

## Minutes

Cuyahoga County Board of Control

Monday, May 5, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

#### Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration  
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Levine Ross, County Council (Alternate for Meredith Turner)

Trevor McAleer, County Council (Alternate for Michael Houser)

Joseph Nanni, County Council (Alternate for Robert Schleper)

### **II. – REVIEW MINUTES – 4/28/2025**

Michael Chambers motioned to approve the minutes from the April 28, 2025, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

### **III. – PUBLIC COMMENT**

There was no public comment.

### **IV. – CONTRACTS AND AWARDS**

#### **A. – Tabled Items**

#### **B. – New Items for Review**

##### **BC2025-291**

Department of Public Works, recommending an award on Purchase Order No. 25001489 to Ohio Peterbilt aka Ohio Machinery Co. dba Ohio Cat in the amount not-to-exceed \$512,328.00 for a joint cooperative purchase of (2) Peterbilt Tandem Dump Trucks for the Road and Bridge Division.

Funding Source: ~~General Fund~~ **Road and Bridge Fund**

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Trevor McAleer seconded as amended. Item BC2025-291 was approved by unanimous vote as amended.

**BC2025-292**

Department of Public Works, submitting an amendment to Contract No. 5399 (fka Contract Nos. 832 and CE1900185) with DLR Group, Inc. dba DLR Group Westlake Reed Leskosky for programming services for the Justice Center Complex Project, for the period 4/24/2019 – 12/31/2024 to extend the time period to 6/30/2027, and for additional funds in the amount not-to-exceed \$300,000.00, effective upon signatures of all parties.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-292 was approved by unanimous vote.

**BC2025-293**

Department of Public Works, submitting a Project Agreement (via Contract No. 5388) with Norfolk Southern Railway Company in the amount of \$194,472.00 for the replacement of Jefferson Avenue Bridge No. 00.57 over Norfolk Southern Railroad in the City of Cleveland effective upon signatures of all parties through 12/31/2027.

Funding Source: County Motor Vehicle \$7.50 License Tax Funds

Nichole English, Department of Public Works, presented. There were no questions. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2025-293 was approved by unanimous vote.

**BC2025-294**

Department of Public Works, submitting a Revenue Generating Agreement (via Contract No. 5401) with Olmsted Township by its Township Trustees in the anticipated amount not-to-exceed \$24,000.00 for construction field inspection services in connection with the Willow Grove Subdivision project, effective upon signatures of all parties through 12/31/2025.

Funding Source: Revenue Generating

Nichole English, Department of Public Works, presented. There were no questions. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-294 was approved by unanimous vote.

**BC2025-295**

Department of Information Technology,

- a) Submitting an RFP Exemption, which will result in an award recommendation to Bynder LLC in the amount not-to-exceed \$12,852.00 for renewal of Gather Content Transform annual subscription for the period 5/11/2025 – 5/10/2026.
- b) Recommending an award and enter into Purchase Order No. 25001554 with Bynder LLC in the amount not-to-exceed \$12,852.00 for renewal of Gather Content Transform annual subscription for the period 5/11/2025 – 5/10/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-295 was approved by unanimous vote.

**BC2025-296**

Prosecutor's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cellebrite, Inc. in the amount not-to-exceed \$165,000.00 for the purchase of (5) Guardian Pro Subscriptions and (1) Configuration and Onboarding (Remote) session for the period 5/12/2025 – 5/11/2028.
- b) Recommending an award on Purchase Order No. 25001705 to Cellebrite, Inc. in the amount not-to-exceed \$165,000.00 for the purchase of (5) Guardian Pro Subscriptions and (1) Configuration and Onboarding (Remote) session for the period 5/12/2025 – 5/11/2028.

Funding Source: FY2024 Bureau of Justice Assistance - Body-Worn Camera Policy and Implementation Program

Warren Griffin, Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-296 was approved by unanimous vote.

**BC2025-297**

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Peak Scientific, Inc. in the amount not-to-exceed \$55,926.76 for general and preventative maintenance services for (1) Genius XE Nitrogen Gas Generator for the period 4/6/2025 – 4/5/2028 for the Toxicology Department.
- b) Recommending an award and enter into Contract No. 5327 with Peak Scientific, Inc. in the amount not-to-exceed \$55,926.76 for general and preventative maintenance services for (1) Genius XE Nitrogen Gas Generator for the period 4/6/2025 – 4/5/2028 for the Toxicology Department.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-297 was approved by unanimous vote.

**BC2025-298**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 5305 with Digital Stakeout, Inc. (200-9) in the amount not-to-exceed \$14,254.50 for a web-based social media aggregation and threat detection tool and (8) user licenses for use by the Northeast Ohio Regional Fusion Center for the period 5/15/2025 - 5/14/2026.

Funding Source: FY2023 State Homeland Security Grant Program

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2025-298 was approved by unanimous vote.

#### **BC2025-299**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 5376 with Safeware, Inc. (177-2) in the amount not-to-exceed \$17,850.00 for (3) 8-hour Decontamination for Risk-Based Response training sessions for regional HazMat Technicians, effective upon signatures of all parties through 6/15/2025.

Funding Source: FY2025 SERC State Emergency Response Commission

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2025-299 was approved by unanimous vote.

#### **BC2025-300**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 4600 with Stella Maris, Inc. for temporary housing for homeless single adult males in Cuyahoga County with substance abuse issues for the period 7/1/2024 – 6/30/2025 to extend the time period to 6/30/2026, to add Exhibit II-A representing the budget for the amendment term, effective 7/1/2025, and for additional funds in the amount not-to-exceed \$265,000.00.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-300 was approved by unanimous vote.

#### **BC2025-301**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$135,000.00 for Housing Navigation services for the Continuum of Care Coordinated Entry program for the period 2/1/2025 – 1/31/2027.
- b) Recommending an award and enter into Contract No. 5311 with Cuyahoga Metropolitan Housing Authority in the amount not-to-exceed \$135,000.00 for Housing Navigation services for the Continuum of Care Coordinated Entry program for the period 2/1/2025 – 1/31/2027.

Funding Source: 96.3% US Department of Housing and Urban Development - Coordinated Entry Grant, 2.2% US Department of Housing and Urban Development - Planning Grant and 1.5% Health and Human Services Levy Funds

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2025-301 was approved by unanimous vote.

### **C. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-302 through BC2025-306; Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote.

#### **BC2025-302**

Department of Public Works, submitting an amendment to Contract No. 4343 with Vandra Brothers Construction Inc. for resurfacing of Grant Avenue from East 49th Street to East 71st Street in the City of Cleveland and Village of Cuyahoga Heights in connection with the 2021-2024 Transportation Improvement Program for a decrease in the amount of (\$234,684.01), recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 68% Federal Funding, 22% Ohio Public Works Commission, 5% Municipalities, 5% County Motor Vehicle \$5.00 License Tax Funds

#### **BC2025-303**

Department of Purchasing on behalf of the Department of Public Works, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

#### **BC2025-304**

Department of Information Technology, recommending to declare excess County computers and IT Equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the total amount not-to-exceed \$1.00 for the month of April 2025 in accordance with EA02012-0001.

Funding Source: Revenue Generating

#### **BC2025-305**

Fiscal Department, presenting proposed travel/membership requests for the week of 5/5/2025:

Dept:	Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services
Event:	Clarity Connect 2025
Source:	Bitfocus, Inc.
Location:	Las Vegas, NV

Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Amanda Larson	11/17/2025 – 11/20/2025	\$954.95	\$169.00	\$326.53	\$60.00	\$564.37	\$2,074.85	Housing and Urban Development Grant
Nicholas Butina	11/17/2025 – 11/20/2025	\$954.95	\$169.00	\$326.53	\$60.00	\$564.37	\$2,074.85	Housing and Urban Development Grant

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

**Purpose:**

Clarity Connect 2025 is a Homeless Management Information System (HMIS) training provided by an HMIS vendor. HUD has determined that it would be an eligible HMIS training cost for ESG and CoC program grantees to attend an HMIS system administrator training conducted by an HMIS vendor. Clarity Human Services Cuyahoga County contracts with Bitfocus. Topics covered at past conferences include Coordinated Entry management, Outreach Module operations, Inventory Module operations, custom data reporting training/troubleshooting, software management, system settings, and more. The conference will be held at the SAHARA Las Vegas in the conference center. Registration includes entry and full access to the 3-day Clarity Connect conference. Breakfast, lunch, refreshments, and happy hour admission are included.

Dept:	Sheriff's Department							
Event:	NSA 2025 Annual Conference							
Source:	National Sheriff's Association							
Location:	Ft. Lauderdale, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Harold Pretel	6/22/2025 – 6/26/2025	\$530.00	\$272.00	\$1,200.00	\$300.00	\$700.00	\$3,002.00	Law Enforcement Trust Fund

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

**Purpose:**

This year's conference is the traditional four-day agenda. Set aside Sunday, June 22nd, as an NSA pre-conference workday with many committee meetings scheduled. Education and engagement take center stage at the 2025 NSA Annual conference, offering attendees a wealth of seminars and training opportunities led by industry leaders and law enforcement professionals. Each day features multiple concurrent sessions organized into 13 subject tracks, ensuring content that is both relevant and impactful.

Dept:	Department of Health and Human Services/Cuyahoga Job and Family Services							
Event:	Welcoming Interactive							
Source:	Welcoming America							
Location:	Detroit, MI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Myrna Camacho	5/20/2025 – 5/22/2025	\$599.00	\$63.00	\$646.30	\$312.00	\$0.00	\$1,620.30	50% Health and Human Services Levy 50% State and Federal Reimbursement

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

**Purpose:**

The Welcoming Interactive is an annual conference that highlights successful practices and inspiring stories about immigrant inclusion, programs, policies, and partnerships. From economic development to civic engagement, government leadership, and beyond, the conference features presentations and interactive sessions from a diverse range of inclusion experts. Attendees learn about local innovations from peer communities and come away with new ideas and energy to foster welcoming places for all. Cuyahoga County is currently going through the certification process of becoming a Welcoming Community for immigrants and refugees and this conference will assist with the development of strategies by learning national best practices.

Dept:	Department of Public Safety and Justice Services							
Event:	National Homeland Security Conference							
Source:	Department of Homeland Security							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Ella Amadeus	8/24/2025 – 8/28/2025	\$700.00	\$256.00	\$918.32	\$160.00	\$320.96	\$2,355.28	97% FY2023 Urban Area Security Initiative Grant 3% General Fund
--------------	-----------------------	----------	----------	----------	----------	----------	------------	---

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

**Purpose:**

The National Homeland Security Conference brings together professionals in Homeland Security, Law Enforcement, Fire, Emergency Management and Grants Management. They include officials in federal agencies, nonprofit agencies, business owners, universities, and decision makers to learn about emerging trends in homeland security, including grants administration, program management, and best practices. There will be training sessions as well as roundtables to discuss current issues.

**BC2025-306**

Department of Purchasing, presenting proposed purchases for the week of 5/5/2025:

**Direct Open Market Purchases**  
**(Purchases between \$10,001 - \$200,000.00 unless requiring assistance from the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25001701	Various Bridge Sealing and Painting Materials for the Road and Bridge Division	Department of Public Works	R. L. Wurz Company	Not-to-exceed \$15,000.00	Road and Bridge Fund

**V- OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting Contacts for Right of Entry with Ohio Department of Transportation on various parcels owned by Cuyahoga County for the purposes of constructing on the former old Juvenile Court Complex property a highway or facility incidental to the highway.

**Parcels(s)**

a) CUY-90-16.28/82380: 319-WL, WD, T;

b) CUY-90-16.28/82380: 320-WL, WD, T; 339-WL

Funding Source: n/a



**Item No. 2**

Department of Equity and Inclusion, submitting a Memorandum of Understanding with the Ohio Department of Development on behalf of its Minority Business Development Division to set forth the process and procedures for the acceptance of cross-certification for qualified applicants into their respective minority and women-owned business enterprise programs, effective upon signature of all parties through January 1 of the following year.

Funding Source: N/A

**Item No. 3****Contracts \$0.00 – \$10,000.00 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 8219	5381(fka 2277)	Brown and Caldwell	For general sanitary engineering services	\$0.00	Department of Public Works	5/10/2022-5/9/2025 to <b>extend the time period to 2/28/2026</b>	(Original) Sanitary Operating Fund	(Executive) 4/28/2025 (Law) 4/25/2025
NA	5364	Cleveland State University-Center for Emergency Preparedness,	For (3) 8hr OSHA Hazardous Materials HAZWOPER refresher courses	Not-to-exceed \$6,750.00	Department of Public Safety and Justice Services	Effective upon signatures of all parties- 5/30/2025	FY2025 State Emergency Response Commission (SERC) Grant Fund	(Executive) 4/28/2025 (Law) 4/23/2025
RQ 13932	4998	Paragon Compliance LLC <b>request for consent to assignment to PSST Acquisition LLC</b>	Affordable Care Act Third Party Administrator Services for Monthly and Annual Eligibility and Affordability Compliance Tracking and IRS Reporting	\$0.00	Department of Human Resources	12/2/2024-4/30/2028	(Original) Self-Insurance Fund	(Executive) 4/29/2025

**Various Agreements – Processed and executed (no vote required)**

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2024-0067	Resurfacing of Warrensville Center Road from Fairmount Boulevard to Mayfield Road in the cities of University Heights and South Euclid- – Council Districts 10 and 11	\$7,500,000.00	\$8,600,000.00	80% Federal Funds 10% Road and Bridge Funds 6% City of South Euclid 4% City of University Heights	(Executive) 4/28/2025

**VI – PUBLIC COMMENT**

There was no public comment.

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 11:17 a.m.