

Minutes

Cuyahoga County Board of Control  
Tuesday November 12, 2024 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration (Alternate for Chris Ronayne, County Executive) entered the room at 11:07 a.m.  
Michael Chambers, Fiscal Officer, serving as Chairman  
Nichole English, Administrator, Planning and Programming, Department of Public Works (Alternate for Michael Dever)  
Paul Porter, Director, Department of Purchasing  
Trevor McAleer, County Council (Alternate for Pernel Jones, Jr.)  
Levine Ross, County Council (Alternate for Meredith Turner)  
Councilmember Dale Miller

**II. – REVIEW MINUTES – 11/4/2024**

Michael Chambers motioned to approve the minutes from the November 4, 2024, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

**III. – PUBLIC COMMENT**

There was no public comment.

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2024-812**

Department of Development,

- a) Submitting an RFP exemption, which will result in a payment to Downtown Cleveland, Inc. in the amount not-to-exceed \$50,000.00 for support for the Downtown Retail Campaign for period 11/12/2024 – 12/31/2024.
- b) Recommending a payment on Purchase Order No. 24004478 to Downtown Cleveland, Inc. in the amount not-to-exceed \$50,000.00 for support for the Downtown Retail Campaign for period 11/12/2024 – 12/31/2024.

Funding Source: General Fund

Paul Herdeg, Department of Development, presented. Dale Miller commented it is a laudable goal and needs to be done; asked what the strategy and program is going to be. Trevor McAleer asked will this be the total campaign amount or is the City or other entities putting in money to increase the total campaign budget. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-812 was approved by unanimous vote.

**BC2024-813**

Department of Development, recommending an award on RQ14047 and enter into Contract No. 4974 with Vertex Computer Systems, Inc. (20-5) in the amount not-to-exceed \$174,000.00 for Salesforce Business Process Review and System Implementation effective upon signatures of all parties through 2/28/2026.

Funding Source: General Fund

Laura Simms, Department of Development, presented. Trevor McAleer asked are we going to be able to transfer the data in our existing software; asked so we're not going to have an issue extracting data from our current software to the new system; asked will that be the same case if we were ever to change in the future; asked is it in the contract with Salesforce that we own the data. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-813 was approved by unanimous vote.

**BC2024-814**

Department of Housing and Community Development, recommending an award and enter into Agreement No. 4839 with Village of Valley View in the amount not-to-exceed \$50,000.00 to complete the demolition of the Exchange Street Bridge in connection with the 2024 Community Development Supplemental Grant Program for the period 3/12/2024 - 2/28/2025.

Funding Source: Community Development Supplemental Grant 2024

Sara Parks Jackson, Department of Housing and Community Development, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-814 was approved by unanimous vote.

**BC2024-815**

Department of Housing and Community Development, recommending an award on RQ14111 and enter into Contract No. 4943 with Community Housing Solutions (13-1) in the amount not-to-exceed \$500,000.00 to provide home repair grants and loans to eligible homeowners for the Homeowner Repair Program for the period 10/1/2024 – 9/30/2026.

Funding Source: Community Development Block Grant

Sara Parks Jackson, Department of Housing and Community Development, presented. There were no questions. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-815 was approved by unanimous vote.

**BC2024-816**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Bugcrowd Inc. in the amount not-to-exceed \$28,000.00 for a 1 year subscription to BugCrowd’s Security Awareness Music and Spoken Video Training Library for (5,000) users effective upon signatures of all parties.
- b) Recommending an award on Purchase Order No. 24004176 to Bugcrowd Inc. in the amount not-to-exceed \$28,000.00 for a 1 year subscription to BugCrowd’s Security Awareness Music and Spoken Video Training Library for (5,000) users effective upon signatures of all parties.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. Dale Miller asked what this program is used for. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2024-816 was approved by unanimous vote.

**BC2024-817**

Department of Information Technology on behalf of the Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to AdvizeX in the amount not-to-exceed \$150,609.14 for the purchase of (2) HPE Synergy 480 Gen11 servers, various accessories, and support for migration to State of Ohio Computer Center.
- b) Recommending an award on Purchase Order No. 24004646 to AdvizeX in the amount not-to-exceed \$150,609.14 for the purchase of (2) HPE Synergy 480 Gen11 servers, various accessories, and support for migration to State of Ohio Computer Center.

Funding Source: Health and Human Services Levy Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-817 was approved by unanimous vote.

**BC2024-818**

Department of Information Technology on behalf of the Communications Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,817.00 for a joint cooperative purchase of (1) each MAC Mini, MacBook Pro, Mac Studio M2, various accessories and support services.
- b) Recommending an award on Purchase Order No. 24004653 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$17,817.00 for a joint cooperative purchase of (1) each MAC Mini, MacBook Pro, Mac Studio M2, various accessories and support services.

Funding Source: General Fund

Dennis Sullivan, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2024-818 was approved by unanimous vote.

**BC2024-819**

Department of Human Resources, recommending an award and enter into Purchase Order No. 24004444 with Cleveland State University in the total amount not-to-exceed \$15,100.00 for:

- a) Public Management Academy #14 for (2) employees for the period 10/3/2024 – 9/19/2025 in the amount not to exceed \$5,500.00.
- b) 37<sup>th</sup> Leadership Academy for (3) employees for the period 10/10/2024 – 8/15/2025 in the amount not to exceed \$9,600.00.

Funding Source: General Fund

Stephen Witt, Department of Human Resources, presented and Alida Moonen, Department of Talent Management Administration supplemented. Levine Ross asked how staff are selected to participate. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-819 was approved by unanimous vote.

**BC2024-820**

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems in the amount not-to-exceed \$5,242.95 for the purchase of various equipment, installation and programming services for (1) intercom button to be installed on the existing surveillance system located at the Justice Center Parking Garage, Level P-2.
- b) Recommending an award on Purchase Order No. 24004508 to Integrated Precision Systems in the amount not-to-exceed \$5,242.95 for the purchase of various equipment, installation and programming services for (1) intercom button to be installed on the existing surveillance system located at the Justice Center Parking Garage, Level P-2.

Funding Source: General Fund

Karen DiCarlo, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-820 was approved by unanimous vote.

**BC2024-821**

Sheriff's Department, submitting an amendment to Contract No. 3537 with Chagrin Valley Dispatch Council for Motorola Computer Automated Dispatch (CAD) Software and support services for the period 7/18/2023 – 1/18/2025 to extend the time period to 12/31/2026 and for additional funds in the

amount not-to-exceed \$32,000.00 in accordance with Schedule A, effective upon signatures of all parties.

Funding Source: Federal Equitable Sharing Account

Karen DiCarlo, Sheriff's Department, presented. Dale Miller asked why we have the contract extending through January 31 as opposed to having it end at the end of the year. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2024-821 was approved by unanimous vote.

**BC2024-822**

Sheriff's Department,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Practical Solutions for Public Safety in the amount not-to-exceed \$49,420.00 for staff analysis effective upon signatures of all parties for a period of 1 year for the Corrections Department.
- b) Recommending an award and enter into Contract No. 4877 with Practical Solutions for Public Safety in the amount not-to-exceed \$49,420.00 for staff analysis effective upon signatures of all parties for a period of 1 year for the Corrections Department.

Funding Source: General Fund

Tanisha Gates, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2024-822 was approved by unanimous vote.

**BC2024-823**

Department of Public Safety and Justice Services, submitting a subaward agreement from Ohio Department of Youth Services for youth diversion programming services in the amount of \$190,000.00 in connection with the FY2024 Juvenile Justice and Delinquency Prevention Title II Formula Block Grant Program for the period 10/1/2024 – 12/31/2025.

Funding Source: Ohio Department of Youth Services, Title II Formula Block Grant Subaward

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-823 was approved by unanimous vote.

**BC2024-824**

Department of Public Safety and Justice Services, recommending an award and enter into Agreement No. 4976 with City of North Royalton in the amount not-to-exceed \$10,000.00 for the provision of local non-federal matching funds for the Operations and Safety Program in connection with the FY2023 Assistance to Firefighters Grant Program effective upon signatures of all parties through 11/14/2025.

Funding Source: General Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2024-824 was approved by unanimous vote.

**BC2024-825**

Department of Health and Human Services, submitting an amendment to Contract No. 3960 with TEC Communications, Inc. for (5) Amazon Cloud Call Centers, licensing, and technical support for customer service hotlines for various agencies for the period 1/1/2024 – 12/31/2024 to extend the time period to 12/31/2025, to expand the scope of services to add a chat functionality, to change the terms, and to replace the insurance requirements effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$176,100.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Levine Ross asked does each agency have a dedicated person set-up to oversee the chat functionality or how does that work. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2024-825 was approved by unanimous vote.

**C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2024-826 through BC2024-829; Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2024-826**

Department of Public Works, submitting an amendment to Contract No. 3285 with Tri Mor Corporation for rehabilitation of Aprons D1, D2 and D3 at Cuyahoga County Airport located at 26340 Curtiss Wright Parkway, Richmond Heights for a decrease in the amount of (\$68,581.60); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: \$500,000.00 Ohio Department of Transportation Aviation Grant and \$157,875.00 General Fund

**BC2024-827**

Department of Purchasing on behalf of the Cuyahoga County Airport, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

**BC2024-828**

Fiscal Department, presenting proposed travel/membership requests for the week of 11/12/2024:

Dept:	Sheriff's Department							
Event:	Resilient Minds for the Front Lines							
Source:	Resilient Minds							
Location:	Addison, IL							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Patricia Miller	12/9/2024 – 12/11/2024	\$0.00	\$178.00	\$345.00	\$482.40	\$0.00	\$1,005.40	Continued Professional Training Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Resilient Minds for the Front Lines is Resiliency Training which will teach additional skills to better help and assist our department with our Wellness Unit. I will drive my personal car, and the cost of training is free. The only expense will be lodging and food.

Dept:	Department of Health and Human Services/Office of Child Support Services							
Event:	Saves All Grantee Meeting							
Source:	Saves Demonstration Grant							
Location:	Denver, CO							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jeffrey Bloom	12/3/2024 – 12/6/2024	\$0.00	\$191.00	\$482.67	\$100.00	\$456.95	\$1,230.62	Saves Demonstration Grant
Chaiyeh Davis	12/3/2024 – 12/6/2024	\$0.00	\$191.00	\$482.67	\$100.00	\$456.95	\$1,230.62	Saves Demonstration Grant

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

**Purpose:**

The Safe Access for Victims’ Economic Security (SAVES) All Grantee Meeting focuses on transforming child support systems, prioritizing survivor safety, and incorporating lived experiences into systemic change. It includes sessions on innovative practices in child support, parenting, and paternity establishment, along with addressing vicarious trauma among frontline workers. The meeting also emphasizes the importance of research, evaluation, and documentation in advocacy and policy change. Interactive activities and grantee discussions aim to facilitate learning and action planning for effective change management in these areas.

**BC2024-829**

Department of Purchasing, presenting proposed purchases for the week of 11/12/2024:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
24004665	Annual (1) year renewal subscription to Thinkst Canary software licenses	Department of Information Technology	Above & Beyond Electronics, LLC	\$10,848.97	General Fund
24004467	Purchase and installation of materials for the water line stop repair at Jail I in the Justice Center	Department of Public Works	RJ Stacey Pipeline Services	\$15,925.00	General Fund
24004623	(1) New, never titled 2023 Dodge Durango Pursuit AWD	Department of Public Works	Jim Shorkey Auto Group	\$41,334.00	General Fund

**V- OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Sheriff’s Department, submitting a Medical Direction Services Agreement to outline the roles and responsibilities of University Hospitals of Cleveland Medical Center and the Cuyahoga County Sheriff’s SWAT Team required under Chapter 4765 of the Ohio Revised Code effective upon signatures of all parties for a period of 1 year.

Funding Source: N/A



**Item No. 2**

Department of Public Safety and Justice Services, submitting a subaward agreement with Ohio Department of Youth Services for grant administration services in the amount of \$10,000.00 in connection with the FY2024 Juvenile Justice and Delinquency Prevention Title II Formula Block Grant Program for the period 10/1/2024 – 9/30/2025.

Funding Source: Ohio Department of Youth Services, Title II Formula Grant Subaward

**Item No. 3**

**Contracts \$0.00 – \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 42083	Amend Contract No. 2033	Advanced Server Management Group, Inc.	Print management operations, on behalf of Department of Public Works	\$-0-	Department of Public Works	1/1/2019 – 12/31/2024 <b>to extend the time period to 3/31/2025</b>	(Original) General Fund	10/31/2024 (Executive) 11/1/2024 (Law)
No RQ	Amend Contract No. 3991	Cleveland State University	Research and development of a comprehensive housing plan with metrics and recommendations	\$-0-	Department of Housing and Community Development	12/20/2023 – 10/31/2024 <b>to extend the time period to 12/31/2024</b>	(Original) General Fund – American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services	10/31/2024 (Executive) 11/5/2024 (Law)

**Various Department of Public Works Agreements – Processed and executed (no vote required)**

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2024-0162	Loan Agreement – To finance a portion of the replacement of Rockside Road Bridge Nos. 3.23 and 3.32 over the Cuyahoga River in the City of Independence and Village of Valley View – Council District 6	\$12,000,000.00	N/A	\$14,400,000.00 – Ohio Department of Transportation/State Infrastructure Bank \$4,620,000.00 – Ohio Public Works Commission Grant \$1,980,000.00 – Road and Bridge Fund	10/28/2024 (Executive)

**Item No. 4**

Purchases Processed Not-to-Exceed \$5,000.00 for the period 10/1/2024 – 10/31/2024 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “11/12/2024 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

**VI – PUBLIC COMMENT**

There was no public comment.

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 11:26 a.m.