

Minutes

Cuyahoga County Board of Control
Monday, February 13, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Dale Miller

II. – REVIEW MINUTES – 2/6/2023

Dale Miller motioned to approve the minutes from the February 6, 2023 meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-78

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Northern Flooring Specialists, Inc. in the amount not-to-exceed \$1,866.39 for purchase of Shaw carpet tiles and related flooring materials for replacement of the carpeting in Central Booking located at the Justice Center.

- b) Recommending an award on Purchase Order No. 23000411 to Northern Flooring Specialists, Inc. in the amount not-to-exceed \$1,866.39 for purchase of Shaw carpet tiles and related flooring materials for replacement of the carpeting in Central Booking located at the Justice Center.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-78 was approved by unanimous vote.

BC2023-79

Department of Development, recommending to amend Board Approval No. BC2022-687 dated 11/14/2022 which approved an Affordable Federal HOME Loan in the amount of \$450,000.00 to Solon Community Living, or its' designee, for the Solon Community Living Affordable Housing project, located at 35340 Aurora Road, in the City of Solon, to change the total number of affordable, newly constructed units from 10 to 6.

Funding Source: Federal HOME Funds

Sara Parks Jackson, Department of Development, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-79 was approved by unanimous vote.

BC2023-80

Treasurer's Office, recommending an award on RQ11390 and enter into Contract No. 3095 with Midwest Presort Mailing Services, Inc. dba Midwest Direct (156/2) in the amount not-to-exceed \$226,409.00 for the printing and mailing of real property tax bills in accordance with Ohio Revised Code Section 323.08, effective upon signatures of all parties through 10/31/2025; for the following:

- a) second and third mailings of tax year 2022 paid in 2023;
- b) first, second and third mailings for tax years 2023 and 2024 paid in 2024 and 2025.

Funding Source: General Fund

Raymond McDaniel, Treasurer's Office, presented.

Dale Miller commented it is good strategy to enter into a long-term contract with a local company we are very familiar with. I know that sending out of the tax bills did not go as smoothly the last time as it could have, and so I'm hoping with this new contract it will bring about a visible improvement. Is it the intention to return to past practice of having the end of year mailing of tax bills go out before the end of the year, so those people who want to pay can pay taxes before the end of the current year.

Michael Chambers commented Cuyahoga County is the only county in the State of Ohio to get tax bills out earlier. In fairness we do our best to get them out and sometimes we get ourselves into a timeline that it's not our fault but sometimes it is our fault but anyways I think we will see some improvements with this new company.

Trevor McAleer asked whether we had any data issues with Midwest Direct previously; asked were we able to correct them easily; when we switched to Pack West from Midwest was it that because of pricing; asked whether Pack West was out of state; when Pack West submitted their bid they said they had a local printer here.

Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-80 was approved by unanimous vote.

BC2023-81

Department of Information Technology, on behalf of the Personnel Review Commission,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,896.00 for a state contract purchase of (4) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License and a 5-year extended warranty.
- b) Recommending an award on Purchase Order No. 23000356 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,896.00 for a state contract purchase of (4) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License and a 5-year extended warranty.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-81 was approved by unanimous vote.

BC2023-82

Department of Information Technology, on behalf of the Common Pleas Court/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,460.00 for a state contract purchase of (10) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License, 5-year extended warranty, docking stations and monitors.
- b) Recommending an award on Purchase Order No. 23000501 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,460.00 for a state contract purchase of (10) HP ZBook Firefly Mobile Workstations, each to include HP Care Pack Hardware Support, HP Absolute Data & Device Security for Education Professional - Subscription License, 5-year extended warranty, docking stations and monitors.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-82 was approved by unanimous vote.

BC2023-83

Department of Human Resources, submitting an amendment to Contract No. 1184 (formerly CE1900371) with The James B. Oswald Company for professional employee benefits consultant services for the period 10/15/2019 – 4/15/2023 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$172,000.00.

Funding Source: Self Insurance Fund

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2023-83 was approved by unanimous vote.

BC2023-84

Court of Common Pleas/Domestic Relations Court Division,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Justice Innovation, Inc. dba Center for Court Innovation in the amount not-to-exceed \$200,000.00 to provide project planning services for the development, implementation, and evaluation of the Parenting After Violence (PAVE) Curriculum Development Program for the period 12/1/2022 – 8/31/2024.
- b) Recommending an award and enter into Contract No. 2985 with Justice Innovation, Inc. dba Center for Court Innovation in the amount not-to-exceed \$200,000.00 to provide project planning services for the development, implementation, and evaluation of the Parenting After Violence (PAVE) Curriculum Development Program for the period 12/1/2022 – 8/31/2024.

Funding Source: 50% State Justice Institute Project Grant and 50% Ohio State Bar Foundation Grant.

Susan Sweeney, Court of Common Pleas/Domestic Relations Court Division, presented.

Dale Miller asked once the curriculum has developed how do you intend that it will be used and how will the cost of the program funded; asked once the curriculum is prepared will it cost as much to run the program on an ongoing basis.

Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-84 was approved by unanimous vote.

BC2023-85

Sheriff's Department, recommending an award on Purchase Order No. 23000500 to The MetroHealth System in the amount not-to-exceed \$400,000.00 for reimbursement of litigation and claims expenses for Jail Operations for the period 1/1/2022 – 12/31/2023.

Funding Source: General Fund

Chris Costin, Sheriff's Department and Gregory Huth, Department of Law presented.

Dale Miller asked is the amount an estimate of how much you expect will be incurred; asked how the actual costs are determined. Presumably we will pay off the po the actual expenses identified and incurred, so might actually be less than the \$400,000.00 or could conceivably be more in which case you'd have to come back for more funding through an amendment; asked in follow-up as we work through the old cases do we expect that this amount will be going down going forward and that under the new system we're not going to have nearly as much as we did under the old system; asked how soon do you expect we would get to that point where we would have pretty much cleared out the old cases under the old system.

Trevor Miller asked when are we responsible to reimburse MetroHealth for expenses; asked if it's something that Metro Health does wrong on their own and Sheriff's administration wasn't involved do we still cover those expenses if we get sued or is when we are both being sued; asked under our new contract with MetroHealth are we still responsible for some of the litigation costs; asked is it the same type of process; asked is the \$400,000.00 for claims prior to 2018 or 2019.

Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-85 was approved by unanimous vote.

BC2023-86

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. 2332 (fka Contract No. 248) with The Center for Community Solutions for fiscal agent and management services, including preparing and releasing an issue brief and year-end report, for the Council on Older Persons for the period 1/1/2020 – 12/31/2022 to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services/Division of Senior and Adult Services presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-86 was approved by unanimous vote.

BC2023-87

Department of Health and Human Services/Division of Senior and Adult Services, recommending an award on RQ1068 and enter into Contract No. 2679 with Precision Mobile Laundry Service, LLC in the amount not-to-exceed \$20,000.00 for laundry services for the Cuyahoga OPTIONS for Independent Living Services Program clients, effective upon signatures of all parties through 12/31/2023.

Funding Source: ~~General Fund~~ Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services/Division of Senior and Adult Services presented.

Dale Miller asked if only one bid how we know if the price is reasonable.

Michael Chambers motioned to approve the item as amended; Dale Miller seconded. Item BC2023-87 was approved by unanimous vote as amended.

C. - Consent Agenda

Trevor McAleer asked on the Skill-Up item how did Anna Maria Nursing Home being outside of Cuyahoga County become aware of the Skill-Up program’s existence or how we got connected with them when we narrowed it down to be Cuyahoga County residents to receive the training; asked so we don’t know how this particular one came about; asked the department to follow-up with a response.

Michael Chambers motioned to approve Consent Agenda Item No. BC2023-88 through BC2023-91; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-88

Department of Public Works, submitting an amendment to Agreement No. 1776 with The Cleveland Society for the Blind dba Cleveland Sight Center for vending machine services at various County buildings for the period 4/1/2013 -12/31/2022 to extend the time period to 9/30/2023.

Funding Source: Revenue Generating

BC2023-89

Department of Public Safety and Justice Services, submitting an amendment to Agreement No. 2107 with City of Cleveland/Department of Law for prosecution services for domestic violence and sexual assault cases in connection with the FY2021 STOP Violence Against Women Act Block Grant Program for the period 1/1/2022 – 12/31/2022 to extend the time period to 3/31/2023; no additional funds required.

Funding Source: FY2021 STOP Violence Against Women’s Act Block Grant

BC2023-90

Fiscal Department, presenting proposed travel/membership requests for the week of 2/13/2023.

Dept:	Department of Public Works							
Event:	WWETT 2023							
Source:	Water & Wastewater Equipment Treatment & Transport							
Location:	Indianapolis, IN							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Robert Dietrich	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Sanitary Sewer Fund
Bryan Hitch	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Road & Bridge Fund
Brandon Skufca	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Sanitary Sewer Fund
Gary Green	2/20/23-2/23/23	\$250.00	\$240.00	\$758.16	\$0.00	\$0.00	\$1,248.16	Sanitary Sewer Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

WWET is the world's largest annual trade show for environmental service professionals. The event offers an unmatched educational program, an array of networking opportunities and an extensive expo floor where buyers and sellers come together to see and experience the latest product innovations and technology.

Dept:	Office of Innovation and Performance							
Event:	NDIA Net Inclusion 2023							
Source:	National Digital Inclusion Alliance							
Location:	San Antonio, Texas							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air ***	Total	Funding Source****
Catherine Tkachyk	2/27/23-3/2/23	\$380.00	\$128.00	\$854.37	\$0.00	\$350.00	\$1,712.37	General Fund
Dale Armbruster	2/27/23-3/2/23	\$380.00	\$128.00	\$854.37	\$50.00	\$350.00	\$1,762.37	General Fund

*Paid to host- No registration fee invitation only event

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

NDIA Net Inclusion brings together digital inclusion practitioners, internet service providers, and policymakers to discuss local, state, and federal policies, digital inclusion programs, and industry best practices. This conference will support continued education for the Office of Innovation and Performance as we continue to manage and support the County's digital inclusion efforts.

BC2023-91

Department of Purchasing, presenting proposed purchases for the week of 2/13/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000436	MacKinney Sysems VS/Cobol Interpreter license software for 3/1/2023 – 2/28/2024	Department of Information Technology	MNJ Technologies Direct, Inc.	\$13,150.00	General Fund
23000192	(3) Additional tablets, docking stations and detachable keyboards for use by Northeast Ohio Regional Fusion Center Intelligence Analysts	Department of Public Safety and Justice Safety	Brown Enterprise Solutions, LLC	\$5,124.00	FY2020 State Homeland Security Grant Program Fund
23000450	Annual order of various supplies for use by Sign Shop	Department of Public Works	Byrne Sign Supply	Not-to-exceed \$49,999.00	General Fund
23000484	Various painting supplies	Department of Public Works	The Sherwin-Williams Company	Not-to-exceed \$10,000.00	75% General Fund and 25% Road and Bridge Fund
23000494	(1) Wet sand blaster system	Department of Public Works	N. T. Ruddock Company	\$22,850.00	Road and Bridge Fund
23000534	Various tubes and cartridges for use by Toxicology Department	Medical Examiner's Office	Phenomenx, Inc.	\$12,482.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000521	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	Anna Maria of Aurora	\$22,956.00	Health & Human Services Levy Fund

*Approval No. BC2022-799 dated 12/19/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$1,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2023 – 12/31/2023.

V- OTHER BUSINESS

Time Sensitive/Mission Critical

BC2023-92

Office of the Medical Examiner, recommending an award on Purchase Order No. 23000424 to GenTech Scientific LLC in the amount not-to-exceed \$17,100.00 for repairs and (1) preventative maintenance visit on the Thermo TSQ Vantage LC/MS System.

Funding Source: General

Hugh Shannon, Office of the Medical Examiner, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-92 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for the FY2019 State Homeland Security Grant Program for the period 9/1/2019 –12/31/2022, to extend the time period to 4/30/2023; no additional funds required.

Funding Source: State of Ohio Emergency Management Agency Grant Funds

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for FY2020 State Homeland Security Grant Program for the period 9/1/2020 - 3/31/2023 to extend the time period to 7/31/2023.

Funding Source: State Homeland Security Grant Program

Item No. 3

Sheriff's Department,

- a) Requesting authority to submit a grant application to the U.S. Department of Justice, Office of Justice Programs in the amount of \$300,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection with the FY2021 Sentencing, Monitoring,

Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2021 – 9/30/2024.

b) Submitting a grant agreement with the U.S. Department of Justice, Office of Justice Programs in the amount of \$300,000.00 for support and enhancement of Sex Offender Registration and Notification Act (SORNA) activities in connection with the FY2021 Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) Support for Adam Walsh Act Implementation Grant Program for the period 10/1/2021 – 9/30/2024.

Funding Source: FY2021 U.S. Department of Justice, Office of Justice Programs

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Contract No. 1555	WellSky Human and Social Services Corporation	Implementation of a software solution to support automated data transfers from the PeerPlace system to WellSky Aging and Disability system fka Social Assistance Management System (SAMS)	\$116.23	Division of Senior and Adult Services	8/1/2021 – 7/31/2024	(Original) Health and Human Services Levy Fund	1/31/2023 (Executive) 2/1/2023 (Law Dept.)
RQ 8921	Amend Contract No. 2378	The Vallejo Company	Rehabilitation of Superior Road from Euclid Avenue to Lee Road in the Cities of Cleveland Heights and East Cleveland	\$-0-	Department of Public Works	N/A	(Original) 20% Federal, 35% Ohio Public Works Commission Funds, 43% \$7.50 Motor Vehicle Fund, and 2% municipalities	1/30/2023 (Executive) 1/9/2023 (Law Dept.)
RQ 7696	Amend Contract No. 2195	Maher Duessel	Consulting services for American Rescue	\$-0-	Office of Innovation and Performance	3/7/2022 – 3/6/2025,	(Original) American Rescue Plan	2/2/2023

			Plan Act compliance and reporting			to modify the scope of services, commencing upon contract signature of all parties.	Act State and Local Fiscal Recovery Funds	
No RQ	Amend Contract No. 1880	Court of Common Pleas/Juvenile Court Division	Collaborative re-entry mediation services for at-risk minority youth for the Gateway Program in connection with the 2021 Title V Community Prevention Grant	\$-0-	Department of Public Safety and Justice Services	10/1/2021 – 3/31/2023 , to extend the time period to 6/30/2023	(Original) Ohio Department of Youth Services through funding provided by the Department of Justice/Office of Justice Programs/Office of Juvenile Justice Delinquency and Prevention	2/3/2023

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:35 a.m.