

Minutes

Cuyahoga County Board of Control

Monday, March 17, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)

Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Levine Ross, County Council (Alternate for Meredith Turner)

Councilmember Michael Houser

Councilmember Robert Schleper

II. – REVIEW MINUTES – 3/10/2025

Leigh Tucker motioned to approve the minutes from the March 10, 2025, meeting; Robert Schleper seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-179

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Softerware, Inc. in the amount not-to-exceed \$7,301.20 for renewal of DonorPerfect Online subscription software and support to be used by the County Animal Shelter for the period 2/9/2025 – 2/9/2026.
- b) Recommending an award on Purchase Order No. 25001021 to Softerware, Inc. in the amount not-to-exceed \$7,301.20 for renewal of DonorPerfect Online subscription software and support to be used by the County Animal Shelter for the period 2/9/2025 – 2/9/2026.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2025-179 was approved by unanimous vote.

BC2025-180

Department of Public Works, submitting an amendment to Contract No. 2425 with Patriot Industrial Technologies, LTD for water treatment chemicals and services for boiler and air conditioning equipment at various County buildings for the period 5/2/2022 – 12/31/2024 to extend the time period to 9/30/2025 and for additional funds in the amount not-to-exceed \$22,500.00 which includes a contingency reserve of \$7,650.00, effective upon signatures of all parties.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-180 was approved by unanimous vote.

BC2025-181

Department of Public Works, submitting an amendment to Contract No. 4336 with Karvo Companies, Inc. for resurfacing of Sheldon Road from Engle Road to Smith Road in the Cities of Brook Park and Middleburg Heights in connection with the 2021-2024 Transportation Improvement Program for additional funds in the amount not-to-exceed \$353,212.41.

Funding Source: 76% Federal, 20% Ohio Public Works Commission, 2%, Municipalities and 2% \$5.00 Motor Vehicle License Tax Fund

Nichole English, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Levine Ross seconded. Item BC2025-181 was approved by unanimous vote.

BC2025-182

Department of Public Works,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Industrial Water Management LLC for water mitigation services in the amount not-to-exceed \$125,000.00, which includes a contingency of \$35,085.00 for additional preventative disinfection services, effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 5242 with Industrial Water Management LLC for water mitigation services in the amount not-to-exceed \$125,000.00, which includes a contingency of \$35,085.00 for additional preventative disinfection services, effective upon signatures of all parties for a period of 1 year.

Funding Source: General Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-182 was approved by unanimous vote.

BC2025-183

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to AdvizeX Technologies LLC in the amount not-to-exceed \$192,907.51 for the purchase of (6) HPE Synergy 480 Gen11 servers and (2) HPE Synergy 12000 CTO Frame, various accessories, and support for migration to the new Chassis located at the Columbus Data Center.
- b) Recommending an award on Purchase Order No. 25000735 to AdvizeX Technologies LLC in the amount not-to-exceed \$192,907.51 for the purchase of (6) HPE Synergy 480 Gen11 servers and (2) HPE Synergy 12000 CTO Frame, various accessories, and support for migration to the new Chassis located at the Columbus Data Center.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Leigh Tucker motioned to approve the item; Michael Houser seconded. Item BC2025-183 was approved by unanimous vote.

BC2025-184

Department of Information Technology on behalf of the Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cellebrite, Inc. in the amount not-to-exceed \$34,440.00 for the purchase of:
 - 1) Configuration and Onboarding (Remote) session for up to 12 participants for the period 2/24/2025 – 2/23/2026.
 - 2) (3) Barcode Readers
 - 3) (3) Guardian Pro User Subscriptions for the period 3/27/2025 through 3/26/2026.
- b) Recommending an award on Purchase Order No. 25000999 to Cellebrite, Inc. in the amount not-to-exceed \$34,440.00 for the purchase of:
 - 1) Configuration and Onboarding (Remote) session for up to 12 participants for the period 2/24/2025 – 2/23/2026.
 - 2) (3) Barcode Readers
 - 3) (3) Guardian Pro User Subscriptions for the period 3/27/2025 through 3/26/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. Katherine A. Gallagher asked Brianna Witt to further explain the price of the contract since IT is paying for the contract and whether the

current price is for the entire contract or an addition to the contract. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-184 was approved by unanimous vote.

BC2025-185

Department of Information Technology,

- a) Submitting an RFP Exemption, which will result in an award recommendation to CAKE.com Inc. in the amount not-to-exceed \$10,332.60 for the purchase of Clockify's annual standard software license subscription for the period 2/28/2025 – 2/28/2026.
- b) Recommending an award on Purchase Order No. 25001025 to CAKE.com Inc. in the amount not-to-exceed \$10,332.60 for the purchase of Clockify's annual standard software license subscription for the period 2/28/2025 – 2/28/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. Michael Houser asked is this a new contract or renewal. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-185 was approved by unanimous vote.

BC2025-186

Clerk of Courts,

- a) Submitting an RFP exemption, which will result in an award recommendation to United States Postal Service in the amount not-to-exceed \$475,000.00 for the purchase of refill postage for the period 3/1/2025 – 8/1/2025, in accordance with Civil Rule No. 4 of the Ohio Rules of Civil Procedures.
- b) Recommending an award on Purchase Order No. 25000889 to United States Postal Service in the amount not-to-exceed \$475,000.00 for the purchase of refill postage for the period 3/1/2025 – 8/1/2025, in accordance with Civil Rule No. 4 of the Ohio Rules of Civil Procedures.

Funding Source: General Fund

Angela Williamson, Clerk of Courts, presented. There were no questions. Leigh Tucker motioned to approve the item; Nichole English seconded. Item BC2025-186 was approved by unanimous vote.

BC2025-187

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to OD Security North America, LLC in the amount not-to-exceed \$190,750.00 for a joint cooperative purchase of (1) Soter RS Full Body Security Scanning System.

- b) Recommending an award on Purchase Order No. 25000996 to OD Security North America, LLC in the amount not-to-exceed \$190,750.00 for a joint cooperative purchase of (1) Soter RS Full Body Security Scanning System.

Funding Source: FY2022 Byrne Discretionary Funding Grant Program

Chris Costin, Sheriff's Department, presented. There were no questions. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2025-187 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2025-188 through BC2025-189; Michael Houser seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-188

Fiscal Department, presenting proposed travel/membership requests for the week of 3/17/2025:

Dept:	Public Defender's Office							
Event:	Criminal Defense Investigation Training							
Source:	Michigan Council of Professional Investigators							
Location:	East Lansing, MI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jason Dietz	4/7/2025 – 4/9/2025	\$395.00	\$84.00	\$223.74	\$331.64	\$0.00	\$1,034.38	General Fund 78% reimbursed by Office of the Ohio Public Defender
Jamie Gregorski	4/7/2025 – 4/9/2025	\$395.00	\$84.00	\$223.74	\$322.66	\$0.00	\$1,025.40	General Fund 78% reimbursed by Office of the Ohio Public Defender

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Designed to enhance investigators interviewing skills and strategies in things such as witness interviewing, documentation, statements, report writing, and testifying.

Dept:	Public Defender's Office							
Event:	YDAP Summer Academy							
Source:	The Gault Center							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Caitlyn Idoine	6/1/2025 – 6/7/2025	\$200.00	\$220.00	\$1,871.46	\$455.00	\$347.92	\$3,094.38	General Fund 78% reimbursed by Office of the Ohio Public Defender

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

YDAP Summer Academy is a youth defense trial advocacy curriculum developed to strengthen youth defense as a specialized practice and enhance the capacity of youth defenders to provide meaningful, high-quality representation to their clients at every stage of the juvenile legal system.

Dept:	Department of Public Safety and Justice Services							
Event:	Annual Training Workshop							
Source:	National Association of SARA Title II Program Officials							
Location:	Milwaukee, WI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Alan Finkelstein (Community Partner)	4/20/2025 – 4/25/2025	\$515.00	\$200.00	\$660.24	\$0.00	\$0.00	\$1,375.24	80% Hazardous Materials Emergency Planning Grant 20% Local Emergency Planning Committee

								Discretionary Funds
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*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

**** Alan Finkelstein will be in the Milwaukee area for another conference and is not requesting mileage or airfare for this travel.

Purpose:

The Department of Public Safety & Justice Services, on behalf of the Local Emergency Planning Committee (LEPC), requesting authorization for Alan Finkelstein, LEPC committee member, to attend the National Association of SARA Title III Program Official 2025 Spring Workshop. This conference will be held in Milwaukee, Wisconsin.

Dept:	Department of Public Safety and Justice Services							
Event:	2025 Annual Training Conference							
Source:	National Fusion Center Association							
Location:	Washington, DC							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Eric Morgan (Community Partner)	4/21/2025 – 4/25/2025	\$595.00	\$300.00	\$1,280.08	\$180.00	\$485.00	\$2,840.08	FY2022 Urban Area Security Initiative Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Collaborate and network with Fusion Centers from across the network. Learn from our technology panel about new technologies on the horizon. Meet with the Presidents and Executive Directors for our stakeholder partners. Engage with our federal partners and hear from new agency leaders. There will also be three training tracks, Analytic Tradecraft, Legal/Privacy, TLO/ILO/FLO/Private Sector Engagement.

Dept:	Department of Public Safety and Justice Services							
Event:	25 th Annual International Family Justice Center Conference							
Source:	Alliance for Hope International							

Location:	San Diego, CA							
Staff	Travel Dates	Registration **	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Aaron Junglen	4/27/2025 – 5/2/2025	\$28.00	\$328.00	\$1,318.60	\$384.80	\$750.00	\$2,809.40	Health and Human Services Levy

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

**** Registration included with affiliation agreement already approved by the County. The \$28 is for a mandatory pre-conference session on 04/28/2025

Purpose:

The purpose of this trip is to attend the annual national conference hosted by the Alliance for Hope ("the Alliance"). The Alliance is the creator of the Camp Hope America model and attendance at this annual conference is a requirement for all Camp Hope program affiliates. Cuyahoga County's Witness Victim Services is the only Camp Hope affiliate in the tri-state area and is recognized as a leader in the program.

Dept:	Department of Public Safety and Justice Services							
Event:	Opioid Solutions Leadership Network Peer Exchange 4							
Source:	National Association of Counties							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Brandy Carney	4/29/2025 – 5/1/2025	\$0.00	\$76.00	\$0.00	\$257.80	\$600.00	\$933.80	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

**** Lodging is being paid for by the National Association of Counties

- Lodging - \$500.00

**** All remaining costs will be reimbursed to Cuyahoga County by the National Association of Counties upon completion of the Peer Exchange

Purpose:

The Department of Public Safety & Justice Services requesting authority for Brandy Carney, Director, to attend the Opioid Solutions Leadership Network (OSLN) IIII Peer Exchange April 29 through May 1, 2025. The Peer Exchange IIII will be held at the National Association of Counties (NACo) headquarters in Washington, D.C. This includes 29 counties represented on the Network. Evidence-based treatments in rural communities, coordinating services to create a comprehensive system of care and, overcoming barriers and utilizing opioid settlement funds as leverage for change will be discussed.

Dept:	Department of Public Safety and Justice Services							
Event:	2025 National VOAD Conference							
Source:	National Voluntary Organizations Active in Disasters							
Location:	Louisville, KY							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Serena Steele	5/18/2025 – 5/23/2025	\$575.00	\$172.00	\$1,288.45	\$334.80	\$700.00	\$3,070.25	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The Department of Public Safety & Justice Services, Office of Emergency Management, requesting authority for Serena Steele to attend the 2025 National Voluntary Organizations Active in Disasters (VOAD) Conference in Louisville, Kentucky. This conference will be held May 19 through May 22, 2025, at the Galt House Hotel and focus on promoting cooperation, communication, coordination, and collaboration among organizations that mitigate and alleviate the impact of disasters.

BC2025-189

Department of Purchasing, presenting proposed purchases for the week of 3/17/2025:

Direct Open Market Purchases
(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25000881	Promotional Products for the Animal Shelter	Department of Public Works	Universal North Inc. dba Universal Creative Concepts	Not-to-exceed \$15,000.00	General Fund

25000899	Plow and Salt Spreader for Truck	Department of Public Works	McGivern Enterprise Inc dba A & A Hydraulic & Equipment	\$16,445.40	General Fund
25000980	FastVue reporter software and one year subscription for the Palo Alto Firewalls	Department of Information Technology	Above & Beyond Electronics LLC	\$9,672.45	General Fund
25001004	Various General Motors automotive parts	Department of Public Works	Tim Lally Chevrolet, Inc.	Not-to-exceed \$20,000.00	General Fund
25001017	Miscellaneous rigid parts for automotive repair	Department of Public Works	Lakeside Supply Company	Not-to-exceed \$25,000.00	Sanitary Sewer Fund
25001022	Flowers & Misc. Landscape Materials	Department of Public Works	Maria Gardens, Inc.	\$6,227.44	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25000947	Factory Authorized – (2)- Model 2224 Vertical Wastewater Pumps W/ Explosion Poof Motor Complete with Accessories*	Department of Public Works	The Trombold Equipment Company	\$21,738.00	Sanitary Sewer Fund
25001002	Factory Authorized – Backhoe repairs*	Department of Public Works	Ohio Machinery Co. dba Ohio CAT	\$18,786.89	Sanitary Sewer Fund
25000992	Out-of-home care placement services for the period of 2/1/2025-2/28/2025**	Division of Children and Family Services	Compassion Care Group	\$23,800.00	66% Health and Human Services Levy Fund and 34% Title IV-E Reimbursement Fund

*Approval No. BC2025-13, dated 1/6/2025, which amended BC2023-452 dated 7/17/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$1,475,000.00 to \$1,925,000.00 and extending the time period to 12/31/2025.

**Approval No. BC2024-987, dated 12/23/2024, which amended BC2024-77 dated 1/29/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2024 in the amount not-to- exceed \$1,000,000.00 by extending the time period to 12/ 31/ 2025 and by changing the amount not-to-exceed from \$1,000,000.00 to \$1,500,000.00.

V - OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting an amendment to Contract No. 4220 (fka Contract No. 3384) with Schirmer Construction Company, Inc. for rehabilitation of Warrensville Center Road Bridge Nos. 05.92 East and 05.92 West over Greater Cleveland Regional Transit Authority in the City of Shaker Heights for no additional funds.

Funding Source: 42.4% Federal, 18.2% Ohio Public Works Commission and 39.4% County Motor Vehicle \$5.00 License Tax Fund

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Robert Schleper seconded. The motion to adjourn was unanimously approved at 11:12 a.m.