



Community
Based
Correctional
Facility

The McDonnell Center CBCF Facility Governing Board Meeting Minutes July 11, 2025

Facility Governing Board Members: Jeffrey Shively Chair | Tammy Sherman, Vice Chair | Greg Popovich | Luis Vazquez | Ashley Stebbins | Colleen Brown | Scott Osiecki | Nestor Rivera

Judicial Advisory Board Members (via zoom): Judge Synenberg | Judge Clancy

Oriana House Staff: Mike Randle, Exec. VP of Operations | Jeff Brooks, Program Manager | Olivia Channell, Program Coordinator | Austin Macri, CEO | Jazmine Walker Livingston (recorder) | Lisa Frasher, Exec. Asst.

Visitors: Rhys Tucker, Deputy Chief Probation Officer | Stephanie Pope-Earley, Director of Pretrial Services | Matt Morris, ODRC

Meeting called to order at 9:32am

Welcome and Review Agenda (add or delete agenda items) – Matt Morris with ODRC discussed ODRC’s commitment to the CBCF. ODRC committed an additional \$250,000 per year increase for additional beds taking the facility from 80 to 85 beds and an additional 3% salary increase for staff for FY26 & FY27.

Judge Synenberg had concerns of contraband in the facility and appreciates our efforts at reducing that. She wants testimonials from clients and invites to graduations and would like the opportunity to meet with us to discuss ideas and listen to clients’ concerns. She also would like us to look at ways to recognize clients’ accomplishments. Mike and Jeff to discuss client graduations.

Judge Clancy would like a schedule of what happens when clients enter the program. The JAB wants a list of all programming that is offered at the MCCBCF. She would like to increase these meeting frequencies with a zoom option. Scott Osiecki will send Lisa that new Bill that includes the language for boards meeting over zoom. Judge Clancy reiterated that clients are not to receive passes without the Judge’s approval.

April 11, 2025 Meeting Minutes: The April 11th meeting minutes were given to the board prior to today’s meeting. Luis Vazquez made a motion to approve the minutes, seconded by Colleen Brown. All in favor, motion carries.

Quarterly Fiscal Report: Austin Macri gave an overview of the 7th quarter fiscal report. Scott asked about expensing PTO as it is earned. Austin and Mike explained that is a liability “bucket” because we have to pay staff what’s “earned” whether they use it or not. Austin discussed wrapping up quarter 8 numbers that ended in June. Luis asked about RS salaries and Mike explained Oriana’s tier system and how RS staff can earn increases in addition to their annual 3% pay increase. Luis Vazquez made a motion to accept the quarterly fiscal report, seconded by Jeff Shively. All in favor, motion carries.

Conflict of Interest Statement: The list of vendors for the MCCBCF was provided to the FGB along with the annual compliance statement. Please sign the compliance forms and return to Lisa Frasher.

Probation Updates: Tammy gave updates from the probation department. She stated they are having weekly meetings with Matt Morris, Greg Popovich, and Rhys Tucker. They started the D.I.E.T. domestic intervention program at the CBCF. They will continue to work with the Sheriff's department and ODRC to continue the drug dog searches.

MCCBCF Facility Dashboard: Jeff reviewed the dashboard and drug deterrence reports with the board. Greg Popovich asked about the security company. Mike discussed how it is working and they are providing security 24/7 searching clients, watching camera reviews, transporting clients to medical appointments, doing searches including perimeter searches, and observing medical call.

MISC.: Nestor asked about CDL training programs. Jazmine discussed the school she attended in Columbia Station and maybe they would come to the CBCF to provide the training. Currently, clients are participating in the workforce fork lift training program at the CBCF and the graduation ceremony information will be provided to the FGB & JAB.

Additionally, Oriana House provides updates, news, client announcements/achievements in an electronic newsletter that is mailed to all Cuyahoga County referral sources, JAB, and FGB.

Scott Osiecki made a motion to adjourn followed by Nestor Rivera. Meeting Adjourned at 10:38am