Minutes
Cuyahoga County Board of Control
November 27, 2023 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I - CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration (Alternate for Chris Ronayne, County Executive)
Michael Chambers, Interim Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing

Joseph Nanni, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. - REVIEW MINUTES - 11/20/2023

Michael Chambers motioned to approve the minutes from the November 20, 2023, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. - New Items for Review

BC2023-757

Department of Public Works, recommending an award on RQ13240 and enter into Purchase Order No. 23004997 with Valley Ford Truck Inc. (14-3) in the amount not-to-exceed \$51,030.08 for the purchase of (1) replacement, new, never titled 2024 Ford F-350 4x4 SD Regular Cab Truck for the Sanitary Division.

Funding Source: Sanitary Funds

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-757 was approved by unanimous vote.

BC2023-758

Department of Housing and Community Development recommending an award and enter into Agreement No. 3541 with City of Berea in the amount not-to-exceed \$46,250.00 for the Coe Lake Treehouse project for the period 7/1/2023-12/31/2023.

Funding Source: Community Development Supplemental Grant Funds

Christopher Farroni, Department of Housing and Community Development, presented. Joseph Nanni asked for confirmation regarding 2021 funding whether that is accurate, the backup says 2023; asked whether there are still funds unspent in the grant. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-758 was approved by unanimous vote.

BC2023-759

Fiscal Office,

- a) Submitting an RFP Exemption, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$240,000.00 for Amazon Cloud Call Center services, licensing, and technical support for customer service hotlines for the Fiscal Office and Treasurer's Office for the period 1/1/2024 12/31/2025.
- b) Recommending an award and enter into Contract No. 3895 with TEC Communications, Inc. in the amount not-to-exceed \$240,000.00 for Amazon Cloud Call Center services, licensing, and technical support for customer service hotlines for the Fiscal Office and Treasurer's Office for the period 1/1/2024 12/31/2025.

Funding Source: 25% Real Estate Assessment Fund, 43% Treasurers Delinquent Tax Fund, 32% General Fund

Domonique Tatum, Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2023-759 was approved by unanimous vote.

BC2023-760

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Internetwork Expert, LLC dba INE in the amount not-to-exceed \$29,970.00 for the purchase of (30) each Enterprise Lab Experience and Business Training Platforms for the period 10/31/2023 10/30/2024.
- b) Recommending an award on Purchase Order No. 23004606 to Internetwork Expert, LLC dba INE in the amount not-to-exceed \$29,970.00 for the purchase of (30) each Enterprise Lab Experience and Business Training Platforms for the period 10/31/2023 10/30/2024.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Meredith Turner asked for the zero results for the competitive bidding process any anecdotes as to why. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-760 was approved by unanimous vote.

BC2023-761

Department of Communications,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Meltwater News US Inc. in the amount not-to-exceed \$40,092.00 for social media tracking, analyzing, and publishing services and (5) Meltwater platform user licenses for the period 11/13/2023 11/12/2025.
- b) Recommending an award and enter into Contract No. 3685 with Meltwater News US Inc. in the amount not-to-exceed \$40,092.00 for social media tracking, analyzing, and publishing services and (5) Meltwater platform user licenses for the period 11/13/2023 11/12/2025.

Funding Source: General Fund

Marcos Cortes, Department of Health and Human Services, presented on behalf of the Department of Communications and Kelly Woodard from Department of Communications supplemented.

Dale Miller asked what the goals and objectives of this program are; asked what we are planning to gain by it; asked if this project is to find out how much awareness and what stories are getting the attention. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-761 was approved by unanimous vote.

BC2023-762

Department of Law, recommending an award on RQ13435 and enter into Contract No. 3959 with Arthur J. Gallagher Risk Management Services, LLC (15-7) in the amount not-to-exceed \$75,000.00 for Enterprise Risk Management consulting services and development of an ERM framework, for the period 11/20/2023 - 11/20/2024.

Funding Source: General Fund

Awatef Assad, Department of Law, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-762 was approved by unanimous vote.

BC2023-763

Court of Common Pleas/Juvenile Court Division, recommending an award and enter into Agreement No. 3915 with City of North Royalton in the amount not-to-exceed \$5,700.00 for Community Diversion Program services for the period 1/1/2024- 12/31/2024.

Funding Source: Title IV-E Fund-Health and Human Services Levy Fund

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Paul Porter seconded. Item BC2023-763 was approved by unanimous vote as amended.

BC2023-764

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Men of Courage in the amount not-to-exceed \$79,200.00 for mentoring services for Court referred youths and young adults ages 11 to 20 with high risk for recidivism for the period 7/1/2023-6/30/2024.
- b) Recommending an award and enter into Contract No. 3931 Men of Courage in the amount not-to-exceed \$79,200.00 for mentoring services for Court referred youths and young adults ages 11 to 20 with high risk for recidivism for the period 7/1/2023-6/30/2024.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. Meredith Turner asked how you that this program is working; asked what metrics you are using to show the program is working. The Presenter will follow up with information related to metrics. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-764 was approved by unanimous vote.

BC2023-765

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 3028 with Charter Communications Operating, LLC dba Spectrum Reach, LLC for digital advertising and search placement services to recruit foster and adoptive parents for children in custody for the period 1/1/2023 – 12/31/2023 to extend the time period to 12/31/2024 and for additional funds in the amount not-to-exceed \$40,000.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Joseph Nanni suggested that this information be taken back to HHS folks that the advertisements should reference the services are being funded by Health and Human Services Levy dollars and the generous support of the County citizens to remind people of how this is being paid for and that these services as well as the services on BC2023-766 are critical and they are really important services. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2023-765 was approved by unanimous vote.

BC2023-766

Department of Health and Human Services/Division of Senior and Adult Services, submitting an amendment to Contract No. 3029 with Charter Communications Operating, LLC dba Spectrum Reach, LLC for targeted, digital display and video advertising services to promote services available for women ages 35-75 from the Division of Senior and Adult Services for the period 1/1/2023 - 12/31/2023 to extend the time period to 12/31/2024 to change the terms by adding Exhibit 2-A, titled Budget, effective 1/1/2024 and for additional funds in the amount not-to-exceed \$23,256.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-766 was approved by unanimous vote.

BC2023-767

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$23,453.96 for Eviction prevention services in connection with the alternative housing and related services and support for COVID Recovery Continuum of Care program for the period 1/1/2024-12/31/2024.
- b) Recommending an award and enter into Contract No. 3888 with Mental Health Services for Homeless Persons, Inc. dba Frontline Service in the amount not-to-exceed \$23,453.96 for Eviction prevention services in connection with the alternative housing and related services and support for COVID Recovery Continuum of Care program for the period 1/1/2024-12/31/2024.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2023-767 was approved by unanimous vote.

C. - Consent Agenda

There were no questions or comments on the Consent Agenda Items. Michael Chambers motioned to approve Consent Agenda Item No. BC2023-768; Mellany Seay seconded. The Consent Agenda Items were approved by unanimous vote.

BC2023-768

Department of Purchasing, presenting proposed purchases for the week of 11/27/2023:

<u>Direct Open Market Purchases</u> (Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order	Description	Department	Vendor Name	Total	Funding
Number					Source
23004963	(3) Noise enclosures for	Department of	Ionbench	\$9,624.75	American
	use by the Medical	Public Safety and	Corporation		Rescue Plan
	Examiner's Office	Justice Services			Act (ARPA)
					Crime Lab
					Backlog Grant

Items/Services Received and Invoiced but not Paid:

Purchase Order	Description	Department	Vendor Name	Total	Funding
Number					Source
23005034	Factory Authorized –Air conditioner repairs on Vehicle 18506*	Department of Public Works	Spitzer Buick GMC Parma LLC	\$1,786.56	General Fund

^{*}Approval No. BC2023-452, dated 7/17/2023, which amendedBC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 - 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting a Special use Permit with the Cuyahoga Valley National Park for authority to use various parcels of land or facilities in Cuyahoga Valley National Park for installation of river portages associated with the replacement of Pleasant Valley Bridge No. 09.68 over Cuyahoga River in the City of Independence and Village of Valley View for the period 9/1/2023 – 12/31/2025. Funding Source: n/a

Item No. 2

Purchases Processed Not-to-Exceed \$5,000.00 For the period 10/1/2023 – 10/31/2023 (No Vote Required)

PO Number	Date	Vendor	Description	Accounting Unit	Amount	Status
23004448	10/2/2023	THREE Z INC	TOP SOIL	HARVARD GARAGE	\$ 4,972.50	Approved
23004454	10/2/2023	SUNBELT RENTALS	Programmable Road Sign	GENERAL ELECTION	\$ 2,061.82	Approved
23004461	10/2/2023	GREAT NORTHERN FENCE INC	galvanized chain link fence	HARVARD GARAGE	\$ 2,850.00	Approved
23004464	10/2/2023	TEC COMMUNICATIONS INC	BOE Call Center 2023	BOARD OF ELECT ADMINISTRATION	\$ 1,824.70	Approved
23004465	10/2/2023	BUY101.COM WEBSTORE	Election Support Nov 23 Supply	ELECTRONIC VOTING CONSULTATION	\$ 1,997.46	Approved

23004465	10/2/2023	BUY101.COM WEBSTORE	Election Support Nov 23 Supply	ELECTRONIC VOTING CONSULTATION	\$ 207.28	Approved
23004470	10/3/2023	PRISTINE CHEMICAL	Roll Towel-Color: White-8x600-	DETENTION CENTER	\$ 1,169.75	Approved
23004477	10/3/2023	MARTINDALE ELECTRIC CO	JFS 2023: SKILLUP TRAINING COS	OFC OF THE DIRECTOR	\$ 4,125.00	Approved
23004481	10/3/2023	MTECH COMPANY	gas monitor station	BRIDGE MAINT/INSPECTION	\$ 2,585.00	Approved
23004483	10/3/2023	THOMAS SCIENTIFIC LLC	DL-Dithiothreitol	MEDICAL EXAMINER- OPERATIONS	\$ 1,041.88	Approved
23004489	10/4/2023	UNIQUE PAVING MATERIALS CORP	KOLD FLOW-CRACK FILLER	HARVARD GARAGE	\$ 800.00	Approved
23004489	10/4/2023	UNIQUE PAVING MATERIALS CORP	Emulsion	HARVARD GARAGE	\$ 350.00	Approved
23004501	10/4/2023	DOORS & HARDWARE	drywall frames	FAC-BUILDING SERVICES	\$ 855.00	Approved
23004501	10/4/2023	DOORS & HARDWARE	g2b doors	FAC-BUILDING SERVICES	\$ 810.00	Approved
23004501	10/4/2023	DOORS & HARDWARE	glazed temp glass	FAC-BUILDING SERVICES	\$ 590.00	Approved
23004501	10/4/2023	DOORS & HARDWARE	hinges	FAC-BUILDING SERVICES	\$ 90.00	Approved
23004501	10/4/2023	DOORS & HARDWARE	key locksets	FAC-BUILDING SERVICES	\$ 1,725.00	Approved
23004504	10/5/2023	A. RIFKIN CO.	Nov 2023 Seals Ballot Dept	GENERAL ELECTION	\$ 2,883.60	Approved
23004504	10/5/2023	A. RIFKIN CO.	Nov 2023 Seals Ballot Dept	GENERAL ELECTION	\$ 52.08	Approved
23004506	10/5/2023	GORDON FOOD SERVICE	Chicken Leg Quarters, Skin-on	DETENTION CENTER	\$ 87.84	Approved
23004506	10/5/2023	GORDON FOOD SERVICE	Chicken Patties, homestyle, wh	DETENTION CENTER	\$ 107.91	Approved
23004506	10/5/2023	GORDON FOOD SERVICE	Battered Chicken Nuggets, Brea	DETENTION CENTER	\$ 61.11	Approved
23004506	10/5/2023	GORDON FOOD SERVICE	Diced Chicken, 20% White 80% D	DETENTION CENTER	\$ 177.30	Approved

22224525	40/5/0000	SERVICE	2/5lb		A 101.05	
23004506	10/5/2023	GORDON FOOD SERVICE	Chicken Breast Filets, 40/4oz	DETENTION CENTER	\$ 104.25	Approved
23004506	10/5/2023	GORDON FOOD SERVICE	Honey Crunchy- Battered Chicken	DETENTION CENTER	\$ 75.26	Approved
23004506	10/5/2023	GORDON FOOD SERVICE	Perdue 15lb whole grain 8-cut	DETENTION CENTER	\$ 137.28	Approved
23004511	10/5/2023	SIRCHIE ACQUISITION COMPANY LL	Preprinted White 100/set	SHERIFF FEDERAL FORFEITURE	\$ 829.20	Approved
23004511	10/5/2023	SIRCHIE ACQUISITION COMPANY LL	Preprinted Kraft 7 in 1000/set	SHERIFF FEDERAL FORFEITURE	\$ 191.25	Approved
23004511	10/5/2023	SIRCHIE ACQUISITION COMPANY LL	Preprinted Kraft 12 in 500/set	SHERIFF FEDERAL FORFEITURE	\$ 140.34	Approved
23004511	10/5/2023	SIRCHIE ACQUISITION COMPANY LL	Syringe Tube 1x8 12/set	SHERIFF FEDERAL FORFEITURE	\$ 149.52	Approved
23004511	10/5/2023	SIRCHIE ACQUISITION COMPANY LL	Evid.Coll.Tube3x12 /8	SHERIFF FEDERAL FORFEITURE	\$ 71.56	Approved
23004511	10/5/2023	SIRCHIE ACQUISITION COMPANY LL	Evidence Box, Gun/25ea	SHERIFF FEDERAL FORFEITURE	\$ 608.25	Approved
23004511	10/5/2023	SIRCHIE ACQUISITION COMPANY LL	Evidence Rifle Box/25ea	SHERIFF FEDERAL FORFEITURE	\$ 72.68	Approved
23004511	10/5/2023	SIRCHIE ACQUISITION COMPANY LL	Shipping	SHERIFF FEDERAL FORFEITURE	\$ 410.55	Approved
23004517	10/5/2023	INTEGRATED PRECISION SYSTEMS I	Sheriff Surveillance Cameras	CENTRAL SECURITY SERV-SHERIFF	\$ 3,179.98	Approved
23004526	10/5/2023	N T RUDDOCK CO	staurolite coarse	HARVARD GARAGE	\$ 1,490.63	Approved
23004527	10/5/2023	BUCKEYE SCALE LLC	VARIOUS WEIGHTS	GENERAL (CONSUMER AFFAIRS)	\$ 2,891.30	Approved
23004533	10/6/2023	BEST TRUCK EQUIPMENT INC	BACK DRAG STRIGHT EDGE	MAINTENANCE GARAGE	\$ 757.96	Approved
23004533	10/6/2023	BEST TRUCK EQUIPMENT INC	CYLINDER ANGLE 1 1/2	MAINTENANCE GARAGE	\$ 719.96	Approved

23004533	10/6/2023	BEST TRUCK EQUIPMENT INC	HOSE 1/4X42 W/FJI	MAINTENANCE GARAGE	\$ 155.96	Approved
23004533	10/6/2023	BEST TRUCK EQUIPMENT INC	HYDRAULIC FLUID	MAINTENANCE GARAGE	\$ 167.88	Approved
23004533	10/6/2023	BEST TRUCK EQUIPMENT INC	BOLTS CRG W/LKG NUT	MAINTENANCE GARAGE	\$ 119.96	Approved
23004536	10/6/2023	RESTEK CORPORATION	Gooseneck Splitless Liner 4mm	MEDICAL EXAMINER- OPERATIONS	\$ 2,016.90	Approved
23004536	10/6/2023	RESTEK CORPORATION	FERRULE	MEDICAL EXAMINER- OPERATIONS	\$ 121.50	Approved
23004536	10/6/2023	RESTEK CORPORATION	Inlet Seals	MEDICAL EXAMINER- OPERATIONS	\$ 556.20	Approved
23004536	10/6/2023	RESTEK CORPORATION	RXI-5ms Cap	MEDICAL EXAMINER- OPERATIONS	\$ 594.90	Approved
23004536	10/6/2023	RESTEK CORPORATION	Shipping	MEDICAL EXAMINER- OPERATIONS	\$ 21.74	Approved
23004539	10/6/2023	APCO INTERNATIONAL	EMD 5.4 STUDENT MANUALS	CECOMS	\$ 990.00	Approved
23004539	10/6/2023	APCO INTERNATIONAL	SHIPPING	CECOMS	\$ 89.10	Approved
23004541	10/6/2023	APCO INTERNATIONAL	PST 7 STUDENT MANUALS	CECOMS	\$ 990.00	Approved
23004541	10/6/2023	APCO INTERNATIONAL	SHIPPING	CECOMS	\$ 89.10	Approved
23004549	10/8/2023	SHI	Yubico - Part#: 5060408464236	SECURITY AND DISASTER RECOVERY	\$ 4,615.00	Approved
23004551	10/10/2023	ADVANCE OHIO	PRO HOUSING NOTICE	НОМЕ	\$ 1,089.92	Approved
23004554	10/10/2023	APCO INTERNATIONAL	EMD 5.4 STUDENT MANUALS	CECOMS	\$ 990.00	Approved
23004554	10/10/2023	APCO INTERNATIONAL	SHIPPING	CECOMS	\$ 89.10	Approved
23004557	10/10/2023	INTEGRATED PRECISION SYSTEMS I	Central Booking	CAPITAL PROJECTS	\$ 2,513.68	Approved
23004570	10/10/2023	AUTO TRIM OF NW OHIO INC	Sheriff lettering installed	MAINTENANCE GARAGE	\$ 1,575.00	Approved

23004573	10/10/2023	ANSI-ASQ NATL	accreditation ABFT	MEDICAL EXAMINER-	\$ 4,500.00	Approved
		ACCREDITATION BO	Re-App Fee	OPERATIONS		
23004496	10/11/2023	PS AWARDS	PLAQUES	SAS-OFC OF THE DIRECTOR	\$ 787.52	Approved
23004496	10/11/2023	PS AWARDS	PLAQUES	SAS-OFC OF THE DIRECTOR	\$ 254.50	Approved
23004583	10/11/2023	ADVANCE OHIO	Advertise N. Main St. Bridge	CONSTRUCTION ENG & TEST LAB	\$ 1,788.80	Needs Approval
23004587	10/11/2023	INDY EQUIPMENT & SUPPLY INC	Wacker	ROAD AND BRIDGE FLEET	\$ 2,475.00	Approved
23004588	10/11/2023	TRU TRAC SERVICE	Transport & Install ADA Ramps	GENERAL ELECTION	\$ 2,000.00	Approved
23004588	10/11/2023	TRU TRAC SERVICE	Transport & Install ADA Ramps	GENERAL ELECTION	\$ 80.00	Approved
23004607	10/11/2023	PROMEGA CORPORATION	CASEWORK DIRECT SYSTEM	MEDICAL EXAMINER- OPERATIONS	\$ 4,808.90	Approved
23004609	10/11/2023	PHENOMENEX INC	00F-4475-AN	MEDICAL EXAMINER- OPERATIONS	\$ 1,055.75	Approved
23004609	10/11/2023	PHENOMENEX INC	Shipping, If Applicable	MEDICAL EXAMINER- OPERATIONS	\$ 50.00	Approved
23004609	10/11/2023	PHENOMENEX INC	AJ0-8782	MEDICAL EXAMINER- OPERATIONS	\$ 1,117.20	Approved
23004609	10/11/2023	PHENOMENEX INC	00F-4723-AN	MEDICAL EXAMINER- OPERATIONS	\$ 1,919.92	Approved
23004642	10/12/2023	ZONES INC	Renewal Oct 23 - Oct 24	ELECTRONIC VOTING CONSULTATION	\$ 2,315.52	Approved
23004644	10/12/2023	INDUSTRIAL SAFETY PRODUCTS INC	foam lined gloves	SANITARY OPERATING	\$ 564.00	Approved
23004644	10/12/2023	INDUSTRIAL SAFETY PRODUCTS INC	drivers gloves	SANITARY OPERATING	\$ 195.00	Approved
23004644	10/12/2023	INDUSTRIAL SAFETY PRODUCTS INC	safety vests 2xl	SANITARY OPERATING	\$ 210.00	Approved
23004644	10/12/2023	INDUSTRIAL SAFETY PRODUCTS INC	safety vests 5xl	SANITARY OPERATING	\$ 210.00	Approved
23004644	10/12/2023	INDUSTRIAL SAFETY PRODUCTS INC	slicker boots size 16	SANITARY OPERATING	\$ 229.50	Approved
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23004644	10/12/2023	INDUSTRIAL SAFETY PRODUCTS INC	slicker boots size 18	SANITARY OPERATING	\$ 229.50	Approved
23004649	10/12/2023	W B MASON CO INC	Medium-Duty AutoFolder	OFFICE OF THE DIRECTOR	\$ 2,256.71	Approved
23004652	10/12/2023	FISHER SCIENTIFIC CO	DGP-350 LTX GLV SM 100/PK	MEDICAL EXAMINER- OPERATIONS	\$ 1,630.80	Approved
23004652	10/12/2023	FISHER SCIENTIFIC CO	DGP-350 LTX GLV XL 100/PK	MEDICAL EXAMINER- OPERATIONS	\$ 815.40	Approved
23004652	10/12/2023	FISHER SCIENTIFIC CO	GLV PF NIT MIDKNIGHT SM 100PK	MEDICAL EXAMINER- OPERATIONS	\$ 280.50	Approved
23004652	10/12/2023	FISHER SCIENTIFIC CO	GLV PF NIT MIDKNIGHT MD 100PK	MEDICAL EXAMINER- OPERATIONS	\$ 935.00	Approved
23004652	10/12/2023	FISHER SCIENTIFIC CO	GLV PF NIT MIDKNIGHT XL 100PK	MEDICAL EXAMINER- OPERATIONS	\$ 187.00	Approved
23004652	10/12/2023	FISHER SCIENTIFIC CO	Fuel Surcharge	MEDICAL EXAMINER- OPERATIONS	\$ 7.70	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	REDUCER R7K15	HARVARD GARAGE	\$ 49.97	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	HS POLY EX WH GL S	HARVARD GARAGE	\$ 228.40	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	HS POLY ACTVR PT T	HARVARD GARAGE	\$ 63.92	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	K58 SOLV BLENDGAL	HARVARD GARAGE	\$ 39.75	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	PC667-48MM RED DUCT	HARVARD GARAGE	\$ 50.34	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	4X1/2"STRIPE MINI 50	HARVARD GARAGE	\$ 50.71	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	WASHEDRECYCL WHT LG	HARVARD GARAGE	\$ 19.59	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	DENATURE ALCHOHOL	HARVARD GARAGE	\$ 71.70	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	5X5 8OZ CANVAS DROP	HARVARD GARAGE	\$ 16.78	Approved

23004537	10/13/2023	SHERWIN WILIAMS #4306	ZINC CLAD IV PT U	HARVARD GARAGE	\$ 729.55	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	ZINC CLAD IV PT V	HARVARD GARAGE	\$ 43.02	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	MEK-GAL-SW	HARVARD GARAGE	\$ 26.59	Approved
23004537	10/13/2023	SHERWIN WILIAMS #4306	FROG TAPE-48MM MULTI	HARVARD GARAGE	\$ 48.24	Approved
23004655	10/13/2023	DOORS & HARDWARE	Doors frame, door, hinges	FAC-BUILDING SERVICES	\$ 1,065.00	Approved
23004662	10/13/2023	MID WEST PRESORT MAILING SERVI	Dec 2023 E Cleveland Recall	SPECIAL ELECTION	\$ 1,495.00	Needs Approval
23004671	10/13/2023	AABLE RENTS	November 7, 2023 General	GENERAL ELECTION	\$ 2,258.55	Approved
23004677	10/16/2023	HPM BUSINESS SYSTEMS INC	Broadman, 100/bx	JAIL OPERATIONS	\$ 349.70	Approved
23004677	10/16/2023	HPM BUSINESS SYSTEMS INC	Paperback	JAIL OPERATIONS	\$ 897.75	Approved
23004677	10/16/2023	HPM BUSINESS SYSTEMS INC	soft cotton, white	JAIL OPERATIONS	\$ 639.00	Approved
23004677	10/16/2023	HPM BUSINESS SYSTEMS INC	traveling, dark green	JAIL OPERATIONS	\$ 695.00	Approved
23004683	10/16/2023	SA COMUNALE CO INC	KITCHEN HOOD INSP JAIL 1-2	FAC-BUILDING SERVICES	\$ 760.00	Approved
23004683	10/16/2023	SA COMUNALE CO INC	KITCHEN HOOD INSP JC	FAC-BUILDING SERVICES	\$ 610.00	Approved
23004683	10/16/2023	SA COMUNALE CO INC	KITCHEN HOOD INSP	FAC-BUILDING SERVICES	\$ 980.00	Approved
23004691	10/16/2023	ACCESS 2 INTERPRETERS	Translation Services	GENERAL ELECTION	\$ 1,037.70	Approved
23004696	10/16/2023	SMARTSHEET INC	Software for 15 Licensed Users	BOARD OF ELECT ADMINISTRATION	\$ 2,235.00	Approved
23004698	10/17/2023	BAKER VEHICLE SYSTEMS	BRUSHOG DRIVE LINE	COUNTY AIRPORT	\$ 2,757.96	Needs Approval
23004700	10/17/2023	THE FAMILY PET CLINIC	September & October FPC Appoin	DICK GODDARD BEST FRIENDS FUND	\$ 1,194.48	Approved

23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable non blue- light	JAIL OPERATIONS	\$ 252.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable non blue- light	JAIL OPERATIONS	\$ 252.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 168.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 168.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 252.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 252.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved

23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable blue-light	JAIL OPERATIONS	\$ 420.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	shipping	JAIL OPERATIONS	\$ 120.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	shipping	JAIL OPERATIONS	\$ 120.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable, non blue-light	JAIL OPERATIONS	\$ 168.00	Approved
23004701	10/17/2023	CREATIVE GROUP ENTERPRISES	stretchable, non blue-light	JAIL OPERATIONS	\$ 168.00	Approved
23004702	10/17/2023	TIM LALLY CHEVROLET INC	REAR END AND AXEL WORK	MAINTENANCE GARAGE	\$ 4,254.17	Needs Approval
23004703	10/17/2023	IDEXX DISTRIBUTION CORP	September/October Labs	DOG & KENNEL	\$ 3,025.13	Approved
23004709	10/17/2023	CRAUN LIEBING CO	PUMP PART	SANITARY OPERATING	\$ 2,612.40	Approved
23004711	10/17/2023	EHA SOLUTION LTD	Consulting Services for OMJCC	WF INNOVATION & OPPORTUNITIES	\$ 4,900.00	Needs Approval
23004712	10/17/2023	CHARM TEX	Ivory Bar Soap / 3.17oz / 72 p	DETENTION CENTER	\$ 829.00	Approved
23004712	10/17/2023	CHARM TEX	4.oz / 72 per case dove bar so	DETENTION CENTER	\$ 1,039.20	Approved
23004722	10/17/2023	HPM BUSINESS SYSTEMS INC	Single Stage, 5.5 LB Pull	SHERIFF FEDERAL FORFEITURE	\$ 694.85	Needs Approval
23004722	10/17/2023	HPM BUSINESS SYSTEMS INC	Black Charging Handle	SHERIFF FEDERAL FORFEITURE	\$ 494.85	Needs Approval
23004724	10/18/2023	BAKER VEHICLE SYSTEMS	BRUSHOG DRIVE LINE	COUNTY AIRPORT	\$ 2,757.96	Approved
23004726	10/18/2023	PRISTINE CHEMICAL LLC	Biohazard Suits	JAIL OPERATIONS	\$ 670.88	Approved
23004726	10/18/2023	PRISTINE CHEMICAL LLC	Biohazard Suits	JAIL OPERATIONS	\$ 670.88	Approved
23004728	10/18/2023	ADVANCE OHIO	Filing Fee Legal Notice	ADMINISTRATION	\$ 1,512.75	Approved

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23004731	10/18/2023	NICHOLS PAPER & SUPPLY CO	PARTS AND LABOR FOR MACHINES	FAC-BUILDING SERVICES	\$ 3,516.82	Approved
23004740	10/19/2023	T & M VETERINARIANS LLC	FHO Surgery for Priscilla	DOG & KENNEL	\$ 1,228.63	Approved
23004745	10/19/2023	CLEVELAND ANIMAL PROTECTIVE LE	September AWC Spay/Neuter Svs	DOG & KENNEL	\$ 2,095.96	Approved
23004750	10/19/2023	LAKEWOOD SUPPLY	CONCRETE TOOLS	HARVARD GARAGE	\$ 1,393.78	Approved
23004755	10/19/2023	EMMCO INC	tank cylinder	COUNTY AIRPORT	\$ 1,075.00	Approved
23004765	10/20/2023	CUYAHOGA COUNTY CONVENTION FAC	forfeited land sale	REAL ESTATE ASSESSMENT FUND	\$ 2,992.00	Approved
23004769	10/20/2023	BORDEN DAIRY	1/2 pint 1% homogenized milk	DETENTION CENTER	\$ 3,857.00	Approved
23004769	10/20/2023	BORDEN DAIRY	1/2 pint Fat free chocolate mi	DETENTION CENTER	\$ 855.90	Approved
23004770	10/20/2023	SCHWEBEL BAKING CO	Bread, Whole Grain, Enriched W	DETENTION CENTER	\$ 2,488.00	Approved
23004770	10/20/2023	SCHWEBEL BAKING CO	Buns, Whole Grain Hamburger, 3	DETENTION CENTER	\$ 316.00	Approved
23004770	10/20/2023	SCHWEBEL BAKING CO	Buns, Whole Grain Hot Dogs 16	DETENTION CENTER	\$ 316.00	Approved
23004770	10/20/2023	SCHWEBEL BAKING CO	Buns, Sub, 6in.8 per pack	DETENTION CENTER	\$ 319.00	Approved
23004770	10/20/2023	SCHWEBEL BAKING CO	Flour Tortillas, 12 ct per pac	DETENTION CENTER	\$ 142.40	Approved
23004770	10/20/2023	SCHWEBEL BAKING CO	Rye bread, sliced	DETENTION CENTER	\$ 222.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	Tomatoes, Fresh, USDA, #1 5x6,	DETENTION CENTER	\$ 90.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	POTATOES, Baking Type, USDA, #	DETENTION CENTER	\$ 76.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	Yellow Onion, Fresh 50lb bag	DETENTION CENTER	\$ 15.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	Jumbo Red Onion, Fresh, 25lb b	DETENTION CENTER	\$ 14.00	Approved

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23004777	10/23/2023	THE SANSON COMPANY	Green Peppers, Fresh, 20lb box	DETENTION CENTER	\$ 40.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	Cucumbers, large, Fresh, USDA,	DETENTION CENTER	\$ 56.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	Celery Stalks, Fresh, Pascal,	DETENTION CENTER	\$ 20.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	Lettuce, Romaine, Fresh, Grade	DETENTION CENTER	\$ 840.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	Cabbage, Green, Us, #1, 50lb b	DETENTION CENTER	\$ 37.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	Cole Slaw, Shredded, green/red	DETENTION CENTER	\$ 68.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	Zuchini 1/2	DETENTION CENTER	\$ 24.00	Approved
23004777	10/23/2023	THE SANSON COMPANY	Squash 1/2	DETENTION CENTER	\$ 28.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Oranges, Fresh, (table beautif	DETENTION CENTER	\$ 1,260.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Fresh Pears, 95-110 per case	DETENTION CENTER	\$ 370.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Strawberries, Fresh, 8lb box,	DETENTION CENTER	\$ 88.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Seedless Grapes, Green/Red, Fr	DETENTION CENTER	\$ 258.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Cantaloupe Melons, Fresh, 4/ca	DETENTION CENTER	\$ 16.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Honeydew Melons, Fresh, 3/case	DETENTION CENTER	\$ 16.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Bananas, Medium, Ripe on the t	DETENTION CENTER	\$ 200.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Yellow Apples, Fresh, Eating q	DETENTION CENTER	\$ 440.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Red Apples, Delicious, Fresh,	DETENTION CENTER	\$ 440.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Apple Slices 25/2oz individual	DETENTION CENTER	\$ 400.00	Approved

23004778	10/23/2023	THE SANSON COMPANY	Carrot Sticks 100/2oz individu	DETENTION CENTER	\$ 372.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Seedless Watermelon, Fresh, 2	DETENTION CENTER	\$ 20.00	Approved
23004778	10/23/2023	THE SANSON COMPANY	Cilantro (SMAII AMOUNT) TWO TI	DETENTION CENTER	\$ 9.00	Approved
23004783	10/23/2023	MASCOT METROPOLITAN INC	Table C Purchase	ELECTRONIC VOTING CONSULTATION	\$ 4,800.00	Approved
23004783	10/23/2023	MASCOT METROPOLITAN INC	Table C Purchase	ELECTRONIC VOTING CONSULTATION	\$ 120.00	Approved
23004785	10/23/2023	TEC COMMUNICATIONS INC	BOE Call Center 2023	BOARD OF ELECT ADMINISTRATION	\$ 1,766.91	Approved
23004791	10/23/2023	COLUMBIA GAS OF OHIO INC	encumbrance request	SANITARY DISTRICTS	\$ 1,570.84	Approved
23004800	10/24/2023	AZTEC STEEL CORP	misc steel	FAC-BUILDING SERVICES	\$ 1,855.40	Approved
23004805	10/24/2023	BOB CHAPMAN FORD	2025 FORD EXPLORER HYBRID	MAINTENANCE GARAGE	\$ 1,000.00	Approved
23004806	10/24/2023	ARMAG CORPORATION	Day Box	STATE HOMELAND SECURITY PROJE	\$ 2,035.72	Approved
23004806	10/24/2023	ARMAG CORPORATION	shipping	STATE HOMELAND SECURITY PROJE	\$ 184.00	Approved
23004812	10/24/2023	COLLEGE OF AMERICAN PATHOLOGIS	Whole Blood Alcohol Prof Test	MEDICAL EXAMINER- OPERATIONS	\$ 501.19	Approved
23004812	10/24/2023	COLLEGE OF AMERICAN PATHOLOGIS	For Toxicology, Criminalistics	MEDICAL EXAMINER- OPERATIONS	\$ 1,603.80	Approved
23004812	10/24/2023	COLLEGE OF AMERICAN PATHOLOGIS	Drug Facilitated Prof Test	MEDICAL EXAMINER- OPERATIONS	\$ 1,034.78	Approved
23004812	10/24/2023	COLLEGE OF AMERICAN PATHOLOGIS	Parentage/Relation Testing Pro	MEDICAL EXAMINER- OPERATIONS	\$ 1,697.96	Approved
23004812	10/24/2023	COLLEGE OF AMERICAN PATHOLOGIS	Fuel - Toxicology	MEDICAL EXAMINER- OPERATIONS	\$ 15.77	Approved

23004823	10/25/2023	GORDON FOOD	Lima Beans, Baby,	DETENTION CENTER	\$ 57.40	Approved
	25, 25, 2525	SERVICE	Grade A, IQF			7.66.000
23004823	10/25/2023	GORDON FOOD SERVICE	Cut Green Beans, Mixed Sieve,	DETENTION CENTER	\$ 258.50	Approved
23004823	10/25/2023	GORDON FOOD SERVICE	Broccoli Cuts, Grade A, IQF, 3	DETENTION CENTER	\$ 222.05	Approved
23004823	10/25/2023	GORDON FOOD SERVICE	Gordon Choice Cauliflower Flor	DETENTION CENTER	\$ 81.42	Approved
23004823	10/25/2023	GORDON FOOD SERVICE	Cut Corn, Grade A, IQF, 30 Lb	DETENTION CENTER	\$ 217.40	Approved
23004823	10/25/2023	GORDON FOOD SERVICE	Green Peas, Grade A, IQF, 30 L	DETENTION CENTER	\$ 233.35	Approved
23004823	10/25/2023	GORDON FOOD SERVICE	Chopped Spinach, Grade A, Froz	DETENTION CENTER	\$ 69.38	Approved
23004823	10/25/2023	GORDON FOOD SERVICE	Brussels Sprouts, Medium, Grad	DETENTION CENTER	\$ 75.18	Approved
23004823	10/25/2023	GORDON FOOD SERVICE	Capri Vegetable Blend, IQF, 4	DETENTION CENTER	\$ 75.02	Approved
23004823	10/25/2023	GORDON FOOD SERVICE	Italian Vegetable Blend, IQF,	DETENTION CENTER	\$ 86.22	Approved
23004823	10/25/2023	GORDON FOOD SERVICE	Cob Corn, Grade A, IQF, 96/Cas	DETENTION CENTER	\$ 117.48	Approved
23004825	10/25/2023	TIM LALLY CHEVROLET INC	REAR END AND AXEL WORK	MAINTENANCE GARAGE	\$ 4,254.17	Needs Approval
23004827	10/25/2023	INDUSTRIAL SAFETY PRODUCTS INC	fire extinguishers	SANITARY DISTRICTS	\$ 1,093.00	Approved
23004827	10/25/2023	INDUSTRIAL SAFETY PRODUCTS INC	fire extinguishers	ROAD AND BRIDGE FLEET	\$ 1,093.00	Approved
23004839	10/25/2023	DILTEX INC	UPS for Servers	BOARD OF ELECTIONS GRANTS	\$ 3,072.12	Needs Approval
23004844	10/25/2023	CUYAHOGA COUNTY LIBRARY	Final SNAP Invoice	WORK FIRST SVCS	\$ 2,264.24	Needs Approval
23004849	10/25/2023	URBAN LEAGUE OF GREATER CLEVEL	Final SNAP Invoice	WORK FIRST SVCS	\$ 1,397.99	Needs Approval
23004864	10/26/2023	DILTEX INC	CORDLESS PUSH TO TALK ADAPTER	CECOMS	\$ 2,999.71	Approved

23004865	10/26/2023	OPEN TEXT INC	OPEN TEXT	FAMILY & CHILDREN FIRST	\$ 4,481.36	Approved
23004892	10/30/2023	DILTEX INC	Microsoft Surface Pro 9	SHERIFF OPERATIONS	\$ 3,714.84	Approved
23004892	10/30/2023	DILTEX INC	Microsoft Signature Keyboard	SHERIFF OPERATIONS	\$ 262.42	Approved
23004892	10/30/2023	DILTEX INC	Microsoft Surface Slim Pen 2	SHERIFF OPERATIONS	\$ 189.52	Approved
23004892	10/30/2023	DILTEX INC	Microsoft Surface Dock 2	SHERIFF OPERATIONS	\$ 377.10	Approved
23004894	10/30/2023	TEC COMMUNICATIONS INC	MEMORY PURCHASE	VEB BLDG NFSC	\$ 3,209.98	Approved
23004896	10/30/2023	MNJ TECHNOLOGIES DIRECT INC	123RF.COM DOWNLOAD CREDITS	WEB & MULTI-MEDIA DEVELOPMENT	\$ 1,138.00	Approved
23004912	10/31/2023	VASU COMMUNICATION INC	MULTI-UNIT CHARGER - MX-VP	PUBLIC SAFETY GRANTS ADMIN	\$ 693.00	Approved
23004912	10/31/2023	VASU COMMUNICATION INC	MULTI-UNIT CHARGER - MOTOROLA	PUBLIC SAFETY GRANTS ADMIN	\$ 693.00	Approved
23004912	10/31/2023	VASU COMMUNICATION INC	MULTI-UNIT CHARGER - HARRIS	PUBLIC SAFETY GRANTS ADMIN	\$ 693.00	Approved
23004912	10/31/2023	VASU COMMUNICATION INC	ADDITIONAL PODS - MX-VP	PUBLIC SAFETY GRANTS ADMIN	\$ 369.60	Approved
23004912	10/31/2023	VASU COMMUNICATION INC	ADDITIONAL PODS - MOTOROLA	PUBLIC SAFETY GRANTS ADMIN	\$ 369.60	Approved
23004912	10/31/2023	VASU COMMUNICATION INC	ADDITIONAL PODS - HARRIS	PUBLIC SAFETY GRANTS ADMIN	\$ 369.60	Approved
23004913	10/31/2023	BRECKSVILLE CITY	Reimbussement	SANITARY DISTRICTS	\$ 1,913.50	Approved
23004914	10/31/2023	CLEVE CHARCOAL & SALT SUPPLY	Ice Melt	FAC-BUILDING SERVICES	\$ 1,000.00	Approved
23004927	10/31/2023	ROYAL MEDIA NETWORK INC	10TB-HDD-SPARE	WEB & MULTI-MEDIA DEVELOPMENT	\$ 1,900.00	Approved

Item No. 2

(See related list of purchases processed in the amount not-to-exceed 5,000.00 for the period 10/1/2023 - 10/31/2023 in Section V. above).

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:20 a.m.