

The McDonnell Center CBCF  
Facility Governing Board Meeting Minutes  
April 14, 2023● 9:30 am  
3540 Croton Ave.  
Cleveland, OH 44115

**Present FGB Members:** Al Sanchez (Chair), Vincent Holland, Scott Osiecki, Greg Popovich, Charles See, Luis Vasquez

**Oriana House:** Pamela Cardinal, Molly Gauntner, Mike Randle, Monique Davis (taking minutes)

**Via Zoom:** Carl Ebner, Joe Machol and John from Charles Harris presented post fiscal audit report

**I. Welcome and Approval of Minutes**

The meeting minutes from January were approved.

**II. Auditor of the State CBCF Fiscal Audit**

John and Joe from Charles E. Harris presented the fiscal audit report, there were no noncompliance issues and no fraud and nothing missing. The state must have MBE expenditures and minority purchases and spend as much as we can. A MBE list will be provided to the board and the registration process. The Board was concerned about an investigation letter from the Auditor of the State. John and Joe advised the investigation is still ongoing, which is regarding theft from client accounts in 2020 and they do not have any updates.

**III. Comments from the Courts**

Greg stated that the Sheriff's department was concerned about the number of transports of clients back to the county jail and the screening process of clients. Molly stated no one from Sheriff's department reached out to the facility. Greg will provide to Molly the names of the clients so it can be looked into. Majority of medical discharges are returned to the county jail.

**IV. Cleveland Mediation Center Presentation**

Al introduced Danielle and Tiarra from Cleveland Mediation Center. Danielle gave background of the company; she has been providing services to the community. She explained the purpose of the company and how clients can benefit from the program. Statistics show that 80% of the clients that complete the program have a lower rate of committing more crimes. Course is 6 classes. Danielle and Tiarra completed a role play.

**V. Committee Reports**

Molly provided an update on the bylaw committee. They plan to present recommendations at the next board meeting. Molly also stated that CareAlliance is our current medical provider and it is in the facility's best interest to bring back our own in-house medical services due to being an afterthought to them. We hoped to get better pricing from CareAlliance. We thought it would have been a better partnership and we are no longer under contract with them. OHI will hire a Nurse Practitioner, LPN, and contractual medical director.

**A. Probation Update**

Molly went over laminated benefit cards that were created for the Judges. Molly is also hoping for feedback from the Probation department and Judges on the benefit cards. Timeline will also be reviewed to the Probation department at the upcoming training.

**B. Operator Report**

Operator report was reported as slightly under budget. Facility spent 74% of funding for this quarter.

**1. Monthly Fiscal Report**

Motion to accept December's monthly fiscal report was approved.

**2. BCS Site Visit**

Molly reported the Bureau of Community Sanctions auditor computed a site visit and we are scheduled to have a full audit between July and October of this year.

**Umbrella Purchases**

A handout was issued to all of the board and a motion to approve umbrella purchases was approved.

**3. Continuation to Operate Facility**

Motion was approved to allow Oriana House, Inc. to continue to operate the facility and was signed and approved due to the expiration date is June 30, 2023. Dollar amount of this grant is currently unknown.

**4. CBCF Grant**

Motion was approved. Due to the new grant starting on July 1, 2023

**5. Grant Addendum**

Motion was approved and handout was issued.

**6. Lease Agreement**

Motion was approved for signature of lease agreement handout was provided to all.

**7. Occupancy Report**

Luis questioned numbers of occupancy graph, why are numbers showing higher when there's nothing to compare numbers too. Pamela advised that the numbers do not update until the following month. It was suggested that going forward occupancy numbers will be in comparison to pre-pandemic numbers.

**8. Dashboard Report**

Greg asked if we all were receiving jail records in a timely manner, a follow up will be conducted.

**9. Drug Deterrence Report**

Greg asked if staff are going through the scanner. Staff are not due to the scanner being invasive. However, all staff are required to have a clear bag and their bag is searched.

**10. Notable Contraband Findings**

Molly went over anonymous letter received by Internal Affairs regarding staff bringing in drugs for the clients. Drugs were found in the staff's vehicle by Internal Affairs. Charges have been filed with Cleveland Police.

**VI. Meeting adjourned at 11:30 am**

**The next meeting is July 14, 2023 from 9:30 am-11:30 am**