

Minutes

Cuyahoga County Board of Control

Monday, October 20, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Nichole English, Administrator, Planning and Programming, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Joseph Nanni, County Council (Alternate for Meredith Turner at 11:07 a.m.)

Laura Black, County Council (Alternate for Michael Houser through 11:13 a.m.)

Michael Houser, Councilmember at 11:13 a.m.

Joseph Nanni, County Council (Alternate for Robert Schleper through 11:07 a.m.)

Robert Schleper, Councilmember at 11:07 a.m.

II. – REVIEW MINUTES – 10/14/2025

Michael Chambers motioned to approve the minutes from the October 14, 2025, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-650

Department of Public Works, submitting an amendment to Contract No. 5131 (fka Contract No. 4783) with Zscape LLC for landscaping, snow removal and salting services at the Cuyahoga County Animal Shelter for the period 11/11/2024 – 11/10/2025 to extend the time period to 11/10/2026, to modify the scope of services and pricing as described in Exhibit I-A and for additional funds in the amount not-to-exceed \$14,000.00, effective upon signatures of all parties.

Funding Source: Animal Shelter Operations Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-650 was approved by unanimous vote.

BC2025-651

Department of Public Works, recommending an award on RQ15829 and enter into Contract No. 5507 with Heapy Engineering, Inc. (58-6) in the amount not-to-exceed \$450,000.00 for general mechanical – electrical – plumbing architectural and engineering services, effective upon signatures of all parties for a period of 3 years.

Funding Source: Capital Projects Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-651 was approved by unanimous vote.

BC2025-652

Department of Public Works, recommending an award and enter into Contract No. 5682 with Dugger Acquisitions, LLC (203-3) in the amount not-to-exceed \$67,896.41 for permeable paver maintenance and repair services and concrete work at McDonnell Community Based Correctional Facility located at 3540 Croton Avenue, Cleveland, effective upon signatures of all parties for a period of 3 months.

Funding Source: Capital Project – General Fund subject to 100% reimbursement by State of Ohio Capital Funds

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-652 was approved by unanimous vote.

BC2025-653

Department of Public Works, recommending an award on RQ16066 and enter into Contract No. 5684 with Wade Trim, Inc. (59-8) in the amount not-to-exceed \$400,000.00 for general sanitary engineering services, effective upon signatures of all parties for a period of 3 years.

Funding Source: Sanitary Operating Funds

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-653 was approved by unanimous vote.

BC2025-654

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to TEC Communications, Inc. in the amount not-to-exceed \$617,868.64 for the purchase of various Cisco licenses for a period of 1 year with various effective dates between 10/31/2025 and 2/28/2026 for various departments.
- b) Recommending an award on Purchase Order No. 25003883 to TEC Communications, Inc. in the amount not-to-exceed \$617,868.64 for a state contract purchase of various Cisco licenses for a period of 1 year with various effective dates between 10/31/2025 and 2/28/2026 for various departments.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Nichole English seconded. Item BC2025-654 was approved by unanimous vote.

BC2025-655

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Sectigo Limited in the amount not-to-exceed \$57,751.22 for the renewal of various SSL and Private Key Certificates to provide secure transmission of data on Cuyahoga County Web Servers for a 1 year period with various effective dates between 10/1/2025 and 10/27/2025.
- b) Recommending an award on Purchase Order No. 25004033 to Sectigo Limited in the amount not-to-exceed \$57,751.22 for the renewal of various SSL and Private Key Certificates to provide secure transmission of data on Cuyahoga County Web Servers for a 1 year period with various effective dates between 10/1/2025 and 10/27/2025.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-655 was approved by unanimous vote.

BC2025-656

Department of Human Resources, recommending an award and enter into Agreement No. 5700 with The MetroHealth System in the amount not-to-exceed \$65,000.00 for on-site biometric screening services for County employees participating in the Wellness Program, effective upon signatures of all parties through 12/31/2025.

Funding Source: Self-Insurance Fund

Patrick Smock, Department of Human Resources, presented. Joseph Nanni asked if I'm participating I am eligible for the benefit through the Wellness Program. Robert Schleper asked what the maximum credit

amount participants can earn annually. Michael Chambers asked if we do this screening do we receive the credit. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-656 was approved by unanimous vote.

BC2025-657

Department of Human Resources, recommending an award and enter into Agreement No. 5701 with The MetroHealth System in the amount not-to-exceed \$40,000.00 for flu shot clinic services for County employees, effective upon contract signatures of all parties through 12/31/2025.

Funding Source: Self-Insurance Fund

Patrick Smock, Department of Human Resources, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-657 was approved by unanimous vote.

BC2025-658

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP exemption, which will result in an award recommendation to Project LIFT Services in the amount not-to-exceed \$415,500.00 for case management and trauma recovery counseling services in connection with the Cuyahoga County Violence Intervention Project Alliance for the period 10/1/2024 - 9/29/2027.
- b) Recommending an award and enter into Contract No. 5692 with Project LIFT Services in the amount not-to-exceed \$415,500.00 for case management and trauma recovery counseling services in connection with the Cuyahoga County Violence Intervention Project Alliance for the period 10/1/2024 - 9/29/2027.

Funding Source: U.S. Department of Justice, Bureau of Justice Assistance

Meghan Patton, Court of Common Pleas/Corrections Planning Board, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-658 was approved by unanimous vote.

BC2025-659

County Prosecutor, recommending an award on Purchase Order No. 25003747 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$70,423.00 for a state contract purchase for replacement of various office equipment in various quantities (mobile workstations, mini desktop computers and accessories and large format sheetfed scanners) for the Children & Family Services unit.

Funding Source: General Fund with 65% reimbursement from Health and Human Services Levy Fund and 35% from Title IV-E Funds

Josh Brower, Prosecutor's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-659 was approved by unanimous vote.

BC2025-660

Department of Public Safety and Justice Services, recommending an award on RQ16275 and enter into Purchase Order No. 25004041 with Chi Corporation (22-2) in the amount not-to-exceed \$237,662.00 for Board of Elections Security IT Upgrades.

Funding Source: FY2023 Urban Area Security Initiative (UASI) Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-660 was approved by unanimous vote.

BC2025-661

Cuyahoga County Department of Health and Human Services, recommending an award and enter into a Master Third-Party Services, Products and License Agreement (via Contract No. 5658) with CBTS Technology Solutions LLC in the amount not-to-exceed \$312,300.00 for a state contract purchase of configuration and implementation of a Microsoft Teams Voice Calling Environment with 900 profiles and associated support following deployment effective upon signatures of all parties for a period of 3 years.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-661 was approved by unanimous vote.

BC2025-662

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. 3910 with The Begun Center for Violence Prevention Research and Education and the Center for Innovative Practices, in the Mandel School of Applied Social Sciences, Case Western Reserve University for evaluation services, implementation, training and technical assistance for various programs for the period 1/1/2024 – 12/31/2025 to extend the time period to 12/31/2027, to add Exhibit II-B which represents the budget for the current amendment; and for additional funds in the amount not-to-exceed \$313,237.00, effective 1/1/2026.

Funding Source: Health and Human Services Levy Fund

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-662 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-663 through BC2025-665; Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-663

Department of Public Works, submitting an amendment to Contract No. 4819 with Cook Paving & Construction Co. Inc. to construct micromobility parking stations at various locations in the Cities of Cleveland, Cleveland Heights, East Cleveland, South Euclid, and University Heights, Ohio to change the scope of services by adding an additional location and increase quantities on (4) original line items; and for additional funds in the amount of \$7,135.03; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63, effective upon signatures of all parties.

Funding Source: Federal – Federal Northeast Ohio Areawide Coordinating Agency NOACA (4TA7)

BC2025-664

Fiscal Department, presenting proposed travel/membership requests for the week of 10/20/2025:

Dept:	Department of Information Technology							
Event:	SecureWV 16							
Source:	SecureWV							
Location:	Charleston, WVA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
David Lauer	10/23/2025-10/25/2025	\$75.00	\$172.00	\$345.00	\$350.00	\$0.00	\$942.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

SecureWV is a 2-day conference in Charleston West Virginia run by a 501c3 non-profit that conducts an annual cyber security conference to fulfill the primary objectives of awareness and education. This conference is one of the larger regional conferences that attracts nationally known cybersecurity leaders to teach and speak about advanced cybersecurity topics. Attendance to this conference will also give me CUEs towards the maintenance of my SANS certification.

BC2025-665

Department of Purchasing, presenting proposed purchases for the week of 10/20/2025:

Direct Open Market Purchases
(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25003933	(3) Microscope cameras and (2) mount adaptors	Medical Examiner's Office for Firearms & Toolmarks Lab	Thomas Scientific Holdings LLC	\$13,070.30	97% FY2024 Paul Coverdell Forensic Science Improvement (Formula) Grant and 3% General Fund

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25004004	Out-of-home care placement services for the period 8/1/2025-8/31/2025 & 9/1/2025-9/30/2025*	Division of Children and Family Services	Compassion Care Group	\$155,550.00	65% Health and Human Services Levy Fund and 35% Title IV-E Reimbursement Fund
25003978	MSY placement services for the period 9/1/2025-9/29/2025**	Department of Health and Human Services/Community Initiatives Division/Family and Children First Council	The Marsh Foundation	\$10,150.00	State MSY Fund

*Approval No. BC2025-324, dated 5/12/2025, which amended BC2024-987 dated 12/23/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2025 in the amount not-to-exceed \$1,500,000.00 by changing the amount not-to-exceed from \$1,500,000.00 to \$1,750,000.00.

**Approval No. BC2025-473 dated 7/21/2025, which approved an alternative procurement process which will result in award recommendations to various County agencies and various providers referred by County agencies in the total amount not-to-exceed \$375,000.00 as reimbursement for technical assistance and financial assistance to children, youth and families with complex multi-system needs in connection with Multi-System State Youth Program for the period 7/1/2025 – 6/30/2027.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Juvenile Court Division, submitting a Grant Agreement with Ohio Department of Children and Youth in the amount of \$3,000,000.00 for reimbursement of Title IV-E eligible expenses for foster care placement and maintenance for the period 7/1/2025 – 6/30/2027.

Funding Source: Ohio Department of Children and Youth Title IV-E Grant

Item No. 2

Sheriff's Department, submitting an Addendum to a Community-Based Corrections Subsidy Grant Agreement with Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions for the Local Incarceration Program in connection with FY2026 – 2027 Community Correction Act Grant Program for the period 7/1/2025-6/30/2027, to add paragraphs 27. Liability and 28. Civil Rights Assurance and for additional funds in the amount of \$30,925.00, effective upon signatures of all parties.

Funding Source: Ohio Department of Rehabilitation and Corrections (ODRC)

Item No. 3

Purchases Processed (No Vote Required) in the amount not-to-exceed \$10,000.00 for the period 9/1/2025 – 9/30/2025 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title "10/20/2025– Board of Control Meeting".

[Board of Control \(cuyahogacounty.gov\)](https://www.cuyahogacounty.gov)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Michael Houser seconded. The motion to adjourn was unanimously approved at 11:18 a.m.