

## Minutes

Cuyahoga County Board of Control

Monday, August 18, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

### **I – CALL TO ORDER**

The meeting was called to order at 11:00 a.m.

#### Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration  
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Levine Ross, County Council (Alternate for Meredith Turner)

Laura Black, County Council (Alternate for Michael Houser)

Councilmember Robert Schleper

### **II. – REVIEW MINUTES – 8/11/2025**

Michael Chambers motioned to approve the minutes from the August 11, 2025, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

### **III. – PUBLIC COMMENT**

There was no public comment.

### **IV. – CONTRACTS AND AWARDS**

#### **A. – Tabled Items**

#### **B. – New Items for Review**

##### **BC2025-518**

Department of Public Works, recommending an award on Purchase Order No. 25003139 to APG Office Furnishings in the amount not-to-exceed \$14,415.90 for a joint cooperative purchase of (20) Victory Series Electric Table Bases for the County Administrative Headquarters.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-518 was approved by unanimous vote.

**BC2025-519**

Department of Public Works, submitting an amendment to Contract No. 4034 with PSX, Inc. for parking lot equipment maintenance and repair services at various County parking facilities for the period 1/10/2024 – 1/9/2026 to extend the time period to 1/9/2027 and for additional funds in the amount not-to-exceed \$130,000.00, effective upon signatures of all parties.

Funding Source: Parking Revenue Fund

Thomas Pavich, Department of Public Works, presented. Levine Ross asked how many parking lots does this cover. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-519 was approved by unanimous vote.

**BC2025-520**

Department of Public Works, submitting an amendment to Contract No. 2905 with Cintas Corporation for Floor Mat services at various County buildings for the period 10/1/2022 - 9/30/2025 to extend the time period to 9/30/2026 and for additional funds in the amount not-to-exceed \$36,000.00, effective upon signatures of all parties.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-520 was approved by unanimous vote.

**BC2025-521**

Department of Public Works, recommending an award on RQ16232 and enter into Contract No. 5519 with Specialized Construction Inc. (69-2) in the amount not-to-exceed \$715,436.65 for asphalt resurface preservation, crack sealing and striping for 2025 Countywide Preventative Maintenance Program, effective upon signatures of all parties through project completion.

Funding Source: County Motor Vehicle \$7.50 License Tax Funds

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-521 was approved by unanimous vote.

**BC2025-522**

Department of Sustainability on behalf of the County Executive's Office, submitting an amendment to a Grant Agreement (via Contract No. 4515) with Teaching Cleveland Foundation to provide funding for the Fresh Water Institute fellowship program for the period 6/24/2024 – 6/23/2026 to extend the time period to 6/30/2026 and for additional funds in the amount not-to-exceed \$152,000.00, effective upon signatures of all parties.

Funding Source: 75.66% HUD Fresh Water Institute Grant and 24.34% General Fund – American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Brianna Witt, Department of Information Technology and Emily Bacha, Department of Sustainability, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-522 was approved by unanimous vote.

#### **BC2025-523**

Department of Purchasing on behalf of the Department of Public Works, recommending to amend Board Approval No. BC2025-489, dated 8/4/2025, which approved an amendment to a Parking Management Agreement (via Contract No. 5144) with Shaia's Parking Inc. for management and operation of commercial parking lots commonly known as 1506 Superior Avenue and 1579 Superior Avenue in Cleveland for the period 2/7/2025 – 8/7/2025 to extend the time period to 2/7/2027 and for anticipated revenue in the amount of \$6,500.00 per month; to change the time period of 2/7/2027 to 8/7/2027.

Funding Source: Revenue Generating

Cheryl Kinzig, Department of Purchasing, presented and Nichole English, Department of Public Works supplemented. Levine Ross asked once the County takes over these lots, will employees be charged for parking. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-523 was approved by unanimous vote.

#### **BC2025-524**

Department of Information Technology, recommending an award on Purchase Order No. 25003147 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$26,756.00 for a joint cooperative purchase of (5) Palo Alto Firewalls, licensing, support and maintenance services for a period of 3 years for the Board of Elections and the Automated Fingerprint Identification System (AFIS) located at the Medical Examiner's Office.

Funding Source: Capital Improvement Plan

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-524 was approved by unanimous vote.

#### **BC2025-525**

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to ERC Services, Inc. in the amount not-to-exceed \$10,640.00 for the purchase of Microsoft Training Courses (30 for Excel – all versions) and (75 for PowerPoint – all versions) under the Ohio TechCred Grant to be used between 8/12/2025 and 12/31/2025.
- b) Recommending an award on Purchase Order No. 25003150 to ERC Services, Inc. in the amount not-to-exceed \$10,640.00 for the purchase of Microsoft Training Courses (30 for Excel – all versions) and (75 for PowerPoint – all versions) under the Ohio TechCred Grant to be used between 8/12/2025 and 12/31/2025.

Funding Source: Ohio TechCred Round 30 Grant

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-525 was approved by unanimous vote.

**BC2025-526**

Department of Human Resources,

- a) Submitting an RFP exemption, which will result in an award recommendation to ERC Services, Inc. in the amount not-to-exceed \$13,680.00 for the purchase of Microsoft Training Courses (30 for Publisher) and (75 for PowerPoint – all versions) under the Ohio TechCred Grant to be used between 8/12/2025 and 12/31/2025.
- b) Recommending an award on Purchase Order No. 25003162 to ERC Services, Inc. in the amount not-to-exceed \$13,680.00 for the purchase of Microsoft Training Courses (30 for Publisher) and (75 for PowerPoint – all versions) under the Ohio TechCred Grant to be used between 8/12/2025 and 12/31/2025.

Funding Source: Ohio TechCred Round 31 Grant

Stephen Witt, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-526 was approved by unanimous vote.

**BC2025-527**

Department of Law,

- a) Submitting an RFP exemption, which will result in an award recommendation to Squire Patton Boggs (US) LLP in the amount not-to-exceed \$70,000.00 for legal services in connection with the work conducted under the Environmental Protection Agency's Climate Pollution Reduction Grant in the State of Ohio for the period 6/18/2025 through project completion.
- b) Recommending an award and enter into Contract No. 5532 with Squire Patton Boggs (US) LLP in the amount not-to-exceed \$70,000.00 for legal services in connection with the work conducted under the Environmental Protection Agency's Climate Pollution Reduction Grant in the State of Ohio for the period 6/18/2025 through project completion.

Funding Source: U.S. Environmental Protection Agency Climate Pollution Reduction Grant

Gregory Huth, Department of Law, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-527 was approved by unanimous vote.

**BC2025-528**

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Credible Messenger Mentoring Movement in the amount not-to-exceed \$18,000.00 for (3) days of Credible Messenger Mentorship Foundational Training to the Court and Project Lift for the period 7/1/2025 - 6/30/2026.
- b) Recommending an award and enter into Contract No. 5502 with Credible Messenger Mentoring Movement in the amount not-to-exceed \$18,000.00 for (3) days of Credible Messenger Mentorship Foundational Training to the Court and Project Lift for the period 7/1/2025 - 6/30/2026.

Funding Source: RECLAIM Grant

Jennifer Howard, Court of Common Pleas/Juvenile Court Division, presented. Levine Ross requested that Council be kept abreast on how the program is going once it's up and running. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-528 was approved by unanimous vote.

**BC2025-529**

Court of Common Pleas/Juvenile Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to COHR Psychologist & Associates in the amount not-to-exceed \$20,000.00 for sex offender assessment and treatment services for Court referred youth for the period 7/1/2025 – 6/30/2026.
- b) Recommending an award and enter into Contract No. 5535 with COHR Psychologist & Associates in the amount not-to-exceed \$20,000.00 for sex offender assessment and treatment services for Court referred youth for the period 7/1/2025 – 6/30/2026.

Funding Source: RECLAIM Grant

Jennifer Howard, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-529 was approved by unanimous vote.

**BC2025-530**

County Prosecutor, recommending an award on Purchase Order No. 25003044 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$69,564.00 for a state contract purchase for replacement of (45) HP ZBook Firefly mobile workstations and (12) HP Elite Mini Desktop Computers for the Criminal Division.

Funding Source: General Fund

Josh Brower, Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2025-530 was approved by unanimous vote.

**BC2025-531**

County Prosecutor, recommending an award on Purchase Order No. 25003045 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$13,480.00 for a state contract purchase for replacement of (10) HP ZBook Firefly mobile workstations for the Foreclosure Unit.

Funding Source: County Prosecutor's Foreclosure Unit Fund

Josh Brower, Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-531 was approved by unanimous vote.

**BC2025-532**

Sheriff's Department, recommending an award and enter into Contract No. 5548 with Readiness Network Inc. dba International Academy of Public Safety in the amount not-to-exceed \$45,000.00 for a sole source purchase of eLearning software leadership training program for Law Enforcement and Sheriff's Deputies, effective upon signatures of all parties for a period of 3 years.

Funding Source: Continuing Professional Training Fund

Karen DiCarlo, Sheriff's Department, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-532 was approved by unanimous vote.

**BC2025-533**

Department of Public Safety and Justice Services, submitting an amendment to Contract No. 5027 with AT&T Corporation for renewal of the IP Flex and SIP circuits for network connectivity services for the Next Generation 9-1-1 System for the period 11/1/2024 - 10/31/2027 to add circuits and for additional funds in the amount not-to-exceed \$31,017.24, effective upon signatures of all parties.

Funding Source: Wireless 9-1-1 Government Assistance Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-533 was approved by unanimous vote.

**BC2025-534**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 5550 with AT&T ~~Ohio~~ **Corporation** in the amount not-to-exceed \$48,133.44 for renewal of DS1 lines for CAMA T-1 circuits for network connectivity services for the Next Generation 9-1-1 System, effective 7/1/2025-6/30/2026.

Funding Source: Wireless 9-1-1 Government Assistance Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Robert Schleper seconded. Item BC2025-534 was approved by unanimous vote as amended.

**BC2025-535**

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an award on Purchase Order No. 25003003 with Carahsoft Technology Corporation in the amount not-to-exceed \$25,709.77 for a state contract purchase of (6,000) envelopes for DocuSign Enterprise Pro for Government, licensing, support and Authentication – SMS subscription services for the period 7/8/2025 – 7/7/2026.

Funding Source: 66% Title IV-D Reimbursement and 34% Health and Human Services Levy

Remon Kaldas, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-535 was approved by unanimous vote.

**C. – Exemptions****BC2025-536**

Department of Public Works, recommending to amend Board of Control Approval No. BC2022-767, dated 8/14/2023, which authorized an alternative procurement process resulting in purchase orders to various vendors for the purchase of various automotive repair services in connection with vehicles involved in an accident for the Fleet Division on an as-needed basis for the period 8/14/2023 – 8/13/2025 to extend the time period to 8/13/2026 and to change the total amount not-to-exceed amount from \$125,000.00 to \$200,000.00.

- a) Premier Auto Body & Collision Center, LLC
- b) Valore's Truck Painting & Body Co.

Funding Source: County Fleet Division and charged back to County Departments

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-536 was approved by unanimous vote.

**BC2025-537**

Department of Purchasing, requesting an alternative procurement process, which will result in an award recommendation to Brink's U. S., a Division of Brink's Incorporated in the total amount not-to-exceed \$50,000.00 for armed guard and armored truck services for Fiscal Office/Auto Title Bureau locations and the Cuyahoga County Animal Shelter locations for the period 9/1/2025 – 12/31/2025.

Funding Source: 60% General Fund and 40% Other Health & Safety Fund

Paul Porter, Department of Purchasing, presented. There were no questions. Michael Chambers motioned to approve the item; Levine Ross seconded. Item BC2025-537 was approved by unanimous vote.

**BC2025-538**

Department of Purchasing, requesting an alternative procurement process, which will result in an award recommendation to Garda GL Great Lakes, Inc. in the total amount not-to-exceed \$50,000.00 for armed guard and armored truck services for various County Departments and other service locations for the period 9/1/2025 – 12/31/2025.

Funding Source: 70% General Fund and 30% Cuyahoga Support Enforcement Fund

Paul Porter, Department of Purchasing, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-538 was approved by unanimous vote.

**D. – Consent Agenda**

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-539 through BC2025-540; Levine Ross seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2025-539**

Fiscal Department, presenting proposed travel/membership requests for the week of 8/18/2025:

Dept:	Medical Examiner's Office							
Event:	American Public Health Association Annual Meeting and Expo							
Source:	American Public Health Association							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Manreet Bhullar	10/31/2025 - 11/05/2025	\$330.00	\$360.00	\$2,110.30	\$288.58	\$259.96	\$3,348.84	Comprehensive Opioid Stimulant Substance Program

\*Paid to host- No registration fee invitation only event

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

**Purpose:**

Manreet will be attending the American Public Health Association Annual Meeting in Washington D.C. She serves on the Science Board under the epidemiology section where she reviews and votes on the adoption of policy briefs and positions statements adopted by the APHA. She will also attend and participate in scientific sessions hosted by APHA including the alcohol, tobacco and other drugs sections. She serves as a section councilor for this section.



**BC2025-540**

Department of Purchasing, presenting proposed purchases for the week of 8/18/2025:

**Direct Open Market Purchases**  
**(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25003101	Various Ford automotive parts	Department of Public Works	Valley Ford Truck, Inc.	Not- to- exceed \$30,000.00	General Fund
25003086	(200) Riot Helmets and (50) Riot Batons	Sheriff's Department	Drellishak & Drellishak, Inc., dba Pro-Tech Security Sales	\$31,422.50	Federal Equitable Sharing Account
25003167	(1) Plug And Play 6 kVA / 6,000 Watt Power Conditioner, Voltage Regulator, & Battery Backup UPS With Built In Isolation Transformer	Medical Examiner's Office	Battery Backup Power Inc.	\$13,094.99	General Fund -This purchase will be reimbursed by the US Centers for Disease Control (CDC) Overdose Data to Action (OD2A) Grant

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25002874	Out-of-home care placement services for the period 6/1/2025-6/30/2025 *	Division of Children and Family Services	Michael A Mitchell dba The Anthony House	\$22,500.00	65% Health and Human Services Levy Fund and 35% Title IV-E Reimbursement Fund
25003017	Out-of-home care placement services for the period 6/1/2025-6/15/2025 *	Division of Children and Family Services	Alliance Summit Group, LLC	\$21,395.44	65% Health and Human Services Levy Fund and 35% Title IV-E Reimbursement Fund
25003106	Out-of-home care placement services for the period 4/4/2025-4/30/2025, 5/1/2025-5/31/2025, 6/1/2025-6/30/2025 *	Division of Children and Family Services	White Deer Run, LLC dba Cove Prep	\$66,000.00	65% Health and Human Services Levy Fund and 35% Title IV-E Reimbursement Fund
25003127	Out-of-home care placement services for the period 5/1/2025-5/31/2025,	Division of Children and Family Services	Alliance Summit Group, LLC	\$69,897.99	65% Health and Human Services Levy Fund and 35% Title IV-E Reimbursement Fund

	7/1/2025-7/11/2025, 7/28/2025-7/31/2025 *				
--	--	--	--	--	--

\*Approval No. BC2025-324, dated 5/12/2025, which amended BC2024-987 dated 12/23/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2025 in the amount not-to-exceed \$1,500,000.00 by changing the amount not-to-exceed from \$1,500,000.00 to \$1,750,000.00.

## V- OTHER BUSINESS

### Item of Note (non-voted)

#### Item No. 1

Court of Common Pleas/Corrections Planning Board, submitting a core grant agreement with Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County in the amount of \$295,000.00 in connection with the CY2025 Treatment Alternatives to Street Crime Grant Program for the period 1/1/2025 – 12/31/2025.

- a) Women's Reentry Pilot Program (Jail IOP) in the amount of \$95,000.00.
- b) Adult Treatment Drug Court in the anticipated amount of \$100,000.00 for Non-Medicaid Substance Use Disorder (SUD) Treatment Services.
- c) Treatment Capacity Expansion in the anticipated amount of \$100,000.00 for Non-Medicaid Substance Use Disorder (SUD) Treatment Services.

Funding Source: Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board

#### Item No. 2

### Contracts up to \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
n/a	4301	DLAJ, Inc.	Justice Center Food and Beverage Kiosk (Galleria Level)	Anticipated Revenue \$0.00	Department of Public Works	1/1/2024 – 6/30/2025 to <b>extend the time period to 10/31/2025, effective upon signatures of all parties</b>	Not applicable	(Executive) 8/12/2025 (Law) 8/12/2025
12469	3625	Monford Dent Consulting & Psychological Services, LLC.	for sex offender assessment and treatment services for Court-referred	<b>\$10,000.00</b>	Court of Common Pleas/Juvenile Court Division	7/1/2023- 6/30/2025 to <b>extend the time period to 6/30/2026</b>	(Original) RECLAIM Grant	(Executive) 8/12/2025

			youth project; <b>to change the insurance requirements</b>					
NA	3987	Nerve DJ Institute Corporation	for educational and vocational services for Court referred youths ages 16 to 20 with high risk for recidivism; <b>to change the unit rate for the program to \$3,250.00 per YOUTH and to change the hours of direct instruction.</b>	\$0.00	Court of Common Pleas/Juvenile Court Division	7/1/2023-6/30/2026	(Original) RECLAIM Grant	(Executive) 8/12/2025
NA	2437	Western Reserve Area Agency on Aging	Grant for transformational development to support various mission activities	\$0.00	Department of Health and Human Services/Office of the Director	10/17/2022-7/31/2025 <b>to reallocate funds outlined in Exhibit A-11 titled "Budget" and to extend the time period to 12/31/2025</b>	(Original) General Fund – American Rescue Plan Act (ARPA) Revenue Replacement / Provision of Government Services	(Executive) 8/12/2025 (Law) 8/11/2025

#### VI – PUBLIC COMMENT

There was no public comment.

#### VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Nichole English seconded. The motion to adjourn was unanimously approved at 11:31 a.m.