

Minutes

Cuyahoga County Board of Control  
Monday, June 24, 2024 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal Office, serving as Chairman  
Katherine Gallagher, Chief of Staff Operations and Community Innovation (Alternate for Chris Ronayne, County Executive)  
Levine Ross, County Council (Alternate for Councilman Dale Miller)  
Councilwoman Meredith Turner  
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)  
Michael Dever, Director, Department of Public Works  
Paul Porter, Director, Department of Purchasing

**II – REVIEW MINUTES – 6/17/2024**

Michael Chambers motioned to approve the minutes from the June 17, 2024 meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2024-473**

Department of Public Works, recommending an award on RQ14301 and enter into Purchase Order No. 24002396 with Larkwood Greene Enterprises LLC dba Larkin Greenwood Ford (18-3) in the amount not-to-exceed \$113,974.56 for the purchase of (2) replacement, new never titled 2023 Ford Transit-350 Passenger Vans for use by the Facilities Division.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-473 was approved by unanimous vote.

**BC2024-474**

Department of Public Works, submitting an amendment to Contract No. 2512 with T&G Flying Club, Inc. for lease of office space and aircraft tie-down fees at the Cuyahoga County Airport Safety Building, Area B, Suites G-L at 26300 Curtiss Wright Parkway, City of Richmond Heights for the period 1/1/2017 – 6/30/2024, to extend the time period to 6/30/2025, to expand the scope of the lease to include 2 storage units in County T-Hangar Building, effective 7/1/2024, and for additional revenue in the amount not-to-exceed \$22,173.00.

Funding Source: Revenue Generating

John Myers, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-474 was approved by unanimous vote.

**BC2024-475**

Department of Public Works/Division of Public Utilities, submitting an amendment to Contract No. 3610 (fka Contract No. 3376, 2339 and 2295) with Go Sustainable Energy, LLC for consulting services for utility microgrid development and design, microgrid design assistance in the Aerozone region for the period 4/20/2022 – 4/20/2025 to extend the time period to 2/28/2026, to expand the scope of services to include the Euclid and Brooklyn microgrid projects, grant writing and supportive services, and to replace the insurance requirements, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$335,000.00.

Funding Source: 90% U.S. Department of Energy Grant and 10% Sustainability Projects Fund

Matthew Hrubey, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-475 was approved by unanimous vote.

**BC2024-476**

Department of Information Technology,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Bynder, LLC in the amount not-to-exceed \$12,000.00 for renewal of Gather Content Transform annual subscription for the period 5/11/2024 – 5/10/2025.
- b) Recommending an award and enter into Purchase Order No. 24002295 with Bynder, LLC in the amount not-to-exceed \$12,000.00 for renewal of Gather Content Transform annual subscription for the period 5/11/2024 – 5/10/2025.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2024-476 was approved by unanimous vote.

**BC2024-477**

Fiscal Office, on behalf of the County Executive’s Office, recommending an award on RQ13880 and enter into Contract No. 4512 with McCaulley & Company LLC (18-6) in the amount not-to-exceed \$375,000.00 for Federal Advocacy Services for the period 7/1/2024-12/31/2026.

Funding Source: 33.33% General Fund; 33.34% Road and Bridge Fund; 33.33% Health and Human Services Levy Fund

Domonique Tatum, Fiscal Office, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2024-477 was approved by unanimous vote.

**BC2024-478**

Personnel Review Commission, recommending an award on RQ13869 and enter into Contract No. 4516 with Synap Learning Limited (15-7) in the amount not-to-exceed \$144,000.00 for pre-employment testing software and remote proctoring services for the period 6/23/2024 – 6/22/2027.

Funding Source: General Fund

George Vaughn, Personnel Review Commission, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-478 was approved by unanimous vote.

**BC2024-479**

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Weston Hurd, LLP in the amount not-to-exceed \$40,000.00 for legal services and representation in litigations related to labor matters with Laborer’s Local 860 for the period 1/1/2023 – 12/31/2024.
- b) Recommending an award and enter into Contract No. 4580 with Weston Hurd, LLP in the amount not-to-exceed \$40,000.00 for legal services and representation in litigations related to labor matters with Laborer’s Local 860 for the period 1/1/2023 – 12/31/2024.

Funding Source: General Fund

Laterra Brown, Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2024-479 was approved by unanimous vote.

**BC2024-480**

County Prosecutor,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$23,020.00 for a state contract purchase of (12) HPE hard drives and (1) HPE drive enclosure for additional storage capabilities.
- b) Recommending an award on Purchase Order No. 24002412 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$23,020.00 for a state contract purchase of (12) HPE hard drives and (1) HPE drive enclosure for additional storage capabilities.

Funding Source: General Fund

Josh Brower, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2024-480 was approved by unanimous vote.

**BC2024-481**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 4608 with Camp Ho Mita Koda Foundation (45-1) in the amount not-to-exceed \$22,500.00 for the Camp HOPE America Model Program, effective upon signatures of all parties through 8/10/2024.

Funding Source: Health and Human Services Levy Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, and Kimberlee Bizup, Witness/Victim Service Center, presented. Councilwoman Turner asked how are the participants identified and is transportation provided. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-481 was approved by unanimous vote.

**BC2024-482**

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Carahsoft Technology Corporation in the amount not-to-exceed \$70,369.60 for a state contract purchase of DocuSign Enterprise Pro for Government, (14,000) envelopes for eSignature Enterprise Pro for State and Local Government, licensing and support for the period 7/8/2024 – 7/7/2025.
- b) Recommending an award on Purchase Order No. 24002471 to Carahsoft Technology Corporation in the amount not-to-exceed \$70,369.60 for a state contract purchase of DocuSign Enterprise Pro for Government, (14,000) envelopes for eSignature Enterprise Pro for State and Local Government, licensing and support for the period 7/8/2024 – 7/7/2025.

Funding Source: 50% Health and Human Services Levy/50% Federal and State Reimbursement

Remon Kaldas, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-482 was approved by unanimous vote.

**BC2024-483**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Stella Maris, Inc. in the amount not-to-exceed \$265,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2024 – 6/30/2025.
- b) Recommending an award and enter into Contract No. 4600 with Stella Maris, Inc. in the amount not-to-exceed \$265,000.00 for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2024 – 6/30/2025.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2024-483 was approved by unanimous vote.

**C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2024-484 through BC2024-485; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2024-484**

Sheriff’s Department, recommending to amend Board Approval No. BC2024-95, dated 2/5/2024, which approved a Direct Open Market Purchase and made an award on Purchase Order No. 24000401 to HMS Industries, LLC for (1) Chest compression system and accessories for use by the Corrections Center, by changing the amount from \$20,698.32 to \$21,736.30.

Original Funding Source: General Fund

**BC2024-485**

Fiscal Department, presenting proposed travel/membership requests for the week of 6/24/2024:

Dept:	Department of Public Safety and Justice Services							
Event:	2024 National Homeland Security Conference							
Source:	National Homeland Security Association							
Location:	Miami Beach, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Serena Steele	7/21/2024 – 7/25/2024	\$775.00	\$268.00	\$702.24	\$337.88	\$627.96	\$2,711.08	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The National Homeland Security Conference brings together professionals in Homeland Security, Law Enforcement, Fire and Emergency Management. They include officials in federal agencies, nonprofit agencies, business owners, universities and decision makers to learn about emerging trends in homeland security. This conference will help me and the emergency management team in our efforts to coordinate volunteers while working on a Long-term Recovery Plan for the County as well as participating in the various planning and training initiatives. There will be training sessions as well as a roundtable to discuss current issues.

Dept:	Public Defender's Office							
Event:	2024 Summer Session							
Source:	Gideon's Promise							
Location:	Atlanta, GA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Andrew Schriver	7/26/2024 – 7/28/2024	\$662.50	\$44.00	\$0.00	\$218.74	\$398.95	\$1,324.19	General Fund 78% reimbursed by Office of the Ohio Public Defender
Rachelle Summers	7/26/2024 – 7/28/2024	\$662.50	\$44.00	\$0.00	\$218.74	\$398.95	\$1,324.19	General Fund 78% reimbursed by Office of the Ohio Public Defender

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The programming is designed to provide hands on training for new lawyers designed at transforming practice techniques as well the mindset of the Public Defender.

Dept:	Department of Public Works							
Event:	PWX 2024							
Source:	American Public Works Association							
Location:	Atlanta, GA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Michael Dever	9/7/2024 – 9/11/2024	\$858.00	\$256.00	\$880.00	\$160.00	\$450.00	\$2,604.00	Road and Bridge Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Public Works Expo Conference provides a first-class multi-modal learning experience designed for professionals at all levels and across the entire spectrum of public works. It includes traditional and interactive sessions, seminars, workshops, and networking opportunities.

Dept:	Sheriff’s Department							
Event:	NSA 2024 Annual Conference							
Source:	National Sheriffs’ Association							
Location:	Oklahoma City, OK							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Harold Pretel	6/25/2024 – 6/28/2024	\$556.50	\$165.00	\$582.00	\$300.00	\$577.00	\$2,180.50	Law Enforcement Trust Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To meet with Sheriffs, high level leadership from federal agencies, and members of congress that come together to explore current legislation, learn about relevant topics and explore trending technologies and different products. Also, to obtain credit hours mandated by Ohio Revised Code

**V. – OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Court of Common Pleas/Juvenile Court Division, submitting a Funding Application Update to a grant agreement and funding application to the State of Ohio, Department of Youth Services for various programs in connection with the RECLAIM Ohio Grant for the period 7/1/2023 – 6/30/2025 in the total amount of \$9,796,596.67 which includes the carryover of funds from SFY2024 RECLAIM OHIO in the amount of \$4,331,886.63 to SFY2025 RECLAIM Ohio.

Funding Source: SFY2025 RECLAIM Ohio Grant

**Item No. 2**

**Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	N/A	Foundational Pharmacy Strategies	Pharmacy consulting services	\$-0-	Department of Human Resources	N/A	N/A	6/12/2024 (Executive)

**VI – PUBLIC COMMENT**

There was no public comment.

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn the item; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:17 am.