

Minutes

Cuyahoga County Board of Control
Monday, July 15, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I. – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Anitra Curry, (Alternate for Paul Porter)
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Levine Ross, County Council (Alternate for Meredith Turner)
Joseph Nanni, County Council (Alternate for Dale Miller)

II. – REVIEW MINUTES – 7/8/2024

Leigh Tucker motioned to approve the minutes from the July 8, 2024, meeting; Mellany Seay seconded.
The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-529

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to River City Furniture LLC dba RCF Group in the amount not-to-exceed \$179,235.04 for the purchase and installation of various office furnishings to outfit the Central Booking Unit at the Justice Center.
- b) Recommending an award on Purchase Order No. 24002677 to River City Furniture LLC dba RCF Group in the amount not-to-exceed \$179,235.04 for the purchase and installation of various office furnishings to outfit the Central Booking Unit at the Justice Center.

Funding Source: FY2022 Byrne Discretionary Funding Grant Program

Matthew Rymer, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2024-529 was approved by unanimous vote.

BC2024-530

Department of Public Works, submitting an amendment to Contract No. 3705 (fka Contract Nos. CE2000504, 80, 2360, 2535, and 2728) with Great Lakes Petroleum Co. for the purchase of fuel for various County facilities for the period 4/1/2020 – 6/30/2024 to extend the time period to 7/31/2024 and for additional funds in the amount not-to-exceed \$65,000.00.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2024-530 was approved by unanimous vote.

BC2024-531

Fiscal Office on behalf of Department of Information Technology, submitting an amendment to Contract No. 3823 with Catalis Tax & CAMA, Inc. for consultant services for evaluation of the Land Record Process and Business Plan workflows and recommend changes for improvement for the period 10/11/2023 - 10/10/2024 to extend the time period to 12/31/2025, to change the terms, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$398,750.00.

Funding Source: Real Estate Assessment Fund

Domonique Tatum, Fiscal Office, presented. There were no questions. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2024-531 was approved by unanimous vote.

BC2024-532

Department of Information Technology on behalf of the Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Nexum, Inc. in the amount not-to-exceed \$23,404.00 for the purchase of (1) Palo Alto firewall and 3 years of premium support for use by the County Jail.
- b) Recommending an award on Purchase Order No. 24002750 to Nexum, Inc. in the amount not-to-exceed \$23,404.00 for the purchase of (1) Palo Alto firewall and 3 years of premium support for use by the County Jail.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2024-532 was approved by unanimous vote.

BC2024-533

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 4307 (fka Contract No. 4118) with Esperanza, Incorporated for mentoring and positive youth development services for court referred youth ages 14 to 17 with high risk for recidivism for the period 7/1/2023 – 6/30/2024 to extend the time period to 6/30/2026, to change the terms, effective 7/1/2024 and for additional funds in the amount not-to-exceed \$128,920.00.

Funding Source: RECLAIM Grant

LaTerra Brown, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2024-533 was approved by unanimous vote.

BC2024-534

County Prosecutor,

- a) Submitting an RFP exemption, which will result in an award recommendation to Magnet Forensics LLC in the amount not-to-exceed \$9,160.00 for the renewal of various software subscription licenses (4) Magnet Griffey Advanced-Floating and (4) Lace Carver for use by the Internet Crimes Against Children Unit for the period 8/10/2024 – 8/9/2025.
- b) Recommending an award on Purchase Order No. 24002472 to Magnet Forensics LLC in the amount not-to-exceed \$9,160.00 for the renewal of various software subscription licenses (4) Magnet Griffey Advanced-Floating and (4) Lace Carver for use by the Internet Crimes Against Children Unit for the period 8/10/2024 – 8/9/2025.

Funding Source: General Fund

David Frattare, Prosecutor’s Office Internet Crimes Task Force, presented. There were no questions. Leigh Tucker motioned to approve the item; Joseph Nanni seconded. Item BC2024-534 was approved by unanimous vote.

BC2024-535

Sheriff’s Department, recommending a payment on Purchase Order No. 24002752 to the City of Cleveland in the amount not-to-exceed \$26,700.00 for reconciliation of 2023 invoices for use of the City of Cleveland’s 800 MHz P25 Digital Trunked Radio System for the period 1/1/2023 - 12/31/2023.

Funding Source: Federal Equitable Sharing Account

Karen DiCarlo, Sheriff’s Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2024-535 was approved by unanimous vote.

BC2024-536

Medical Examiner’s Office, submitting an amendment to Contract No. 2734 with Thermo Electron North America, LLC for a purchase of a 2 year service plan for (2) Nicolet is320 Mid-Infrared FT-IR Spectrometers for the period 11/21/2022 – 6/15/2024 to extend the time period to 11/23/2024 and for additional funds in the amount not-to-exceed \$4,011.44.

Funding Source: General Fund

Mary Beth Vaughn, on behalf of the Medical Examiner’s Office, presented. There were no questions. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2024-536 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2024-537 through BC2024-540; Joseph Nanni seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-537

Department of Public Safety and Justice Services, requesting authority to apply for grant funds from the State of Ohio/Office of the Attorney General in the total amount not-to-exceed \$261,181.00 for various FY2025 grant program activities for the period 10/1/2024 – 9/30/2025:

- a) Victims of Crime Act Defending Childhood Initiative Intake, Assessment and Treatment services in the amount of \$246,151.00.
- b) Juvenile Court Advocacy Project in connection with the State Victims Assistance Act Grant Program in the amount of \$15,030.00.

Funding Source: Victims of Crime Act Defending Childhood - 80% Federal grant funds passed through Ohio Attorney General’s Office with a 20% In-Kind Match provided through services rendered in the Children Who Witness Violence contract funded by Health and Human Services Levy Funds; and Juvenile Court Advocacy Project – State Funds (no match required).

BC2024-538

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Housing and Urban Development in the amount of \$968,045.00 for Continuum of Care Coordinated Entry System in connection with FY2023 Continuum of Care Homeless Program Competition grant for the period 2/1/2024 – 1/31/2025.
- b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$968,045.00 for Coordinated Entry System services in connection with FY2023 Continuum of Care Homeless Program Competition grant for the period 2/1/2024 – 1/31/2025.

Funding Source: FY2023 US Department of Housing and Urban Development Continuum of Care Grant.

BC2024-539

Fiscal Office, presenting proposed travel requests for the week of 7/15/2024:

Dept:	Department of Information Technology							
Event:	IMUG GLUG Mega Event 2024							
Source:	Infor Midwest User Group							
Location:	Northfield, MN							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Robert Noll	8/13/2024 – 8/16/2024	\$200.00	\$178.00	\$600.00	\$500.00	\$750.00	\$2,228.00	General Fund
Kristen Nagy	8/13/2024 – 8/16/2024	\$200.00	\$178.00	\$600.00	\$500.00	\$750.00	\$2,228.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The Great Lakes User Group in partnership with the Infor Midwest User Group holds a conference yearly that allows for Infor and various vendors to demonstrate the latest offerings and upcoming functionality in ERP. This will allow us to network with Infor Support and various other Infor vendors that the County could partner with in the future. The agenda for the conference contains speakers for Finance, Human Capital Management, Supply Chain, General Topics and Technology. As the agenda covers multiple disciplines, it would be best to send the Subject matter of those areas to learn as much as possible from the Experts presenting information over the 3-day Conference.

Dept:	Public Defender's Office							
Event:	We the Defenders							
Source:	National Association for Public Defense							
Location:	Detroit, MI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Taylor Dietz	8/12/2024 – 8/15/2024	\$645.00	\$172.00	\$495.00	\$0.00	\$0.00	\$1,312.00	General Fund 78% reimbursed by Office of the Ohio

								Public Defender
Samantha Rohrs	8/12/2024 – 8/15/2024	\$595.00	\$172.00	\$495.90	\$0.00	\$0.00	\$1,262.90	General Fund 78% reimbursed by Office of the Ohio Public Defender
Danielle Metcalf	8/12/2024 – 8/15/2024	\$595.00	\$172.00	\$495.90	\$0.00	\$0.00	\$1,262.90	General Fund 78% reimbursed by Office of the Ohio Public Defender
Estacia Borally	8/11/2024 – 8/15/2024	\$595.00	\$172.00	\$495.90	\$238.91	\$0.00	\$1,501.81	General Fund 78% reimbursed by Office of the Ohio Public Defender

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

**** Travelers are carpooling – only one employee submitting mileage

Purpose:

Our social work and trial paralegals have become an integral part of our litigation teams for the Public Defender Offices. This seminar is designed to help develop skills and provide training for non-attorney staff in their specialties.

Dept:	Sheriff’s Department							
Event:	2-Day Cell Extraction							
Source:	Centre County Correctional Facility							
Location:	Bellefonte, PA							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Damein Bodeker	9/4/2024 – 9/6/2024	\$450.00	\$82.00	\$270.06	\$330.65	\$0.00	\$1,132.71	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

To travel to Bellefonte, PA to attend the 2 Day Cell Extraction training to become a certified instructor for Cell Extractions in the Corrections Center.

Dept:	Department of Public Safety and Justice Services							
Event:	APCO 2024							
Source:	APCO International							
Location:	Orlando, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Lisa Raffurty	8/4/2024 – 8/8/2024	\$575.00	\$192.00	\$768.12	\$93.19	\$300.00	\$1,928.31	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Public Safety and Justice Services is seeking approval to attend the APCO 2024, August 4-7, 2024, at the Orange County Convention Center in Orlando, Florida. Attending this conference will benefit our department with the relevant educational sessions and networking opportunities with colleagues from across the nation.

Dept:	Department of Health and Human Services/Division of Senior and Adult Services							
Event:	NAPSA Conference 2024							
Source:	National Adult Protective Services Association							
Location:	Albuquerque, NM							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Natasha Pietrocola	9/15/2024 – 9/19/2024	\$0.00	\$210.00	\$689.12	\$100.00	\$361.96	\$1,361.08	Health and Human Services Levy
Kelly Clemings	9/15/2024 – 9/19/2024	\$500.00	\$210.00	\$689.12	\$100.00	\$361.96	\$1,861.08	Health and Human Services Levy

Sylvia Pla-Raith	9/15/2024 – 9/19/2024	\$0.00	\$210.00	\$689.12	\$100.00	\$361.96	\$1,361.08	Health and Human Services Levy
------------------	-----------------------	--------	----------	----------	----------	----------	------------	--------------------------------

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

**** Natasha Pietrocola and Sylvia Pla-Raith are presenting at the conference and have no registration fee

Purpose:

NAPSA’s Financial Exploitation Summit, organized by NAPSA’s Financial Exploitation Advisory Board (FEAB). This event unites professionals from APS, researchers, bankers, law enforcement, investors, regulatory agencies, government, and other stakeholders dedicated to combating financial exploitation.

The goal of NAPSA is to provide Adult Protective Services (APS) programs a forum for sharing information, solving problems, and improving the quality of services for victims of elder and vulnerable adult mistreatment. Its mission is to strengthen the capacity of APS at the national, state, and local levels, to effectively and efficiently recognize, report, and respond to the needs of elders and adults with disabilities who are the victims of abuse, neglect, or exploitation, and to prevent such abuse whenever possible.

Dept:	Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood							
Event:	Zero to Three Learn Conference							
Source:	Zero to Three							
Location:	Long Beach, CA							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Shawna Rohrman	7/30/2024 – 8/2/2024	\$515.00	\$180.00	\$874.45	\$115.00	\$447.96	\$2,132.41	Health and Human Services Levy

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Zero to Three conference will be presenting cutting-edge information and research, discussions focused on innovations in the field and a chance to share insights on where this group is heading. Also, the opportunity to meet and connect with various professionals in the early childhood field. Speakers at the event are some of early childhood’s most inspiring thinkers, leaders, researchers and doers.

BC2024-540

Department of Purchasing, presenting proposed purchases for the week of 7/15/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24002843	(2) Vapor total encapsulating suits for the Lake County Type 1 HazMat Response Team	Department of Public Safety and Justice Services	All Safe Industries, Inc.	\$5,380.94	FY2021 State Homeland Security Grant Fund
24002773	(1) New, never titled 2024 Chevrolet Equinox	Department of Public Works	Dave Hallman Chevrolet, Inc.	\$28,668.91	General Fund
24002776	(170) Various sizes of secure shower curtain systems	Sheriff's Department	Lakeside Supply Company	\$9,360.00	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24002801*	Factory Authorized – (1) Variable frequency drive	Department of Public Works	Direct Air Systems, Inc.	\$14,984.00	General Fund
24002803**	Various genetic consumable products	Medical Examiner's Office	Life Technologies Corporation	\$10,208.05	FY2023 DNA Backlog Grant – United States Department of Justice Fund

*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

**Approval No. BC2024-369, dated 5/13/2024, which authorized an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various awards to Promega and Life Technologies in the amount not-to-exceed \$281,394.00 to procure genetic testing kits and other consumable supplies for the period 10/1/2023 – 9/30/2025.

V. – OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Sheriff’s Department, submitting an amendment to a Cooperative Agreement among the Cities of Cleveland and Lakewood to define and set forth guidelines and responsibilities and to coordinate participation of all parties during the 2022 boating season for the Operation Stonegarden Project, to add City of Bay Village, effective upon agreement signature of all parties.

Funding Source: N/A

Item No. 2

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 11438	Amend Contract No. 3597	JANUS Software, Inc. dba JANUS Associates	County IT Risk Assessment services	\$-0-	Department of Internal Audit	9/20/2023 – 6/30/2024 to extend the time period to 9/30/2024	(Original) General Fund	7/1/2024 (Executive) 7/10/2024 (Law)

VI. – PUBLIC COMMENT

There was no public comment.

VII. – ADJOURNMENT

Leigh Tucker motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:11 a.m.