

Minutes

Cuyahoga County Board of Control
Monday, March 18, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Joseph Nanni, County Council (Alternate for Pernel Jones, Jr.)
Levine Ross, County Council (Alternate for Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 3/11/2024

Michael Chambers motioned to approve the minutes from the March 11, 2024, meeting; Joseph Nanni seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-208

Department of Public Works, submitting a Revenue Generating Agreement (via Contract No. 4280) with City of Berea in the amount not-to-exceed \$400,000.00 for maintenance and repair of storm and sanitary sewers located in County Sewer District No. 8 for the period 4/1/2024-3/31/2025.

Funding Source: Revenue Generating

Mellany Seay, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-208 was approved by unanimous vote.

BC2024-209

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$29,708.66 for a joint cooperative purchase of (1) Cisco Systems Analog Voice Gateway, various licenses, and accessories **for the Justice Center.**
- b) Recommending an award on Purchase Order No. 24000857 to SHI International Corp. in the amount not-to-exceed \$29,708.66 for a joint cooperative purchase of (1) Cisco Systems Analog Voice Gateway, various licenses, and accessories for the Justice Center.

Funding Source: General Fund

Kristen Kaspar, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Mellany Seay seconded. Item BC2024-209 was approved by unanimous vote as amended.

BC2024-210

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Bugcrowd in the amount not-to-exceed \$39,915.00 for renewal of Vulnerability Disclosure Program Essentials Platform for the period 3/31/2024 – 3/30/2025.
- b) Recommending an award on Purchase Order No. 24001035 to Bugcrowd in the amount not-to-exceed \$39,915.00 for renewal of Vulnerability Disclosure Program Essentials Platform for the period 3/31/2024 – 3/30/2025.

Funding Source: General Fund

Kristen Kaspar, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2024-210 was approved by unanimous vote.

BC2024-211

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,625.00 for a state contract purchase of one (1) each Cisco Catalyst Router and On-premises subscription license and Cisco Smart Net Total Care for the period 3/18/2024 – 3/17/2027.
- b) Recommending an award on Purchase Order No. 24001044 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,625.00 for a state contract purchase of one (1) each Cisco Catalyst Router

and On-premises subscription license and Cisco Smart Net Total Care for the period 3/18/2024 – 3/17/2027.

Funding Source: General Funds

Kristen Kaspar, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-211 was approved by unanimous vote.

BC2024-212

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to DLT Solutions, LLC in the amount not-to-exceed \$13,741.02 for the purchase of (18) Pluralsight Business Enterprise licenses for the period 1/31/2024 – 1/30/2025.
- b) Recommending an award on Purchase Order No. 24001072 to DLT Solutions, LLC in the amount not-to-exceed \$13,741.02 for the purchase of (18) Pluralsight Business Enterprise licenses for the period 1/31/2024 – 1/30/2025.

Funding Source: General Fund

Kristen Kaspar, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-212 was approved by unanimous vote.

BC2024-213

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to SHI International Corp. in the amount not-to-exceed \$47,864.47 for a joint cooperative purchase of (20) BitSight software licenses and various BitSight Cybersecurity Risk Management platform subscriptions for the period 3/22/2024-3/21/2025.
- b) Recommending an award on Purchase Order No. 24001143 to SHI International Corp. in the amount not-to-exceed \$47,864.47 for a joint cooperative purchase of (20) BitSight software licenses and various BitSight Cybersecurity Risk Management platform subscriptions for the period 3/22/2024-3/21/2025.

Funding Source: General Fund

Kristen Kaspar, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2024-213 was approved by unanimous vote.

BC2024-214

Department of Human Resources, recommending an award on Purchase Order No. 24001131 with Cleveland State University in the amount not-to-exceed \$19,250.00 for Public Management Academy #13 course for seven (7) employees for the period 3/7/2024 – 2/7/2025.

Funding Source: General Fund

Stephen Witt, Department of Human Resources, presented. Joseph Nanni inquired about the departments being represented and the employees. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-214 was approved by unanimous vote.

BC2024-215

County Executive’s Office, submitting a Grant Agreement with Cuyahoga County Land Reutilization Corporation (via Contract No. 4199) in the amount not-to-exceed \$300,000.00 to match funds with Ohio Department of Development FY24-25 Building Demolition and Site Revitalization Program for demolition of vacant and distressed properties in suburban Cuyahoga County communities effective upon contract signatures of all parties for a period of two (2) years.

Funding Source: General Fund – American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Domonique Tatum, Fiscal Department, presented. Levine Ross asked if we are aware of the number of communities that usually participate. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-215 was approved by unanimous vote.

BC2024-216

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for Substance Abuse Treatment Program services for Court-referred youth for the period 7/1/2021 – 6/30/2023 to extend the time period to 6/30/2024 and for additional funds in the total amount not-to-exceed \$45,000.00.

- a) Contract No. 2588 (formerly Contract No. 1794) Catholic Charities Corporation in the anticipated amount not-to-exceed \$15,000.00.
- b) Contract No. 3002 (formerly Contract No. 1807) OhioGuidestone in the anticipated amount not-to-exceed \$15,000.00.
- c) Contract No. 3003 (formerly Contract No. 1808) New Directions in the anticipated amount not-to-exceed \$15,000.00.

Funding Source: RECLAIM grant

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-216 was approved by unanimous vote.

BC2024-217

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 2993 (fka Contract No. 563 and 20002846) with OhioGuidestone for trauma informed mentoring services to the Promise Team youth population for the period 7/1/2020 – 6/30/2023 to extend the time period to 6/30/2024, to change the terms of insurance, effective 7/1/2023 and for additional funds in the amount not-to-exceed \$25,000.00.

Funding Source: RECLAIM Grant

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-217 was approved by unanimous vote.

BC2024-218

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Action Defense LLC in the amount not-to-exceed \$28,600.00 for firearm training for Protective Services Officers to receive their Security Firearms Certification through the Ohio Peace Officer Training Academy Program, for the period 3/18/2024 – 12/31/2024.
- b) Recommending an award on Purchase Order No. 24000848 to Action Defense LLC in the amount not-to-exceed \$28,600.00 for firearm training for Protective Services Officers to receive their Security Firearms Certification through the Ohio Peace Officer Training Academy Program, for the period 3/18/2024 – 12/31/2024.

Funding Source: ~~General Fund~~ **Internal Service Fund**

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Dale Miller seconded. Item BC2024-218 was approved by unanimous vote as amended.

BC2024-219

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Medical Resource Group, Inc. dba MRG Exams in the amount not-to-exceed \$5,000.00 for fitness for duty examinations for Correction Officers for the period 3/18/2024 - 12/31/2024.
- b) Recommending an award on Purchase Order No. 24001077 to Medical Resource Group, Inc. dba MRG Exams in the amount not-to-exceed \$5,000.00 for fitness for duty examinations for Correction Officers for the period 3/18/2024 - 12/31/2024.

Funding Source: General Funds

Chris Costin, Sheriff's Department, presented. Joseph Nanni asked is this for pre-employment exams. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-219 was approved by unanimous vote.

BC2024-220

Sheriff's Department, recommending an award on RQ13839 and enter into Contract No. 4262 with CLD dba Centerline Dynamics, LLC (52-20) in the amount not-to-exceed \$81,720.00 for the purchase of nitrile gloves for the period 4/1/2024 – 12/31/2025.

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. Dale Miller asked for confirmation if he was interpreting this correctly that 20 bids were received; he stated this is the free enterprise working as it was supposed to; hope we continue to receive more bids. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-220 was approved by unanimous vote.

BC2024-221

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Phenomenex, Inc. in the amount not-to-exceed \$20,894.64 for the purchase of Strata tubes, screens, columns and cartridges for analytical and research and development applications for the Toxicology Lab.
- b) Recommending an award on Purchase Order No. 24001166 to Phenomenex, Inc. in the amount not-to-exceed \$20,894.64 for the purchase of Strata tubes, screens, columns and cartridges for analytical and research and development applications for the Toxicology Lab.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2024-221 was approved by unanimous vote.

BC2024-222

Department of Public Safety and Justice Services, recommending an award on RQ13415 and enter into Contract No. 4229 with JANUS Software, Inc., d/b/a JANUS Associates (96-16) in the amount not-to-exceed \$54,927.50 for cybersecurity network technical support and assessment services for the Cuyahoga County Board of Health for the period 3/18/2024 – 6/14/2024.

Funding Source: FY21 State Homeland Security Grant program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2024-222 was approved by unanimous vote.

BC2024-223

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 4258 with Noble Supply & Logistics in the amount not-to-exceed \$19,350.00 for a sole source purchase of (2) HazMatIQ safety training courses for specialized emergency management personnel and first responders effective upon contract signatures of all parties through 5/31/2024.

Funding Source: State Emergency Response Commission

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-223 was approved by unanimous vote.

BC2024-224

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council,

- a) Submitting an RFP Exemption, which will result in an award recommendation to The Begun Center for Violence Prevention Research and Education and the Center for Innovative Practices, in the Mandel School of Applied Social Science, Case Western Reserve University in the amount not-to-exceed \$313,236.00 for evaluation services, implementation, training and technical assistance for various programs for the period 1/1/2024 - 12/31/2025.
- b) Recommending an award and enter into Contract No. 3910 with The Begun Center for Violence Prevention Research and Education and the Center for Innovative Practices, in the Mandel School of Applied Social Science, Case Western Reserve University in the amount not-to-exceed \$313,236.00 for evaluation services, implementation, training and technical assistance for various programs for the period 1/1/2024 - 12/31/2025.

Funding Source: Health and Human Services Levy

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2024-224 was approved by unanimous vote.

BC2024-225

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP Exemption, which will result in a Grant Agreement to Radical Hospitality in the amount not-to-exceed \$50,000.00 to provide seasonal shelter and hospitality services for shelter-resistant persons experiencing homelessness in Cuyahoga County for the period 3/4/2024 - 4/15/2024.
- b) Recommending a Grant Agreement (via Contract No. 4298) with Radical Hospitality in the amount not-to-exceed \$50,000.00 to provide seasonal shelter and hospitality services for shelter-resistant persons experiencing homelessness in Cuyahoga County for the period 3/4/2024 - 4/15/2024.

Funding Source: Health and Human Services Levy Fund

David Merriman, Department of Health and Human Services presented. Dale Miller commended the directors for the immense amount of work and dedication in talking with all the parties involved in helping to make these services available to people who are really in need; asked whether the service period ends 4/15/2024 and they get an additional month until 5/15/2024 to close out any expenses and close their books; asked if that is specified in the agreement or is that by standard practice. Levine Ross asked for clarification on the conversation with the church that they will remain up to date with the City of Cleveland, so I take it that the City of Cleveland is on board with the new location; asked if the original Grant amount was \$75k and it's gone down to \$50k what is the reason for the decrease. Dale Miller motioned to approve the item; Paul Porter seconded. Item BC2024-225 was approved by unanimous vote.

C. – Exemptions

BC2024-226

Medical Examiner's Office, requesting an alternative procurement process, which will result in award recommendations to various providers in the total amount not-to-exceed \$22,000.00 for the purchase of meals for participants of the Citizens Academy and Medicolegal Death Investigation training programs for the period 4/1/2024 – 12/31/2024.

- a) Daves Supermarket
- b) Gordon Food Service dba GFS
- c) Italian Cravings DBA Italian Creations
- d) LaPizzeria

Funding Source: General Fund - 100 Percent reimbursement back by the participants

Hugh Shannon, Medical Examiner's Office, presented. Michael Chambers stated that this is an ongoing item every year. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-226 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-227 through BC2024-230; Mellany Seay seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-227

Fiscal Office, submitting an amendment to a Master Contract with various appraisers for various real estate review and appraisal services in connection with the 2024 Sexennial Reappraisal for the period 8/1/2023– 12/31/2024, to change the terms, effective upon contract signatures of all parties; no additional funds required.

New appraiser

a) Contract No. 4259 CKM Appraisal Services, LLC

Funding Source: Real Estate Assessment fund

BC2024-228

Department of Purchasing on behalf of the Department of Public Works, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2024-229

Fiscal Department, presenting proposed travel/membership requests for the week of 3/18/2024:

Dept:	Sheriff's Department							
Event:	Great Lakes Leadership Seminar							
Source:	Federal Bureau of Investigations							
Location:	Niagara Falls, NY							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Richard Peters	5/5/2024 – 5/10/2024	\$375.00	\$140.00	\$445.00	\$0.00	\$0.00	\$960.00	Continued Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

To travel to Niagara Falls, NY to attend a seminar that will cover a variety of topics affecting law enforcement leaders today. Areas covered will include active crisis management, officer wellness, media engagement, and other subjects important to the interactions of executives and their rank-and-file officers. Instructors from the session are drawn from the FBI's Academy located at Quantico, Virginia, and other subject matter experts from throughout the region.

Dept:	Public Defender's Office
Event:	ABA Center on Children & the Law Conferences 2024
Source:	American Bar Association
Location:	McLean, VA

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Tiffany Smith	4/10/2024 - 4/13/2024	\$439.00	\$150.00	\$1,109.66	\$195.10	\$444.20	\$2,337.96	General Fund, Reimbursable @85% from Ohio Public Defender
Sarah Lennon	4/10/2024 - 4/13/2024	\$439.00	\$150.00	\$887.05	\$195.10	\$444.20	\$2,115.35	General Fund, Reimbursable @85% from Ohio Public Defender
Bridget Dickens	4/10/2024 - 4/13/2024	\$439.00	\$150.00	\$897.85	\$195.10	\$444.20	\$2,126.15	General Fund, Reimbursable @85% from Ohio Public Defender
Seanna Conway	4/10/2024 - 4/13/2024	\$439.00	\$150.00	\$897.22	\$195.10	\$444.20	\$2,125.52	General Fund, Reimbursable @85% from Ohio Public Defender
Kenny Kinder	4/10/2024 - 4/13/2024	\$100.00	\$150.00	\$562.74	\$195.10	\$444.20	\$1,452.04	General Fund, Reimbursable @85% from Ohio Public Defender
Hannah Anain	4/10/2024 - 4/13/2024	\$439.00	\$150.00	\$1,109.66	\$195.10	\$444.20	\$2,337.96	General Fund, Reimbursable @85% from Ohio Public Defender
Taryn Schoenfeld	4/10/2024 - 4/13/2024	\$439.00	\$150.00	\$911.91	\$195.10	\$444.20	\$2,140.21	General Fund, Reimbursable @85% from Ohio Public Defender

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The Center on Children and the Law National Conferences bring multidisciplinary professionals together to focus on their interconnected roles in improving outcomes for children and families.

Dept:	Medical Examiner’s Office							
Event:	2024 American Society of Crime Lab Directors Symposium							
Source:	American Society of Crime lab Directors							
Location:	Birmingham, AL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Harmeet Kaur	4/28/2024 – 5/2/2024	\$1,000.00	\$169.00	\$1,083.00	\$70.00	\$584.20	\$2,906.20	FY2023 Coverdell Grant
Nasir Butt	4/28/2024 - 5/2/2024	\$1,075.00	\$169.00	\$0.00	\$258.30	\$584.20	\$2,086.50	FY2023 Coverdell Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Requesting to attend the 2024 ASCLD (American Society of Crime Lab Directors) Symposium in Birmingham Alabama from 4/28/24 to 5/2/24 for continuing education. The meeting brings together leaders from different forensic science laboratories from across the country and abroad, hosts various presentations/talks and discussions about recent developments in the forensic field, forensic leadership trainings and challenges faced by forensic laboratories.

BC2024-230

Department of Purchasing, presenting proposed purchases for the week of 3/18/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
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24000877	Various topsoil, straw and grass seed materials	Department of Public Works	Three-Z-Inc.	Not-to-exceed \$10,000.00	Road and Bridge Fund
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V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works,

a) Requesting authority to apply for grant funds from U. S. Department of Energy/Office of State and Community Energy Programs in the amount of \$557,250.00 for the Solar for Schools Program in connection with Energy Efficiency and Conservation Block Grant Program (EECBG) for the period 1/1/2024 – 12/31/2025.

b) Submitting a grant award from U. S. Department of Energy/Office of State and Community Energy Programs in the amount of \$557,250.00 for the Solar for Schools Program in connection with Energy Efficiency and Conservation Block Grant Program (EECBG) for the period 1/1/2024 – 12/31/2025.

Funding Source: Energy Efficiency and Conservation Block Grant Program – Bipartisan Infrastructure Law 2021.

Item No. 2

LPA Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2023-0195	Resurfacing of West 140 th Street from Puritas Avenue to Lakewood Heights Boulevard in the City of Cleveland – Council Districts 2 and 3	\$5,872,981.00		\$4,698,985.00 – Federal Fund \$586,998.00 – Road and Bridge Fund \$586,998.00 – City of Cleveland	3/7/2024 (Executive)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Joseph Nanni seconded. The motion to adjourn was unanimously approved at 11:28 A.M.