



**Cuyahoga County Board of Control Agenda
Tuesday, January 16, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
4th Floor, Committee Room B**

This meeting is open to the public and may also be accessed via livestream using the following link:
<https://www.YouTube.com/CuyahogaCounty>

I – CALL TO ORDER

II. – REVIEW MINUTES – 1/8/2024

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-46

Department of Purchasing, on behalf of the County Treasurer's Office, submitting an amendment Master Services Agreement No. 2696 (fka 2289, 41 and 20000769) with Key Bank National Association for banking and treasury services for the period 4/1/2020 – 3/31/2024 for additional funds for Procurement Card Program Services for various departments in the total amount not-to-exceed \$128,625.00, effective upon signatures of all parties.

1) For additional funds:

- a) Department of Public Works (Animal Shelter) \$3,500.00
- b) Department of Public Works (Archives) \$375.00
- c) Department of Public Works (County Airport) \$1,875.00
- d) Department of Public Works (Facilities Division) \$17,500.00
- e) Department of Public Works (Fleet Division) \$15,000.00
- f) Department of Public Works (Road & Bridge) \$13,250.00
- g) Department of Public Works (Sanitary) \$11,250.00
- h) Department of Development \$5,000.00
- i) Department of Sustainability \$10,000.00
- j) Department of Information Technology \$30,000.00
- k) Department of Human Resources \$5,500.00
- l) Department of Health and Human Services/Community Initiatives Division/Family and Children First Council \$375.00

2) To add (2) user Departments

- a) Department of Housing and Community Development \$5,000.00

b) Cuyahoga County Board of Developmental Disabilities \$10,000.00

Funding Source:

- General Fund 67.54%
- Health and Human Services Levy Fund 0.29%
- Maintenance Garage 11.66%
- Airport Operations 1.46%
- Road and Bridge 10.30%
- Sanitary Sewer 8.75%

BC2024-47

Court of Common Pleas/Juvenile Court Division, recommending an award and enter into Agreement No. 4002 with City of Olmsted Falls in the amount not-to-exceed \$900.00 for Community Diversion Program services for the period 1/1/2024-12/31/2024.

Funding Source: Health and Human Services Levy Fund

C. – Consent Agenda

BC2024-48

Department of Purchasing, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E) on behalf of the following county agencies:

- a) Department of Public Works
- b) Sheriff’s Department

Funding Source: Revenue Generating

BC2024-49

Fiscal Department, presenting proposed travel/membership requests for the week of 1/16/2024:

Dept:	Department of Health and Human Services/Office of Child Support Services							
Event:	The Safe Access for Victims’ Economic Security (SAVES)							
Source:	Administration for Children and Families							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jeffrey Bloom	1/28/2024-1/31/2024	\$0.00	\$180.00	\$671.34	\$100.00	\$331.81	\$1,283.15	SAVES Demonstration Grant

Karen Bennett	1/28/2024-1/31/2024	\$0.00	\$180.00	\$671.34	\$100.00	\$331.81	\$1,283.15	SAVES Demonstration Grant
---------------	---------------------	--------	----------	----------	----------	----------	------------	---------------------------

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Safe Access for Victims’ Economic Security (SAVES) All Grantee Meeting, scheduled for January 29-31, 2024, focuses on transforming child support systems, prioritizing survivor safety, and incorporating lived experiences into systemic change. It includes sessions on innovative practices in child support, parenting, and paternity establishment, along with addressing vicarious trauma among frontline workers. The conference also emphasizes the importance of research, evaluation, and documentation in advocacy and policy change. Interactive activities and grantee discussions aim to facilitate learning and action planning for effective change management in these areas.

BC2024-50

Department of Purchasing, presenting proposed purchases for the week of 1/16/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24000010	(200) Replacement handcuffs and cases for Correction Officers	Sheriff’s Department	HPM Business Systems Inc.	\$5,296.00	General Fund
24000037	Annual order of personal care products for female inmates	Sheriff’s Department	Pristine Chemical LLC	\$11,154.00	General Fund
24000054	Annual order of (1,000) cases of C-fold 1-ply paper towels	Sheriff’s Department	AMICO, LLC	\$21,330.00	General Fund
24000061	Annual order for (1,000) cases of clear can liners	Sheriff’s Department	Unipak Corporation	\$16,750.00	General Fund
23000074	Annual order of (400) cases of antibacterial bar soap for inmates	Sheriff’s Department	Bob Barker Company, Inc.	\$13,248.00	General Fund

V- OTHER BUSINESS

Time Sensitive/Mission Critical

BC2024-51

Department of Public Works, recommending an award on Purchase Order No. 23005441 to Brandsafway Services LLC in the amount not-to-exceed \$16,167.48 for emergency structural shoring services at the Huntington Parking Garage.

Funding Source: Parking Revenue Fund

Item of Note (non-voted)

Item No. 1

Sheriff's Department,

a) Requesting authority to apply for grant funds from Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office in the total amount not-to-exceed \$96,649.70 for various grant programs in connection with the FY2024 Ohio High Visibility Enforcement Program for the period 10/1/2023 – 9/30/2024.

- 1) Selective Traffic Enforcement Program in the amount of \$50,074.85
- 2) Impaired Driving Enforcement Program in the amount of \$46,574.85

b) Submitting a grant award from Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office in connection with said programs for the period 10/1/2023 – 9/30/2024.

Funding Source: 100% US Department of Transportation, National Highway and Traffic Safety Administration through the Ohio Traffic Safety Office.

Item No. 2

U.S. Department of Housing and Urban Development in the amount of \$494,088.00 for Rapid Re-housing services for families in connection with FY2022 Continuum of Care Homeless Program Competition for the period 6/1/2023 – 5/31/2024, to make budget line-item revisions, effective upon signatures of all parties; no additional funds required.

Funding Source: FY2022 US Department of Housing and Urban Development Continuum of Care

Minutes

Cuyahoga County Board of Control

Monday, January 8, 2024 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:03 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)

Councilmember Meredith Turner

Councilmember Dale Miller

II. – REVIEW MINUTES – 1/2/2024

Michael Chambers motioned to approve the minutes from the January 2, 2024, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-32

Department of Public Works, submitting an amendment to Contract No. 2609 with R.L. Hill Management, Inc. for the Cuyahoga County Men’s Shelter Expansion Project for additional funds in the amount not-to-exceed \$197,647.00.

Funding Source: General Fund – American Rescue Plan Act (ARPA) Revenue Replacement/Provision of Government Services

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-32 was approved by unanimous vote.

BC2024-33

Department of Public Works, submitting an amendment to Contract No. 3304 with Northeast Ohio Trenching Service, Inc. for installation of 785 feet of new concrete for East 26th Street roadway between Community College Avenue and Central Avenue in the City of Cleveland for additional funds in the amount not-to-exceed \$76,326.19.

Funding Source: County Motor Vehicle \$7.50 License Tax Funds

Mellany Seay, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-33 was approved by unanimous vote.

BC2024-34

Department of Public Works, submitting a Revenue Generating Agreement (via Contract No. 4039) with City of Lakewood in the amount not-to-exceed \$300,000.00 for storm and sanitary sewer system services for the period 1/1/2024-12/31/2024.

Funding Source: Revenue Generating

Mellany Seay, Department of Public Works, presented. There were no questions. Dale Miller motioned to approve the item; Meredith Turner seconded. Item BC2024-34 was approved by unanimous vote.

BC2024-35

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Love Train Ministries in the amount not-to-exceed \$19,249.95 for structured, pro-social leadership programs and mentoring services for court referred males ages 11 to 18 with high risk for recidivism for the period 7/1/2023-6/30/2024.
- b) Recommending an award and enter into Contract No. 4043 with Love Train Ministries in the amount not-to-exceed \$19,249.95 for structured, pro-social leadership programs and mentoring services for court referred males ages 11 to 18 with high risk for recidivism for the period 7/1/2023- 6/30/2024.

Funding Source: RECLAIM grant

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-35 was approved by unanimous vote.

BC2024-36

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Girl Scouts of Northeast Ohio in the amount not-to-exceed \$19,462.50 for educational and vocational services for females ages 12 to 17 with high risk for recidivism for the period 7/1/2023- 6/30/2024.

b) Recommending an award and enter into Contract No. 4046 with Girl Scouts of Northeast Ohio in the amount not-to-exceed \$19,462.50 for educational and vocational services for females ages 12 to 17 with high risk for recidivism for the period 7/1/2023- 6/30/2024.

Funding Source: RECLAIM grant

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-36 was approved by unanimous vote.

BC2024-37

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on RQ13403 and enter into Contract No. 4038 with The Ohio State University on behalf of The Ohio State University Extension (10-1) in the amount not-to-exceed \$290,000.00 for planning, coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 1/1/2024 – 12/31/2025.

Funding Source: Health and Human Services Levy Fund

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-37 was approved by unanimous vote.

C. – Exemptions

BC2024-38

Office of the Medical Examiner, recommending an alternative procurement process, which will result in an award recommendation to Promega Corporation in the amount not to exceed \$22,202.37 to procure genetic testing kits and other consumable supplies as needed for Forensic DNA Casework in connection with FY21 National Sexual Assault Kit Initiative for the period 1/1/2024-9/30/2024.

Funding Source: Department of Justice, Office of Justice Programs, Bureau of Justice Affairs FY21 National Sexual Assault Kit Initiative

Hugh Shannon, Medical Examiner’s Office, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-38 was approved by unanimous vote.

BC2024-39

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending to amend BC2023-436, dated 7/1/2023, which authorized an alternative procurement process, which will result in award recommendations to various providers for implementation of the Family Centered Services and Supports Wraparound Program for the period 7/1/2023 – 6/30/2025, to change the total amount not-to-exceed from \$816,235.02 to \$837,648.00.

Funding Source: 25% Federal Child Welfare Funds and 75% State General Revenue Funds

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-39 was approved by unanimous vote.

D. – Consent Agenda

Dale Miller asked for clarification of the number for the Consent Item being amended, it sounded like you said 48. There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-40 through BC2024-45 as amended; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote as amended.

BC2024-40

Department of Public Works, submitting an amendment to a Master Contract with various providers for various vehicle repair parts, equipment and services for County fleet vehicles for the period 12/7/2021 – 12/6/2023 to extend the time period to 2/29/2024; no additional funds required.

- a) Contract No. 1889 with Applied Maintenance Supplies & Solutions, LLC.
- b) Contract No. 1890 with Car Parts Warehouse, Inc.
- c) Contract No. 1891 with Crown Cleaning Systems & Supply, Inc. dba Crown Cleaning Systems
- d) Contract No. 1892 with Jack Doheny Company
- e) Contract No. 3397 (fka Contract No. 1893) with Genuine Parts Co. dba NAPA Auto Parts
- f) Contract No. 1894 with North Coast Two-Way Radio, Inc.
- g) Contract No. 1895 with Northcoast Equipment Specialists, Inc.
- h) Contract No. 1896 with ~~Parks~~ Parts Authority, LLC
- i) Contract No. 1897 with RH Auto & Truck Glass
- j) Contract No. 1898 with Rich's Towing & Service, Inc.
- k) Contract No. 1899 with Rieth's Automotive Supply Co., dba Fleetwise Truck Parts
- l) Contract No. 1900 with Rush Truck Centers of Ohio, Inc. dba Rush Truck Center, Cleveland
- m) Contract No. 1901 with The Goodyear Tire & Rubber Company
- n) Contract No. 4045 (fka Contract No. 1902) with United Towing Services, Inc.

Funding Source: 40% Maintenance Garage Funds, 35% Sanitary Operating Funds and 25% Road and Bridge Fund

BC2024-41

Department of Public Works, submitting an amendment to Contract No. 2367 with CATTS Construction, Inc. for rehabilitation of Wolf Road from Sutcliffe Drive to Clague Road in the City of Bay Village for a decrease in the amount of (\$238,919.35); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 20% Federal, 35% Ohio Public Works Commission, 43% County Motor Vehicle \$7.50 License Tax Funds, and 2% municipalities.

BC2024-42

Department of Public Works, submitting an amendment to Contract No. 2511 with Chagrin Valley Paving Incorporated for reconstruction of Cuyahoga County Airport South taxi lanes U and V for a decrease in the amount of (\$56,826.95); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 80% Ohio Department of Transportation Aviation Grant and 20% County General Funds.

BC2024-43

Department of Public Works, submitting an amendment to Contract No. 3205 with Suburban Maintenance & Construction, Inc. for rehabilitation of Boston Road Bridge No. 07.45 over the East Branch of the Rocky River in the City of Broadview Heights for a decrease in the amount of (\$58,204.29); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: County Motor Vehicle \$7.50 License Tax Funds

BC2024-44

Department of Information Technology, on behalf of Court of Common Pleas/Juvenile Court Division recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 for the month of December 2023 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2024-45

Department of Purchasing, presenting proposed purchases for the week of 1/8/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
23005433	Concrete for various county projects*	Department of Public Works	Carr Bros. Inc.	Not-to-exceed \$49,500.00	Road and Bridge Fund

*Approval No. BC2023-751, dated 11/20/2023, which amended various Board approvals on various dates authorizing an alternative procurement process and resulted in various award recommendations in the total amount not-to-exceed \$320,000.00 for the purchase of concrete materials on an as-needed basis for repair and maintenance projects throughout Cuyahoga County for the time period 12/19/2022 - 12/18/2024 for additional funds in the amount not-to-exceed \$200,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting a grant agreement with Ohio Emergency Management Agency in the amount of \$243,674.00 for the FY2023 Emergency Management Performance Grant Program for the period 10/1/2022 – 12/31/2024.

Funding Source: This award is a 50% reimbursement grant of eligible expenses of the Office of Emergency Management. The grant award does not include any additional county match funds or, any obligations that the county contract with external service providers or vendors.

Item No. 2

Department of Health and Human Services/Division of Senior and Adult Services,

- a) Requesting authority to apply for grant funds from Western Reserve Area Agency on Aging in the amount of \$204,820.12 for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2024 - 12/31/2024.
- b) Submitting a grant agreement with Western Reserve Area Agency on Aging in the amount of \$204,820.12 for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2024 - 12/31/2024.

Funding Source: Federal Older Americans Act Title III Funds

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:16 a.m.

Item Details as Submitted by Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2024-46

Title	KeyBank Banking and Treasury Services P-Card Amendment #9		
Department or Agency Name	Department of Purchasing		
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):		

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	2696	KeyBank National Association	4/1/2020 to 3/31/2024	\$3,200,000.00	3/10/2020	R2020-0057
A-1	2696	KeyBank National Association	4/1/2020 to 3/31/2024	\$435,470.00	6/28/2021	BC2021-310
A-2	2696	KeyBank National Association	4/1/2020 to 3/31/2024	\$83,625.00	12/6/2021	BC2021-702
A-3	2696	KeyBank National Association	4/1/2020 to 3/31/2024	\$85,400.00	4/18/2022	BC2022-233
A-4	2696	KeyBank National Association	4/1/2020 to 3/31/2024	\$5,500.00	8/8/2022	BC2022-479
A-5	2696	KeyBank National Association	4/1/2020 to 3/31/2024	\$51,125.00	11/14/2022	BC2022-688
A-6	2696	KeyBank National Association	4/1/2020 to 3/31/2024	\$40,300.00	3/6/2023	BC2023-140

A-7	2696	KeyBank National Association	4/1/2020 to 3/31/2024	\$19,900.00	6/12/2023	BC2023-372
A-8	2696	KeyBank National Association	4/1/2020 to 3/31/2024	\$51,500.00	11/13/2023	BC2023-718
A-9	2696	KeyBank National Association	4/1/2020 to 3/31/2024	\$128,625.00	Pending	Pending

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.
 Increase funds for Banking and Treasury Services in the total amount not to exceed \$128,625.00

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: N/A How will replaced items be disposed of? N/A

Project Goals, Outcomes or Purpose (list 3): This amendment is being completed to increase requesting departments encumbered funds to the P-Card program. This amendment will not add any additional time, the original time of 4/1/2020 to 3/31/2024 will remain the same

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
KeyBank, National Association 127 Public Square Cleveland, Ohio 44114	Charles Wise Susan Todaro
Vendor Council District:	Project Council District:
7	7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation: N/A	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date

Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (<i>list original procurement</i>) - Originally procured via RFP
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (*No acronyms i.e. HHS Levy, CDBG, etc.*). *Include % if more than one source.*

Fund Source:

General Fund 67.54%
(New Request) Housing and Community Development \$5,000.00
(New Request) Cuyahoga Board of Developmental Disabilities \$10,000.00
Department of Human Resources \$5,500.00
Department of Development \$5,000.00
Department of Sustainability \$10,000
Department of Information Technology \$30,000.00
Department of Public Works-Facilities \$17,500.00
Department of Public Works-Animal Shelter \$3,500.00
Department of Public Works-Archives \$375.00

Maintenance Garage Funds 11.66%
Department of Public Works- Fleet \$15,000.00

Health and Human Services Levy Fund 0.29%
Health & Human Services – Family and Children First Council \$375.00

Airport Operations Fund 1.46%

Department of Public Works-Airport \$1,875

Road and Bridge Fund 10.30%

Department of Public Works-Road and Bridge \$13,250.00

Sanitary Sewer Funds 8.75%

Department of Public Works-Sanitary \$11,250.00

Is funding for this included in the approved budget? Yes No (if "no" please explain):

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain):

Provide status of project.

<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
--	---

Reason:

Timeline: Project/Procurement Start Date (date your team started working on this item):	12/15/2023
---	------------

Date documents were requested from vendor:	12/19/2023
--	------------

Date of insurance approval from risk manager:	10/6/2023
---	-----------

Date Department of Law approved Contract:	12/22/2023
---	------------

Date item was entered and released in Infor:	12/22/2023
--	------------

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A

If late, have services begun? No Yes (if yes, please explain)

Have payments been made? No Yes (if yes, please explain)

HISTORY (see instructions): See chart above

BC2024-47

Title	CCJC CY24 Community Diversion Program contract with the City of Olmsted Falls	
Department or Agency Name	Juvenile Court	
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):	

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	4002	City of Olmsted Falls	1/1/24- 12/31/24	\$900.00	Pending	Pending

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.
Community Diversion Services

For purchases of furniture, computers, vehicles: Additional Replacement
Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):
80% of YOUTH served during the AGREEMENT period will successfully complete the program without referral to the COURT for official COURT processing.
80% of YOUTH referred will be engaged in and complete services with no new charges.
90% of YOUTH engaged in services will complete services within a targeted timeframe of ninety (90) calendar days.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No n/a

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address: City of Olmsted Falls	Owner, executive director, other (specify): Det. Robert Swope (Programmatic Contact)
26100 Bagley Road, Olmsted Falls, Ohio 44138	
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	City of Olmsted Falls

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. Government Purchase *See Justification for additional information.
The total value of the solicitation: _____	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / _____	<input type="checkbox"/> State Contract, list STS number and expiration date

	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input checked="" type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. Health and Human Services Levy
Is funding for this included in the approved budget? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if "no" please explain): This contract is not to be funded until 2024 and that budget has not received final approval.
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: Awaiting documents from vendor. Additionally, the staff over these contracts left and this responsibility has been reassigned. Further, I believe it was entered in December but did not make it through the County process before 2024, making it late.	
Timeline: Project/Procurement Start Date (date your team started working on this item):	7/10/2023
Date documents were requested from vendor:	9/20/2023
Date of insurance approval from risk manager:	8/21/2023

Date Department of Law approved Contract:	8/24/2023
Date item was entered and released in Infor:	12/13/2023
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	2157	City of Olmsted Falls	1/1/22- 12/31/23	\$1,200.00	01/18/2022	BC2022-39

C. - Consent Agenda

BC2024-48

Scope of Work Summary

Department of Purchasing, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E). via GovDeals Inc. The anticipated start-completion dates will be fifteen days after BOC approval.

The primary goal of the project is to sell said property via internet auction, to the highest bidder through GovDeals. The auction surplus list (Exhibit "A") is attached in OnBase.

The project is mandated by the Ohio Revised Code, Section 307.12(E).

Procurement

There is no procurement method for this project. This is a revenue generating project.

The items (Exhibit A) will be sold to the highest bidder; 12.5% of the total purchase price will be paid to GovDeals as a Buyer Premium by the Buyer and the department will realize 100% profit of the item sold, in accordance with the GovDeals contract.

Project Status and Planning

The project reoccurs when County departments have surplus property or seized vehicles no longer needed and recommends selling the property via the internet.

The project planning has four (4) phases. Request Executive's approval to list the item on GovDeals; List & Sell to the highest bidder nationwide; Collect payment from GovDeals and transfer asset to Buyer upon confirmation of payment; Deposit the funds into the appropriate County agency fund.

Funding

There is no cost for this process. The project is a revenue generating project.

Year	Make	Model	Serial / Vin	asset #	Condition	Value	Mileage /hrs	out of service reason
2004	Sterling	F-7500 Dump Truck	2FZAATAK94AM80846	S-414	Poor	\$1,500.00	106,225	Budget Replacement - Poor Condition
Unknown	Stone Equip.	Concrete Mixer	2341111	13-0041	Poor	\$ 250.00	N/A	Old Equipment No Longer In Use
Unknown	Stone Equip.	Concrete Mixer	Unknown	13-0051	Poor	\$ 250.00	N/A	Old Equipment No Longer In Use
Unknown	Sullair	185Q Compressor	004-107269	unknown	Poor	\$ 250.00	N/A	Old Equipment No Longer In Use
Unknown	Ingersoll Rand	Compressor	212040	old 11-0040	Poor	\$ 250.00	1167 hrs	Budget Replacement - Poor Condition
2008	Ford	1 Ton Dump F450	1FDXF46R38EC00715	03-0260	Poor	\$ 500.00	38,192	Budget Replace - Poor Condition/Severe Rust
2015	Ford	Taurus	1FAHP2MK0FG131991	GQS 6345	Poor	\$ 500.00	111,000	Vehicle totaled - Accident Repairs exceed value
2004	Ford	Taurus	1FAHP52U24A169910	HKG 6190	Poor	\$ 500.00	90,711	Severe Rust - Unrepairable
2003	Chevy	2500 Truck	1GCHK24U93E365631	S-709	Poor	\$ 500.00	130,458	Budget Replacement
2002	Ford	F-250	1FTNW21L02EB87397	PHW 2604	Poor	\$ 500.00	139,000	Sheriff Seized Vehicle - No longer in use

BC2024-49

(See related items for proposed travel/memberships for the week of 1/16/2024 in Section C above).

BC2024-50

(See related items for proposed purchases for the week of 1/16/2024 in Section C above).

V – OTHER BUSINESS

Time Sensitive/Mission Critical

BC2024-51

Title	Department of Public Works - Time Sensitive Mission Critical – HPG Facility – Shoring Equipment-BrandSafway	
Department or Agency Name	Public Works	

Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):
------------------	--

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	23005441 -TSMC	Brandsafway Services LLC		16,167.48	Pending	Pending

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase. Mission Critical request for shoring posts, nailing plates, and 2x4's materials to lace the post shores together in the Huntington Park Garage.

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of?

Project Goals, Outcomes or Purpose (list 3):
 This is a mission critical procurement process resulting in a purchase order for structural shoring equipment needed for immediate deployment to several areas within the Huntington Park Garage.
 This will ensure safe working environments for County staff and the visitors to the parking garage.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Brandsafway Services LLC 5251 West 130 th St. Cleveland, OH 44130	Jim Paugh / Sales Representative
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input checked="" type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) 40 / 1	<input type="checkbox"/> State Contract, list STS number and expiration date

	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>)
	<input checked="" type="checkbox"/> Other Procurement Method, please describe: Time Sensitive Mission Critical

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (<i>No acronyms i.e. HHS Levy, CDBG, etc.</i>). Include % if more than one source. Parking Revenue Fund/ 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: Time Sensitive Mission Critical request for structural shoring to several areas within the Huntington Park Garage.	
Timeline: Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	

Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

Item of Note (non-voted)

Item No. 1

Scope of Work Summary

The Cuyahoga County Sheriff's Department requesting approval to apply and accept \$96,649.70 from the Ohio Traffic Safety Office (OTSO) for the FFY24 HVEO Grants:

- STEP - Selective Traffic Enforcement Program - \$50,074.85
- IDEP - Impaired Driving Enforcement Program - \$46,574.85

This is an annual grant award and the previous approval numbers are:

FY2016 HVEO - DC2015-126

FY2017 HVEO - DC2016-60

FY2018 HVEO - DC2017-11

FY2019 HVEO - CON2018 -112

FY2020 HVEO - BC2019-748

FY2021 HVEO - BOC Item of Note: Item No. 2 - 11/08/2021 Agenda

FY2022 HVEO - CON2021-119

FY2023 HVEO - CON2022-91

The grant provides funds for additional road patrols. The anticipated start-completion dates are 10/1/2023 to 9/30/2024.

The primary goal of the program is reimbursement for overtime and fuel costs associated with participating in the Ohio High Visibility Enforcement program. The program's goal is to reduce the number of fatal crashes through highly visible and proactive law enforcement by targeting traffic safety issues.

Procurement

N/A – Grant funds are not used for purchases.

Contractor and Project Information

N/A – No contractors will be used.

Project Status and Planning

The project/grant reoccurs.

The grant requires monthly reporting and reimbursement from October 2023 through September 2024.

Funding

The project is funded 100% by the US Department of Transportation, National Highway and Traffic Safety Administration through the Ohio Traffic Safety Office (OTSO).

The schedule of payments is monthly through electronic reimbursement requests.

Item No. 2

Submitting an amended renewal Grant Agreement OH0479L5E022208 with the U.S. Department of Housing and Urban Development, in the amount of \$494,088.00 for rapid rehousing and shelter services for families for the period 6/1/23 – 5/31/24. This grant was awarded through the FY2022 Continuum of Care Homeless Program Competition.

Originally approved with CON2023-82 on 7/24/23. This is an amended grant agreement that moves funding from rental assistance budget line to supportive service budget line. Total award amount remains the same.

Scope of Work Summary

The award will maintain services and rapid rehousing rental assistance targeted to homeless families in temporary shelter at Family Promise, the Journey Center for Safety and Healing, the Salvation Army Zelma George Shelter, and West Side Catholic Family Shelter.

The primary goals of the project are:

- Facilitate a rapid exit from shelter to permanent housing using a housing-first approach.
- Support housing stability through coordination with community-based resources.

Procurement

OHS was awarded funding through the HUD FY2022 Continuum of Care Homeless Program Competition.

Contractor and Project Information

US Department of Housing and Urban Development
Office of Community Planning and Development
200 North High Street 7th Floor
Columbus, OH 43215

The address or location of the project is countywide.

Contractor and Project Information

US Department of Housing and Urban Development
Office of Community Planning and Development
200 North High Street 7th Floor
Columbus, OH 43215

The address or location of the project is countywide.

Project Status and Planning

The project reoccurs annually. This grant funding is for 6/1/23 – 5/31/24.

The project's term began 6/1/23. The Office of Homeless Services received the grant agreement 6/23/23.

Funding

The project is funded by the FY2022 US Department of Housing and Urban Development Continuum of Care Grant.

The schedule of payments is monthly.

VI – PUBLIC COMMENT

VII – ADJOURNMENT