

Minutes
Cuyahoga County Board of Control
Monday, June 5, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
(Alternate for Michael Dever)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Levine Ross, County Council (Alternate for Councilmember Dale Miller)

II. – REVIEW MINUTES – 5/30/2023

Michael Chambers motioned to approve the minutes from the May 30, 2023, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

No Public Comment

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-357

Department of Public Works, recommending an award on RQ11627 and enter into Purchase Order No. 23001817 with Nachurs Alpine Solutions, LLC (11-2) in the amount not-to-exceed \$119,416.00 for the purchase of liquid deicing solutions for the County Airport for the period 6/5/2023 – 6/4/2025.

Funding Source: Airport Operations Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-357 was approved by unanimous vote.

BC2023-358

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to River City Furniture, LLC dba RCF Group in the amount not-to-exceed \$26,846.57 for a state contract purchase and installation of (12) workstations at the Virgil E. Brown Building.
- b) Recommending an award on Purchase Order No. 23002351 to River City Furniture, LLC dba RCF Group in the amount not-to-exceed \$26,846.57 for a state contract purchase and installation of (12) workstations at the Virgil E. Brown Building.

Funding Source: Central Services Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-358 was approved by unanimous vote.

BC2023-359

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Downtown Cleveland Alliance in the amount not-to-exceed \$55,000.00 for event coordination, staging and supplies for the Veteran’s Memorial Bridge Event being held 6/23/2024 ~~2023~~ – 6/24/2024 ~~2023~~.
- b) Recommending an award on Purchase Order No. 23002645 to Downtown Cleveland Alliance in the amount not-to-exceed \$55,000.00 event coordination, staging and supplies for the Veteran’s Memorial Bridge Events being held 6/23/2024 ~~2023~~ – 6/24/2024 ~~2023~~.

Funding Source: Road and Bridge Funds

Nichole English, Department of Public Works presented. James Boyle asked since we used them in the past for the previous bridge tours is the amount, we’re paying now comparable; asked what it was in the past; asked for clarification of the reference made to the “future of the bridge”, assuming you’re referring to the under piece not the bridge itself. Mr. Boyle commented cautiously optimistic that when Downtown Cleveland Alliance is talking about the future of the bridge it is the County’s idea not theirs. Levine Ross asked if we are using County staff as volunteers like in the past. 1st vote: Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-359 was approved by unanimous vote. 2nd vote: Michael Chambers motioned to approve the item as amended; Paul Porter seconded. Item BC2023-359 was approved by unanimous vote as amended.

BC2023-360

Department of Equity and Inclusion, submitting an amendment to Contract No. 2173 with Cuyahoga Community College for diversity, equity and inclusion consulting services for the period 2/1/2022 – 6/30/2023 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$42,575.00.

Funding Source: General Funds

Jennifer Wilson, Department of Equity and Inclusion, presented. Levine Ross asked how many employees trained on the previous contract to date; asked whether the redesign of the Townhall series is standard or is it because of the feedback that was received from the previous training. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-360 was approved by unanimous vote.

BC2023-361

Department of Information Technology, submitting an amendment to Contract No. 1096 with Timothy M. Wauhop for Enterprise Resource Planning System support services for the period 3/22/2021 – 4/29/2023, to extend the time period to 12/31/2023 and for additional funds in the amount not-to-exceed \$72,779.73.

Funding Source: General Fund

Dennis Sullivan and Robert Noll, Department of Information Technology, presented. James Boyle commented he is not faulting anybody. He sees that there are significant issues with the succession planning aspects of the County which the County needs to address. Mr. Boyle further commented that one of the responses to a preliminary question, “Unless a suitable candidate is located, we may have to renew this contract next year”; he thinks that is the right answer and that the respondent was being honest about where we are. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-361 was approved by unanimous vote.

BC2023-362

Sheriff’s Department, recommending an award on Purchase Order No. 23002472 to Geauga County Sheriff’s Department in the amount not-to-exceed \$175,000.00 for outsourcing prisoner board and care services to reduce the daily population in the Cuyahoga County Jail for the period 6/5/2023 - 12/31/2023.

Funding Source: General Fund

Chris Costin, Sheriff’s Department, presented. James Boyle commented that the rate is fantastic and is happy now based on the notes that were given it is nice to know we’re only using contiguous County. Congrats on the rate with Geauga County. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-362 was approved by unanimous vote.

BC2023-363

Sheriff's Department recommending an award and enter into Contract No. 3166 with Inspired Health & Wellness DBA Christine Phillips (65/1) in the amount not-to-exceed \$24,000.00 for individual health and wellness coaching and wellness activities for law enforcement and their families in connection with FY2022 Law Enforcement Mental Health and Wellness Act, effective upon signatures of all parties through 8/31/2024.

Funding Source: FY22 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program Grant

Chris Costin, Sheriff's Department, presented. Levine Ross asked whether these services will be mandated or just available resources. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-363 was approved by unanimous vote.

BC2023-364

Sheriff's Department recommending an award and enter into Contract No. 3213 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service (136/1) in the amount not-to-exceed \$33,350.00 for specialized counseling services and training for law enforcement in connection with FY2022 Law Enforcement Mental Health and Wellness Act, effective upon signatures of all parties through 8/31/2024.

Funding Source: FY22 Law Enforcement Mental Health and Wellness Act (LEMHWA) Program Grant

Chris Costin, Sheriff's Department and Kim Kylie, Frontline Services, presented. Michael Chambers asked is this for Co's or is this for everybody in the Sheriff's Department. James Boyle commented about the number of responses and lack of responses for both matters, this one and the one before. There were a significant number of bids that went out but only one response was received on each. What is going on with the number of vendors and the lack of responses. Informal bid is out there – work is very important Infor system doesn't appear to be working on behalf of this bid, there must be a better way to reach the appropriate parties. Doesn't fault the system maybe the wording on the bid "Informal". Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-364 was approved by unanimous vote.

BC2023-365

Medical Examiner's Office

- a) Submitting an RFP exemption, which will result in an award recommendation to Agilent Technologies in the amount not-to-exceed \$9,005.39 for a joint cooperative purchase of (2) oil mist filters, (4) oil mist filter threads, (10) liner splitless and (3) Ultra Inert for the Gas Chromatograph System in the Drug Chemistry Department.
- b) Recommending an award on Purchase Order No. 23002532 to Agilent Technologies in the amount not-to-exceed \$9,005.39 for a joint cooperative purchase of (2) oil mist filters, (4) oil mist filter threads, (10) liner splitless and (3) Ultra Inert for the Gas Chromatograph System in the Drug Chemistry Department.

Funding Source: General Fund

Hugh Shannon, Medical Examiner’s Office, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-365 was approved by unanimous vote.

BC2023-366

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Agreement No. 3404 (fka Agreement No. 1158) with Cuyahoga County Department of Workforce Development for Job Readiness and Training for Recipients of Temporary Assistance for Needy Families and Food Assistance Employment and Training services for the period 7/1/2019 – 6/30/2023 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$303,469.52.

Funding Source: Federal Temporary Assistance for Needy Families (TANF) dollars

Marcos Cortes, Department of Health and Human Services, presented. Levine Ross asked if the privatization of Ohio Means Jobs will have any effect on this contract. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-366 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2023-367 through BC2023-368; Nichole English seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-367

Fiscal Department, presenting proposed travel/membership requests for the week of 6/5/2023:

Dept:	Department of Information Technology							
Event:	ESRI International User Conference							
Source:	ESRI Inc.							
Location:	San Diego, CA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Dan Giersz	7/9/2023-7/14/2023	\$0.00	\$328.00	\$1,983.40	\$0.00	\$550.40	\$2,861.80	Real Estate Assessment Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

*Registration costs of \$2,350.00 was waived by Esri because the fee is inclusive in the maintenance program, we maintain with Esri.

Purpose:

The Esri UC is a cornerstone of the GIS community, with over 15,000 annual attendees from nearly every commercial sector, government organization, and nonprofit field. Its unique focus on user-to-user communication and collaboration encourages learning about real-life GIS experiences, best practices, and tips and tricks that will prove useful for our specific projects. This year offers multiple in-person opportunities to network, collaborate, and share ideas with both experts and peers. Conference attendees can choose from over 450 hours of training, including hundreds of user presentations, interactive workshops, and chances to meet one-on-one with Esri subject matter experts. The conference also includes an Expo with vendor exhibits featuring innovative GIS solutions and special interest group meetings that will connect me with GIS users and experts from our region and industry. With GIS becoming more powerful and accessible every year, this conference will provide leverage of its capabilities to make the most of our resources and stay ahead of the digital curve. While the topics covered at the conference are applicable to many areas of our organization, the land records, addressing and healthy Cuyahoga projects will greatly benefit. Additionally, the Cuyahoga County Enterprise GIS Department is receiving the Special Achievement in GIS Award from Jack Dangermond, President, CEO and Owner of Esri, for our exceptional Fiscal GIS Hub.

Dept:	Public Defender’s Office							
Event:	2023 Holistic Defense Conference							
Source:	National Legal Aid & Defender Association							
Location:	Baltimore, MD							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Carlos Johnson	6/13/2023-6/16/2023	\$490.00	\$164.00	\$532.28	\$188.00	\$358.96	\$1,733.24	General Fund, Reimbursable @ 70% from Ohio Public Defender

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

This event brings together the Community Oriented Defender Network, Black Public Defender Association, American Council of Chief Defenders and the National Association for Sentencing and Mitigation Specialists for three and a half days of innovation programming and workshops devoted to holistic, client centered advocacy.

Dept:	Public Defender's Office							
Event:	2023 National Forensic College							
Source:	National Association of Criminal Defense Lawyers							
Location:	New York, NY							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Morgan Pirc	6/10/2023-6/17/2023	\$520.00	\$420.00	\$2,908.18	\$307.58	\$349.80	\$4,505.56	General Fund, Reimbursable @ 70% from Ohio Public Defender

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

This unique program provides criminal defense lawyers with an accurate and clear overview of forensic pathology and the countless factors to consider in a death penalty investigation.

Dept:	Department of Public Safety and Justice Services							
Event:	2023 National Homeland Security Association							
Source:	National Homeland Security							
Location:	Chicago, IL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Michael Herb	7/23/2023-7/27/2023	\$700.00	\$224.00	\$748.00	\$91.00	\$373.00	\$2,136.00	UASI Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The National Homeland Security Conference brings together professionals in Homeland Security, Law Enforcement, Fire and Emergency Management. They include officials in federal agencies, nonprofit agencies, business owners, universities, and decision makers to learn about emerging trends in homeland security and see the new technology available to support their mission. Professionals will gather to learn about current best practices. There will be training sessions as well as roundtables to discuss current

issues. In partnership with researchers at Case Western Reserve University, I have applied to present at the conference. At this time, I am unaware if our presentation has been approved.

BC2023-368

Department of Purchasing, presenting proposed purchases for the week of 6/5/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23000933	(6) Handheld submersible sonar units for use by Ohio Homeland Region (OHR) 2 Water Rescue Teams	Department of Public Safety and Justice Services	VodaSafe Inc.	\$26,970.00	FY2021 State Homeland Security Program Grant Fund
23002475	Purchase of (1) additional IBM SPSS Statistics Standard User License and Support for one year for use by the Medical Examiner's Office	Department of Public Safety and Justice Services	Prolifics, Inc.	\$5,685.83	General Fund reimbursable by Board of Health Grant
23002410	Installation and materials for parking gate located at the Justice Center	Department of Public Works	PSx, Inc.	\$19,000.00	General Fund
23002513	Various freightliner parts and labor to service County trucks	Department of Public Works	Cleveland Freightliner Inc.	Not-to-exceed \$35,000.00	71% Sanitary Fund and 29% Road and Bridge Fund
23002348	Window treatments for Court of Appeals	Department of Public Works	Carmen's Custom Window Treatments	\$7,675.00	General Fund
23002536	(2) ¾ inch Hot Rolled Plate and fuel surcharge	Department of Public Works	Aztec Steel	\$5,610.00	Sanitary Operating Fund
23002550	Various Ford-brand parts to service County vehicles	Department of Public Works	Bob Gillingham Ford	Not-to-exceed \$35,000.00	Fleet Operating Fund

23002551	Various paint and painting supplies	Department of Public Works	The Sherwin Williams Co.	Not-to-exceed \$10,000.00	General Fund
23002557	Concrete for various county projects*	Department of Public Works	Contractor's Choice Ready Mix	Not-to-exceed \$49,999.00	Road and Bridge Funds
23002559	Various GMC Factory Authorized Automotive Parts to service County vehicles	Department of Public Works	Axelrod Buick GMC	Not-to-exceed \$10,000.00	Maintenance Garage Fund
23002505	(7) New automated external defibrillators (AED) packs	Sheriff's Department	Holzberg Communications, Inc.	\$12,879.93	Federal Share Equity Account – Department of Justice Fund

*Approval No. BC2022-797 dated 12/19/2022, authorized an alternative procurement process resulting in award recommendations to Campbell Concrete & Supply, Carr Bros. and Rockport Ready Mix in the amount not-to-exceed \$320,000.00 for the purchase of concrete materials on an as-needed basis for repair and maintenance projects throughout Cuyahoga County effective date of Board of Control approval for a period of two years. Approval No. BC2023-261 dated 4/24/2022 amended Board Approval No. BC2022-797 by changing the name of Campbell Concrete & Supply to Contractors Choice Ready Mix, effective Board of Control approval.

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

V- OTHER BUSINESS

Time Sensitive/Mission Critical

BC2023-369

Department of Public Works, recommending an award to RJ Stacey Ltd. in the amount not to-exceed \$24,885.00 for emergency repair of the galvanized domestic water service line from the Courts Tower to Jail I at the Justice Center.

Funding Source: Internal Service Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-369 was approved by unanimous vote.

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an Agreement of Cooperation with the Village of Bratenahl for 2023-2024 50/50 Resurfacing Program for Eddy Road from I-90 to Lakeshore Boulevard in the Village of Bratenahl.

Funding Source: \$131,957.00 County Road and Bridge Funds and \$131,957.00 Village of Bratenahl.

Item No. 2

Office of Innovation and Performance,

a) Requesting authority to apply for grant funds to the Cleveland Foundation in the total amount of \$360,000.00 for (6) Public Service Fellows for the period 8/1/2023 – 7/31/2024.

b) Submitting a grant award from The Cleveland Foundation in the total amount of \$360,000.00 for (6) Public Service Fellows for the period 8/1/2023 – 7/31/2024.

Funding Source: The Cleveland Foundation

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
	Amend Master Contract – Contract No. 3200 and 3201	Various Providers	SNAP (Supplemental Nutrition Assistance Program) to Skills Employment and Training services	\$-0-	Department of Health and Human Services/ Cuyahoga Job and Family Services	10/1/2020 – 9/30/2023	Federal FAET (Food Assistance Employment & Training)	5/26/2023 (Executive) 5/30/2023 (Law Dept)
RQ 6380	Amend Master Contract –	Various Providers	Various vehicle repair parts, equipment and services for	\$-0-	Department of Public Works	12/7/2021 – 12/6/2023	(Original) 10% Maintenance Garage Fund,	5/23/2023 (Executive) 5/22/2023

	Contract 3397		County fleet vehicles; to change the name from Lakefront Automotive Parts, Inc. to Genuine Parts Company dba NAPA Parts				25% Road and Bridge Fund, 35% Sanitary Operating Fund	(Law Dept.)
N/A	Amend Contract No. 2650	Ohio Legal Help	implementation of the Cuyahoga County Domestic Relations Virtual Self-Help Center project	\$-0-	Court of Common Pleas/Domestic Relations Court Division	9/20/2022 - 6/30/2023 extend 9/30/2023	(Original) Ohio Supreme Court Technology Grant	5/26/2023 (Executive) 5/26/2023 (Law Dept.)

VI – PUBLIC COMMENT

No Public Comment

VII – ADJOURNMENT

Michael Chambers motioned to adjourn, Nichole English seconded. The motion to adjourn was unanimously approved at 11:28 a.m.