



**Cuyahoga County Board of Control Agenda
Monday, April 22, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
4th Floor, Committee Room B**

This meeting is open to the public and may also be accessed via livestream using the following link:
<https://www.YouTube.com/CuyahogaCounty>

I – CALL TO ORDER

II. – REVIEW MINUTES – 4/15/2024

III. – PUBLIC COMMENT

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-301

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to DLAJ, Inc. for operation of a limited beverage and food service Kiosk on the lower level of the Galleria in the Justice Center Complex located at 1200 Ontario Street, Cleveland for the period 1/1/2024 – 12/31/2024.
- b) Recommending an award and enter into Contract No. 4301 with DLAJ, Inc. for operation of a limited beverage and food service Kiosk on the lower level of the Galleria in the Justice Center Complex located at 1200 Ontario Street, Cleveland for the period 1/1/2024 – 12/31/2024.

Funding Source: Not applicable

BC2024-302

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 2962 (formerly Contract No. 848 and CE1900374) with Case Western Reserve University for high-fidelity wrap around monitoring services for the period 11/1/2019-6/30/2023 to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$15,000.00.

Funding Source: RECLAIM Grant

BC2024-303

Clerk of Courts, recommending an award on Purchase Order No. 24001390 to the United States Postal Service in the amount not-to-exceed \$475,000.00 for the purchase of refill postage for the period 5/1/2024 – 8/31/2024, in accordance with Civil Rule No. 4 of the Ohio Rules of Civil Procedures.

Funding Source: General Fund

BC2024-304

Department of Public Safety and Justice Services on behalf of the County Executive’s Office, recommending an award and enter into Agreement No. 4361 with City of Shaker Heights in the amount not-to-exceed \$275,000.00 for the First Call Cuyahoga Mental Health Response Team Program (MHRT) effective upon contract signatures of all parties through 5/31/2025.

Funding Source: 73% The George Gund Foundation \$200,000.00 and 27% General Fund \$75,000.00

C. – Consent Agenda

BC2024-305

Department of Information Technology, on behalf of the Department of Health and Human Services/Division of Children and Family Services recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount not-to-exceed \$1.00 for the month of April 2024 in accordance with E02012-0001.

Funding Source: Revenue Generating

BC2024-306

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 3673 (formerly Contract No. 1031) with Americab Transportation, Inc. for nonemergency transportation services for ambulatory Medicaid-eligible individuals in Cuyahoga County for the period of 3/1/2021 – 2/28/2025 to change the terms, effective 4/1/2024; no additional funds required.

Funding Source: Federal/Medicaid Funds

BC2024-307

Fiscal Department, presenting proposed travel/membership requests for the week of 4/22/2024:

Dept:	Department of Development
Event:	49 th NACCED Annual Educational Conference and Training
Source:	National Association for County Community and Economic Development
Location:	Tulsa, OK

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Paul Herdeg	9/16/2024 – 9/19/2024	\$635.00	\$141.00	\$520.84	\$92.00	\$569.20	\$1,958.04	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Attend the 2024 National Association for County Community and Economic Development conference.

BC2024-308

Department of Purchasing, presenting proposed purchases for the week of 4/22/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24000945	Various Ford-brand parts to service County vehicles	Department of Public Works	Valley Ford Truck	Not-to- exceed \$49,000.00	69% Sanitary Fund and 31% Road and Bridge Fund
24000979	Various sheet metal materials and supplies for use by the Facilities Division	Department of Public Works	Mussun Sales, Inc.	Not-to- exceed \$20,000.00	General Fund
24001322	(1) Replacement, new, never titled, white 2023 Chevrolet Transit Connect Cargo Van	Department of Public Works	Sarchione Ford of Alliance	\$38,035.00	General Fund
24001486	Various replacement brushes for the broom vehicle at the County Airport	Department of Public Works	United Rotary Brush Corporation	\$10,377.50	General Fund
24001615	Purchase of various hydraulic and truck parts on an as needed basis	Department of Public Works	Abel Truck Parts	Not-to- exceed \$35,000.00	71% Sanitary Fund and 29% Road and Bridge Funds

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting a License Agreement with Cleveland Superior, LLC (via Contract No. 4333) for the County’s preparation of 1801 Superior Avenue, Cleveland for use by the Board of Elections as an early voting facility for the November 2024 general election, effective upon contract signatures of all parties through project completion.

Funding Source: Not applicable

Item No. 2

Department of Public Works, submitting a Revocable License Agreement to Olmsted Township to construct and maintain a sign, landscaping, lighting and lighting conduit, attachments and appurtenances within the public right-of-way of Bagley Road and Fitch Road intersections in Olmsted Township.

Funding Source: Not applicable

Item No. 3

Agreements related to public convenience and welfare projects – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2020-0100	Resurfacing of Rockside Road from East 141 st Street to Sector Drive in the City of Maple Heights – Council District 8	\$2,180,000.00	\$2,940,000.00	\$2,352,000.00 – Federal Fund \$294,000.00 – Road and Bridge Fund \$294,000.00 – City of North Olmsted	4/12/2024 (Executive)
R2023-0197	Rehabilitation of North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland – Council District 7	\$12,084,048.00	\$11,514,048	\$5,684,048.00 - Federal Northeast Ohio Area Coordination Agency (4CD7) \$5,000,000.00 - Cleveland Metroparks \$700,000.00 County Road and Bridge \$130,000.00 from City of Cleveland	4/10/2024 (Executive) 4/15/2024 (Law)

VI – PUBLIC COMMENT

VII – ADJOURNMENT

Minutes

Cuyahoga County Board of Control
Monday, April 15, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 4/9/2024

Michael Chambers motioned to approve the minutes from the April 9, 2024, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-282

Department of Public Works, submitting an amendment to Contract No. 2401 with ADMJ Holdings LLC dba Advance Door Co. for overhead garage door maintenance services for various locations for the period 4/28/2022 – 4/27/2025 to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$250,000.00.

Funding Source: General Funds

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-282 was approved by unanimous vote.

BC2024-283

Department of Public Works, submitting Agreement No. 4315 with City of Cleveland in the amount not-to-exceed \$179,539.43 for bridge inspection services, commencing upon contract signature of all parties for a period of one (1) year.

Funding Source: Revenue Generating

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-283 was approved by unanimous vote.

BC2024-284

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Shippers Highway Express, Inc. in the amount not-to-exceed \$3,760.00 for shipping, handling, and storage services for the Board of Elections’ Caterpillar generator for the period 3/22/2024 – 3/21/2025.
- b) Recommending an award and enter into Contract No. 4323 with Shippers Highway Express, Inc. in the amount not-to-exceed \$3,760.00 for shipping, handling, and storage services for the Board of Elections’ Caterpillar generator for the period 3/22/2024 – 3/21/2025.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Paul Porter seconded. Item BC2024-284 was approved by unanimous vote as amended.

BC2024-285

Department of Public Works,

- a) ~~Submitting an RFP Exemption~~ **Requesting an alternative procurement process**, which will result in an award recommendation **from a Call for Artists proposals to Chuck Karnak** in the amount not to exceed \$50,000.00 to design an immersive experience using light, sound, technology, and performances to create a memorable and transformative experience for the Rediscover the Veterans Memorial Bridge event **to take place 6/21/2024-6/24/2024**. ~~effective upon contract signatures of all parties through 6/26/2024.~~
- b) Recommending an award and enter into Contract No. 4350 with Chuck Karnak in the amount not-to-exceed \$50,000.00 to design an immersive experience using light, sound, technology, and performances to create a memorable and transformative experience for the Rediscover the Veterans Memorial Bridge event effective upon contract signatures of all parties through 6/26/2024.

Funding Source: Cleveland Foundation

Nichole English, Department of Public Works, presented. Michael Chambers motioned to approve the item as amended; Dale Miller asked if any work was underway; he was not surprised. Dale Miller seconded. Item BC2024-285 was approved by unanimous vote as amended.

BC2024-286

Department of Information Technology on behalf of the Fiscal Office,

a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems, Inc. in the total amount not-to-exceed \$64,391.00 for a state contract purchase, installation and programming services for video surveillance and related equipment for various Auto Title Divisions:

- 1) Golden Gate located at 1585 Golden Gate Plaza, (1) Professional Video recording server in the amount not-to-exceed \$11,954.80.
- 2) Great Northern located at 27029 Brookpark Extension, (1) each intrusion alarm panel; alarm keypad, wireless receiver, Enterprise Video server, (2) glass break detectors, (4) door contacts, (5) motion detectors, and six (6) wireless panic buttons, (13) Axis Cameras each to include (1) year Care Plus for XProtect Corporate Device License in the amount not-to-exceed \$40,481.40.
- 3) Parma located at 12100 Snow Road, (1) Professional Video Recording Server in the amount not-to-exceed \$11,954.80.

b) Recommending an award on Purchase Order No. 24001090 to Integrated Precision Systems, Inc. in the total amount not-to-exceed \$64,391.00 for a state contract purchase, installation and programming services for video surveillance and related equipment for various Auto Title Divisions:

- 1) Golden Gate located at 1585 Golden Gate Plaza, (1) Professional Video recording server in the amount not-to-exceed \$11,954.80.
- 2) Great Northern located at 27029 Brookpark Extension, (1) each intrusion alarm panel; alarm keypad, wireless receiver, Enterprise Video server, (2) glass break detectors, (4) door contacts, (5) motion detectors, and six (6) wireless panic buttons, (13) Axis Cameras each to include (1) year Care Plus for XProtect Corporate Device License in the amount not-to-exceed \$40,481.40.
- 3) Parma located at 12100 Snow Road, (1) Professional Video Recording Server in the amount not-to-exceed \$11,954.80.

Funding Source: General Fund

David DeGrandis, Department of Information Technology, presented. Michael Chambers asked will this bring them up to date. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2024-286 was approved by unanimous vote.

BC2024-287

Department of Information Technology, on behalf of the Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$9,630.00 for a state contract purchase of (5) HP ZBook Firefly mobile workstations and docking stations, each to include HP Care Pack hardware support, HP Absolute Data & Device Security for Education Professional – Subscription Licenses and HP XMM Air Cards.

- b) Recommending an award on Purchase Order No. 24001329 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$9,630.00 for a state contract purchase of (5) HP ZBook Firefly mobile workstations and docking stations, each to include HP Care Pack hardware support, HP Absolute Data & Device Security for Education Professional – Subscription Licenses and HP XMM Air Cards

Funding Source: Sanitary Sewer Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-287 was approved by unanimous vote.

BC2024-288

Department of Information Technology on behalf of the Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$9,248.10 for a state contract purchase of (5) HP ZBook Firefly mobile workstations and docking stations, each to include HP Care Pack hardware support, 5-year extended warranty, HP Absolute Data & Device Security for Education Professional – Subscription Licenses for use by the Engineering Division.

- b) Recommending an award on Purchase Order No. 24001446 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$9,248.10 for a state contract purchase of (5) HP ZBook Firefly mobile workstations and docking stations, each to include HP Care Pack hardware support, 5-year extended warranty, HP Absolute Data & Device Security for Education Professional – Subscription Licenses for use by the Engineering Division.

Funding Source: Motor Vehicle Gas Tax Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-288 was approved by unanimous vote.

BC2024-289

Department of Information Technology on behalf of the Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$27,774.71 for a joint cooperative purchase of NetApp server and related

hardware and software including support licenses and maintenance services **for** the period 4/24/2024 – 7/23/2024.

- b) Recommending an award on Purchase Order No. 24001543 to Logicalis, Inc. in the amount not-to-exceed \$27,774.71 for a joint cooperative purchase of NetApp server and related hardware and software including support licenses and maintenance services **for** the period 4/24/2024 – 7/23/2024.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-289 was approved by unanimous vote.

BC2024-290

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Logicalis, Inc. in the amount not-to-exceed \$16,675.76 for a joint cooperative purchase for renewal of NetApp support licenses and maintenance services for the period 5/1/2024 – 7/31/2025 for the Bluebridge Network in Cleveland.
- b) Recommending an award on Purchase Order No. 24001556 to Logicalis, Inc. in the amount not-to-exceed \$16,675.76 for a joint cooperative purchase for renewal of NetApp support licenses and maintenance services for the period 5/1/2024 – 7/31/2025 for the Bluebridge Network in Cleveland.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-290 was approved by unanimous vote.

BC2024-291

Court of Common Pleas/Juvenile Court Division and Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 3804 (fka Contract No. CE1600204, 602 and 697) with MST Services, LLC for licensures for Multi-Systemic Therapy services for the period 7/1/2016 – 6/30/2024, to replace the insurance requirements, effective 7/1/2023 and for additional funds in the amount not-to-exceed \$16,125.00.

Funding Sources: 50% RECLAIM Grant Funds and 50% Health and Human Services Levy Funds

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-291 was approved by unanimous vote.

BC2024-292

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to FDL Marine, Inc. dba Edgewater Marina in the amount not-to-exceed \$16,310.36 for the purchase of fuel for marine patrol boat operations in connection with the Operation Stonegarden Grant Program, for the period 4/1/2024 – 12/31/2024.
- b) Recommending an award on Purchase Order No. 24001490 to FDL Marine, Inc. dba Edgewater Marina in the amount not-to-exceed \$16,310.36 for the purchase of fuel for marine patrol boat operations in connection with the Operation Stonegarden Grant Program, for the period 4/1/2024 – 12/31/2024.

Funding Source: 30% FY20 Operations Stonegarden Grant \$4,817.36 and 70% FY22 \$11,493.00 Operations Stonegarden Grant

Chris Costin, Sheriff's Department, presented. Michael Chambers asked how often the boat is out; asked when does it stay in? Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-292 was approved by unanimous vote.

BC2024-293

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Coro Medical LLC in the amount not-to-exceed \$20,640.00 for a state contract purchase of (12) Zoll Fully Auto AEDs, various accessories and a (5) year warranty for use in the Correction Center.
- b) Recommending an award on Purchase Order No. 24001521 to Coro Medical LLC in the amount not-to-exceed \$20,640.00 for a state contract purchase of (12) Zoll Fully Auto AEDs, various accessories and a (5) year warranty for use in the Correction Center.

Funding Source: Commissary Funds

Chris Costin, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-293 was approved by unanimous vote.

BC2024-294

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to B&H Foto & Electronics Corp. dba B & H Photo Video in the amount not-to-exceed \$11,663.89 for a joint cooperative purchase of (8) Canon Cameras, various accessories and supplies.

- b) Recommending an award on Purchase Order No. 24001433 to B&H Foto & Electronics Corp. dba B & H Photo Video in the amount not-to-exceed \$11,663.89 for a joint cooperative purchase of (8) Canon Cameras, various accessories, and supplies.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-294 was approved by unanimous vote.

BC2024-295

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Shamrock Glass Co., Inc. in the amount not-to-exceed \$8,238.60 for the purchase of specialized glass vials, caps, stoppers and plastic springs for testing in the Toxicology Lab.
- b) Recommending an award on Purchase Order No. 24001474 to Shamrock Glass Co., Inc. in the amount not-to-exceed \$8,238.60 for the purchase of specialized glass vials, caps, stoppers and plastic springs for testing in the Toxicology Lab.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-295 was approved by unanimous vote.

BC2024-296

Department of Public Safety and Justice Services, on behalf of the Medical Examiner's Office, recommending to amend Board Approval BC2024-112, dated 2/12/2024 which made an award on Purchase Order No. 24000294 to Mettler-Toledo, LLC for a sole source purchase of (1) LabX Balance Server Software Solution, various LabX licenses, maintenance and support for the Drug Chemistry Lab by increasing the amount not-exceed from \$48,669.00 to \$49,178.03.

Funding Source: American Rescue Plan Act Crime Lab Backlog Grant

Hugh Shannon, Medical Examiner's Office, presented. Michael Chambers commented that it looks like they are charging freight costs now. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-296 was approved by unanimous vote.

BC2024-297

Department of Health and Human Services/Office of the Director,

- a) Submitting an RFP exemption, which will result in a payment to United Way of Greater Cleveland in the total amount not-to-exceed \$231,673.31 as final payment for services provided under Contract No. 3001 during the contract term of 1/1/2023 – 12/31/2023, for:

- 1) The 3rd and 4th quarter of 2023 for fiscal agent services in the amount not-to-exceed \$12,725.00
 - 2) November 2023 and December 2023 for emergency food purchases by Hunger Centers serving eligible Cuyahoga County residents in the amount not-to-exceed \$218,948.31.
- b) Recommending an award on Purchase Order No. 24001346 to United Way of Greater Cleveland in the total amount not-to-exceed \$231,673.31 as final payment for services provided under Contract No. 3001 during the contract term of 1/1/2023 – 12/31/2023, for:
- 1) The 3rd and 4th quarter of 2023 for fiscal agent services in the amount not-to-exceed \$12,725.00.
 - 2) November 2023 and December 2023 for emergency food purchases by Hunger Centers serving eligible Cuyahoga County residents in the amount not-to-exceed \$218,948.31.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Daler Miller asked if there was any follow-up or corrections that had to be done because you paid 2022 invoices from the 2023 contract; asked whether that is legally acceptable. The question was deferred to law; Jerad Zibritosky commented he will look into this and provide a response. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-297 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-298 through BC2024-300; Nichole English seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-298

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. in the amount not-to-exceed \$1.00 per month in accordance with EA02012-0001 on behalf of the following county agencies:

- a) Department of Information Technology for April 2024.
- b) Department of Health and Human Services/Division of Children and Family Services for March 2024.

Funding Source: Revenue Generating

BC2024-299

Fiscal Department, presenting proposed travel/membership requests for the week of 4/15/2024:

Dept:	Department of Public Safety and Justice Services
Event:	2024 National VOAD Conference

Source:	National Voluntary Organizations Active in Disasters							
Location:	Phoenix, AZ							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Serena Steele	5/5/2024 – 5/9/2024	\$550.00	\$159.00	\$851.04	\$352.88	\$605.00	\$2,517.92	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Department of Public Safety & Justice Services, Office of Emergency Management, requesting authority for Serena Steele to attend the 2024 National Voluntary Organizations Active in Disasters (VOAD) Conference in Phoenix, Arizona. This conference will be held May 6 through May 9, 2024, at the Phoenix Hilton at the Peak and focus on promoting cooperation, communication, coordination, and collaboration among organizations that mitigate and alleviate the impact of disasters. The total amount for this conference, in the amount not to exceed \$2,517.92, will be covered by the Office of Emergency Management operating fund.

Dept:	Medical Examiner’s Office							
Event:	CDC Overdose Data to Action Recipient Kickoff Meeting							
Source:	The Centers for Disease Control and Prevention							
Location:	Atlanta, GA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Manreet Bhullar	5/5/2024 – 5/8/2024	\$0.00	\$240.00	\$621.72	\$176.07	\$404.20	\$1,441.99	General Fund with grant reimbursement

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Medical Examiner's Office was awarded funding from the Centers for Disease Control and Prevention under the OD2A grant (Component B) to conduct drug testing of syringes from local syringe exchange programs to compare similarities and differences between overdose deaths and drug using population. This meeting is the kick-off meeting for this grant work and learning experience from other jurisdictions and the CDC on conducting this grant work.

Dept:	Medical Examiner's Office							
Event:	2024 ASCLD Symposium							
Source:	American Society of Crime Laboratory Directors							
Location:	Birmingham, AL							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Heather Ciallella	4/27/2024 – 4/29/2024	\$850.00	\$115.00	\$292.74	\$0.00	\$375.58	\$1,633.32	FY2022 Coverdell Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Requesting to attend the 2024 ASCLD (American Society of Crime Lab Directors) Symposium in Birmingham Alabama from 4/27/24 to 4/29/24 for continuing education. The meeting brings together leaders from different forensic science laboratories from across the country and abroad, hosts various presentations/talks and discussions about recent developments in the forensic field, forensic leadership trainings and challenges faced by forensic laboratories.

BC2024-300

Department of Purchasing, presenting proposed purchases for the week of 4/15/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
240000959	Various tools and hardware	Department of Public Works	Sutton Industrial Hardware	Not-to-exceed \$10,000.00	Road and Bridge Fund
24001523	On-site build-out of (2) vans for Juvenile Court with prisoner transport packages	Department of Public Works	Hall Public Safety Upfitters	\$26,825.60	General Fund

24001534	(250) Standard microchips and (750) mini microchips for adopted canines	Department of Public Works	Pethealth Services, Inc.	\$6,837.50	Animal Shelter Fund
24001442	(1) FortiGate Network Security Firewall Appliance and (1) FortiSwitch Ethernet and accessories for use by Internet Crimes Against Children Unit	Prosecutor's Office	BPI Information Systems	\$29,077.00	2023 Ohio Internet Crimes Against Children Task Force Program Grant Fund

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Submitting a grant award from U. S. Department of Justice, Office of Juvenile Justice Delinquency Prevention in the amount of \$450,000.00 for Developing Continuums of Care to Support Youth Success in connection with the FY2023 Building Local Continuums of Care to Support Youth for the period 1/1/2024 - 6/30/2025.

Funding Source: U. S. Department of Justice, Office of Juvenile Justice Delinquency Prevention

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Dale Miller seconded. The motion to adjourn was unanimously approved at 11:22 a.m.

Item Details as Submitted by Requesting Departments

IV. Contracts and Awards

A. – Tabled Items

B. – New Items for Review

BC2024-301

Title	Public Works /DLAJ Inc. / Contract / RQ #none /Food Kiosk Services at the Justice Center		
Department or Agency Name	Department of Public Works		
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):		

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council’s Journal Date	Approval No.
O	CM4301	DLAJ, Inc.	1.1.2024 – 12.31.2024	\$0.00	Pending	Pending

<p>Service/Item Description (include quantity if applicable). Indicate whether <input checked="" type="checkbox"/> New or <input type="checkbox"/> Existing service or purchase.</p> <p>Public Works is requesting approval of a contract, per the chart above, to enter into a contract for a term of 1 year, 1.1.2024 – 12.31.2024 with no cost to the County for kiosk food services at the Justice Center complex.</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement</p> <p>Age of items being replaced: How will replaced items be disposed of?</p>
<p>Project Goals, Outcomes or Purpose (list 3):</p> <p>To secure a contract for food kiosk services for the Justice Center Galleria for the 2024 calendar year. This will allow limited food and beverage options for Justice Center visitors and employees.</p>
<p>If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input type="checkbox"/> No</p>

<p>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</p>	
<p>DLAJ Inc. 12823 Kingston Way North Royalton, Ohio 44113</p>	<p>Owner, executive director, other (specify): Rhoda Alnazer, President</p>
<p>Vendor Council District:</p>	<p>Project Council District:</p>

If applicable provide the full address or list the municipality(ies) impacted by the project.	
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COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Public Works is requesting authorization to enter into a 1 year contract no cost to the County for food kiosk services at the Justice Center Galleria. *See Justification for additional information.
The total value of the solicitation: \$0.00	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) 0 / 0	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (list original procurement) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. n/a
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Is funding for this included in the approved budget? Yes No (if "no" please explain):

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain): NA

Provide status of project.

<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: There was a complete disruption of services in this field due to the Covid-19 pandemic where suppliers ended and paused services. This vendor and the services they provide were impacted. Public Works intends to solicit vendors for a "Master Contract" for food services with multiple vendors for various locations within the County for the term of January 1, 2025 through December 31, 2027. This contract will allow a vendor to provide kiosk service with limited food and beverage options at the Justice Center complex.	
Timeline:	
Project/Procurement Start Date (date your team started working on this item):	2023
Date documents were requested from vendor:	2/28/24
Date of insurance approval from risk manager:	4/10/24
Date Department of Law approved Contract:	4/2/24
Date item was entered and released in Infor:	4/10/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) See above	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O		DLAJ, Inc.	7.1.2012 – 6.30.2017	25% gross sales	6.26.2012	R2012-0111
O	n/a	DLAJ, Inc.	7.1.2012 – 6.30.2017	\$0.00	8.13.2012	CON2012-89
A-1	n/a	DLAJ, Inc.	7.1.2017 – 6.30.2022	25% gross sales	4.23.2018	BC2018-.46

BC2024-302

Title	FIDELITY MONITORING SERVICES WITH CASE WESTERN RESERVE UNIVERSITY
Department or Agency Name	CUYAHOGA COUNTY COURT OF COMMON PLEAS, JUVENILE DIVISION

Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
(O)	CE1900374	CWRU	11/1/2019- 6/30/2020	\$9,164.96	11/4/2019	BC2019-810
A-1	CE1900374	CWRU	7/1/2020- 6/30/2021	\$9,164.96	11/23/2020	BC2020-624
A-2	848	CWRU	7/1/2021- 6/30/2022	\$4,582.48	11/8/2021	BC2021-635
A-3	2962	CWRU	7/1/2022- 6/30/2023	\$4,582.48	12/19/2022	BC2022-785
A-4	2962	CWRU	7/1/2023- 6/30/2024	\$15,000.00	Pending	

Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New <u>or</u> <input checked="" type="checkbox"/> Existing service or purchase. This contract allows for evaluation services to be completed on the Court's Fidelity Monitoring services of the High-Fidelity Wraparound Model (HFWA) with Case Western Reserve University. This amendment will
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: N/A How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): Provide Fidelity Monitoring and provide data to the court and vendor on the program.
If a County Council item, are you requesting passage of the item without 3 readings. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
10900 Euclid Ave. Cleveland, Ohio 44106	Diane Domanovics, AVP
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. 100% RECLAIM Grant Funds
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.

<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: The delay is due to RECLAIM grant notification and award process, resigning of all contract amendments to comply with Executive order number EO2023-0003, and vendors' delayed submission of documents.	
Timeline: Project/Procurement Start Date (date your team started working on this item):	5/31/2023
Date documents were requested from vendor:	6/9/2023
Date of insurance approval from risk manager:	6/14/2023
Date Department of Law approved Contract:	5/31/2023
Date item was entered and released in Infor:	9/29/23, released after final document 4/2/2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) Grant recurring program	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): see table above

BC2024-303

Title	2024 – Clerk of Courts Postage Meter Refill – PO24001390
Department or Agency Name	Clerk of Courts
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	24001390	US Postmaster	5/1/24 – 8/31/24	\$475,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Indicate whether <input type="checkbox"/> New <u>or</u> <input checked="" type="checkbox"/> Existing service or purchase. Clerk of Courts is requesting funds to replenish USPS postage meter. Postage is used to fulfill statutory duties and ORC mandated mailings.
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): Postage is required annually

If a County Council item, are you requesting passage of the item without 3 readings. <input type="checkbox"/> Yes <input type="checkbox"/> No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address: United States Postal Service	Owner, executive director, other (specify): n/a
2400 Orange Avenue, Cleveland, Ohio 44101	
Vendor Council District: n/a	Project Council District: n/a
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	RFP Exemption used as postage is provided by the USPS which is on the Administrative Exempt List. *See Justification for additional information.
The total value of the solicitation:	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain.</i>	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain:</i>	<input checked="" type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:

Is the item ERP related? No Yes, answer the below questions.

Are services covered under the original ERP Budget or Project? Yes No, please explain.

Are the purchases compatible with the new ERP system? Yes No, please explain.

FUNDING SOURCE: This is funded 100% by General Fund

Is funding for this included in the approved budget? Yes No (if “no” please explain):

Payment Schedule: Invoiced Monthly Quarterly One-time Other (please explain): Currently twice a year or as needed.

Provide status of project.

<input type="checkbox"/> New Service or purchase	<input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:		
Timeline: Project/Procurement Start Date (date your team started working on this item):	n/a	
Date documents were requested from vendor:	n/a	
Date of insurance approval from risk manager:	n/a	
Date Department of Law approved Contract:	n/a	
Date item was entered and released in Infor:	3/21/24	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:		
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)		
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)		

HISTORY (see instructions):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council’s Journal Date	Approval No.
O	23004024	US Postmaster	10/1/2023 – 2/28/2024	\$475,000.00	10/2/2023	BC2023-600

BC2024-304

Title	PSJS on behalf of the County Executive; The City of Shaker Heights; Contract for Expansion of First Call Cuyahoga Mental Health Response Team Program
Department or Agency Name	Public Safety & Justice Services
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	4361	The City of Shaker Heights	Execution Date – May 31, 2025	\$275,000.00	Pending	Pending

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.

Requesting approval of a contract as indicated in the chart above with the City of Shaker Heights in the amount of \$275,000.00 for the period Execution Date – May 31, 2025.

The Mental Health Response Team (MHRT) Program is an initiative introduced by the City of Shaker Heights to support first responders and those in crisis. Through the program, the City of Shaker Heights employs a licensed mental health professional who works alongside police and fire personnel to bring mental health expertise to emergencies and connect people in crisis to services in partnership with MetroHealth Medical Center/Recovery Resources.

Cuyahoga County would like to expand the Shaker Heights MHRT to the neighboring municipalities of Cleveland Heights, University Heights, South Euclid, Richmond Heights and the regional joint dispatch center, Chagrin Valley Dispatch. We are confident that this program will significantly contribute to the goal of making Cuyahoga County a healthier, safer, and more equitable region.

For purchases of furniture, computers, vehicles: Additional Replacement
 Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):

- Expand the First Call Cuyahoga program.
- Provide support to first responders and to those in crisis.
- Connect people in crisis with community resources.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
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The City of Shaker Heights 3400 Lee Road Shaker Heights, OH 44120	Mayor David Weiss
Vendor Council District:	Project Council District:
District 9	District 9 (Shaker Heights), District 10 (Cleveland Heights and University Heights), District 11 (South Euclid, Richmond Heights)
If applicable provide the full address or list the municipality(ies) impacted by the project.	Shaker Heights, Cleveland Heights, University Heights, South Euclid, Richmond Heights and the regional joint dispatch center, Chagrin Valley Dispatch.

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT X
RQ # <i>if applicable</i> <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. This is an agreement between Shaker Heights and the County for funding to expand an existing program. *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> .	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> :	<input checked="" type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	

Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source. Grant - Gund Foundation - \$200,000.00 General Fund - PSJS – PJ100105 - \$75,000.00
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if “no” please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason:	
Timeline: Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Date item was entered and released in Infor:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):

C. - Consent Agenda

BC2024-305

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

Agency: Department of IT

Sale of property to:
Info@Ret3.org
 1814 E. 40th Street
 Cleveland, Ohio 44103
 Kenny Kovach-Director

<u>Model numbers</u>	<u>Number of phones</u>
7941 / 7942	101
7961 / 7962	25
7911	2

BC2024-306

Title	HHS-Cuyahoga Job and Family Services; Contract Amendment; Americab Transportation, Inc. for Non-Emergency Transportation Services for time period 4/1/24-2/28/25.
Department or Agency Name	Cuyahoga County Job and Family Services
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council's Journal Date	Approval No.
O	CM 1031	Americab Transportation Inc.	3/1/2021– 2/28/2023	\$8,000,000.00	4/13/2021	R2021-0085
A-1	CM 3673	Americab Transportation Inc.	3/1/2023- 2/29/2024	\$4,000,000.00	4/11/2023	R2023-0085
A-2	CM 3673	Americab Transportation Inc.	3/1/2024- 2/28/2025	\$4,000,000.00	2/27/2024	R2024-0074
A-3	CM 3673	Americab Transportation Inc.	4/1/2024- 2/28/2025	\$0.00 (rate change from \$18.83 to \$22.56 cost per trip)	pending	pending

Service/Item Description (include quantity if applicable). Indicate whether New or Existing service or purchase.

Cuyahoga Job and Family Services is requesting approval of contract amendment 3 with Americab Transportation, Inc. for the time period of 4/1/2024 - 2/28/2025 for Non-Emergency Transportation Services (NET Transportation) for a rate change from \$18.83 to \$22.56 cost per trip.

For purchases of furniture, computers, vehicles: Additional Replacement N/A
 Age of items being replaced: _____ How will replaced items be disposed of? _____

Project Goals, Outcomes or Purpose (list 3):

1. The primary goal of the project is to provide medical transportation to Medicaid recipients.
2. Americabs will maintain capacity to serve approximately 600 clients and provide up to 2,000 trips to and from scheduled treatment appointments monthly. Trips will be scheduled seven days a week, Monday through Sunday from 4:30am – 12:00 midnight.
3. Clients will be delivered to their respective appointments no less than 30 minutes prior to the scheduled appointment time.

If a County Council item, are you requesting passage of the item without 3 readings. Yes No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Americab Transportation, Inc. 3380 West 137 th Street Cleveland, OH 44111	Rick Holford-General Manager
Vendor Council District:	Project Council District:
District 02	County Wide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ # <i>if applicable</i> N/A <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. Cuyahoga Job and Family Services is requesting approval of a contract amendment with Americab Transportation, Inc. for Non-Emergency Transportation Services for a rate change from \$18.83 to \$22.56 cost per trip. This is an amendment 3 to a contract that was originally procured through an RFP. *See Justification for additional information.

The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) / N/A	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> . N/A	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, <i>please explain</i> : N/A	<input type="checkbox"/> Government Purchase <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received? N/A	<input checked="" type="checkbox"/> Contract Amendment (<i>list original procurement</i>) <i>RFP 3753</i> <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (<i>No acronyms i.e. HHS Levy, CDBG, etc.</i>). Include % if more than one source. The project is funded 100% Federal Medicaid Dollars.	
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):	
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):	

Provide status of project.	
<input type="checkbox"/> New Service or purchase <input checked="" type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: Rate negotiations between the vendor and Cuyahoga County caused a delay in the procurement process. A new rate for cost per trip was not determined until 3/12/24. Additionally, there was a delay with getting the amendment 3 contract approved from the prior amendment as well as Law's approval for the current contract.	
Timeline: Project/Procurement Start Date (date your team started working on this item):	2/28/2024; 3/22/2024-assigned to contract analyst

Date documents were requested from vendor:	N/A-all documents previously obtained
Date of insurance approval from risk manager:	3/22/2024
Date Department of Law approved Contract:	3/27/2024
Date item was entered and released in Infor:	4/9/2024
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: Contract was in Release Status from prior amendment until 4/1/24	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): See chart on page 1

BC2024-307

(See related items for proposed travel/memberships for the week of 4/22/2024 in Section C above).

BC2024-308

(See related items for proposed purchases for the week of 4/22/2024 in Section C above).

V – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Scope of Work Summary

The Department of Public Works is requesting approval of a licensing agreement with Cleveland Superior, LLC for the anticipated cost of \$0.00.

This agreement allows the County to assess and make building improvements prior to the County lease at the 1801 Superior Ave. location. The anticipated start date is 03/28/2024.

Procurement

The procurement method for this project is an Exemption in the amount of \$0.00. It’s being submitted as an Exemption as this is the same vendor that the County is collaborating with on a leasing agreement for the 1801 Superior Ave. building.

Contractor and Project Information

Cleveland Superior, LLC
6110 Parkland Blvd.
Mayfield Heights, Ohio 44124

The Chief Operating Officer for the contractor/vendor is Chris Salata

Project Status and Planning

This is a one-time license agreement.

Funding

NA - There is no dollar amount associated with this agreement.

Item No. 2

Scope of Work Summary

The Department of Public Works is requesting approval of a revocable license agreement with Olmsted Township for the construction and maintenance of a sign, landscaping, lighting and lighting conduit within County right-of-way at the northwest corner of the Fitch Road and Bagley Road intersection, Olmsted Township Ohio.

The Township will be responsible for the construction, operation, maintenance and cost of the improvements.

The primary goal is to execute the revocable license agreement with Olmsted Township.

The Project is located at the northwest corner of the Fitch Road and Bagley Road intersection, Olmsted Township Ohio.

Council District 5

Contractor Information

Olmsted Township

7924 Fitch Road

Olmsted Township, Ohio 44138

Council 5

Item No. 3

(See related list of Agreements related to public convenience and welfare projects – Processed and executed (no vote required) for the week of 4/22/2024 in Section V. above).

VI – PUBLIC COMMENT

VII – ADJOURNMENT