

Minutes

Cuyahoga County Board of Control
Monday, July 22, 2024 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

~~Eric Janus~~ **Erik Janas**, Chief of Staff (Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Michael Dever, Director Department of Public Works
Paul Porter, Director, Department of Purchasing
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)
Councilmember Dale Miller

II. – REVIEW MINUTES – 7/15/2024

Michael Chambers motioned to approve the minutes from the July 15, 2024, meeting; Michael Dever seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2024-541

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Internetwork Expert, LLC dba INE Holdings, LLC in the amount not-to-exceed \$37,440.00 for the purchase of (30) each Skill Drive and Business Plan Enterprise Training Platforms for the period 10/30/2024-10/29/2025.
- b) Recommending an award on Purchase Order No. 24002867 to Internetwork Expert, LLC dba INE Holdings, LLC in the amount not-to-exceed \$37,440.00 for the purchase of (30) each Skill Drive and Business Plan Enterprise Training Platforms for the period 10/30/2024-10/29/2025.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-541 was approved by unanimous vote.

BC2024-542

Department of Information Technology, submitting an amendment to Agreement No. 4513 with Cuyahoga County Board of Developmental Disabilities for Voice Over Internet Protocol (VOIP) services for the period 1/1/2018 – 12/31/2023 to extend the time period to 12/31/2024, to change the terms, effective upon contract signatures of all parties and for additional revenue in the estimated amount of \$17,760.00.

Funding Source: Revenue Generating

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-542 was approved by unanimous vote.

BC2024-543

Department of Human Resources, submitting an amendment to Contract No. 1175 (fka Contract No. AG1800067) with The MetroHealth System for the MetroHealth Select Network health benefit plan for County employees and their eligible dependents for the period 1/1/2016 – 6/30/2024 to extend the time period to 6/30/2025; to change the terms effective 1/1/2024; no additional funds required.

Funding Source: Self-Insurance Fund

Gloria Langford, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2024-543 was approved by unanimous vote.

BC2024-544

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3936 with The Musketeer Association for positive youth development services for Court referred youths ages 12 to 20 with high risk for recidivism for the period 7/1/2023 – 6/30/2024 to extend the time period to 6/30/2026, to change the terms effective 7/1/2024, and for additional funds in the amount not-to-exceed \$40,000.00.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-544 was approved by unanimous vote.

BC2024-545

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP Exemption, which will result in an award recommendation to MST Group LLC, dba MST Services in the amount not-to-exceed \$21,300.00 for licensures for Multi-Systemic Therapy services for the period 7/1/2024-6/30/2026.
- b) Recommending an award and enter into Contract No. 4688 with MST Group LLC, dba MST Services in the amount not-to-exceed \$21,300.00 for licensures for Multi-Systemic Therapy services for the period 7/1/2024-6/30/2026.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2024-545 was approved by unanimous vote.

C. – Consent Agenda

Trevor McAleer commented we should acknowledge the Sheriff’s staff that helped out for the RNC; we had the same help when we hosted back in 2016 so I think for the record we should acknowledge their work and willingness to travel to Milwaukee. Michael Chambers commented “thank you” is noted. ~~Eric Janus~~ **Erik Janas**, included his thanks and commented for the record that first of all, we anticipate that we will be reimbursed, but most importantly, you know in talking to the Sheriff’s Office, we just wanted to pay it forward based on so many communities coming to assist us when we hosted. Dale Miller asked if we are planning to send people to the Democratic Convention. ~~Eric Janus~~ **Erik Janas** will provide a definitive answer to that but believes the answer is yes. There were no further questions or comments on the remaining Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-546 through BC2024-547; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

BC2024-546

Fiscal Department, presenting proposed travel/membership requests for the week of 7/22/2024:

Dept:	Department of Health and Human Services/Division of Children and Family Services							
Event:	The Youth Villages Site Visit							
Source:	The Youth Villages							
Location:	Memphis, TN							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
David Merriman	7/28/2024 – 7/30/2024	\$0.00	\$123.00	\$300.00	\$309.67	\$770.00	\$1,502.67	50% HHS Levy and 50% State and Federal Reimbursement

Rachel Benders	7/28/2024 – 7/30/2024	\$0.00	\$123.00	\$300.00	\$60.00	\$770.00	\$1,253.00	50% HHS Levy and 50% State and Federal Reimbursement
Jacqueline Fletcher	7/28/2024 – 7/30/2024	\$0.00	\$123.00	\$300.00	\$60.00	\$770.00	\$1,253.00	66% HHS Levy and 34% Title IV-E Funds
Karen Stormann	7/28/2024 – 7/30/2024	\$0.00	\$123.00	\$300.00	\$60.00	\$770.00	\$1,253.00	66% HHS Levy and 34% Title IV-E Funds

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

****David Merriman’s transportation is higher due to renting a vehicle.

Purpose:

Cuyahoga County senior leadership are scheduled to visit and tour The Youth Villages in Memphis, Tennessee, July 29th and July 30th. This visit is to help facilitate the Child Wellness Campus in Cuyahoga County. Staff will be visiting several facilities, but they all are within 5-15 minutes for The Youth Villages Operations Center.

Dept:	Sheriff’s Department							
Event:	Republican National Convention							
Source:	City of Milwaukee							
Location:	Milwaukee, WI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Aaron Reese	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Chris Kozub	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Thomas Ostrowski	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund

Matt Massey	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Terricko Marshall	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Cody Hutchison	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Isen Vajusi	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Adam Babics	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Chris Cepik	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Darryl Day	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Chris Holmes	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Dave Thomas	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Eric Enk	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Eric Mahon	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund

James McClary	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Jule Hall	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund
Marilyn Browski	7/13/2024 – 7/19/2024	\$0.00	\$350.00	\$0.00	\$0.00	\$0.00	\$350.00	Law Enforcement Trust Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

**** Late-Write-Up: Waiting on approval from the Executive Office.

***** All Expenses will be reimbursed by the City of Milwaukee through Ohio’s Emergency Management Agency

Purpose:

To provide mutual aid to the Milwaukee Police Department during the Republic National Convention.

Dept:	Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood							
Event:	Zero to Three Learn Conference 2024							
Source:	Zero to Three							
Location:	Long Beach, CA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Alyssa Swiatek	7/30/2024 – 8/2/2024	\$515.00	\$180.00	\$604.12	\$209.15	\$519.00	\$2,027.27	Health and Human Services Levy

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Zero to Three conference will be presenting cutting-edge information and research, discussions focused on innovations in the field and a chance to share insights on where this group is heading. Also,

the opportunity to meet and connect with various professionals in the early childhood field. Speakers at the event are some of early childhood's most inspiring thinkers, leaders, researchers and doers.

BC2024-547

Department of Purchasing, presenting proposed purchases for the week of 7/22/2024:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24002887	(7) Clean screens for use by the Toxicology Lab	Medical Examiner's Office	UCT, LLC	\$7,994.87	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24002925	Factory Authorized – Repairs of Vactor S-226*	Department of Public Works	Jack Doheny Company	\$15,505.09	General Fund
24002955	Out-of-home care placement services for the period 6/4/2024, 6/7/2024 and 6/13/2024**	Division of Children and Family Services	Secure Transportation Services	\$19,985.00	66% Health and Human Services Levy and 34% Title IV-E reimbursement

*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

**Approval No. BC2024-77, dated 1/29/2024, which amended BC2023-561, dated 9/5/2023, which amended Approval No. BC2022-767, dated 12/12/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various licensed providers in the total amount not-to-exceed \$250,000.00 for reimbursement for out-of-home care placement services for the period 12/1/2022 – 12/31/2024, by changing the amount not-to-exceed amount from \$500,000.00 to \$1,000,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting a Memorandum of Understanding with the Board of Park Commissioners of the Cleveland Metropolitan Park District to outline the roles and responsibilities of the

parties for the development of a new lakefront trail and linear park in connection with Beulah-Euclid Beach Connector Project effective upon signatures of all parties through 12/31/2025.

Item No. 2

Fiscal Office, on behalf of the Department of Regional Collaboration, submitting a grant award from the Cleveland Foundation in the total amount of \$240,000.00 for (4) Public Service Fellows for the period 7/1/2024 – 8/31/2025.

Funding Source: Cleveland Foundation

Item No. 3

Department of Health and Human Services/Division of Senior and Adult Services, submitting a Sub-Recipient Agreement with Cuyahoga County District Board of Health in the total amount not-to-exceed \$55,471.00 for various services in connection with the FY2024 Ryan White HIV/AIDS Treatment Extension Act Part A Program A and Minority Aids Initiative for the period 3/1/2024 – 2/28/2025.

- a) Home and Community Health Care \$43,705.00
- b) Home Health Care \$11,766.00

Funding Source: Cuyahoga County Board of Health through the Health Resources and Services Administration

Item No. 4

Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Contract No. 3152	Family First Childcare Center dba Family First Village	Planning and coordinating structured age-appropriate activities, supportive services for children and their families, and transportation services for children at Jane Edna Hunter Building awaiting placement, to change the terms, effective 7/1/2024	\$-0-	Department of Health and Human Services/Division of Children and Family Services	1/1/2023 – 6/30/2024 to extend the time period to 12/31/2024	(Original) Health and Human Services Levy Fund	7/1/2024 (Executive) 7/2/2024 (Law Dept.)
No RQ	Agreement No. 4673	City of Newburgh Heights	Provision of local non-federal matching funds for	\$2,087.39	Department of Public Safety and	Effective upon contract	General Fund	7/10/2024 (Executive) 7/11/2024

			the Operations and Safety Program in connection with the FY2024 Assistance to Firefighters Grant Program		Justice Services	signature of all parties – 11/30/2024		(Law)
--	--	--	--	--	------------------	---------------------------------------	--	-------

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Michael Dever seconded. The motion to adjourn was unanimously approved at 11:10 a.m.