



Cuyahoga County Monument Commission

Minutes

April 28, 2023

8:30 AM

County Administration Building, Room 5-006

Call to Order – Meeting of Friday, April 28, 2023

Patrick Hewitt called the meeting to order at 8:39 a.m. Roll call showed a quorum.

1. Attending –

Dr. Judith G. Cetina

Patrick W. Hewitt

Joseph Nanni

Jill Paulsen

Juan Quirarte

Matt Rymer

Absent –

Patti Choby – via zoom

Guests –

Annette Linden, County Planning

Mark Heidorf, County Law

2. Minutes – March 31, 2023 approved. On a motion by Joseph Nanni, seconded by Jill Paulsen, to accept the minutes, with the change of Dr. Judith Cetina's first name to the full spelling, the vote was unanimously approved.
3. Public Comments – No Public Comments.
4. Inventory, Maintenance, and Equity Assessment RFQs Discussion – Matt Rymer discussed the updated draft of the Request for Qualifications worksheet (RFQ). Input from members of the Commission is still needed to finish the worksheet and progress to a final version. Next steps to complete the RFQ are to incorporate comments from Commission members and to bring an updated draft before the Inventory and Assessment Committee. The worksheet will then go to the Purchasing Department to generate the final RFQ. That final draft could then be reviewed by the Commission at the May meeting. Matt offered to shepherd it through the process.

Patti Choby shared thoughts on the deliverables needed from the consultant, and Commission members agreed that the final assessment document should include priorities and budget estimates for ongoing maintenance and needed repairs.

It was decided to get Matt any comments by Tuesday of next week to incorporate into the RFQ. The Commission scheduled an Inventory and Assessment Committee meeting for Thursday, May 11<sup>th</sup> at 8:30 am in room 5-006. It is expected that the RFQ would be ready for a vote of approval at the May 26<sup>th</sup> Commission meeting.

5. Public Comment Policy Discussion – Patrick Hewitt supplied the official County policy for public comment as an example for the Commission. A discussion followed with Commission members agreeing that public comments are important for transparency and should be limited to three (3) minutes to allow multiple people to provide input. At the request of Patti Choby, Mark Heidorf from County Law will investigate potential requirements relating to residency in Cuyahoga County and of showing an ID.
6. Website Updates – Patrick Hewitt presented the new Monument Commission website that IT developed. Patrick is looking for assistance in filling out the resources page of the new website. Dr. Judith Cetina suggested that, in addition to the 2023 Minutes and Agendas, the 2022 Minutes and Agendas be added to the website.
7. Good and Welfare – Patrick Hewitt thanked Dr. Judith Cetina for supplying the past minutes and agendas for the permanent file. Patrick also thanked Juan Quirarte for sharing the National Covid Memorial information and noted that the City of Cleveland is hiring an Arts Policy staffer to integrate art into the city.

Joseph Nanni gave an update on the proposed Superman statue, and reported that the advocates continue to progress on details of the artist, design, and location; it will still need DC Comics to approve it, so it will be some time before it returns to the Monument Commission.

Judith requested that the RC-2 changes to the Records Retention Schedule be submitted for the next Records Commission meeting which will be scheduled in the next couple of weeks.

8. Adjournment – With no further business to discuss, on motion by Dr. Judith Cetina seconded by Juan Quirarte, the commission unanimously agreed to adjourn the meeting at 9:21 AM.