

Minutes

Cuyahoga County Board of Control
Tuesday, January 16, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Levine Ross, County Council (Alternate for Meredith Turner)
Councilmember Dale Miller

II. – REVIEW MINUTES – 1/8/2024

Michael Chambers motioned to approve the minutes from the January 8, 2024, meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-46

Department of Purchasing, on behalf of the County Treasurer’s Office, submitting an amendment to a Master Services Agreement No. 2696 (fka 2289, 41 and 20000769) with Key Bank National Association for banking and treasury services for the period 4/1/2020 – 3/31/2024 for additional funds for Procurement Card Program Services for various departments in the total amount not-to-exceed \$128,625.00, effective upon signatures of all parties.

1) For additional funds:

- a) Department of Public Works (Animal Shelter) \$3,500.00
- b) Department of Public Works (Archives) \$375.00
- c) Department of Public Works (County Airport) \$1,875.00
- d) Department of Public Works (Facilities Division) \$17,500.00
- e) Department of Public Works (Fleet Division) \$15,000.00
- f) Department of Public Works (Road & Bridge) \$13,250.00
- g) Department of Public Works (Sanitary) \$11,250.00

- h) Department of Development \$5,000.00
- i) Department of Sustainability \$10,000.00
- j) Department of Information Technology \$30,000.00
- k) Department of Human Resources \$5,500.00
- l) Department of Health and Human Services/Community Initiatives Division/Family and Children First Council \$375.00

2) To add (2) user Departments

- a) Department of Housing and Community Development \$5,000.00
- b) Cuyahoga County Board of Developmental Disabilities \$10,000.00

Funding Source:

General Fund ~~67.54%~~ **59.77%**
 Health and Human Services Levy Fund 0.29%
 Maintenance Garage 11.66%
 Airport Operations 1.46%
 Road and Bridge 10.30%
 Sanitary Sewer 8.75%
Developmental Disabilities Levy Fund 7.77%

Paul Porter, Department of Purchasing, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Dale Miller seconded. Item BC2024-46 was approved by unanimous vote as amended.

BC2024-47

Court of Common Pleas/Juvenile Court Division, recommending an award and enter into Agreement No. 4002 with City of Olmsted Falls in the amount not-to-exceed \$900.00 for Community Diversion Program services for the period 1/1/2024-12/31/2024.

Funding Source: Health and Human Services Levy Fund

Paul Porter, Department of Purchasing, presented on behalf of LaTerra Brown, Court of Common Pleas/Juvenile Court Division. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-47 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Trevor McAleer motioned to approve Consent Agenda Item No. BC2024-48 through BC2024-50; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-48

Department of Purchasing, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E) on behalf of the following county agencies:

- a) Department of Public Works

b) Sheriff's Department

Funding Source: Revenue Generating

BC2024-49

Fiscal Department, presenting proposed travel/membership requests for the week of 1/16/2024:

Dept:	Department of Health and Human Services/Office of Child Support Services							
Event:	The Safe Access for Victims' Economic Security (SAVES)							
Source:	Administration for Children and Families							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jeffrey Bloom	1/28/2024-1/31/2024	\$0.00	\$180.00	\$671.34	\$100.00	\$331.81	\$1,283.15	SAVES Demonstration Grant
Karen Bennett	1/28/2024-1/31/2024	\$0.00	\$180.00	\$671.34	\$100.00	\$331.81	\$1,283.15	SAVES Demonstration Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The Safe Access for Victims' Economic Security (SAVES) All Grantee Meeting, scheduled for January 29-31, 2024, focuses on transforming child support systems, prioritizing survivor safety, and incorporating lived experiences into systemic change. It includes sessions on innovative practices in child support, parenting, and paternity establishment, along with addressing vicarious trauma among frontline workers. The conference also emphasizes the importance of research, evaluation, and documentation in advocacy and policy change. Interactive activities and grantee discussions aim to facilitate learning and action planning for effective change management in these areas.

BC2024-50

Department of Purchasing, presenting proposed purchases for the week of 1/16/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24000010	(200) Replacement handcuffs and cases for Correction Officers	Sheriff's Department	HPM Business Systems Inc.	\$5,296.00	General Fund
24000037	Annual order of personal care products for female inmates	Sheriff's Department	Pristine Chemical LLC	\$11,154.00	General Fund
24000054	Annual order of (1,000) cases of C-fold 1-ply paper towels	Sheriff's Department	AMICO, LLC	\$21,330.00	General Fund
24000061	Annual order for (1,000) cases of clear can liners	Sheriff's Department	Unipak Corporation	\$16,750.00	General Fund
23000074	Annual order of (400) cases of antibacterial bar soap for inmates	Sheriff's Department	Bob Barker Company, Inc.	\$13,248.00	General Fund

V- OTHER BUSINESS

Time Sensitive/Mission Critical

BC2024-51

Department of Public Works, recommending an award on Purchase Order No. 23005441 to Brandsafway Services LLC in the amount not-to-exceed ~~\$16,167.48~~ **\$24,999.99** for emergency structural shoring services at the Huntington Parking Garage.

Funding Source: Parking Revenue Fund

Matthew Rymer, Department of Public Works, presented. Dale Miller asked what the expected costs of the full repair project are; asked do you expect the \$24,999.99 will take care of the emergency shoring or do you expect more will be needed. Trevor McAleer asked if the \$500k repairs part of the capital plan moving forward or was this unexpected; asked will you have to rearrange some things; asked is there enough money in parking fund to cover the \$500k; asked did the Hilton lose parking spots or are they going to be down parking spaces based off the repairs. Michael Chambers motioned to approve the item as amended as amended; Dale Miller seconded. Item BC2024-51 was approved by unanimous vote as amended.

Item of Note (non-voted)

Item No. 1

Sheriff's Department,

- a) Requesting authority to apply for grant funds from Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office in the total amount not-to-exceed \$96,649.70 for various grant programs in connection with the FY2024 Ohio High Visibility Enforcement Program for the period 10/1/2023 – 9/30/2024.

- 1) Selective Traffic Enforcement Program in the amount of \$50,074.85
- 2) Impaired Driving Enforcement Program in the amount of \$46,574.85

b) Submitting a grant award from Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office in connection with said programs for the period 10/1/2023 – 9/30/2024.

Funding Source: 100% US Department of Transportation, National Highway and Traffic Safety Administration through the Ohio Traffic Safety Office.

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to a Grant Agreement with the U.S. Department of Housing and Urban Development in the amount of \$494,088.00 for Rapid Re-housing services for families in connection with FY2022 Continuum of Care Homeless Program Competition for the period 6/1/2023 – 5/31/2024, to make budget line-item revisions, effective upon signatures of all parties; no additional funds required.

Funding Source: FY2022 US Department of Housing and Urban Development Continuum of Care

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:11 a.m.