

Minutes

Cuyahoga County Board of Control

Monday, July 7, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Levine Ross, County Council (Alternate for Meredith Turner)

Councilmember Michael Houser

Councilmember Robert Schleper

II. – REVIEW MINUTES – 6/30/2025

Michael Chambers motioned to approve the minutes from the June 30, 2025, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-434

Department of Information Technology, recommending an award on Purchase Order No. 25002524 with SHI International Corp. in the amount not-to-exceed \$108,856.32 for a joint cooperative purchase of (373) Meraki MR Enterprise Subscription Licenses for a period of 5 years for various County facilities.

Funding Source: Capital Improvement Fund

Levan Egriselashvili, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-434 was approved by unanimous vote.

BC2025-435

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in a payment to Medical Mutual Services, LLC in the amount not-to-exceed \$732,274.10 for reconciliation of various invoices received between July 2022 and January 2024 for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents rendered under Contract No. 5149 (fka Contract Nos. 1977, 2290 and 3929) during the contract term of 1/1/2022 – 12/31/2024.
- b) Recommending a payment on Purchase Order No. 25002403 to Medical Mutual Services, LLC in the amount not-to-exceed \$732,274.10 for reconciliation of various invoices received between July 2022 and January 2024 for group healthcare benefits for County employees and their eligible dependents and Cuyahoga County Benefits Regionalization Program participants' employees and their eligible dependents rendered under Contract No. 5149 (fka Contract Nos. 1977, 2290 and 3929) during the contract term of 1/1/2022 – 12/31/2024.

Funding Source: Self-Insurance Fund

Stephen Witt, Department of Human Resources, presented. Stephen Witt commented that during the reconciliation of invoices on the now expired contract we learned that we had over or underpaid on about 12 invoices dating back to 2022. Payments to Medical Mutual are ACH transactions, therefore there is no backup material automatically provided. We learned that Medical Mutual was receiving these payments and applying them to the oldest opened invoices, which led to some of these issues. We have different contracts with Medical Mutual where funds are to be applied for admin fees, medical and stop loss, however their system can't separate the payments. The stop-loss contract is always delayed because Medical Mutual needs the prior full year's experience to set the new rates, causing the admin invoices being short paid. These payments will always be behind. Michael Houser asked has this process been rectified so it doesn't happen again. Stephen Witt commented that we now give a heads up to Medical Mutual when the payment is going through and what invoices the payment is for. So, if there's any discrepancy that they believe, we can catch that ahead of time without requiring a reconciliation. Michael Chambers asked so potentially we will always have a dispute here. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-435 was approved by unanimous vote.

BC2025-436

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 5207 (fka Contract Nos. 3911 and 4304) with Cleveland Peacemakers, Inc. dba Cleveland Peacemakers Alliance for mentoring services for Court referred youths ages 11 to 18 with high risk for recidivism for the period 7/1/2023 – 6/30/2026; for a decrease of funds in the amount of (\$8,295.00), effective 7/1/2025.

Funding Source: RECLAIM Grant

Jennifer Howard, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-436 was approved by unanimous vote.

BC2025-437

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$55,000.00 for evidence-based, trauma-informed treatment of child victims and witnesses of violence in connection with the Defending Childhood Initiative Project effective upon signatures of all parties through 10/31/2025.
- b) Recommending an award and enter into Contract No. 5490 to Mental Health Services for Homeless Persons, Inc. dba Frontline Services in the amount not-to-exceed \$55,000.00 for evidence-based, trauma-informed treatment of child victims and witnesses of violence in connection with the Defending Childhood Initiative Project effective upon signatures of all parties through 10/31/2025.

Funding Source: Health and Human Services Levy Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Levine Ross asked due to the VOCA cuts, do we anticipate, funding coming out of HHS Levy moving forward. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-437 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-438 through BC2025-442; Michael Houser seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-438

Department of Development, submitting an amendment to a Loan Agreement (via Contract No. 3956) with Kurtz Bros., Inc. to provide a County Match Funding Forgivable loan for certain brownfield remediation and cleanup activities associated with the Warner Road Redevelopment Project located at 5000 Warner Road, Garfield Heights, Ohio for the period 7/12/2023 - 7/12/2026 to change the terms of Section 1.10 Loan Forgiveness to add additional loan forgiveness terms, effective upon signatures of all parties.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

BC2025-439

Department of Sustainability, submitting an amendment to Contract No. 4802 with The Brendle Group, Inc. for updates to emissions inventories and reporting, segmenting data by municipal jurisdictions, preparing forecasting and development of a host site for visualization of greenhouse gas emissions in Cuyahoga County for the period 9/24/2024 – 6/30/2025 to extend the time period to 12/31/2025; no additional funds required effective upon signatures of all parties.

Funding Source: U.S. Environmental Protection Agency Subgrant, passed through the City of Cleveland

BC2025-440

Department of Health and Human Services/Office of the Director, submitting an amendment to Contract No. 2750 with Strada Collaborative, LLC dba InsideTrack for coaching services to Ohio National Guard Scholarship recipients for the Pay for Success Program for the period 10/1/2022 – 4/14/2030 to amend the terms of Article 2, subsection 2.3(c), to permit use of National Student Clearinghouse for data collection, and to replace all prior versions of Exhibit 3 - Outcome Measure Validation Process and Exhibit 4 - Outcome Payment Fee Schedule with amended Exhibits 3 and 4; no additional funds required, effective upon signatures of all parties.

Funding Source: Social Impact Financing Fund

BC2025-441

Fiscal Department, presenting proposed travel/membership requests for the week of 7/7/2025:

Dept:	Department of Public Works							
Event:	The International Bridge Conference							
Source:	Engineers Society of Western Pennsylvania							
Location:	Pittsburgh, PA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Zachery Williams	7/14/2025 – 7/16/2025	\$495.00	\$150.00	\$319.18	\$180.00	\$0.00	\$1,144.18	Road and Bridge Motor Vehicle Gas Tax
Matthew Franczak	7/14/2025 – 7/16/2025	\$495.00	\$150.00	\$0.00	\$0.00	\$0.00	\$645.00	Road and Bridge Motor Vehicle Gas Tax
Jared Kenney	7/14/2025 – 7/16/2025	\$495.00	\$150.00	\$319.18	\$0.00	\$0.00	\$964.18	Road and Bridge Motor Vehicle Gas Tax

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The conference brings together bridge owners, engineers, senior policy makers, government officials, bridge designers, construction executives and suppliers from throughout the United States. The conference will provide for the opportunity for learning all aspects of bridge design, inspections,

construction and maintenance. Employees will have the opportunity to network and learn from bridge professionals around the country.

Dept:	Department of Sustainability							
Event:	NACO Annual Conference							
Source:	National Associations of Counties (NACO)							
Location:	Philadelphia, PA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Emily Bacha	7/11/2025 – 7/14/2025	\$620.00	\$50.00	\$300.00	\$50.00	\$500.00	\$1,520.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The NACO Annual Conference & Exposition, which will be held at the Pennsylvania Convention Center in Philadelphia, Pennsylvania. NACO attracts 3,000 county leaders – both elected and appointed – from across the country.

Dept:	Sheriff's Department							
Event:	Call Record Detail Analysis							
Source:	National Computer Science Institute							
Location:	Hoover, AL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Danney Nukta	9/21/2025 – 9/25/2025	\$0.00	\$400.00	\$534.48	\$160.00	\$257.00	\$1,351.48	United States Secret Service

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

A 3-day course designed for first responders who conduct investigations. This course provides the overall knowledge to understand the elements involving identification, collection, and preservation of call detail records as well as tower dumps, using various tools to process the information. This class

incorporates case studies and labs affording students the opportunity for hands on experience utilizing investigative tactics for the call detailed records analysis process from beginning to end, including authoring digital forensic reports, addressing legal issues, and providing simple explanations of the technical writings. USSS will cover all expenses.

Dept:	Sheriff's Department							
Event:	EFC Level 2 Instructor Certification Course							
Source:	Effective Fitness Combative							
Location:	Evansville, IN							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Courtney Schoger	10/26/2025 - 10/30/2025	\$1,249.00	\$222.00	\$560.00	\$0.00	\$0.00	\$2,031.00	Continued Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

EFC Level 2 Advanced Instructor Certification: Advance your expertise with our Level 2 Advanced Instructor Certification course focusing on Reality Based Training.

This instructor's course aims to provide the learner with the skills to safely and effectively conduct scenario-based, force-on-force training. This level 2 training places learners in a fear- and stress-induced, 420-degree environment to train responses to specific skill-based performance objectives.

Dept:	Medical Examiner's Office							
Event:	International Association for Identification (IAI) 109 th Annual Educational Conference							
Source:	International Association for Identification (IAI)							
Location:	Orlando, FL							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Kate Snyder	8/9/2025 – 8/16/2025	\$820.00	\$480.00	\$1,102.50	\$630.01	\$348.00	\$3,380.51	Coverdell Grant
Amy Koons	8/10/2025 – 8/15/2025	\$910.00	\$360.00	\$787.50	\$465.16	\$277.00	\$2,799.66	Coverdell Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Workshops and lectures are presented by experts in the field and provide information on matters related to the disciplines. Some of these workshops are presented at the conferences. Additionally, as a board and the forensics photo digital imaging and subcommittee. I will be attending the meetings to discuss the forensic photography and imaging certification program as well as other related topics. This conference and workshop count as continuing education credits that are required to maintain my forensic photography and imaging certification.

BC2025-442

Department of Purchasing, presenting proposed purchases for the week of 7/7/2025:

Direct Open Market Purchases
(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25002355	Lift equipment rentals on an as needed basis for various County buildings	Department of Public Works	Sunbelt Rentals, Inc.	Not-to-exceed \$49,999.00	General Fund

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Contracts \$0.00 – \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ47759 (Buyspeed)	4614 (fka CM 1553 and Purchase Order No. 20002002	The Osborn Engineering Company	To provide general mechanical, electrical, plumbing, architectural, and engineering services	\$0.00	Department of Public Works	6/17/2020-7/1/2025 to extend the time period to 6/30/2026	(Original) General Fund	(Executive) 6/26/2025 (Law) 6/30/2025
NA	2445	Cuyahoga County Board of Health	To continue the County's COVID-19 public health response and support lead	\$0.00	Office of Innovation and Performance	7/5/2022-7/4/2025 to extend the time period to 12/31/2026	(Original) General Fund – American Rescue Plan Act Revenue	(Executive) 6/26/2025 (Law) 6/26/2025

			remediation of housing units in suburban Cuyahoga County				Replacement (ARPA)/ Provision of Government Services	
RQ14858	4847	Galls, LLC	To provide Law Enforcement Uniforms to update the terms of Exhibit 2 Budget, effective upon signatures of all parties.	For additional funds in the amount-not-to-exceed \$7,633.50	Sheriff's Department	1/1/2025-12/31/2027	(Original) General Fund	(Executive) 6/26/2025 (Law) 6/26/2025

Various Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2023-0321 Original approved Other Business Item of Note Item No. 2 4/14/2025	Amendment to LPA Agreement with Ohio Department of Transportation in connection with reconstruction of the Lake Road – Clifton Boulevard Project in the Cities of Lakewood and Rocky River in connection with the Cuyahoga County Lakefront Access Plan to change the maximum funding limit for the project. Council Districts 1 and 2	\$10,941,271.00	\$10,941,271.00	(Original) 25% County Motor Vehicle \$7.50 License Tax Funds 13% City of Lakewood 4% City of Rocky River 58% Northeast Ohio Areawide Coordinating Agency (NOACA)	(Executive) 6/30/2025

Item No. 2

Purchases Processed (No Vote Required) in the amount not-to-exceed \$10,000.00 for the period 5/1/2025 – 5/31/2025 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title “7/8/25 – Board of Control Meeting”.

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

VI – PUBLIC COMMENT

There was no Public Comment

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Robert Schleper seconded. The motion to adjourn was unanimously approved at 11:11 a.m.