



Cuyahoga County Monument Commission  
Inventory and Assessment Committee

Minutes

February 10, 2023

10:30 AM

County Administration Building, Room 5-006

Call to Order – Meeting of Friday, February 10, 2023

Matt Rymer called the meeting to order at 10:30 am. Roll call showed a quorum.

1. Attending –

Patrick W. Hewitt  
Joseph Nanni  
Jill Paulsen  
Matt Rymer  
Dr. Judith G. Cetina  
Patti Choby  
Juan Quirarte

Guests –

Sean Kidd, County Planning  
Mark Heidorf, County Law

Absent –

None

2. Public Comments – No Public Comments

3. Monument Inventory and Assessment Update and Discussion – Patrick Hewitt presented two examples of Requests for Proposals for Public Art Conservation and Maintenance Services from the City of Pleasanton and the City of Sioux Falls. Patrick also shared a presentation from ICA on Conservation, Preservation, Care & Handling Basics. It was noted that the document had a heavy focus on object-by-object condition surveys.

Patrick additionally shared an example Equity Assessment from St. Louis. Matt Rymer said that as a new commission, the initial focus should be on a framework for data collection. Patti Choby agreed that developing a data-driven approach is the best first step to understanding the background of monuments. Patti also said that the Commission should provide applicants with a list of necessary information about each monument for the selected consultant to fill out. Jill Paulsen and Juan Quirarte said that the focus should be on identifying the who, what, where, and when of the monuments and artists.

The Committee then discussed the desired and necessary qualifications for firms. Based on example RFPs, Patrick stated that contractors should have experience with the American Institute of Conservation standards or be a conservator. Joseph Nanni said that this is a relatively small project and that the pool of contractors is likely small. He also said that a portfolio of previous work and resumes would help in assessing candidates. Dr. Judith G. Cetina suggested asking specific questions on the artistic media consultants are familiar with to better understand candidate skill sets.

Joseph asked whether there was a need to add language to identify the insurance value of objects. Patrick shared the County's existing insurance inventory.

4. Good and Welfare – Patrick Hewitt noted the next meeting would be held on March 31<sup>st</sup>, 2023 and would be a meeting of the Commission as a whole.
5. Adjournment – With no further business to discuss, on a motion by Juan Quirarte, seconded by Joseph Nanni, the commission unanimously agreed to adjourn the meeting.