

Minutes

Cuyahoga County Board of Control
Tuesday, October 10, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:04 a.m.

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Interim Fiscal Officer, serving as Chairman
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Joseph Nanni, County Council (Alternate for Pernel Jones, Jr.)
~~Trevor McAleer, County Council (11:06 a.m.)~~ alternate for Dale Miller entered the room at 11:15
Levine Ross , County Council (alternate for Council Member Meredith Turner

II. – REVIEW MINUTES – 10/2/2023

Michael Chambers motioned to approve the minutes from the October 2, 2023, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2023-609

Department of Public Works, requesting approval of a mediation settlement in the amount of \$29,400.00 as final payment for acquiring Right-of-Way in connection with the reconstruction, with additional turning lanes, of Royalton Road from West 130th Street to York Road in the City of North Royalton **and in connection with** Cuyahoga County Probate Court Case No. 2017 ADV 230899:

~~Parcel 1 WD, T (Warranty Deed and Temporary Easement)~~

~~Property Owner: USF Holland LLC~~

~~Fair Market Value Estimate: \$58,500.00~~

Parcel 59-SH, T (Standard Highway Easement and Temporary Easement)

Property Owner: EGZ Properties, LLC

Fair Market Value Estimate: \$15,600.00

Funding Source: 50% Road and Bridge Fund and 50% City of North Royalton

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Paul Porter seconded. Item BC2023-609 was approved by unanimous vote as amended.

BC2023-610

Department of Public Works,

a) Submitting an RFP exemption, which will result in an award recommendation to Precision Industrial Services, Inc. in the amount not-to-exceed \$388,193.40 for a state contract purchase of carpeting and related materials for installation on 1st and 2nd Floors of the Jane Edna Hunter Building.

b) Recommending an award on Purchase Order No. 23004398 to Precision Industrial Services, Inc. in the amount not-to-exceed \$388,193.40 for a state contract purchase of carpeting and related materials for installation on 1st and 2nd Floors of the Jane Edna Hunter Building.

Funding Source: Public Children Services Association of Ohio Grant

Matthew Rymer, Department of Public Works, presented. Levine Ross asked whether it would be cheaper to consider looking at doing the carpeting all at once for the first, second and third floors. Commented she is aware the first and second floor carpeting is grant funded but stated that the carpeting on the 3rd floor is over 20 years old. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-610 was approved by unanimous vote.

BC2023-611

Department of Public Works,

a) Submitting an RFP Exemption, which will result in an award recommendation to Rush Truck Centers of Ohio Inc. in the amount not-to-exceed \$199,636.00 for a joint cooperative purchase of (1) replacement, new, never titled 2024 International Service Truck for the Sanitary Division.

b) Recommending an award on Purchase Order No. 23004323 to Rush Truck Centers of Ohio Inc. in the amount not-to-exceed \$199,636.00 for a joint cooperative purchase of (1) replacement, new, never titled 2024 International Service Truck for the Sanitary Division.

Funding Source: Sanitary Funds

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2023-611 was approved by unanimous vote.

BC2023-612

Department of Public Works, recommending an award and enter into Contract No. 3799 with Buckeye Power Sales Company, Inc. (59-1) in the amount not-to-exceed \$49,999.00 for preventative maintenance and emergency repairs of emergency generators at various County locations for the period 10/10/2023 – 2/9/2024.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-612 was approved by unanimous vote.

BC2023-613

Department of Public Works, recommending an award on RQ11970 and enter into Contract No. 3822 with DS Architecture, LLC (49-5) in the amount not-to-exceed \$450,000.00 for general architectural engineering and adjunct services on a task order basis, effective upon signatures of all parties for a period of 3 years.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2023-613 was approved by unanimous vote.

BC2023-614

Fiscal Office on behalf of the Office of Budget and Management,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Sherpa Government Solutions, LLC in the amount not-to-exceed \$117,000.00 for administrative support related to budget projections and forecasting, configuration of reports, and training, effective upon contract signatures of all parties through 12/31/2024.
- b) Recommending an award and enter into Contract No. 3796 with Sherpa Government Solutions, LLC in the amount not-to-exceed \$117,000.00 for administrative support related to budget projections and forecasting, configuration of reports, and training, effective upon contract signatures of all parties through 12/31/2024.

Funding Source: General Fund

Domonique Tatum, Fiscal Department, presented. Trevor McAleer asked if this is a new contract or if we had a maintenance contract before. Trevor McAleer commented that they have been doing work without a contract, so I think this is overdue based off my discussions with Walter Parfejewiec Michael Chambers motioned to approve the item; Levine Ross, seconded. Item BC2023-614 was approved by unanimous vote.

BC2023-615

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$32,300.10 for **a joint cooperative** ~~the~~ purchase of Pro Services Plus, Hardware Security Modules Network USB.

- b) Recommending an award on Purchase Order No. 23004123 to SHI International Corp. in the amount not-to-exceed \$32,300.10 for **a joint cooperative** ~~the~~ purchase of Pro Services Plus, Hardware Security Modules Network USB.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Joseph Nanni seconded. Item BC2023-615 was approved by unanimous vote as amended.

BC2023-616

Department of Information Technology on behalf of the Department of Housing and Community Development, recommending an award on RQ11527 and enter into Contract No. 3700 with Benevate, Inc. (16-1) in the amount not-to-exceed \$192,500.00 for the Neighborly Program Software, effective upon signatures of all parties for a period of 5 years.

Funding Source: Community Development Block Grant/HOME Grant (80%), General Fund (15%), and Sustainability Projects Fund (5%)

Laura Simms, Department of Housing and Community Development, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2023-616 was approved by unanimous vote.

BC2023-617

Department of Information Technology on behalf of the County Executive's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Catalis Tax and CAMA, Inc. in the amount not-to-exceed \$129,865.00 for consultant services for evaluation of the Land Record Process and Business Plan workflows and recommend changes for improvement, effective upon signatures of all parties for a period of 1 year.

- b) Recommending an award and enter into Contract No. 3823 with Catalis Tax and CAMA, Inc. in the amount not-to-exceed \$129,865.00 for consultant services for evaluation of the Land Record Process and Business Plan workflows and recommend changes for improvement, effective upon signatures of all parties for a period of 1 year.

Funding Source: Real Estate Assessment Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked whether Catalis Tax and CAMA are one company or two companies; asked of the combined name, one company; asked

were other vendors considered; asked what distinguishes this vendor from the other three. Michael Chambers commented based on what was submitted Catalis did provide what we felt to be one of the best options for lack of a better term, they were the highest scored after review of the other proposals. Katherine Gallagher commented they were a good mix between what GIS, the Engineers and Public Works do, and their appraisers do. Each one of those functions comes at it with a distinct viewpoint of what is the most productive software available to meet the needs of what those individual jobs do, and this was a good mix for all of them. Dale Miller asked were their differences in price among the four vendors; asked and where this one falls in terms of price. Dennis Sullivan will follow up on the pricing. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2023-617 was approved by unanimous vote.

BC2023-618

Department of Human Resources, recommending an award and enter into Agreement No. 3802 with The MetroHealth System in the amount not-to-exceed \$52,500.00 for flu shot clinic services for County employees effective upon contract signatures of all parties through 12/31/2023.

Funding Source: Wellness Benefits

Stephen Witt, Department of Human Resources, presented. Dale Miller asked for clarification, the flu shot is \$35.00, and \$16.00 is for; oh okay \$68.00. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2023-618 was approved by unanimous vote.

BC2023-619

Department of Human Resources, recommending an award on RQ12551 and enter into Contract No. 3826 with The Jellyvision Lab, Inc. (16-1) in the amount not-to-exceed \$143,941.00 for ALEX virtual benefits counselor software subscription services for employee benefits open enrollment for the period 10/12/2023 – 10/11/2024.

Funding Source: Self Insurance Fund

Stephen Witt, Department of Human Resources, presented. Joseph Nanni commented that he has used it before and finds it very helpful; asked whether data not today can be provided on actual usage of the number of employees that do enter the system. The data was verbally provided by Stephen Witt during the meeting. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-619 was approved by unanimous vote.

BC2023-620

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 2792 (fka Contract No. 413) with Reaching Above Hopelessness and Brokenness Ministries, Inc. dba RAHAB Ministries for trauma-informed mentoring services for youth assigned to the Safe Harbor Docket for the period 7/1/2020 – 6/30/2023 to extend the time period to 6/30/2024 and for additional funds in the amount of \$93,377.52.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-620 was approved by unanimous vote.

BC2023-621

Court of Common Pleas/Juvenile Court Division, recommending an award on RQ12637 and enter into Contract No. 3689 with Sophia V. Cook (36-1) in the amount not-to-exceed \$50,000.00 for psychological evaluation services for the Diagnostic Clinic, effective upon signatures of all parties through 12/31/2024.

Funding Source: Health and Human Services Levy Fund

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-621 was approved by unanimous vote.

BC2023-622

County Prosecutor,

- a) Submitting an RFP exemption, which will result in an award recommendation to SHI International Corporation in the amount not-to-exceed \$50,424.72 for (6) SMS Magnet AXIOM software license renewals for Internet Crimes Against Children Unit for the period 11/1/2023– 10/31/2026.
- b) Recommending an award on Purchase Order No. 23003963 to SHI International Corporation in the amount not-to-exceed \$50,424.72 for (6) SMS Magnet AXIOM software license renewals for Internet Crimes Against Children Unit for the period 11/1/2023– 10/31/2026.

Funding Source: United States Department of Justice, Office of Juvenile Justice and Delinquency Prevention Federal Grant

There was no representative from the Prosecutor’s Office present. Paul Porter, Department of Purchasing presented. Michael Chambers asked, if appropriate, whether any of the board members have objections to moving this item forward. There were no objections; Michael Chambers asked is there a motion to approve. Dale Miller moved for approval; seconded by Joseph Nanni. Item BC2023-622 was approved by unanimous vote.

BC2023-623

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 1997 with Joseph’s Home for temporary housing and supportive services for medically fragile men experiencing homelessness for the period 7/1/2021 - 6/30/2023 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$267,547.00.

Funding Source: Health and Human Services Levy Funds

Erin Rearden, Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, presented. Joseph Nanni commented there’s been discussions in the past about

funding the equivalent on the other side with Mary's home; asked did that happen or is that happening in the upcoming budget process if you know. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2023-623 was approved by unanimous vote.

C. – Consent Agenda

Michael Chambers asked if all of BC2023-630 were being pulled. The Clerk responded that only those two travel items for the Sheriffs are being pulled. Dale Miller asked do we have information on why the Sheriff's items were pulled. There were no further questions on the remaining Consent Agenda Items. Michael Chambers motioned to approve Consent Items BC2023-624 through BC2023-631 as amended; Dale Miller seconded. Item BC2023-624 through BC2023-631 was approved by unanimous vote as amended,

BC2023-624

Department of Information Technology, on behalf of Public Defender's Office recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 for the month of September 2023 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2023-625

Department of Public Works, submitting an amendment to Agreement No. 1773 with Lutheran Metropolitan Ministry for food service operations at the Virgil E. Brown Building, incorporating culinary training, work experience and wraparound therapeutic programming services to incarcerated individuals enrolled in the Culinary Arts Training and Chopping for Change Programs for the period 7/1/2021 – 6/30/2023 to extend the time period to 6/30/2024, effective upon contract signatures of all parties.

Funding Source: Revenue Generating

BC2023-626

Department of Public Works, submitting an amendment to Contract No. 2375 with Vandra Brothers Construction Inc. for rehabilitation of West Ridgewood Drive from Ridge Road to State Road in the City of Parma for a decrease in the amount of (\$40,210.92); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% \$7.50 Motor Vehicle Fund and 20% City of Parma

BC2023-627

Department of Public Works, submitting an amendment to Contract No. 2378 with The Vallejo Company for the rehabilitation of Superior Road from Euclid Avenue to Lee Road in the Cities of Cleveland Heights and East Cleveland for a decrease in the amount of (~~\$449,061.56~~), **(\$449,061.57)**.

Funding Source: 20% Federal, 35% Ohio Public Works Commission Funds, 43% County Motor Vehicle \$7.50 License Tax fund, and 2% municipalities

BC2023-628

Department of Housing and Community Development, requesting authority to apply for grant funds from Ohio Department of Development in the amount of \$8,057,000.00 to conduct lead abatement services including window and door replacement in residential properties, congregate care settings, and childcare facilities constructed before 1978 in connection with the Lead Safe Ohio Program grant for the period 12/1/2023 –4/30/2026.

Funding Source: Lead Safe Ohio Program Funds

BC2023-629

Department of Workforce Development, in partnership with City of Cleveland as designated Local Workforce Area No. 3, submitting an amended subgrant agreement with Ohio Department of Job and Family Services to define the roles and responsibilities of the administration of workforce development activities in connection with the allocation of Workforce Innovation and Opportunity Act grant funds for the period 7/1/2023 - 6/30/2025.

Funding Source: N/A

BC2023-630

Fiscal Department, presenting proposed travel/membership requests for the week of 10/10/2023:

Dept:	Sheriff’s Department							
Event:	Promotional Assessment for Creation of 2 ND Lieutenant for Memphis PD							
Source:	Emergency Services Consulting International							
Location:	Sterling, Va							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jay Hodge	10/01/2023-10/06/2023	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Emergency Services Consulting International

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

**** The cost will be paid through Emergency Services Consulting International.

Flight \$445.80
 Hotel \$882.36
 Meals \$350.00

Purpose:

To travel to Sterling, VA to assist with the practice test for Memphis PD rank of 2nd Lieutenant as an assessor for this important endeavor during one or both testing dates of 10/2/2023-10/6/2023 and 11/27/2023-12/1/2023.

The below item was held at the request of the Department.

Dept:	Sheriff's Department							
Event:	Advanced Polygraphy for the Senior Examiner course to maintain certification in compliance with ASTM Standards							
Source:	Institute of Police Polygraphy							
Location:	Charleston, SC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jamie Bonnette	11/05/2023-11/10/2023	\$795.00	\$291.00	\$802.30	\$0.00	\$0.00	\$1,888.30	CPT FUNDS-CONTINUING PROFESSIONAL TRAINING

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

****Driving a County Vehicle

Purpose:

To travel to Charleston, SC to Advanced Polygraphy for the Senior Examiner course to maintain certification in compliance with ASTM Standards.

Dept:	Sheriff's Department							
Event:	Undercover Techniques and Survival for Women							
Source:	Pearland Police Department							
Location:	Pearland, TX							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
1-Public Service Worker; name redacted per R.C. 149.43(A)(1)(p)	11/12/2023-11/17/2023	\$425.00	\$360.00	\$625.00	\$200.00	\$375.00	\$1,985.00	CPT FUNDS-CONTINUING PROFESSIONAL TRAINING

- *Paid to host
- **Staff reimbursement
- *** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

To travel to Pearland, TX to attend a training that is explicitly geared towards female officers' role as an undercover operative. The course will provide tools to help in situations that female officers face and problems unique to their gender.

Dept:	Sheriff's Department							
Event:	2023 Annual Training Conference							
Source:	Crime Stoppers USA							
Location:	Denver, CO							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Patricia Meehan	11/2/2023-11/6/2023	\$535.00	\$210.00	\$688.00	\$0.00	\$450.00	\$1,883.00	CPT FUNDS-CONTINUING PROFESSIONAL TRAINING

- *Paid to host
- **Staff reimbursement
- *** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

To travel to Denver, CO to attend a conference to gain insight and skills of the best practices to run the day-to-day operation of a Crime Stoppers Program. The Crime Stoppers Program is evolving with time and in order to keep up with the times, this conference will help to do so and introduce new practices.

The below item was held at the request of the Department.

Dept:	Sheriff's Department							
Event:	IA Pro NexGen Annual Conference							
Source:	IA Pro NexGen by Versaterm Public Safety							
Location:	ST. Petersburg Beach, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Brian Williams	10/30/2023-11/2/2023	\$300.00	\$191.00	\$630.00	\$0.00	\$421.40	\$1,542.40	CPT FUNDS
Yashila Ray	10/30/2023-11/2/2023	\$300.00	\$191.00	\$630.00	\$0.00	\$421.40	\$1,542.40	CPT FUNDS
Julie Coffman	10/30/2023-11/2/2023	\$300.00	\$191.00	\$630.00	\$338.74	\$421.40	\$1,881.14	CPT FUNDS

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

****Ground TRN is the cost of a rental car

Purpose:

To travel to St. Petersburg Beach, FL to attend a conference to learn how to administer the new IA Pro Next Gen program and how to access new features. IA Pro is the program we use exclusively in Internal Affairs when conducting our investigations for our reports.

Dept:	Medical Examiner's Office							
Event:	Technical leader summit at 29 th Annual National Codis Conference							
Source:	Federal Bureau of Investigation							
Location:	Kansas City, MO							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Nasir Butt	11/12/2023-11/15/2023	\$0.00	\$163.00	\$458.55	\$140.00	\$489.00	\$1250.55	FY22 DNA BACKLOG GRANT

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Continuing Education and representation of CCRFSL as DNA Technical Manager at Tech. Lead Summit and Annual CODIS Conference

BC2023-631

Department of Purchasing, presenting proposed purchases for the week of 10/10/2023:

Direct Open Market Purchases

(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23004032	Rental of lift equipment on an as needed basis for use at various County Building for the period 1/1/2024 – 12/31/2024	Department of Public Works	Sunbelt Rentals	Not-to-exceed \$49,999.00	General Fund
23004380	(800) Clear PVC lunch totes and (800) clear PVC drawstring backpacks for use by the Corrections staff	Sheriff's Department	IdeaStage Promotion, LLC	\$5,692.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23003286	Family Centered Services and Supports: Safety adaptive equipment**	Family and Children First Council	Cuyahoga County Board of Developmental Disabilities	\$15,285.00	25% Federal Child Welfare Fund and 75% State General Revenue Fund
23003820	Family Centered Services and Supports: Safety adaptive equipment**	Family and Children First Council	Cuyahoga County Board of Developmental Disabilities	\$7,703.88	25% Federal Child Welfare Fund and 75% State General Revenue Fund

*Approval No. BC2021-393 dated 7/26/2021, which approved an alternative procurement process, which will result in purchase orders to various providers in the total amount not-to-exceed \$407,897.00 for implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2021 – 6/30/2022.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Corrections Planning Board,

- a) Requesting authority to apply for grant funds to Ohio Mental Health and Addiction Services in the amount of \$810,006.00 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the Treatment Alternatives to Street Crime Program for the period 7/1/2023 – 6/30/2024.

b) Submitting a grant award from Ohio Mental Health and Addiction Services in the amount of \$810,006.00 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the Treatment Alternatives to Street Crime Program for the period 7/1/2023 – 6/30/2024.

Funding Source: Ohio Department of Mental Health and Addiction Services

Item No. 2

Cuyahoga County Law Library, requesting authority to apply for grant funds from Ohio Regional Association of Law Libraries to receive \$150.00 to attend the ORALL 74th Annual Meeting Bouncing Back Resilience in the Rubber City.

Funding Source: Ohio Regional Association of Law Libraries

Item No. 3

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 4082	Amend Master Contract – Assign Contract 3635	Various Providers	Adoption services; to add Specialized Alternatives for Families & Youth of Kentucky; no additional funds required	\$-0-	Division of Children and Family Services	1/1/2023 – 12/31/2024	(Original) State Child Protection Allocation	10/2/2023

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Michael Chambers seconded. The motion to adjourn was unanimously approved at 11:31 a.m.