

Minutes

Cuyahoga County Board of Control
Monday, October 6, 2025, 2025 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Councilmember Meredith Turner
Trevor McAleer, County Council (Alternate for Michael Houser)
Councilmember Robert Schleper

II. – REVIEW MINUTES – 9/29/2025

Michael Chambers motioned to approve the minutes from the September 29, 2025, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-622

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Corix Cleveland Thermal Steam LP in the total amount not-to-exceed \$84,276.00 for repairs to the Justice Center steam system, which includes a contingency reserve of \$20,000.00 for potential weekend labor and unforeseen conditions if authorized by the County, effective upon signatures of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 5669 with Corix Cleveland Thermal Steam LP in the total amount not-to-exceed \$84,276.00 for repairs to the Justice Center steam system, which

includes a contingency reserve of \$20,000.00 for potential weekend labor and unforeseen conditions if authorized by the County, effective upon signatures of all parties for a period of 1 year.

Funding Source: Capital Project – General Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-622 was approved by unanimous vote.

BC2025-623

Fiscal Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to CoStar Realty Information, Inc. in the amount not-to-exceed \$34,154.10 for the renewal of Property and Comp Professional license subscriptions for the period 4/1/2025 – 9/30/2026.
- b) Recommending an award on Purchase Order No. 25003884 to CoStar Realty Information, Inc. in the amount not-to-exceed \$34,154.10 for the renewal of Property and Comp Professional license subscriptions for the period 4/1/2025 – 9/30/2026.

Funding Source: Real Estate Assessment Fund

Domonique Tatum, Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-623 was approved by unanimous vote.

BC2025-624

Fiscal Office on behalf of the County Executive's Office, submitting a Grant Agreement with Olivet Housing and Community Development Corporation (via Contract No. 5670) in the amount not-to-exceed \$100,000.00 to provide funding for a workforce training program at University Hospital Otis Moss Jr. Health Center to provide career readiness, job skills, and other associated services to help career growth for individuals that are unemployed or living below the ~~property~~ **poverty** level, effective upon contract signatures of all parties for a period of 2 years.

Funding Source: General Fund - American Rescue Plan Act Revenue Replacement (ARPA)/Provision of Government Services

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Meredith Turner seconded. Item BC2025-624 was approved by unanimous vote as amended.

BC2025-625

Department of Information Technology, recommending an award on Purchase Order No. 25003803 to MNJ Technologies Direct Inc. in the amount not-to-exceed \$148,764.00 for a joint cooperative purchase for the renewal of (1127) Nitro Pro Business licenses for the period 11/13/2025 – 11/12/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. Robert Schleper asked if the 1127 licenses are spread out throughout and are kind of for every County employee to use. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-625 was approved by unanimous vote.

BC2025-626

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Amazon Web Services, Inc. in the amount not-to-exceed \$45,000.00 for the renewal of Cloud Hosting Services, disaster recovery backup and secure application access for external employees for the Enterprise Resource Planning System for the period 10/6/2025 – 2/6/2026.
- b) Recommending an award on Purchase Order No. 25003807 to Amazon Web Services, Inc. in the amount not-to-exceed \$45,000.00 for the renewal of Cloud Hosting Services, disaster recovery backup and secure application access for external employees for the Enterprise Resource Planning System for the period 10/6/2025 – 2/6/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. Robert Schleper asked for clarification of what is meant by external employees. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-626 was approved by unanimous vote.

BC2025-627

Department of Information Technology, recommending an award on Purchase Order No. 25003849 to SHI International Corp. in the amount not-to-exceed \$145,431.01 for a joint cooperative purchase for the renewal of various hardware, software, licenses and Cisco Smart Net Hardware Services and Support with various effective dates between 9/12/2025 through 12/31/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-627 was approved by unanimous vote.

BC2025-628

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Agreement No. 5448 (fka Agreement Nos. 3676 and 2291) with Cleveland Municipal Court for education services for the Domestic Intervention, Education and Training Program for the period 7/1/2021 – 6/30/2025 to extend the time period to 6/30/2027, to change Section A.21 of the Original Agreement to add additional language addressing Confidentiality and for additional funds in the amount not-to-exceed \$496,120.00, effective 7/1/2025.

Funding Source: Ohio Department of Rehabilitation and Correction Community Corrections Act Grant Funds

Linda Lagunzad, Court of Common Pleas/Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-628 was approved by unanimous vote.

BC2025-629

County Prosecutor, recommending an award on Purchase Order No. 25003735 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$53,250.00 for a state contract purchase for replacement of (30) HP ZBook Firefly mobile workstations and (15) HP Elite Mini Desktop Computers for the Child Support Enforcement Agency unit.

Funding Source: General Fund **with 66% reimbursement from Child Support Enforcement Agency Fund**

Josh Brower, Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item as amended; Meredith Turner seconded. Item BC2025-629 was approved by unanimous vote as amended.

BC2025-630

Medical Examiner's Office, submitting an amendment to Contract No. 5122 with Thermo Electron North America LLC for preventative maintenance, service plans for various Spectrometers, TSQ and Vanquish equipment for the period 1/1/2025 – 12/31/2025 to extend the time period to 12/31/2026, to include the updated service plans for the extended term as Exhibit A and for additional funds in the amount not-to-exceed \$149,496.00, effective upon signatures of all parties.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-630 was approved by unanimous vote.

BC2025-631

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in a payment to Cuyahoga Community College District in the amount not-to-exceed \$51,873.84 as final payment for May and June 2025 invoices for youth workforce employment, education and training services in connection with Comprehensive Case Management Employment Program for in school services rendered under Contract No. 3651 during the contract term of 7/1/2023 – 6/30/2025.
- b) Recommending a payment on Purchase Order No. 25003716 to Cuyahoga Community College District in the amount not-to-exceed \$51,873.84 as final payment for May and June 2025 invoices for youth workforce employment, education and training services in connection with Comprehensive Case Management Employment Program for in school services rendered under Contract No. 3651 during the contract term of 7/1/2023 – 6/30/2025.

Funding Source: Federal Temporary Assistance to Needy Families (TANF)

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-631 was approved by unanimous vote.

BC2025-632

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, recommending an award and enter into Agreement No. 5513 with Educational Service Center of Northeast Ohio to serve as fiscal agent on behalf of Center for Community Solutions for provision of system coordination planning and implementation activities for the Infant and Early Childhood Mental Health Workforce Task Force plan in the amount not-to-exceed \$22,300.00, effective upon signatures of all parties through 7/31/2026.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-632 was approved by unanimous vote.

BC2025-633

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 5264 (fka Contract No. 4191) with Enterprise Community Partners, Inc. to provide permanent supporting housing and income and stability planning services in connection with the Continuum of Care program for the period 1/1/2024 – 12/31/2025 to amend Article I, Section 1.1 titled “Scope of Agreement” to supplement the Statement of Work with Exhibit I-B and to supplement the Budget with Exhibit II-B, for additional funds in the amount of \$138,700.00, effective upon signatures of all parties.

Funding Source: US Department of Housing and Urban Development Planning Grant

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Mellany Seay seconded. Item BC2025-633 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-634 through BC2025-635; Robert Schleper seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-634

Fiscal Department, presenting proposed travel/membership requests for the week of 10/6/2025:

Dept:	Medical Examiner’s Office
Event:	National Association of Medical Examiners Annual Meeting
Source:	National Association of Medical Examiners

Location:	Louisville, KY							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Thomas Gilson	10/17/2025-10/21/2025	\$850.00	\$186.00	\$729.16	\$576.60	\$0.00	\$2,341.76	Coverdell Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Annual meeting for National Association of Medical Examiners Acquire up-to-date information on forensic pathology. Present current research from Cuyahoga County Medical Examiner's Office (CCMEO). Recruit for vacancies in medical staff positions. Engage with fellowship candidates Maintain profile of the CCMEO Committee meeting/business meeting advocacy.

Dept:	Department of Health and Human Services							
Event:	Saves All Grantee Meeting							
Source:	Saves Demonstration Grant							
Location:	Denver, CO							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Christine Meznarich	11/3/2025-11/6/2025	\$0.00	\$200.00	\$570.00	\$100.00	\$410.97	\$1,280.97	Saves Demonstration Grant
Jeffrey Bloom	11/3/2025-11/6/2025	\$0.00	\$200.00	\$570.00	\$100.00	\$410.97	\$1,280.97	Saves Demonstration Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Employees to attend the Saves Access for Victims Economic Security meeting. Agenda topics include Sustaining Progress, Advancing child Support and Domestic Violence responses through policy practice and partnership. Systems and building foundations for last change. Trauma-Informed approaches and safety strategies. Sustainability and strategic visioning.

BC2025-635

Department of Purchasing, presenting proposed purchases for the week of 10/6/2025:

Direct Open Market Purchases
(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25003629	(1) Plow and Salt Spreader for Truck	Department of Public Works	McGivern Enterprise Inc dba A&A Hydraulic & Equipment	\$16,811.86	General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25003475	Factory Authorized – Accident repairs on 2023 Chevrolet Tahoe*	Department of Public Works	Tim Lally Chevrolet, Inc.	\$10,485.84	General Fund
25003797	Factory Authorized – Engine replacement on 2019 Ford F450 Super truck*	Department of Public Works	Sarchione Ford of Alliance	\$22,485.38	Road and Bridge Fund
25003816	Factory Authorized – Excavator Repairs *	Department of Public Works	Ohio Machinery Co. dba Ohio CAT	\$25,707.00	Road and Bridge Fund

*Approval No. BC2025-13, dated 1/6/2025, which amended BC2023-452 dated 7/17/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$1,475,000.00 to \$1,925,000.00 and extending the time period to 12/31/2025.

V- OTHER BUSINESS**Item of Note (non-voted)****Item No. 1**

Department of Purchasing, on behalf of the County Treasurer's Office, submitting an Item of Note in connection with the Master Services Agreement Contract No. 4645 with Keybank National Association for banking services and related routine payments for the period 10/1/2024 – 9/30/2028 to increase the allocation for (1) user department, to provide the funding source in accordance with the Procurement Card Program Services section of the Master Services Agreement.

- a) Department of Health and Human Services/Division of Children and Family Services increased from \$20,000.00 to \$30,000.00.

Funding Source: 65% Health and Human Services Levy Fund and 35% Title IV-E Reimbursement Fund

Item No. 2

Sheriff's Department, submitting a grant award from Ohio Department of Public Safety/Ohio State Highway Patrol/Ohio Traffic Safety Office in the total amount not-to-exceed \$109,874.58 for various grant programs in connection with the FFY2026 Traffic Safety Grant Program: Selective Traffic & Impaired Driving Enforcement Programs (IDEP/STEP) (Based on Fatal Crash Problem ID) grant for the period 10/1/2025 – 9/30/2026.

- 1) Repeat Offenders for Driving While Intoxicated in the amount of \$50,983.46
- 2) State and Community Highway Safety in the amount of \$58,891.12

Funding Source: 100% US Department of Transportation, National Highway and Traffic Safety Administration through the Ohio Traffic Safety Office.

Item No. 3

Contracts \$0.00 – \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
14474	4637	Independence Excavating, Inc.	For the construction of 2.66 miles of shared use path along North Marginal Road Connector from East 9th Street to East 55th Street in the City of Cleveland, for various increases, decreases, and new plan items based on field conditions.	For a decrease of funds in the amount of (\$0.01), effective 9/4/2025	Department of Public Works	Upon signature-project completion	Federal Funds	(Executive) 9/25/2025
NA	5668 (fka 5013)	Automated Business Equipment Corp. aka F&E Payment Pros for the assignment and	To provide remittance scanners and associated maintenance, support, and licensing services.	\$3,350.00 for a new Remittance Scanner	Fiscal Office	Effective upon signatures of all parties- 09/30/2027	(Original) Special Interest Fund	(Executive) 9/29/2025 (Law) 9/29/2025

		assumption of the contract to Intelligent Payment Solutions dba F&E Payment Pros						
14493	4857	Case Western Reserve University	For evaluation services for the Cuyahoga County Diversion Program, inclusive of Call-in Helpline services, Diversion Center Operations, and Crisis Intervention Team (CIT) Training, and its overall impact on the justice system	\$0.00	Department of Public Safety and Justice Services	10/1/2024-9/30/2025 to extend the time period to 12/31/2025	(Original) FY2022 Byrne Discretionary Funding Grant Program	(Executive) 9/25/2025 (Law) 9/24/2025

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:19 a.m.