



**Cuyahoga County Board of Control Agenda  
Tuesday, September 3, 2024 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
4<sup>th</sup> Floor, Committee Room B**

**This meeting is open to the public and may also be accessed via livestream using the following link:**

<https://www.YouTube.com/CuyahogaCounty>

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 8/26/2024**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2024-628**

Department of Housing and Community Development, submitting an amendment to Contract No. 4772 (fka Contract No. 4311 and 3536) with Historic Preservation Group, LLC for completion of National Historic Preservation Act – Section 106 Reviews for the period 6/1/2023 – 12/31/2024 to extend the time period to 12/31/2025 and for additional funds in the amount not-to-exceed \$10,000.00.

Funding Source: 64% - Emergency Rental Assistance/American Rescue Plan and 36%- Lead Hazard Control Grant Funds

**BC2024-629**

County Prosecutor,

a) Submitting an RFP exemption, which will result in an award recommendation to Precision Industrial Services in the amount not-to-exceed \$46,705.16 for a state contract purchase and installation of Mannington carpet tiles and related flooring materials for the replacement of carpeting in Suite 300 at Courthouse Square.

b) Recommending an award on Purchase Order No. 24003449 to Precision Industrial Services in the amount not-to-exceed \$46,705.16 for a state contract purchase and installation of Mannington carpet tiles and related flooring materials for the replacement of carpeting in Suite 300 at Courthouse Square.

Funding Source: General Fund

**BC2024-630**

Medical Examiner’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Brown Enterprise Solutions LLC in the amount not-to-exceed \$9,894.14 for a state contract purchase for the renewal of (7) Adobe Commercial Creative Cloud and (6) Photoshop software subscriptions for the Photography Department for the period 10/1/2024 – 9/30/2025.
- b) Recommending an award on Purchase Order No. 24003471 to Brown Enterprise Solutions LLC in the amount not-to-exceed \$9,894.14 for a state contract purchase for the renewal of (7) Adobe Commercial Creative Cloud and (6) Photoshop software subscriptions for the Photography Department for the period 10/1/2024 – 9/30/2025.

Funding Source: General Fund

**BC2024-631**

Department of Public Safety and Justice Services on behalf of the Medical Examiner’s Office, recommending an award and enter into Agreement No. 4230 with The University of Kentucky Research Foundation in the amount not-to-exceed \$75,011.00 for the FY2023 Comprehensive Opioid, Stimulant, and Substance Use Site-Based Program for the Overdose Fatality Review Counteractive Initiative for the period 10/1/2023 - 9/30/2026.

Funding Source: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance grant under the solicitation titled BJA FY 23 Comprehensive Opioid, Stimulant, and Substance Use Site-based Program

**BC2024-632**

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, recommending an award on Purchase Order No. 24000078 with State of Ohio Auditor of State in the amount not-to-exceed \$7,000.00 for Audit services pursuant to Ohio Revised Code Sections 115.56, 117.11 and 121.37 for the period 1/1/2024 – 12/31/2024.

Funding Source: Health and Human Services Levy Fund

**BC2024-633**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to Contract No. 3266 (fka Contract No. 1917) with Child Care Resource Center of Cuyahoga County dba Starting Point for the Special Needs Child Care Program for the period 1/1/2022 - 12/31/2024 to amend the terms of Exhibit III Budget effective 7/1/2024, and for additional funds in the amount not-to-exceed \$282,174.17.

Funding Source: 95% Health and Human Services Levy Fund and 5% Mt. Sinai Foundation grant

**C. – Exemptions**

**BC2024-634**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an alternative procurement process to approve the determination of awards based on a competitive application process of various providers for Continuum of Care Coordinated Entry services, in connection with the FY2024 Continuum of Care Homeless Program Competition for the period 2/1/2025 – 1/31/2027 in the total amount not-to-exceed \$1,458,509.00.

Funding Source: 67% U. S. Department of Housing and Urban Development/Continuum of Care Coordinated Entry Grant, 21% - Health and Human Services Levy Fund and 12% - Federal Emergency Solutions Grant

**D. – Consent Agenda**

**BC2024-635**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of August 2024 in accordance with EA02012-0001 on behalf of the following county agencies:

- a) Department of Health and Human Services/Cuyahoga Job and Family Services
- b) Department of Health and Human Services/Division of Children and Family Services

Funding Source: Revenue Generating

**BC2024-636**

Department of Public Safety and Justice Services, submitting an Inventory Control Handling Record and Ownership Transfer Letter from the Ohio Department of Public Safety, Ohio Emergency Management Agency to permanently transfer ownership of (1) Pramac Trailer Mounted Generator and various accessories to Cuyahoga County Office of Emergency Management for use by other jurisdictions and to define the terms and conditions associated with the acceptance of said equipment.

Funding Source: Ohio Emergency Management Agency

**BC2024-637**

Fiscal Department, presenting proposed travel/membership requests for the week of 9/3/2024:

Dept:	Department of Public Works
Event:	Stream Stability and Scour at Highway Bridges for Bridge Inspectors
Source:	National Highway Institute
Location:	Lincoln, NE

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Zachery Williams	10/29/2024 – 10/31/2024	\$0.00	\$122.00	\$248.40	\$0.00	\$271.00	\$641.40	Road and Bridge Motor Vehicle Gas Tax Fund
Erin Shelman	10/29/2024 – 10/31/2024	\$0.00	\$122.00	\$248.40	\$0.00	\$271.00	\$641.40	Road and Bridge Motor Vehicle Gas Tax Fund
Jared Kenney	10/29/2024 – 10/31/2024	\$0.00	\$122.00	\$248.40	\$274.42	\$271.00	\$915.82	Road and Bridge Motor Vehicle Gas Tax Fund

- \*Paid to host
- \*\*Staff reimbursement
- \*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:  
The training is part of the requirement for his job duties in Bridge Safety Inspections as a Senior Bridge Inspector. No virtual option or closer venues provided.

Dept:	Department of Information Technology							
Event:	PMI Global Summit 2024							
Source:	Project Management Institute							
Location:	Los Angeles, CA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Connie Geddis	9/17/2024 – 9/21/2024	\$1,825.00	\$285.00	\$2,289.40	\$100.00	\$308.95	\$4,808.35	General Fund

- \*Paid to host
- \*\*Staff reimbursement
- \*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:  
At PMI Global Summit 2024 you can:

Gather

Earn PDUs while gaining valuable knowledge and insights into current trends

Discover and strengthen the in-demand skills that employers and projects need

Grow

Expand your network and connect with project professionals from around the world

Meet the latest solution providers that can help you navigate day-to-day challenges

Guide

Experience AI in action and learn how the latest technology empowers project professionals

Discover how you can make a difference in the world as a project manager

Dept:	Agency of the Inspector General							
Event:	2024 Association of Inspectors General Annual Training Conference							
Source:	The Association of Inspectors General							
Location:	New Orleans, LA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
R. Mark Cutright	11/12/2024 – 11/15/2024	\$800.00	\$160.00	\$774.00	\$140.00	\$325.00	\$2,199.00	General Fund
Alexa Beeler	11/12/2024 – 11/15/2024	\$800.00	\$160.00	\$774.00	\$64.00	\$325.00	\$2,123.00	General Fund
Kim Seeley	11/12/2024 – 11/15/2024	\$800.00	\$160.00	\$774.00	\$64.00	\$325.00	\$2,123.00	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The Association of Inspectors General is a national organization of state, local and federal inspectors general and their staff that offers training seminars and certification institutes for members. The annual training conference gives AIG employees the opportunity to attend training seminars specifically targeted to the work performed by inspectors general. This training provides continuing and professional education credits necessary to maintain certifications as well as invaluable networking opportunities. After returning from training events, attendees provide an in-house training session to AIG staff members that addresses the most relevant topics covered.

Dept:	Medical Examiner’s Office
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Event:	NAME 58 <sup>th</sup> Annual Meeting							
Source:	National Association of Medical Examiners							
Location:	Denver, CO							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Kaitlin Weaver	9/19/2024 – 9/24/2024	\$950.00	\$200.00	\$2,236.75	\$90.00	\$0.00	\$3,476.75	FY2023 Coverdell Grant

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

**Purpose:**

I will be attending the National Association of Medical Examiner's conference in Denver, CO as an author of one of the platform presentations. In addition to presenting, I will be obtaining the required CME credits for maintenance of medical licensure as well as taking the Forensic Pathology board examination, to be proctored at Pearson VUE

Dept:	Department of Public Safety and Justice Services							
Event:	IAEM Annual Conference & EMEX 24							
Source:	International Association of Emergency Management							
Location:	Colorado Springs, CO							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Kevin Friis	11/14/2024 – 11/23/2024	\$745.00	\$343.00	\$1,143.00	\$450.00	\$700.00	\$3,381.00	General Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

**Purpose:**

Kevin Friis is a member of IAEM and a Certified Emergency Manager. The conference provides educational sessions on multiple topics and best practices within the field of Emergency Management. These sessions count as continuing education credits toward recertification. Kevin is also a member of the Emerging Technology Committee, Education, and Training Committees, and Healthcare Caucus.

Dept:	Department of Health and Human Services							
Event:	Jim Casey Initiative 2024 Network Convening							
Source:	Annie E Casey Foundation							
Location:	Charlotte, NC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ****	Total	Funding Source
Rachel Benders	11/19/2024 – 11/21/2024	\$0.00	\$150.00	\$644.64	\$100.00	\$0.00	\$894.64	Health and Human Services Levy

- \*Paid to host
- \*\*Staff reimbursement
- \*\*\* Airfare will be covered by a contract with the County’s Travel Vendor
- \*\*\*\* Flight is being booked by Casey Family Programs
  - Flight - \$487.96

Purpose:  
Attend the Jim Casey Initiative 2024 Network Convening to connect and collaborate with site leaders, young people, and national partners committed to better service young adults who have spent time in foster care.

1. Deepen and strengthen relationships and be joined around a shared commitment that young people have the relationships, resources, and opportunities needed to thrive.
2. Understand the arrangements that create our current conditions and explore what arrangements need to change so that young people who have spent time in foster care can thrive.
3. Share insights and innovations from their work and tap into learning, resources, and connections that will produce positive impacts for young people with experience in foster care at scale.

**BC2024-638**

Department of Purchasing, presenting proposed purchases for the week of 9/3/2024:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24003489	(1) New, never titled 2024 F-150 Super Cab Truck	Department of Public Works	KG Cleveland LLC dba Ken Ganley Ford West	\$45,260.00	General Fund
24003531	(1) New, never titled 2024 F-150 Super Cab Truck	Department of Public Works	Sarchione Ford of Alliance	\$43,920.00	General Fund

24003542	Purchase and installation of (32) custom metal shelf dividers for use at the County Archives	Department of Public Works	Patterson Pope	\$7,533.00	General Fund
24003451	(23) Optic and mounts for SWAT rifles	Sheriff's Department	GovSmart Inc.	\$19,705.25	Federal Equitable Sharing Account (FESA)
24003541	(2) Exercise bikes for use by inmate trustees	Sheriff's Department	Ironcompany.com, LLC	\$5,408.00	Commissary Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24003504	Factory Authorized – Transmission replacement on 2018 Ford Fusion*	Department of Public Works	Ken Ganley Ford West	\$7,365.97	Fleet Division Fund
24003580	Factory Authorized – Mechanical, body and paint repairs on 2012 Chevrolet Tahoe*	Department of Public Works	Tim Lally Chevrolet Inc.	\$11,419.23	General Fund
24003429	Out-of-home placement services for the period 7/1/2024 – 7/31/2024**	Division of Children and Family Services	Keystone Memphis LLC dba McDowell Center for Children	\$31,000.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund

\*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

\*\*Approval No. BC2024-77, dated 1/29/2024, which amended Approval No. BC2023-561, dated 9/5/2023, which amended various Board Approvals on various dates, which authorized an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various licensed providers for reimbursement for out-of-home care placement services for the period 12/1/2022 – 12/31/2024, by changing the amount not-to-exceed amount from \$500,000.00 to \$1,000,000.00.



**V- OTHER BUSINESS**

**Time Sensitive/Mission Critical**

**BC2024-639**

Department of Information Technology, recommending an award on Purchase Order No. 24002841 to Great Northern Consulting, LLC in the amount not-to-exceed \$24,999.99 for monthly support on the Sun Solaris Operation System T4 servers for the period 7/1/2024 - 12/31/2024.

Funding Source: General Fund

**Item of Note (non-voted)**

**Item No. 1**

Court of Common Pleas/Corrections Planning Board, submitting a Subgrant Award Agreement from Ohio Department of Public Safety, Office of Criminal Justice Services in the amount not-to-exceed \$100,000.00 for the Veteran's Treatment Court (VTC) Reconnect Pilot Program in connection with the FY2022 State Crisis Intervention Grant Program for the period 11/20/2023 – 9/30/2026.

Funding Source: Office of Criminal Justice Services

**Item No. 2**

**Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 4305	Amend Contract No. 1276 nka Contract No. 4771	Maple Heights Commerce Two, LLC	Lease of space of Satellite Office No. 3 located at 21100 Southgate Park Boulevard in the City of Maple Heights for use by Court of Common Pleas/Juvenile Court Division/Juvenile Probation Department for the assignment and assumption of interest to Jack Trocki Development Company LLC, effective 11/1/2023	\$-0-	Department of Public Works	2/1/2007 – 12/31/2027	(Original) Health and Human Services Levy Fund	N/A (Executive) 8/22/2024 (Law)

RQ 13433	Amend Contract No. 3952	The Great Lakes Construction Company	Rehabilitation of North Main Street Bridge No. 00.12 over the Chagrin River in the Village of Chagrin Falls	\$-0-	Department of Public Works	N/A	(Original) 44% Federal Fund, 30% Ohio Public Works Commission Grant Fund; 19% Village of Chagrin Falls and 7% Road and Bridge Fund	8/27/2024 (Executive) 8/27/2024 (Law)
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**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Minutes

Cuyahoga County Board of Control

Monday, August 26, 2024 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:00 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration  
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Joseph Nanni, County Council (Alternate for Pernel Jones, Jr.)

Councilmember Meredith Turner

Councilmember Dale Miller

**II. – REVIEW MINUTES – 8/19/2024**

Michael Chambers motioned to approve the minutes from the August 19, 2024, meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

**III. – PUBLIC COMMENT**

There was no public comment.

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2024-611**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to APG Office Furnishings in the amount not-to-exceed \$54,651.83 for a joint cooperative purchase and installation of various furniture and fixtures for the construction of (3) workstations for the Inspectors at the Harvard Avenue Maintenance Facility.
- b) Recommending an award on Purchase Order No. 24003326 to APG Office Furnishings in the amount not-to-exceed \$54,651.83 for a joint cooperative purchase and installation of various furniture and fixtures for the construction of (3) workstations for the Inspectors at the Harvard Avenue Maintenance Facility.

Funding Source: 50% Sanitary Sewer Fund and 50% Road and Bridge Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-611 was approved by unanimous vote.

**BC2024-612**

Department of Public Works, recommending a payment on Purchase Order No. 24003343 to Northeast Ohio Areawide Coordinating Agency in the amount of \$153,835.00 for annual membership dues for the period 7/1/2024 – 6/30/2025.

Funding Source: \$5.00 Motor Vehicle License Tax

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-612 was approved by unanimous vote.

**BC2024-613**

Department of Development, recommending an Economic Development Loan to Maricheals LTD dba JETS FBO Network or designee in the amount not-to-exceed \$500,000.00 for real estate acquisition and development of a hangar, a sprung building for cargo, an office building, professional soft costs and purchase of various machinery, furniture, fixtures, and equipment to be located on 2.57 acres of land in the South Campus Area of Cleveland Hopkins Airport known as Postal Road, Cleveland.

Funding Source: Economic Development Loan Fund

Anthony Stella, Department of Development, presented. Dale Miller commented were not taking full advantage of the opportunities for a cargo business in Greater Cleveland and this is certainly a step in the right direction, so he supports the item. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-613 was approved by unanimous vote.

**BC2024-614**

Fiscal Office,

- a) Submitting an RFP Exemption, which will result in an award recommendation to First Suburbs Consortium in the amount not-to-exceed \$251,750.00 for the purchase of (5) Citizenserve On-line Permitting and Regionalized Code Enforcement software licenses for the addition of 5 new municipalities, maintenance services and (15) Citizenserve Read-Only accounts for Cuyahoga County employees, effective upon contract signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 4756 with First Suburbs Consortium in the amount not-to-exceed \$251,750.00 for the purchase of (5) Citizenserve On-line Permitting and Regionalized Code Enforcement software licenses for the addition of 5 new municipalities, maintenance services and (15) Citizenserve Read-Only accounts for Cuyahoga County employees, effective upon contract signatures of all parties for a period of 1 year.

Funding Source: Real Estate Assessment Fund

Domonique Tatum, Fiscal Department, presented. Joseph Nanni asked who these licenses are for. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-614 was approved by unanimous vote.

**BC2024-615**

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. 628 with Microgenics Corporation a Fisher Scientific Company, LLC for on-site drug detection services for the period 7/1/2019 – 6/30/2024, to extend the time period to 6/30/2026 and for additional funds in the amount not-to-exceed \$267,840.00.

Funding Source: General Fund

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2024-615 was approved by unanimous vote.

**BC2024-616**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3934 with Sports and Spine Physical Therapy, Inc. for educational and vocational support services for Court-referred youths ages 15 to 17 with high risk for recidivism for the period 7/1/2023-6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements, effective 7/1/2024, and for additional funds in the amount not-to-exceed \$115,153.92.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-616 was approved by unanimous vote.

**BC2024-617**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3935 with Friendly Inn Settlement, Inc. for Court referred youths ages 16 to 18 with high risk for recidivism for the period 7/1/2023 – 6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements effective 7/1/2024 and for additional funds in the amount not-to-exceed \$265,003.80.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2024-617 was approved by unanimous vote.

**BC2024-618**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3987 with Nerve DJ Institute Corporation for educational and vocational services for Court referred youths ages 16 to 20 with high risk for recidivism for the period 7/1/2023-6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements, effective 7/1/2024, and for additional funds in the amount not-to-exceed \$130,000.00.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. Meredith Turney asked how many youths are placed. The Presenter will follow up with a response. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-618 was approved by unanimous vote.

**BC2024-619**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 3987 with Serenity Health & Wellness Corporation for positive youth development services for Court referred youth ages 15 to 20 with high risk for recidivism for the period 7/1/2023-6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements, effective 7/1/2024, and for additional funds in the amount not-to-exceed \$160,000.00.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2024-619 was approved by unanimous vote.

**BC2024-620**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 4276 (fka Contract No. 4043) with Love Train Ministries for structured, pro-social leadership programs and mentoring services for court referred males ages 11 to 18 with high risk for recidivism for the period 7/1/2023 – 6/30/2024 to extend the time period to 6/30/2026, to replace the insurance requirements, effective 7/1/2024, and for additional funds in the amount not-to-exceed \$28,499.90.

Funding Source: RECLAIM Grant

Sharon Allen, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-620 was approved by unanimous vote.

**BC2024-621**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP Exemption, which will result in an award recommendation to West Side Catholic Center in the amount not-to-exceed \$160,584.00 for shelter and rapid re-housing services to families

experiencing homelessness throughout Cuyahoga County in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024-5/31/2025.

- b) Recommending an award and enter into Contract No. 4501 with West Side Catholic Center in the amount not-to-exceed \$160,584.00 for shelter and rapid re-housing services to families experiencing homelessness throughout Cuyahoga County in connection with the FY2023 Continuum of Care Homeless Assistance Grant Program for the period 6/1/2024-5/31/2025.

Funding Source: 62% Health and Human Services Levy Fund and **38%** US Department of Housing and Urban Development Rapid Rehousing for Families Grant

Erin Rearden, Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, presented. Paul Porter based on 62% HHS funds asked for clarification what the % for the HUD funding is, 38% then; Presenter responded yes. Paul Porter commented we should just amend that to add the 38%. Michael Chambers motioned to approve the item as amended with the corrected funding source at 38% and 62% HHS funds; Meredith Turner seconded. Item BC2024-621 was approved by unanimous vote as amended.

### **C. – Exemptions**

#### **BC2024-622**

Department of Public Works/Division of Public Utilities, recommending an alternative procurement process, which will result in the release of a Formal Request for Qualifications to select firms with expertise in engineering, procurement, and/or construction ~~expertise~~ and/or experience in rooftop solar and battery services, including ground mounted and rooftop mounted solar systems and installation on behalf of Compass Energy Platform for various projects for further processing per the terms and conditions of the contract between Compass Energy Platform and Cuyahoga County.

Funding Source: Not applicable

Matthew Hrubey, Department of Public Works/Division of Public Utilities, presented. Dale Miller asked will the new vendor list generated supplement the original list. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-622 was approved by unanimous vote.

### **D. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-623 through BC2024-627; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

#### **BC2024-623**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of August 2024 in accordance with EA02012-0001.

Funding Source: Revenue Generating

**BC2024-624**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Housing and Urban Development in the amount of \$494,088.00 for Rapid Re-housing services for families in connection with FY2023 Continuum of Care Homeless Program Competition Grant for the 6/1/2024 – 5/31/2025.
- b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$494,088.00 for Rapid Re-housing services for families in connection with FY2023 Continuum of Care Homeless Program Competition Grant for the 6/1/2024 – 5/31/2025.

Funding Source: FY2023 US Department of Housing and Urban Development Continuum of Care Program

**BC2024-625**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from U.S. Department of Housing and Urban Development in the amount of \$550,101.00 for Rapid Re-housing services for single adults in connection with FY2023 Continuum of Care Program Competition Grant for the 10/1/2024 – 9/30/2025.
- b) Submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount of \$550,101.00 for Rapid Re-housing services for single adults in connection with FY2023 Continuum of Care Program Competition Grant for the 10/1/2024 – 9/30/2025.

Funding Source: FY2023 US Department of Housing and Urban Development Continuum of Care Program

**BC2024-626**

Fiscal Department, presenting proposed travel/membership requests for the week of 8/26/2024:

Dept:	Public Defender’s Office							
Event:	2024 Fall Meeting & Seminar							
Source:	National Association of Criminal Defense Lawyers							
Location:	Nashville, TN							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source



Christine Julian	10/30/2024 – 11/02/2024	\$299.00	\$182.00	\$1,076.06	\$137.08	\$275.96	\$1,970.10	General Fund 78% reimbursed by Office of the Ohio Public Defender
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\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Our senior attorney for the dedicated mental health unit will be attending the conference on defending and litigating mental health in criminal cases and provide her team with invaluable information regarding how to defend those afflicted with mental illness in our courts.

Dept:	Medical Examiner’s Office							
Event:	APHA 2024 Annual Meeting & Expo: Rebuilding Trust in Public Health and Science							
Source:	American Public Health Association							
Location:	Minneapolis, MN							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Manreet Bhullar	10/26/2024 – 10/31/2024	\$280.00	\$312.00	\$1,420.55	\$207.70	\$175.47	\$2,395.72	General Fund with 100% reimbursement from Overdose Data to Action Grant (OD2A)

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

Present findings of trends in overdose fatalities in Cuyahoga County at the Annual Meeting for the American Public Health Association regarding trends in fentanyl and cocaine overdoses effecting the black population.

The Medical Examiner's Office was awarded funding from the Centers for Disease Control and Prevention under the OD2A grant to support the work of forensic epidemiologists including travel to conferences.

**BC2024-627**

Department of Purchasing, presenting proposed purchases for the week of 8/26/2024:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24003400	(1) New, never titled 2024 Chevrolet Equinox	Department of Public Works	Dave Hallman Chevrolet, Inc.	\$28,620.00	Sanitary Fund
24003403	(1) 32" Walk behind auto scrubber with accessories	Department of Public Works	Alco-Chem, Inc.	\$8,950.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24003339	Automotive Repair – Mechanical, body and paint repairs on 2020 Ford Police Interceptor*	Department of Public Works	Premier Auto Body & Collision Center, LLC	\$5,910.37	Fleet Division Fund
24003395	Factory Authorized – Service call and repair of chilled water pump**	Department of Public Works	The Great Lakes Towing Company dba Plotz Machine	\$9,960.00	General Fund
24003460	Factory Authorized – Mechanical, body and paint repairs on 2023 Chevrolet Tahoe**	Department of Public Works	Tim Lally Chevrolet, Inc.	\$25,901.87	General Fund

\*Approval No. BC2023-513, dated 8/14/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various vendors in the amount not-to-exceed \$125,000.00 for the purchase of various automotive repairs services in connection with vehicles involved in an accident for the Fleet Division on an as-needed basis for the period 8/14/2023 – 8/15/2025.

\*\*Approval No. BC2023-452, dated 7/17/2023, which amended BC2022-735 dated 11/29/2022, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$475,000.00 to \$1,475,000.00.

**V- OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Department of Public Works/Division of Public Utilities, submitting an amendment to the Memorandum of Agreement with City of Cleveland and the City of Painesville which defined the terms, roles and responsibilities of the parties for implementing the Green House Gas emissions reductions projects within the Cleveland-Elyria Metropolitan Statistical Area, effective 6/26/2024; to change the Roles and Responsibilities of the parties, effective 8/13/2024.

Funding Source: N/A

**Item No. 2**

Department of Health and Human Services/Division of Community Initiatives/Office of Homeless Services, rescinding CON2024-63, dated 7/1/2024, which authorized an authority to apply for grant funds and a Grant Agreement with U.S. Department of Housing and Urban Development in the amount of \$968,045.00 for Continuum of Care Coordinated Entry System in connection with FY2023 Continuum of Care Homeless Program Competition grant for the period 2/1/2024 – 1/31/2025.

FY2023 US Department of Housing and Urban Development Continuum of Care Grant

**Item No. 3**

**Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
No RQ	Amend Contract No. 3572	Emotional Care, LLC	Licensed professional clinical counselor to provide counseling services to law enforcement and their families in connection with FY2022 Law Enforcement Mental Health and Wellness Act	\$-0-	Sheriff's Department	7/26/2023 – 8/31/2024 to <b>extend the time period to 2/28/2025</b>	(Original) FY2022 Law Enforcement Mental Health and Wellness Act Program Grant Fund	8/12/2024 (Executive) 8/13/2024 (Law)

**LPA Agreements – Processed and executed (no vote required)**

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2024-0187	Reconstruction of Lee Road from Invermere Avenue to the North Corporation Line in the Cities of Cleveland and Shaker Heights	\$21,040,359.00	N/A	\$16,718,046.00 – Federal Fund \$1,000,000.00 – Road and Bridge Fund \$3,322,313.00 – City of Shaker Heights	8/15/2024

**VI – PUBLIC COMMENT**

There was no public comment.

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Michael Chambers seconded. The motion to adjourn was unanimously approved at Meredith Turner.

**Item Details as Submitted by Requesting Departments**

**IV. Contracts and Awards**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2024-628**

Title	Department of Housing and Community Development NHPA Section 106 and Environmental Reviews
Department or Agency Name	Department of Housing and Community Development
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	3536	Historic Preservation Group	06/01/2023 – 12/31/2024	\$49,000.00	July 5,2023	BC2023-410
A1	4311	Historic Preservation Group	12/31/2025	Addition of \$10,000.00	Pending	Pending

<p>Service/Item Description (include quantity if applicable).          The Department of Housing and Community Development is requesting approval of an amendment to the contract with Historic Preservation Group to extend expiration date from 12/31/2024 to 12/31/2025, also to add \$10,000.00 to the total of the contract.</p>
<p>Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement          Age of items being replaced: _____ How will replaced items be disposed of?</p>
<p>Project Goals, Outcomes or Purpose (list 3):           The program is for National Historic Preservation Act - Section 106 and Environmental Reviews associated with the CDBG, Lead and Home programs.</p>

<p>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</p>
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Vendor Name and address:	Owner, executive director, other (specify):
Historic Preservation Group LLC 2425 West 11 <sup>th</sup> Street, Suite 4, Cleveland, OH 44113	Heather Rudge Owner
Vendor Council District: 8	Project Council District: Countywide
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) IRFQ  <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

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<p>FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.          64% - Emergency Rental Assistance/American Rescue Plan Funds          36%- Lead Hazard Control Grant</p>
<p>Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):</p>
<p>List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.          (1) HC350105/55130/DV-21-ARP-ERA2          (2) HC223150/55130/DV-2021-LHCG</p>
<p>Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):</p>

<p>Provide status of project.</p>								
<p>Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission</p>								
<p>Reason:</p>								
<p>Timeline</p>								
<table border="1"> <tr> <td>Project/Procurement Start Date (date your team started working on this item):</td> <td></td> </tr> <tr> <td>Date documents were requested from vendor:</td> <td></td> </tr> <tr> <td>Date of insurance approval from risk manager:</td> <td></td> </tr> <tr> <td>Date Department of Law approved Contract:</td> <td></td> </tr> </table>	Project/Procurement Start Date (date your team started working on this item):		Date documents were requested from vendor:		Date of insurance approval from risk manager:		Date Department of Law approved Contract:	
Project/Procurement Start Date (date your team started working on this item):								
Date documents were requested from vendor:								
Date of insurance approval from risk manager:								
Date Department of Law approved Contract:								
<p>Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:</p>								
<p>If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)</p>								
<p>Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)</p>								

HISTORY (see chart above):
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**BC2024-629**

Title	Prosecutor's Purchase Order #24003449 STAC with Precision Industrial Services for carpet replacement
Department or Agency Name	Cuyahoga County Prosecutor's Office
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

0	24003449 STAC	Precision Industrial Services	N/A	\$46,705.16	pending	pending
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Service/Item Description (include quantity if applicable).  
 Requesting approval of a purchase order as indicated in the chart above. Services include furniture lift and movement, removal of old carpet, minor floor preparation, installation of new carpet and vinyl base trim

Indicate whether:  New service/purchase  Existing service/purchase  Replacement for an existing service/purchase (provide details in Service/Item Description section above)  
 Carpet replacement

For purchases of furniture, computers, vehicles:  Additional  Replacement  
 Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_ N/A

Project Goals, Outcomes or Purpose (list 3):  
 To replace the carpeting in suite 300 as per routine maintenance

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
Precision Industrial Services 2445 Parliament Square, Toledo, OH 43617	Darrel W. Francis, CEO
Vendor Council District:	Project Council District:
	7
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process.  This is a state contract purchase *See Justification for additional information.
The total value of the solicitation: _____	<input checked="" type="checkbox"/> Exemption
Number of Solicitations (sent/received) _____ / _____	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).

If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% County Prosecutor's General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. PS100100 and 55220 (maintenance)
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input checked="" type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
Is contract/purchase late <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	



If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)

HISTORY (see instructions): N/A

**BC2024-630**

Title	Medical Examiner Office requests approval of Purchase Order No. 24003471-STAC to Brown Enterprise Solutions for 7 Adobe Photoshop subscription renewals and 6 Adobe Creative Cloud subscription 12 month/annual renewals 10/1/2024 thru 9/30/2025 for the photo department in the amount of \$9,894.14.
Department or Agency Name	Medical Examiner's Office
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	PO#24003471-STAC	Brown Enterprise Solutions Inc.	10/1/2024-09/30/2025	\$9,894.14	Pending	Pending

Service/Item Description (include quantity if applicable). Adobe Photoshop and Creative Cloud Licenses renewal.
Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)
For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement Age of items being replaced: _____ How will replaced items be disposed of?
Project Goals, Outcomes or Purpose (list 3): Analysis, reporting, case processing and information sharing for ME's Photography Dept.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)	
Vendor Name and address:	Owner, executive director, other (specify):
Brown Enterprise Solutions LLC 5935 Wilcox Place Sute E	George Brown Owner/President

Dublin OH 43016	
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input checked="" type="checkbox"/> State Contract, list STS number and expiration date  State Contract No. MMA7485 Renewal SFY24-25 7/5/2023 – 9/30/2025  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)  <input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	

Are the purchases compatible with the new ERP system?  Yes  No, please explain.

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.

100% General Fund

Is funding for this included in the approved budget?  Yes  No (if "no" please explain):

List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.

ME100100 / 54000

Payment Schedule:  Invoiced  Monthly  Quarterly  One-time  Other (please explain):

Provide status of project.

Is contract/purchase late  No  Yes, In the fields below provide reason for late and timeline of late submission

Reason:

Timeline

Project/Procurement Start Date (date your team started working on this item):

Date documents were requested from vendor:

Date of insurance approval from risk manager:

Date Department of Law approved Contract:

Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:

If late, have services begun?  No  Yes (if yes, please explain)

Have payments been made?  No  Yes (if yes, please explain)

HISTORY (see instructions):

Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	23004277	Brown Enterprise Solutions LLC	10/1/2023–9/30/2024	\$8,982.39	10/2/2023	BC2023-603

**BC2024-631**

Title	PSJS on behalf of the Medical Examiner’s Office; University of Kentucky; Government Purchase Contract for COSSUP Grant Award
Department or Agency Name	Public Safety & Justice Services on behalf of the Medical Examiner’s Office
Requested Action	<input checked="" type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC Approved/ Council’s Journal Date	Approval No.
O	4230	University of Kentucky	10/1/23-9/30/26	\$75,011.00		

Service/Item Description (include quantity if applicable). Indicate whether  New or  Existing service or purchase.

Requesting approval of a government purchase contract as indicated in the chart above with the University of Kentucky, not to exceed the amount of \$75,011.00 for the period 10/1/23-9/30/26.

The Cuyahoga County Medical Examiner's Office was awarded a U.S. Dept. of Justice, Bureau of Justice Assistance grant under the solicitation titled BJA FY 23 Comprehensive Opioid, Stimulant, and Substance Use Site-based Program (COSSUP) for the project titled Cuyahoga County Overdose Fatality Review Counteractive Initiative whose purpose is to enhance Cuyahoga County’s Overdose Fatality Review (OFR) to promote cross-system coordination within the criminal justice and behavioral health systems for the identification and implementation of preventable risk factors and missed opportunities for intervention in order to reduce overdose deaths in Cuyahoga County, particularly for those historically marginalized, underserved, and adversely affected by inequality in Cuyahoga County, Ohio (metropolitan Cleveland).

The University of Kentucky is a subrecipient of this grant and will perform tasks related to the Cuyahoga County Overdose Fatality Review Counteractive Initiative as referenced below under Project Goals, Outcomes, or Purpose.

For purchases of furniture, computers, vehicles:  Additional    Replacement  
 Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_

Project Goals, Outcomes or Purpose:

Goal 1: Enhancement of Cuyahoga County’s OFR to promote cross-system coordination among public health and public safety agencies to support comprehensive, collaborative initiatives.

Goal 2: Identification of preventable risk factors and implementation of missed opportunities for interventions in behavioral health and criminal justice systems, to reduce overdose fatalities –especially for those historically marginalized, underserved, and adversely affected by inequality.

If a County Council item, are you requesting passage of the item without 3 readings.  Yes  No

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
University of Kentucky 109 Kinkead Hall Lexington KY 40506-0057	Eli Capilouto, President
Vendor Council District:	Project Council District:
n/a	All districts
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT X
RQ # if applicable <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date:	Provide a short summary for not using competitive bid process. Procurement Government Contract for COSSUP Grant Award. The provider was a named sub-recipient on the grant application.  *See Justification for additional information.
The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date  <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review?: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input checked="" type="checkbox"/> Government Purchase  <input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe: Procurement RFP Exemption Contract

Is Purchase/Services technology related  Yes  No. If yes, complete section below:

<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are services covered under the original ERP Budget or Project? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: i.e. General Fund, Health and Human Services Levy Funds, Community Development Block Grant (No acronyms i.e. HHS Levy, CDBG, etc.). Include % if more than one source.  100% funded by the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), Bureau of Justice Assistance (BJA) grant under the solicitation titled BJA FY 23 Comprehensive Opioid, Stimulant, and Substance Use Site-based Program (COSSUP).
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
Payment Schedule: <input type="checkbox"/> Invoiced <input checked="" type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.	
<input checked="" type="checkbox"/> New Service or purchase <input type="checkbox"/> Recurring service or purchase	Is contract late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission
Reason: Funding was intended to begin 10/1/23 but did not receive notice of the award of the grant until 9/27/23. Thereafter, required approvals were obtained from BOC, Law to process Insurance, Agreement, and Fiscal Appropriations.	
Timeline: Project/Procurement Start Date (date your team started working on this item):	PSJS received Notice of Award: 9/27/23 PSJS sent Contract request to Law Dept.: 10/11/23 PSJS & Law review draft templates: 10/30/24, 10/31/24, 11/1/24, 11/28/24 Contract approved by Law Dept.: 12/19/23 PSJS sent contract to UK recipient: 12/19/23 UK acknowledged contract receipt/review: 1/2/24 PSJS received edited contract from UK: 1/23/24 PSJS sent UK edited contract to Law Dept: 1/26/24 UK exemption request submitted to Inspector General: 1/30/24 Inspector General denied exemption: 2/5/24 PSJS sent UK notice of unapproved contract items: 2/14/24 UK registered as County vendor in Infor: 2/15/24 PSJS receipt of new modified contract from UK: 3/4/24 PSJS sent new UK contract to Law Dept.: 3/4/24 Law sent new UK contract to PSJS: 3/8/24 PSJS sent UK new modified contract from Law: 4/12/24 PSJS requested update from UK: 4/26/24, Received: 5/2/24 PSJS receipt of new UK contract modifications: 5/16/24 PSJS sent new UK contract to Law: 6/18/24 PSJS responded to Law request for information: 7/3/24

	Law finalized revisions/approved new UK contract 7/11/24 PSJS sent new revised contract to UK: 7/12/24 PSJS received UK signed revised contract: 7/24/24
Date documents were requested from vendor:	Initial contract sent for signature 12/19/23; Back and forth took place; Final contract sent for signature 7/12/24
Date of insurance approval from risk manager:	8/14/24
Date Department of Law approved Contract:	initial contract: 12/19/23: final draft 7/11/24
Date item was entered and released in Infor:	8/15/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
The lateness on this contract is due to it being grant-funded and the typical delays in receiving the grant and setting up appropriations, but the biggest cause was due to long delays in getting feedback/requested changes to the contract from the vendor. Multiple rounds between 12/19/23 and 8/14/24.	
If late, have services begun? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments be made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):
There is no prior history as this is a new grant award and new subrecipient.

**BC2024-632**

Title	Family and Children First Council/ Family and Children First Council State Audit Purchase for 1/1/2024 to 12/31/24 The purpose of the government purchase is to pay for the FCFC State Audit to the Ohio Auditors of State Keith Faber Office in the amount of \$7,000.00.
Department or Agency Name	Family and Children First Council
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	24000078	Ohio Auditors of State-Keith Faber	1/1/2024 – 12/31/2024	\$7,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).  
 Requesting approval of a purchase order Ohio Auditors of State-Keith Faber in the amount not-to-exceed \$7,000.00 for the period 01/01/2024 -12/31/2024.

Every Family and Children First Council in the state of Ohio is mandated to have an independent audit from the State of Ohio Auditors Office every 2 years per ORC117.11, ORC115.61, ORC121.37.

Indicate whether:  New service/purchase  Existing service/purchase  Replacement for an existing service/purchase (provide details in Service/Item Description section above)  
 Requesting approval of a government purchase as indicated in the chart above or with the Ohio Auditors of State-Keith Faber in the amount of or not-to-exceed \$7,000.00 for the period 01/01/2024-12/31/2024.  
 This is a Government Purchase.  
 -The not to exceed amount is Seven Thousand Dollars (\$7,000.00) for the term of the government purchase.

For purchases of furniture, computers, vehicles:  Additional  Replacement  
 Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_

Project Goals, Outcomes or Purpose (list 3):  
 To pay invoices for the mandated independent state audit for the office of Family and Children First Council

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify). If there are multiple vendors copy this table and complete for each vendor.

Vendor Name and address:	Owner, executive director, other (specify):
State of Ohio Auditor Keith Faber PO Box 711825 Cincinnati, OH 45721-1825	The State Auditor Director is Keith Faber.
Vendor Council District:	Project Council District:
All of Cuyahoga County	All of Cuyahoga County
If applicable provide the full address or list the municipality(ies) impacted by the project.	All of Cuyahoga County

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process. The FCFC State Audit is mandated by ORC117.11, 115.61, 121.37 to have a separate audit by the state from the local audit.  *See Justification for additional information.
The total value of the solicitation: \$7,000.00	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date



	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input checked="" type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  Health and Human Services Levy 100%
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.  HS260300 55130 UCH08346
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission Reason: I submitted the Purchase Order in January 2024 and thought I completed the Purchase Order in OnBase for final approval to be placed on the BOC agenda.
Timeline

Project/Procurement Start Date (date your team started working on this item):	1/15/2024, 08/22/2024
Date documents were requested from vendor:	n/a
Date of insurance approval from risk manager:	n/a
Date Department of Law approved Contract:	n/a
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: n/a	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) The audit began in April 2024.	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	22004237	State Auditor	01/01/2022-12/31/2022	\$7,000.00	10/17/2022	BC2022-603 – Item/Services Received and Invoiced but not Paid

**BC2024-633**

Title	Office of Early Childhood; 2024-25 Child Care Resource Center of Cuyahoga County, dba Starting Point; Contract Amendment Prevention and Inclusion Programs (previously Special Needs Child Care Program)
Department or Agency Name	Office Early Childhood/Invest in Children
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input checked="" type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	1917	Starting Point	1/1/2022 – 12/31/2023	\$4,442,092.00	12/7/2021	R2021-0276
A1	3266	Starting Point	1/1/2024 – 12/1/2025	\$1,899,281.78	12/5/2023	R2023-0341
A2	3266	Starting Point	7/1/2024 – 12/31/2024	\$282,174.17	Pending	Pending

Service/Item Description (include quantity if applicable). The Office of Early Childhood requesting approval of a contract amendment with Child Care Resource Center of Cuyahoga County dba Starting Point to add \$282,174.17.
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Indicate whether:  New service/purchase  Existing service/purchase  Replacement for an existing service/purchase (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles:  Additional  Replacement  
 Age of items being replaced: \_\_\_\_\_ How will replaced items be disposed of? \_\_\_\_\_

Project Goals, Outcomes or Purpose (list 3):

1. The Intensive Classroom model will increase inclusion of young children with challenging behaviors and children who are “at risk” of expulsion when served in typical childcare settings.
2. To provide child assessments, technical assistance, training, special equipment, and resources for families who need specialized childcare.
3. Provide training and technical assistance to teachers in developing positive relationships and communication with parents and caregivers in the early childhood setting.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
4600 Euclid Avenue, Suite 500 Cleveland, OH 44103	Nancy Mendez
Vendor Council District:	Project Council District:
7	7
If applicable provide the full address or list the municipality(ies) impacted by the project.	N/A

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) <input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ <input type="checkbox"/> Informal <input type="checkbox"/> Formal Closing Date: _____	Provide a short summary for not using competitive bid process.  Starting Point is designated by the Ohio Department of Jobs and Family Services (ODJFS) as the childcare resource and referral agency for Cuyahoga, Lake, Geauga and Ashtabula counties. Starting Point provides assistance to parents needing care for their children, assistance to childcare providers in need of technical assistance and training, and assistance to employers seeking quality childcare for their employees. They are often considered to be the best qualified and most logical vendor to provide services under this contract.  *See Justification for additional information.

The total value of the solicitation:	<input type="checkbox"/> Exemption
Number of Solicitations (sent/received) /	<input type="checkbox"/> State Contract, list STS number and expiration date <input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input checked="" type="checkbox"/> Contract Amendment - (list original procurement) Original procurement was an exemption.
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No. If yes, complete section below:	
<input type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  5% Mt. Sinai grant dollars  95% HHS Levy
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.  HS300130 - 55130 – HS-16-MS-UPK2  HS260250 – 55130 – UCH09999
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project. Contract and Services are currently ongoing, this Amendment adds additional funding to the existing contract.	
Is contract/purchase late <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission	
Reason: In an effort to spend the entire Mt. Sinai Grant before it expires on 12/31/2024, which must be used for the Intensive UPK Classroom intervention model, this amendment must be backdated to 7/1/2024 to prevent lapse in funding.	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	7/22/24
Date documents were requested from vendor:	7/22/24
Date of insurance approval from risk manager:	N/A
Date Department of Law approved Contract:	8/15/24
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: N/A	
If late, have services begun? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (if yes, please explain) Services are ongoing.	
Have payments been made? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions): see chart above

### C.- Exemptions

#### BC2024-634

TITLE	OHS; Alternative Procurement Request for Coordinated Entry Services
DEPARTMENT OR AGENCY NAME	Office of Homeless Services

REQUESTED ACTION	<input checked="" type="checkbox"/> Alternative Procurement <input type="checkbox"/> Amendment to Alternative Procurement
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LIST MOST RECENT/PRIOR ALTERNATIVE PROCUREMENT APPROVALS FOR THIS REQUEST; INCLUDING AMENDMENTS, AS APPLICABLE	DATE BOC APPROVED/COUNCIL'S JOURNAL DATE	APPROVAL NO.
		N/A
DESCRIPTION/ EXPLANATION OF REQUEST:	The Office of Homeless Services is requesting approval of an Alternative Procurement that will allow OHS to use the local HUD Continuum of Care Competition to award contracts for Coordinated Entry services.	

The total value of the contract(s) to be awarded is \$1,458,509.00. The contract term will be 2/1/25 – 1/31/27 with one option year.

Activity overview: The HUD CoC program requires a centralized or coordinated assessment process that provides an initial, comprehensive assessment of the needs of individuals and families for housing and services. This is operated locally in the form of Coordinated Intake, which serves as the single point of access to all homeless services.

Background: The Office of Homeless Services is the designated lead agency for the Cleveland/Cuyahoga Homeless Continuum of Care. In that role, it serves as the applicant to the HUD Continuum of Care Competition, on behalf of the CoC. As part of the HUD CoC Competition, OHS is responsible for conducting a local CoC Competition for HUD-eligible activities, which include rapid rehousing, coordinated intake, and permanent supportive housing. This local competition includes the solicitation, review, ranking, and final approval of individual project applications to be included in the larger CoC application.

OHS is the HUD Coordinated Entry grantee and has awarded a contract using a subgrant RFP exemption. Historically a single provider applied and was funded to cover all CE services; however, OHS worked with Housing Innovations to complete an assessment of the current CE design. Through this assessment, OHS and the CoC determined that a system redesign would promote greater operational efficiencies, participant outcomes, and alignment with the Strategic Action Plan for Homelessness. The redesigned system will use existing HUD CE grant, HHS Levy (currently funding a portion of CE), and Emergency Solutions grant funding, and we expect additional providers will apply. Because this is a redesign of an integral CoC service, any interested providers will be required to submit a more comprehensive application and outlining of qualifications than what is typically required as part of the local CoC competition (as detailed below). This application will be created upon approval of this request. Sample general local CoC project application and rating forms are included.

CoC competition process: HUD dictates a prescribed process for the entire Continuum of Care application. For the local CoC competition, the lead agency must post a notification to inform providers about available funding for HUD-eligible activities. OHS posts this notification on its website and sends email notifications to a master planholder list of housing providers in the community. Interested agencies submit individual project applications for consideration as part of the larger CoC application.

The lead agency is required to designate a review committee to evaluate all submissions and develop performance standards for the evaluation. The local CoC NOFO Review Committee consists of four OHS staff members, non-requesting providers, and at least one philanthropic funder. The NOFO Review Committee scores submissions based on their previous performance (if applicable) and/or proposed capacity for performance, as well as compliance with all HUD and CoC requirements. Submissions are ranked in order of score. This final ranking is voted on by the OHS Advisory Board. All approved projects are then submitted by OHS as part of the larger application, on behalf of the CoC.

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FUNDING SOURCE:	Is funding for this included in the approved budget?
	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (if "no" please explain):
	Please provide the complete, proper name of the funding source (no acronyms). Include percentages of funding if using more than one source.
	67 % - HUD Continuum of Care Coordinated Entry Grant 21% - Health & Human Services Levy 12% - Federal Emergency Solutions Grant

**D. - Consent Agenda**

**BC2024-635**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to [Info@Ret3.org](mailto:Info@Ret3.org). for a fee in the amount of \$1.00 in accordance with EA02012-0001.

Funding Source: Revenue Generating

Agency: Department of IT

Sale of property to:

[Info@Ret3.org](mailto:Info@Ret3.org)  
1814 E. 40th Street  
Cleveland, Ohio 44103  
Kenny Kovach-Director

County Returns

**BC2024-635 a)**

Make	Model	Type	Quantity
Cisco	7941	Phones	65
Cisco	7961	Phones	4
Cisco	7942	Phones	7
Cisco	4951	Phones	1
Cisco	7914	Phones	1

**BC2024-635 b)**

Make	Model	Type	Quantity
Cisco	7941/7942	Phones	102
Cisco	7961/7962	Phones	18

**BC2024-636**

TITLE	GENERATOR TRANSFER - OFFICE OF EMERGENCY MANAGEMENT
DEPARTMENT OR	Public and Safety and Justice Services

REQUESTED ACTION	<input type="checkbox"/> Amendment to Approval (BOC or Council) <input checked="" type="checkbox"/> Other action; please describe – Inventory Transfer
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DESCRIPTION/ EXPLANATION OF REQUEST:	The Cuyahoga County Office of Emergency Management received mobile generators using federal funding from the Emergency Management and Performance Grant Funds and is transferring ownership from the state to the Emergency Management department.
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CURRENT/HISTORICAL INFORMATION	DATE BOC APPROVED/ COUNCIL’S JOURNAL DATE	APPROVAL NO.
ORIGINAL (O)	Pending	Pending
AMENDMENT (A)		

**BC2024-637**

(See related items for proposed travel/memberships for the week of 9/3/2024 in Section D above).

**BC2024-638**

(See related items for proposed purchases for the week of 9/3/2024 in Section D above).

**V – OTHER BUSINESS**

**Time Sensitive/Mission Critical**

**BC2024-639**

Title	Oracle Premier Support for Operating Systems		
Department or Agency Name	Department of Information Technology		
Requested Action	<input type="checkbox"/> Contract <input type="checkbox"/> Agreement <input type="checkbox"/> Lease <input type="checkbox"/> Amendment <input type="checkbox"/> Revenue Generating <input checked="" type="checkbox"/> Purchase Order <input type="checkbox"/> Other (please specify):		

Original (O)/ Amendment (A-# )	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
	24002841 TSMC	Great Northern Consulting, LLC		\$24,999.99	Pending	Pending



<p>Service/Item Description (include quantity if applicable).</p> <p>The Department of Information Technology requests approval of a time-sensitive, mission control purchase order with Great Northern Consulting, LLC., for routine and emergency maintenance support for the Sun Solaris operating system in the amount not-to-exceed \$24,999.99. This operating system currently hosts several real estate-related applications actively used by county departments.</p>
<p>Indicate whether: <input type="checkbox"/> New service/purchase <input checked="" type="checkbox"/> Existing service/purchase <input type="checkbox"/> Replacement for an existing service/purchase (provide details in Service/Item Description section above)</p>
<p>For purchases of furniture, computers, vehicles: <input type="checkbox"/> Additional <input type="checkbox"/> Replacement  Age of items being replaced: _____ How will replaced items be disposed of?</p>
<p>Project Goals, Outcomes or Purpose (list 3):</p> <p>The purpose of this request is to ensure continuity of operations of the Sun Solaris operating system. The professional maintenance services provided by Great Northern Consulting were first competitively contracted in 2015 via RQ33873, and the contract has been amended several times since then (see History below). Despite having an expiration date of 12/31/2024, the professional services work scope of CM 4048 (fka 1018) expired on June 29, 2024. This TSMC purchase order became necessary due to lengthy negotiations with the vendor on a new forthcoming contract.</p>

<p>In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)</p>	
Vendor Name and address:	Owner, executive director, other (specify):
Great Northern Consulting, LLC 200 E Campus View Ste. 200 Columbus OH, 43235	Mike Anderson Account Representative
Vendor Council District:	Project Council District:
<p>If applicable provide the full address or list the municipality(ies) impacted by the project.</p>	

<p><b>COMPETITIVE PROCUREMENT</b></p> <p>RQ# _____ (Insert RQ# for formal/informal items, as applicable)</p> <p><input type="checkbox"/> RFB <input type="checkbox"/> RFP <input type="checkbox"/> RFQ</p> <p><input type="checkbox"/> Informal</p> <p><input type="checkbox"/> Formal      Closing Date: _____</p>	<p><b>NON-COMPETITIVE PROCUREMENT</b></p> <p>Provide a short summary for not using competitive bid process.</p> <p>The new contract for this support service was significantly delayed due to negotiations with Great Northern Consulting over insurance requirements and compliance insurance documentation. This TSMC purchase order is to ensure coverage is maintained and services are continued and has the approval of Paul Porter to proceed.</p> <p>*See Justification for additional information.</p>
<p>The total value of the solicitation: _____</p>	<p><input checked="" type="checkbox"/> Exemption</p>
<p>Number of Solicitations (sent/received)    /    _____</p>	<p><input type="checkbox"/> State Contract, list STS number and expiration date</p>

	<input type="checkbox"/> Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): ( ) DBE ( ) SBE ( ) MBE ( ) WBE. Were goals met by awarded vendor per DEI tab sheet review? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.  If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	<input type="checkbox"/> Sole Source <input type="checkbox"/> Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ( ).
Recommended Vendor was low bidder: <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain:	<input type="checkbox"/> Government Purchase
	<input type="checkbox"/> Alternative Procurement Process
How did pricing compare among bids received?	<input type="checkbox"/> Contract Amendment - (list original procurement)
	<input type="checkbox"/> Other Procurement Method, please describe:

Is Purchase/Services technology related <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No. If yes, complete section below:	
<input checked="" type="checkbox"/> Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? <input type="checkbox"/> Yes <input type="checkbox"/> No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed.  100% General Fund
Is funding for this included in the approved budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if "no" please explain):
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit.  IT100140
Payment Schedule: <input checked="" type="checkbox"/> Invoiced <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> One-time <input type="checkbox"/> Other (please explain):

Provide status of project.
Is contract/purchase late <input type="checkbox"/> No <input type="checkbox"/> Yes, In the fields below provide reason for late and timeline of late submission

Reason:	
Timeline	
Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	
Have payments been made? <input type="checkbox"/> No <input type="checkbox"/> Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
Original	1018	Great Northern Consulting, LLC.	06/30/2015 – 06/29/2016	\$17,817.00	06/15/2015	BC2015-241
1 <sup>st</sup> Amendment	1018	Great Northern Consulting, LLC.	06/30/2019	\$201,111.48	01/03/2017	BC2017-02
2 <sup>nd</sup> Amendment	1018	Great Northern Consulting, LLC.	06/29/2022	\$57,272.00	04/29/2019	BC2019-327
3 <sup>rd</sup> Amendment	1018	Great Northern Consulting, LLC.	06/29/2022	\$22,330.00	01/13/2020	BC2020-26
4 <sup>th</sup> Amendment	1018	Great Northern Consulting, LLC.	06/29/2022	\$208,560.00	04/06/2020	BC2020-206
5 <sup>th</sup> Amendment	1018	Great Northern Consulting, LLC.	06/29/2024	\$225,712.00	03/28/2022	BC2022-183

6 <sup>th</sup> Amendment	1018	Great Northern Consulting, LLC.	06/29/2024	\$19,849.03	08/08/2022	BC2022-474
7 <sup>th</sup> Amendment	4048 (fka 1018)	Great Northern Consulting, LLC.	12/31/2024	\$21,540.60	05/28/2024	BC2024-404

**Item of Note (non-voted)**

**Item No. 1**

TITLE	Grant Award Notification - Cuyahoga County Veterans Treatment Court Reconnect
DEPARTMENT OR	Corrections Planning Board / Cuyahoga County Common Pleas Court

REQUESTED ACTION – PLEASE CHECK ALL THAT IS APPLICABLE  *PLEASE INCLUDE SUPPORTING DOCUMENTS AS ATTACHMENTS TO THE SUBMISSION IN ONBASE.	<input type="checkbox"/> Authority to Apply (for grants with Cash Match and/or Subrecipients). <input type="checkbox"/> Grant Application (for grants with no Cash Match or Subrecipients). ➤ Is County Executive signature required <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Grant Agreement (when the signature of the County Executive is required). <input checked="" type="checkbox"/> Grant Award (when the signature of the County Executive is not required). <input type="checkbox"/> Grant Amendments <input type="checkbox"/> Pre-Award Conditions Forms (when no signature is required by the County Executive)
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GRANT CURRENT/HISTORICAL INFO	NAME OF GRANT	TIME PERIOD	AMOUNT	PREVIOUS APPROVAL (PLEASE PROVIDE BOC MEETING DATE)	APPROVAL NO.
ORIGINAL (O)	Ohio Dept of Public Safety – SCIP	11/20/23 to 9/30/26	\$100,000	none	none
AMENDMENT (A-1)					
AMENDMENT (A- )					

DESCRIPTION/ EXPLANATION OF THE GRANT:	<p>The Cuyahoga County Common Pleas Court received notification of a \$100,000 grant award under the Ohio Dept of Public Safety's State Crisis Intervention Program.</p> <p>The Court's Veteran's Treatment Court (VTC) Program desires to increase its Veteran clients' accountability by piloting a state-of-the-art communication system called Reconnect that leverages technology to build better connections and empower relationships. The system will be used primarily for the Court's VTC Program, with other Adult Drug Courts to benefit as well. It is anticipated that approximately 200 individuals will be served annually by the program. The Court will pilot the use of Reconnect and utilize its data capabilities to monitor progress and gauge its success. The two-year pilot will be managed by the Court's Specialty Docket Administrator,</p>
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	<p>with the support of the Court's Adult Probation Department and Corrections Planning Board.</p> <p>Reconnect is not just a software platform, but a secure and reliable remote cloud service designed for managing Veterans participating in the VTC Program. VTC Probation Officers and TASC/VA case managers can interface with the system through any standard web browser or a mobile app. This will allow team members to better communicate amongst themselves, leading to a more cohesive and effective delivery model for the client's continuum of care. Veterans interact through a free software app called Reconnect Community, downloadable to Android or iOS smartphones (available in both English and Spanish). Reconnect provides a single integrated platform for communications, monitoring, supervision, and accountability of the department population during their interaction with the department. All software is HIPAA compliant and highly secure, ensuring the confidentiality and safety of all data.</p>
<p>PROJECT GOALS, OUTCOMES OR PURPOSE (LIST 3):</p>	<p>Reduction in FTA occurrences: Reconnect will allow the VTC Program to have more meaningful contact with the Veterans to increase rapport and provide them with a sense of belonging and assistance, especially moving through Phases 1 and 2, which can be the risky time for relapse. It will decrease isolation, loneliness, etc. and assist Veterans in building their capital recovery. It allows Veterans to connect through Reconnect text features through team members or video calls, which can be helpful in times of stress, crisis, or other issues.</p>
	<p>Increase in number of intakes: Reconnect, by showcasing the support the VTC Program can offer, will give Veterans in the referral process a clear understanding of the care and support they can expect throughout their court experience. This demonstration of care and support, facilitated by Reconnect, will significantly boost the likelihood of Veterans choosing to participate in the program.</p>
	<p>Reduction in paper flow: Reconnect will lessen the burden on staff to monitor the current Code-A-Phone system and provide those resources back to the Veteran client base. It will also increase communication between court staff and veterans, assisting in paper flow issues. Veterans will be able to monitor their progress electronically and see their expectations and needs outlined clearly for them. Additionally, Reconnect will allow the VTC Program to send paperwork, ROIs or other forms to clients electronically, increasing the swiftness of access to care and decreasing the burden of Veterans coming down to the Court for things they may not need.</p>

<p>GRANT SUBRECIPIENTS – ARE THERE ANY SUBRECIPIENTS THAT ARE WRITTEN INTO THE GRANT <input type="checkbox"/> YES <input type="checkbox"/> NO</p>	
<p>IF ANSWERED YES, PLEASE COMPLETE THE BOXES BELOW AS IT PERTAINS TO THE SUBRECIPIENT.</p>	
<p>FOR MULTIPLE SUBRECIPIENTS, PLEASE COPY THIS SECTION AND COMPLETE FOR EACH SUBRECIPIENT.</p>	
<p>SUBRECIPIENT'S NAME AND ADDRESS:</p>	<p>The Corrections Planning Board is the subrecipient. It will contract with Reconnect - 91J Auburn Street • Suite 280 - Portland, ME 04103 (Pete Andrews, CEO)</p>
<p>LIST THE (OWNERS, EXECUTIVE DIRECTOR,</p>	<p>The Corrections Planning Board Interim Administrator Linda Lagunzad (see award documents)</p>

OTHER(specify) FOR THE CONTRACTOR/VENDOR	
SUBRECIPIENT'S COUNCIL DISTRICT:	N/A
DOLLAR AMOUNT ALLOCATED:	N/A

PROJECT COUNCIL DISTRICT:	ALL – entire County
PROVIDE FULL ADDRESS/LIST MUNICIPALITY(IES) IMPACTED BY GRANT/PROJECT, IF APPLICABLE.	ALL – entire County

FUNDING SOURCE:	Please provide the complete, proper name of the funding source (no acronyms) for receipt of this grant.
	State Crisis Intervention Program 2022 Grant Program
	Does this require a Cash Match by the County? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
	If yes, how much is required for the Cash Match by the County? Also, please provide the complete, proper name of the County funding source (no acronyms) that will be used for the Cash Match. Include percentages of funding if using more than one County funding source for the Cash Match.
	N/A

**Item No. 2**

(See related list of Contracts \$0.00 - \$4,999.99 – processed and executed for the week of 9/3/2024 in Section V. above).

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**