

Minutes

Cuyahoga County Board of Control
Monday, February 12, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office (Alternate for Chris Ronayne, County Executive) and serving as Chairman
Nichole English, Administrator, Planning and Programming, Department of Public Works (Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 2/5/2024

Michael Chambers motioned to approve the minutes from the February 5, 2024, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no Public Comment

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-96

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Softerware, Inc. in the amount not-to-exceed \$5,861.10 for renewal of DonorPerfect Online subscription software and support to be used by the County Animal Shelter for the period 2/10/2024 – 2/9/2025.
- b) Recommending an award on Purchase Order No. 24000334 to Softerware, Inc. in the amount not-to-exceed \$5,861.10 for renewal of DonorPerfect Online subscription software and support to be used by the County Animal Shelter for the period 2/10/2024 – 2/9/2025.

Funding Source: ~~Kenel Operating Funds~~ **General Fund**

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Meredith Turner seconded. Item BC2024-96 was approved by unanimous vote as amended.

BC2024-97

Department of Public Works submitting an amendment to Contract No. 1126 with Union Industrial Contractors, Inc. for rehabilitation of Cedar Point Bridge No. 00.49 over the Rocky River located in the Cleveland Metropolitan Park District in the City of North Olmsted for additional funds in the amount not-to-exceed \$208,161.43.

Funding Source: Cuyahoga County Road & Bridge

Nichole English, Department of Public Works presented. Dale Miller commented that as a person who represents this area to say that it had a few problems would be an understatement. He's received numerous complaints and inquiries asking why this is taking so long and why it seems to go on for weeks on end with no work being done. Further commented just putting that out there to make you aware of what I'm hearing. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-97 was approved by unanimous vote.

BC2024-98

Department of Public Works, submitting an amendment to a Master Contract with various providers for purchase of various materials and supplies on an as needed basis, for road and bridge related maintenance and repairs, including special projects for use by the Road & Bridge Division for the period 3/14/2023 – 3/13/2025 to change the terms applicable only to the (6) new providers being added, effective last date of signature of the parties and for additional funds in the total amount not-to-exceed \$400,000.00.

Current providers, no additional funds

- a) Contract No. 3192 Crown Cleaning Systems and Supply, Inc. dba Crown Cleaning Systems
- b) Contract No. 3195 LumberOne Supply, LLC
- c) Contract No. 3196 PPG Architectural Finishes, Inc.
- d) Contract No. 3197 SiteOne Landscape Supply
- e) Contract No. 3198 The Chas E. Phipps Company

New providers

- f) Contract No. 3963 Carr Brothers, Inc. in the anticipated amount of \$280,000.00
- g) Contract No. 3964 W. W. Grainger, Inc. in the anticipated amount of \$20,000.00.
- h) Contract No. 3965 Hilti, Inc. in the anticipated amount of \$15,000.00.
- i) Contract No. 3967 Industrial Safety Products, Inc. in the anticipated amount of \$15,000.00.
- j) Contract No. 3968 The Sherwin Williams Company in the anticipated amount of \$25,000.00.
- k) Contract No. 3969 Stoneco, Inc. dba Allied Corporation in the anticipated amount of \$45,000.00.

Funding Source: Road and Bridge Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-98 was approved by unanimous vote.

BC2024-99

Department of Public Works, submitting an amendment to Contract No. 4126 (fka Contract No. 840 and Purchase Order No. 20003188) with MRI Software LLC for the purchase of Prolease Real Estate lease management software, maintenance and training services for the period 11/1/2020 – 10/31/2023 to extend the time period to 10/31/2024, to change the terms, effective 11/1/2023, and for additional funds in the amount not-to-exceed \$9,978.52.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-99 was approved by unanimous vote.

BC2024-100

Department of Public Works, recommending an award on RQ13204 and enter into Contract No. 4035 with Lakeland Electric Inc. (3-2) in the amount of \$124,235.00 for replacement of streetlights at the Cuyahoga County Airport.

Funding Source: Airport Operations Fund

Matthew Rymer, Department of Public Works, presented. Dale Miller asked if the lighting being used is more energy efficient than what is being replaced. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-100 was approved by unanimous vote.

BC2024-101 HELD AT THE REQUEST OF THE DEPARTMENT

~~Department of Workforce Development,~~

~~a) Submitting an RFP Exemption, which will result in an award recommendation to CT Strategies, LLC in the amount not to exceed \$88,000.00 for grant supportive services in connection with the 5G and Broadband technology workforce grant for the period 11/17/2023 – 9/30/2024.~~

~~b) Recommending an award and enter into Contract No. 4041 with CT Strategies, LLC in the amount not to exceed \$88,000.00 for grant supportive services in connection with the 5G and Broadband technology workforce grant for the period 11/17/2023 – 9/30/2024.~~

~~Funding Source: Workforce Innovation Opportunity Act~~

BC2024-102

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cerilliant Corporation in the amount not-to-exceed \$8,213.22 for the purchase of various drugs and chemicals for analytical and research and development applications for the Toxicology Lab.
- b) Recommending an award on Purchase Order No. 24000477 to Cerilliant Corporation in the amount not-to-exceed \$8,213.22 for the purchase of various drugs and chemicals for analytical and research and development applications for the Toxicology Lab.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-102 was approved by unanimous vote.

BC2024-103

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to Health and Fitness Equipment Centers in the amount not-to-exceed \$47,607.34 for the purchase and installation of various wellness equipment to be used by staff at the County Administrative Headquarters.
- b) Recommending an award on Purchase Order No. 24000428 to Health and Fitness Equipment Centers in the amount not-to-exceed \$47,607.34 for the purchase and installation of various wellness equipment to be used by staff at the County Administrative Headquarters.

Funding Source: Wellness Fund

Alida Moonen, Department of Talent Management Administration, presented. Dale Miller asked when you expect the equipment to be installed and operational; asked what the estimated timeline is. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-103 was approved by unanimous vote.

BC2024-104

Department of Information Technology, recommending an award on Purchase Order No. 24000497 to Ohio State University dba OARnet in the amount not-to-exceed \$66,697.58 for ~~ex~~ upgrades, support and maintenance on VmWare software subscriptions for various start and end dates between 2/13/2024 – 2/12/2025.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-104 was approved by unanimous vote.

BC2024-105

Department of Information Technology on behalf of Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$6,357.00 for a state contract purchase of (3) Microsoft Surface Pro 9 Tablets each to include a keyboard, case and stylus pen.
- b) Recommending an award on Purchase Order No. 24000498 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$6,357.00 for a state contract purchase of (3) Microsoft Surface Pro 9 Tablets each to include a keyboard, case and stylus pen.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-105 was approved by unanimous vote.

BC2024-106

Department of Information Technology, submitting various amendments to Contract No. 4144 (fka Contract Nos. 674 and CE1600276) for software licenses, maintenance and support for the Enterprise Resource Planning software for the period 10/27/2016 – 10/26/2026 to modify the scope of services and for additional funds in the total amount not-to-exceed \$261,338.52 .

- a) Infor Public Sector, Inc. for the purchase of various Software as a Service (SaaS) licenses in the amount-not-to-exceed \$200,963.52 for the period 1/1/2023 – 12/31/2024.
- b) Infor (US) LLC For system upgrades to MyTime Workforce Management platform in the amount-not-to-exceed \$60,375.00, effective upon signature of all parties.

Funding Source: General Fund

Dennis Sullivan and Robert Noll, Department of Information Technology, presented. Dale Miller asked whether the upgrade was a routine, planned thing or due to problems that surfaced requiring changes; asked how well WFM working is working so far. Meredith Turner asked is this system being used at Juvenile Court. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-106 was approved by unanimous vote.

BC2024-107

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Strategic Government Solutions, Inc. in the amount not-to-exceed \$18,400.00 for Identity as a Service, provided by Auth0, for the period 2/1/2024 – 12/31/2024.

- b) Recommending an award and enter into Contract No. 4127 with Strategic Government Solutions, Inc. in the amount not-to-exceed \$18,400.00 for Identity as a Service, provided by Auth0, for the period 2/1/2024 – 12/31/2024.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-107 was approved by unanimous vote.

BC2024-108

County Prosecutor,

- a) Submitting an RFP exemption, which will result in a payment to Todd Jordan Consulting LLC dba Jordan Detection K9 in the amount not-to-exceed \$15,000.00 for the purchase of (1) multi-purpose electronic storage detection K9.
- b) Recommending a payment on Purchase Order No. 24000415 to Todd Jordan Consulting LLC dba Jordan Detection K9 in the amount not-to-exceed \$15,000.00 for the purchase of (1) multi-purpose electronic storage detection K9.

Funding Source: FY20 Internet Crimes Against Children Ohio Task Force Grant award

Paul Porter, Department of Purchasing on behalf of the County Prosecutor, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2024-108 was approved by unanimous vote.

BC2024-109

Sheriff's Department, recommending an award on Purchase Order No. 24000280 to Geauga County Sheriff's Department in the amount not-to-exceed \$450,000.00 for outsourcing prisoner board and care services to reduce the daily population in the Cuyahoga County Jail for the period 1/1/2024 – 12/31/2024.

Funding Source: General Fund

Chris Costin and Chief Dale Soltis, Sheriff's Department, presented. Dale Miller asked will this contract go away when the new jail is up and running or would we continue to use this program; asked did you say you hope that it won't be needed; asked of the report that Phillip Lilly puts out every week of how many prisoners are at the County Jail and whether that number includes prisoners housed at Geauga County; clarified it is a report by the judge and it lists each of the judges and how many cases they have and then it has a bottom line total; commented taking that as a "No" that it doesn't include the Geauga County prisoner count. Chief Dale Soltis will follow up. Trevor McAleer commented on the difference of what we pay Geauga County may help in the ongoing attempts to renegotiate with City of Cleveland to house their inmates; commented hopefully we can get that resolved soon and can move forward particularly as we start planning for a new jail.

Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-109 was approved by unanimous vote.

BC2024-110

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Pro-Tech Sales in the amount not-to-exceed \$10,676.00 for the purchase of (1) ballistic shield and various surveillance equipment and accessories for use by the Northeast Ohio Human Trafficking Task Force.
- b) Recommending an award on Purchase Order No. 24000481 to Pro-Tech Sales in the amount not-to-exceed \$10,676.00 for the purchase of (1) ballistic shield and various surveillance equipment and accessories for use by the Northeast Ohio Human Trafficking Task Force.

Funding Source: FY23 Senator Brown's Congressionally Directed Spending (CDS) Request for FY 2023 (Human Trafficking)

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-110 was approved by unanimous vote.

BC2024-111

Sheriff's Department,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Excel K-9 Services, Inc. in the amount not-to-exceed \$47,200.00 for the purchase of (4) imported narcotic detection, police service dogs and related training services for the period 2/15/2024 –2/14/2025.
- b) Recommending an award and enter into Contract No. 4134 with Excel K-9 Services, Inc. in the amount not-to-exceed \$47,200.00 for the purchase of (4) imported narcotic detection, police service dogs and related training services for the period 2/15/2024 –2/14/2025.

Funding Source: General Fund

Chris Costin and Chief Dale Soltis, Sheriff's Department, presented. Trevor McAleer asked to confirm from the advanced questions are you saying that there doesn't need to be any changes to either the CBA or HR policies because of this or whether that determination has not been made yet; asked have we run this past the law department that a change might be required; commented that the advanced questions states that Council only provided 4 additional dogs as part of the budget increase, that is just not accurate; Council members agreed to give more than the four so I'm not sure where those numbers are coming from; asked how many we have now; asked if we have 2 and purchasing 4 how do we get a total of 10; asked when the purchase for additional vehicles provided for is coming forward. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-111 was approved by unanimous vote.

BC2024-112

Department of Public Safety and Justice Services on behalf of the Medical Examiner’s Office, recommending an award and enter into Purchase Order No. 24000294 with Mettler-Toledo, LLC in the amount not-to-exceed \$48,669.00 for a sole source purchase of (1) LabX Balance Server Software Solution, various LabX licenses, maintenance and support for the Drug Chemistry Lab.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-112 was approved by unanimous vote.

BC2024-113

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Biometric Information Management in the amount not-to-exceed \$7,000.00 for a state contract purchase of (1) mobile fingerprinting unit, related accessories, system configuration and training.
- b) Recommending an award on Purchase Order No. 24000476 to Biometric Information Management in the amount not-to-exceed \$7,000.00 for a state contract purchase of (1) mobile fingerprinting unit, related accessories, system configuration and training.

Funding Source: 50% Health and Human Services Levy and 50% State and Federal Reimbursement.

Remon Kaldas, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2024-113 was approved by unanimous vote.

C. – Exemptions

BC2024-114

Department of Public Works, requesting an alternative procurement process, which will result in award recommendations to a maximum of (3) county-eligible vendors in the total amount not-to-exceed \$1,500,000.00 for on-call sanitary pump station repair and construction services, on a task order basis for a period of three (3) years.

Funding Source: Sanitary funds

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-114 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-115 through BC2024-119; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-115

Department of Public Works, recommending to declare approximately 296 UPS (Uninterruptible Power Supply) batteries that have no value as surplus County-owned property no longer needed for public use; recommending to discard or recycle surplus property through A1 Battery Shop in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2024-116

Department of Purchasing on behalf of the Department of Public Works, declaring as surplus County property no longer needed for public use by the Road and Bridge Division, (1) 2020 International Truck and (1) 2020 Landoll trailer and recommending the sale of said property to the Board of Park Commissioners of the Cleveland Metropolitan Park District in the amount not-to-exceed \$170,000.00, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2024-117

Department of Purchasing, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2024-118

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 for the month of January 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2024-119

Department of Purchasing, presenting proposed purchases for the week of 2/12/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24000587	(12) Subscription licenses to TestRail Cloud	Department of Information Technology	MNJ Technologies Direct, Inc.	\$14,280.00	General Fund
24000583	(180) Buckets of Aquaphalt Cold Mix	Department of Public Works	SPC Specialty Products	\$8,875.80	General Fund
24000610	Various sizes of steel materials for use by Road and Bridge	Department of Public Works	Cumberland Industries Inc.	Not-to-exceed \$10,000.00	Road and Bridge Fund
24000595	Annual order of (20) cases of identification wristbands with stainless steel fasteners for inmates	Sheriff's Department	CLD dba Centerline Dynamics LLC	\$6,432.80	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24000544	Concrete for various county projects*	Department of Public Works	Contractors Choice Ready Mix	Not-to-exceed \$20,000.00	Road and Bridge Fund

*Approval No. BC2023-751, dated 11/20/2023, which amended various Board approvals on various dates authorizing an alternative procurement process and resulted in various award recommendations in the total amount not-to-exceed \$320,000.00 for the purchase of concrete materials on an as-needed basis for repair and maintenance projects throughout Cuyahoga County for the time period 12/19/2022 – 12/18/2024 for additional funds in the amount not-to-exceed \$200,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services/Office of Emergency Management, requesting authority to apply for grant funds with Ohio State Emergency Response Commission in the amount of \$172,281.19 for the Chemical Emergency Planning and Community Right-to-Know Fund in connection with the Ohio Environmental Protection Agency Right-to-Know Program for the period 7/1/2024 – 6/30/2025.

Funding Source: Ohio State Emergency Response Commission

Item No. 2

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from Ohio Department of Development in the amount of \$533,700.00 for rapid re-housing to homeless males, females and households with children in Cuyahoga County in connection with PY2023 Homeless Crisis Response Program for the period 1/1/2024 – 2/28/2026.
- b) Submitting a grant agreement from Ohio Department of Development in the amount of \$533,700.00 for rapid re-housing to homeless males, females and households with children in Cuyahoga County in connection with PY2023 Homeless Crisis Response Program for the period 1/1/2024 – 2/28/2026.

Funding Source: Ohio Department of Development

Item No. 3

Cuyahoga County Law Library, requesting authority to apply for grant funds from Statewide Consortium of County Law Library Resources Boards in the amount of \$3,128.92 for improvement projects in several categories, staff training and career development, programming for patrons, technology and collaboration for the period 2/28/2024-12/31/2024.

Funding Source: Statewide Consortium of County Law Library Resources Board

Cheryl Kinzig, Clerk of the Board of Control announced that the meeting of the Board of Control for February 19, 2024, has been cancelled, in observance of President’s Day holiday and that the next meeting of the Board of Control will be held Tuesday, February 20, 2024.

VI – PUBLIC COMMENT

There was no Public Comment

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 11:35 a.m.