

Minutes

Cuyahoga County Board of Control
Monday, March 25, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Levine Ross, County Council (Alternate for Meredith Turner)
Councilmember Dale Miller

II. – REVIEW MINUTES – 3/18/2024

Leigh Tucker motioned to approve the minutes from the March 18, 2024, meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

BC2024-199

Sheriff's Department,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Excel K-9 Services, Inc. in the amount not-to-exceed \$47,200.00 for the purchase of (4) imported narcotic detection, police service dogs and related training services for the period 3/15/2024 –3/14/2025 for the Corrections Department.
- b) Recommending an award and enter into Contract No. 4135 with Excel K-9 Services, Inc. in the amount not-to-exceed \$47,200.00 for the purchase of (4) imported narcotic detection, police service dogs and related training services for the period 3/15/2024 –3/14/2025 for the Corrections Department.

Funding Source: Commissary Fund

Karen DiCarlo, Sheriff's Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2024-199 was approved by unanimous vote.

B. – New Items for Review

BC2024-231

Department of Public Works, submitting an amendment to Contract No. 3209 with Vandra Brothers Construction, Inc. for rehabilitation of Dunham Road from Turney Road to Libby Road, in the City of Maple Heights, for additional funds in the amount of \$209,103.60.

Funding Source: 80% \$7.50 Road and Bridge Fund and 20% Municipality

Eric Mack, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2024-231 was approved by unanimous vote.

BC2024-232

Department of Public Works, recommending an award and enter into Contract No. 4047 with Diversified Air Systems, Inc. (117-1) in the amount not-to-exceed \$14,394.00 for preventative maintenance program on the new Sullair air compressor systems at the Harvard Garage, effective upon signatures of all parties for a period of two (2) years.

Funding Source: 40% Sanitary, 40% Road and Bridge 20% General Fund

Thomas Pavich, Department of Public Works, presented and Paul Porter, Department of Purchase supplemented. Dale Miller asked if there is a cost to send out that many bid packages or is it done electronically and it doesn't matter how many are sent. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-232 was approved by unanimous vote.

BC2024-233

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Greater Cleveland Media Development Corporation dba Greater Cleveland Film Commission in the amount of \$210,000.00 for general operating support for the period 3/25/2024 – 12/31/2024.
- b) Recommending a payment on Purchase Order No. 24001012 to Greater Cleveland Media Development Corporation dba Greater Cleveland Film Commission in the amount of \$210,000.00 for general operating support for the period 3/25/2024 – 12/31/2024.

Funding Source: General Fund

Bill Garvey, President, Greater Cleveland Film Commission, presented. Leigh Tucker asked if there were any questions regarding this item. Trevor McAleer asked if anyone from Development is going to present the four or five items here or if we will have each organization present. Leigh Tucker asked if anyone from Development was present. Trevor McAleer is a little surprised and commented that he thinks the recipients understand usually the department will get up and present the item. Paul Porter commented he will try and reach out to Development. Leigh Tucker commented we're going to take

questions for this item and then we'll like move it to the end for a vote and asked if there are any questions regarding this particular item. Trevor McAleer commented he doesn't have any questions but commented for the record the next four or five items we've historically funded year-over-year and although it might not seem like a large dollar amount I think those annual subsidies these organizations get go a long way and the amount of economic impact these organization bring into the region, not just city or county is important and just wanted to point that out and further commented he was hoping that Development could talk a little more about the economic impact side of how valuable these items are and think you know carry a lot of weight for these organizations and help fund their operating expenses for them to be able to do what they do. Paul Garvey provided additional details of the work that they do and is dependent upon the subsidy of the County. Leigh Tucker asked are there any additional questions for Mr. Garvey and commented we're going to move the vote to the end and give Paul Porter time to reach out. Paul Herdeg, Department entered the room. Leigh Tucker commented since Mr. Herdeg is here I guess we can go ahead and vote if there are no additional questions on this particular item. Trevor McAleer asked Paul Herdeg to discuss the history of these annual subsidies and the value that they bring to the County and the region. Dale Miller is aware that this is the first time a more formal process was initiated to determine the funding, requested an explanation of the process for these payments. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-233 was approved by unanimous vote.

BC2024-234

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Greater Cleveland Sports Commission in the amount of \$220,000.00 for general operating support for the period 3/25/2024 – 12/31/2024.
- b) Recommending a payment on Purchase Order No. 24001144 to Greater Cleveland Sports Commission in the amount of \$220,000.00 for general operating support for the period 3/25/2024 – 12/31/2024.

Funding Source: General Fund

Paul Herdeg Department of Development, presented. Suzie Wray, Director of Finance, Greater Cleveland Sports Commission supplemented. Trevor McAleer asked whether we would like to hear a quick overview of what the subsidy is used for from the organizations that are here. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2024-234 was approved by unanimous vote.

BC2024-235

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Global Cleveland in the amount of \$150,000.00 for general operating support for the period 3/25/2024 – 12/31/2024.
- b) Recommending a payment on Purchase Order No. 24001149 to Global Cleveland in the amount of \$150,000.00 for general operating support for the period 3/25/2024 – 12/31/2024.

Funding Source: General Fund

Paul Herdeg Department of Development, presented. Joe Cimperman, President & CEO, Global Cleveland supplemented. Trevor McAleer commented in relation to the Department of Development year-over-year breakdown of subsidies for the last five or six years you can see that the County Executive has been pretty consistent with the Council of making the county welcoming for everyone; and for the record you can see by the annual subsidies given out doubled over the last couple of years and that is an important thing to show the public that the elected officials just aren't saying they welcome but they're showing this by doubling their annual subsidy to Global Cleveland. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2024-235 was approved by unanimous vote.

BC2024-236

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Downtown Cleveland Alliance in the total amount not-to-exceed \$130,000.00 for the period 3/25/2024 - 12/31/2024 for:
 - 1) Membership dues in the amount not-to-exceed \$30,000.00.
 - 2) General operating support in the amount not-to-exceed \$100,000.00.

- b) Recommending a payment on Purchase Order No. 24001192 to Downtown Cleveland Alliance in the total amount not-to-exceed \$130,000.00 for the period 3/25/2024-12/31/2024 for:
 - 1) Membership dues in the amount not-to-exceed \$30,000.00.
 - 2) General operating support in the amount not-to-exceed \$100,000.00.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented and Samantha Rocco, Senior Director of Policy & Research, Downtown Cleveland Alliance, supplemented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2024-236 was approved by unanimous vote.

BC2024-237

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Aerozone Alliance in the amount not-to-exceed \$125,000.00 for general operating support for the period 3/25/2024 – 12/31/2024.

- b) Recommending a payment on Purchase Order No. 24001232 to Aerozone Alliance in the amount not-to-exceed \$125,000.00 for general operating support for the period 3/25/2024 – 12/31/2024.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Dale Miller spoke on behalf of Aerozone Alliance's four aspects. The first is business retention and last year they set a ridiculous goal to have 100 meetings with the different businesses in the Aerozone District around assessing their needs and setting up good communications and helping them in any way possible and they achieved that goal. The second is business attraction particularly focused on airport and NASA related businesses, such as the Blue Abyss project in Brook Park. The third area is workforce development to increase the pipeline of STEM

training students and workers so that the business that are being retained and attracted are going to having quality workforces available. The final area is site preparation to identify potential sites for development and get them prepared in advance because when businesses want to move in they're usually looking for a place that's ready to go and where they can act quickly and if you snooze you lose. Those are the four areas they're focused on and I fully support their program and ask for the support of my colleagues. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-237 was approved by unanimous vote.

BC2024-238

Department of Information Technology,

- a) Submitting an RFP Exemption, which will result in an award recommendation to COING, Inc. in the amount not-to-exceed \$9,833.04 for the purchase of Clockify's annual standard software license subscriptions for the period 1/31/2024 – 2/28/2025.
- b) Recommending an award on Purchase Order No. 24000629 to COING, Inc. in the amount not-to-exceed \$9,833.04 for the purchase of Clockify's annual standard software license subscriptions for the period 1/31/2024 – 2/28/2025.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2024-238 was approved by unanimous vote.

BC2024-239

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$16,276.00 for a state contract purchase of HyperFlex Data Platform Software subscription services for the period 3/19/2024 – 12/31/2024.
- b) Recommending an award on Purchase Order No. 24001196 to TEC Communications, Inc. in the amount not-to-exceed \$16,276.00 for a state contract purchase of HyperFlex Data Platform Software subscription services for the period 3/19/2024 – 12/31/2024.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2024-239 was approved by unanimous vote.

BC2024-240

Sheriff’s Department, recommending an award on Purchase Order No. 24000216 with Chagrin Valley Dispatch in the amount not-to-exceed \$6,475.00 for purchase of VPN software subscription services for (35) Mobile Data Terminals for the period 3/25/2024 – 3/24/2025.

Funding Source: Federal Equitable Sharing Account

Karen DiCarlo, Sheriff’s Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2024-240 was approved by unanimous vote.

BC2024-241

Sheriff’s Department, submitting a participation Agreement (via Contract No. 4004) with City of Cleveland in the amount not-to-exceed \$350,000.00 for use of the City of Cleveland's 800 MHz P25 Digital Trunked Radio System for the period 1/1/2024 - 12/31/2028.

Funding Source: General Fund

Karen DiCarlo, Sheriff’s Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2024-241 was approved by unanimous vote.

BC2024-242

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to A Place 4 Me Collaborative in the amount not-to-exceed \$461,998.00 for provision of system coordination planning and implementation activities for ending and preventing youth homelessness in connection with the Continuum of Care Program for the period 1/1/2024 – 12/31/2024.
- b) Recommending an award and enter into Contract No. 4252 with A Place 4 Me Collaborative in the amount not-to-exceed \$461,998.00 for provision of system coordination planning and implementation activities for ending and preventing youth homelessness in connection with the Continuum of Care Program for the period 1/1/2024 – 12/31/2024.

Funding Source: 86.4% - U.S. Department of Housing and Urban Development Planning Grant
13.6% - Health and Human Services Levy

Marcos Cortes, Department of Health and Human Services on behalf of Office of Homeless Services, presented. Levine Ross asked why the contract increased \$200k since they branched away from YWCA. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2024-242 was approved by unanimous vote.

C. – Consent Agenda

Trevor McAleer requested an explanation of what is going on in terms of the time extension and the dates documents were executed on Contract No. 4286 Pitney Bowes listed in Item No. 4 Contracts \$0.00 to \$4,999.99. Cheryl Kinzig, Clerk commented that the department was under the impression that previously \$0 dollar contract amendments required signature by the County Executive but not a vote so

that was a misunderstanding on the Department of Public Works and former attorney that was previously assigned to them. Zero-dollar agreements didn't require going before the board, however contract amendments did require it so that is what happened in this particular case. The contract was actually executed in September of 2021 by Armond Budish and when the department was going through and doing the new amendment to extend the time they realized that this one was never brought forward so there is going to be an amendment coming forward within the next week or two to add money for the extended period of time. Trevor McAleer asked from the extension of November 2024 is that where the additional dollars would need to be added. Per the Clerk, that is correct. Thomas Pavich mirrored the statements of the Clerk. Trevor McAleer commented it was hard to follow all the dates. The Clerk further commented we had previously communicated with the law department and since it was already previously executed by the former County Executive there was no need to put it on for an actual vote since it was for no money. There were no further questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2024-243 through BC2024-245; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-243

Department of Public Works, submitting an amendment to Contract No. 3037 with CATTS Construction, Inc. for resurfacing of Wilson Mills Road from Lander Road to Alpha Drive in the City of Highland Heights and the Village of Mayfield in connection with the 2021-2024 Transportation Improvement Program for a decrease in the amount of (\$59,733.63); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 48% Federal funds, 26% \$5.00 Road and Bridge funds and 26% municipalities.

BC2024-244

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 for the month of March 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2024-245

Department of Purchasing, presenting proposed purchases for the week of 3/25/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24001179	Rental of bucket boat with a captain for under bridge inspections	Department of Public Works	Harcon Corporation	\$8,655.00	Road and Bridge Fund

24001204	Fire inspection and cleaning of kitchen hoods at the 4 th Floor Café in the Justice Center and Juvenile Justice Center	Department of Public Works	Michelle's Hood Cleaning	\$5,300.00	General Fund
24001250	Purchase and installation of various equipment for (2) Utility Interceptor vehicles.	Department of Public Works	Hall Public Safety Upfitters	\$18,892.28	General Fund
24001251	Purchase of new, never-titled 2024 Ford Maverick SuperCrew Truck	Department of Public Works	Bob Maxey Ford, Inc.	\$26,335.00	Enterprise Fund
24001225	Purchase and installation of (10) workstations cubicles for use by Intake Unit at the Justice Center	Prosecutor's Office	Midwest Hallowell Distribution, Inc.	\$32,206.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24000895	Emergency veterinary services for the Animal Shelter for January and February, 2024*	Department of Public Works	VCA Great Lakes Veterinary Specialists	\$13,240.00	100% Dick Goddard Best Friends Fund
24001218	Factory Authorized – Hopper repairs**	Department of Public Works	Jack Doheny Company	\$12,137.96	Road and Bridge Fund

*Approval No. BC2023-453 dated 7/17/2023, which approved an alternative procurement process, which will result in purchase orders to various providers in the total amount not-to-exceed \$400,000.00 for medical, surgical and animal care services for the period 7/1/2023 – 6/30/2024.

**Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with State of Ohio Emergency Management Agency for the FY2021 State Homeland Security Law

Enforcement Grant Program for the period 9/1/2021 - 3/31/2024, to extend the time period to 6/30/2024; no additional funds required.

Funding Source: State Homeland Security Program Law Enforcement Fund

Item No. 2

Department of Public Safety and Justice Services, submitting an amendment to a grant agreement with the State of Ohio Emergency Management Agency for the FY2021 State Homeland Security Grant Program for the period 9/1/2021 - 3/31/2024, to extend the time period to 6/30/2024; no additional funds required.

Funding Source: State Homeland Security Grant Program

Item No. 3

Department of Public Safety and Justice Services, on behalf of the Executive’s Office, submitting a grant award from The George Gund Foundation in the amount of \$200,000.00 for expanded Mental Health Response Team services in connection with the First Call Cuyahoga project for the period 3/06/2024 – 3/05/2025.

Funding Source: The George Gund Foundation

Item No. 4

Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No. RQ	CM4287	Traumatic Players of Cleveland, LLC	Victim actors for exercises and training services	\$4,000.00	Department of Public Safety and Justice Services	Effective upon signature of all parties until 11/15/2024	General Fund	3/12/2024
No RQ	Amend Contract No. 2550	Northeast Ohio Regional Sewer District	Support the planning design and construction of green infrastructure control measures within the combined sewer system wastewater service area of Cuyahoga County, change the scope of services, effective 2/1/2024	\$-0-	Department of Sustainability	10/31/2022 – 12/31/2026	(Original) General Funds	3/12/2024

RQ 4405	Amend Contract No. 4286 (fka Contract No. 860)	Pitney Bowes Inc.	Lease, maintenance and support services of mailing equipment located at various County buildings	\$-0-	Department of Public Works	12/1/2020 – 11/30/2023 to extend the time period to 11/27/2024	(Original) Postage – LS/Rent – Equipment Fund	9/30/2021 (Executive) 3/14/2024 (Law)
No RQ	Contract No. 4231	Radiology Information Systems, Inc.	Software services for the PowerDR X- Ray system program	\$4,320.00	Medical Examiner’s Office	Effective upon contract signature of all parties, for a period of 36 months	General Fund	3/18/2024 (Executive) 3/15/2024 (Law)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Paul Porter seconded. The motion to adjourn was unanimously approved at 11:28 a.m..