

Minutes

Cuyahoga County Board of Control
Monday, May 20, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I. – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Levine Ross, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Meredith Turner
Councilmember Dale Miller

II. – REVIEW MINUTES – 5/13/2024

Michael Chambers motioned to approve the minutes from the May 13, 2024, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-373

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to D.J.L. Material & Supply, Inc. in the amount not-to-exceed \$83,908.00 for a state contract purchase of (1) additional Crafcro SuperShot Diesel Asphalt Melter and related accessories for use by Road and Bridge Division.
- b) Recommending an award on Purchase Order No. 24001601 to D.J.L. Material & Supply, Inc. in the amount not-to-exceed \$83,908.00 for a state contract purchase of (1) additional Crafcro SuperShot Diesel Asphalt Melter and related accessories for use by Road and Bridge Division.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-373 was approved by unanimous vote.

BC2024-374

Department of Workforce Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to The Acuity Group LLC in the amount not-to-exceed \$25,000.00 for consultant and professional services for the period 3/18/2024 – 7/31/2024.
- b) Recommending an award on Contract No. 4328 to The Acuity Group LLC in the amount not-to-exceed \$25,000.00 for consultant and professional services for the period 3/18/2024 – 7/31/2024.

Funding Source: Workforce Innovation Opportunity Act Fund

Deshaun Matthews, Department of Workforce Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-374 was approved by unanimous vote.

BC2024-375

Internal Audit,

- a) Submitting an RFP exemption, which will result in an award recommendation to Carahsoft Technology Corp. in the amount not-to-exceed \$22,156.08 for a joint cooperative purchase of (6) TeamMate audit software subscriptions and maintenance support for the period 5/7/2024 – 5/6/2025.
- b) Recommending an award on Purchase Order No. 24001831 to Carahsoft Technology Corp. in the amount not-to-exceed \$22,156.08 for a joint cooperative purchase of (6) TeamMate audit software subscriptions and maintenance support for the period 5/7/2024 – 5/6/2025.

Funding Source: General Fund

Joshua Ault, Department of Internal Audit, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-375 was approved by unanimous vote.

BC2024-376

Department of Information Technology, submitting an amendment to Contract No. 1431 with Brown Enterprise Solutions, Inc. for the renewal of (20) Tableau Creator licenses, (8) Tableau Server Core licenses and (87) Tableau Viewer licenses for the period 5/26/2021 – 5/25/2024 to extend the time period 5/25/2025, to update insurance language, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$95,500.25.

Funding Source: 23.53% General Fund and 76.47% Health and Human Services Levy Fund

Dennis Sullivan, Department of Information Technology, presented and John Sheffler, supplemented. Meredith Turner asked what the justification for the increase in funds is. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-376 was approved by unanimous vote.

BC2024-377

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$125,470.00 for a state contract purchase of (55) additional HP ZBook Firefly G10 mobile workstations, (20) HP Z2 G9 workstations, (20) HP P22h G5 22-inch monitors and related accessories, licenses and warranties for the Public Defender's Office.
- b) Recommending an award on Purchase Order No. 24001594 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$125,470.00 for a state contract purchase of (55) additional HP ZBook Firefly G10 mobile workstations, (20) HP Z2 G9 workstations, (20) HP P22h G5 22-inch monitors and related accessories, licenses and warranties for the Public Defender's Office.

Funding Source: General Fund (with anticipated 85% reimbursement from Ohio Public Defender)

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-377 was approved by unanimous vote.

BC2024-378

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$191,205.00 for a state contract purchase of (7) replacement Cisco 9500 ethernet network switches and related accessories and licenses for use at various County facilities.
- b) Recommending an award on Purchase Order No. 24001598 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$191,205.00 for a state contract purchase of (7) replacement Cisco 9500 ethernet network switches and related accessories and licenses for use at various County facilities.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-378 was approved by unanimous vote.

BC2024-379

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$415,480.00 for a state contract purchase of (35) replacement Cisco Catalyst 9300L ethernet network switches and related accessories and licenses for use at the Courts Tower in the Justice Center.

- b) Recommending an award on Purchase Order No. 24001599 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$415,480.00 for a state contract purchase of (35) replacement Cisco Catalyst 9300L ethernet network switches and related accessories and licenses for use at the Courts Tower in the Justice Center.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-379 was approved by unanimous vote.

BC2024-380

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$75,440.00 for a state contract purchase of (205) replacement Meraki MR Enterprise Cloud Controller licenses for wireless access points for a period of five (5) years.
- b) Recommending an award on Purchase Order No. 24001875 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$75,440.00 for a state contract purchase of (205) replacement Meraki MR Enterprise Cloud Controller licenses for wireless access points for a period of five (5) years.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-380 was approved by unanimous vote.

BC2024-381

Court of Common Pleas/Juvenile Court Division, recommending an award and enter into Agreement No. 4375 with City of Bedford in the amount not-to-exceed \$5,400.00 for Community Diversion Program services for the period 1/1/2024 – 12/31/2024.

Funding Source: Health and Human Services Levy Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-381 was approved by unanimous vote.

BC2024-382

Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Agilent Technologies, Inc. in the amount not-to-exceed \$8,661.40 for a joint cooperative purchase of various lab supplies for use by the Drug Chemistry Lab.

- b) Recommending an award on Purchase Order No. 24001933 to Agilent Technologies, Inc. in the amount not-to-exceed \$8,661.40 for a joint cooperative purchase of various lab supplies for use by the Drug Chemistry Lab.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2024-382 was approved by unanimous vote.

BC2024-383

Department of Public Safety and Justice Services, recommending an award and enter into a Contract No. 4327 with Responder Training Enterprises, LLC (351-2) in the amount not-to-exceed \$11,610.00 for propane incident tactics training courses for specialized emergency management personnel and first responders, effective upon signature of all parties, through 6/30/2024.

Funding Source: FY2024 State Emergency Response Commission (SERC) Grant Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Paul Porter stated that although there was a large number of vendors that received notification for this training, due to the commodity code selected, they may not currently be able to provide such specific training but that could change in future pool of vendors and remaining in this commodity code would prove to be beneficial. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-383 was approved by unanimous vote.

BC2024-384

Department of Public Safety and Justice Services, recommending an award and enter into a Memorandum of Understanding (via Agreement No. 4497) with the Lake County Board of Commissioners in the amount not-to-exceed \$47,461.00 for use of Lake County's subscription service license with DroneSense, Inc., a platform streaming service system, effective upon signature of all parties, for a period of five (5) years.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, and Mark Christie, Office of Emergency Management, presented. Nichole English asked if the licenses could be expanded to be used by other County departments that use drones for various services. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-384 was approved by unanimous vote.

BC2024-385

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to Contract No. 461 with CBTS Technology Solutions, LLC for Voice Over Internet Protocol Call Center Operations in connection with Cuyahoga County SNAP Telework for Performance Project for the period 2/1/2021 – 5/31/2024 to extend the time period 5/31/2025 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: 100% Health and Human Services Levy Fund (with anticipated 90% reimbursement from Federal Fund)

Marcos Cortes, Department of Health and Human Services, presented. Levine Ross asked are all calls and computers recorded while in use. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-385 was approved by unanimous vote.

BC2024-386

Department of Health and Human Services/Division of Children and Family Services, recommending a payment on Purchase Order No. 24001845 to University of South Florida in the amount of \$28,379.92 as final payment for services rendered under Contract No. 2376 during the contract term from 3/23/2020 – 12/31/2023.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-386 was approved by unanimous vote.

C. – Exemptions

BC2024-387

Sheriff's Department, requesting to amend Board Approval No. BC2023-813, dated 12/11/2023, which approved an alternative procurement process, resulting in award recommendations to various providers in the amount not-to-exceed \$20,000.00 for routine and emergency veterinary services for the K-9 Unit for the period 1/1/2024 – 12/31/2024 **to extend the time period to 12/31/2025, to add vendors, and for additional funds in the amount not-to-exceed \$50,000.00:**

a) Current vendors:

- 1) Family Pet Clinic
- 2) Metropolitan Veterinary Hospitals
- 3) Provider(s) to be determined for emergency services at nearest vet clinic

b) Additional vendors:

- 1) MedVet
- 2) VCA Great Lakes Veterinary Specialists
- 3) Westpark Animal Hospital

Funding Source: Commissary Fund

Marcos Cortes, Department of Health and Human Services, presented. Michael Chambers asked if the department ever exceed the amount requested. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-387 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2024-388 through BC2024-389; Nichole English seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-388

Dept:	Public Defender							
Event:	NACDL – National Forensic College							
Source:	National Association of Criminal Defense Lawyers							
Location:	New York, NY							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Erika Cunliffe	06/08/2024 – 06/14/2024	\$550.00	\$336.00	\$2,286.18	\$331.84	\$226.10	\$3,730.12	General Fund for 85% reimbursement by the Office of the Ohio Public Defender
Sean Buchanan	06/08/2024 – 06/14/2024	\$550.00	\$336.00	\$2,286.18	\$331.84	\$428.00	\$3,932.02	General Fund for 85% reimbursement by the Office of the Ohio Public Defender

Fiscal Office, presenting proposed travel requests for the week of 5/20/2024:

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The goal of the Forensic College is to provide techniques and strategies to criminal defense attorneys to provide the constitutionally required defense to a person facing charges. As technology develops, so does the evidence presented in court and our attorneys must stay on top of the trends and scientific developments. The team will learn litigation strategies, motion practice, scientific challenges, and many other skills to effectively mount a defense for a client in need.

Dept:	Public Defender							
Event:	Holistic Defense and Leadership Conference							
Source:	Black Public Defender Association, National Legal Aid & Defender Association and National Alliance of Sentencing Advocates and Mitigation Specialists							
Location:	Minneapolis, MN							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Ashley Stebbins	06/11/2024 – 06/14/2024	\$300.00	\$160.00	\$583.00	\$281.44	\$298.20	\$1,622.64	General Fund for 85% reimbursement by the Office of the Ohio Public Defender
Jacquelyn Gould	06/11/2024 – 06/14/2024	\$300.00	\$160.00	\$583.00	\$281.44	\$298.20	\$1,622.64	General Fund for 85% reimbursement by the Office of the Ohio Public Defender
Benjamin Miller	06/11/2024 – 06/14/2024	\$300.00	\$160.00	\$583.00	\$281.44	\$298.20	\$1,622.64	General Fund for 85% reimbursement by the Office of the Ohio Public Defender
Kenyatta Johnson	06/11/2024 – 06/14/2024	\$300.00	\$160.00	\$583.00	\$281.44	\$298.20	\$1,622.64	General Fund for 85% reimbursement by the Office of the Ohio Public Defender
Keara Mullen	06/11/2024 – 06/14/2024	\$300.00	\$160.00	\$583.00	\$281.44	\$298.20	\$1,622.64	General Fund for 85% reimbursement by the Office of the Ohio Public Defender

- *Paid to host
- **Staff reimbursement
- *** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:
Our Office is committed to increasing our ability to provide holistic defense services to each client we serve in our community. The 2024 Holistic Defense and Leadership Conference offers a unique national opportunity to work with leading professionals from across the nation in the areas of mitigation, public defender leaders, the national alliance of sentencing advocates and mitigation specialists, and the Black Public Defender Association. The seminar allows individuals to choose from a multi-track agenda including topics surrounding diversity within public defender offices, a certificate track for learning Fundamentals of Mitigation, a leadership track, and a holistic defense track. This unique combination of training is not offered locally. Further, our office has worked very closely and collaboratively with the Black Public Defender Association, and we are in discussions to be a panelist at this seminar regarding our work with community engagement.

BC2024-389
Department of Purchasing, presenting proposed purchases for the week of 5/20/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24001958	(1,500) Colorimetric tubes for Cuyahoga County HazMat Teams	Department of Public Safety and Justice Services	All Safe Industries, Inc.	\$12,503.05	FY2021 State Homeland Security Grant Program (SHSP) Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24002011	Factory Authorized – Fuel system repairs*	Department of Public Works	Rush Truck Center, Cleveland International	\$7,046.21	General Fund
24001963	Out-of-home emergency placement services for the period 4/1/2024 – 4/23/2024**	Division of Children and Family Services	Blended Family Home, LLC	\$20,700.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund

*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

**Approval No. BC2024-77, dated 1/29/2024, which amended Approval No. BC2023-561, dated 9/5/2023, which amended various Board Approvals on various dates, which authorized an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various licensed providers for reimbursement for out-of-home care placement services for the period 12/1/2022 – 12/31/2024, by changing the amount not-to-exceed amount from \$500,000.00 to \$1,000,000.00.

V. – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a subgrant agreement with Impact Justice for Prison Rape Elimination Act (PREA) services for the period 3/20/2020 – 7/30/2023 to extend the time period to 7/30/2024; no additional funds.

Funding Source: Prison Rape Elimination Act (PREA) Fund

Item No. 2

Sheriff’s Department, submitting an amendment to a grant award from Ohio Office of Criminal Justice Services for various recruitment and retention efforts to maintain staffing levels in connection with Cuyahoga County Sheriff’s Department (CCSD) Recruitment and Retention Incentive Project for the period 7/1/2022 – 6/30/2024 to extend the time period to 12/31/2024; no additional funds required.

Funding Source: Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS) Fund

Item No. 3

Sheriff’s Department, submitting a subgrant award agreement from Ohio Department of Public Safety, Office of Criminal Justice Services in the amount not-to-exceed \$87,203.34 for personnel costs associated with a Cuyahoga County Sheriff’s Department (CCSD) Deputy assigned to the Ohio Organized Crime Investigations Commission (OOCIC) Task Force in connection with Recovery Ohio Major Drug Interdiction 2024 Grant Program for the period 1/1/2024 – 12/31/2024.

Funding Source: Ohio Department of Public Safety, Office of Criminal Justice Services (OCJS) Fund

Item No. 4

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Contract No. 2918	Genesis Global Holding, LLC	Disposition and sale of real property located at 13231 Euclid Avenue, East Cleveland, Permanent Parcel Numbers 672-08-15, 672-08-017 to 672-08-021, 672-08-030, 672-08-046, 672-08-009 and 672-08-016 by changing terms and the closing date from 9/30/2023 to 5/30/2024 and to change the deposit from \$68,000.00 to \$78,000.00, effective upon contract signature of all parties	\$-0-	Department of Public Works	N/A	(Original) Revenue Generating	5/15/2024

VI. – PUBLIC COMMENT

There was no public comment.

VII. – ADJOURNMENT

Michael Chambers motioned to adjourn the item; Meredith Turner seconded. The motion to adjourn was unanimously approved at 11:22 am.