

Minutes

Cuyahoga County Board of Control

Monday, September 22, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Mellany Seay, Finance and Operations Administrator, Department of Public Works

(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Councilmember Meredith Turner

Councilmember Michael Houser

Councilmember Robert Schleper

II. – REVIEW MINUTES – 9/15/2025

Michael Chambers motioned to approve the minutes from the September 15, 2025, meeting; Mellany Seay seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-591

Department of Public Works, recommending to amend Board of Control Approval No. BC2024-967 dated 12/23/2024, which resulted in an award of a Purchase Order to Home Depot U.S.A, Inc. (Purchase Order No. 24005177) for routine equipment and material purchases for the period 1/1/2025 – 12/31/2025 to change the amount from \$49,500.00 to \$60,000.00 for various divisions as follows:

Additional Funds

- 1) Facilities Division in the amount not-to-exceed from \$27,500.00 to \$30,500.00
- 2) Road and Bridge Division in the amount not-to-exceed from \$2,000.00 to \$3,000.00
- 3) Sanitary Division in the amount not-to-exceed from \$14,000.00 to \$19,000.00
- 4) Animal Shelter in the amount not-to-exceed from \$4,000.00 to \$5,500.00

No additional funds

1) Road and Bridge – Fleet Division in the amount not-to-exceed \$2,000.00

Funding Source: 48% Sanitary Sewer Fund, 29% General Fund, 14% Dog and Kennel Fund and 9% Road and Bridge Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-591 was approved by unanimous vote.

BC2025-592

Department of Public Works, submitting an amendment to Contract No. 2744 (fka Contract No. 2468) with SmithGroup Architects & Landscape Architect, PLLC, dba SmithGroup, PLLC for professional engineering design services for the Beulah Park-Euclid Beach Connector Project and various parcels for the period 6/22/2022 – 12/31/2025 to extend the time period to 6/30/2027, and for additional funds in the amount not-to-exceed \$312,118.00, effective upon contract signature of all parties.

Funding Source: 98.72% General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services and 1.28% Lake Erie Ohio Communities and Coastal Resilience (LECCR) Grant

Eric Mack, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-592 was approved by unanimous vote.

BC2025-593

Department of Public Works, submitting an amendment to Contract No. 3299 with Perk Company, Inc. for resurfacing of Hilliard Road (CR-69) from Warren Road to Riverside Drive in the City of Lakewood in connection with the 2021-2024 Transportation Improvement Program for additional funds in the amount not-to-exceed \$119,531.43.

Funding Source: 50% \$5.00 Motor Vehicle License Tax Fund and 50% Municipality

Eric Mack, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-593 was approved by unanimous vote.

BC2025-594

Department of Public Works, recommending an award on RQ16004 and enter into Contract No. 5638 with HDR Engineering, Inc. (100-6) in the amount not-to-exceed \$450,000.00 for Engineering Owner's Representative Services for Climate Pollution Reduction Projects, effective upon signatures of all parties through 9/30/2029.

Funding Source: U.S. EPA Climate Pollution Reduction Grant Award

Matthew Hrubey, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-594 was approved by unanimous vote.

BC2025-595

Department of Information Technology, recommending an award on Purchase Order No. 25003488 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$60,735.00 for a state contract purchase of (15) HP ZBook Studio mobile workstations and Thunderbolt docks, each to include HP Care Pack Premium Onsite Support – 5 Year – extended warranty and ABT resilience Gov service plan.

Funding Source: Capital Improvement Plan

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-595 was approved by unanimous vote.

BC2025-596

Department of Information Technology, recommending an award on Purchase Order No. 25003505 with Integrated Precision Systems in the amount not-to-exceed \$88,177.20 for a state contract purchase of (4) replacement video recording servers, and (3) BCD Video Accelerator cards, configure and install replacement servers, decommission and remove existing servers. ~~in the amount not to exceed \$88,177.20 for various County locations.~~

Funding Source: Capital Improvement Plan

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-596 was approved by unanimous vote.

BC2025-597

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Constant Contact, Inc. in the amount not-to-exceed \$16,920.00 for the renewal of Email Plus subscription services to manage content, press releases and other communications across email and social media platforms for the period 9/8/2025 - 10/7/2026. ~~in the amount not to exceed \$16,920.00.~~
- b) Recommending an award on Purchase Order No. 25003655 to Constant Contact, Inc. in the amount not-to-exceed \$16,920.00 for the renewal of Email Plus subscription services to manage content, press releases and other communications across email and social media platforms for the period 9/8/2025 - 10/7/2026. ~~in the amount not to exceed \$16,920.00.~~

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. Michael Houser asked how we selected Constant Contact; asked was it through a Bid, RFP, or e-mails to others; asked how we picked

them in the first place compared to any other company. The Presenter will follow up with a response. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-597 was approved by unanimous vote.

BC2025-598

Department of Information Technology on behalf of the Board of Elections, recommending an award and enter into Contract No. 5596 with CHI Corporation and Park Place Technologies in the amount not-to-exceed \$28,260.00 to relocate the Board's data center equipment from 2925 Euclid Avenue to 1801 Superior Avenue in the City of Cleveland, effective upon signatures of all parties for the period of 1 year.

Funding Source: Capital Improvement Plan

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-598 was approved by unanimous vote.

BC2025-599

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. 4987 with Oriana House, Inc. for Cognitive Behavioral Change Program utilizing the Thinking for a Change (T4C) model for the period 7/1/2024 – 6/30/2025 to extend the time period to 6/30/2026 and for additional funds in the amount not-to-exceed \$280,300.00.

Funding Source: Ohio Department of Rehabilitation and Correction Community Corrections Act Grant Funds

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-599 was approved by unanimous vote.

BC2025-600

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cleveland Peacemakers Inc. in the amount not-to-exceed \$195,000.00 for Peer Mentor Services, including trauma-informed support, advocacy, and violence prevention strategies for the VIP Alliance in connection with the FY2024 Community Based VIP Initiative for the period 10/1/2024 – 9/29/2027.
- b) Recommending an award and enter into Contract No. 5631 with Cleveland Peacemakers Inc. in the amount not-to-exceed \$195,000.00 for Peer Mentor Services, including trauma-informed support, advocacy, and violence prevention strategies for the VIP Alliance in connection with the FY2024 Community Based VIP Initiative for the period 10/1/2024 – 9/29/2027.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance.

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-600 was approved by unanimous vote.

BC2025-601

County Prosecutor, recommending an award on Purchase Order No. 25003671 with Vance Outdoors, Inc. dba Vance's Law Enforcement in the amount not-to-exceed \$24,519.25 for a state contract purchase of duty and training ammunition, holsters, batteries and rechargeable battery packs for use by the Crime Gun Intelligence Center.

Funding Source: Bureau of Justice Assistance FY 21 Local Law Enforcement Crime Gun Intelligence Center Integration Initiative

Ryan Bokoch, County Prosecutor's Office, presented. Michael Houser asked can you give a quick update on how everything is going at the Crime Gun Intelligence Center. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-601 was approved by unanimous vote.

BC2025-602

Sheriff's Department, recommending an award on Purchase Order No. 25003670 with Vance Outdoors, Inc. dba Vance's Law Enforcement in the amount not-to-exceed \$24,440.95 for a state contract purchase of (5) Safariland Fast Attack Generation 3 Vests, various components and accessories, (5) Busch helmets, and (5) Wilcox **connectors for** night vision goggles for use by the SWAT Team.

Funding Source: Federal Equitable Sharing Account

Chris Costin, Sheriff's Department, presented and Timothy O'Connor, Deputy Sheriff Lieutenant, supplemented. Robert Schleper asked is this something everyone on the SWAT Team should have. Michael Chambers motioned to approve the item as amended; Robert Schleper seconded. Item BC2025-602 was approved by unanimous vote as amended.

BC2025-603

Medical Examiner's Office, submitting an amendment to Contract No. 5642 (fka Contract No. 2870) with Life Technologies Corporation for maintenance services on (2) 3500 Genetic Analyzers for the period 10/17/2022- 10/16/2025 to extend the time period to 10/16/2028 to change the scope of services to extend the service agreement on varying quantities of QuantStudio, ProFlex Dual 96-Well Sample, SeqStudio, and Genetic Analyzer equipment and for additional funds in the amount not-to-exceed \$173,693.25, effective upon signatures of all parties.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-603 was approved by unanimous vote.

BC2025-604

Department of Public Safety and Justice Services,

- a) Requesting authority to apply for grant funds from Ohio Department of Public Safety/Office of Emergency Management Agency in the amount of \$74,142.93 for eligible mitigation projects including updating county mitigation plans in connection with FY2025 Hazard Mitigation Grant Program for the period 8/8/2025 – 10/15/2026.
- b) Requesting designation of Brandy Carney, Director, Department of Public Safety and Justice Services to serve as Applicant's agent to accept and execute the grant award, financial reports and programmatic reports in connection with FY2025 Hazard Mitigation Grant Program.
- c) Submitting a grant agreement with Ohio Department of Public Safety/Office of Emergency Management Agency in the amount of \$74,142.93 for eligible mitigation projects including updating county mitigation plans in connection with FY2025 Hazard Mitigation Grant Program for the period 8/8/2025 – 10/15/2026.

Funding Source: 75% (\$55,607.20) Federal, 12.5% (\$9,267.87) State of Ohio Match, 12.5% (\$9,267.86) Public Safety Grants Administration County's match

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-604 was approved by unanimous vote.

C. – Consent Agenda

Meredith Turner asked in relation to BC2025-607, Purchase Order No. 25003585 how does the panic button system works. Thomas Pavich, Department of Public Works, provided details on this item and Michael Chambers supplemented.

There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-605 through BC2025-607; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-605

Department of Public Works, submitting an amendment to Contract No. 4326 with Northeast Ohio Trenching Service, Inc. for the elimination of Chagrin River Road Bridge No. 02.40 over Deer Lick Creek in the Village of Bentleyville for a decrease of funds in the amount of (\$250,531.97); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 69% \$5.00 Motor Vehicle License Tax Fund and 31% Ohio Public Works Commission

BC2025-606

Fiscal Department, presenting proposed travel/membership requests for the week of 9/22/2025:

Dept:	Department of Public Works							
Event:	National Renewable Energy Leadership Academy							
Source:	National Renewable Energy Laboratory (NREL)							
Location:	Golden, CO							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Elizabeth Lehman	9/23/2025- 9/26/2025	\$0.00	\$84.00	\$645.00	\$100.00	\$283.00	\$1,112.00	Utility Operations Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

NREL's Executive Energy Leadership Academy (Energy Execs) provides exclusive, in-depth information about NREL's research and programs so they can better design energy technologies at their organizations. I have attended the first two sessions, I will be attending the 3rd session in August, and the final session is scheduled for September. By participating in this program, I have gained insights from NREL researchers on current projects, technology advancements, resources that support renewable energy and energy systems. I have also been able to learn from peer participants and projects that they are working on that are relevant to the execution of the CPRG solar grant and to CGE's mission. Including solar development, utility coordination, microgrids and grid resiliency.

Dept:	Department of Information Technology							
Event:	GIS Pro 2025							
Source:	Geospatial Professional Network (GPN)							
Location:	Denver, CO							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Thomas Fisher	10/4/2025- 10/10/2025	\$675.00	\$315.00	\$1,937.66	\$181.70	\$233.48	\$3,342.84	Real Estate Assessment Fund/ \$500 Reimbursed by Geospatial Professional Network

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The 2025 Geospatial network (Formerly URISA) GIS-Pro in the non-profits annual conference and is being held in Denver Colorado. The conference attracts over 500 GIS professionals from around the country and the world. The conference tracks have significant relevance to Cuyahoga County. Tom Fisher is the organization's Immediate Past- President and Cuyahoga County is an organizational member. The event will allow Cuyahoga County GIS administrators to participate in this national conference. The education and training provided by this conference is directly applicable to our local government GIS work. I will meet the peers at other counties from across the United States and find out what's working at their counties and connect with them so that after the conference we will continue to share solutions and ideas. The board of directors will hold their face-to-face meetings on Sunday, October 4th and then finish on Thursday October 9th with Annual Business meetings and second half of the board of Directors meetings in the afternoon. The agenda with break-out sessions and workshops is attached to the anticipated Travel Expense report. The GPN will reimburse up to \$500.00 of travel expenses for attending the Board of Directors meetings. I was informed by the Executive Director I will be receiving Horwood Distinguished Service Award at this year's conference.

Dept:	Sheriff's Department							
Event:	2025 Annual Major County Sheriffs of America							
Source:	Major County Sheriffs of America							
Location:	Irving, TX							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Miguel Caraballo	9/20/2025- 9/23/2025	\$500.00	\$228.00	\$1,099.00	\$150.00	\$787.00	\$2,764.00	Continued Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

To meet and collaborate with other Lieutenants throughout the country and participate in various leadership activities, ideas and conferences related to enhancing the safety and security of our department and community.

BC2025-607

Department of Purchasing, presenting proposed purchases for the week of 9/22/2025:

Direct Open Market Purchases
(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25003585	(1) Panic Button System and installation of the unit at the Metzenbaum Center	Department of Public Works	SecureTech Systems, Inc.	\$11,275.00	General Fund

V- OTHER BUSINESS**Item of Note (non-voted)****Item No. 1**

Department of Public Safety and Justice Services, on behalf of the Local Emergency Planning, submitting a grant award from Ohio State Emergency Response Commission in the amount of \$138,482.00 for the Chemical Emergency Planning and Community Right-to-Know Fund in Connection with the Ohio Environmental Protection Agency Right-to-Know Program for the period 7/1/2025 – 6/30/2026.

Funding Source: Environmental Protection Agency passed through the Ohio State Emergency Response Commission

Meredith Turner asked who receives the Chemical Emergency Planning and Community Right-to-Know Fund information. Mary Beth Vaughn, Department of Public Safety and Justice Services, provided details related to this item.

Item No. 2**Contracts \$0.00 – \$10,000.00 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
9296	4192 (fka 2638)	Hill International, Inc.	Construction Management and Support Services	\$0.00	Department of Public Works	10/13/2022-10/12/2025 to extend the time period to 12/31/2026	(Original) Road and Bridge Fund	(Executive) 9/15/2025 (Law) 9/16/2025

NA	5371 (fka Contract Nos. 4930 4014, 2975 and 1666)	Applewood Centers, Inc.	Clinical case management services for the Coordinated Approach to Low-Risk Misdemeanors (CALM) Project	For a decrease of funds in the amount of (\$549,511.43) to amend the terms of Subsection IV. B which represents monthly reimbursement, effective 7/1/2025	Court of Common Pleas/Juvenile Court Division	7/1/2021-6/30/2026	(Original) RECLAIM Grant	(Executive) 9/15/2025
NA	5629 (fka 4921, 2525)	Applewood Centers, Inc.	Emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program	For a decrease of funds in the amount of (\$40,000.00) to amend the terms of Subsection V.B which represents monthly reimbursement, effective 7/1/2025	Court of Common Pleas/Juvenile Court Division	7/1/2021-6/30/2026	(Original) RECLAIM Grant	(Executive) 9/15/2025

Various Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2025-0223	Rehabilitation of Warrensville Center Road from Maple Heights NCL to Wickfield Avenue in the City of Warrensville Heights, Village of Highland Hills, and the Village of North Randall -Council District 9 Meredith Turner	\$5,700,000.00		70% Federal Funds (\$4,000,000.00) 15% Road and Bridge Fund (\$850,001.00) 10% City of Warrensville Heights (\$550,537.00) 4% Village of North Randall (\$228,955.00) 1% Village of Highland Hills (\$70,507.00)	(Executive) 9/15/2025

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:25 a.m.