

Minutes

Cuyahoga County Board of Control
Monday, July 10, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I. – CALL TO ORDER The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office, serving as Chairperson (Alternate for Michael Chambers)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
James Boyle, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 7/5/2023

Leigh Tucker motioned to approve the minutes from the July 5, 2023, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-421

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to MTech Company in the amount not-to-exceed \$90,114.00 for a state contract purchase of (1) new, GapVax G7 Machine.
- b) Recommending an award on Purchase Order No. 23002954 to MTech Company in the amount not-to-exceed \$90,114.00 for a state contract purchase of (1) new, GapVax G7 Machine.

Funding Source: Sanitary Fund

Mellany Seay and Nichole English, Department of Public Works presented. James Boyle asked is this item for sewer cleaning; asked whether MTech is one of our vendors, so now we're buying the equipment from

them. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2023-421 was approved by unanimous vote.

BC2023-422

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to WA Butler Company dba Covetrus North America, LLC in the amount not-to-exceed \$300,000.00 for veterinary medical supplies for the period of 6/3/2023 – 6/2/2026.
- b) Recommending an award and enter into Contract No. 3569 with WA Butler Company dba Covetrus North America, LLC in the amount not-to-exceed \$300,000.00 for veterinary medical supplies for the period of 6/3/2023 – 6/2/2026.

Funding Source: Animal Shelter Operating Fund

Mellany Seay, Department of Public Works presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2023-422 was approved by unanimous vote.

BC2023-423

Department of Public Works, submitting a Revenue Generating Agreement (via Contract No. 3574) with City of Cleveland, Department of Public Utilities, Division of Water in the amount not-to-exceed \$150,000.00 for storm and sanitary sewer repair services for the period 8/14/2023 – 8/13/2025.

Funding Source: Revenue Generating

Nichole English, Department of Public Works, presented. James Boyle commented it doesn't seem like a lot of money; it is but not really considering how big Cleveland is; asked whether we had this arrangement in the past; asked whether the dollar amounts were similar. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2023-423 was approved by unanimous vote.

BC2023-424

Department of Information Technology, requesting to rescind Board Approval No. BC2022-644, dated 10/31/2022, which approved an award on Purchase Order No. 22004631 to Ohio State University dba OARnet in the amount not-to-exceed \$10,800.00 for a purchase of AWS Direct Connect service for a period of 36 months, effective 7/10/2023.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked what is the plan, method of procurement and contracting going forward; asked would that contact come back to the Board of Control. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2023-424 was approved by unanimous vote.

BC2023-425

Office of Innovation and Performance,

- a) Submitting an RFP exemption, which will result in a grant award recommendation to City of Euclid in the amount not-to-exceed \$300,000.00 for the construction of the Kenny Yuko Park, located at Lakeshore Boulevard and East 246th Street, Euclid, effective upon grant signature of all parties, for a period of 3 years.
- b) Recommending an award and enter into a Grant Agreement (via Contract No. 3583) with City of Euclid in the amount not-to-exceed \$300,000.00 for the construction of the Kenny Yuko Park, located at Lakeshore Boulevard and East 246th Street, Euclid, effective upon grant signature of all parties, for a period of 3 years.

Funding Source: General Fund – American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Dale Armbruster, Office of Innovation and Performance, presented. Meredith Turner asked whether the rest of the money will come from the state. Katherine Gallagher provided additional details on the item as follows: Subsequent money will come from state grant funds, their own ARPA funding as well as general funds. The overall project is an \$11m project. This is just one phase of it. Just a couple of other items to note: The geographic area is a low mod census tract; and 62% of the households in the surrounding area have no vehicle or only one vehicle; and that is another reason why this project is important to the Executive. James Boyle commented no responses from advance questions were provided. Asked what category of ARPA dollars this is coming from. Clerk commented the responses were provided this morning and you do have a copy of those responses in front of you. James Boyle commented he will review them. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2023-425 was approved by unanimous vote.

~~BC2023-426~~ **The following item was held at the request of Richard Manoloff, Law Director.**

Department of Law,

- ~~a) Submitting an RFP exemption, which will result in a payment to Cuyahoga County Agricultural Society in the amount of \$500,000.00 to pay the insurance deductible for a fire loss that occurred on 3/4/2022 at the Cuyahoga County Fairgrounds.~~
- ~~b) Recommending a payment on Purchase Order No. 23002711 to Cuyahoga County Agricultural Society in the amount of \$500,000.00 to pay the insurance deductible for a fire loss that occurred on 3/4/2022 at the Cuyahoga County Fairgrounds.~~

~~Funding Source: General Fund~~

BC2023-427

Sheriff’s Department,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Cellebrite, Inc. in the amount not-to-exceed \$87,099.50 for (1) forensic software subscription and associated connection devices effective upon signatures of all parties for a period of five years.
- b) Recommending an award and enter into Contract No. 3535 with Cellebrite, Inc. in the amount not-to-exceed \$87,099.50 for (1) forensic software subscription and associated connection devices effective upon signatures of all parties for a period of five years.

Funding Source: Federal Equitable Sharing Account

Chris Costin, Sheriff's Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2023-427 was approved by unanimous vote.

BC2023-428

Office of the Medical Examiner, requesting to amend Board Approval No. BC2022-493, dated 8/15/2022, which amended Board Approval No. BC2021-312, dated 6/28/2021, which approved an award to Qualtrax, Incorporated for a sole source purchase of (105) Qualtrax Compliance Software Licenses and Hosted Platform and related training services:

- a) by changing the not-to-exceed amount from \$35,900.82 to \$50,481.82.
- b) by changing the time period from 5/1/2021 – 4/30/2023 to 5/1/2021 – 4/30/2024.

Funding Source: Paul Coverdell Grant Fund

Hugh Shannon, Medical Examiner's Office and Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. James Boyle asked why only going out for 1-year. Dale Miller asked how much money remains in the Coverdell Grant, asked do you know how much the annual grant is for. Department will follow-up with a response. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2023-428 was approved by unanimous vote.

BC2023-429

Office of the Medical Examiner, submitting an amendment to a Master Revenue Generating Agreement with various County Coroner's Offices for performance of autopsies and other scientific testing services by the Cuyahoga County Medical Examiner's Office for the period 1/1/2023 – 12/31/2028, by adding Agreement No. 3395 with Trumbull County in the anticipated amount not-to-exceed \$216,000.00.

Funding Source: Revenue Generating

Hugh Shannon, Medical Examiner's Office presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2023-429 was approved by unanimous vote.

BC2023-430

Office of the Medical Examiner, recommending an award on Purchase Order No. 23003105 to Treasurer, State of Ohio/Ohio State Highway Patrol in the amount not-to-exceed \$7,200.00 for Law Enforcement Automated Data System (LEADS) subscription services for the period 7/1/2023 – 6/30/2024.

Funding Source: General Fund

Hugh Shannon, Medical Examiner’s Office, presented. James Boyle asked whether the Medical Examiners’ Office always had access to LEADS. Do you know under Ohio Revised Code whether representatives of the Medical Examiners’ Office are considered law enforcement agents. Mr. Boyle has concerns about agencies outside of law enforcement having access to LEADS as there could be criminal liability for improper access; Mr. Boyle commented if you’re telling me that the Ohio State Highway Patrol has authorized this then that’s fine. Katherine Gallagher asked what specifically you use LEADS for; is it just being used for fingerprint data in there. James Boyle asked are their components to LEADS that provide less access than to Sheriff Deputies; doesn’t seem to follow his knowledge of LEADS access. Hugh Shannon will follow-up on Medical Examiners’ Office access to LEADS. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2023-430 was approved by unanimous vote.

BC2023-431

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Golden Ciphers, Inc. in the amount not-to-exceed \$12,000.00 for SESA Rites of Passage Summer Program in connection with 2021 Title V Community Prevention Grant for the period 7/1/2023 – 9/30/2023.
- b) Recommending an award on Contract No. 3577 to Golden Ciphers, Inc. in the amount not-to-exceed \$12,000.00 for SESA Rites of Passage Summer Program in connection with 2021 Title V Community Prevention Grant for the period 7/1/2023 – 9/30/2023.

Funding Source: FY2021 Title V Community Prevention Grant Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2023-431 was approved by unanimous vote.

BC2023-432

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 3526 (fka Contract No. 1707) with County Commissioners Association of Ohio Service Corporation/Ohio Child Support Enforcement Agency Director’s Association Inc. for CLEAR subscription services for the period 6/1/2021 – 5/31/2025 for additional funds in the amount not-to-exceed \$7,200.00.

Funding Source: Federal Public Assistance Fund

Marcos Cortes, Department of Health and Human Services, presented. Dale Miller asked whether the funding source mentions the item is 100% federally funded. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2023-432 was approved by unanimous vote.

BC2023-433

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Biometric Information Management in the amount not-to-exceed \$14,000.00 for a state contract purchase of (2) mobile fingerprinting units, related accessories, system configuration and training.
- b) Recommending an award on Purchase Order No. 23003098 to Biometric Information Management in the amount not-to-exceed \$14,000.00 for a state contract purchase of (2) mobile fingerprinting units and related accessories, system configuration and training.

Funding Source: Recruitment and Retention Grant Fund

Remon Kaldas, Department of Health and Human Services, presented. James Boyle asked after you take the fingerprints where do they go. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2023-433 was approved by unanimous vote.

BC2023-434

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 788 with TripLog, Inc. for a computerized system to remotely record, submit and approve travel mileage reimbursement for (950) staff in various divisions for the period 11/15/2020 – 11/14/2023, to expand the scope of services to include Department of Public Works, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$5,000.00.

Funding Source: 20% Sanitary Fund and 80% Road and Bridge Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2023-434 was approved by unanimous vote.

BC2023-435

Department of Health and Human Services/Community Initiatives Division/Office of Re-Entry, recommending an award and enter into Contract No. 3529 to Relink (44/4) in the amount not-to-exceed \$42,215.00 for production services of a comprehensive resource guide, effective upon contract signature of all parties, for a period of 2 years.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2023-435 was approved by unanimous vote.

C. – Exemptions

BC2023-436

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$816,235.02 for implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2023 – 6/30/2025.

Funding Sources: 25% Federal Child Welfare Funds and 75% State General Revenue Funds

Kathleen Tomasek, Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, presented. There were no questions. Leigh Tucker motioned to approve the item; Meredith Turner seconded. Item BC2023-436 was approved by unanimous vote.

BC2023-437

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$5,000.00 for community assistance services to Cuyahoga County residents for the period 6/1/2023 – 7/31/2024.

Funding Source: Health and Human Services Levy

Kathleen Tomasek, Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2023-437 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Dale Miller motioned to approve Consent Agenda Item No. BC2023-438 through BC2023-441; Leigh Tucker seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-438

Department of Workforce Development, in partnership with City of Cleveland as designated Local Workforce Area No. 3, submitting a subgrant agreement with Ohio Department of Job and Family Services to define the roles and responsibilities of the administration of workforce development activities in connection with the allocation of Workforce Innovation and Opportunity Act grant funds for the period 7/1/2023 - 6/30/2025.

Funding Source: N/A

BC2023-439

Department of Information Technology, on behalf of the Sheriff's Department, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for

public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 for the month of June 2023 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2023-440

Fiscal Department, presenting proposed travel/membership requests for the week of 7/10/2023:

Dept:	Department of Public Safety and Justice Services							
Event:	Opioid Solutions Leadership Network Peer Exchange II							
Source:	National Association of Counties							
Location:	Milwaukee, WI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Brandy Carney	8/28/2023 - 8/31/2023	\$0.00	\$82.00	\$0.00	\$170.00	\$600.00	\$852.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

****Lodging Cost paid by host- \$414.00

Purpose:

The Department of Public Safety & Justice Services requesting authority for Brandy Carney, Director, to attend the Opioid Solutions Leadership Network (OSLN) II Peer Exchange August 28, through August 31, 2023. The Peer Exchange, hosted by Milwaukee, Wisconsin, includes 29 counties represented on the Network. Evidence-based treatments in rural communities, coordinating services to create a comprehensive system of care and, overcoming barriers and utilizing opioid settlement funds as leverage for change will be discussed.

BC2023-441

Department of Purchasing, presenting proposed purchases for the week of 7/10/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23002858	(1) Flex wing mower for use by the County Airport	Department of Public Works	Baker Vehicle Systems, Inc.	\$36,462.50	County Airport Fund
23003012	(1) New zero-turn mower with rear discharge	Department of Public Works	Marshall Equipment Co., Inc.	\$13,629.00	General Fund

23003022	Sealant services for leaks in various heating units at Courthouse Square	Department of Public Works	Transcon Industrial Services, Inc. dba American Power Seal	\$17,623.00	General Fund
23003029	(2) Replacement landscaper utility trailers	Department of Public Works	JTI, Inc.	\$11,489.40	50% Road and Bridge Fund and 50% Sanitary Fund
23003041	Various lumber materials	Department of Public Works	Lumber One Supply	Not-to-exceed \$10,000.00	General Fund
23003059	(1) New 10-in-1 fitness system for use by the inmate trustees	Sheriff's Office	HPM Business Systems, Inc.	\$9,777.77	General Fund
23003064	(2) New air striders and (2) exercise bikes for use by the inmate trustees	Sheriff's Office	Bob Barker Company, Inc.	\$11,140.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

Open Market Purchases

(Over \$50,000 or requiring assistance from the Department of Purchasing)

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

V. – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Office of Innovation and Performance,

- a) Requesting authority to apply for grant funds from Federal Communications Commission in the amount not-to-exceed \$250,000.00 for targeted marketing and outreach campaign for affordable broadband services for eligible households in connection with the Affordable Connectivity Outreach Grant Program for the period 6/15/2023 – 6/14/2025.
- b) Submitting a grant award with Federal Communications Commission in the amount not-to-exceed \$250,000.00 for targeted marketing and outreach campaign for affordable broadband services for eligible households in connection with the Affordable Connectivity Outreach Grant Program for the period 6/15/2023 – 6/14/2025.

Funding Source: Federal Communications Commission

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for FY2020 State Homeland Security Grant Program for the period 9/1/2020 – 7/31/2023 to extend the time period to 12/31/2023; no additional funds required.

Funding Source: State Homeland Security Grant Program

Item No. 3

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 48368	Contract No. 3439 (fka Contract No. 1591)	Liquidity Services Operations, LLC dba GovDeals	On-line auction services for surplus County equipment, to expand the scope of services, effective upon contract signature of all parties	\$-0-	Department of Purchasing	1/1/2021 – 12/31/2024	General Fund	6/23/2023 (Executive) 6/22/2023 (Law Dept.)

VI. – PUBLIC COMMENT

There was no public comment.

VII. – ADJOURNMENT

Leigh Tucker motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:30 a.m.