



Cuyahoga County Monument Commission

Minutes

Thursday, November 14, 2019

8:00AM

Cuyahoga County Archives

3951 Perkins Avenue

1. Call to Order – Meeting of Thursday, November 14, 2019

The meeting was called to order at 8:10AM.

2. Attending:

Dr. Judith G. Cetina

Otilio Morales

Patti Choby

Patrick W. Hewitt

Joseph Nanni

Jill Paulsen

Juan Quirarte

Tiffany Burke

3. Welcome

4. Minutes from September 26, 2019 meeting approved – Motion by Joseph Nanni to approve minutes with corrections. Motion seconded by Patrick Hewitt. All in favor.

5. Evaluation criteria for proposed projects – Patrick Hewitt provided a GIS map identifying County facilities. Tiffany Burke obtained a County property list from Risk Management and will share with the group. All agreed that projects must be vetted by Otilio Morales/Public Works and obtain approval prior to consideration by Commission. Otilio Morales described Enterprise Asset Management (EAM) contract which provides maintenance, work schedule, etc. services to maintain County property. Juan Quirarte recommended providing technical guidelines, building preparation, etc. for artists planning on proposing a project.

Judy Cetina mentioned the value of including a historical background for buildings with installed projects. Jill Paulsen is interested in coding who is being memorialized.

Patti Choby suggested the Commission may benefit from taking a tour of the Soldiers' and Sailors' Monument.

Working group is scheduled to meet on December 12, 2019 to complete draft of evaluation procedures.

6. By-Laws – Judy Cetina provided a by-laws resolution template for the Monument Commission. Joe Nanni advised that the by-laws should include the creation of Chair and Vice-Chair positions. Judy Cetina

recommended establishing a meeting schedule to include two annual meetings. Organizational meeting can be held in January. Chair/Commission can call for a meeting with a notice of two weeks.

7. Katherine Chilcote Communications – Joe Nanni will work with Jerad Zibritosky (Law Department), John Myers (Real Estate Manager, Public Works) and Otilio Morales (Facilities Superintendent, Public Works) to draft letter to Ms. Chilcote. Letter will address financial burden and safety concerns of the mural.
8. Good and Welfare
9. Adjournment
With no further business to discuss, Judy Cetina adjourned the meeting, without objection, at 9:16 AM. Motion approved by unanimous consent.