 550 full-and-part-time employees in all City Departments including Public Safety, Public Service, Economic and Community Development, Recreation and Public Engagement, Human Resources, Information Technology, Finance, Law, Engineering, and a state-of-the-art Waste Water Treatment Plant.
- Responsible for the preparation and submission of the City's annual estimates of receipts and expenditures, and of appropriation measures.
- Recommend and introduce legislation to City Council members.

U.S. Representative Marcy Kaptur (OH-09), Cleveland, OH

Congressional Assistant/Communications (August 2013 – January 2022)

- Represent the Congresswoman at events and meetings throughout the 9th Congressional District
- Coordinate print, radio and televisions interviews and news conferences for the Congresswoman
- Manage media relations for the Congresswoman's District office, including developing and pitching news items
- Create strategic partnerships and connect federal grant opportunities with key stakeholders in the District
- Meet with constituents and stakeholders in the District to assist with issues pertaining to the federal government, including disseminating current legislative information

Cuyahoga County Government, Office of the County Executive

Director of Communications (January 2011 – April 2013)

- Established the first-ever comprehensive communications department for the Cuyahoga County government
- Managed all media relations and communications county-wide
- Served as spokesperson to deliver a consistent and professional response to all issues
- Wrote news releases, media advisories, web and social media updates, Executive's quotes, speeches and talking points
- Coordinated print, radio, and television interviews and news conferences for the Executive and staff members
- Developed and pitched stories to media outlets
- Created a county-wide Customer Service initiative

- Worked to bring transparency, openness and accessibility to all areas of county government by renovating the website, establishing Town Hall meetings throughout the County and the region, and instituting a more consistent approach to handling public records requests

Cleveland Municipal School District Board of Education, Office of the CEO

Executive Assistant to the Chief of Staff (May 2004 – February 2005)

- Oversaw duties of District Employees who report to the Chief of Staff and handled the day-to-day operation of the Office of the Chief of Staff
- Managed Special Projects as assigned
- Served as a liaison between the Chief of Staff and all Departments; and external partners and consultants, including the Cleveland Teacher's Union
 - Managed the budget for the Chief of Staff and assisted in the allocation of funds
 - Assisted with external communications on behalf of the Chief of Staff and the School District
 - Facilitated the opening of the school year for the School District

Cleveland Municipal School District Board of Education, Office of Professional Development

Executive Assistant/Specialist (January 2003 – May 2004)

- Planned and coordinated Professional Development workshops, seminars and other events for Principals, Teachers and other Employees of the District
- Created and organized external communications on behalf of the Department
- Managed contracts with external partners and consultants
- Oversaw duties of District Employees who report to the Executive Director of Professional Development and handled the day-to-day operation of the Department
- Managed the budget for the Department and assisted the Executive Director of Professional Development in the allocation of funds and gave assistance in the writing of grants for the School District

U.S. Senator Barbara Boxer, Washington, D.C.

Deputy Press Secretary (June 2002 – November 2002)

- Drafted the Senator's statements, press releases and speeches; composed articles and letters for various media outlets
- Responded to media inquiries both over the phone and in person
- Created and coordinated press conferences
- Prepared and staffed the Senator at radio and TV interviews
- Assisted the Communications Director with outreach and special projects
- Developed visual aides for use by the Senator on the Senate Floor

Assistant to the Administrative Assistant (AA) and the Legislative Director (LD) (April 2001 - June 2002)

- Prepared written requests for Presidential nominations on behalf of the Senator for select constituents
- Researched legislative and political issues and assisted with special projects, including developing visual aides for use by the Senator on the Senate Floor
- Served as a liaison between the AA, LD and various organizations; and between the LD and the legislative staff
- Responsible for disseminating current legislative information to six state offices and for maintaining issues and voting databases

- Supervised up to 20 interns during a session, including creating a curriculum and schedule for the office
- Monitored Senate Floor in absence of LD

U.S. Senate Democratic Policy Committee, Washington, D.C.

Assistant to the Staff Director/Event Coordinator (May 2000 - April 2001)

- Planned weekly DPC lunches during the legislative session and assisted in the organization of Leadership events, such as press conferences, DPC hearings, and DPC issue conferences for Democratic Senators
- Researched and assisted with the writing of DPC special reports, fact sheets, talking points and legislative bulletins
- Coordinated and facilitated the operation and relationship between the policy, publications and Steering Committee offices and staff

O'Brien Calio Legislative Strategy Firm, Washington, D.C.

Legislative Assistant (May - August 1999), Legislative Intern (September - December 1998)

- Tracked legislative issues relating to the interests of represented clients
- Assisted in the planning of firm-related political events

Mary Boyle for U.S. Senate, Cleveland, OH

Event Coordinator (May - August 1998), Intern (May - August 1997)

- Coordinated all events in the state of Ohio, including high profile events with the candidate and Vice President Gore and First Lady Hillary Clinton
- Assisted candidate at public engagements

PUBLIC SERVICE

Mayor, City of North Olmsted, Ohio

Elected (January 2022 – Current)

Cuyahoga County Planning Commission Member (January 1, 2023 – December 31, 2025)

Region 3 One Ohio Advisory Board Chairperson (2022 – Current)

Aerozone Alliance Elected Official Advisory Committee

(2022 – Current)

Aerozone Alliance Governance Board Member

(2023 – Current)

President of North Olmsted City Council

Elected (January 2018 – January 2022)

Elected (January 2014 – January 2018)

Appointed (February 2013 – January 2014)

Member of North Olmsted City Council, Ward 3

Elected (January 2010 – February 2011)

Elected (January 2006 – January 2010)

EDUCATION

Ohio Wesleyan University, May 2000

B.A., Politics and Government; International Studies

Cleveland State University Leadership Academy for Elected and Public Officials (*November 2007 – May 2008*)

U.S. Senate Office of Education and Training

Clear Writing through Critical Thinking (*May 2002*); Effective Public Speaking (*June 2002*)

Congressional Research Service

Federal Legal Research (*October 2000*); Congress: An Introduction to Resources and Procedures (*July 2000*)

HONORS AND ASSOCIATIONS

Past President, Northeast Ohio City Council Association (*2019-2021*); President, Northeast Ohio City Council Association (*2015-2019*); Vice President, Northeast Ohio City Council Association (*2011 and 2013-2015*); Board Member, Northeast Ohio City Council Association (*2009, 2010*); Co-Chair, Master Plan for City of North Olmsted, (*2015*); Chairperson, City of North Olmsted Fair Housing Review Board (*2003 – 2010*) Member, City of North Olmsted Charter Review Commission (*2005*); Member, Ohio Wesleyan University Cleveland Planning Committee (*2003 – 2011*); Member, Ohio Wesleyan University Board of Trustees (*2000-2003*); Volunteer, St. Clarence Church (*2003 – present*); Volunteer, North Olmsted City Schools (*2010-present*); Volunteer, Forest School PTA (*2010-2022*); Volunteer, Chestnut School PTA (*2014-2024*); Volunteer, North Olmsted Eagles Unite PTA (*2018-present*); Chestnut School PTA President (*2017-2019*) and Vice President (*2019-2020*); Eagles Unite PTA President (*2019-2021*); Ohio PTA District 12 Treasurer (*2017-2019*); North Olmsted High School After Prom Co-Chair (*2022-2023*); North Olmsted PTA Council President (*2025-2026*)

VOTER SEARCH RESULTS

CLICK ON YOUR NAME BELOW TO SEE COMPLETE DETAILS INCLUDING INFORMATION ABOUT YOUR VOTE

Name	Address
NICOLE DAILEY JONES	

If you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you contact your local election official for more information. [Click here for more information](#) to your voter registration. [Follow this link for a full listing of Boards of Elections.](#)

[Follow this link to search again.](#)

If you are unable to locate your voter registration information but think you are registered to vote and you have not received your voter registration card, please contact your local election official for more information. [Click here for more information](#) appropriate early voting location or the county board of elections, or on Election Day at the correct polling place for your precinct.



Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

- 1.** The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1** A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2** A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3** A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

- 2.** A letter from the appointing authority providing the following information:

- 2.1** The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Planning Commission

- 2.2** Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- 2.3** The specific term of office during which the candidate would serve;

3-year term, 1/1/26 - 12/31/28

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

There are no candidates on file for this position.

- 2.8** The candidate's city and county of residence;

North Olmsted, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Board Member of the Cuyahoga County Mayor and Managers Association,
Board Member of the Aerozone Alliance, Chair of the Region 3 Committee of
the OneOhio Opioid Foundation**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0313

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmembers Sweeney and Turner	A Resolution confirming the County Executive's appointment of Dr. Charles Garven to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2025 – 6/30/2029; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Chapter 340 establishes the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County; and

WHEREAS, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County is responsible for planning, funding and monitoring public mental health and alcohol and other drug addiction services delivered to the residents of Cuyahoga County; and

WHEREAS, pursuant to the Ohio Revised Code Section 340.02, the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall consist of eighteen (18) appointed members; and

WHEREAS, members of the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County shall be appointed to serve a four-year term; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;”

WHEREAS, the County Executive has nominated Dr. Charles Garven (replacing Katie Kern-Pilch) to serve on the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for the term 7/1/2025 – 6/30/2029.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's appointment of Dr. Charles Garven (replacing Katie Kern-Pilch) to serve on the Alcohol, Drug Addiction and Mental Health Services Board for the term 7/1/2025 – 6/30/2029.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: November 18, 2025

Journal _____

_____, 20__



October 29, 2025

Dale Miller, President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board

Dear President Miller,

I am pleased to nominate the following individual for appointment to the Cuyahoga County Alcohol, Drug Addiction & Mental Health Services Board (ADAMHS) Board:

- **Dr. Charles Garven, 4-year term, 7/1/2025- 6/30/2029**
 - Replacing Dr. Robert Fowler (State appointee who has resigned from the board)
 - Resides in Lakewood, Cuyahoga
 - Currently serves on the following government, private, or non-profit board or commissions:
 - Regina Health Center Board of Directors, Healthy Lakewood Foundation

The Alcohol, Drug Addiction, and Mental Health Services Board of Cuyahoga County is authorized by O.R.C. Chapter 340. The Board consists of 18 members, 12 of whom are appointed by the Executive, subject to Council confirmation, and 6 of whom are appointed by the Ohio Department of Alcohol & Drug Addiction Services. The ADAMHS Board's mission is to promote and enhance the quality of life of Cuyahoga County residents through a commitment to excellence in mental health, alcohol, drug, and other addiction services.

There are no known conflicts of interest for which an advisory opinion has been requested. The nominee's resumes are attached for your review. There are 5 candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado in my office

at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne". The signature is fluid and cursive, with a large initial "C" and "R".

Chris Ronayne
County Executive

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0315

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmembers Turner, Houser and Sweeney	A Resolution confirming the County Executive's reappointment of Romona Davis to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 1/2/2026 – 1/1/2029; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civic development in Cuyahoga County, and serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees. The “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve for three-year terms; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Romona Davis to serve as a County Class Trustee on the CCCIC’s Board of Trustees for the term 1/2/2026 – 1/1/2029.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL
OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Romona Davis to serve as a County Class Trustee on the CCCIC's Board of Trustees for the term 1/2/2026 – 1/1/2029.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: November 18, 2025

Journal _____

_____, 20__



October 29, 2025

Dale Miller, President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Community Improvement Corporation (CCCIC)

Dear President Jones:

Pursuant to Ohio Revised Code Section 1724, I am pleased to nominate the following individual for appointment to serve on the Cuyahoga County Community Improvement Corporation's Board of Trustees:

- **Romona Davis**, 3-year term, 01/02/2026 – 01/01/2029
 - Reappointment
 - Resides in Hudson, Summit County

The Cuyahoga County Community Improvement Corporation ("CCCIC") was incorporated in 1982, for the sole purpose of advancing, encouraging, and promoting, the industrial, economic, commercial, and civic development of Cuyahoga County. The Corporation serves as Cuyahoga County's review agent for industrial revenue bond financing and economic development lending activity. Members of the Board shall serve a three-year term.

I have attached a copy of each nominee's resume for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are five candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Chris Alvarado in my office at (216) 348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne
County Executive

SUMMARY OF QUALIFICATIONS

- MBA with 20+ years combined experience in commercial banking, SBA lending, underwriting, financial management, strategic planning, teaching, and training, leadership, and supervision.
- 20 years as a Business Development Officer who generated significant income for Banks.
- Recipient of Crains Women of Note Award and other Women's Leadership Awards.

PROFESSIONAL EXPERIENCE

VICE PRESIDENT/SR SBA Business Development Officer, Akron, Ohio

HUNTINGTON NATIONAL BANK - April 2018 – August 2025

Business Development Officer for the Nation's #1 SBA leader based on volume. Developed and implemented marketing strategies to generate local and national SBA loans ranging from \$200,000 to \$5,000,000. Responsible for self-sourcing deals and working with internal partners to identify prospective SBA opportunities. Prepare detailed narratives and reports to assist underwriting and loan closing departments. Conducted presentations on Access to Capital for aspiring and existing business owners.

VICE PRESIDENT/SBA BUSINESS DEVELOPMENT OFFICER, Boston Heights, Ohio

BYLINE BANK, - March 2015 – March 2018

Business Developer for one of the top 5 SBA Lenders in the U.S. Worked remotely and covered the State of Ohio and nation for SBA production, 100% self-sourced. Worked with former clients, developed COIs and others to generate SBA 7a, 504, and USDA loan production. Maintained visibility by conducting SBA Seminars, Lunch & Learns and other presentations to groups of all sizes. Prepared detailed financial reports and conducted thorough analysis of borrowing entities.

VICE PRESIDENT/SBA SPECIALIST , Akron, Ohio

HUNTINGTON NATIONAL BANK (FirstMerit Bank) - May 2011–Feb. 2015

Was hired to pilot a centralized SBA lending department for First Merit Bank. Developed department strategy and play book to present to internal banking partners. Worked with internal and external banking partners in Ohio and Illinois to grow SBA production year after year. Conducted SBA training and seminars to banking partners, COIs, and community organizations. Worked with the bank's conventional underwriters to better understand SBA rules and regulations.

SBA BUSINESS DEVELOPMENT OFFICER , Brecksville, Ohio

US BANK - July 2010 – May 2011

Served as the SBA Manager for Northeast and Central Ohio. Worked with Business Bankers, Brokers, & CIOs to generate SBA volume. Analyzed and structured SBA 7A and 504 loans ranging from \$250K to \$5MM. Interfaced with Credit Underwriting and Loan Closing to facilitate loan approval and closings.

REGIONAL ACCOUNT MANAGER, Hudson, Ohio

CIT SMALL BUSINESS LENDING - Aug. 2005 – July 2010

Led State of Ohio in loan production for CIT Small Business Lending. Developed and implemented Annual Marketing Plan. Established and maintained relationships with Business Brokers, Bankers and CIOs. Analyzed and Structured SBA7A and 504 loan packages ranging from \$250K to \$4MM.

VICE PRESIDENT, SBA SPECIALIST, Pepper Pike, Ohio

HUNTINGTON NATIONAL BANK (Republic Bank) - Nov. 2004 – Aug. 2005

Served as the SBA Representative for the State of Ohio. Analyzed and Processed loan requests. Provided portfolio management Participated in loan closings.

VICE PRESIDENT, SMALL BUSINESS MANAGER , Akron Ohio

HUNTINGTON BANK (Second National Bank) - Dec. 2001 – Nov. 2004

Managed bank's small business portfolio for Summit, Stark, and Portage counties. Business development, processing and closing loans, and credit administration.

AVP/SENIOR UNDERWRITER, Brooklyn, Ohio

KEY BANK - March 1999 – Sept. 2000

Utilized lending authority to review and underwrite SBA loans ranging from \$100K to \$3MM. Complied with bank's loan policy and reviewed applications for credit worthiness. Conducted financial and credit analysis, structured loans, provided risk rating, and prepared necessary paperwork to evidence loan outcome. Solid understanding of SBA, OH 166, USDA, and Conventional financing.

FORMAL EDUCATION

M.B.A., Marketing, Clark/Atlanta University, 1988

B.S. Human & Family Resources, Northern Illinois University, 1985

COMMUNITY INVOLVEMENT

Board Member, Cuyahoga County Community Improvement Corporation (CCCIC)

Board Member, Commercial Real Estate Women, Cleveland Chapter

Former Board Chairwoman, PBS Western Reserve Public Media

Leadership Akron, Class XX

AWARDS

CREW Cleveland Economic & Community Improvement Award, 2023

Linking Partnership Foundation Hidden Figure Award, 2023

CREW Cleveland Outstanding Member Award, 2022

Athena Akron Honoree, September 2021

CREW Cleveland Leadership Award, December 2022

Crains Women of Note, June 2020

Northern Illinois University Alumni Award, 2018

Alpha Kappa Alpha Sorority, Outstanding Chapter President Award, 2017

Community Leadership Award, 2016

REFERENCES

Available upon request.



- [Home](#)
- [Secretary LaRose & the Office](#)
- [Elections & Voting](#)
- [Campaign Finance](#)
- [Legislation & Ballot Issues](#)
- [Businesses](#)
- [Notary](#)
- [Records](#)
- [Media](#)

VOTER SEARCH RESULTS

CLICK ON YOUR NAME BELOW TO SEE COMPLETE DETAILS INCLUDING INFORMATION ABOUT YOUR VOTER REGISTRATION STATUS.

Name	Address
ROMONA JEAN DAVIS	[REDACTED]

If you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you search again making sure all information provided is accurate. Contact your county board of elections regarding any questions pertaining to your voter registration. [Follow this link for a full listing of Boards of Elections.](#)

[Follow this link to search again.](#)

If you are unable to locate your voter registration information but think you are registered to vote and you have not moved outside of your county of prior registration, you may be eligible to cast a provisional ballot during in-person absentee voting period at an appropriate early voting location or the county board of elections, or on Election Day at the correct polling place for your current address that may be counted.



Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

- 1.** The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1** A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2** A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3** A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

N/A

- 2.** A letter from the appointing authority providing the following information:

- 2.1** The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Community Improvement Corporation

- 2.2** Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- 2.3** The specific term of office during which the candidate would serve;

01/02/2026 – 01/01/2029

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

Max Didion, Cameron Racut, Diana Burke, Romona Davis, Richard Perry

- 2.8** The candidate's city and county of residence;

Hudson, Summit County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Cuyahoga County Community Improvement Corporation Board, Commercial Real Estate Women Board, PBS Western Reserve Public Media Board

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

N/A

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

N/A

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

1. In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0316

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmember Turner	A Resolution confirming the County Executive’s reappointment of Richard Perry to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for the term 1/2/2026 – 1/1/2029; and declaring the necessity that this Resolution become immediately effective.
---	---

WHEREAS, the Cuyahoga County Community Improvement Corporation (“CCCIC”) was incorporated in 1982 under the authority granted in ORC 1724; and

WHEREAS, the CCCIC serves the sole purpose of advancing, encouraging and promoting the industrial, economic, commercial and civic development in Cuyahoga County, and serves as Cuyahoga County’s review agent of industrial revenue bond financing; and

WHEREAS, Article III of the CCCIC’s Code of Regulations provides that the Board of Trustees shall consist of two classes of Trustees: the “County Class”, which shall consist of five members appointed or elected officers of Cuyahoga County, and the “Private Class”, which shall be six members elected from persons nominated by the County Executive, in consultation with the Greater Cleveland Partnership; and

WHEREAS, the members of CCCIC Board of Trustees shall serve for three-year terms; and

WHEREAS, Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the County Executive has nominated Richard Perry to serve as a County Class Trustee on the CCCIC’s Board of Trustees for the term 1/2/2026 – 1/1/2029.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL
OF CUYAHOGA COUNTY, OHIO:**

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Richard Perry to serve as a County Class Trustee on the CCCIC's Board of Trustees for the term 1/2/2026 – 1/1/2029.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: November 18, 2025

Journal _____

_____, 20__



October 29, 2025

Dale Miller, President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Community Improvement Corporation (CCCIC)

Dear President Jones:

Pursuant to Ohio Revised Code Section 1724, I am pleased to nominate the following individual for appointment to serve on the Cuyahoga County Community Improvement Corporation's Board of Trustees:

- **Richard Perry**, 3-year term, 01/02/2026 – 01/01/2029
 - Reappointment
 - Resides in Solon, Cuyahoga County

The Cuyahoga County Community Improvement Corporation ("CCCIC") was incorporated in 1982, for the sole purpose of advancing, encouraging, and promoting, the industrial, economic, commercial, and civic development of Cuyahoga County. The Corporation serves as Cuyahoga County's review agent for industrial revenue bond financing and economic development lending activity. Members of the Board shall serve a three-year term.

I have attached a copy of each nominee's resume for your review. There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are four candidates on file for this position.

Thank you for your consideration of these appointments. Should you or any of your colleagues have any questions, please feel free to contact Chris Alvarado in my office at (216) 348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", with a stylized flourish at the end.

Chris Ronayne
County Executive



President

P 216-795-1995

C [REDACTED]

E rperry@pinkney-perry.com

ABOUT PINKNEY PERRY

Founded in 1961 as a minority-owned business, Pinkney-Perry Insurance Agency provides comprehensive insurance, risk management and employee benefits solutions to small businesses and Fortune 500 companies alike.

6000 Freedom Square Drive
Suite 400
Independence, OH 44131
pinkney-perry.com



Richard C. Perry - President

Industry Experience

Pinkney-Perry Insurance Agency, Inc. is one of the oldest and largest minority-owned and privately held insurance brokerage firms in the state of Ohio. Pinkney-Perry is a full-service commercial insurance firm specializing in Property/Casualty, Risk Management, Employee Benefits, Workers Compensation, and much more.

Since 1987, Richard C. Perry has served multiple roles at Pinkney-Perry including President and Chief Executive Officer. Today, Richard's focus is primarily in the areas of new business development, account retention, and account expansion.

Community / Industry Involvement

A true commitment to his community has led Mr. Perry to devote time to numerous community and charitable causes. Richard serves as a member of the board of directors of Recovery Resources and The Presidents Council Foundation. An active supporter of the March of Dimes as well as many local community development corporations. Richard is active with National Minority Supplier Development Council (NMSDC) and the National African American Insurance Association (NAAIA). Richard is a Cuyahoga County Executive appointee to the Cuyahoga County Community Investment Commission Board of Trustees. Richard was appointed by Ohio Governor Mike DeWine to service a 5-year term as Central State University Board Trustee.

Richard is an avid golfer and high school sports enthusiast. Richard resides in Solon, Ohio with his wife Venetta and his three adult sons.

Education and Accreditations

Richard is a 1987 graduate of Central State University with a B.S. in Business Administration, Marketing. Richard holds the Accredited Advisor in Insurance (AAI) designation as well as the Certified Insurance Consoler (CIC) Designation.



- [Home](#)
- [Secretary LaRose & the Office](#)
- [Elections & Voting](#)
- [Campaign Finance](#)
- [Legislation & Ballot Issues](#)
- [Businesses](#)
- [Notary](#)
- [Records](#)
- [Media](#)

VOTER PROFILE PAGE

 [Print friendly](#)

Name: RICHARD C PERRY

Address:

Polling Location:

Precinct:

US Congressional District: 7

Senate District: 18

State Rep. District: 19

Please Note – If the address above is out-of-date, [follow this link to update your voting address online](#). Remember the deadline to register to vote or to update your voting information is 30 days prior to the election in which you wish to vote.

If you are unable to locate your voter registration information, but believe you are registered to vote, it is recommended that you search again making sure all information provided is accurate. Contact your county board of elections regarding any questions pertaining to your voter registration. [Follow this link for a full listing of Boards of Elections](#).

[Follow this link to search again.](#)

If you are unable to locate your voter registration information but think you are registered to vote and you have not moved outside of your county of prior registration, you may be eligible to cast a provisional ballot during in-person absentee voting period at an appropriate early voting location or the county board of elections, or on Election Day at the correct polling place for your current address that may be counted.

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Cuyahoga County Community Improvement Corporation Board of Trustees

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

N/A

- 2.3 The specific term of office during which the candidate would serve;

1/2/2026-1/1/2029

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

Max Didion, Cameron Racut, Diana Burke, Romona Davis

- 2.8** The candidate's city and county of residence;

Solon, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

**Recovery Resources Board of Directors, The Presidents Council Foundation
Board Member, Central State University Board Trustee**

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No ethics opinion was requested or issued.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

2.12 In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0317

Sponsored by: County Executive Ronayne/Department of Information Technology	A Resolution making an award to RQ14693 with RPI Consultants, LLC in the amount not-to-exceed \$12,000,000.00 for Infor Lawson software consulting services, effective upon signatures of all parties for a period of 3 years, authorizing the County Executive to execute Contract No. 5695 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology has recommended an award to RQ14693 with RPI Consultants, LLC in the amount not-to-exceed \$12,000,000.00 for Infor Lawson software consulting services, effective upon signatures of all parties for a period of 3 years; and

WHEREAS, the primary goal of this project is to upgrade the Infor single tenant cloud Version 10(V10) Lawson financial, procurement, payroll system and HR Talent (GHR) to Infor's Version 11 (V11) multi-tenant cloud Financial Supply Management (FSM) and Inform GHR multi-tenant Payroll suites. Includes setup and configuration, staff augmentation, training, change management, project management, integrations, data extracts and data conversion; and

WHEREAS, this project is funded 100% Capital Improvement Plan; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award to RQ14693 with RPI Consultants, LLC in the amount not-to-exceed \$12,000,000.00 for Infor Lawson software consulting services, effective upon signatures of all parties for a period of 3 years.

SECTION 2. That the County Executive is authorized to execute Contract No. 5695 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025

Committee(s) Assigned: Council Operations, Information Technology & Public Transportation

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS- BRIEFING MEMO INSTRUCTIONS

Title	Infor Coud Suite FSM v.11 Implementation Consultant
Department or Agency Name	The Department of Information Technology
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	CM5695	RPI Consultants, LLC	01/01/2026 – 12/31/2028	\$10,610,340.00 (contract amount) 12,000,000.00 (resolution amount)	PENDING	PENDING

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

Requesting approval of a contract with RPI Consultants, LLC. in the amount of \$12,000,000.00 for the period January 31, 2026 through December 31, 2028.

RPI Consultants, LLC will provide an implementation team to upgrade Infor single tenant cloud Version 10 (V10) Lawson financial procurement, payroll system and HR Talent (GHR) to Infor's Version 11 (V11) multi-tenant cloud Financial Supply Management (FSM) and Infor GHR multi-tenant Payroll suites. RPI will assist CCDoIT with this upgrade, adhering to all Infor system requirements.

Please note: the contract amount of \$10,610,340.00 is lower than the resolution amount of \$12,000,000.00. Should there be a need for an increase in contract value, an amendment will be required. Any amendment within the \$12,000,000.00 resolution amount can be executed without Council/BOC approval, following the approval of this resolution.

Indicate whether: ☒ **New service/purchase** ☐ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of**

Project Goals, Outcomes or Purpose (list 3):

The CCDoIT seeks to upgrade the Infor single tenant cloud Version 10 (V10) Lawson financial,

procurement, payroll system and HR Talent (GHR) to Infor's Version 11 (V11) multi-tenant cloud Financial Supply Management (FSM) and Infor GHR multi-tenant Payroll suites. This includes setup and configuration, staff augmentation, training, change management, project management, integrations, data extracts and data conversion.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
RPI Consultants, LLC 1 N. Haven Street Suite 201 Baltimore, MD 21224	DJ Weisenberger Regional Sales Director
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	In this field, list the information requested in the Field to the left as applicable.

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ#14693 <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Insert the answer to Item 4 of the Justification form. *See Justification for additional information.
The total value of the solicitation: \$6,000,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 29 / 4	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE (1%) SBE (0%) MBE (0%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting (). Note, if responses are received a solicitation is required and/or an RFP Exemption must be submitted and approved prior to the purchase.
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain: RFP	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process (For alternative procurement request, do not check the exemption box.)

How did pricing compare among bids received? RFP	<input type="checkbox"/> Contract Amendment - (list original procurement)
	Please include original procurement <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1"> <tr> <td>List date of TAC approval</td> <td>Date:</td> </tr> </table> <input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input checked="" type="checkbox"/> Check if item is ERP related? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes.	List date of TAC approval	Date:
List date of TAC approval	Date:	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.		

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Capital Improvement Plan IT600100
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. IT600100 55130 COTE0001701
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5627
CM Contract#	CM5695

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	KK	Attached (Needs revised)
Notice of Intent to Award (sent to all responding vendors)	KK	OK (requirement completed 10/15/2025)
Bid Specification Packet (RFP Packet)	KK	OK
Final DEI Goal Setting Worksheet	KK	OK
Diversity Documents – <i>if required (goal set)</i>	KK	OK (in vendor proposal)
Award Letter (sent to awarded vendor)	KK	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	n/a	OK (attached 10/16/2025)
Bid Tabulation Sheet	KK	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	KK	OK (revised attached 10/15/2025)
IG# 25-0098	KK	OK
Debarment/Suspension Verified Date: 10/06/2025	KK	OK
Auditor’s Findings Date: 10/06/2025	KK	OK
Vendor’s Submission	KK	OK
Independent Contractor (I.C.) Form Date: 03/21/2025	KK	OK
Cover - <i>Master contracts only</i>	n/a	OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	n/a	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	KK Page 29	OK (page 28)
Checklist Verification	KK	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	KK
Matrix Law Screen shot	KK

Department of Purchasing – Required Documents Checklist

COI	KK
Workers' Compensation Insurance	KK
Performance Bond, if required per RFP	n/a

CONTRA/CT SPENDING PLAN (per revised checklist 10/16/2025)

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective Date – 12/31/2025					\$0.00
01/01/2026 – 12/31/2026	IT600100	55130	COTEC0001701	55130	\$5,003,347.00
01/01/2027 – 12/31/2027	IT600100	55130	COTEC0001701	55130	\$2,926,233.00
01/01/2028 – 12/31/2028 1/1/2028-3 years from effective date	IT600100	55130	COTEC0001701	55130	\$2,680,760.00
			TOTAL		\$10,610,340.00

CONTRA/CT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2026 – 12/31/2026	IT600100	55130	COTEC0001701	55130	\$5,281,279.00
01/01/2027 – 12/31/2027	IT600100	55130	COTEC0001701	55130	\$3,204,165.00
01/01/2028 – 12/31/2028	IT600100	55130	COTEC0001701	55130	\$3,514,556.00
			TOTAL		\$12,000,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		n/a			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		RQ14693			
CM Contract#		CM5695			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$12,000,000.00		01/01/2026 – 12/31/2028	PENDING	PENDING
Prior Amendment Amounts (list separately) (A-#)		\$			

Department of Purchasing – Required Documents Checklist

		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$12,000,000.00			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	5695
Vendor Name:	RPI Consultants, LLC
Time Period:	Effective Date – 3 years from effective date
Amount:	\$10,610,340.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	<p>10/17/2025: Once contract is approved by Council, action will be disapproved in order for the department to enter the 2026 line per the executed contract cover. Department is not to add line prior to action by Department of Purchasing. Any change in line request must result in cover modification request.</p> <p>10/15/2025: Contract's compensation plan is for \$10,610,340.00; however, spending plan is for \$12,000,000.00 – these must match. Contract dates as noted in briefing memo and checklist do not match the contract term. Attach revised checklist with contract spending plan matching the contract amount and term. Attach e-mail to vendors for notice of award verification. Vendor financials, a requirement of the RFP, not attached. Attach scoring summary, per the scoring listed in the vendor proposal criteria in the RFP, not just the total score. Vendor must have a vendor ID established.</p>
Purchasing Agents Initials and date of approval	OK, ssp 10/17/2025

Department of Purchasing – Required Documents Checklist

Contract Mgmt & Sourcing - Info x Mail - Kristen Kaspar - Outlook x +

https://ccprod-lm01.cloud.infor.com:1443/lmscm/ContractManager/document/ContractComment%2B2CUYA%2C5695%2C20%29.Attachment.File

RE: Legal Feedback Needed - Contingency for Infor Upgrade contract

From Zachary E. Sharb <zsharb@cuyahogacounty.gov>
Date Thu 10/16/2025 8:55 AM

To Paul Porter <pporter01@cuyahogacounty.gov>; Kristen Kaspar <kkaspar@cuyahogacounty.gov>; Robert Noll <RNoll@cuyahogacounty.gov>; Jerad Zibritosky <jzibritosky@cuyahogacounty.gov>; Edie Cooksey <ecooksey@cuyahogacounty.gov>
Cc Andy Johnson <ajohnson06@cuyahogacounty.gov>; Anitra D. Curry <acurry@cuyahogacounty.gov>; Cheryl Kinzig <ckinzig@cuyahogacounty.gov>; Charlene D. Quarles <cquarles@cuyahogacounty.gov>

Hi Paul,

The rationale for making the resolution a higher value that the contract's not to exceed (\$500k over RPI's estimate) was to discourage RPI from treating the full contingency amount as a target to bill towards, given a sizable portion of this contract is T&M. In our judgement, compelling RPI to come to the County to request an amendment to access the remaining ~\$1.3m contingency would incentivize their keeping costs down because RPI would have to justify requests to use those funds; it would not be able to dip into that money as a matter of course absent the County's consent. As you note, so long as the resolution states \$12,000,000.00, an amendment adding funds from the remaining ~\$1.3m would not need reapproval and could just be an item of note, which is another benefit of this approach.

Because Bob has informed me that Council itself suggested the resolution state '\$12,000,000.00' and not '\$10,610,340.00', that amount is what we will go with. We would generally advise a contractual not to exceed amount which is less than the amount stated in the authorizing resolution is legally sound. I have spoken with Jerad and neither of us are aware of any legal reason that a resolution amount must exactly match a contract's not to exceed amount—issues would only arise if the contract was for more than was authorized.

Happy to answer any questions (and Jerad, feel free to weigh in further if you would like).

Thanks!

Zach E. Sharb
Assistant Law Director
Cuyahoga County Law Department
zsharb@cuyahogacounty.gov

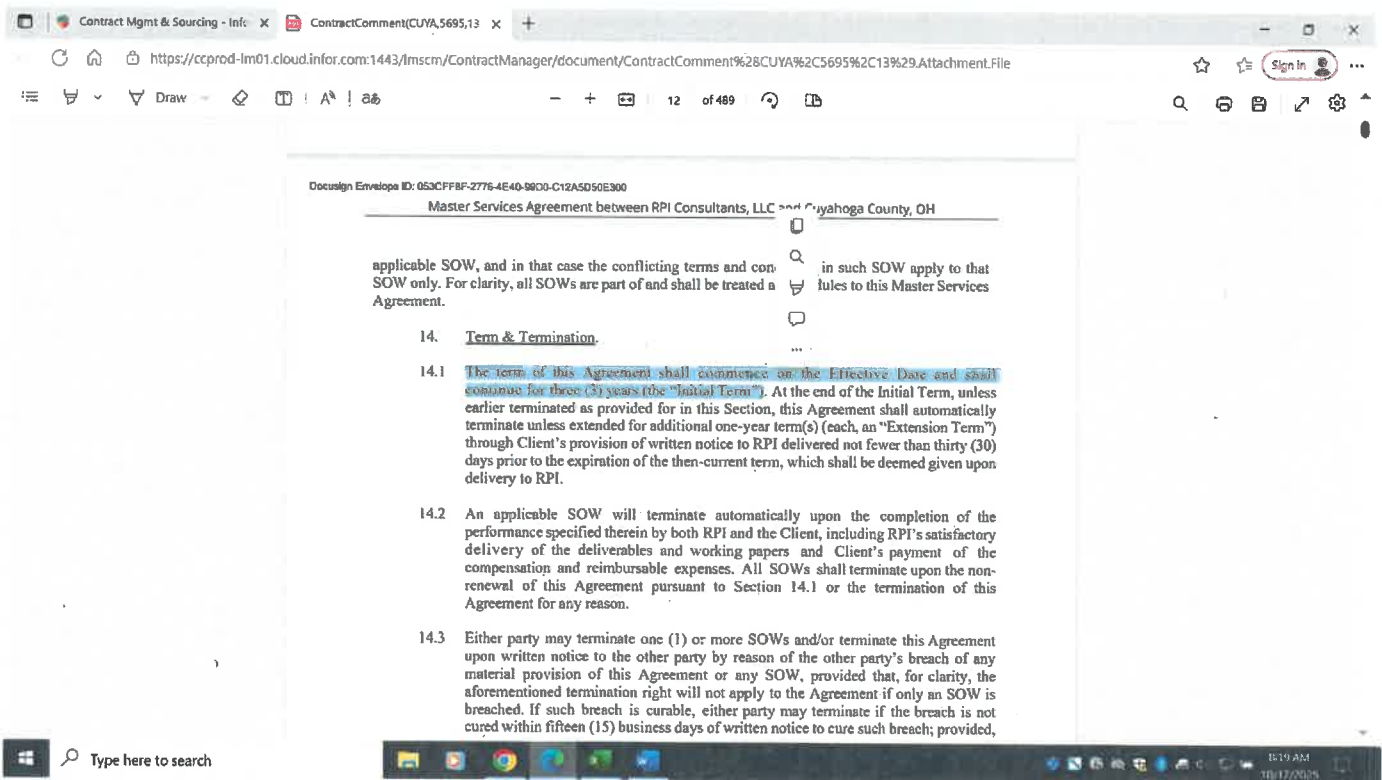
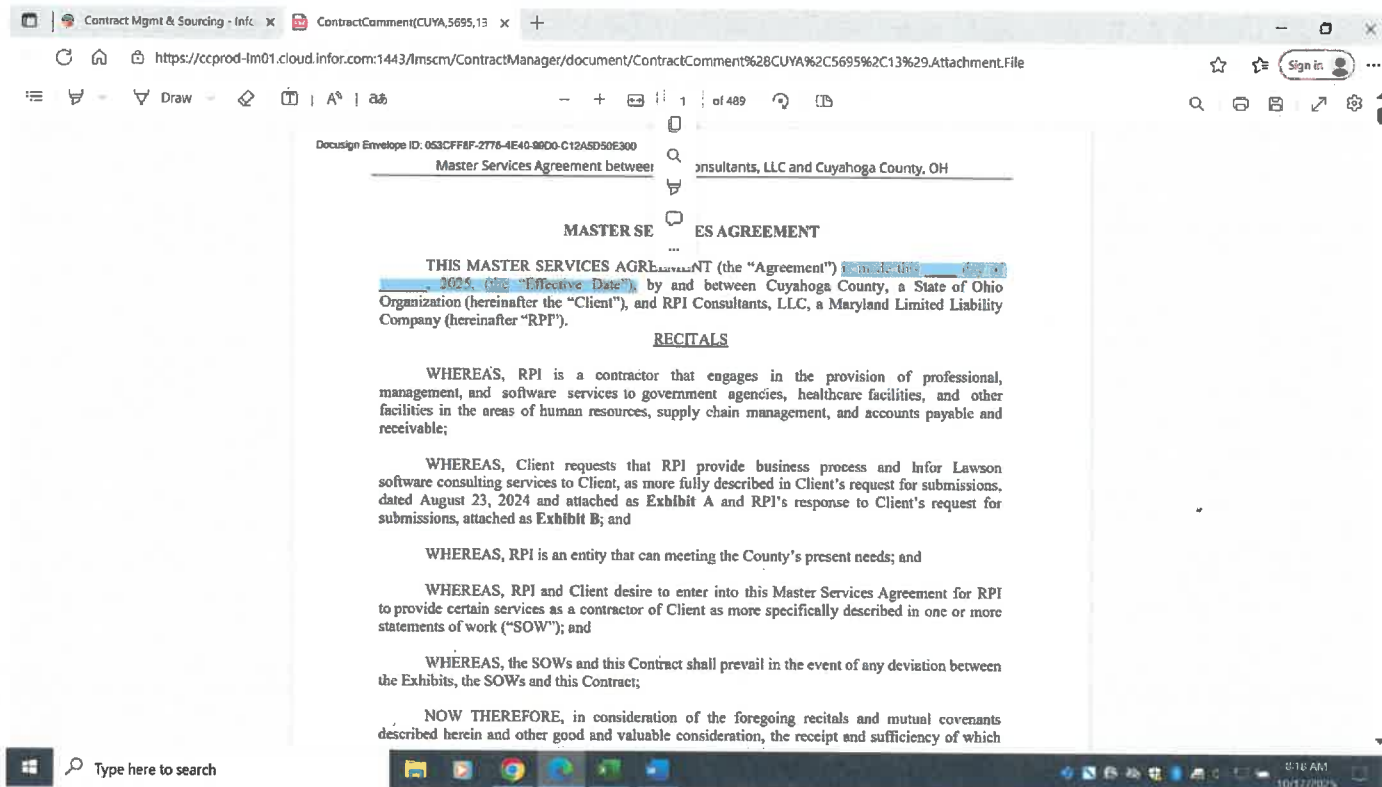
PURCHASE-RELATED TRANSACTIONS- BRIEFING MEMO INSTRUCTIONS

PURCHASE-RELATED TRANSACTIONS- BRIEFING MEMO INSTRUCTIONS						
Title	Infor Cloud Suite FSM v.11 Implementation Consultant					
Department or Agency Name	The Department of Information Technology					
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):					
Original (O)/ Amendment (A#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	CM5695	RPI Consultants, LLC	01/01/2025 ~ 12/31/2028	\$10,610,340.00 (contract amount) 12,000,000.00 (resolution amount)	PENDING	PENDING
Service/Item Description (Include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.						
Requesting approval of a contract with RPI Consultants, LLC in the amount of \$12,000,000.00 for the period January 31, 2026 through December 31, 2028.						
RPI Consultants, LLC will provide an Implementation team to upgrade Infor single tenant cloud Version 10 (V10)						

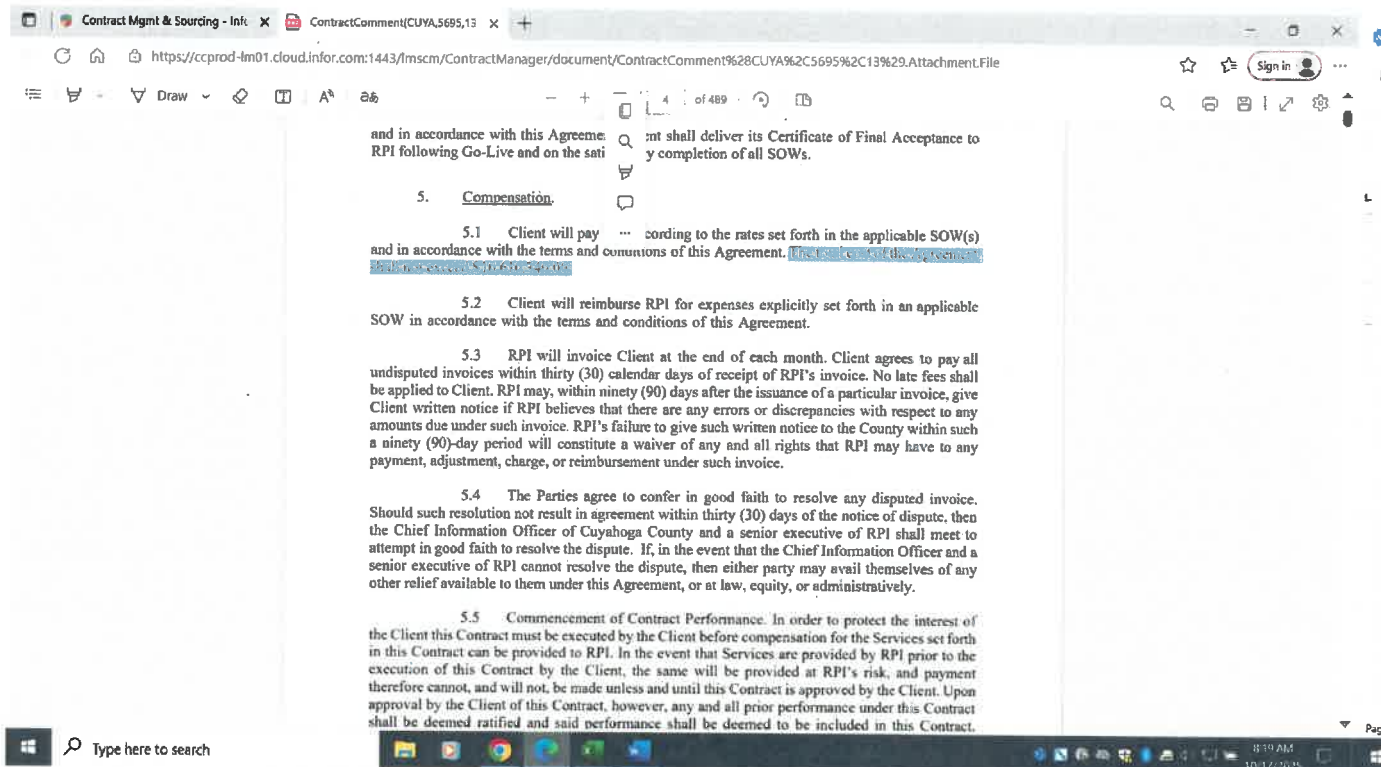
Page 1 of 4 956 words Text Predictions: On Accessibility: Investigate

Focus 85% 10/17/2025

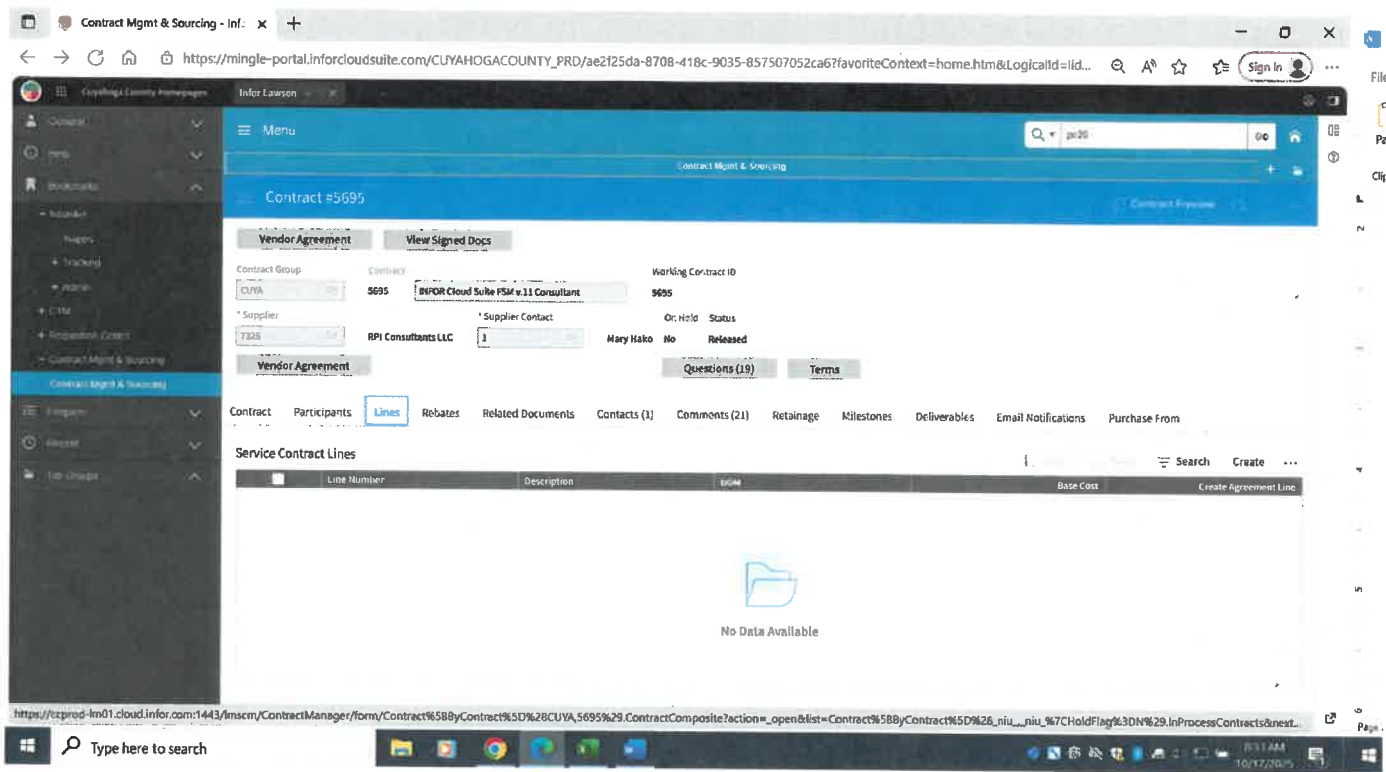
Department of Purchasing – Required Documents Checklist



Department of Purchasing – Required Documents Checklist



Department of Purchasing – Required Documents Checklist





Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 14693	Event: 5627	TYPE: RFP	ESTIMATE: \$6,000,000.00	
CONTRACT PERIOD: 2026 w/1-2-year timeline		RFP DUE DATE: October 25, 2024		
REQUESTING DEPARTMENT: Information Technology		COMMODITY DESCRIPTION: Infor Coud Suite FSM v.11 Implementation Consultant		
DIVERSITY GOAL/SBE 1%	DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%	MANUAL RESPONSES 0	ELECTRONIC RESPONSES 4
*PRICE PREFERENCE LOWEST BID REC'D \$		RANGE OF LOWEST BID REC'D \$ NA		TOTAL RESPONSES 4
PRICE PREF % & \$ LIMIT: NA		MAX SBE/MBE/WBE PRICE PREF \$ NA		
DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)	
1. Business Information Systems Consulting, Inc. dba ClearSky Consulting 4780 Ashford Dunwoody Road Suite 540 #617 Atlanta, Georgia 30346	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes (Agree to Match) Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Subcontractor Name(s): No Subcontractor used		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
			SBE/MBE/WBE Prime: (Y/N)			<input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No
			Total %			SBE: 0 % MBE: 0 % WBE: 0 %

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
			<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 10/28/2024</p> <p>SBE/MBE/WBE Comments and Initials: Requested a Waiver for SBE, no written statement given. They checked three selections along the side. 10/25/24 CF No additional doc's provided, no subcontractors used, no good faith effort details provided, JW 10/28/2024 Diversity Goal not met. Insufficient details and documentation of good faith effort to achieve the diversity goal. LL 10/28/2024</p>		
2. Globalstar Consulting, LLC 10802 Beach Road Leander, Texas 78641	<p>Compliant: <input checked="" type="checkbox"/> No</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> No</p> <p>IG Number: Not Registered</p> <p>Non-Collusion Affidavit: <input checked="" type="checkbox"/> No</p> <p>Planholder: <input checked="" type="checkbox"/> Yes (Agree to Match)</p> <p>Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> No (Agree to Participate?) <input checked="" type="checkbox"/> N/A</p> <p>Purchasing Agent: SSP</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No	<p>Subcontractor Name(s): (FAA) Paragon TEC, Inc. SBE/MBE/WBE 20%</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE: 20 % MBE: 0 % WBE: 0 %</p>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
			SBE / MBE / WBE SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/28/2024 <input type="checkbox"/> No		
			SBE/MBE/WBE Comments and Initials: Goal met. 10/25/24 CF JW 10/28/2024 LL 10/28/2024		
3. Infor US, LLC 13560 Morris Road Suite 4100 Alpharetta, Georgia 30004	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0067 Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes (Agree to Match) Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP	<input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): (MHA) GPI Enterprises, Inc. SBE/MBE 1% SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 1 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/28/2024 <input type="checkbox"/> No		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
			SBE / MBE / WBE SBE/MBE/WBE Comments and Initials:		
			Goal met. 10/25/24 CF JW 10/28/2024 LL 10/28/2024		
4. RP1 Consultants, LLC 1 N. Haven Street Suite 201 Baltimore, Maryland 21224-1614	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Planholder: <input checked="" type="checkbox"/> Yes (Agree to Match) Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP	<input type="checkbox"/> Yes <input type="checkbox"/> No	(FW) Avantia, Inc. SBE/MBE 1% Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 1 % MBE: 0 % WBE: 0% SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 10/28/2024 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials:	Recommended Vendor	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

GOAL SETTING WORKSHEET

Department Name:
Contact Name:
Contact Phone#:
Contact Email:
RQ#:

Department of Information Technology
Edie Cooksey
216.698.3458
ecooksey@cuyahogacounty.us
14693

RQ Description:

Infor CloudSuite FSM v.11 Implementation Consultant

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Consultant-Software Implementation TEAM-INFOR CloudSuite FSM	91871	6000000.00	1		0.00	0.00		0.00	0.00
Totals (\$):		6000000.00	1		0.00	0.00		0.00	0.00

Project Diversity Goals:

Override:
zero/limited
county certified
diversity
0% vendors
0%
1%

Comments:

LL 6/26/2024
NIGP 91871:
19t/1m/0w
without duplicates

GOAL SETTING WORKSHEET

Department Name: Department of Information Technology
 Contact Name: Edie Cooksey
 Contact Phone#: 216.698.3458
 Contact Email: ecooksey@cuwahogacounty.us
 RQ#: 14693
 RQ Description: Infor CloudSuite FSM v.11 Implementation Consultant

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Consultant-Software Implementation TEAM- INFOR CloudSuite FSM	91871	6000000.00	1		0.00	0.00		0.00	0.00
Totals (\$):		6000000.00	1		0.00	0.00		0.00	0.00

Project Diversity Goals: LL 6/26/2024
 Override: NIGP 91871:
 zero/limited 19%/1m/0w
 county certified without duplicates
 diversity
 0% vendors
 0%
 1%

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0318

Sponsored by: County Executive Ronayne/Department of Information Technology	A Resolution authorizing a contract with Infor Public Sector, Inc. in the amount not-to-exceed \$21,996,512.00 for Infor licenses and cloud hosting services for Enterprise Resource Planning (ERP) system, effective upon signatures of all parties for a period of 10 years, authorizing the County Executive to execute Contract No. 5723 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Information Technology recommends a contract with Infor Public Sector, Inc. in the amount not-to-exceed \$21,996,512.00 for Infor licenses and cloud hosting services for Enterprise Resource Planning (ERP) system, effective upon signatures of all parties for a period of 10 years; and

WHEREAS, the primary goal of this project will cover user licensing and cloud hosting service for ERP for a period of 10 years; and

WHEREAS, this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes a contract with Infor Public Sector, Inc. in the amount not-to-exceed \$21,996,512.00 for Infor licenses and cloud hosting services for Enterprise Resource Planning (ERP) system, effective upon signatures of all parties for a period of 10 years.

SECTION 2. That the County Executive is authorized to execute Contract No. 5723 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Council Operations, Information Technology & Public
Transportation

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS- BRIEFING MEMO INSTRUCTIONS

Title	Infor Public Sector, Inc.
Department or Agency Name	Department of Information Technology
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	CM5723	Infor Public Sector, Inc.	01/01/2026 – 12/31/20235	\$21,996,512.00	PENDING	PENDING

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

The Department of Information Technology plans to contract with Infor Public Sector, Inc., for the time period of January 1, 2026 – December 31, 2035 for Infor Licenses in the amount of \$21,996,512.00.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of**

Project Goals, Outcomes or Purpose (list 3):

The scope of services will cover user licensing and cloud hosting service for ERP for a period of 10 years.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
Infor Public Sector, Inc. 13560 Morris Rd Alpharetta, GA 30004.	John Ricketti Senior Account Executive
Vendor Council District:	Project Council District:

If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. An RFI was released in 2023 to review the best options for an ERP system moving forward. It was determined Infor provided the best solution to fit the County's needs. The Department of Information Technology will continue to review as needed. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA),
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1"> <tr> <td>List date of TAC approval</td> <td>Date: 12/12/2023</td> </tr> </table> <input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input checked="" type="checkbox"/> Check if item is ERP related? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes.	List date of TAC approval	Date: 12/12/2023
List date of TAC approval	Date: 12/12/2023	
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain.		

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% General Fund IT100145

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	CE1600276	Infor (US), Inc.	10/01/20216 – 09/30/2026	\$23,849,601.00	10/13/2016	R2016-0141
Deviation	CE1600276	Infor (US), Inc.	10/27/2016-10/26/2026	Deviation	12/20/2017	Deviation
A-1	CM674	Infor (US), Inc.	10/26/2026	\$0.00	02/25/2019	BC2019-150
A-2	CM674	Infor (US), Inc.	10/26/2026	\$423,430.62	02/10/2020	BC2020-113
A-3	CM4144	Infor (US), Inc.	10/26/2026	\$12,000.00	06/13/2022	BC2022-359
A-4	CM4144	Infor (US), Inc.	01/01/2023 – 12/31/2024	\$200,963.52	2/12/2024	BC2024-106

A-5	CM4144	Infor (US), Inc.	2/12/2024 - 10/26/2026	\$60,375.00	2/12/2024	BC2024-106
A-6	CM4144	Infor (US), Inc.	5/20/2025 – 10/26/2026	\$40,949.08	05/19/2025	BC2025-329

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	5723

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION

Exemptions (Contract)

Reviewed by Purchasing

			Department Initials	Purchasing
Briefing Memo			KK	Attached (needs revised)
Justification Form			KK	Attached (see note)
IG#	21-0067		KK	OK
Annual Non-Competitive Bid Contract Statement (See Contracts Checklist Glossary on the intranet for form requirements).	Date:	n/a	n/a	N/A
Debarment/Suspension Verified	Date:	10/21/2025	KK	OK
Auditor's Findings	Date:	10/21/2025	KK	OK
Vendor's Submission			KK	OK
Independent Contractor (I.C.) Form	Date:	04/17/2025	KK	OK
Cover - Master contracts only			n/a	OK
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			KK Previous CM4144	OK
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			KK Page 29	OK (page 28)
Checklist Verification			KK	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	KK
Matrix Law Screen shot	KK
COI	KK
Workers' Compensation Insurance	KK

CONTRACT SPENDING PLAN (per revised checklist attached 10/22/2025)

Department of Purchasing – Required Documents Checklist

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective Date – 12/31/2025	IT100145	55130			\$0.00
01/01/2026 – 12/31/2026	IT100145	55130			\$2,017,000.00
01/01/2027 – 12/31/2027	IT100145	55130			\$2,017,000.00
01/01/2028 – 12/31/2028	IT100145	55130			\$2,017,000.00
01/01/2029 – 12/31/2029	IT100145	55130			\$2,078,410.00
01/01/2030 – 12/31/2030	IT100145	55130			\$2,141,662.00
01/01/2031 – 12/31/2031	IT100145	55130			\$2,206,812.00
01/01/2032 – 12/31/2032	IT100145	55130			\$2,273,817.00
01/01/2033 – 12/31/2033	IT100145	55130			\$2,343,034.00
01/01/2034 – 12/31/2034	IT100145	55130			\$2,414,225.00
01/01/2035 – 12/31/2035 1/1/2035 – 10 years from effective date	IT100145	55130			\$ 2,487,552.00
			TOTAL		\$21,996,512.00

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2026 – 12/31/2026	IT100145	55130	1	26	\$2,017,000.00
01/01/2026 – 12/31/2026	IT100145	55130	2	27	\$2,017,000.00
01/01/2026 – 12/31/2026	IT100145	55130	3	28	\$2,017,000.00
01/01/2026 – 12/31/2026	IT100145	55130	4	29	\$2,078,410.00
01/01/2026 – 12/31/2026	IT100145	55130	5	30	\$2,141,662.00
01/01/2026 – 12/31/2026	IT100145	55130	6	31	\$2,206,812.00
01/01/2026 – 12/31/2026	IT100145	55130	7	32	\$2,273,817.00
01/01/2026 – 12/31/2026	IT100145	55130	8	33	\$2,343,034.00
01/01/2026 – 12/31/2026	IT100145	55130	9	34	\$2,414,225.00
01/01/2026 – 12/31/2026	IT100145	55130	10	35	\$ 2,487,552.00
			TOTAL		\$21,996,512.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department) (see note)

CE/AG# (if applicable)	CM#674, CE1600276
Infor/Lawson PO# and PO Code (if applicable)	CONV

Department of Purchasing – Required Documents Checklist

Lawson RQ# (if applicable)			RQ29315 (BuySpeed)		
CM Contract#			4144		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$14,358,698.00		10/01/2016-09/30/2026	10/11/2016	R2016-0141
Prior Amendment Amounts (list separately) (A-#)		Deviation	10/27/2016-10/26/2026	12/20/2017	(Deviation)
A-1		\$0.00	10/26/2026	02/25/2019	BC2019-150
A-2		\$423,430.62	10/26/2026	02/10/2020	BC2020-113
A-3		\$12,000.00	10/26/2026	06/13/2022	BC2022-359
A-4		\$200,963.52	01/01/2023-12/31/2024	2/12/2024	BC2024-106
A-5		\$60,375.00	2/12/2024-10/26/2026	2/12/2024	BC2024-106
Pending Amendment		\$40,949.08	Effective Date-10/26/2026	5/19/2025	BC2025-329
Total Amendments		\$737,718.22			
Total Contract Amount		\$15,096,416.22			

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)	CE1600276					
Infor/Lawson PO# and PO Code (if applicable)	212929 CONV					
Lawson RQ# (if applicable)						
CM Contract#	CM4144					
HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (if PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	CE1600276	Infor (US), Inc.	10/01/20216 – 09/30/2026	\$23,849,601.00	10/13/2016	R2016-0141

Department of Purchasing – Required Documents Checklist

	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$21,996,512.00		01/01/2026 – 12/31/2036	PENDING	PENDING
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$21,996,512.00			

PURCHASING USE ONLY

Prior Resolutions:	BC2025-329, BC2024-106, BC2022-359, BC2020-113, BC2019-150, R2016-0141
CM#:	5723
Vendor Name:	Infor Public Sector, Inc.
Time Period:	Effective Date – 10 years from effective date, effective as of the last date of execution
Amount:	\$21,996,512.00mm
History/CE:	OK
EL:	Needs WET
Purchasing Notes:	<p>10/23/2025: Briefing memo and justification state contract 1/1/26-12/31/35; however, contract is effective date-10 years from effective date and department has chosen to not enter this information in either updated document, as noted in the 10/22/2025 Disapproval comments.</p> <p>Once contract is approved, action will be disapproved in order for the department to enter the line, per the executed cover, once the 2026 budget opens.</p> <p>The contract tab effective and expiration dates must also be updated by the department prior to re-submission, dependent upon the contract execution date.</p> <p>Department comment entered: The contracts will not overlap. The current contract was approved through 10/26/2026, however we cannot have both sets of licenses in production. The current CM4144 will be closed as soon as it is certain all invoices have been received and paid. No new invoices will be billed against CM4144 beginning 01/01/2026.</p> <p>Purchasing corrected the history, as the department did not enter into the table as provided on the available checklist.</p> <p>10/22/2025: Attach revised checklist showing complete history of CM4144 and correct spending plan showing all 10 years of the contract term. Contract tab needs</p>

Department of Purchasing – Required Documents Checklist

	a correct expiration. Attach revised briefing memo with correct contract expiration date using the contract's effective date and prior contract's complete history. Attach revised justification for contract's correct contract term. OR change the contract to say the actual dates wanted. Why is this contract overlapping with the current CM4144 that goes through September 2026?
Purchasing Agents Initials and date of approval	



CONTRACT EVALUATION FORM

Contractor	Infor US, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM4144 FKA CM674 CE1600276				
RQ#	29315				
Time Period of Original Contract	10/01/2016 – 09/30/2026				
Background Statement	Contract award on RFP#29315 for ERP subscription licenses, maintenance and support services				
Service Description	Annual License subscription software support and maintenance.				
Performance Indicators	Response to tickets submitted for service calls for maintenance. Request for additional licensing as needed.				
Actual Performance versus performance indicators (include statistics):	Vendor has resolved problems, issues and responded to requests in a timely manner.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Infor has proven to be a dependable and high-performing vendor, consistently delivering strong customer service. Their team is responsive, professional, and committed to building a collaborative partnership with our organization. We've benefited from their timely support, proactive approach to patching, and regular system updates that enhance stability and security. Infor also stands out for their clear communication, deep technical knowledge, and effective problem-solving across both routine and complex matters. Their continued focus on improvement, user support, and alignment with our business goals has made them a trusted and valuable partner.				

Department Contact	Robert P. Noll
User Department	Information Technology
Date	10/16/2025

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0319

Sponsored by: County Executive Ronayne/Department of Human Resources Co-sponsored by: Councilmember Turner	A Resolution making an award on RQ16009 with Metropolitan Life Insurance Company in the amount not-to-exceed \$1,924,746.28 for vision insurance for County employees and their eligible dependents, effective upon signatures of all parties for the period 1/1/2026 – 12/31/2029; authorizing the County Executive to execute Contract No. 5721 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Human Resources recommends an award on RQ16009 with Metropolitan Life Insurance Company in the amount not-to-exceed \$1,924,746.28 for vision insurance for County employees and their eligible dependents, effective upon signatures of all parties for the period 1/1/2026 – 12/31/2029; and

WHEREAS, the primary goal of this project is to provide employees vision benefits and increase satisfaction with the benefits package which improves the attraction and retention of quality employees; and

WHEREAS, this project is funded 100% Self-Insurance Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ16009 with Metropolitan Life Insurance Company in the amount not-to-exceed \$1,924,746.28 for vision insurance for County employees and their eligible dependents, effective upon signatures of all parties for the period 1/1/2026 – 12/31/2029.

SECTION 2. That the County Executive is authorized to execute Contract No. 5721 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: November 18, 2025

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Human Resources; 2025; Contract with Metropolitan Life Insurance Company (MetLife) for employee vision benefits for the period 1/1/2026-12/31/2029 in the amount NTE \$1,924,746.28.
Department or Agency Name	Human Resources
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5721	Metropolitan Life Insurance Company	1/1/2026- 12/31/2029	\$1,924,746.28		PENDING

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

The Department of Human Resources requesting approval of a contract with Metropolitan Life Insurance Company (Metlife) for vision benefits for County employees for the period 1/1/2026-12/31/2029 in the amount not-to-exceed \$1,924,746.28. This contract is the result of an RFP with six (6) responses of which MetLife was the highest scoring. MetLife will provide a fully-insured vision benefits plan for County employees and their dependents as part of the total benefits package for employees. As the highest scoring proposal, MetLife's proposal also provides savings over the previous contract in addition to quality service and network providers.

The previous vision contract was with VSP for the period 1/1/2023-12/31/2025, approved R2022-0409 on 12/6/2022.

Indicate whether: ☐ New service/purchase ☐ Existing service/purchase ☒ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: _____ How will replaced items be disposed of _____

Project Goals, Outcomes or Purpose (list 3):

The goals of this contract are to provide employees vision benefits and increase satisfaction with the benefits package which improves the attraction and retention of quality employees.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address: Metropolitan Life Insurance Company 200 Park Avenue New York, NY 10166	Owner, executive director, other (specify): Michel A. Khalaf, CEO
Vendor Council District: N/A	Project Council District: County-wide

If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 16009 <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$1,600,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 35 / 6	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Pricing for this contract was lower than the other proposals received with a rate guarantee for 4 years rather than the 3 initially bid out. This is a savings over the current expiring contract.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below. <div> <div>List date of TAC approval</div> <div>Date: 10/16/2025</div> </div> <input type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input type="checkbox"/> Check if item is ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes. Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. This service requires file feeds of employee eligibility information from the ERP system to MetLife. IT has conducted a security review and TAC has approved moving forward.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Self-Insurance Fund

Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. HRIS has begun working on the file feed necessary and these benefits have been included in the 2025 benefits open enrollment but no vendor costs have been incurred.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	8/15/2025 (notification sent to vendor)
Date documents were requested from vendor:	8/15/2025
Date of insurance approval from risk manager:	10/15/2025 (conditional)
Date Department of Law approved Contract:	10/7/2025
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2835	Vision Service Plan (VSP)	1/1/2023-12/31/2025	\$1,500,000.00	12/6/2022	R2022-0409

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	16009
Infor/Lawson PO# Code (if applicable):	RFP
Event #	6493
CM Contract#	5721

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	SW	Attached
Notice of Intent to Award (sent to all responding vendors)	SW	OK
Bid Specification Packet (RFP Packet)	SW	OK
Final DEI Goal Setting Worksheet	SW	OK
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	SW	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	SW	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SW	OK
IG# 25-0306-REG	SW	OK
Debarment/Suspension Verified	Date: 10/17/2025	SW OK
Auditor’s Findings	Date: 10/17/2025	SW OK
Vendor’s Submission	SW	OK
Independent Contractor (I.C.) Form	Date: 8/20/2025	SW OK
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	N/A	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	SW	OK (2025-TAC-109, 10/16/2025)
Checklist Verification	SW	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	SW
Matrix Law Screen shot	SW
COI	SW
Workers’ Compensation Insurance	SW
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2026-12/31/2026	HR765105	55305			\$481,186.57
01/01/2027-12/31/2027	HR765105	55305			\$481,186.57
01/01/2028-12/31/2028	HR765105	55305			\$481,186.57
01/01/2029-12/31/2029	HR765105	55305			\$481,186.57
			TOTAL		\$1,924,746.28

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department) (The vendor has not had a prior contract for this service)

CE/AG# (if applicable)			N/A		
Infor/Lawson PO# and PO Code (if applicable)			RFP		
Lawson RQ# (if applicable)			9686		
CM Contract#			2835 (VSP)		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$1,500,000.00		12/31/2025	12/6/2022	R2022-0409
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$0			
Total Contract Amount		\$1,500,000.00			

PURCHASING USE ONLY

Prior Resolutions:	
CM#:	5721
Vendor Name:	Metropolitan Life Insurance Company
Time Period:	1/1/2026 – 12/31/2029, effective
Amount:	\$1,924,746.28mm
History/CE:	OK
EL:	OK
Purchasing Notes:	10/22/2025: Once contract approved, action will be disapproved in order for the department to complete line entry, per the executed cover, once the 2026 budget opens. All noted exhibits attached in contract.
Purchasing Agents Initials and date of approval	OK, ssp 10/22/2025



Department of Purchasing Tabulation Sheet

10/17/2025

REQUISITION NUMBER: 16009	Event: 6493	TYPE: RFP	ESTIMATE: \$1,600,000.00			
CONTRACT PERIOD: January 1, 2026 start date		RFP DUE DATE: June 30, 2025	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES	TOTAL RESPONSES
REQUESTING DEPARTMENT: Human Resources		COMMODITY DESCRIPTION: Vision Benefits for Cuyahoga County Employees	35	0	6	
DIVERSITY GOAL/SBE 0%		DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%			

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
1. Avesis Third Party Administrators, LLC 1295 W. Washington Street Suite 212 Tempe, Arizona 85281	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> No Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
2. Elevance Health dba Arithem Blue Cross and Blue Shield 8940 Lyra Drive Suite 300 Columbus, Ohio 43240	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ16009

	Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
		Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP		
3.	EyeMed Vision Care, LLC 4000 Luxottica Place Cincinnati, Ohio 45040	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
4.	Metropolitan Life Insurance Company 200 Park Avenue New York, New York 10166	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

RQ16009

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
	Purchasing Agent: SSP		
5. Surency Life and Health Insurance Company 11300 Tomahawk Creek Parkway Suite 350 Leawood, Kansas 66211	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
6. Vision Service Plan dba Vision Service Plan Insurance Company 3333 Quality Drive Rancho Cordova, California 95670	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

GOAL SETTING WORKSHEET

Department Name: Human Resources
Contact Name: Stephen Watt
Contact Phone: 216-698-2372
Contact Email: stephen.watt@co.miamioh.gov
RQ#: 16009
RQ Description: Vision Benefits RFP 2026-2028

NOTE: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Insurance, All Types	95300	1600000.00	1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		1600000.00				0.00			0.00

Project Diversity Goals:

Comments: 11/4/2025
 NIGP 95300: Insurance, All Types
 0x/0m/0w with duplicates

Override due to zero/limited certified diversity vendors & limited subcontracting opportunities - Vision benefits to County employees)

Override (scope of work - Vision benefits to County employees); Limited number of county certified diversity vendors; AND Per note in INFOR - It is important to note that while the estimate RFP value is \$1.6M, the County is self-insured and much of the funds will be passed through the awarded contracts to vision providers.

MBE Goal 0%
WBE Goal 0%
SBE Goal (not calculated) 0%

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0320

Sponsored by: County Executive Ronayne/Department of Human Resources Co-sponsored by: Councilmember Turner	A Resolution making an award on RQ16008 with Delta Dental Plan of Ohio, Inc. in the amount not-to-exceed \$11,875,028.40 for dental insurance for County employees and their eligible dependents, effective upon signatures of all parties for the period 1/1/2026 – 12/31/2028; authorizing the County Executive to execute Contract No. 5724 and all other documents consistent with said award and this Resolution, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Human Resources recommends an award on RQ16008 with Delta Dental Plan of Ohio, Inc. in the amount not-to-exceed \$11,875,028.40 for dental insurance for County employees and their eligible dependents, effective upon signatures of all parties for the period 1/1/2026 – 12/31/2028; and

WHEREAS, the primary goal of this project is to provide employees dental benefits and increase satisfaction with the benefits package which improves the attraction and retention of quality employees; and

WHEREAS, this project is funded 100% Self-Insurance Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ16008 with Delta Dental Plan of Ohio, Inc. in the amount not-to-exceed \$11,875,028.40 for dental insurance for County employees and their eligible dependents, effective upon signatures of all parties for the period 1/1/2026 – 12/31/2028.

SECTION 2. That the County Executive is authorized to execute Contract No. 5724 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Human Resources, Appointments & Equity
Additional Sponsorship Requested in Committee: November 18, 2025

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Human Resources; 2025; Contract with Delta Dental Plan of Ohio, Inc. for employee dental benefits for the period 1/1/2026-12/31/2028 in the amount NTE \$11,875,028.40.
Department or Agency Name	Human Resources
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5724	Delta Dental Plan of Ohio, Inc.	1/1/2026- 12/31/2028	\$11,875,028.40		PENDING

Service/Item Description (include quantity if applicable). When submitting an amendment, address any changes to the time period of the agreement, reduction or addition of funds, changes to the existing scope of services, changes to service rates/costs, and retroactive applicability of the changes, if any.

The Department of Human Resources requesting approval of a contract with Delta Dental Plan of Ohio, Inc. for dental benefits for County employees for the period 1/1/2026-12/31/2028 in the amount not-to-exceed \$11,875,028.40. This contract is the result of an RFP with six (6) responses of which Delta Dental was the highest scoring. Delta Dental will provide a fully-insured dental benefits plan for County employees and their dependents as part of the total benefits package for employees. As the highest scoring proposal, Delta Dental's proposal provides the greatest value to the County and employees with quality service, network providers, and cost.

The previous vision contract was with Delta Dental Plan of Ohio, Inc. for the period 1/1/2023-12/31/2025, approved R2022-0410 on 12/6/2022. There was an amendment to term for no additional funds, BC2024-989, approved 12/23/2024.

Indicate whether: ☐ New service/purchase ☐ Existing service/purchase ☒ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: _____ How will replaced items be disposed of _____

Project Goals, Outcomes or Purpose (list 3):

The goals of this contract are to provide employees dental benefits and increase satisfaction with the benefits package which improves the attraction and retention of quality employees.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Delta Dental Plan of Ohio, Inc. 600 Superior Avenue East, Suite 2600 Cleveland, OH 44114	Owner, executive director, other (specify): Sarah Chavarria, CEO
Vendor Council District:	Project Council District:
07	County-wide

If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# 16008 <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$11,875,028.40	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 31 / 6	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (0) DBE (0) SBE (0) MBE (0) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain: While Dental Dental was not the lowest cost, their proposal was the highest ranked based on other factors.	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? Pricing was below the average cost of the proposals received for a fully-insured dental plan.	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, list date of TAC approval and answer the questions below.		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%; padding: 2px;">List date of TAC approval</td> <td style="padding: 2px;">Date: 10/2/2025</td> </tr> </table>	List date of TAC approval	Date: 10/2/2025
List date of TAC approval	Date: 10/2/2025	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase and provide date of TAC approval. <input type="checkbox"/> Check if item is ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes.		
Are the purchases compatible with the new ERP system? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No, please explain. This service requires file feeds of employee eligibility information from the ERP system to Delta Dental. IT has conducted a security review and TAC has approved moving forward. As the incumbent, the necessary file feeds are already in place.		

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% Self-Insurance Fund

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.
HRIS has begun working on the file feed necessary and these benefits have been included in the 2025 benefits open enrollment but no vendor costs have been incurred.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):	7/28/2025 (notification sent to vendor)
Date documents were requested from vendor:	7/28/2025
Date of insurance approval from risk manager:	10/21/2025
Date Department of Law approved Contract:	10/22/2025

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☒ No ☐ Yes (if yes, please explain)

Have payments been made? ☒ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2836	Delta Dental Plan of Ohio, Inc.	1/1/2023-12/31/2025	\$9,000,000.00	12/6/2022	R2022-0410
A-1	2836	" "	1/1/2025-12/31/2025	\$0.00	12/23/2024	BC2024-989

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	16008
Infor/Lawson PO# Code (if applicable):	RFP
Event #	6426
CM Contract#	5724

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	SW	Attached
Notice of Intent to Award (sent to all responding vendors)	SW	OK
Bid Specification Packet (RFP Packet)	SW	OK
Final DEI Goal Setting Worksheet	SW	OK
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	SW	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	SW	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	SW	OK
IG# 22-0315-REG	SW	OK
Debarment/Suspension Verified Date: 10/22/2025	SW	OK
Auditor’s Findings Date: 10/17/2025	SW	OK
Vendor’s Submission	SW	OK
Independent Contractor (I.C.) Form Date: 11/19/2024	SW	OK
Cover - <i>Master contracts only</i>	N/A	OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	SW	OK
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	SW	OK (2025-TAC-112, 10/2/2025)
Checklist Verification	SW	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	SW
Matrix Law Screen shot	SW
COI	SW
Workers’ Compensation Insurance	SW
Performance Bond, if required per RFP	N/A

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
01/01/2026-12/31/2026	HR765105	55305			\$3,686,941.44
01/01/2026-12/31/2026 1/1/2027 – 12/31/2027	HR765105	55305			\$3,939,391.44
01/01/2026-12/31/2026 1/1/2028 – 12/31/2028	HR765105	55305			\$4,248,695.52
			TOTAL		\$11,875,028.40

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		RFP			
Lawson RQ# (if applicable)		9659			
CM Contract#		2836			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$9,000,000.00		1/1/2023-12/31/2025	12/6/2022	R2022-0410
Prior Amendment Amounts (list separately) (A-1)		\$0.00	12/31/2025	12/23/2024	BC2024-989
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$0.00			
Total Contract Amount		\$9,000,000.00			

PURCHASING USE ONLY

Prior Resolutions:	BC2024-989, R2022-0410
CM#:	5724
Vendor Name:	Delta Dental Plan of Ohio, Inc.
Time Period:	1/1/2026-12/31/2028
Amount:	\$11,875,028.40mm
History/CE:	OK
EL:	Needs WET
Purchasing Notes:	10/23/2025: revised contract attached. Once contract approved, action will be disapproved in order for the department to complete line entry, per the executed cover, once the 2026 budget opens. Department must change contract tab's expiration date to 12/31/2028 prior to re-submission. 10/22/2025: HOLD – department needs to attach revised contract with correct amount.
Purchasing Agents Initials and date of approval	OK, ssp 10/23/2025



Department of Purchasing Tabulation Sheet

10/21/2025

REQUISITION NUMBER: 16008	Event: 6426	TYPE: RFP	ESTIMATE: \$9,187,000.00			
CONTRACT PERIOD: January 1, 2026 – December 31, 2028		RFP DUE DATE: June 2, 2025	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES	TOTAL RESPONSES
REQUESTING DEPARTMENT: Human Resources		COMMODITY DESCRIPTION: Employee Dental Benefits Administration	31	1	5	6
DIVERSITY GOAL/SBE 0%		DIVERSITY GOAL/MBE 0%	DIVERSITY GOAL/WBE 0%			

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
1. Aetna Life Insurance Company 151 Farmington Avenue Hartford, Connecticut 06156	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
2. Anthem Blue Cross and Blue Shield 8940 Lyra Drive Suite 300	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ16008

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
Columbus, Ohio 43240	IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP		
3. Delta Dental of Ohio Fifth Third Center, Suite 2600 600 Superior Avenue East Cleveland, Ohio 44114	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 22-0315 Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
4. Humana Insurance Company 500 West Main Street Louisville, Kentucky 40202	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> No Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ16008

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Dept. Tech. Review	Award: (Y/N)
	(Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP		
5. Metropolitan Life Insurance Company 26555 Evergreen Road Suite 1050 Southfield, Michigan 48076	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
6. Superior Dental Care 6683 Centerville Business Parkway Centerville, Ohio 45459	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> Yes Purchasing Agent: SSP		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ16008

GOAL SETTING WORKSHEET

Department Name:

Contact Name:

Contact Phone(s):

Contact Email:

RQ#:

RQ Description:

Human Resources

Stephen Wirt

216-698-2372

swirt1@wv.gov

16008

Dental Benefits REP 2026-2028

NOTE: User Department completes the YELLOW AREAS ONLY

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Insurance, All Types	95300	9187000.00	1		0.00	0.00		0.00	0.00
Totals (\$):		9187000.00	1		0.00	0.00		0.00	0.00

Project Diversity Goals:

Comments:

NIGP 91840: 30t/4m/0w with duplicates

LL 4/2/2025 Employee Benefits Consulting

NIGP 91840: 28t/2m/0w w/o duplicates

Override (scope of work - Vision benefits to County

employees); Limited number of county certified diversity vendors; AND Per note in INFOR - It is important to note that while the estimate REP value is \$9,187M, the County is self-insured and much of the funds will be passed through the awarded contracts to vision providers.

MBE Goal

0%

WBE Goal

0%

SBE Goal (not calculated)

NIGP 91856:

55t/5m/3w with duplicates

Human Resources Consulting

NIGP 91856:

52t/3m/2w without duplicates

Override due to zero/limited certified diversity vendors & limited subcontracting opportunities - Dental benefits to County
0% employees)

NIGP 95300:

0t/0m/0w with duplicates

Insurance, All Types

CONTRACT EVALUATION FORM

Contractor	Delta Dental Plan of Ohio, Inc.				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	CM2836				
RQ#	RQ9659				
Time Period of Original Contract	1/1/2023-12/31/2025				
Background Statement	The County provides employees dental benefits as part of the complete employee benefits package. This is provided via a fully insured plan through a third-party provider, which must be amended for 2025 to capture updated rates and correct terms in the agreement.				
Service Description	Delta Dental provides the County with a fully insured dental coverage plan for County employees and their families.				
Performance Indicators	Breadth of coverage, claims, claims denied, responsiveness to employees, responsiveness to administrators.				
Actual Performance versus performance indicators (include statistics):	Minimal complaints regarding service beyond the initial transition to the new provider.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			
Justification of Rating	Benefits staff have not had any significant issues with Delta Dental. Vendor was willing to amend some term language that was missed in the original agreement from 2022.				
Department Contact	Stephen Witt				
User Department	Human Resources				
Date	10/22/2025				

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0321

Sponsored by: County Executive
Ronayne/Department of
Law/Division of Risk
Management

A Resolution authorizing an amendment to Contract No. 5426 (fka Contract Nos. 3096 and 2698) with Alliant Insurance Services, Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2025, to extend the term to 12/31/2026, to amend various terms, and to add funds in the amount of \$2,256,483.00, for a total amount not to exceed of \$9,279,423.00 effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive Ronayne/Department of Law/Division of Risk Management recommends an amendment to Contract No. 5426 (fka Contract Nos. 3096 and 2698) with Alliant Insurance Services, Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2025, to extend the term to 12/31/2026, to amend terms, and to add funds in the amount of \$2,256,483.00 for a total amount not-to-exceed of \$9,279,423.00, effective upon signatures of all parties; and

WHEREAS, the primary goal of this project is to provide expert risk management and brokerage services; and

WHEREAS, the project is funded 89% General Fund, 10% Outside Boards/Property (Hilton and Corrections Facility Board) and 1% Federal Equitable Sharing Account Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. 5426 (fka Contract Nos. 3096 and 2698) with Alliant

Insurance Services, Inc. for insurance brokerage and risk management services for the period of 1/1/2023 – 12/31/2025, to extend the term to 12/31/2026, to amend terms, and to add funds in the amount of \$2,256,483.00 for an amount not-to-exceed \$9,279,423.00, effective upon signatures of all parties.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department on behalf of the Law Department/Alliant Insurance Services Inc/Amendment 2 /RQ9575/ 1 Year Amendment for insurance services
Department or Agency Name	Fiscal Department on behalf of the Law Department
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue <input type="checkbox"/> Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	2698	Alliant Insurance Services Inc.	1/1/2023- 12/31/2024	4,648,940.00	12/6/2022	R2022-0411
A-1	3096	Alliant Insurance Services Inc.	1/1/2023- 12/31/2025	2,374,000.00	11/26/2024	R2024-0416
A-2	5426	Alliant Insurance Services Inc.	1/1/2023- 12/31/2026	\$2,256,483.00	Pending	Pending

Service/Item Description (include quantity if applicable).

The Law department is requesting approval of a contract amendment, per the chart above, to secure a 1 year contract for insurance and consulting services.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
 Age of items being replaced: _____ How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

Provide insurance broker services and policy placement
 Insurance consulting services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Alliant Insurance Services 701 B Street 6 th floor San Diego, CA 92101	Justin Swarbrick Sr. Vice President
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT

NON-COMPETITIVE PROCUREMENT

Rev. 05/07/2024

RQ# <u>9575</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Exercising renewal option year 2 *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 89% General Fund 1% Federal Equitable Sharing Account, 10% Outside Boards/Property (Hilton and Corrections Facility Board)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. LW100120, PS100100, SH285180
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission

Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	9575
Buyspeed RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	RFP
CM Contract#	5426 (FKA 3096 and 2698)

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
---	------------------------------	--

Contract Amendments Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			DT	EB
Justification Form			AF	EB
IG#	22-0223-REG 12/31/26		DT	EB
Annual Non-Competitive Bid Contract Statement (See Contracts Checklist Glossary on the intranet for form requirements).	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	9/15/25	DT	EB
Auditor's Findings	Date:	9/15/25	DT	EB
Independent Contractor (I.C.) Form	Date:	10/16/25	AF	EB
Cover - Master contracts only			N/A	N/A
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			DT	EB
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification			DT	EB

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AF
Matrix Law Screen shot	AF
COI	AF
Workers' Compensation Insurance	AF
Original Executed Contract (containing insurance terms) & all executed amendments	DT

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/26-12/31/26	LW100120	55110			\$2,004,200.00
1/1/26-12/31/26	PS100100	55110			\$3,574.00
1/1/26-12/31/26	SH285180	55110	SH-FESA-DOJ	551100	\$9,572.00
1/1/26-12/31/26	Hilton Property- No County AU	55110			\$235,050.00
1/1/26-12/31/26	Corrections Facility Board- No County AU	55110			\$4,087.00
			TOTAL		\$2,256,483.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$4,648,940.00		1/1/23-12/31/24	12/6/22	R2022-0411
Prior Amendment Amounts (list separately) (A-#)		\$2,374,000.00	1/1/25-12/31/25	11/26/24	R2024-0416
		\$			
		\$			
Pending Amendment		\$2,256,483.00	1/1/26-12/31/26		
Total Amendments		\$4,630,483.00			
Total Contract Amount		\$9,279,423.00			

PURCHASING USE ONLY

Prior Resolutions:	R2022-0411; R2024-0416
CM#:	5426 (FKA 3096 and 2698)
Vendor Name:	ALLIANT INSURANCE SERVICES, INC.
Time Period:	1/1/2023 -12/31/2025 EXT 12/31/2026
Amount:	\$2,256,483.00
History/CE:	OK
EL:	OK
Purchasing Notes:	Contract amount is premium plus the annual fee
Purchasing Agents Initials and date of approval	EB 10/23/2025

CONTRACT EVALUATION FORM

Contractor	Alliant Insurance Services Inc				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	5426				
RQ#	9575				
Time Period of Original Contract	1/1/23-12/31/25				
Background Statement	Insurance and broker services				
Service Description	Assist with securing insurance policies for the County as well as consulting services				
Performance Indicators	Service Provided				
Actual Performance versus performance indicators (include statistics):	Exceed expectations				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)	X				
Justification of Rating	Alliant provided great prices which were comparable to similar regions as well as assisting with ensuring vendors COI were compliant				
Department Contact	Domonique Tatum				
User Department	Fiscal Department				
Date	9/15/25				

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0322

Sponsored by: County Executive Ronayne/Sheriff's Department	A Resolution making an award on RQ13840 with Executive Information Services, Inc., (EIS, Inc.) in the amount not-to-exceed \$3,999,756.96 for replacement of the jail management system located at the Cuyahoga County Corrections Center effective upon signatures of all parties for a period of 5 years; authorizing the County Executive to execute Contract No. 5702 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	---

WHEREAS, the County Executive/Sheriff Department recommends an award on RQ13840 with Executive Information Services, Inc. in the amount not-to-exceed \$3,999,756.96 for replacement of the jail management system located at the Cuyahoga County Corrections Center effective upon signatures of all parties for a period of 5 years; and

WHEREAS, the primary goals of this project are to bring the JMS to modern standards, improving operational efficiency, data management; information sharing between stakeholders, data analysis capabilities and data integrity and security; and

WHEREAS, this project is funded 100% General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ13840 with Executive Information Services, Inc. in the amount not-to-exceed \$3,999,756.96 for replacement of the jail management system located at the Cuyahoga County Corrections Center effective upon signatures of all parties for a period of 5 years.

SECTION 2. That the County Executive is authorized to execute Contract No. 5702 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Public Safety & Justice Affairs

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Jail Management System					
Department or Agency Name		SHERIFF'S				
Requested Action		<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):				
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5702	Executive Information Services	5-Years upon execution	\$3,999,756.96	Current Item	

Service/Item Description (include quantity if applicable). The Cuyahoga County Sheriff's Department seeks to replace/upgrade its Jail Management System for the Cuyahoga County Corrections Center (CCCC), which is beyond the end of its service life.	
Indicate whether: <input type="checkbox"/> New service/purchase <input type="checkbox"/> Existing service/purchase <input checked="" type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)	
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: How will replaced items be disposed of?	
Project Goals, Outcomes or Purpose (list 3): Bringing the JMS to modern standards, this project intends to improve operational efficiency; data management; information sharing between stakeholders; data analysis capabilities; and data integrity and security.	

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Executive Information Services, Inc. 1396 NE 20th Ave, Building 100, Ocala, FL 34470	Adam Missler, VP Sales
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# ____13840__ (Insert RQ# for formal/informal items, as applicable)	Provide a short summary for not using competitive bid process.

Rev. 05/07/2024

<input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation: 2,261,650.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 16 / 6	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE (1) MBE (3) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. Please see Bid Tab Sheet If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain: RFP	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% GENERAL FUNDS
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. SH100140 52600
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.

Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	10/2023
Date documents were requested from vendor:	9/2025
Date of insurance approval from risk manager:	11/2023
Date Department of Law approved Contract:	9/2025
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): N/A						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.



EXECUTIVE BRIEFING MEMO

TO: Cuyahoga County Council

FROM: Cuyahoga County Sheriff's Department and Department of Information Technology

DATE: October 8, 2025

RE: Briefing Memo – EIS Hosting and Software Agreements

Introduction

The Cuyahoga County Sheriff's Office is undertaking a replacement and modernization of its Jail Management System (JMS) to improve operational efficiency, data security, and system integration. To support this initiative, the County has entered into a suite of agreements with Executive Information Services, Inc. (EIS), a provider of public safety software solutions.

The contractual framework includes:

1. **Sales, Service, and License Agreement (SSLA)**– Governs software licensing, implementation, and training.
2. **Support Services Agreement (Schedule "C" of the SSLA)**– Defines ongoing maintenance, updates, and technical support.
3. **Hosting Services Agreement**– Covers cloud-based hosting via Microsoft Azure Government Cloud.

These agreements collectively ensure a secure, scalable, and fully supported solution that includes the following technology and services:

1. Jail Management Software w / Pre-Booking Module
2. Wireless / Mobile Jail Management
3. Warrant Management Software
4. NCIC/LEADS Integration
5. Implementation Services
6. Data Integration and data Conversion Services
7. Software Support Services
8. Hosting Services (Microsoft Azure) Subscription
9. Hosting Professional Services



Pricing

Jail Management Software Replacement Economic Details		
Software and Services		
Software and Implementation		
Software	\$	1,257,468
Training		42,240
Services		482,600
Data Migration		48,000
Travel and Per-Diem		52,200
Total Software and Implementation	\$	1,882,508
Software Maintenance and Support		
Year 1 Warranty		275,123
Year 2		294,382
Year 3		314,989
Year 4 (optional)		337,038
Year5 (optional)		360,631
Total Software Maintenance and Support	\$	1,582,163
Total Software and Services (Agreement 1)	\$	3,464,671
Hosting Subscription and Professional Services		
Hosting Set-up	\$	47,460
Hosting Annual Costs		
Year 1		84,794
Year 2		90,729
Year 3		97,080
Year 4 (optional)		103,876
Year 5 (optional)		111,147
Total Hosting Subscription and Fees (Agreement 2)	\$	535,086
Total Contract	\$	3,999,757



Milestone Payment Schedule and Annual Costs

Project Milestone	% of Total	Month (estimated)	Amount
Due on Contract Execution (Software)	30%	0	\$ 564,752.40
Due on Installation	20%	3	376,501.60
Due on Workshop Completion	20%	6	376,501.60
Due on Training Completion	20%	10	376,501.60
Due on Software Acceptance	10%	12	188,250.80
Total Implementation			\$ 1,882,508.00
Hosting and Warranty			
Due on Contract Execution (Hosting)		0	\$ 132,253.58
Due on Go-Live (Year 1 Warranty)		12	275,123.46
Total Project Costs			\$ 2,289,885.04

Total Average Annual Costs (yrs 2-5)

Software Support and Maintenance	\$ 326,760
Hosting Subscription and Professional Services	\$ 100,708

**Annual subscription increase is capped at 7%*

Proposed Solution and Features

1. Enterprise Jail Management Software

- Tracks intake, alerts, charges, sentencing, property, housing, incidents, classifications, scheduling, and transportation
- Integrated Workflow and Validation Engine
- Jail Dashboards
- Wireless Housing Management ("PocketJMS")
 - Mobile inmate management via handheld devices (Android / iOS)
 - Support for barcode, RFID/ NFC, and fingerprint tracking, for headcounts, logs, and lookups
- Pre-Booking System: Web-based application for field officers to enter arrest data before arrival
- Advanced Imaging and Mugshot Module
- Self-Service Web Viewers



- i. Private Web Viewer: Provides secure access by authorized external law enforcement and justice system stakeholders (e.g., prosecutors, courts, probation officers) to detailed inmate information
 - ii. Public Web Viewer: Provides public-facing access to select inmate information, typically for transparency and public inquiry
- h. Notification Services: Automated alerts via email/SMS based on system events or workflows.
- 2. Warrants Management and Records Software
 - a. Tracks warrant details, service attempts, and integrates with LEADS/NCIC.
 - b. Supports direct entry into state/federal databases.
- 3. Reporting & Analytics Built on SQL Server Reporting Services (SSRS)
- 4. Security & Access Control
 - a. Role-based access with support for SSO (Active Directory, SAML)
 - b. CJIS-compliant architecture
 - c. Full audit logging of user actions and data changes
 - d. Configurable permissions at user, group, and field levels
- 5. Data Management
 - a. Data conversion from legacy IMACS JMS, mugshots, and media
 - b. Supports multiple jail facilities in a single instance
- 6. Training & Support
 - a. On-site training for ~400 users
 - b. Dedicated project team and go-live support

Interfaces and Integrations

#	Interface	Description	Data Flow Direction
1	JMS to ProWare CMS	Replicates jail booking data to court system	JMS → CMS
2	Proware CMS to JMS	Imports inmate court schedules from CMS	CMS → JMS
3	JMS to Matrix	Replicates jail data to Prosecutor's system	JMS → Matrix
4	JMS to Cleveland Municipal Court	Sends active inmate roster to court	JMS → Court



#	Interface	Description	Data Flow Direction
5	Cleveland Municipal Court Schedule Import	Imports municipal court schedule	Court → JMS
6	JMS to EPIC	Sends inmate demographics and housing info to the MetroHealth EPIC system	JMS → EPIC
7	EPIC/MetroHealth Alerts Import	Imports medical alerts and dietary flags from the MetroHealth EPIC system	EPIC → JMS
8	JMS to Keefe	Sends inmate data for commissary services	JMS → Keefe
9	JMS to Livescan	Sends arrest and charge data to the booking station for fingerprinting	JMS → Livescan
10	Livescan to JMS Import	Imports FBI/SID identifiers from Livescan	Livescan → JMS
11	RapidID to JMS	Imports demographic data from RapidID two-finger fingerprint scan	RapidID → JMS
12	JMS to Securus	Sends inmate data for phone/visitation systems	JMS → Securus
13	JMS SSA Export	Generates SSA/SCAAP reports for SSA	JMS → SSA
14	JMS to APPRISS (VINE)	Sends inmate data for victim notification	JMS → VINE
15	JMS to IAPro	Sends incident and classification data to CCSD Internal Affairs system	JMS → IAPro
16	CPD RMS to JMS Pre-Booking	Imports arrest data from Cleveland PD RMS	CPD RMS → JMS
17	JMS to Axon Standards	Sends use-of-force incident data to CCSD Internal Affairs system	JMS → Axon
18	JMS to Fusion Center	Sends inmate data and mugshots to Ohio Fusion Center	JMS → Fusion
19	LEADS/NCIC via M2 Switch	Enables real-time queries and entries to LEADS	JMS/RMS ↔ LEADS



Key Terms and Conditions

Software Licensing (SSLA Section 9 – License; Pages 12-14)

1. Perpetual, non-transferable site license for the Cuyahoga County Sheriff's Department
 - a. Internal users: Full Access
 - b. External (e.g. law enforcement) and public users: Limited access via designated application and / or web portals
2. Restrictions: No reverse engineering, modification or derivative works, sublicensing, or open-source conversion, competitive use, or disclosure of technical details to unauthorized parties
3. Responsibility for misuse
 - a. The County is responsible for any misuse of the software by its Internal users.
 - b. EIS disclaims all liability for acts or omissions of Agencies (external users) and public users

Warranty Provisions (SSLA Section 15 – Warranty; Pages 20-22)

1. The product will:
 - a. Operate in conformity with the Documentation
 - b. Be free from errors
 - c. Not contain any viruses, malware, ransomware, or other malicious, disruptive, or harmful code stemming from an act or omission of EIS.
 - d. Maintain functionality and performance after Upgrades or Updates
2. Services will be:
 - a. Performed by qualified personnel meeting or exceeding industry standards
 - b. Delivered in a timely, professional manner
 - c. Compliant with applicable laws and industry standards
3. Warranty Period
 - a. The warranty period follows the signing of the license agreement and continues for the entirety of the period the Support Agreement is in effect
 - b. If an error is reported during the Warranty Period, the warranty continues to apply until the issue is resolved.
4. Remedies for Breach of Warranty

If EIS fails to correct an error within 30 days of written notice (or other mutually agreed upon timeframe), the County may:

 - a. Terminate the license and related agreements
 - b. Recover any license and/or unused support fees



5. Exclusions from Warranty

EIS is not liable for warranty breaches caused by:

- a. Improper installation, integration, or modification not performed by EIS
- b. Use of the software with unauthorized third-party software or hardware
- c. Use of systems that do not meet EIS minimum requirements
- d. Use in violation of the license agreement
- e. Failure to install required updates within 45 days of release
- f. Lack of access to the facility for EIS personnel for remediation
- g. Hardware failures unrelated to EIS
- h. Force Majeure events (e.g., power failure, natural disasters)

6. Third-party Software Warranty: Where permissible, EIS will flow down all warranties provided by third-party suppliers

7. Disclaimer of additional warranties:

- a. All products and services are provided “as is” except for the express warranties and Title and Non-Infringement
- b. EIS disclaims implied warranties including
 - i. Merchantable Quality
 - ii. Merchantability Durability
 - iii. Fitness for a particular purpose

Indemnification (SSLA Section 18 – Indemnification; Pages 26-28)

1. EIS agrees to indemnify and defend the County against claims arising from:

- a. Intellectual Property Infringement: Any claim that the Software or Services infringe or misappropriate a third party’s intellectual property rights
- b. Gross Negligence or Willful Misconduct: Any grossly negligent, reckless, or willful act or omission by EIS
- c. Negligence Leading to Security Breach: Any negligent act or omission by EIS that leads to a Security Breach or other harm to County systems or data
- d. Legal Violations: Any violation by EIS of applicable federal, state, county, or municipal laws or regulations

2. To obtain third-party indemnification and defense the County must:

- a. Provide prompt written notice of the claim
- b. Not make any admissions or settlements without EIS’s consent
- c. Allow EIS sole control of the defense and settlement
- d. Provide reasonable assistance at EIS’s expense



3. If EIS fails to assume the County's defense within 15 days, the County may proceed independently, and EIS must reimburse all associated costs, including legal fees.
4. If the Software infringes third-party rights, EIS must promptly secure continued use, provide a non-infringing alternative, or terminate the agreement and refund unused fees.
5. EIS is not liable for claims caused by unauthorized modifications, unapproved third-party integrations, or continued use after notice of potential infringement
6. The indemnification provisions do not apply to any third-party software. Indemnification obligations survive termination or expiration of the Agreement.

Limitation of Liability (SSLA Section 19 – Indemnification; Page 29)

1. Except for EIS's indemnification and defense obligations and Confidentiality obligations, neither party shall be liable for consequential, special, incidental, indirect or punitive damages. "Consequential", "Special" and "Indirect" damages are jointly defined as those that are reasonably unforeseeable. That "that the County will use the Product provided to manage its Jail, including input and/or custody of data regarding inmates, and EIS will be responsible for its negligent acts or omissions with respect to the provision of Software or negligent acts or omissions leading to a Security Breach or other harm to County systems or Data" is expressly agreed to be reasonably foreseeable.
2. Liability caps:
 - a. Per claim: \$2,000,000, except for the following which are capped at 2x contract value (\$7,999,514):
 - i. EIS's negligence with respect to the provision of software
 - ii. EIS's negligence leading to a security breach or other harm to County systems
 - iii. EIS's breach of its confidentiality obligations
 - b. Aggregate Cap: 2x contract Value (\$7,999,514)

Security & Compliance (SSLA Section 20 – Security and Compliance; Pages 30-33)

1. General Obligations
 - a. EIS must implement and maintain appropriate technical and organizational measures to protect County data from unauthorized access, loss, or damage.
 - b. Data must be stored in the contiguous United States
 - c. At least two geographically separate data centers are required
 - d. EIS must ensure secure access and download capabilities for the County at all times
2. Information Security Program



- a. EIS is required to maintain a documented Information Security Program, which must include:
 - i. Physical security at all EIS facilities
 - ii. Technical security for data in EIS's possession
 - iii. Organizational security (e.g., staff vetting, training)
 - iv. Disaster recovery and business continuity planning
 - v. Vulnerability testing and security audits
 - vi. Security breach response procedures
 - b. This program must be reviewed and updated at least annually
3. Security Breach Response
- a. EIS must maintain an Incident Response Plan that sufficiently defines procedures for how EIS will detect, evaluate, and respond to adverse events that may indicate a breach or attempt to attack or access Data or associated infrastructure
 - b. In the event of a security breach, EIS must:
 - i. Notify the County within 48 hours
 - ii. Investigate and contain the breach
 - iii. Report the nature, scope, and corrective actions
 - iv. Cooperate with the County on follow-up actions, including:
 1. Notifications
 2. Forensics
 3. Credit monitoring (if applicable)
4. Compliance
- EIS must comply with:
- a. FBI Criminal Justice Information Services (CJIS) Security Policy
 - b. Applicable data privacy and protection laws, including:
 - i. Ohio Revised Code Chapter 1347 (PII)
 - ii. GDPR (where applicable)
 - iii. Any other relevant federal, state, or local regulations

Confidentiality (SSLA Section 24 – Confidentiality; Pages 37-38)

1. EIS and the County agree to protect each other's Confidential Information using at least the same level of care they use to protect their own Confidential Information.
 - a. Confidential Information includes software, documentation, data, and any information marked as confidential or reasonably understood to be proprietary.
 - b. Disclosure is permitted only as required by law or legal proceedings, with prior notice to the disclosing party.



2. Confidentiality obligations survive termination or expiration of the Agreement.

Termination (SSLA Section 22 – Termination; Pages 35-36)

1. The Agreement may be terminated under the following conditions:
 - a. Without Cause: The County may terminate with 30 days' written notice; EIS is entitled to payment for services rendered, and unused fees must be refunded.
 - b. For Cause: Either party may terminate if the other breaches a material term and fails to cure it within 30 days. Any fees paid in advance are returned to the County at a prorated amount.
 - c. Immediate Termination: The County may terminate immediately if EIS becomes insolvent, enters bankruptcy, or is subject to a court order affecting performance.
 - d. By EIS: EIS may terminate with 60 days' notice if the County materially breaches IP, confidentiality, or license restrictions.
2. Upon termination:
 - a. EIS must return all County data within 60 days.
 - b. All license rights cease.
 - c. The County may purchase a one-year transition period at then-current rates to avoid service disruption.

Support and Maintenance – Schedule “C” of the SSLA

General Terms (Schedule C – Pages 41-42)

1. EIS will provide the following support services for licensed software (JMS and RMS systems):
 - a. Included:
 - i. Telephone technical support (24/7 for critical issues)
 - ii. Software remediation and diagnostics
 - iii. Interface maintenance (state-mandated changes)
 - iv. System notifications and performance reporting
 - v. Minor software updates
 - b. Excluded:
 - i. Major upgrades (contracted separately)
 - ii. Hardware, third-party software, training, and custom reports
2. Support Agreement Term: 12-month initial term renewable annually at the County's discretion for up to 5 years
3. Support services payment is due at the start of the term



- a. Service fees are net of support refunds resulting from Service Level Agreement breaches
- b. Prorated refund for unused series upon early termination

Performance Reporting (Schedule C – Pages 47-48)

EIS Will provide the following system and performance accountability reports:

1. Customer Satisfaction – Annually
2. Release Management – Annually
3. Service Management – Monthly
 - a. Number of incidents (break /fix)
 - b. Number of service requests (enhancements / assistance)
 - c. Mean time to resolve by severity level
 - d. First contact resolution
 - e. Itemized SLA Breaches by severity level
4. Critical Event Reporting
 - a. Security Impact Report – per information security guidelines
 - b. Incident Summary – within 72 Hours
 - c. SLA Violation Report – within 5 business days
 - d. Post Incident Review – draft within 10 business days, final within 20 business days
 - e. Root Cause Analysis – within 10 business days
5. Uptime (application only – will also be dependent on hosting, which is covered under that agreement) – Monthly
6. Maintenance Window Adherence – Monthly, post maintenance
7. Application Response Time – Monthly, meantime trend

Service Level Agreement (SLA) (Schedule C – Pages 47-48)

1. Service Level Response

Priority	Level	Response Time	Solution Time
1	Critical	Fewer than 30 minutes	Up to 4 Hours
2	High	Fewer than 4 hours	Up to 8 Hours
3	Medium	Fewer than 8 hours	n/a
4	Low	Fewer than 24 hours	n/a
5	Enhancement	N/A: Requests for enhancement outside of the course of regular system Updates will be contractually negotiated on a case-by-case basis.	



2. Exceptions:

- a. Mutually agreed maintenance or downtime.
- b. Force majeure events.
- c. Failures caused by County-owned infrastructure or third-party systems.
- d. Issues resulting from County instructions or legal orders.

3. Penalties for Breach:

Priority	Support Level Violation	Credit
1	Critical	\$1675.00 initiation + \$30/hr of downtime from time received by EIS Technical support team.
2	High	\$30/hr of downtime from time received by EIS Technical support team.

4. Limitations and Caps

- a. Initiation Credit
 - i. One-time per qualifying event
 - ii. One initiation credit per 24-hour period regardless of the number of events within that period
- b. Maximum hourly credit of \$30/hr, regardless of the number of events within that period
- c. Maximum total credit per day: \$1,675 (initiation) + \$720 (24 hours × \$30/hour) = \$2,395/day

Hosting

Scope of Services (Hosting, Schedule A—Project Summary and Overview; Pages 1-3)

1. EIS managed hosting via Microsoft Azure Government Cloud, including:
 - a. Hosting of JMS application, web apps, SSRS, and test environments
 - b. SQL Server database hosting with multi-zone redundancy
 - c. VPN Gateway with FIPS 140-2 encryption
 - d. Monitoring and security tools (e.g., Microsoft Sentinel, Defender, Key Vault)
 - e. 24x7 support for up to 500 users / 220 concurrent sessions
2. Professional Services including onboarding, 24x7 support, patching, backups, and incident response



Service Level and Availability (Hosting, Schedule A—Hosting Availability and Uptime Objectives; Pages 6-7)

1. 99.8% uptime objective
2. Scheduled downtime (maintenance) 2 hours/month with a minimum 5-day notice, not included in the 99.8% uptime objective.
3. Recovery objectives:
 - a. RTO: 12 hours (production); 72 hours (test/dev)
 - b. RPO: 24 hours max between backups

Service Credits (Hosting, Schedule A— Service Credits; Pages 15-16)

1. Credits will be issued for downtime caused by Azure or EIS managed hosting
2. Credits are calculated as the prorated amount of the hosting rates at the time of occurrence for the duration of the unscheduled or unapproved downtime to the nearest minute
3. Exceptions:
 - a. Breach of the Agreement by Customer, Users, External Users, Employees, subcontractor, or agents ("Customer Representatives")
 - b. Wrongful acts or omissions by any Customer Representative
 - c. Emergency or scheduled maintenance, or any other mutually agreed upon downtime
 - d. Force Majeure events
 - e. Additional limitations as defined by Microsoft in the Azure Service Level Agreements (SLAs) - <https://www.microsoft.com/licensing/docs/view/Service-Level-Agreements-SLA-for-Online-Services?lang=1>)

Security and Compliance (Hosting, Schedule A; Pages 5; 7)

1. Compliance Standards
 - a. FedRAMP compliant
 - b. FISMA compliant for systems categorized as FIPS-199 defined Moderate
 - c. Exclusions:
 - i. The system not PCI (Payment Card Industry) or HIPAA (Health Insurance Portability Act) complete
 - ii. County is responsible for ensuring no HIPAA- or PCI-regulated data is not entered or stored in the EIS hosted environment
2. All hosted systems and data are physically located within the continental United States



Data Ownership and Offboarding (Hosting, Schedule A; Pages 9; 13-14; 19)

1. Data added and stored within the hosting environment is owned by the County
2. Upon service termination data will be provided to the County within 14 days in SQL .BAK format
3. EIS will provide offboarding assistance within 30 days prior to termination
4. Data will be retained by EIS for up to Forty-Five (45) days after termination, after which the data will be destroyed

Project Timing

Project Schedule and Timing (SSLA, Schedule D – Statement of Work; Page 5)

1. Estimated project length of 12-16 months
 - a. NOTE: This is dependent on the availability of County and County Integration Partner resources
2. Kick-off target January 2026
3. Target completion 2nd quarter 2027

Conclusion

The EIS Contract, which includes the EIS Software Sales, Service, and License Agreement, the Support Services Agreement (Schedule “C” of the SSLA), and the EIS Hosting Agreement presents a comprehensive framework for the implementation, licensing, and long-term support of critical public safety systems, including Jail Management and Records Management (Warrants) platforms.

Key contractual elements—such as the scope of indemnification, warranty and remedies, limitations on liability, and the County’s rights in the event of termination—have been carefully structured to mitigate risk and ensure operational continuity. The agreement also outlines a robust set of system integrations with courts, law enforcement, medical providers, and state/federal systems, reinforcing the County’s commitment to interoperability and data-driven justice operations.

Proposed Action Items and Next Steps

1. Governing Body Approval
 - a. Technical Advisory Committee review and approval
 - b. Presentation to Cuyahoga County Council for review and approval



2. Establish a cross-functional steering committee to monitor project and milestone progress, interface development, and vendor performance. This committee will serve as the final authority for project decisions
3. Align County IT and EIS obligations for CJIS compliance, security protocols, and security incident response
4. Develop data cleansing, migration, and archival strategy, including data retrieval and transition responsibilities of EIS and the County in the event of termination
5. Schedule periodic reviews of contract compliance

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	13840
Infor/Lawson PO# Code (if applicable):	RFP
Event #	5072
CM Contract#	5702

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	TG	RS
Notice of Intent to Award (sent to all responding vendors)	TG	RS
Bid Specification Packet (RFP Packet)	TG	RS
Final DEI Goal Setting Worksheet	TG	RS
Diversity Documents – <i>if required (goal set)</i>	N/A	N/A
Award Letter (sent to awarded vendor)	TG	RS
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>	N/A	N/A
Bid Tabulation Sheet	TG	RS
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	TG	RS
IG# 25-0286-REG EXP. 12/31/29	TG	RS
Debarment/Suspension Verified Date: 9/26/25	TG	RS
Auditor’s Findings Date: 9/26/25	TG	RS
Vendor’s Submission	TG	RS
Independent Contractor (I.C.) Form Date: 9/24/2025	TG	RS
Cover - <i>Master contracts only</i>	N/A	N/A
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	N/A	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)	TG	RS 2025-TAC-105 10.2.2025
Checklist Verification	TG	RS 10.10.2025

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	TG
Matrix Law Screen shot	TG
COI	TG
Workers’ Compensation Insurance	TG
Performance Bond, if required per RFP	N/A

CONTRACT SPENDING PLAN

1 | Page

Revised 7/10/2024

Department of Purchasing – Required Documents Checklist

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
EFFECTIVE DATE – 12/31/2025	SH100140	55130			\$0.00
1/1/2026-12/31/2026	SH100140	55130			\$1,977,365.04
1/1/2027-12/31/2027	SH100140	55130			\$697,631.23
1/1/2028-12/31/2028	SH100140	55130			\$412,069.02
1/1/2029-12/31/2029	SH100140	55130			\$440,913.85
1/1/2030-EXPIRATION DATE	SH100140	55130			\$471,777.82
			TOTAL		\$3,999,756.96

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			N/A		
Infor/Lawson PO# and PO Code (if applicable)			RFP		
Lawson RQ# (if applicable)			13840		
CM Contract#			5702		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$3,999,756.96		Effective date-5 years	Current Item	
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$3,999,756.96			

PURCHASING USE ONLY

Prior Resolutions:	N/A
CM#:	5702
Vendor Name:	Executive Information Services, Inc. (EIS, Inc)
Time Period:	Effective Date – Expiration date
Amount:	\$3,999,756.96
History/CE:	Ok
EL:	Ok
Purchasing Notes:	The Cuyahoga County Sheriff's Department seeks to replace/upgrade its Jail Management System for the Cuyahoga County Corrections Center (CCCC), which is beyond the end of its service life. 100% GENERAL FUNDS
Purchasing Agents Initials and date of approval	RS 10.10.2025



Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 13840 Event 5072	TYPE: (RFB/RFP/RFQ): RFP	ESTIMATE: \$2,261,650.00			
CONTRACT PERIOD:	RFB/RFP/RFQ DUE DATE: February 20, 2024	SOLICITATIONS ISSUED	MANUAL RESPONSES	ELECTRONIC RESPONSES	TOTAL RESPONSES
REQUESTING DEPARTMENT: Sheriff's Department	COMMODITY DESCRIPTION: Jail Management Systems	16	0	6	6
DIVERSITY GOAL/SBE 6 %	DIVERSITY GOAL/MBE 1 %	DIVERSITY GOAL/WBE 3 %			
Does CCBB Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No-N/A The procurement method was either RFP or RFQ, JW 2/21/2024 LL 2/22/2024	CCBB: Low Non-CCBB Bid\$: n/a	Add 2%, Total is: n/a			
Does CCBEIP Apply: <input type="checkbox"/> Yes <input type="checkbox"/> No-N/A The procurement method was either RFP or RFQ, JW 2/21/2024 LL 2/22/2024	CCBEIP: Low Non-CCBEIP Bid \$: n/a	Add 2%, Total is: n/a			
*PRICE PREFERENCE LOWEST BID REC'D \$ n/a	RANGE OF LOWEST BID REC'D \$	Minus \$, = n/a			
PRICE PREF % & \$ LIMIT: n/a	MAX SBE/MBE/WBE PRICE PREF \$ n/a	DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No N/A LL 2/22/2024			

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review w	Award : (Y/N)

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
1 Black Creek Integrated Systems Corp 2900 Crestwood Boulevard P.O. Box 101747 Irondale, AL 35210			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: Must be registered to award NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB / CCBEIP Registered CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Diversity Program Review: SBE / MBE / WBE Subcontractor Name(s): No Subcontractors used. SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 2/22/2024 SBE/MBE/WBE Comments and Initials: DIV1 – Signed DIV2 – Vendor filled out top of page, not certified with Cuyahoga County DIV3 1 of 1 – Vendor requested full waiver. See DIV 3 pg. 1 of 1 for explanation. DIV3 2 of 2 – Vendor completed bottom portion. JM 02/21/24		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			(Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: <u>lz</u>			Signed div-1, prime vendor is not Cuyahoga County certified. Full waiver requested, per prime vendor-"Black Creek can perform all the services proffered in our Budget Narrative(scope of work) with our own employees, we do not have any service needs to subcontract to an SWMBE." JW 2/21/2024 Prime vendor being capable of providing the entire scope of work is not sufficient reasoning for not exercising Good Faith Effort to achieve the Diversity participation goals. No Diversity Goals achieved & Insufficient Good Faith Effort LL 2/22/2024		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
2 Chagrin Valley Dispatch 88 Center Road, Suite B100 Bedford, OH 44146			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Gov Entity NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	No Subcontractors used. SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 2/22/2024 SBE/MBE/WBE Comments and Initials: DIV1 – Signed DIV2 – Not submitted by Vendor. DIV3 1 of 2 – Not submitted by Vendor. DIV3 2 of 2 – Not submitted by Vendor. JM 02/21/24 JW 2/21/24 No Diversity Goals achieved		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: _____			& Insufficient Good Faith Effort LL 2/22/2024		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
3 Cirqular, Inc. 25 Oakglen Drive Oakmont, PA 15139			Compliant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match)	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No Subcontractors used. SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 2/22/2024 SBE/MBE/WBE Comments and Initials: DIV1 Blank form submitted by Vendor. DIV2 Blank form submitted by Vendor. DIV3 1 of 2 Blank form submitted by Vendor. DIV3 2 of 2 – Blank form submitted by Vendor. JM 02/21/24 JW 2/21/2024 No Diversity Goals achieved & Insufficient Good Faith Effort LL 2/22/2024		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			No response CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) No response COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) No response OPD Buyer Initials: _____/z_____					

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
4 Executive Information Services, Inc. 1396 NE 20 th Ave., Building 100 Ocala, Florida 34470			Compliant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: NCA: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A PH: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No Subcontractors used. SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 2/22/2024		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<p>CCBB (Form Attached)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>CCBEIP: (Form Attached)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match)</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>COOP: (Form Attached)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?)</p>			<p>SBE/MBE/WBE Comments and Initials:</p> <p>DIV1 – Signed</p> <p>DIV2 – Vendor filled out top of page, not certified with Cuyahoga County</p> <p>DIV3 1of2 – Vendor requested full waiver. See DIV3 pg. 1 of 2.</p> <p>DIV3 2 of 2 – Vendor completed bottom portion.</p> <p>JM 02/21/24</p> <p>Full waiver requested by prime vendor, per prime vendor "EIS is requesting a FULL waiver. Due to CJIS and data security requirements all services need to be provided by EIS CJIS certified staff. All software is provided by EIS and not suitable for reseller. No hardware or hardware installation."</p> <p>JW 2/21/2024 Need further details on the security requirements that prevent resale and subcontractor utilization. No Diversity Goals achieved & Insufficient Good Faith Effort details/documentation</p> <p>LL 2/22/2024</p>		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			<input type="checkbox"/> Yes <input type="checkbox"/> No OPD Buyer Initials: <u>lz</u>					

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
5 Harris Corrections Solutions, Inc. 2429 Military Road, #300 Niagara Falls, NY 14304			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No IG Number: Must be registered to award NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to	<input type="checkbox"/> Yes <input type="checkbox"/> No	CCBB <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input checked="" type="checkbox"/> Yes LL 2/22/2024 <input type="checkbox"/> No SBE/MBE/WBE Comments and Initials: DIV1 – Signed DIV2 – Vendor filled out top of page, not certified with Cuyahoga County. DIV3 1 of 2 – Vendor requested full waiver. See DIV3 pg. 1 of 2. DIV3 2 of 2 – Vendor completed bottom portion. *No notary signature/seal. Contacted potential vendors on DIV3 2 of		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Checking	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review w	Award : (Y/N)
			Match) <input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP: (Form Attached) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: <u>lz</u>			2 (Left voicemails/spoke with subcontractor) Avantia, Inc. – Left Voice Mail Forefront Technology, Inc. – Left Voice Mail Howse Solutions, LLC – Left Voice Mail Analytical Solutions by Kline – Subcontractor confirmed receipt of email. JM 02/21/24 Full waiver requested by prime vendor, per vendor "We are requesting a full waiver of the SBE/MBE/WBE goals. We were unable to find a SBE/MBE/WBE company which had the necessary skills to participate in our implementation." JW 2/21/2024 No Diversity Goals met. Prime provided documentation of outreach to diversity vendors. LL 2/22/2024		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
6 Integrated Precision Systems (IPS) 8555 Sweet Valley Drive, Ste B Valley View, OH 44125			Compliant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Registration Complete: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No IG Number: 24-0022-REG 31DEC2028 NCA: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A PH: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A CCBB (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No CCBEIP <input type="checkbox"/> Yes <input type="checkbox"/> No	Subcontractor Name(s): No subcontractors used. SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 0 % MBE: 0 % WBE: 0 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 2/22/2024 SBE/MBE/WBE Comments and Initials: DIV1 – Signed DIV2 – Vendor filled out bottom of form with a non-certified Cuyahoga County subcontractor. – Clarktel/Tele-Communications, Inc. DIV3 1 of 2 – Vendor requested partial waiver. See DIV3 pg. 1 of 2. DIV3 2 of 2 – Vendor completed bottom		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)
			(Agree to Match) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No CCBEIP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Match) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No COOP: (Form Attached) <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (Agree to Participate?) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No OPD Buyer Initials: _____			portion. JM 02/21/24 Partial waiver requested by prime vendor, per vendor "Software is not offered by an authorized SBE/MBE/WBE." JW 2/21/2024 Need further details on how reasoning for waiver request impacts ability to achieve diversity goals. No Diversity Goals achieved & Insufficient Good Faith Effort LL 2/22/2024		

Transaction ID:

Bidder's / Vendors Name and Address	Bid Bond / Check	Actual Bid Amount (enter "N/A" if RFP or RFQ)	Buyer Administrative Review: OPD Buyer Initials	Price Preference	CCBB / CCBEIP Registered	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award : (Y/N)

Transaction ID:

GOAL SETTING WORKSHEET

Department Name: SHERIFFS
 Contact Name: TANISHA K GATES
 Contact Phone#: 216-443-5955
 Contact Email: T.GATES@CUYAHOGACOUNTY.OH
 RQ#: 13840
 RQ Description: JAIL MANAGEMENT SYSTEM

Note: User Department completes the YELLOW AREAS ONLY.

Work Category/Scope	NIGP Code (\$ digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
JAIL MANAGEMENT SYSTEM	920-00	2261650.00	67	1	0.01	33755.97	2	0.03	67511.94
			1		0.00	0.00		0.00	0.00
Totals (\$):		2261650.00				33755.97			67511.94

Project Diversity Goals:

Comments: 11/12/14/2023
 NIGP 92040 NIGP 92040
 (Programming (Programming
 Services, Computer, Services, Computer,
 Including Mobile Including Mobile
 Device Device
 Applications: Applications:
 71t/2m/4w with 57t/1m/2w
 duplicates without duplicates

MBE Goal 1%
 WBE Goal 3%
 SBE Goal (not calculated) 6%

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0323

Sponsored by: County Executive Ronayne/Department of Health and Human Services/Division of Children and Family Services	A Resolution authorizing an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$8,322,252.00 for legal services for the period of 1/1/2026 – 12/31/2027; authorizing the County Executive to execute the Agreement No. 5699 and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Health and Human Services/Division of Children and Family Services has recommended an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$8,322,252.00 for legal services for the period of 1/1/2026 – 12/31/2027; and

WHEREAS, the agreement is for legal services as defined in Chapter 309 of the Ohio Revised Code in matters related to the adjudication and disposition of children within the jurisdiction of Chapter 2151 of the Ohio Revised Code, and to perform such other duties that may be required of it by operation of Title IV-E; and

WHEREAS, the funding for this project is 35% Federal Title IV-E Fund and 65% Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an agreement with Cuyahoga County Prosecutor's Office in the amount not-to-exceed \$8,322,252.00 for legal services for the period of 1/1/2026 – 12/31/2027.

SECTION 2. That the County Executive is authorized to execute Agreement No. 5699 and all documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public

peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Intra-Governmental Agreement with Division of Children and Family Services and Cuyahoga County Prosecutor's Office for 2026-2027 Legal Services
Department or Agency Name	Division of Children and Family Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5699	Cuyahoga County Prosecutor's Office	1/1/2026 – 12/31/2027	\$8,322,252.00	Pending	pending

Service/Item Description (include quantity if applicable).

DCFS requesting approval of an agreement with Cuyahoga County Prosecutor's Office for the anticipated cost of 8,322,252.00

The Prosecutor's office will provide: Custody Representation, General Civil Representation, Appeals Representation and Parent-Relative Locator Services for DCFS.

Tasks include:

- Draft all complaints.
- Draft necessary motions, pleadings affidavits.
- Appear at every court hearing with County Prosecutor's Office
- Prepare County Prosecutor's Office, experts, and other witnesses for testimony.
- Provide 24/7 on-call representation.
- Handle records subpoenas in Juvenile Court
- Brief and argue all appeals in agency cases.
- Consult with Children and Family Services staff when families are evasive.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

Goal is to provide representation and legal counsel for:
 Custody Representation
 General Civil Representation
 Appeals
 Parent-Relative Locator Services

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: Cuyahoga County Prosecutor's Office 1200 Ontario Street Cleveland, OH 44113	Owner, executive director, other (specify): Michael C. O'Malley, Cuyahoga County Prosecutor
Vendor Council District:	Project Council District:
County wide	County-Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input checked="" type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 65% Health and Human Services levy; 35% Federal Title IV-E

Is funding for this included in the approved budget? ☒ Yes ☐ No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.
HS260130/55130/UCH00101

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project. Existing service

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5174 (original cm 3854)	Cuyahoga County Prosecutor's Office	1/1/2024 – 12/31/2025	\$8,322,252.00	11/14/2023	R2023-0335

Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO# Code (if applicable):	GOVP
CM Contract#	5699

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION				
Government Purchase				
Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			CM	BRM
Justification Form			CM	BRM
Debarment/Suspension Verified	Date:	10.7/2025	CM	BRM
Auditor's Findings	Date:	10.7.2025	CM	BRM
Vendor's Submission			N/A	N/A
Cover - Master contracts only			N/A	N/A
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			CM	BRM
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification			CM	BRM

Intra-Agency: A department/division under the auspices of the County Executive, County Council, Prosecutor's Office, Law Library, Inspector General, PRC, Public Defender, 8th District Court of Appeals, Courts of Common Pleas (Common Pleas, Domestic Relations, Juvenile, Probate).

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	CM
Matrix Law Screen shot	CM
COI	N/A (Intragovernmental purchase)
Workers' Compensation Insurance	N/A (Intragovernmental purchase)

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
1/1/2026 – 12/31/2026	HS260130	55130	UCH00101	55130	\$4,161,126.00
1/1/2027 – 12/31/2027	HS260130	55130	UCH00101	55130	\$4,161,126.00
			TOTAL		\$ 8,322,252.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)		GOVP			
Lawson RQ# (if applicable)		N/A			
CM Contract#		5174 (previously 3854)			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$8,322,252.00		1/1/2024 – 12/31/2025	11/14/2023	R2023-0335
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$8,322,252.00			

PURCHASING USE ONLY

Prior Resolutions:	R2023-0335
CM#:	5699
Vendor Name:	Cuyahoga County Prosecutor's Office
Time Period:	1/1/2026-12/31/2027
Amount:	\$8,322,252.00
History/CE:	OK
EL:	YES
Purchasing Notes:	
Purchasing Agents Initials and date of approval	BRM 10/9/2025

CONTRACT EVALUATION FORM

Contractor	Cuyahoga County Prosecutor's Office				
Current Contract History: CE/AG# (if applicable) Infor/Lawson PO#:	5174				
RQ#	n/a -				
Time Period of Original Contract	1/1/2024 – 12/31/2025				
Background Statement	<p>The following services are provided by CCPO: Drafts all complaints Draft necessary motions, pleadings affidavits Appear at every court hearing with CPS Prepare CPS, experts and other witnesses for testimony Provide on-call representation 24/7 Handle records subpoenas in Juvenile Court Brief and argue all appeals in agency cases Consult with DCFS staff when families are evasive</p>				
Service Description	Custody Representation, General Civil Representation, Appeals Representation and Parent-Relative Locator Services				
Performance Indicators	County Prosecutor is mandated to provide counsel to CFS on all matters as requested. Once CFS has reviewed recommendations and developed a plan which is in the best interest of a child and in accordance with law, provide legal representation to secure approval from the court in order to carry out the plan. Additionally, when the Juvenile Court grants custody to CFS, if a journal entry is not forwarded, they will facilitate securing one.				
Actual Performance versus performance indicators (include statistics):	The County Prosecutor's Office has represented DCFS on all matters as outlined above.				
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		X			

Justification of Rating	The County Prosecutor's Office has fulfilled its objectives and has represented the agency in a positive and proactive manner.
Department Contact	Carletta McCoy
User Department	Division of Children and Family Services
Date	10/7/2025

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0324

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Division of Senior and Adult Services**

A Resolution authorizing an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2026 to extend the time period to 3/31/2027, to change the name of (2) providers, and for additional funds in the total amount not-to-exceed \$7,237,500.00, effective upon signatures of all parties; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Health and Human Services/ Division of Senior and Adult Services has recommends an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2026 to extend the time period to 3/31/2027, to change the name of (2) providers, and for additional funds in the total amount not-to-exceed \$7,237,500.00, effective upon signatures of all parties with the following providers:

- a) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care Services in the amount not-to-exceed \$283,750.00.
- b) Contract No. 3779 with ABC International Services, Inc., for Chore and Grab Bar services in the amount not-to-exceed \$20,000.00.
- c) Contract No. 3781 with Addus Healthcare (South Carolina), Inc. dba Arcadia Home Care & Staffing for Homemaker and Personal Care Services in the amount not-to-exceed \$20,000.00.
- d) Contract No. 3789 with Caring Hearts Health Services LLC for Homemaker, Personal Care, Chore and Laundry services in the amount not-to-exceed \$31,250.00.
- e) Contract No. 3792 with Casleo Corporation dba Global Meals to change the name to Caselo, LLC dba Global Meals (formerly Casleo Corportation

dba Global Meals) for Home Delivered Meals services in the amount not-to-exceed \$3,887,500.00.

- f) Contract No. 3788 with Connect America.com LLC for Emergency Response System services in the amount not-to-exceed \$162,500.00.
- g) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$93,750.00.
- h) Contract No. 4958 (fka Contract No. 3776) with Axxess Family Services, Inc. dba Mobile Meals (formerly: Family & Community Services, Inc. dba Mobile Meals) for Home Delivered Meals services in the amount not-to-exceed \$93,750.00.
- i) Contract No. 3790 with Fernandez Property Group Ohio for Grab Bar services in the amount not-to-exceed \$12,500.00.
- j) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$73,750.00.
- k) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services in the amount not-to-exceed \$118,750.00.
- l) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services in the amount not-to-exceed \$237,750.00.
- m) Contract No. 3768 with PurFoods, LLC dba Mom's Meals for Home Delivered Meals services in the amount not-to-exceed \$787,500.00.
- n) Contract No. 3770 with Renaissance Home Health Care, Inc. for Homemaker, Personal Care and Laundry services in the amount not-to-exceed \$136,250.00.
- o) Contract No. 5690 (fka Contract No. 3771) with Rent a Daughter Senior Care, Inc. to change the name to Your Home Court Advantage, LLC dba Amivie (formerly Rent a Daughter Senior Care, Inc.) for Homemaker and Personal Care services in the amount not-to-exceed \$187,500.00.
- p) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meals services in the amount not-to-exceed \$125,000.00.
- q) Contract No. 3733 with Senior Transportation Connection for Transportation services in the amount not-to-exceed \$193,750.00.
- r) Contract No. 3735 with TOBI Transportation Services, LLC for Transportation services in the amount not-to-exceed \$122,500.00.

- s) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the amount not-to-exceed \$31,250.00.
- t) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the amount not-to-exceed \$83,750.00.
- u) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services in the amount not-to-exceed \$162,500.00.
- v) Contract No. 4798 (fka Contract No. 3749) with Blue Heron Holdings, LLC (formerly: Wash House CLE) for laundry services in the amount not-to-exceed \$137,500.00.
- w) Contract No. 3750 with XCEL Healthcare Providers, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$235,000.00.

WHEREAS, the primary goal of the OPTIONS for Independent Living Services Program is to provide a flexible, affordable in-home care program to Cuyahoga County residents aged 60 and above who, because of income and/or assets, are not eligible for Medicaid waiver or other programs; and

WHEREAS, the various services provided by the program that are essential to Cuyahoga County seniors include: 1) assistance with larger household chores; 2) medical emergency response services; 3) grab bar installation; 4) homemaking assistance; 5) home delivered meals; 6) assistance with personal care and/or transportation for medical-related appointments; and

WHEREAS, this project is funded 100% by Health and Human Services Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a master contract with various providers for Cuyahoga OPTIONS for Independent Living Services Program for the period 1/1/2024 – 12/31/2026 to extend the time period to 3/31/2027, to change the name of (2) providers, and for additional funds in the total amount not-to-exceed \$7,237,500.00, effective upon signatures of all parties with the following providers:

- a) Contract No. 3732 with A-1 Health Care, Inc. for Homemaker and Personal Care Services in the amount not-to-exceed \$283,750.00.

- b) Contract No. 3779 with ABC International Services, Inc., for Chore and Grab Bar services in the amount not-to-exceed \$20,000.00.
- c) Contract No. 3781 with Addus Healthcare (South Carolina), Inc. dba Arcadia Home Care & Staffing for Homemaker and Personal Care Services in the amount not-to-exceed \$20,000.00.
- d) Contract No. 3789 with Caring Hearts Health Services LLC for Homemaker, Personal Care, Chore and Laundry services in the amount not-to-exceed \$31,250.00.
- e) Contract No. 3792 with Casleo Corporation dba Global Meals to change the name to Caselo, LLC dba Global Meals (formerly Casleo Corporation dba Global Meals) for Home Delivered Meals services in the amount not-to-exceed \$3,887,500.00.
- f) Contract No. 3788 with Connect America.com LLC for Emergency Response System services in the amount not-to-exceed \$162,500.00.
- g) Contract No. 3794 with Essence Health Services, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$93,750.00.
- h) Contract No. 4958 (fka Contract No. 3776) with Axxess Family Services, Inc. dba Mobile Meals (formerly: Family & Community Services, Inc. dba Mobile Meals) for Home Delivered Meals services in the amount not-to-exceed \$93,750.00.
- i) Contract No. 3790 with Fernandez Property Group Ohio for Grab Bar services in the amount not-to-exceed \$12,500.00.
- j) Contract No. 3791 with First Choice Medical Staffing of Ohio, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$73,750.00.
- k) Contract No. 3773 with Geocare, Inc. dba Home Instead Senior Care for Homemaker services in the amount not-to-exceed \$118,750.00.
- l) Contract No. 3775 with Home Care Relief, Inc. for Homemaker services in the amount not-to-exceed \$237,750.00.
- m) Contract No. 3768 with PurFoods, LLC dba Mom's Meals for Home Delivered Meals services in the amount not-to-exceed \$787,500.00.
- n) Contract No. 3770 with Renaissance Home Health Care, Inc. for Homemaker, Personal Care and Laundry services in the amount not-to-exceed \$136,250.00.

- o) Contract No. 5690 (fka Contract No. 3771) with Rent a Daughter Senior Care, Inc. to change the name to Your Home Court Advantage, LLC dba Amivie (formerly Rent a Daughter Senior Care, Inc.) for Homemaker and Personal Care services in the amount not-to-exceed \$187,500.00.
- p) Contract No. 3772 with Rose Centers for Aging Well, LLC for Home Delivered Meals services in the amount not-to-exceed \$125,000.00.
- q) Contract No. 3733 with Senior Transportation Connection for Transportation services in the amount not-to-exceed \$193,750.00.
- r) Contract No. 3735 with TOBI Transportation Services, LLC for Transportation services in the amount not-to-exceed \$122,500.00.
- s) Contract No. 3736 with Transport Assistance, Inc. for Transportation services in the amount not-to-exceed \$31,250.00.
- t) Contract No. 3769 with U-First Homecare Services for Homemaker and Personal Care services in the amount not-to-exceed \$83,750.00.
- u) Contract No. 3747 with Valued Relationships, Inc. for Emergency Response System services in the amount not-to-exceed \$162,500.00.
- v) Contract No. 4798 (fka Contract No. 3749) with Blue Heron Holdings, LLC (formerly: Wash House CLE) for laundry services in the amount not-to-exceed \$137,500.00.
- w) Contract No. 3750 with XCEL Healthcare Providers, Inc. for Homemaker and Personal Care services in the amount not-to-exceed \$235,000.00.

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Health, Human Services & Aging

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	Department of Senior and Adult Services (DSAS); Master Agreement Amendment 5; Options for Independent Living Services (OPTN)					
Department or Agency Name		Division of Senior and Adult Services				
Requested Action		<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):				
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Counci l Approved	Approval No.
O	Various Vendors – See Below		01/01/2024 – 12/31/2025	\$9,550,000.00	11/28/2023	R2023 - 0337
	3732	A-1 Healthcare LLC		\$454,000.00		
	3779	ABC International Services, Inc.		\$32,000.00		
	3781	Addus Healthcare (South Carolina), Inc. DBA Arcadia Home Care & Staffing		\$32,000.00		
	3789	Caring Hearts Health Services LLC		\$50,000.00		
	3792	Casleo Corporation dba Global Meals		\$4,600,000.00		
	3788	Connect America.com LLC		\$260,000.00		
	3794	Essence Health Services, Inc.		\$150,000.00		
	3790	Fernandez Property Group Ohio, Inc.		\$20,000.00		
	3791	First Choice Medical Staffing of Ohio, Inc.		\$118,000.00		
	3773	Geocare, Inc. dba Home Instead Senior Care		\$190,000.00		
	3775	Home Care Relief Inc.		\$380,000.00		
	3776	Family and Community Services dba Mobile Meals, Inc.		\$150,000.00		
	3768	Purfoods LLC dba Mom's Meals		\$900,000.00		
	3770	Renaissance Home Health Care, Inc.		\$218,000.00		
	3771	Rent a Daughter Senior Care, Inc		\$300,000.00		
	3772	Rose Centers for Aging Well, LLC.		\$200,000.00		
	3733	Senior Transportation Connection		\$310,000.00		
	3734	Solutions Premier Training Services		\$250,000.00		
	3735	Tobi Transportation Services		\$196,000.00		
	3736	Transport Assistance, Inc		\$50,000.00		
	3769	U First Homecare Services		\$134,000.00		
	3747	Valued Relationships, Inc.		\$260,000.00		
3749	Wash House CLE		\$50,000.00			
3750	Xcel Healthcare Providers, Inc.		\$246,000.00			
	Various – see Below	Amending Various Contracts to	6/1/2024 – 12/31/2025	\$499,000.00		

Rev. 05/07/2024

A-1		add additional funding			10/21/2024	BC2024-761
	3732	A-1 Healthcare LLC		\$4,000.00		
	3781	Addus Heatlhcare (South Carolina), Inc. DBA Arcadia Home Care & Staffing		\$10,000.00		
	3792	Casleo Corporation dba Global Meals		\$151,500.00		
	3776	Family and Community Services dba Mobile Meals, Inc. – Name change to: Axess Family Services, Inc. dba Mobile Meals		\$2,500.00		
	3768	Purfoods LLC dba Mom’s Meals		\$216,000.00		
	3772	Rose Centers for Aging Well, LLC.		\$10,000.00		
	3769	U First Homecare Services		\$44,000.00		
	3750	Xcel Healthcare Providers, Inc.		\$61,000.00		
	4798	Wash House CLE – Name Change to: Blue Heron Holdings, LLC		\$0		
A-2	Amending Various Contracts to add funding, Term expiration remains 12/31/2025			\$600,000.00	11/26/2024	R2024-0425
	3732	A-1 Healthcare LLC		\$1,300.00		
	3779	ABC International Services, inc.		\$5,900.00		
	3792	Casleo Corporation dba Global Meals		\$235,800.00		
	3794	Essence Health Services, Inc.		\$7,100.00		
	3790	Fernandez Property Group Ohio, Inc.		\$500.00		
	3791	First Choice Medical Staffing of Ohio, Inc.		\$7,500.00		
	4958	Axess Family Services, Inc. dba Mobile Meals		\$11,000.00		
	3768	Purfoods LLC dba Mom’s Meals		\$200,000.00		
	3771	Rent a Daughter Senior Care, Inc		\$18,000.00		
	3772	Rose Centers for Aging Well, LLC.		\$7,900.00		
	3733	Senior Transportation Connection		\$50,000.00		
	3736	Transport Assistance, inc.		\$6,000.00		
	3769	U First Homecare Services		\$15,000.00		
	4798	Blue Heron Holdings, LLC		\$18,000.00		
	3750	Xcel Healthcare Providers, Inc.		\$16,000.00		
A-3	Amending Various Contracts to add Funding and Extend the term by 1 year		Effective Upon Signature – 12/31/2026	\$425,000.00	6/9/2025	BC2025-372
	3792	Casleo Corporation dba Global Meals		\$300,000.00		

	3768	Purfoods LLC dba Mom's Meals	\$100,000.00		
	4798	Blue Heron Holdings, LLC	\$25,000.00		
A-4	Amending 3 Contracts to Add funds for 2025		Effective Upon Signature	\$686,951.00	9/29/2025
	4798	Blue Heron Holdings, LLC		\$100,000.00	
	3792	Casleo Corporation dba Global Meals		\$436,951.00	
	3768	Purfoods LLC dba Mom's Meals		\$150,000.00	
A-5	Amending All Contracts to Extend through 3/31/2027 and add additional funds		Effective Upon Signature – 3/31/2027	\$7,237,500.00	Pending
	3732	A-1 Healthcare LLC		\$283,750.00	
	3779	ABC International Services, Inc.		\$20,000.00	
	3781	Addus Healthcare (South Carolina), Inc. dba Arcadia Home Care & Staffing		\$20,000.00	
	3789	Caring Hearts Health Services LLC		\$31,250.00	
	3792	Casleo Corporation dba Global Meals Name Change to: Casleo, LLC dba Global Meals		\$3,887,500.00	
	3788	Connect America.com LLC		\$162,500.00	
	3794	Essence Health Services, Inc.		\$93,750.00	
	3790	Fernandez Property Group Ohio, Inc.		\$12,500.00	
	3791	First Choice Medical Staffing of Ohio, Inc.		\$73,750.00	
	3773	Geocare, Inc. dba Home Instead Senior Care		\$118,750.00	
	3775	Home Care Relief Inc.		\$237,500.00	
	4958	Axess Family Services Inc., dba Mobile Meals		\$93,750.00	
	3768	Purfoods LLC dba Mom's Meals		\$787,500.00	
	3770	Renaissance Home Health Care, Inc.		\$136,250.00	
	3771	Rent a Daughter Senior Care, Inc. Name Change to: Your Home Court Advantage, LLC dba Amivie		\$187,500.00	
	3772	Rose Centers for Aging Well, LLC		\$125,000.00	
	3733	Senior Transportation Connection		\$193,750.00	
	3735	Tobi Transportation Services, LLC		\$122,500.00	
	3736	Transport Assistance, Inc.		\$31,250.00	
	3769	U First Homecare Services		\$83,750.00	
	3747	Valued Relationships, Inc.		162,500.00	
	4798	Blue Heron Holdings, LLC		\$137,500.00	
	3750	Xcel Healthcare Providers, Inc.		\$235,000.00	
					BC2025-615
					Pending

Service/Item Description (include quantity if applicable).

Cuyahoga County Division of Senior and Adult Services requesting approval of a Master contract amendment 5 with multiple vendors in the amount of \$7,237,500.00. This amendment also extends the term by 3 months, through 3/31/2027. There is no change to the scope of work.

The Options program provides in-home services to seniors and adults with disabilities living in Cuyahoga County who need: assistance with larger household chores; medical emergency response services; grab bar installation; homemaking assistance; home delivered meals; assistance with personal care; and/or transportation for medical-related appointments.

Indicate whether: ☐ New service/purchase ☒ Existing service/purchase ☐ Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ Additional ☐ Replacement

Age of items being replaced: N/A

How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):

To add funding to continue to provide the following services:

- To promote self-determination by providing subsidized services to clients so they can remain safe and comfortable in the community.
- Direct services and delivered to clients age 60 and older who met a protective level of care and have incomes up to 300% of the federal poverty level while also not qualifying for a funding source, like Passport.
- The overall goal of the Options Program is to extend the amount of time a client is able to reside at home before requiring more intensive services.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:

Agenda Item 1

Owner, executive director, other (specify):

A-1 Healthcare LLC
2060 S. Taylor Rd.
Cleveland Heights, OH 44118

Richard Keller, CEO

Vendor Council District:

Project Council District:

Council district 10

County Wide

If applicable provide the full address or list the municipality(ies) impacted by the project.

Vendor Name and address:

Agenda Item 2

Owner, executive director, other (specify):

ABC International Services, Inc.
31525 Aurora Road, Suite #2
Solon, OH 44139

Bella Rokhman, President/Owner

Vendor Council District:	Project Council District:
Council district 6	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 3	Owner, executive director, other (specify):
Addus Healthcare (South Carolina), Inc. (DBA Arcadia Home Care & Staffing) 2300 Warrenville Road, Suite 100 Downers Grove, IL 60515	Angela Dooley, Regional Director of Operations
Vendor Council District:	Project Council District:
N/A	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 4	Owner, executive director, other (specify):
Caring Hearts Health Services LLC 333 Babbitt Road, Suite 242 Euclid, OH 44123	Marquette Brown, President
Vendor Council District:	Project Council District:
Council district 11	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 5	Owner, executive director, other (specify):
Casleo, LLC dba Global Meals (Formerly Casleo Corporation dba Global Meals) 2761 E. 4 th Avenue Columbus, Ohio 43219	Nataliya Krylova, CEO
Vendor Council District:	Project Council District:
N/A	County wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 6	Owner, executive director, other (specify):
Connect America 816 Park Way Broomall, PA 19008	Richard Brooks, President
Vendor Council District:	Project Council District:
N/A	County Wide

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 7	Owner, executive director, other (specify):
Essence Health Services 855 222 nd Street Euclid, OH 44123	Dannika Witten, Owner
Vendor Council District:	Project Council District:
Council District 11	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 8	Owner, executive director, other (specify):
Fernandez Property Group 3781 West 152 nd Street Cleveland, OH 44111	Sophia Fernandez, Owner
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 9	Owner, executive director, other (specify):
First Choice Medical Staffing 1457 West 11 th Street Cleveland, OH 44107	Charles Slone, President/CEO
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 10	Owner, executive director, other (specify):
Geocare Inc.dba Home Instead Senior Care 26777 Lorain Road, Suite 608 North Olmsted, Oh 44070	Geoffrey Moore, President
Vendor Council District:	Project Council District:
Council District 1	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 11	Owner, executive director, other (specify):
Home Care Relief, Inc 753 East 200 th Street	Darlene Myrick, CEO/President

Euclid, Ohio 44119	
Vendor Council District:	Project Council District:
Council District 10	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 12	Owner, executive director, other (specify):
Axess Family Services, Inc. formerly known as Family & Community Services dba Mobile Meals 1400 S. Arlington St., Suite 38. Akron, OH 44306	Marihelyn Horrigan, Community Impact Director
Vendor Council District:	Project Council District:
Council District 5	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 13	Owner, executive director, other (specify):
Purfoods LLC dba Mom's Meals 3210 SE Corporate Woods Drive Ankeny, IA 50021	Nathan Jensen, Sr VP of Sales and Business Development
Vendor Council District:	Project Council District:
N/A	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 14	Owner, executive director, other (specify):
Renaissance Home Health Care 5311 Northfield Road Suite 212 Bedford Heights, Ohio 44146	Patricia Eady, Owner
Vendor Council District:	Project Council District:
Council District 9	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 15	Owner, executive director, other (specify):
Your Home Court Advantage, LLC dba Amivie (Formerly: Rent a Daughter Senior Care) 23715 Mercantile Road Building A Suite 206 Beachwood OH 44122	Mark Glatley, Chief Executive Officer

Vendor Council District:	Project Council District:
Council District 11	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 16	Owner, executive director, other (specify):
Rose Centers for Aging Well 11890 Fairhill Road Cleveland OH 44120	Dabney Conwell, Executive Director
Vendor Council District:	Project Council District:
Council District 9	Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 17	Owner, executive director, other (specify):
Senior Transportation Connection 4735 W. 150 th Street, Suite A Cleveland, Ohio 44135	Laura Kleinman, Executive Director
Vendor Council District:	Project Council District:
Council district 2	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 18	Owner, executive director, other (specify):
Tobi Transportation Services, LLC 14100 Bardwell Avenue East Cleveland, Ohio 44112	Alice Jackson, Vice President
Vendor Council District:	Project Council District:
Council district 10	
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 19	Owner, executive director, other (specify):
Transport Assistance, INC 5481 State Road Parma, Ohio 44134	Fred Cerny, President
Vendor Council District:	Project Council District:
Council district 10	County Wide

If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 20	Owner, executive director, other (specify):
U First Homecare 6005 Fleet Avenue #1005 Cleveland, Ohio 44105	Veora Thompkins, Director
Vendor Council District:	Project Council District:
Council District 7	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 21	Owner, executive director, other (specify):
Valued Relationships 1400 Commerce Center Dr. Franklin, Ohio 45005	Mr. Ben Wallace, Executive Director
Vendor Council District:	Project Council District:
N/A	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 22	Owner, executive director, other (specify):
Blue Heron Holdings, LLC formerly Wash House CLE 713 Upper Merriman Dr. Akron, Ohio 44303	Mr. John Boughton, Owner
Vendor Council District:	Project Council District:
Council District 3	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	
Vendor Name and address: Agenda Item 23	Owner, executive director, other (specify):
Xcel Healthcare Providers, Inc 1991 Lee Rd. Cleveland, Ohio 44118	Mr. John Stanich, Executive Director
Vendor Council District:	Project Council District:
Council District 11	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ	Provide a short summary for not using competitive bid process.

<input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	*See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) RFP
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. Health and Human Services Levy – 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. Accounting Unit: HS260295 Account: 56110 Activity Code(s): UCH09313, UCH09318, UCH09319, UCH09321, UCH09322, UCH09323, & UCH09324

Payment Schedule: ☒ Invoiced ☒ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

The original contract is ongoing and this amendment is adding \$7,237,500.00 to the master agreement for 2025, 2026, and 2027. This amendment also extends the contract by 3 months, through 3/31/2027.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain) Invoices are being collected to backpay for services beginning

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions): See Chart Above

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0325

Sponsored by: County Executive Ronayne/Department of Public Works	A Resolution making an award on RQ16140 with The Whiting-Turner Contracting Company in the amount not-to-exceed \$4,200,000.00 for the design and construction of the Virgil E. Brown Rehabilitation Project, located at 1641 Superior Avenue, Cleveland, effective upon signatures of all parties through project completion; authorizing the County Executive to execute Contract No. 5706 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
--	--

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ16140 with The Whiting-Turner Contracting Company in the amount not-to-exceed \$4,200,000.00 for the design and construction of the Virgil E. Brown Rehabilitation Project, located at 1641 Superior Avenue, Cleveland, effective upon signatures of all parties through project completion; and

WHEREAS, the primary goal of this project is to provide professional design, preconstruction and construction services for the rehabilitation and improvement of the Virgil Brown building at 1641 Superior Avenue in Cleveland; and

WHEREAS, the project is funded 100% Capital Projects Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ16140 with The Whiting-Turner Contracting Company in the amount not-to-exceed \$4,200,000.00 for the design and construction of the Virgil E. Brown Rehabilitation Project, located at 1641 Superior Avenue, Cleveland, effective upon signatures of all parties through project completion.

SECTION 2. That the County Executive is authorized to execute Contract No. 5706 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County and the reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20____

PURCHASE-RELATED TRANSACTIONS

Title	2025, Virgil Brown Design Build Services RFP 16140, submit and award The Whiting-Turner Contracting Company
Department or Agency Name	Public Works
Requested Action	<input type="checkbox"/> Contract <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5706	The Whiting-Turner Contracting Company	Effective-project completion	\$4,200,000.00	TBD	TBD

Service/Item Description (include quantity if applicable).

County is seeking a design-build firm to provide professional design, preconstruction and construction services for the rehabilitation and improvement of the Virgil Brown building at 1641 Superior Avenue in Cleveland. The goal is to commence construction by Spring 2026 and complete by Spring 2028.

Indicate whether: ☒ **New service/purchase** ☐ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

County is seeking a design-build firm to provide professional design, preconstruction and construction services for the rehabilitation and improvement of the Virgil Brown building at 1641 Superior Avenue in Cleveland. The goal is to commence construction by Spring 2026 and complete by Spring 2028.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
The Whiting-Turner Contracting Company 1001 Lakeside Avenue, Suite 100 Cleveland, Ohio 44114	Brad Berkowitz, Vice President
Vendor Council District: 7	Project Council District: 7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT

NON-COMPETITIVE PROCUREMENT

Rev. 05/07/2024

RQ# <u>16140</u> (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input checked="" type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input checked="" type="checkbox"/> Formal Closing Date: August 7, 2025	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: \$45M Number of Solicitations (sent/received) 72 / 5	<input type="checkbox"/> Exemption <input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): (30%) DBE (19%) SBE (8%) MBE (3%) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain. This is the nature of a design build contract that at this stage the goal is not met. However, Whiting-Turner is committed to meeting the goals as we get to the GMP. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. PW600100-72100-CFCWP0000101- Capital Projects (100%)
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain): 2026 budget
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. PW600100-72100-CFCWP0000101- Capital Projects
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions): New contract and vendor

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
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Department of Purchasing – Required Documents Checklist

Upload as “word” document in Infor

Infor/Lawson RQ# (if applicable):	16140
Infor/Lawson PO# Code (if applicable):	RFP 16140
Event #	6518
CM Contract#	CM 5706 - Virgil Brown Design Build RFP- Whiting-Turner

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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FULL AND OPEN COMPETITION

Formal RFP

Reviewed by Purchasing

	Department Initials	Purchasing
Briefing Memo	AMS	Attached (revised)
Notice of Intent to Award (sent to all responding vendors)	AMS	OK
Bid Specification Packet (RFP Packet)	AMS	OK
Final DEI Goal Setting Worksheet	AMS	OK
Diversity Documents – <i>if required (goal set)</i>		OK (in vendor proposal)
Award Letter (sent to awarded vendor)	AMS	OK
Vendor’s Confidential Financial Statement – <i>if RFP requested</i>		N/A
Bid Tabulation Sheet	AMS	OK
Evaluation with Scoring Summary (<i>Names of evaluators to be included, must have minimum of three evaluators</i>).	AMS	OK
IG# 25-0308-REG 12/31/2029	AMS	OK
Debarment/Suspension Verified	Date: 10/3/2025	AMS
Auditor’s Findings	Date: 10/3/2025	AMS
Vendor’s Submission	AMS	OK
Independent Contractor (I.C.) Form	Date: 8/7/2025	AMS
Cover - <i>Master contracts only</i>		OK
Contract Evaluation – <i>if required provide most recent CM history on contract history table (see pg 2)</i>	NA	N/A
TAC/CTO Approval or IT Standards (<i>if required attach and identify relevant page #s or meeting approval number</i>)		N/A
Checklist Verification	AMS	OK

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law

	Department Initials
Agreement/Contract and Exhibits	AMS
Matrix Law Screen shot	AMS
COI	AMS
Workers’ Compensation Insurance	AMS
Performance Bond, if required per RFP	AMS- law approved to be uploaded upon Council approval

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN – revised attached 11/19/2025

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
12/9/2025-12/31/2025 Effective Date – 12/31/2025	PW600100	72100	CFCWP0000101	72100	\$0
1/1/2026-12/31/2026	PW600100	72100	CFCWP0000101	72100	\$4,200,000
1/1/2027-12/31/2027	PW600100	72100	CFCWP0000101	72100	\$0
1/1/2028-12/31/2028 1/1/2028 – project completion	PW600100	72100	CFCWP0000101	72100	\$0
			TOTAL		\$4,200,000

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
12/9/2025-12/31/2025	PW600100	72100	CFCWP0000101	72100	\$0
1/1/2026-12/31/2026	PW600100	72100	CFCWP0000101	72100	\$25,000,000
1/1/2027-12/31/2027	PW600100	72100	CFCWP0000101	72100	\$20,000,000
1/1/2028-12/31/2028 1/1/2028 – project completion	PW600100	72100	CFCWP0000101	72100	\$0
			TOTAL		\$45,000,000

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)			NEW CONTRACT- NO HISTORY		
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#			5706		
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$45,000,000		12/9/2025-12/8/2028	TBD	TBD
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			

Department of Purchasing – Required Documents Checklist

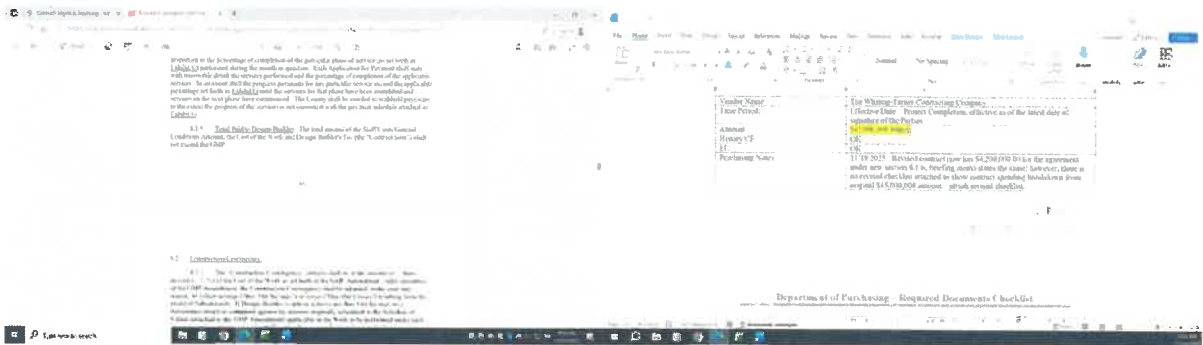
Total Contract Amount		\$45,000,000			
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PURCHASING USE ONLY

Prior Resolutions:	
CM#:	5706
Vendor Name:	The Whiting-Turner Contracting Company
Time Period:	Effective Date – Project Completion, effective as of the latest date of signature of the Parties
Amount:	\$4,200,000.00mm
History/CE:	OK
EL:	OK
Purchasing Notes:	<p>11/19/2025A: No 2025 funds to encumber/line entered. Action will be disapproved once Council approves in order for department to enter 2026 line once budget opens and re-submits for approval according to executed cover.</p> <p>11/19/2025: Revised contract now has \$4,200,000.00 for the agreement under new section 8.1.6; revised briefing memo states the same; however, there is no revised checklist attached to show contract spending breakdown from original \$45,000,000 amount – attach revised checklist. Department needs to delete the original contract not being moved forward for approval/execution.</p> <p>The department must notify Purchasing when the performance bond is actually attached once Council approves the item, also attaching Awatef's approval.</p> <p>11/7/2025: Action does not have the vendor-signed contract (signatures, page 65) nor law approval of the BWC/COI or performance bond attached and approval.</p> <p>10/23/2025: The action has only a draft contract and no legal approvals of performance bond, COI, BWC.</p> <p>Submit non-ERP OnBase item to get onto Council agenda prior to deadline. Needs revised briefing memo as dates would be effective date-project completion, not 12/9/2025-12/8/2028 (unless those dates will be specified in the final contract submitted for execution).</p> <p>10/22/2025: Attach the Matrix/Law's approval of performance bond and approval of COI/BWC. Provide vendor-signed contract or explanation.</p>
Purchasing Agents Initials and date of approval	OK, ssp 11/19/2025



[illegible][illegible]Page 371 of 445

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Department of Purchasing Tabulation Sheet

REQUISITION NUMBER: 16140	Event: 6518	TYPE: RFP	ESTIMATE: \$45,000,000.00	
CONTRACT PERIOD:		RFP DUE DATE: August 7, 2025	SOLICITATIONS ISSUED	MANUAL RESPONSES
REQUESTING DEPARTMENT: Public Works		COMMODITY DESCRIPTION: Design Build Services for Virgil E. Brown Building Project	72	1
DIVERSITY GOAL/SBE 19%		DIVERSITY GOAL/MBE 8%	ELECTRONIC RESPONSES	
*PRICE PREFERENCE LOWEST BID REC'D \$n/a		RANGE OF LOWEST BID REC'D \$ n/a	4	
PRICE PREF % & \$ LIMIT:		MAX SBE/MBE/WBE PRICE PREF \$ n/a	5	
		DIVERSITY GOAL/WBE 3%		
		Minus \$, =		
		DOES PRICE PREFERENCE APPLY? <input type="checkbox"/> Yes <input type="checkbox"/> No	N/A - RFP/RFQ or	
		No diversity goals LL 8/14/2025		

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
1. The Albert M. Higley Co. LLC 3636 Euclid Avenue Cleveland, Ohio 44115	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 23-0349 Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP	<input type="checkbox"/> Yes <input type="checkbox"/> No	SBE / MBE / WBE Subcontractor Name(s): (MW) K2M Design, Inc. SBE 2.97% (MAA) R. L. Hill Management, Inc. SBE/MBE 0.38% (FW) River City Building Solutions, LLC MBE 11.22% (MAPA) Metco of Ohio, Inc. SBE/MBE 0.13% (FW) DERU Landscape Architecture, LLC SBE/WBE 0.06% (FHA) Maldonado Construction Services SBE/MBE/WBE 0.12% SBE/MBE/WBE Prime: (Y/N)		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

RQ16140

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
			<p>SBE / MBE / WBE</p> <p>Total % SBE: <u>3.48 %</u> MBE: <u>11.22%</u> WBE: <u>0.18%</u></p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/14/2025</p> <p>SBE/MBE/WBE Comments and Initials: No DIV forms completed 1, or 3 Prime submitted Div2 forms for above subcontractors. Goals have not been met. L.L. Lyons 8/11/2025, No div-1 provided, prime considered non-responsive. Goals not met, no good faith effort provided. JW 8/13/2025 Please note that diversity goals are applicable to the final aggregate total for this procurement item. Due phasing related to design-build process, DEI's review of submitted proposal is based on information provided Missing DIV-1 and diversity goals not met. Insufficient details on good faith effort to achieve the diversity goals. LL 8/14/2025</p>		
Independence Construction 5720 Independence Drive Suite 400 Brecksville, Ohio 44141	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 21-0180</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes</p>		<p>Subcontractor Name(s):</p> <p>(MAA) R. E9ngineering Team, LLC SBE/MBE 1.24% (MW) Barber & Hoffman, Inc. SBE 0.36% (MW) Karpinski Engineering, Inc. SBE 13.86% (FAA) Robert P. Madison International, Inc. SBE/MBE/WBE 13.52% (MAA) Next Generation Construction, MBE LLC 7.3%</p>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

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Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
	<p>Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No</p> <p>Purchasing Agent: SSP</p>		<div> <div></div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No </div> </div> <div> <p>SBE/MBE/WBE Prime: (Y/N)</p> </div> <div> <p>Total %</p> <p>SBE: <u>14.22%</u> MBE: <u>8.54%</u> WBE: <u>13.52 %</u> or (SBE: <u>27.74%</u> MBE: <u>8.54%</u> WBE: <u>0 %</u>)</p> </div> <div> <p>SBE/MBE/WBE Comply: (Y/N)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/14/2025</p> </div> <div> <p>SBE/MBE/WBE Comments and Initials:</p> <p>DIV form 1 completed submitted Div2 forms for above subcontractors. No div 3 submitted SBE goal have not been met. L.Lyons 8/11/2025 No good faith effort provided, SBE goal not met, JW 8/13/2025 Please note that diversity goals are applicable to the final aggregate total for this procurement item. Due phasing related to design-build process, DEI's review of submitted proposal is based on information provided Details based on "Total Design-Build</p> </div>		

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
			SBE / MBE / WBE Services Fee (\$5,402,220)". Diversity Goals are not met (either SBE or WBE). Insufficient details and documentation on good faith effort to achieve the diversity goals. LL 8/14/2025		
3. Marous Brothers Construction, Inc. 36933 Vine Street Willoughby, Ohio 44094	Compliant: <input checked="" type="checkbox"/> Yes IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered Planholder: <input checked="" type="checkbox"/> Yes Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No Purchasing Agent: SSP		Subcontractor Name(s): (FW) Performance Painting, LLC SBE/WBE 2.44% (MW) Summit Plumbing Contractors, LLC SBE 4.05% (MHA) North Electric, Inc. SBE/MBE 13.80% SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No Total % SBE: 4.05% MBE: 13.80% WBE: 2.44 % SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/14/2025 SBE/MBE/WBE Comments and Initials: DIV form 1 completed submitted Div2 forms for above subcontractors. No div 3 submitted WBE goal have not been met. L Lyons 8/11/2025 Div-2 for subcontractor community career outreach is not signed by sub, considered		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

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Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
			<p>SBE / MBE / WBE</p> <p>unresponsive, no good faith effort provided, goals not met, JW 8/13/2025 Please note that diversity goals are applicable to the final aggregate total for this procurement item. Due phasing related to design-build process, DEL's review of submitted proposal is based on information provided Also, VOCON is a county certified WBE. However, there is not a DIV-2 for VOCON. The DIV-2 for Community Career Outreach is not signed. Diversity Goals are not met. Insufficient details and documentation of Good Faith Effort to achieve the goals. LL 8/14/2025</p>		
4. Turner Construction Company 1422 Euclid Avenue Suite 200 Cleveland, Ohio 44115	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> Yes IG Number: 24-0104</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes</p> <p>Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> No (Agree to Participate?) <input checked="" type="checkbox"/> N/A</p> <p>Purchasing Agent: SSP</p>		<p>Subcontractor Name(s): No Subcontractors used</p> <p>SBE/MBE/WBE Prime: (Y/N) <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No</p> <p>Total % SBE: 0 % MBE: 0 % WBE: 0 %</p>		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review:	Dept. Tech. Review	Award: (Y/N)
			<p>SBE / MBE / WBE</p> <p>SBE/MBE/WBE Comply: (Y/N) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/14/2025</p>		
			<p>SBE/MBE/WBE Comments and Initials:</p> <p>No Div 1, 2 or 3 submitted prime has forms in the packet with vendor names but they are not DIV forms. L.Lyons 8/11/2025</p> <p>Goals not met, no good faith effort provided, JW 8/13/2025 Please note that diversity goals are applicable to the final aggregate total for this procurement item. Due phasing related to design-build process, DEI's review of submitted proposal is based on information provided Several County certified firms detailed in the proposal. No DIV Forms submitted. Diversity goals are not met. Insufficient details and documentation of Good Faith Effort to achieve the diversity goals. LL 8/14/2025</p>		
5. The Whiting-Turner Contracting Company 1001 Lakeside Avenue Suite 100 Cleveland, Ohio 44114	<p>Compliant: <input checked="" type="checkbox"/> Yes</p> <p>IG Registration Complete: <input checked="" type="checkbox"/> No IG Number: Not Registered</p> <p>Planholder: <input checked="" type="checkbox"/> Yes</p> <p>Non-Collusion Affidavit: <input checked="" type="checkbox"/> Yes</p> <p>Cooperative Purchasing: (Form Attached) <input checked="" type="checkbox"/> Yes (Agree to Participate?) <input checked="" type="checkbox"/> No</p>		<p>Subcontractor Name(s):</p> <p>(MW) DVA Architecture, LLC SBE 62.89% of A/E fee (MW) Karpinski Engineering, Inc. SBE 25.3% of A/E fee (MAA) R. Engineering Team, LLC SBE/MBE 1.16% of A/E fee (FAA) The AKA Team, Inc SBE/MBE/WBE 15% of GC Staff fee (MW) Euthenics, Inc. SBE 0.89% of A/E fee (MAPA) Pro Geotech, Inc. SBE/MBE 0.41% of A/E fee</p>		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

RQ16140

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
	Purchasing Agent: SSP		<div> <div>SBE/MBE/WBE Prime: (Y/N)</div> <div> <input type="checkbox"/> Yes <input type="checkbox"/> SBE <input type="checkbox"/> MBE <input type="checkbox"/> WBE <input checked="" type="checkbox"/> No </div> </div> <div> <div>Total %</div> <div>SBE: <u>89.08 %</u> MBE: <u>1.57%</u> WBE: <u>1.5%</u></div> </div> <div> <div>SBE/MBE/WBE Comply: (Y/N)</div> <div> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No LL 8/14/2025 </div> </div> <div> <div>SBE/MBE/WBE Comments and Initials:</div> <div> DIV form 1 completed submitted Div2 forms for above subcontractors. No div 3 submitted MBE/WBE goal have not been met. L.Lyons 8/11/2025 MBE goal not met, prime provided div-2 for subcontractors who work within design fee, AKA is apart of General Contract staff, no good faith effort provided. JW 8/13/2025 Please note that diversity goals are applicable to the final aggregate total for this procurement item. Due </div> </div>		

Bidder's / Vendors Name and Address	Buyer Administrative Review:	Price Preference	Diversity Program Review: SBE / MBE / WBE	Dept. Tech. Review	Award: (Y/N)
			<div>phasing related to design-build process, DEI's review of submitted proposal is based on information provided. Diversity Goals not met. Insufficient details on good faith effort to achieve the diversity goals. LL 8/14/2025</div>		

GOAL SETTING WORKSHEET

Department Name:
Contact Name:
Contact Phone:
Contact Email:
RQ#:
RQ Description:

Public Works
Adrienne Simons
(214) 443-8277
adrienne.simons@cityofdallas.gov
16140
2023 Vigil & Brown Rehabilitation Fund #17

NOTE: User Department completes the YELLOW AREAS ONLY

Work Category/Scope	NIGP Code (5 digits)	Work/Scope Amount (\$)	Disparity Study Work/Scope Availability # (All Vendors)	Disparity Study Work/Scope Availability # (MBE)	Disparity Study Work/Scope Availability % (MBE)	Disparity Study Work/Scope Availability \$ (MBE)	Disparity Study Work/Scope Availability # (WBE)	Disparity Study Work/Scope Availability % (WBE)	Disparity Study Work/Scope Availability \$ (WBE)
Construction Management/Support Services	92533	\$5,000,000.00	30	3	0.10	500000.00	1	0.03	166666.67
Engineering Consulting	91842	\$5,000,000.00	36	4	0.11	555555.56	0	0.00	0.00
Engineering Services, Professional	92500	\$5,000,000.00	57	5	0.09	438596.49	1	0.02	87719.30
Civil Engineering	92517	\$5,000,000.00	33	1	0.03	151515.15	1	0.03	151515.15
Structural Engineering	92588	\$5,000,000.00	21	3	0.14	714285.71	1	0.05	238095.24
Utilities (Gas, Steam Electric)/Engineering	92595	\$5,000,000.00	20	3	0.15	750000.00	0	0.00	0.00
Lead and Asbestos Inspection Services	92658	\$5,000,000.00	15	1	0.07	333333.33	1	0.07	333333.33
Site Assessment, Environmental	92683	\$5,000,000.00	16	0	0.00	0.00	1	0.06	312500.00
Soil, Soil Vapor, and Groundwater Sampling and Analysis	92685	\$5,000,000.00	11	0	0.00	0.00	0	0.00	0.00
			1		0.00	0.00		0.00	0.00
			1		0.00	0.00		0.00	0.00
Totals (\$):		45000000.00				3443286.25			1289829.69

Project Diversity Goals:

Comments:

LL 5/7/2025

NIGP92513: 39/Am/2w w/duplicates; 30c/3m/3w w/o duplicates
NIGP91842: 43c/10m/0w w/duplicates; 36c/4m/0w w/o duplicates
NIGP91500 (91842/92517): 73c/13m/2w w/o duplicates; 57c/5m/3w w/o duplicates
NIGP92517: 42c/1m/2w w/duplicates; 33c/3m/1w w/o duplicates
NIGP92588: 27c/4m/0w w/duplicates; 21c/3m/1w w/o duplicates
NIGP92595: 25c/4m/0w w/duplicates; 20c/3m/0w w/o duplicates
NIGP92658: 21c/2m/2w w/duplicates; 15c/1m/1w w/o duplicates
NIGP92683: 19c/0m/2w w/duplicates; 16c/0m/1w w/o duplicates
NIGP92685: 13c/0m/0w w/duplicates; 11c/0m/0w w/o duplicates

MBE Goal

8%

WBE Goal

3%

SBE Goal (not calculated)

19%

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0314

Sponsored by: County Executive Ronayne Co-sponsored by: Councilmembers Sweeney and Turner	A Resolution confirming the County Executive's reappointment of Isabel G. Klein to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council;” and

WHEREAS, the Cuyahoga County Archives Advisory Commission is authorized under Cuyahoga County Code Section 206.11; and

WHEREAS, Cuyahoga County Code Section 206.11 (E)(3) states that, “With regard to the initial terms of appointed Commission members, three members shall be appointed to full terms, and two members shall be appointed to half terms;” and

WHEREAS, the County Executive has nominated Isabel G. Klein to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive's reappointment of Isabel G. Klein to serve on the Cuyahoga County Archives Advisory Commission for the term 12/1/2025 – 11/30/2029.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Pursuant to Cuyahoga County Charter Section 3.10(5), provided that this resolution receives the affirmative vote of a majority of members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open

meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

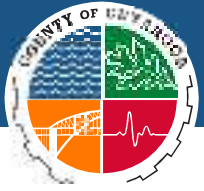
First Reading/Referred to Committee: November 12, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: November 18, 2025

Journal _____

_____, 20__



October 29, 2025

Dale Miller, President
Cuyahoga County Council
2079 E. Ninth Street, 8th Floor
Cleveland, OH 44115

Re: Cuyahoga County Archives Advisory Commission

Dear President Miller,

Pursuant to Cuyahoga County Ordinance No. 0214-0028, I am pleased to nominate the following individual for reappointment to the Cuyahoga County Archives Advisory Commission:

- **Isabel G. Klein**, 4-year term, 12/01/2025 – 11/30/2029
 - o Resides in University Heights (Cuyahoga County)
 - o Reappointment

This nine (9) member board promotes the identification and preservation of historical records and ensures access by Cuyahoga County and the general public. Members of this board shall serve a four-year term.

Attached you will find copies of the nominee's bio/resume for your review. The members of this board are not compensated. There are no candidates on file for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Christopher Alvarado in my office at 216-348-4239.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Ronayne", written in a cursive style.

Chris Ronayne
County Executive



Professional Experience

Cuyahoga County Public Library – Warrensville Heights Branch, Warrensville Heights, OH

Children's Branch Services Librarian Supervisor • August 2020 – July 2025

- Initiated CCPL's virtual Trauma-Informed Programs Pilot in Spring 2021, which offered music, dance, and art therapy to children throughout Cuyahoga County
 - Created a novel data tracking tool with built-in analytics to quantify qualitative participation metrics more effectively
 - A report was written and submitted to library administration using the data that demonstrated the positive impact of the program pilot and successfully advocated for further funding and support
- From Fall 2022 – Spring 2025, coordinated and implemented the library branch's Trauma-Informed Art Therapy Pilot in partnership with P.A.L.S. for Healing and the Warrensville Heights City School District
 - The program offered weekly art therapy sessions to youth who had experienced significant trauma at the Warrensville Heights Elementary School
 - Continued to track program participation and effectiveness through the collection of qualitative and quantitative data utilizing the novel data tracking tool created in Spring 2021
- Created new and improved existing strategic partnerships with community stakeholders. In particular, served as the library's point person for program collaborations and communication with the Warrensville Heights City School District, worked to strengthen alliances with local city offices and officials
- Oversaw interactive outdoor learning experiences in the library branch's Community Learning Garden for children and families; managed the garden fund budget for its continued care and maintenance with other internal stakeholders.
- Facilitated emergency response protocols as part of an ongoing process to create a safe and peaceful environment
- Collaborated with the library administration's Literacy & Learning Division to implement centrally planned and grant-funded initiatives, including Baby Club, Kindergarten Club, Summer Fun for Everyone, and Student Success Center
- Supervised Children's Department staff by providing direction, coaching, training and development, and managed staff performances in keeping with the library's expectations and goals
- Directed daily departmental operations; including, strategic collection development/maintenance to optimize customer engagement with a focus on inclusion and belonging
- Created and facilitated original children's programs, including family storytimes, STEAM programs, school & community outreach, and a variety of literacy-based programs

Acting Children's Branch Services Librarian Supervisor • March 2020 – August 2020

- Created and facilitated original children's programs, including family storytimes
- Established the interactive StoryWalk in the library branch's community learning garden for children and families
- Supervised Children's Department staff and managed staff performances in keeping with the library's expectations and goals.
- Directed daily departmental operations that focused on strategic collection maintenance to optimize customer engagement with close attention to Diversity, Equity, Inclusion.
- Collaborated with Literacy & Learning Division to implement centrally planned and grant-funded programs and initiatives

Teen Librarian • January 2018 - March 2020

- Created and facilitated original teen programs, piloting an Eight-Week "Teen Deep Dive" with a focus on holistic health and wellness
- Provided reader's advisory to teens and families
- Hired and supervised library pages; provided job direction, coaching, training and development, and managed employee performances in keeping with the library's expectations and goals.
- Spearheaded 2018 grant-funded collaborative outdoor art project for library's garden
- Provided outreach services and programs at Cuyahoga Hills Juvenile Correctional Facility (CHJCF)
 - Managed and facilitated the American Library Association's Great Stories Club grant at Cuyahoga Hills Juvenile Correctional Facility with a focus and theme of teaching empathy through literature with incarcerated youth
- Reestablished curriculum support with teachers at the Warrensville Heights Middle School and the Warrensville Heights High School
- Collaborated and advocated with colleagues to implement trauma informed practices and programs for at-risk youth
- Directed daily departmental operations that focused on strategic collection maintenance to optimize customer engagement with close attention to Diversity, Equity, Inclusion.

Hudson Library & Historical Society, Hudson, OH**Youth Services Librarian • April 2015 - December 2017**

- Developed a successful Library Services and Technology Act (LSTA) grant funded arts education series called "Arts Around the World" for children in grades 3-5 in 2017; series included 7 hands-on workshops and performances and 7 hands-on educational sessions with the Cleveland Museum of Art
- Collaborated with colleagues to create a week-long History camp for 30-40 tweens each summer on a specific period in American History
- Created original art lessons and projects for Art Club. Each month highlighted one particular artist and art movement for children in grades 3-6
- Planned and led historic walking tours for children of Hudson, OH. "Kids only" walking tours included: Underground Railroad, Disasters, Transportation, and Spooky
- Created and distributed all press releases and promotional materials for original and ongoing programs of responsibility
- Prepared and presented history-oriented programs to outside children's organizations
- Participated in collection development responsibilities
- Designed, promoted and incorporated early literacy skills in every story time from preschool to family drop-in
- Provided reader's advisory to children, teens, and families.

Shaker Heights Public Library, Shaker Heights, OH**Children's Associate • November 2014 - April 2015**

- Created and conducted story time programming for preschool age children
- Provided reader's advisory to children, teens and families

Library Assistant • February 2014 - November 2014

- Assisted customers in navigating software applications and related computer questions
- Troubleshoot basic hardware issues on computers and printers
- Executed and maintained excellent administrative roles and tasks for customers and staff

Archives & Special Collections Experience**Photographer Herb Ascherman, Jr., Shaker Heights, OH****Archivist & Librarian • September 2012 - Present**

- Catalog new material for Herb Ascherman, Jr.'s private special collection of ca. 2,000 photography books
- Arrange and describe archival holdings and deaccessioning parts of the collection
- Plan and execute the reorganization of the private library collection
- Participate in the printing process of platinum photographs
- Assist with special projects

Cuyahoga County Archives, Cleveland, OH

Volunteer/Intern • March 2014 – December 2017

- Appraise, arrange, and describe archival records
- Assist in conducting research requests by patrons and staff

Artists Archives of the Western Reserve, Cleveland, OH

Gallery & Archive Assistant • March 2013 – March 2014

- Created new cataloging forms and procedures
- Provided guidance on archival related topics and questions; updated and organized records
- Assisted in lighting, hanging, and selecting art for gallery exhibits

Heights Libraries – Lee Road Branch, Cleveland Heights, OH

Volunteer/Intern • January 2013 – July 2013

- Created arrangement and description of original photographs of the Cleveland Height – University Heights Library for the Local History Photography Collection, which is digitally available through the Cleveland Memory Project at: clevelandmemory.org

Prints & Photographs Division, Library of Congress, Washington, D.C.

Volunteer/Intern • September 2011 – June 2012

- Assisted in the re-housing project of prints from photographer Edwin Rosskam's "Puerto Rico, 1944-46" collection as well as prints from the presidential files of President Warren G. Harding
- Reviewed captioning and indexing of untitled Farm Security Administration/Office of War Information (FSA/OWI) photographs, checking the accuracy of supplied titles and subject headings; edited records as necessary

Academic Intern • January 2011 – May 2011

- Cataloged ca. 270 color slides of Sikkim, India from the Dr. Alice S. Kandell Collection, resulting in their digital availability through the Prints & Photographs Online Catalog (PPOC) at: loc.gov/pictures/collection/kskm/
- Created new subject headings for the Thesaurus for Graphic Materials (TGM)
- Scanned collection slides surrogates for patron use

Leadership & Service

Cuyahoga County Archives Advisory Commission, Cleveland, OH

Secretary • December 2017 – Present

- Promotes and advocates for the preservation of Cuyahoga County's historical records by helping to identify resources to support the work of the Cuyahoga County Archives
- Records and disseminates all meeting minutes for in-person and virtual meetings

Diversity, Equity and Inclusion Steering Council, Cuyahoga County Public Library, Parma, OH

Member • April 2022 – May 2023

- Participated in the inaugural Diversity, Equity and Inclusion Steering Council with the goal of creating supportive and welcoming workplace environment in which employees of all backgrounds and demographic characteristics can work together.

Coalition Building Committee, Intellectual Freedom Round Table, American Library Association, Chicago, IL

Committee Member • July 2017 – June 2021

- Helped administer the Gerald Hodges Intellectual Freedom Chapter Relations Award, supporting the importance of effective coalition building necessary to end censorship at the ground level

Executive Board, Intellectual Freedom Round Table, American Library Association, Chicago, IL

Secretary • July 2018 – June 2020

- Created agendas and recorded meeting minutes for all in-person and virtual meetings
- Supported libraries and staff around the country on intellectual freedom issues through advocacy work and innovative programs

Sophie Brody Medal Committee, Reference and User Services Association, American Library Association, Chicago, IL

Committee Member • January 2018 – January 2019

- Helped administer the Sophie Brody Medal in 2018, which is given to encourage, recognize and commend outstanding achievement in Jewish literature.

Intellectual Freedom Committee, Ohio Library Council, Columbus, OH

Chair • January 2017 – December 2017

- Developed and presented educational sessions at various Chapter conferences on intellectual freedom
- Educated and supported Ohio public libraries on intellectual freedom issues
- Created and submitted program proposals for Ohio Library Council's Annual Convention and Expo, working collaboratively with fellow committee members and outside organizations

Committee Member • November 2014 – December 2016

- Developed and presented educational sessions at various Chapter conferences on intellectual freedom
- Educated and supported Ohio public libraries on intellectual freedom issues

Department of Resident Life, University of Maryland, College Park, MD

Graduate Administrative Coordinator for the Denton Community • July 2009 – June 2012

- Supervised up to 45 students each semester and the operations of three 24-hour service desks serving a residential area of approximately 1,600 students
- Hired, trained, supervised, and evaluated 35 – 40 Community Assistants and three Customer Service Supervisors assigned to the service desks in the Denton Community on North Campus
- Assisted in developing and communicating to all staff policies and procedures related to hall openings and closings, desk operations, room assignments, room changes, and student billing
- Led Spring Open House Tours for accepted students of residence halls

Research Experience

Hamel Center for Undergraduate Research, University of New Hampshire, Durham, NH

Summer Undergraduate Research Fellow • Summer 2008

- Wrote a proposal and received a \$3,500 research grant
- Conducted research at the University of Louisville, Special Collections and the Library of Congress
- Recovered the 1938 Farm Security Administration's photography exhibit, "How American People Live" Worked with primary documents, including correspondence and photographs

Education & Certifications

M.S., Library Science • May 2012

University of Maryland at College Park, MD

- Specialization in Archives & Records Management

Certified Archivist • 2017 – 2029

Academy of Certified Archivists

B.A., Women's Studies • May 2009

University of New Hampshire, Durham, NH

- Magna Cum Laude

Study Abroad • January 2008 – May 2008

University College Utrecht, Utrecht, The Netherlands

Professional Associations

- Academy of Certified Archivists
- American Library Association
 - Core: Leadership, Infrastructure, Futures
 - Public Library Association
 - Intellectual Freedom Round Table
- Society of American Archivists

Get Your Voting Information

Voter

Isabel Gordon Klein

Date of birth

7/30/1987

Address

[REDACTED]

Current polling location

[REDACTED]

[Map and directions](#) 

Precinct

BEACHWOOD-00-E

Party Affiliation

Democrat

Election Dates

Next Election: NOVEMBER 4, 2025 GENERAL ELECTION 6:30AM - 7:30PM

Voter registration ends on Monday, October 6, 2025

Chapter 114: Appointment and Confirmation

Section 114.01: Submission of Appointments to County Council

1. The submission of any candidate to the Council for confirmation shall be accompanied by the following:

- 1.1 A letter from the candidate requesting the appointment, if such a letter was submitted to the appointing authority;

N/A

- 1.2 A copy of the candidate's current résumé or equivalent summary of academic, professional, and experiential qualifications;

Please see attached

- 1.3 A copy of any and all professional licenses or other credentials held by the candidate that are required to be held by the appointee; and

Professional licenses are not required for this position under County Charter or state law.

2. A letter from the appointing authority providing the following information:

- 2.1 The title of the board, agency, commission, or authority to which the candidate is being appointed;

Archives Advisory Commission

- 2.2 Any statutory or other qualifications required to hold the appointed position, plus a statement that the candidate meets such qualifications;

No statutory or other qualifications required.

- 2.3 The specific term of office during which the candidate would serve;

12/01/2025 – 11/30/2029

- 2.4** An indication of whether the candidate is being considered for a new appointment or for reappointment;

Reappointment

- 2.5** For a new appointment: the name of the individual who the candidate would replace;

N/A

- 2.6** For a reappointment: the past attendance record of the candidate, if maintained by the board, agency, commission or authority to which the candidate is being appointed;

N/A

- 2.7** A cumulative list of individuals who applied for the position;

There are no other applications on file.

- 2.8** The candidate's city and county of residence;

Beachwood, Cuyahoga County

- 2.9** An indication of whether the candidate currently serves on any government, private, or non-profit board or commission;

Cuyahoga County Archives Advisory Commission

- 2.10** An indication of whether any opinion was requested or issued from the Inspector General, the Ohio Ethics Commission, or other authority regarding potential conflicts of interest related to the candidate's appointment.

No opinion was requested.

- 2.11** If the candidate is being appointed to a compensated position, the starting annual compensation of the position.

There is no compensation for this position.

- 2.12** In the event that any of the information identified in this Section is not provided to the Council with the submission of an appointment, such omission shall be deemed sufficient grounds for rejection of a candidate's appointment by the Council.

Section 114.02: Notice of Interim Appointments

- 1.** In the event an interim appointment is made pursuant to Section 2.03 (2) of the charter, the county executive or designee shall notify the president of council within five days of making the appointment, including the date the appointment was made, and shall file the interim appointee's oath of office with the clerk of council pursuant to chapter 107 of this code.

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0326

Sponsored by: County Executive Ronayne/Department of Public Works/Cuyahoga Green Energy	A Resolution authorizing contracts with CEP Renewables, LLC., its designees, agents, and assigns, in the amount not-to-exceed \$18,900,000.00 for financing and construction of a 6.5 megawatt (MW) solar farm in Brooklyn, Ohio, effective upon signatures of all parties through 12/31/2027; authorizing the County Executive to execute Contract No. 5728 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Public Works/Cuyahoga Green Energy recommends entering into contracts with CEP Renewables, LLC., its designees, agents, and assigns, in the amount not-to-exceed \$18,900,000.00 for financing and construction of 6.5 megawatt (MW) solar farm in Brooklyn, Ohio, effective upon signatures of all parties through 12/31/2027; and

WHEREAS, the primary goal of this project is developing and constructing a 6.5 megawatt (MW) solar farm on a closed landfill in the City of Brooklyn; and

WHEREAS, this project is funded 100% from U.S. Environmental Protection Agency Climate Pollution Reduction Grant Award No. 00E03865; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes entering into contracts with CEP Renewables, LLC., is designees, agents, and assigns, in the amount not-to-exceed \$18,900,000.00 for financing and construction of 6.5 megawatt (MW) solar farm in Brooklyn, Ohio, effective upon signatures of all parties through 12/31/2027.

SECTION 2. That the County Executive is authorized to execute Contract No. 5728 and all other documents consistent with said award and this Resolution

including, without limitation, a disbursement agreement with a disbursing agent designated by C.E.P., an assignment of lease with the City of Brooklyn, Ohio, and an escrow agreement related to such lease, upon approval of same by the Director of Law or the Director's designee. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Education, Environment & Sustainability

Legislation Substituted in Committee: November 19, 2025

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Brooklyn Landfill Solar Development
Department or Agency Name	Public Works – Cuyahoga Green Energy
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	5728	CEP Renewables, LLC	Effective Date – 12/31/2027	\$18,900,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

CEP Renewables, LLC is developing and constructing a 6.5 megawatt (MW) solar farm on a closed landfill in the City of Brooklyn, Ohio. This contract will enable Cuyahoga County to finance the construction of the project using federal grant funding awarded for regional solar deployment. CEP Renewables was a named recipient in the grant by virtue of their having site control of the landfill. This contract also contains a \$4.4 million contingency for the potential construction and purchase of a second site under the control of CEP Renewables, referred to as Harvard South.

Indicate whether: ☒ **New service/purchase** ☐ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

This is a Climate Pollution Reduction Grant (CPRG) project and one of our deliverables for the grant. It will 1) mitigate ~ 7000 tons of CO2 a year, 2) provide revenue to Cuyahoga County from the sale of power of approximately \$100-\$150,000 per year for 20 years and 3) make use of a closed landfill which has no other real uses.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
CEP Renewables LLC 7160 Chagrin Road, Suite 100 Chagrin Falls, OH 44023	Gary Cicero Chief Executive Officer
Vendor Council District:	Project Council District:
N/A	3
If applicable provide the full address or list the municipality(ies) impacted by the project.	City of Brooklyn

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. CEP Renewables, LLC was a named party in the CPRG grant application due to their site control of the landfill in the City of Brooklyn. *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / N/A	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain. If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement) <input checked="" type="checkbox"/> Other Procurement Method, please describe: Federal, State, or Other Grant Application Program (County Code 501.12(B)(16))

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% U.S. Environmental Protection Agency Climate Pollution Reduction Grant Award No. 00E03865
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

PW720200

Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.

Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun? ☐ No ☐ Yes (if yes, please explain)

Have payments been made? ☐ No ☐ Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	GRNT
CM Contract#	5728

Late Submittal Required:	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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OTHER THAN FULL AND OPEN COMPETITION Exemptions (Contract) Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			MTH	DCC
Justification Form			MTH	DCC
IG#	25-0172-REG		MTH	DCC
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	N/A
Debarment/Suspension Verified	Date:	10/29/2025	MTH	DCC
Auditor's Findings	Date:	10/29/2025	MTH	DCC
Vendor's Submission				N/A
Independent Contractor (I.C.) Form	Date:	5/20/2025	MTH	DCC
Cover - Master contracts only			N/A	N/A
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			N/A	N/A
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	N/A
Checklist Verification				DCC

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	
Matrix Law Screen shot	
COI	
Workers' Compensation Insurance	

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective Date – 12/31/2025	PW720200	71100	PW-24-00E03865	71100	\$9,000,000.00
1/1/2026 – 12/31/2026	PW720200	71100	PW-24-00E03865	71100	\$5,000,000.00
1/1/2027 – 12/31/2027	PW720200	71100	PW-24-00E03865	71100	\$4,900,000.00
			TOTAL		\$18,900,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)		N/A			
Infor/Lawson PO# and PO Code (if applicable)		GRNT			
Lawson RQ# (if applicable)		N/A			
CM Contract#		5728			
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$18,900,000.00		Effective Date – 12/31/2027	Pending	Pending
Prior Amendment Amounts (list separately) (A-#)		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$18,900,000.00			

PURCHASING USE ONLY

Prior Resolutions:	N/A
CM#:	5728
Vendor Name:	CEP Renewables, LLC
Time Period:	The date of the latest signature of the Parties (the "Effective Date") – 12/31/2027
Amount:	\$18,900,000.00
History/CE:	N/A
EL:	NO
Purchasing Notes:	Department of Public Works/Division of Public Utilities is requesting approval of an agreement with CEP Renewables, LLC, for the financing and construction of a 6.5 megawatt (MW) solar farm in Brooklyn, Ohio, in the amount not to exceed \$18,900,000.00, which includes a contingency of \$4,400,000.00 for the potential construction and purchase of the Harvard Site.
Purchasing Agents Initials and date of approval	DCC 11/14/2025

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0306

Sponsored by: **County Executive Ronayne/Department of Public Works**

A Resolution making an award on RQ16254 with United Survey, Inc. in the amount not-to-exceed \$3,642,859.00 for 2025 Sewer Rehabilitation Program for various County Sewer Districts, effective upon signatures of all parties for a period 3 years; authorizing the County Executive to execute Contract No. 5679 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/Department of Public Works recommends an award on RQ16254 with United Survey, Inc. in the amount not-to-exceed \$3,642,859.00 for 2025 Sewer Rehabilitation Program for various County Sewer Districts, effective upon signatures of all parties for a period 3 years; and

WHEREAS, the primary goal of this project is to perform various repair task orders to the sewer system including open cut of sanitary and/or storm sewer piping, manhole or catch basin replacement, lateral repair, pavement and site restoration work, maintaining the flow in the existing sewers and protecting the integrity of the existing sewers and any other work necessary to complete the work shown; and

WHEREAS, the project is funded 100% Sanitary Sewer Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby makes an award on RQ16254 with United Survey, Inc. in the amount not-to-exceed \$3,642,859.00 for 2025 Sewer Rehabilitation Program for various County Sewer Districts, effective upon signatures of all parties for a period 3 years.

SECTION 2. That the County Executive is authorized to execute Contract No. 5679 and all other documents consistent with said award and this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 28, 2025

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Resolution No. R2025-0307

Sponsored by: **County Executive Ronayne/Department of Health and Human Services/Division of Cuyahoga Job and Family Services**

A Resolution authorizing an amendment to a Master Contract with various providers for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025 to extend the time period to 10/31/2026, to amend the budget terms, and for additional funds in the total amount not-to-exceed \$6,011,175.95, effective 1/1/2026; authorizing the County Executive to execute the amendment and all other documents consistent with and this Resolution; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, the County Executive/ Department of Health and Human Services/ Division of Cuyahoga Job and Family Services has recommended an amendment to a Master Contract with various providers for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025 to extend the time period to 10/31/2026, to amend the budget terms, and for additional funds in the total amount not-to-exceed \$6,011,175.95, effective 1/1/2026, as follows:

- a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,225,319.00.
- b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed of \$785,856.95; and

WHEREAS, the primary goals of this project are (a) provide workforce services to youth and young adults ages 14-24 and (b) provide work experiences enriched with training opportunities that will serve as a significant pipeline to career pathway credential training programs offered throughout the community; and

WHEREAS, the project is funded 100% Temporary Assistance for Needy Families (TANF) Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to a Master Contract with various providers for a summer youth employment program for low-income, TANF-eligible youth, ages 14-24, for the period 11/1/2024 – 12/31/2025 to extend the time period to 10/31/2026, to amend the budget terms, and for additional funds in the total amount not-to-exceed \$6,011,175.95, effective 1/1/2026, as follows:

- a) Contract No. 4786 with Youth Opportunities Unlimited in the amount not-to-exceed \$5,225,319.00.
- b) Contract No. 4787 with Verge, Inc. in the amount not-to-exceed of \$785,856.95; and

SECTION 2. That the County Executive is authorized to execute the amendment and all other documents consistent with this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 28, 2025

Committee(s) Assigned: Education, Environment & Sustainability

Journal _____
_____, 20____

County Council of Cuyahoga County, Ohio

Ordinance No. O2025-0008

Sponsored by: County Executive Ronayne/Department of Public Works	An Ordinance amending the title of Chapter 705 of the County Code; enacting new County Code Section 705.06 approving sewer permit fees, inspection fees, overtime/holiday/weekend inspection fees, and contractor license fees effective 1/1/2026; authorizing the Director of Public Works to increase said fees annually by an amount not to exceed the cumulative percentage increase in the Consumer Price Index (CPI) beginning January 1, 2027; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, County Executive Ronayne/Department of Public Works has requested approving permit, inspection and contractor license rates, effective 1/1/2026, as set forth below; and

WHEREAS, the primary purposes of this Ordinance are to update the current contractor license rates, sewer permit rates and inspection rates to ensure compliance with existing sanitary codes and specifications pertaining to sewerage systems and to authorize increases to such rates when appropriate; and

WHEREAS, the rates have not been adjusted since 2018 and the majority of these rate increases represent approximately a 2.74% per year increase; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue; and

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the title of Chapter 705 of the County Code is amended to read as follows (new text is bold and underlined);

Chapter 705: Water and Sewer Connection Charges; **Sewer Inspection, Permit, and Licensing Fees**

Section 2. That new Section 705.06 of the County Code is enacted to read as follows:

Section 705.06 Sewer Inspection, Permit, and Licensing Fees

- A. Effective January 1, 2026, the Cuyahoga County sewer permit fees, inspection fees, overtime/holiday/weekend inspection fees, and contractor license fees shall be as follows:

2026 Sewer Permit & Inspection Fee Rate Schedule

Contractor's License Fee	\$80
Sewer Permit Fee	\$315
Mainline Construction Inspection Fee	\$560/day
<ul style="list-style-type: none">• Subdivision• Commercial• Industrial• Mainline tap-in connection	

<u>Mainline Construction Inspection Fee</u>	\$105/hour
--	-------------------

Overtime/Holidays/Weekends

Other Fees:

A contractor who fails to comply with the permit and inspection requirements described above shall pay the County:

- **\$210 (No Show Fee)** for failing to appear for a previously scheduled mainline inspection with Cuyahoga County Public Works.
- **\$630 for commencing work without a SEWER PERMIT** issued by Cuyahoga County Public Works (this penalty fee is double the cost of the sewer permit)
- **\$1,120 for commencing work without a scheduled inspector** by Cuyahoga County Public Works (this penalty fee is double the cost of the mainline inspection day fee)

- B. Effective January 1, 2027, the Director of Public Works may increase the fees described in paragraph A of this Section no more frequently than once every 12-month period by an amount not to exceed the cumulative percentage increase in the Consumer Price Index (CPI) from the last year in which the fees were increased where such increase in the CPI exceeds

two percent (2.0%), provided that such fee increase shall not exceed five percent (5%) per year.

SECTION 3. The Director of the Department of Public works shall cause the most current fee schedule as determined in accordance with Section 705.06 of the Code to be posted on the County's website.

SECTION 4. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

MISC. TRANSACTION - BRIEFING MEMO

TITLE	Update to DPW Permit & Inspection Fee Sheet for 2026 and future years	
DEPARTMENT OR AGENCY NAME	Public Works	
REQUESTED ACTION	<input checked="" type="checkbox"/> Amendment to Approval (BOC or Council) <input type="checkbox"/> Other action; please describe	
DESCRIPTION/ EXPLANATION OF REQUEST:	DPW is requesting approval to update the Inspection & Permit Fee sheet distributed to contractors for 2026 and future years.	
CURRENT/HISTORICAL INFORMATION	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL (O)	May 9, 2017	R2017-0079
AMENDMENT (A)	NA	NA



2026 Sewer Permit & Inspection Fee Rate Schedule

Contractor's License Fee	\$80
Sewer Permit Fee	\$315
Mainline Construction Inspection Fee	\$560/day
<ul style="list-style-type: none">• Subdivision• Commercial• Industrial• Mainline tap-in connection	
<u>Mainline Construction Inspection Fee</u>	\$105/hour
<u>Overtime/Holidays/Weekends</u>	

Other Fees:

A contractor who fails to comply with the permit and inspection requirements described above shall pay the County:

- **\$210 (No Show Fee)** for failing to appear for a previously scheduled mainline inspection with Cuyahoga County Public Works.
- **\$630 for commencing work without a SEWER PERMIT** issued by Cuyahoga County Public Works (this penalty fee is double the cost of the sewer permit)
- **\$1,120 for commencing work without a scheduled inspector** by Cuyahoga County Public Works (this penalty fee is double the cost of the mainline inspection day fee)

County Council of Cuyahoga County, Ohio
Ordinance No. O2025-0009

Sponsored by: Cuyahoga County Executive Ronayne/Department of Human Resources Co-sponsored by: Councilmembers Turner and Sweeney	An Ordinance providing for the adoption of modifications to Sections 6.09 and 6.13 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, the Cuyahoga County Executive/ Department of Human Resources has recommended amending Sections 6.09 (Telecommuting) and 6.13 (Inclement Weather, Emergencies or Events Impacting Operations) of the Human Resources Policies and Procedures Manual, otherwise known as the Employee Handbook; and

WHEREAS, pursuant to Article IX, Section 9.01 of the County Charter, the County’s personnel policies and systems shall be established by ordinance; and

WHEREAS, County Council has previously approved versions of the County’s Employee Handbook, which is amended herein, and which may be amended in the future; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Adoption of Revised Employee Handbook: Council hereby adopts a modified Section 6.09 (Telecommuting), as well as a modified Section 6.13 (Inclement Weather, Emergencies or Events Impacting Operations) of the County’s Employee Handbook as set forth in Exhibit A attached hereto, to remain in full force and effect, to be applicable to all non-bargaining County employees under the authority of the County Council and the County Executive. The Department of Human Resources shall disseminate the amended Handbook to all

employees subject to the Handbook, in accordance with the Department's usual method of dissemination.

SECTION 2. Applicability of the modified Sections 6.09 and 6.13 to bargaining unit employees is subject to the terms of their respective collective bargaining agreement and Chapter 4117 of the Ohio Revised Code.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2025

Committee(s) Assigned: Human Resources, Appointments & Equity

Additional Sponsorship Requested in Committee: November 18, 2025

Journal _____

_____, 20__

EXHIBIT A

6.09 Telecommuting

The ~~e~~County does not permit permanent telecommuting arrangements. Employees may, however, be permitted to **telecommute** ~~work outside the office~~ on a temporary or occasional basis for dependent care, inclement weather, illness, disability, ~~or~~ caring for an ill family member, **temporary unplanned transportation emergency, or a special event impacting transportation to the assigned work location. In addition, employees may be permitted to telecommute on an occasional basis to work before or after events or appointments that could not be scheduled at the beginning or end of the workday. The County Executive or designee may also require employees to telecommute during emergencies or events impacting operations.**

Each department director, in consultation with Human Resources, may determine whether an employee may work out of the office on a temporary or occasional basis for one of these reasons on a case-by-case basis. **Telecommuting shall not be authorized if management determines it will adversely impact County operations.**

Employee telecommuting requests will be coordinated with existing Remote Work Agreements if applicable. Management may request documentation to support telecommuting requests.

Any temporary or occasional telecommuting arrangements shall not extend beyond the existence of the underlying need for such arrangement, and in no case shall such arrangement extend beyond 90 calendar days without approval from the County Executive or ultimate appointing authority. Employees working out of the office are required to truthfully and accurately report their time. Supervisors of employees working out of the office are responsible for ensuring such work arrangements are not abused. Falsification of time and attendance records may result in discipline. If an employee's temporary work arrangement is insufficient to meet county business needs, the employee may be required to return to working in the office or to use applicable leave time. The Department of Human Resources shall consult with the County's Risk Management Division to ensure out-of-office work arrangements do not expose the county to unduly high workers' compensation claims or other liability.

6.13 Inclement Weather, Emergencies or Events Impacting Operations

Suspension of Operations

As a general practice, the County does not interrupt normal business hours or close buildings unless the health, safety and/or security of County employees are threatened. The County may close buildings, delay opening, suspend operations or release employees early because of civic events or, acts of God, such as power failure, hazardous weather conditions, etc. These situations may necessitate the suspension of operations,

closing of buildings, delayed opening or early closing of buildings and/or ceasing all work activities.

Certain jobs are considered essential during an emergency and require designated personnel to be present for work. **Personnel who are not required to be present at a County facility may be required to telecommute during such events. For each such event,** employees should consult with their supervisor or department director to determine if they are ~~considered an essential employee~~ **required to be present for work or to telecommute.**

Notification

In the event of an emergency, the County Executive, or their designee, will be responsible for initiating emergency operating procedures.

If the County Executive decides to suspend operations, close County buildings, delay opening, or close a building early, the County's Department of Communications is responsible for initiating general notification to County employees and the public. The information may also be disseminated by other authorized sources.

Employee notifications can occur in multiple ways, for example:

- contact by a County official
- local media, including local radio, television stations and their corresponding websites
- The County's Internet home page at www.cuyahogacounty.us and/or intranet site
- Notification from "ReadyNotify." Employees are encouraged to register with Ready-Notify (<https://ready.cuyahogacounty.us>) to receive all emergency notifications posting on an official County social media platform

Employees are encouraged to listen to local radio and watch for television announcements during periods of adverse weather or states of emergency to determine the status of their facilities. In addition, employees can also call the County main emergency message number, (216) 443-7000, and listen to a recorded message.

Employees Working During Suspended Operations

The County may require employees to work during emergencies or when operations are suspended. Department directors are responsible for identifying, designating and notifying employees responsible for carrying out critical functions who are expected to report to work in the event of an emergency or suspended operations.

Pay Provisions During Suspended Operations

Employees ~~will be notified not to report to work or employees who are at work when an emergency or suspended operations are declared may be sent home.~~ **Employees who are**

sent home will be paid for the balance of their scheduled hours **provided they are not required to telecommute**. Employees who are required to work during suspended operations **at a County location** may receive hour-for-hour Compensatory Time or Exchange Time, for hours worked during their regularly scheduled shift depending upon their FLSA status, in addition to their regular pay.

Employees on approved leave (e.g., vacation, sick, personal day, etc.) will be charged according to their leave arrangements.

The County reserves the right to determine pay provisions based on the circumstances. Factors that may be considered include, but are not limited to, **ability to telecommute**, notice to employees not to report and duration of the emergency.

Non-Emergency Delayed Openings/Early Closings/Suspension of Operations

The County Executive may authorize the delayed opening, early closure or suspension of operations of one (1) or more buildings or offices for any reason deemed appropriate. In the event of an authorized non-emergency delayed opening, early closure, or suspension of operations, the provisions regarding notification, ~~essential~~ employees **required to working at a County location, telecommuting,** and pay provisions during an emergency shall apply.

MISC. TRANSACTION - BRIEFING MEMO

TITLE	AN ORDINANCE PROVIDING FOR THE ADOPTION OF MODIFICATIONS TO SECTIONS	
DEPARTMENT OR AGENCY NAME	Human Resources	
REQUESTED ACTION	<input type="checkbox"/> Amendment to Approval (BOC or Council) <input checked="" type="checkbox"/> Other action; please describe	
DESCRIPTION/ EXPLANATION OF REQUEST:	Legislation for Council adoption - AN ORDINANCE PROVIDING FOR THE ADOPTION OF MODIFICATIONS TO SECTIONS 6.09 AND 6.13 OF THE CUYAHOGA COUNTY EMPLOYEE HANDBOOK; AND DECLARING THE NECESSITY THAT THIS ORDINANCE BECOME IMMEDIATELY EFFECTIVE.	
CURRENT/HISTORICAL INFORMATION	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL (O)		
AMENDMENT (A)		

County Council of Cuyahoga County, Ohio

Ordinance No. O2025-0010

Sponsored by: County Executive/Fiscal Officer/Department of Purchasing	An Ordinance enacting Chapter 511 of the Cuyahoga County Code adopting the Cuyahoga County Credit Card Policy and Procedures in accordance with Ohio Revised Code Section 301.27; and declaring the necessity that this Ordinance become immediately effective.
--	---

WHEREAS, The Cuyahoga County Executive/Fiscal Officer/Department of Purchasing recommends enacting Chapter 511 to adopt the Cuyahoga County Credit Card Policy and Procedures in accordance with Ohio Revised Code Section 301.27;

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Chapter 511 of the Cuyahoga County Code is hereby enacted to read as follows:

Chapter 511: Credit Card Program Policy and Procedures

The Cuyahoga County Credit Card Program Policy and Procedures, attached as Exhibit A, is hereby adopted effective January 1, 2026.

SECTION 2. It is necessary that this Ordinance become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Ordinance receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 10, 2025
Committee(s) Assigned: Public Works, Procurement & Contracting

Journal _____
_____, 20__

EXHIBIT A

Cuyahoga County Credit Card Program Policy and Procedures

Background

Credit cards are designed to make small dollar purchases in a manner that reduces paperwork and processing time. The program presents an alternative to the traditional purchasing process and can significantly reduce the number of purchase orders and payments processed.

Benefits include an expanded list of merchants from whom purchases can be made, enrollment in rewards programs that benefit the County, accelerated payment to the vendor, expedited delivery of goods, reduced paperwork, lower overall transaction processing costs per purchase, and the ability to set and control purchasing dollar limits.

Authority

Ohio Revised Code (ORC) Section 301.27 requires counties to adopt a policy by resolution regarding the use of county credit cards. Cuyahoga County has formulated this Policy for the use of credit cards. Per the ORC, the policy shall set limits for spending, activity and allowable expenditures as well as create administrative controls that the County determines will be sufficient for use of a credit card. The Fiscal Officer shall develop internal accounting controls in consultation with the Auditor of State and the Department of Internal Auditing.

General Information

The credit card program is not intended to avoid or bypass but complement existing competitive bid requirements of ORC Section 307.86/Cuyahoga County Code Chapter 501, appropriation of funds processes, and approval or payment processes. Expenditures may not exceed appropriations under current County policy under any circumstances.

Allowed Expenditures

A credit card shall be used only to pay work-related expenses. These expenses may include in-store purchases as well as through mail, e-mail, Internet, telephone, and/or fax orders. No late charges, finance charges or sales tax shall be allowable expenses. All expenditures will be subject to the Card Limits below. The card is not to be used for personal or non-work-related purchases. ATM, cash advance and all other cash-related transactions are strictly prohibited. Under no circumstances shall a ~~credit card~~ **credit card** be used for obtaining cash.

Approved Users

A "Cardholder" is an individual who has been approved by an appointing authority to pay for certain work-related expenses with a credit card. The Cardholder is responsible for the security and physical custody of the card and is accountable for all transactions made with the card. The Cardholder must comply with the program's record-keeping requirements

Commented [ZS1]: I question what 'under current County policy' means as the County cannot change its policy to allow expenditures in excess of appropriations - delete for clarity?

EXHIBIT A

(including retention of original receipts) for the protection of both the Cardholder and the County. The Cardholder is also responsible for timely reconciliation of the billing statement. Employees have a responsibility to report instances where the County's policies and procedures are not being followed.

The credit card program carries corporate, not individual, liability. The Cardholder's personal credit history is not impacted in any way, and credit checks are not performed on individual Cardholders. Billings for authorized purchases shall be paid with County funds.

Policies and Procedures

1. Selection of the credit card issuer

The Department of Purchasing shall select a credit card issuer for the County. As part of the evaluation process, the contractor's ability to support the County in the following areas should be assessed:

- Maximum practical use of the credit card to make low-dollar value, high-volume purchases of goods and services as well as to pay for **travel-related expenses**
- Maximum return to the County in the form of a rebate/revenue-sharing rewards program
- No cost to County (such as no annual fees, no interest charged on **current balances, no fixed fees, transaction fees or late payment charges.**)
- Soft dollar savings as a result of increased administrative efficiency and better resource allocation for County staff
- Internet-based/online program administration including workflow processes for card application, approval, suspension and cancellation; maintenance of Cardholder profiles; control of approved merchant commodity codes; potential fraudulent transaction alerts; transaction reporting; account review and reconciliation
- Standard and custom reporting capabilities, including ability to generate an annual spending report and reports on cashback/rebates/rewards
- Ability to directly upload transactional data into the County's accounting system
- Ability for the County to pay the card issuer electronically
- Outstanding customer service available through a toll-free, 24-hour-a-day, **365**-day-a-year telephone number
- Recognizable card including the County's name, logo and the phrase "For Official Use Only – Tax Exempt" printed on the face, and toll-free customer service telephone number printed on the back

Any agreement with a credit card issuer shall include fee schedules, processing procedures, and rights and responsibilities of both parties.

2. Agencies' Policies

Commented [ZS2]: Should be additional hyphen after '365-days-a-year' according to Chicago Manual of Style
Modified 24 hours to make consistent stylistically

EXHIBIT A

The County requires Departments and elected officials to apply for participation in the program with the Fiscal Office and receive training for Cardholders and Agency Coordinators in the use of credit cards and related processes.

Agency policies must adhere to this Credit Card Policy, such that their policy can be more restrictive than this Policy, but not less restrictive.

Commented [ZS3]: Standardized with caps used in 'this Policy' below

3. Designation of the Program Administrator and Agency Coordinators

The County shall designate a Program Administrator. This person will be responsible for administration of the countywide contract and for establishment of this countywide Policy adopted through resolution, suspensions and cancellations, resolving disputes with merchants maintaining Cardholder profiles, troubleshooting problems encountered with care use or vendor authorization, following up on lost or stolen cards, training of Cardholders and acting as mail liaison with the credit card vendor(s). The Agency Coordinator shall maintain a master sign-out sheet of each County-issued credit card. The sheet shall serve as the agency or department's list of authorized users and contain the name, title, and signature for employees permitted to use each credit card. The sheet shall be reviewed annually by the Program Administrator.

Each County entity that participates in the credit card program will name an Agency Coordinator. The Agency Coordinator will be responsible for processing its' Cardholder applications, reviewing and reconciling card activity, maintaining Cardholder profiles, troubleshooting problems encountered with care use or vendor authorization, following up on lost or stolen cards, training Cardholders and acting as mail liaison with the credit card vendor(s).

4. Establishment of Card Limits

Individual credit cards are subject to the following maximum limits:

- | | |
|---|-----------|
| 1. Daily Spending per card: | \$ 7,500 |
| 2. Monthly spending per card: | \$ 10,000 |
| 3. Single transaction limit: | \$ 5,000 |
| 4. Daily number of transactions per card: | 10 |
| 5. Monthly number of transactions per card: | 100 |

The Fiscal Office may establish, maintain and control travel card(s) for the sole purposes of paying for transportation, accommodation, and training registration fees. These card(s) are not subject to the spending limits outlined above, provided travel is mandated (duty related) or previously approved in accordance with the County's Travel Policy. Documentation of the required travel approval(s) shall be submitted as part of the monthly reconciliation for this card.

Commented [ZS4]: We capitalize and say 'County's...' when referring to other policies such as the 'County's Sales Tax Policy' in this document

Commented [ZS5]: Note that

read literally putting 'exclusively' first means that the cards could not be used for anything else but duty-related travel (i.e., not that an officer's general card could have its limits waived if used for duty-related travel). If this is the intent, move 'exclusively' back in front of '...by Departments.'

Card(s) used by Departments during the course of mandated (duty related) travel for exclusively duty related purposes shall not be subject to the limits above.

I'd think we'd only want the limits to be waived on cards used for duty-related travel if the expenditures exceeding the limits are for duty related purposes during the course of that travel, correct? Added 'exclusively duty related purposes' to account for this

EXHIBIT A

The Fiscal Office may establish, maintain and control credit card(s) for the sole purpose of paying invoices on Purchase Orders and/or Contracts and Agreements. These card(s) are not subject to the spending limits outlined above, provided the invoices being paid are for goods or services procured in accordance with Cuyahoga County Code Chapter 501. Documentation of the required approval(s) shall be submitted as part of the monthly reconciliation for these card(s).

Commented [Z56]: Removed 'the' and revised form to make consistent with reference above

Purchases may not be split to bypass the single transaction limit. A split purchase is the intentional breaking down of a known requirement to stay within a single transaction limit, such as making multiple purchases from the same merchant on the same day, the sum of which exceeds the single transaction limit.

Through the Cardholder application process, agencies may also further define limits for specific Cardholders, not to exceed the limits established above.

5. Designation of allowed/disallowed transactions

A card may be used for work-related expenses and the purchase of specific items coded to the applicable Department or Purchasing Authority subject to the card limits established above.

Commented [Z57]: Note we do not define nor reference Purchasing Authority before this point

A card may not be used to pay for the following:

- Capital Equipment
- Entertainment
- Alcoholic beverages
- Long-distance telephone charges
- County-issued credit card purchases otherwise prohibited by ORC Section 301.27

Through the Cardholder application process, Departments or Purchasing Authorities will define specific allowed merchant commodity codes for Cardholders within the above-established parameters. The merchant commodity codes below are prohibited as of this Policy's passage. However, the list of prohibited merchant commodity codes is subject to change on approval by the County's Fiscal Officer, upon occurrence of which the list will be updated in accordance with any such changes.

EXHIBIT A

MCC Description	MCC Code
Adult entertainment	7841
Alcohol and tobacco products	5921
Alcoholic beverage wholesalers	5715
Bitcoin and cryptocurrency	6051
Cannabis and marijuana products	8398
Escort services	7273
Fantasy sports and online gaming	7995
Financial investments and securities	6211
Foreign exchange and currency exchange	6050
Gambling and online casinos	7995
Loan and financing services	6012
Payday loans and cash advances	6051
Wine and spirits	5921

6. Sales and Use Tax

Purchases made with County credit cards are tax-exempt. The name of the County agency and the words “tax-exempt” shall be on each card.

Commented [ZS8]: “appear on the face of each card”

Purchases shall be made in accordance with the County’s Sales Tax Policy.

ORC Section 301.27(B)(2)(c) states, “[a]n officer, employee, or appointing authority is liable in the manner prescribed under division (H) of this section for the [payment of] sales tax.”

7. Application for credit card and subsequent profile changes

Cards will be issued with the following naming convention: ‘Cuyahoga County – Department or Agency Name here.’ Example: ‘Cuyahoga County – Sheriff’s Department.’ All Cardholders must be current full-time County employees.

The application will specify monetary limits and funding source(s), as well as approved merchant commodity codes for the individual Cardholder in accordance with Sections 4 and 5 above. The Agency Coordinator will prepare the application, obtain the written approval of the Agency’s top executive and submit the application to the Fiscal Office, which will forward the request to the Card Issuer. The Issuer will then assign a card number and notify the Agency Coordinator.

Once a card has been issued, an Agency may later wish to modify the card’s limits such as raising the credit limit within the constraints established in Section 4 above. Any changes or updates to a Cardholder’s name, job title, address, telephone number, or spending limits shall promptly be initiated by the Agency Coordinator and reviewed by the Fiscal Office before being processed by the Card Issuer.

8. Cardholder Acknowledgment of Responsibilities

EXHIBIT A

The Cardholder is responsible for the physical custody of the card and for maintaining confidentiality of all information relating to the card including the card number and expiration date. The card is to be used only by the Cardholder or their designee with explicit written consent to pay for authorized, work-related expenses. The Cardholder maintains liability for any misuse or improper use of the credit card.

The Cardholder will sign a written acknowledgment indicating that the Cardholder agrees to adhere to the policy and guidelines established by Cuyahoga County Executive/Fiscal Officer as well as those established by any Appointing Authority. The Appointing Authority will retain the signed acknowledgment, and will forward a copy to the Fiscal Office.

Each cardholder is responsible for securing credit cards in a safe, or locked area when not in use.

9. Making purchases; record keeping

a. Contract Encumbrance

A contract encumbrance will be established in the name of the Card Issuer based on estimates of approved card use within the monetary and transaction limits established for the card by the County to ensure that expenditures do not exceed available appropriations.

For accounting purposes, the above encumbrance will be used to pay the monthly master statement amount, and chargebacks will be processed to allocate charges to each Agency to ensure that individual charges, reconciliation and payments are prompt and accurate.

Transactions using the Law Enforcement Trust Fund shall not be subject to the appropriations process or the transaction limits established above.

b. Original receipts

When making a purchase, the Cardholder shall obtain and retain the original receipt. The receipt must contain the vendor's name, date of purchase, itemized description of purchase, and per unit price and extended price, if applicable. The Cardholder will match and attach receipts to billing statements as part of the monthly account reconciliation.

c. Internet, telephone and fax purchases

Credit cards may be used to purchase goods over the Internet, telephone or fax. The purchases must be evidenced by either the original packing slip that accompanied the purchased goods or an original or faxed itemized receipt.

When using the Internet, the Cardholder must ensure the website where the card information is entered is secure, and that all card numbers are encrypted. A Cardholder must determine if the website address is secure in one of two ways prior to entering any card information:

EXHIBIT A

- (1) An Internet website is secure when the address changes from <http://www> to <https://www>. The “s” stands for secure.
- (2) A symbol resembling a “lock” will appear at the bottom of the browser. The “lock” symbol signals that the web site is secure and that all card numbers will be encrypted when passed.

Cardholders will be held responsible for all orders placed, including those with vendors that turn out not to be legitimate businesses. The Cardholder shall inform the vendor that the purchase will be paid through the County credit card and that the purchase is tax exempt. The cardholder shall also ensure the vendor will comply with the requirements of items c. (above), and e. and f. (below).

d. Declined attempts

The credit card will be declined if one of the embedded limits is exceeded, if the merchant commodity code is blocked, if the card issuer has a security concern because of the spending pattern, or if the “bill to” address does not match the “ship to” address.

e. Agent, acceptance or service fees

The County will not pay agent, acceptance or service fees in order to process a credit card charge. If fees of these types are not disclosed upfront, the Cardholder shall dispute the fee immediately, regardless of amount.

f. Vendor invoices

Vendors should not invoice the Cardholder for purchases made with the credit card. The vendor will be paid by the card issuer, not by the County. However, the Cardholder must always receive and retain an itemized receipt or order confirmation.

g. Purchasing log

Each Cardholder shall maintain a purchasing log. The log records the transaction date, vendor name, merchandise purchased, dollar value of sale, how the order was placed (via Internet, phone, fax, mail or in person) and any associated countywide or individual contract number (if applicable). A separate line item is required for each purchase. The receipt for each purchase shall be attached to the log to expedite reconciliation with the billing statement. The log must be reviewed and signed by the Agency Coordinator or a designee of the appointing authority. Cardholders cannot review and authorize their own purchasing logs.

Reviewed and approved logs and supporting documentation shall be forwarded to the Fiscal Office on a monthly basis.

h. Monitoring card activity

Certain County employees, such as the Agency Coordinators and Fiscal Office staff, shall be provided access to view and monitor card activity. The Fiscal Office reserves the right to audit

EXHIBIT A

a participating Agency's log and attached receipts at any time and for any reason.

i. Inventory

Any materials, machinery, tools, or other County supplies purchased with credit cards considered attractive for personal use must be identified and inventoried in accordance with ORC Section 305.18 and County policy, as applicable.

10. Monthly account reconciliation and payment of credit card billing

The Agency Coordinator will receive a comprehensive statement identifying all transactions made during the prior month's billing cycle. The Cardholder will reconcile the statement's accuracy against the purchasing log and receipts for that period. The Agency Coordinator is responsible for reviewing the log for propriety of purchases made with the card and for approving the statement for each Cardholder under their supervision. The approval must be evidenced by the Agency Coordinator's signature on the monthly log alongside the Cardholder's signature. Once all charges are approved for payment, the Agency Coordinator must submit the original comprehensive statement, purchasing log and supporting receipts to the Fiscal Office.

The Fiscal Office shall review the reconciled comprehensive statement, signed log and accompanying receipts upon submission by the Agency Coordinator. The Fiscal Office will communicate any issues or concerns to the Agency Coordinators prior to making payment. Payment cannot be made until the Cardholder confirms receipt of the goods and services. A quote or backorder notice is not substantive evidence of the occurrence of the transaction. Once all cardholder statements are reconciled for the given period, the Fiscal Office shall make payment for the applicable balance to the Card Issuer by warrant.

11. Returns, credits and dispute resolution

Problems associated with credit card purchases may include broken merchandise, a billed amount which does not match the quote, a billed amount that includes sales tax, the statement contains a charge not recognized by the Cardholder, or the statement contains duplicate charges from a vendor. In these instances, the Cardholder should try to resolve the dispute with the supplier or merchant. If the purchased item needs to be returned for any reason, a credit to the account shall be requested. The Cardholder shall notify the Agency Coordinator so they can verify that the credit appears on a subsequent statement. The Cardholder cannot accept cash or a rain check instead of a vendor credit.

If the dispute cannot be resolved, the Cardholder shall promptly contact the Agency Coordinator.

12. Late fees or finance charges

No late fees or finance charges shall be paid by the County under terms of the credit card program.

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13. Lost or stolen cards

If the card is lost or stolen, the Cardholder shall notify the card issuer and Agency Coordinator immediately. Upon receipt of notification, further use of the card will be blocked. Prompt action will reduce the liability for fraudulent charges. The Cardholder shall confirm by written notification to the Agency Coordinator via mail or fax, with copies to the card issuer, and the Fiscal Officer. The date and time of the phone report of the lost or stolen card shall be included in the written notification. The Agency Coordinator shall initiate issuance of a replacement card.

Commented [ZS9]: What is being confirmed here, blockage of further use of the card?

14. Suspension or cancellation of card

The Program Coordinator shall initiate suspension or cancellation of credit cards, and shall notify the Fiscal Officer that such action has been requested. Cardholders who terminate their employment or whose job duties no longer include purchasing shall surrender their card immediately. The Program Coordinator shall cut canceled cards in half. Cardholders on extended leave or reassignment shall have their card suspended or revoked. Intentional use of the card for personal purchases or for purchases made in violation of County policy shall result in card cancellation. Cards may be suspended by the Fiscal Office for failure to turn in reconciled monthly statements and supporting documents by the 5th day of the following month.

15. Penalties for improper use of card

The card is to be used only by the Cardholder or their designee with explicit written consent to pay for authorized, work-related expenses. The Cardholder maintains liability for any misuse or improper use of the credit card. The card may not be used to pay for personal transactions or to access cash advances. Misuse or improper use of the credit card may result in the disciplinary actions below:

Commented [ZS10]: How does this sync with statement above re: no individual liability, only Corporate Liability? I would advise deleting that sentence.

- Improper use of the card may result in disciplinary actions up to and including dismissal.
- The Cardholder may be required to reimburse Cuyahoga County for improper use of the card.
- Improper use of the card may result in the suspension/cancellation of Cardholder's privileges and/or revocation of the card.
- As noted above, failure to submit reconciliation and supporting documents for the monthly statement may result in the suspension of Cardholder's privileges by the Fiscal Office. Repeated failure to submit required documentation may result in cancellation of Cardholder's privileges.

Improper use of the card can be considered misappropriation of County funds. Cardholders are personally liable for improper purchases, including those in excess of dollar amounts appropriated or authorized by the County, and are potentially subject to criminal prosecution under the terms of ORC Section 309.29 (G)(4). Misuse of a credit card is a violation of law for purposes of ORC Section 2913.21.

EXHIBIT A

Law Enforcement Trust Fund (LETf) purchases, including by credit card, are made from public moneys as defined by Ohio Revised Code Section 117.01. Under ORC Section 9.39, all public officials are strictly liable for the loss or misuse of public money received or collected by them or by their subordinates under color of office. Any credit card expenditure failing to adhere to the list of sanctioned purchases from the LETf as outlined by ORC Section 2981.13 will necessitate full reimbursement of the fund by the offending Cardholder.

MISC. TRANSACTION - BRIEFING MEMO

TITLE	Credit Card Policy for County Council approval	
DEPARTMENT OR AGENCY NAME	Department of Purchasing	
REQUESTED ACTION	<input type="checkbox"/> Amendment to Approval (BOC or Council) <input checked="" type="checkbox"/> Other action; please describe	
DESCRIPTION/ EXPLANATION OF REQUEST:	New ordinance to add a Countywide Credit Card Policy to the County Code as required by Ohio Revised Code Section 301.27. This ordinance is modeled on the P-Card Policy and will permit the use of credit cards by Departments throughout the County. This will result in a new section of the County Code, not a revision to an old section.	
CURRENT/HISTORICAL INFORMATION	DATE BOC APPROVED/ COUNCIL'S JOURNAL DATE	APPROVAL NO.
ORIGINAL (O)		
AMENDMENT (A)		

Cuyahoga County Credit Card Program Policy and Procedures

Background

Credit cards are designed to make small dollar purchases in a manner that reduces paperwork and processing time. The program presents an alternative to the traditional purchasing process and can significantly reduce the number of purchase orders and payments processed.

Benefits include an expanded list of merchants from whom purchases can be made, enrollment in rewards programs that benefit the County, accelerated payment to the vendor, expedited delivery of goods, reduced paperwork, lower overall transaction processing costs per purchase, and the ability to set and control purchasing dollar limits.

Authority

Ohio Revised Code (ORC) Section 301.27 permits counties to adopt a policy by resolution regarding the use of county credit cards. Cuyahoga County has formulated this policy for the use of credit cards. The resolution shall set limits for spending, activity and allowable expenditures as well as administrative controls that the County determines will be sufficient for use of a credit card. The Fiscal Officer shall develop internal accounting controls in consultation with the Auditor of State and the Department of Internal Auditing.

General Information

The credit card program is not intended to avoid or bypass but complement existing competitive bid requirements of ORC 307.86/Cuyahoga County Code Chapter 501, appropriation of funds processes, and approval or payment processes. Expenditures may not exceed appropriations under current County policy under any circumstances.

Allowed Expenditures

A credit card shall be used only to pay work-related expenses. These expenses may include in-store purchases as well as through mail, e-mail, Internet, telephone, and/or fax orders. No late charges, finance charges or sales tax shall be allowable expenses. All expenditures will be subject to the Card Limits below. The card is not to be used for personal or non-work-related purchases. ATM, cash advance and all other cash-related transactions are strictly prohibited. Under no circumstances shall a credit/ card be used for obtaining cash.

Approved Users

A "Cardholder" is an individual who has been approved by an appointing authority to pay for certain work-related expenses with a credit card. The Cardholder is responsible for the security and physical custody of the card and is accountable for all transactions made with the card. The Cardholder must comply with the program's record-keeping requirements (including retention of original receipts) for the protection of both the Cardholder and the County. The Cardholder is also responsible for timely reconciliation of the billing statement. Employees have a responsibility to report instances where the County's policies and procedures are not being followed.

The credit card program carries corporate, not individual, liability. The Cardholder's personal credit history is not impacted in any way, and credit checks are not performed on individual Cardholders. Billings for authorized purchases shall be paid with County funds.

Policies and Procedures

1. Selection of the credit card issuer

The Department of Purchasing shall select a credit card issuer for the County. As part of the evaluation process, the contractor's ability to support the County in the following areas should be assessed:

- Maximum practical use of the credit card to make low-dollar value, high-volume purchases of goods and services as well as to pay for travel-related expenses
- Maximum return to the County in the form of a rebate/revenue-sharing awards program
- No cost to County (such as no annual fees, no interest charged on current balances, no fixed fees, transaction fees or late payment charges.)
- Soft dollar savings as a result of increased administrative efficiency and better resource allocation for County staff
- Internet-based/online program administration including workflow processes for card application, approval, suspension and cancellation; maintenance of Cardholder profiles; control of approved merchant commodity codes; potential fraudulent transaction alerts; transaction reporting; account review and reconciliation
- Standard and custom reporting capabilities, including ability to generate an annual spending report and reports on cashback/rebates/rewards
- Ability to directly upload transactional data into the County's accounting system
- Ability for the County to pay the card issuer electronically
- Outstanding customer service through a toll-free, 24 hour, 365 day-a-year telephone number
- Recognizable card including County's name, logo and phrase "For Official Use Only – Tax Exempt" printed on the face, and toll-free customer service telephone number printed on the back

Any agreement with a credit card issuer shall include fee schedules, processing procedures, and rights and responsibilities of both parties.

2. Agencies' Policies

The County requires Departments and elected officials to apply for participation in the program with the Fiscal Office and receive training for Cardholders and Agency Coordinators in the use of credit cards and related processes.

Agency policies must adhere to this Credit Card Policy, such that their policy can be more restrictive than this policy, but not less restrictive.

3. Designation of the Program Administrator and Agency Coordinators

The County shall designate a Program Administrator. This person will be responsible for administration of the countywide contract and for establishment of this countywide policy adopted through resolution, suspensions and cancellations, resolving disputes with merchants maintaining Cardholder profiles, troubleshooting problems encountered with care use or vendor authorization, following up on lost or stolen cards, training of Cardholders and acting as mail liaison with the credit card vendor(s). The Agency Coordinator shall maintain a master sign-out sheet of each County-issued credit card. The sheet shall serve as the agency or department's list of authorized users and contain the name, title, and signature for employees permitted to use each credit card. The sheet shall be reviewed annually by the Program Administrator

Each County entity that participates in the credit card program will name an Agency Coordinator. The Agency Coordinator will be responsible for processing its' Cardholder applications, reviewing and reconciling card activity, maintaining Cardholder profiles, troubleshooting problems encountered with care use or vendor authorization, following up on lost or stolen cards, training of Cardholders and acting as mail liaison with the credit card vendor(s).

4. Establishment of Card Limits

Individual credit cards are subject to the following maximum limits:

- | | |
|---|-----------|
| 1. Daily Spending per card: | \$ 7,500 |
| 2. Monthly spending per card: | \$ 10,000 |
| 3. Single transaction limit: | \$ 5,000 |
| 4. Daily number of transactions per card: | 10 |
| 5. Monthly number of transactions per card: | 100 |

The Fiscal Office may establish, maintain and control travel card(s) for the sole purposes of paying for transportation, accommodation, and training registration fees. These card(s) are not subject to the spending limits outlined above, provided travel is mandated (duty related) or previously approved in accordance with the travel policy. Documentation of the required travel approval(s) shall be submitted as part of the monthly reconciliation for this card.

Card(s) used by Departments exclusively during the course of mandated (duty related) travel shall not be subject to the limits above.

The Fiscal Office may establish, maintain and control credit card(s) for the sole purposes of paying invoices on Purchase Orders and/or Contracts and Agreements. These card(s) are not subject to the spending limits outlined above, provided the invoices being paid are for goods or services procured in accordance with the Chapter 501 of the Cuyahoga County Code. Documentation of the required approval(s) shall be submitted as part of the monthly reconciliation for this card.

Purchases may not be split to bypass the single transaction limit. A split purchase is the intentional breaking down of a known requirement to stay within a single transaction limit, such as making multiple purchases from the same merchant on the same day, the sum of which

exceeds the single transaction limit.

Through the Cardholder application process, agencies may also further define limits for specific Cardholders, not to exceed the limits established above.

5. Designation of allowed/disallowed transactions

A card may be used to purchase work-related expenses and specific items coded to the applicable Department or Purchasing Authority subject to the card limits established above.

A card may not be used to pay for the following:

- Capital Equipment
- Entertainment
- Alcoholic beverages
- Long-distance telephone charges
- County-issued credit card purchases otherwise prohibited by O.R.C. 301.27

Through the Cardholder application process, Departments or Purchasing Authorities will define specific allowed merchant commodity codes for Cardholders within the above-established parameters. The merchant commodity codes below are prohibited as of this Policy's passage. However, the list of prohibited merchant commodity codes is subject to change on approval by the County's Fiscal Officer, upon occurrence of which the list will be updated in accordance with any such changes.

MCC Description	MCC Code
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Alcoholic beverage wholesalers	5715
Bitcoin and cryptocurrency	6051
Cannabis and marijuana products	8398
Escort services	7273
Fantasy sports and online gaming	7995
Financial investments and securities	6211
Foreign exchange and currency exchange	6050
Gambling and online casinos	7995
Loan and financing services	6012
Payday loans and cash advances	6051
Wine and spirits	5921

6. Sales and Use Tax

Purchases made with the County credit cards are tax-exempt. The name of the County agency and the words "tax-exempt" shall be on each card.

Purchases shall be made in accordance with the County's Sales Tax Policy.

R.C. 301.27(B)(2)(c) states "An officer, employee, or appointing authority is liable in the manner prescribed under division (H) of this section for the [payment of] sales tax."

7. Application for credit card and subsequent profile changes

Cards will be issued with the following naming convention: 'Cuyahoga County – Department or Agency Name here.' Example: 'Cuyahoga County – Sheriff's Department.' All Cardholders must be current full-time County employees.

The application will specify monetary limits and funding source(s), as well as approved merchant commodity codes for the individual Cardholder in accordance with Sections 4 and 5 above. The Agency Coordinator will prepare the application, obtain the written approval of the Agency's top executive and submit the application to the Fiscal Office which will forward request to the Card Issuer. The Issuer will then assign a card number and notify the Agency Coordinator.

Once a card has been issued, an Agency may later wish to modify the card's limits such as raising the credit limit within the constraints established in Section 4 above. Any changes or updates to a Cardholder's name, job title, address, telephone number, or spending limits shall promptly be initiated by the Agency Coordinator and reviewed by the Fiscal Office before being processed by the Card Issuer.

8. Cardholder Acknowledgment of Responsibilities

The Cardholder is responsible for the physical custody of card and for maintaining confidentiality of all information relating to the card including the card number and expiration date. The card is to be used only by the Cardholder or their designee with explicit written consent to pay for authorized, work-related expenses. The Cardholder maintains liability for any misuse or improper use of the credit card.

The Cardholder will sign a written acknowledgment indicating that the Cardholder agrees to adhere to the policy and guidelines established by Cuyahoga County Executive/Fiscal Officer as well as those established by any Appointing Authority. The Appointing Authority will retain the signed acknowledgment, and will forward a copy to the Fiscal Office.

Each cardholder is responsible for securing credit cards in a safe, or locked area when not in use.

9. Making purchases; record keeping

a. Contract Encumbrance

A contract encumbrance will be established in the name of the card issuer based on estimates of approved card use within the monetary and transaction limits established for the card by the County to ensure that expenditures do not exceed available appropriations.

For accounting purposes, the above encumbrance will be used to pay the monthly master statement amount, and chargebacks will be processed to allocate charges to

each Agency to ensure that individual charges, reconciliation and payments are prompt and accurate.

Transactions using the Law Enforcement Trust Fund shall not be subject to the appropriations process or the transaction limits established above.

b. Original receipts

When making a purchase, the Cardholder shall obtain and retain the original receipt. The receipt must contain the vendor's name, date of purchase, itemized description of purchase, and per unit price and extended price, if applicable. The Cardholder will match and attach receipts to billing statements as part of the monthly account reconciliation.

c. Internet, telephone and fax purchases

Credit cards may be used to purchase goods over the Internet, telephone or fax. The purchases must be evidenced by either the original packing slip that accompanied the purchased goods or an original or faxed itemized receipt.

When using the Internet, the Cardholder must ensure the website where the card information is entered is secure, and that all card numbers are encrypted. A Cardholder must determine if the website address is secure in one of two ways prior to entering any card information:

(1) An Internet website is secure when the address changes from <http://www> to <https://www>. The "s" stands for secure.

(2) A symbol resembling a "lock" will appear at the bottom of the browser. The "lock" symbol signals that the web site is secure and that all card numbers will be encrypted when passed.

Cardholders will be held responsible for all orders placed, including those with vendors that turn out not to be legitimate businesses. The Cardholder shall inform the vendor that the purchase will be paid through the County credit card and that the purchase is tax exempt. The cardholder shall also ensure the vendor will comply with the requirements of items c. (above), and e. and f. (below).

d. Declined attempts

The credit card will be declined if one of the embedded limits is exceeded, if the merchant commodity code is blocked, if the card issuer has a security concern because of the spending pattern, or if the "bill to" address does not match the "ship to" address.

e. Agent, acceptance or service fees

The County will not pay agent, acceptance or service fees in order to process a credit card charge. If fees of these types are not disclosed upfront, the Cardholder shall dispute the fee immediately, regardless of amount.

f. Vendor invoices

Vendors should not invoice the Cardholder for purchases made with the credit card. The vendor will be paid by the card issuer, not by the County. However, the Cardholder must always receive and retain an itemized receipt or order confirmation.

g. Purchasing log

Each Cardholder shall maintain a purchasing log. The log records the transaction date, vendor name, merchandise purchased, dollar value of sale, how the order was placed (via Internet, phone, fax, mail or in person) and any associated countywide or individual contract number (if applicable). A separate line item is required for each purchase. The receipt for each purchase shall be attached to the log to expedite reconciliation with the billing statement. The log must be reviewed and signed by the Agency Coordinator or a designee of the appointing authority. Cardholders cannot review and authorize their own purchasing logs.

Reviewed and approved logs and supporting documentation shall be forwarded to the Fiscal Office on a monthly basis.

h. Monitoring card activity

Certain County employees, such as the Agency Coordinators and Fiscal Office staff, shall be provided access to view and monitor card activity. The Fiscal Office reserves the right to audit a participating Agency's log and attached receipts at any time and for any reason.

i. Inventory

Any materials, machinery, tools, or other County supplies purchased with credit cards considered attractive for personal use must be identified and inventoried in accordance with Ohio Revised Code Section 305.18 and County policy, as applicable.

10. Monthly account reconciliation and payment of credit card billing

The Agency Coordinator will receive a comprehensive statement identifying all transactions made during the prior month's billing cycle. The Cardholder will reconcile the statement's accuracy against the purchasing log and receipts for that period. The Agency Coordinator is responsible for reviewing the log for propriety of purchases made with the card and for approving the statement for each Cardholder under their supervision. The approval must be evidenced by the Agency Coordinator's signature on the monthly log alongside the Cardholder's signature. Once all charges are approved for payment, the Agency Coordinator must submit the original comprehensive statement, purchasing log and supporting receipts to the Fiscal Office.

The Fiscal Office shall review the reconciled comprehensive statement, signed log and accompanying receipts upon submission by the Agency Coordinator. The Fiscal Office will communicate any issues or concerns to the Agency Coordinators prior to making payment. Payment cannot be made until the Cardholder confirms receipt of the goods and services. A quote or backorder notice is not substantive evidence of the occurrence of the transaction.

Once all cardholder statements are reconciled for the given period, the Fiscal Office shall make payment for the applicable balance to the Card Issuer by warrant.

11. Returns, credits and dispute resolution

Problems associated with credit card purchases may include broken merchandise, a billed amount which does not match the quote, a billed amount that includes sales tax, the statement contains a charge not recognized by the Cardholder, or the statement contains duplicate charges from a vendor. In these instances, the Cardholder should try to resolve the dispute with the supplier or merchant. If the purchased item needs to be returned for any reason, a credit to the account shall be requested. The Cardholder shall notify the Agency Coordinator so they can verify that the credit appears on a subsequent statement. The Cardholder cannot accept cash or a rain check instead of a vendor credit.

If the dispute cannot be resolved, the Cardholder shall contact the Agency Coordinator.

12. Late fees or finance charges

No late fees or finance charges shall be paid by the County under terms of the credit card program.

13. Lost or stolen cards

If the card is lost or stolen, the Cardholder shall notify the card issuer and Agency Coordinator immediately. Upon receipt of notification, further use of the card will be blocked. Prompt action will reduce the liability for fraudulent charges. The Cardholder shall confirm by written notification to Agency Coordinator via mail or fax, with copies to the card issuer, and the Fiscal Officer. The date and time of the phone report of the lost or stolen card shall be included in the written notification. The Agency Coordinator shall initiate issuance of a replacement card.

14. Suspension or cancellation of card

The Program Coordinator shall initiate suspension or cancellation of credit cards, and shall notify the Fiscal Officer that such action has been requested. Cardholders who terminate their employment or whose job duties no longer include purchasing shall surrender their card immediately. The Program Coordinator shall cut canceled cards in half. Cardholders on extended leave or reassignment shall have their card suspended or revoked. Intentional use of the card for personal purchases or for purchases made in violation of County policy shall result in card cancellation. Cards may be suspended by the Fiscal Office for failure to turn in reconciled monthly statements and supporting documents by the 5th day of the following month.

15. Penalties for improper use of card

The card is to be used only by the Cardholder or their designee with explicit written consent to pay for authorized, work-related expenses. The Cardholder maintains liability for any misuse or improper use of the credit card. The card may not be used to pay for personal transactions or to access cash advances. Misuse or improper use of the credit card will result

in the disciplinary actions below:

- Improper use of the card may result in disciplinary actions up to and including dismissal.
- The employee may be required to reimburse Cuyahoga County for improper use of the card.
- Improper use of the card may result in the suspension/cancellation of Cardholder's privileges.
- As noted above, failure to submit reconciliation and supporting documents for the monthly statement may result in the suspension of Cardholder's privileges by the Fiscal Office. Repeated failure to submit required documentation may result in cancellation of Cardholder's privileges.

Improper use of the card can be considered misappropriation of County funds and may result in disciplinary action up to and including termination of employment. Improper use can result in revoking the card. In addition, the Cardholder is personally liable for payment of improper purchases, including those in excess of dollar amounts appropriated or authorized by the County and subject to criminal prosecution under terms of Ohio Revised Code 309.29 (G)(4). Misuse of a credit card is a violation of law for purposes of Section 2913.21 of the Ohio Revised Code.

LETF purchases, including by credit card, are made from public moneys as defined by Ohio Revised Code 117.01. Under Ohio Revised Code 9.39, all public officials are strictly liable for the loss or misuse of public money received or collected by them or by their subordinates under color of office. Any credit card expenditure failing to adhere to the list of sanctioned purchases from the LETF as outlined by Ohio Revised Code 2981.13 will necessitate full reimbursement of the fund by the offending Cardholder.

County Council of Cuyahoga County, Ohio

Ordinance No. O2025-0007

Sponsored by: **County Executive
Ronayne/Fiscal Officer**

An Ordinance enacting Section 202.11 of the County Code to establish a Building Department under the supervision of the County Executive and the Fiscal Officer to exercise enforcement authority of, and to accept and approve construction documents and conduct inspections in accordance with, the rules of the State of Ohio Board of Building Standards relating to both residential and non-residential construction within the County; and declaring the necessity that this Ordinance become immediately effective.

WHEREAS, Ohio Revised Code (“ORC”) Section 307.38 authorizes a board of county commissioners to create, establish, fill, and fix the compensation of a county building inspector to administer and enforce the residential and nonresidential building codes adopted by the State of Ohio Board of Building Standards (“OBBS”); and

WHEREAS, ORC Section 3781.10 authorizes the OBBS to certify county building departments and the personnel of those departments to exercise enforcement authority, to accept and approve plans and specifications, and to make inspections pursuant to the residential and nonresidential building codes of the OBBS (“Building Codes”); and

WHEREAS, Cuyahoga County has an interest in ensuring compliance with and the standardized administration of the Building Codes within the County; and

WHEREAS, many municipalities within the County face staffing and funding shortages that hinder their ability to operate building departments certified by the OBBS; and

WHEREAS, there is a statewide shortage of building officials and other personnel certified by the OBBS due to an aging workforce and a lack of new professionals entering the field; and

WHEREAS, communities often rely on third parties for services otherwise provided by a certified building department which can result in delays, increased costs, and reduced responsiveness to local needs; and

WHEREAS, the creation of a County Building Department will standardize processes and improve efficiencies in the review of plans and issuance of permits for residential and commercial buildings within the County, and enhance County-wide compliance with rules of the OBBS; and

WHEREAS, the functions of a Building Department within the County Fiscal Office will support the mission of the Appraisal Division by providing timely information necessary to the assessment of real property that local building officials are otherwise required to submit to the Fiscal Office under ORC Section 5713.17; and

WHEREAS, this model has been successfully implemented in 66 of Ohio's 88 counties, including Summit, Lake, Geauga, Medina, and Portage Counties, and is endorsed by the Ohio Board of Building Standards; and

WHEREAS, Article III, Section 3.09(2), of the Charter grants Council the power to establish departments, and divisions and sections within departments, under the supervision of the County Executive, as the Council determines to be necessary for the efficient administration of the County; and

WHEREAS, exercising its powers, rights, and privileges as set forth in Article I of the Charter, this Council desires to amend Section 202 of the County Code to enact new Section 202.11 establishing the Building Department to, among other things, support the communities within Cuyahoga County that request the assistance of the County in the administration and enforcement of the Building Codes and enhance the efficiencies of the Appraisal Division within the Fiscal Office; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That new Section 202.11 of the County Code is hereby enacted to read as follows:

Section 202.11 Building Department

- A. The Building Department is hereby established under the supervision of the County Executive and the Fiscal Officer to exercise enforcement authority of, and to accept and approve construction documents and conduct inspections in accordance with, the rules of the State of Ohio Board of Building Standards applicable to both residential and non-residential construction within the County, as such rules may be amended, revised, or supplemented from time-to-time, within the jurisdictions of the

municipalities within the County that have entered into contracts with the County in accordance with Subsection E, below.

B. The Building Department shall be supervised and managed by the County Chief Building Official.

1. The County Chief Building Official shall be certified by the Ohio Board of Building Standards in accordance with rule 4101:7-3-01 of the Ohio Administrative Code (“OAC”).
2. The County Chief Building Official shall be appointed by the County Executive, subject to confirmation by Council in accordance with Section 2.03(2) of the Charter,
3. The County Chief Building Official shall not be an appointing authority for purposes of the Charter or Ohio general law.

C. The Building Department shall include the following divisions:

1. The Residential Division, enforcing the Residential Code of Ohio for new construction, renovations and alterations; and
2. The Non-residential Division.

D. The Fiscal Officer may employ such persons as may be reasonably necessary, within budget parameters established by the Executive and Council, to assist the County Chief Building Official in carrying out the duties and responsibilities of the Building Department; provided that the divisions of the Building Department shall include those personnel as may be required by and certified in accordance with rule 4101:7-2-01, or any successor rule, of the OAC (“Rule”). In addition, the divisions of the Building Department may include those personnel as may be permitted under and certified in accordance with the Rule.

E. In accordance with Section 307.38(B) of the Revised Code, the County Executive, or the Executive’s designee, is hereby authorized to enter into revenue-generating agreements with the municipalities and townships within the County to exercise enforcement authority of, and to accept and approve construction documents and conduct inspections in accordance with, the rules of the State of Ohio Board of Building Standards applicable to both residential and non-residential construction, as such rules may be amended, revised, or supplemented from time-to-time, within the jurisdiction of the contracting municipality or township. Such agreement shall authorize the Chief Building Official, in consultation with the municipality and the County Geographic Information Systems Administrator (or such other comparable County official, as appropriate), to assign a unique address to each structure for which a permit is issued, in

accordance with Section 128.211 of the Revised Code or any successor section of the Revised Code.

- F. The Fiscal Officer is hereby authorized to establish a schedule of fees to be charged the applicant or owner of a project within a contracting municipality or township for the performance of enforcement, inspection, and plan approval as described herein; such schedule to be reviewed and approved by the Administrative Rules Board in accordance with Chapter 113 of this Code.

SECTION 2. The County Fiscal Officer is hereby authorized to submit this Ordinance and such other documentation as may be required to the Ohio Board of Building Standards to seek certification of the County Building Department in accordance with rule 4101:7-2-01 of the OAC.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly enacted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: October 28, 2025
Committee(s) Assigned: Committee of the Whole

Journal _____
_____, 20__