

Minutes

Cuyahoga County Board of Control

Monday, November 3, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Michael Dever, Director Department of Public Works

Paul Porter, Director, Department of Purchasing

Councilmember Meredith Turner entered the room at 11:08 a.m.

Joseph Nanni, County Council (Alternate for Michael Houser)

Cynthia Mason, County Council (Alternate for Robert Schleper)

II. – REVIEW MINUTES – 10/27/2025

Michael Dever motioned to approve the minutes from the October 27, 2025, meeting; Joseph Nanni seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-679

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to ITW Food Equipment Group LLC dba Hobart Service in the amount not-to-exceed \$30,000.00 for café equipment repairs at the Juvenile Justice Center.
- b) Recommending an award on Purchase Order No. 25002977 to ITW Food Equipment Group LLC dba Hobart Service in the amount not-to-exceed \$30,000.00 for café equipment repairs at the Juvenile Justice Center.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. presented. There were no questions. Michael Chambers motioned to approve the item; Cynthia Mason seconded. Item BC2025-679 was approved by unanimous vote.

BC2025-680

Department of Public Works, submitting an amendment to Contract No. 4358 with The Murphy Contracting Company for the Cuyahoga County Medical Examiner's Building Elevator Modernization project for the period 4/16/2024 through project completion, to expand the scope of services, and for additional funds in the amount not-to-exceed \$206,793.00, effective upon signatures of all parties.

Funding Source: Capital Improvement Plan

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-680 was approved by unanimous vote.

BC2025-681

Department of Public Works, recommending awards on RQ16123 and enter into contracts with various providers (17-3) in the total amount not-to-exceed \$300,000.00 for general right-of-way services for various road and bridge projects for a period of 3 years, effective upon signatures of all parties.

a) Contract No. 5703 with MS Consultants, Inc. in the amount not-to-exceed \$150,000.00.

b) Contract No. 5704 with O.R. Colan Associates, LLC in the amount not-to-exceed \$150,000.00.

Funding Source: Road and Bridge Fund

Jessica French, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2025-681 was approved by unanimous vote.

BC2025-682

Department of Information Technology, recommending an award on Purchase Order No. 25003840 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$147,360.00 for a state contract purchase for the renewal of Zoom Enterprise Conferencing and Audio licenses and support for use by various departments for the period 11/20/2025 - 11/19/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2025-682 was approved by unanimous vote.

BC2025-683

Department of Information Technology, recommending an award on Purchase Order No. 25004201 to SHI International Corp. in the amount not-to-exceed \$38,805.48 for a joint cooperative purchase of (1) server

for network monitoring applications and associated sensor capacity license, hardware, maintenance and support services for period 11/3/2025 – 11/2/2026.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2025-683 was approved by unanimous vote.

BC2025-684

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$33,545.83 for the purchase and implementation of Calabrio call recording software, with 200 user channels and support for various County agencies.
- b) Recommending an award on Purchase Order No. 25004206 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$33,545.83 for the purchase and implementation of Calabrio call recording software, with 200 user channels and support for various County agencies.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2025-684 was approved by unanimous vote.

BC2025-685

Court of Common Pleas/Juvenile Court Division, submitting an amendment to Contract No. 5667 (fka Contract No. 1993) with Mizanin Reporting Service, Inc. for court transcription services for the period 1/1/2022 – 12/31/2025 to extend the time period to 12/31/2026, to change the rates for transcription services, effective 1/1/2026 and for additional funds in the amount not-to-exceed \$80,000.00.

Funding Source: General Fund

Marie Andel, Court of Common Pleas/Juvenile Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-685 was approved by unanimous vote.

BC2025-686

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Agilent Technologies, Inc. in the amount not-to-exceed \$28,181.92 for installation and training on updates to the software and firmware on the GCMS instrument computers in the Medical Examiner's Drug Chemistry lab, for a period of 1 year, effective upon signatures of all parties.

- b) Recommending an award and enter into Contract No. 5689 with Agilent Technologies, Inc. in the amount not-to-exceed \$28,181.92 for installation and training on updates to the software and firmware on the GCMS instrument computers in the Medical Examiner's Drug Chemistry lab, for a period of 1 year, effective upon signatures of all parties.

Funding Source: 97% FY2024 Paul Coverdell Forensic Science Improvement Grant and 3% Coroner Lab Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-686 was approved by unanimous vote.

BC2025-687

Department of Health and Human Services/Cuyahoga Job and Family Services, submitting an amendment to a Revenue Generating Agreement (via Contract No. 5450) with McGregor Pace to provide financial assistance for staffing services for determining income eligibility and processing of Medicaid applications for individuals seeking enrollment in McGregor Pace for the period 2/1/2025 - 12/31/2025 to extend the time period to 12/31/2026 and for additional funds in the amount not-to-exceed \$43,382.48, effective upon signatures of all parties.

Funding Source: Revenue Generating

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-687 was approved by unanimous vote.

BC2025-688

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 3853 with Cuyahoga County Board of Developmental Disabilities for Medicaid Home and Community-based Services for youth with developmental disabilities for the period 1/1/2024 – 12/31/2025 to extend the time period to 3/31/2027, and for additional funds in the amount not-to-exceed \$200,000.00, effective upon signatures of all parties.

Funding Source: Medicaid Individual Options Waiver with excess charges covered at 65% Health and Human Services Levy & 35% Federal Title IV-E

Marcos Cortes, Department of Health and Human Services, presented. Meredith Turner asked, related to funding what happens at end of this year? Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-688 was approved by unanimous vote.

BC2025-689

Department of Health and Human Services/Division of Children and Family Services, recommending an award on RQ16082 and enter into Contract No. 5542 with Bellefaire Jewish Children's Bureau (23-3) in the amount not-to-exceed \$504,000.00 for mentoring services for youth ages 10-21 in permanent custody of the Division of Children and Family Services, effective upon signatures of all parties for the period 10/1/2025 - 9/30/2027.

Funding Source: Temporary Assistance for Needy Families-Independent Living

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-689 was approved by unanimous vote.

BC2025-690

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

a) Requesting authority to apply for grant funds from the U.S. Department of Housing and Urban Development in the amount of \$1,500,000.00 for Continuum of Care planning activities in connection with the FY2024 Continuum of Care Homeless Assistance Competition Program for the period 1/1/2026 – 12/31/2026.

b) Submitting a grant award from The U.S. Department of Housing and Urban Development in the amount of \$1,500,000.00 for Continuum of Care planning activities in connection with the FY2024 Continuum of Care Homeless Assistance Competition Program for the period 1/1/2026 – 12/31/2026.

Funding Source: 100% (\$1,500,000.00) FY2024 United States Department of Housing and Urban Development Continuum of Care Homeless Assistance Competition Grant. The County must demonstrate a 25% (\$375,000.00) in-kind contribution which is being accomplished by contracted spending with another vendor.

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Cynthia Mason seconded. Item BC2025-690 was approved by unanimous vote.

C. – Exemptions

BC2025-691

Department of Health and Human Services, recommending an alternative procurement process, which will result in payments to Treasurer, State of Ohio for various invoices in the total amount not-to-exceed \$250,000.00 for technical support services to County employees in connection with the Tech Service Support Policy for the period 1/1/2026 – 12/31/2026.

Funding Source: Health and Human Services Levy

Remon Kaldas, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2025-691 was approved by unanimous vote.

BC2025-692

Department of Health and Human Services/Cuyahoga Job and Family Services, recommending an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to Treasurer, State of Ohio in the total amount not-to-exceed \$4,405,367.49 for State-mandated services rendered to children in connection with the Ohio Department

of Health's Complex Medical Help Program for the period 1/1/2026 – 12/31/2026, in accordance with Ohio Revised Code Section 3701.023.

Funding Source: Health and Human Services Levy Fund

Remon Kaldas, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Dever seconded. Item BC2025-692 was approved by unanimous vote.

D. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-693 through BC2025-696; Meredith Turner seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-693

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from the U.S. Department of Housing and Urban Development in the amount of \$1,676,083.00 for reimbursement of costs for eligible activities for joint transitional housing and rapid re-housing services to prevent and end youth homelessness in connection with the Youth Homelessness Demonstration Project for the period 1/1/2026 – 12/31/2026.
- b) Submitting a grant award from the U.S. Department of Housing and Urban Development in the amount of \$1,676,083.00 for reimbursement of costs for eligible activities for joint transitional housing and rapid re-housing services to prevent and end youth homelessness in connection with the Youth Homelessness Demonstration Project for the period 1/1/2026 – 12/31/2026.

Funding Source: FY2024 United States Department of Housing and Urban Development Continuum of Care Homeless Assistance Competition Grant

BC2025-694

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from the U.S. Department of Housing and Urban Development in the amount of \$454,417.00 for navigation services and financial assistance for homeless and at-risk youth and young adults in connection with the Youth Homelessness Demonstration Project for the period 1/1/2026 – 12/31/2026.
- b) Submitting a grant award from the U.S. Department of Housing and Urban Development in the amount of \$454,417.00 for navigation services and financial assistance for homeless and at-risk youth and young adults in connection with the Youth Homelessness Demonstration Project for the period 1/1/2026 – 12/31/2026.

Funding Source: FY2024 United States Department of Housing and Urban Development Continuum of Care Homeless Assistance Competition Grant

BC2025-695

Fiscal Department, presenting proposed travel/membership requests for the week of 11/3/2025:

Dept:	Sheriff's Department							
Event:	Court Safety and Security Conference							
Source:	National Criminal Justice Training Center							
Location:	Appleton, WI							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Steven Veverka	3/23/2026- 3/26/2026	\$325.00	\$200.00	\$480.00	\$300.00	\$450.00	\$1,755.00	Continued Professional Training Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Training opportunity at the court safety and security national conference.

BC2025-696

Department of Purchasing, presenting proposed purchases for the week of 11/3/2025:

Direct Open Market Purchases
(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25004158	(170) Various sizes of secure shower curtain systems	Sheriff's Department	Lakeside Supply Company	\$12,338.50	General Fund
25004277	(6) Mobile data terminals with keyboards and extended warranty	Sheriff's Department	MNJ Technologies Direct, Inc.	\$24,804.00	FY24 In-Vehicle Dash-Cam Response to Violent Crime Grant

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Corrections Planning Board, submitting an Addendum from Ohio Department of Rehabilitation and Corrections for various FY2026 – 2027 Community Based Corrections Programs for the period 7/1/2025 – 6/30/2027 to change the terms and to modify the total amount of the grant award from \$17,815,082.00 to \$18,795,412.00:

- 1) In the amount of \$14,295,412.00 for implementation of various services designed to reduce or divert the number of persons committed to local corrections agencies.
- 2) In the amount of \$4,500,000.00 for implementation of the Targeted Community Alternatives to Prison (TCAP) Program.

Funding Source: Community Corrections Act (CCA) Fund

Item No. 2

Public Defender's Office, submitting a Grant Award Agreement from the Supreme Court of Ohio in the amount of \$120,000.00 for the Legal Representation Pilot Project for the period 10/1/2025 - 9/30/2026.

Funding Source: U.S. Department of Health and Human Services

Item No. 3

Department of Health and Human Services/Office of Child Support Services, submitting a subgrant award from the Department of Health and Human Services/Administration for Children and Families/Office of Child Support Enforcement for additional funds in the amount of \$7,500.00 to implement and enhance safe services to families in Cuyahoga County, Ohio in connection with the SFFY26 Save Access for Victims' Economic Security (SAVES) demonstration grant program for the period 9/1/2025 – 8/31/2026.

Funding Source: Federal Funds

Item No. 4

Contracts up to \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
NA	5551	Fun 'n Stuff Amusements, Inc.	for rental of space, catering and related services for the 2025 National Adoption Month	\$10,000.00	Department of Health and Human Services/ Division of	effective upon signatures of all parties- 11/30/2025	66% Health and Human Services Levy and 34% Title IV-E Reimbursement Fund	(Executive) 10/22/2025 (Law) 10/23/2025

			event being held on 11/22/2025.		Children and Family Services			
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VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Cynthia Mason seconded. The motion to adjourn was unanimously approved at 11:22 a.m.