

Minutes

Cuyahoga County Board of Control
Monday, August 7, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Chris Ronayne, County Executive)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
James Boyle, County Council (Alternate for Meredith Turner)
Councilmember Dale Miller

II. – REVIEW MINUTES – 7/31/2023

Michael Chambers motioned to approve the minutes from the July 31, 2023, meeting; Leigh Tucker seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-488

Department of Public Works recommending an award on RQ11974 and enter into Purchase Order No. 23002058 with Burns Industrial Equipment Inc. (10-1) in the amount not-to-exceed \$90,925.00 for the purchase of (1) new M30 Tennant Floor Scrubber Sweeper for use at the Huntington Park Garage.

Funding Source: Parking Services Fund

Thomas Pavich, Department of Public Works, presented. Dale Miller asked whether he has any idea why we only got one bid and why other people wouldn't want to get in on a \$90k sale. James Boyle asked what the life expectancy of the equipment is; and asked how old the equipment was. Thomas Pavich to provide the life expectancy of the equipment.

Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2023-488 was approved by unanimous vote.

BC2023-489

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Carahsoft Technology Corporation in the amount not-to-exceed \$41,680.10 for a Joint Cooperative Purchase of (110) Slack Enterprise Grid licenses for the period 8/13/2023-8/12/2024.
- b) Recommending an award on Purchase Order No. 23003307 to Carahsoft Technology Corporation in the amount not-to-exceed \$41,680.10 for a Joint Cooperative Purchase of (110) Slack Enterprise Grid licenses for the period 8/13/2023-8/12/2024.

Funding Source: General Fund

Kristen Kaspar, Department of Information Technology, presented. Dale Miller asked Kristen to spell her last name. Can you tell me a little more what Slack is used for. James Boyle asked do you know why we must use Teams while some viewers from home can use Slack. Kristen Kaspar will provide additional information on whether this product will be moved to other organizations. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-489 was approved by unanimous vote.

BC2023-490 HELD AT THE REQUEST OF THE DEPARTMENT

~~Department of Internal Audit, recommending an award on RQ11438 and enter into Contract No. 3597 with JANUS Software, Inc., dba JANUS Associates (40-6) in the amount not to exceed \$49,765.00 for County IT Risk Assessment services, effective upon signatures of all parties through 12/31/2023.~~

~~Funding Source: General Fund~~

BC2023-491

Sheriff's Department, submitting an amendment to Agreement No. 3608 (fka Agreement No. 573) with the City of Solon for outsourcing prisoner board and care services to reduce the average daily population for the period 1/1/2021 – 12/31/2023, to extend the time period to 12/31/2024 and for additional funds in the amount not-to-exceed \$200,000.00.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented. James Boyle asked why extending it now when there are unused funds; asked for clarification that they are adding time and money. Trevor McAleer asked for confirmation in follow-up to advance questions, that currently no inmates are being housed at Solon; asked do you anticipate any inmates going there anytime soon; asked is there a minimum we must pay to have the right to send inmates there; Mr. McAleer commented Administration is working on this, we're paying \$110.00 per day for and we get paid \$99.00 per day to house City of Cleveland inmates. I know that's been a struggle, but right there it shows the difference. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-491 was approved by unanimous vote.

BC2023-492

Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Fisher Scientific Company LLC in the amount not-to-exceed \$7,494.70 for a state contract purchase of (10,000) Conical-Bottom Glass Centrifuge Tubes for use by the Toxicology Department.
- b) Recommending an award on Purchase Order No. 23003488 to Fisher Scientific Company LLC in the amount not-to-exceed \$7,494.70 for a state contract purchase of (10,000) Conical-Bottom Glass Centrifuge Tubes for use by the Toxicology Department.

Funding Source: Coroner Lab Fund

Hugh Shannon, Medical Examiner’s Office, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2023-492 was approved by unanimous vote.

BC2023-493

Department of Health and Human Services and Department of Development,

- a) Submitting an RFP exemption, which will result in various award recommendation to various vendors for reimbursement of employee wage and training expenses in connection with the Skill-Up Program:
 - 1) Family Tree Home Care Services LLC in the amount not-to-exceed \$9,533.00 for three (3) employees for the period 8/15/2023 - 9/26/2023.
 - 2) Taylor Act of Learning (Yeladim) Academy in the amount not-to-exceed \$10,252.00 for four (4) employees for the period 8/21/2023 – 8/19/2024.
 - 3) West Side Deutscher Frauen Verein dba Altenheim in the amount not-to-exceed \$21,527.00 for six (6) employees for the period 8/16/2023 - 9/27/2023.
- b) Recommending various awards to various vendors for reimbursement of employee wage and training expenses in connection with the Skill-Up Program:
 - 1) Purchase Order No. 23003429 to Family Tree Home Care Services LLC in the amount not-to-exceed \$9,533.00 for three (3) employees for the period 8/15/2023 - 9/26/2023.
 - 2) Purchase Order No. 23003495 to Taylor Act of Learning (Yeladim) Academy in the amount not-to-exceed \$10,252.00 for four (4) employees for the period 8/21/2023 – 8/19/2024.
 - 3) Purchase Order No. 23003498 to West Side Deutscher Frauen Verein dba Altenheim in the amount not-to-exceed \$21,527.00 for six (6) employees for the period 8/16/2023 - 9/27/2023.

Funding Source: Health and Human Services Levy Funds

Laura Simms, Department of Development, presented. Trevor McAleer commented he knows that Council members have had this conversation with Paul (Herdeg) and thinks it will be discussed during the Biennial Budget process that employees being trained by one vendor are County residents, but we are again sending Health and Human Services Levy Funds to a for profit company located outside of Cuyahoga County. The department understands some of the Council Members concerns, so it's out there this is an issue. Michael Chambers asked Trevor McAleer whether he is going to have a conversation with Council about the changes. Trevor McAleer commented he will be and will be discussing using other than levy dollars for the funding source. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-493 was approved by unanimous vote.

BC2023-494

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in a payment to Riverview Behavioral Health, LLC in the amount not-to-exceed \$63,400.01 as final payment for out of home care placement services for the period 6/16/2022 – 12/31/2022.
- b) Recommending a payment to Riverview Behavioral Health, LLC in the amount not-to-exceed \$63,400.01 as final payment for out of home care placement services for the period 6/16/2022 – 12/31/2022.

Funding Source: 70% Health & Human Services Levy and 30% Title IV-E reimbursement.

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-494 was approved by unanimous vote.

BC2023-495

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 3620 (fka Contract No. 2380) with Enterprise Community Partners, Inc. for establishing a cross-system partnership for services and benefits available to persons experiencing or exiting homelessness for the period ~~10/1/2022~~ **1/1/2022** - 12/31/2022 to extend the time period to 12/31/2023, to change the scope of service, effective 1/1/2023 and for additional funds in the amount not-to-exceed \$258,303.00.

Funding Source: U.S. Department of Housing and Urban Development Planning Grant

Erin Rearden, Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, presented. James Boyle asked for a three-sentence synopsis of the pilot project. Michael Chambers motioned to approve the item as amended; James Boyle seconded. Item BC2023-495 was approved by unanimous vote as amended.

C. – Exemptions

BC2023-496

Department of Sustainability, recommending an alternative procurement process, which will result in the release of a Formal Request for Qualifications to select firms with expertise in various fields on behalf of Compass Energy Platform for the Cuyahoga County Utility Microgrid Design project for further processing per the terms and conditions of the contract between Compass Energy Platform and Cuyahoga County.

Funding Source: Not applicable

Michael Foley, Department of Sustainability, presented. James Boyle commented he is now a fan of the project and is glad it is moving forward. Dale Miller motioned to approve the item; James Boyle seconded. Item BC2023-496 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2023-497 through BC2023- 500; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-497

Department of Public Works, submitting an amendment to Contract No. 1553 (fake Purchase Order No. 20002002) with The Osborn Engineering Company for general mechanical - electrical - plumbing - architectural - engineering services for the period 6/17/2020 – 6/16/2023 to extend the time period to 12/31/2023; no additional funds required effective upon contract signature of all parties.

Funding Source: General Funds

BC2023-498

Sheriff’s Department, recommending to terminate Contract No. 2736 with Valley Ford Truck, Inc. in the amount not-to-exceed \$86,348.00 for a state contract purchase for (2) replacement, new, never titled 2023 Ford Transit Vans effective 8/7/2023.

Funding Source: General Fund

BC2023-499

Fiscal Department, presenting proposed travel/membership requests for the week of 8/7/2023:

Dept:	County Executive’s Office
Event:	County Executives of America
Source:	County Executives of America
Location:	Boston, MA

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Christopher Ronayne	8/11/2023-8/13/2023	\$0.00	\$92.00	\$750.00	\$0.00	\$454.96	\$1,296.96	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

****No Registration Cost

Purpose:

This conference offers the opportunity for different decision makers within the government to come together and speak about issues. This organization represents the executive form of government before the Congress and White house.

Dept:	Medical Examiner's Office							
Event:	"ISHI" CONFERENCE 2023							
Source:	International Symposium on Human Identification							
Location:	Denver, CO							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Marissa Esterline	9/17/2023-9/21/2023	\$1,045.00	\$125.00	\$921.37	\$216.00	\$501.62	\$2,808.99	DNA Backlog Grant
Salesha Frantz	9/17/2023-9/21/2023	\$1,045.00	\$125.00	\$921.40	\$210.00	\$501.62	\$2,803.02	DNA Backlog Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

This is a conference and training where they will give a poster presentation to display research done in our lab and present her findings.

Dept:	Medical Examiner's Office							
Event:	CLIC 33RD ANNUAL TECHNICAL TRAINING SEMINAR							
Source:	The Clandestine Laboratory Investigating Chemists Association							
Location:	Salt Lake City, UT							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Shaena Taylor	9/4/2023-9/9/2023	\$800.00	\$272.00	\$728.45	\$138.94	\$562.40	\$2,501.79	Paul Coverdell Grant
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*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

This is a training seminar and workshop that will directly help the needs of the drug chemistry department at the medical examiner’s office. Drugs are always changing and being able to go to this training will help that department. She will be able to collaborate with other chemists from all over the world. She will also get training on new trends that are being seen around the world and how everyone is handling it. She will also get troubleshooting guidance.

Dept:	Medical Examiner’s Office							
Event:	107TH IAI ANNUAL EDUCATIONAL CONFERENCE							
Source:	International Association for Identification							
Location:	National Harbor, MD							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Dawn Schilens	8/20/2023-8/25/2023	\$510.00	\$360.00	\$1,014.80	\$719.73	\$0	\$2,604.53	Paul Coverdell Grant
Kate Snyder	8/18/2023-8/26/2023	\$550.00	\$540.00	1,623.68	\$730.91	\$0	\$3,444.59	Paul Coverdell Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The purpose of the event is to provide a full week of lectures and workshops related to multiple Forensic Science Disciplines. Workshops and lectures are presented by experts in the field and provides information on matters related to the disciplines. Some of these workshops and lectures are only presented at the conference. Additionally, as a member of a committee, I will also be attending meetings to discuss topics related to the committee. This also counts as continuing education credits for the discipline.

BC2023-500

Department of Purchasing, presenting proposed purchases for the week of 8/7/2023:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23003483	(660) Various sizes of nitrile gloves	Sheriff's Office	Fyre Marketing LLC	\$16,493.40	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23003480	Factory Authorized – Repairs on Vehicle S-230*	Department of Public Works	Jack Doheny Company	\$15,492.31	Sanitary Funds
23003388	Out-of-home emergency placement services for the period 5/4/2023, 5/9/2023 and 6/1/2023 – 6/30/2023**	Division of Children and Family Services	Rehabilitation Centers LLC dba Millcreek of Pontotoc	\$23,197.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund

*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

**Approval No. BC2022-767 dated 12/12/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various licensed providers in the total amount not-to-exceed \$250,000.00 for reimbursement for out-of-home care placement services for the period 12/1/2022 – 12/31/2024.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Sheriff's Department,

- a) Requesting authority to apply for grant funds to the U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance in the amount of \$23,756.00 for reimbursement of expenses associated with Foreign Born Inmates booked into the County Jail in connection with the FY2021 State Criminal Alien Assistance Grant Program for the period 7/1/2019 – 8/31/2023.
- b) Submitting a grant award from U.S. Department of Justice/Office of Justice Programs/Bureau of Justice Assistance in the amount of \$23,756.00 for reimbursement of expenses associated with

Foreign Born Inmates booked into the County Jail in connection with the FY2021 State Criminal Alien Assistance Grant Program for the period 7/1/2019 – 8/31/2023.

Funding Source: FY2021 State Criminal Alien Assistance Grant

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood,

- a) Requesting authority to apply for grant funds from the Cleveland Foundation in the amount of \$91,029.00 for Improving the Linguistic Environment in Infant and Toddler Classrooms in connection with LENA Grow Program for the period 7/1/2023 - 6/30/2024.
- b) Submitting a grant award with the Cleveland Foundation in the amount of \$91,029.00 for Improving the Linguistic Environment in Infant and Toddler Classrooms in connection with LENA Grow Program for the period 7/1/2023 - 6/30/2024.

Funding Source: Cleveland Foundation

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:20 a.m.