

Minutes

Cuyahoga County Board of Control

Monday, November 17, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:01 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Councilmember Meredith Turner

Councilmember Michael Houser

Councilmember Robert Schleper

II. – REVIEW MINUTES – 11/10/2025

Michael Chambers motioned to approve the minutes from the November 10, 2025, meeting; Meredith Turner seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-717

Department of Public Works, recommending an award and enter into Contract No. 5735 with Nachurs Alpine Solutions, LLC in the amount not-to-exceed \$200,000.00 for a joint cooperative purchase and delivery of runway deicing supplies for the County Airport for a period of 3 years, effective upon signatures of all parties.

Funding Source: Airport Operations Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-717 was approved by unanimous vote.

BC2025-718

Department of Public Works, recommending an award on RQ16289 and enter into Contract No. 5746 with Therma Holdings, LLC dba 360 Warehousing (22-6) in the amount not-to-exceed \$210,645.00 for handling and storage services for photovoltaic solar modules, for a period of 12 months, effective upon signatures of all parties.

Funding Source: U.S. EPA Climate Pollution Reduction Grant

Jessica French, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-718 was approved by unanimous vote.

BC2025-719

Department of Housing and Community Development, recommending an award and enter into Agreement No. 5716 with City of Cleveland Heights in the amount not-to-exceed \$218,961.00 for allocation of FY2018 HOME Funds for various eligible HOME Program activities for the period 5/1/2025 - 12/31/2025.

Funding Source: HOME Funds

Kellie Glenn, Department of Housing and Community Development, presented. Michael Houser asked is this for fiscal year 2018 or is this for homes that have been done recently. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-719 was approved by unanimous vote.

BC2025-720

Fiscal Department entering into an agreement with various municipalities within the County to pay the costs associated with counsel assigned to represent indigent persons charged with violations of the ordinances of the municipal corporation in a total amount not to exceed \$500,000.00 for the period 1/1/2026 - 12/31/2026.

Funding Source: General Fund 82% reimbursed by Office of the Ohio Public Defender and 18% to be reimbursed by the municipality

Domonique Tatum, Fiscal Department, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-720 was approved by unanimous vote.

BC2025-721

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Bugcrowd Inc. in the amount not-to-exceed \$28,000.00 for a 1 year subscription to BugCrowd's Security Awareness Music and Spoken Video Training Library for (5,000) users, effective upon signatures of all parties.
- b) Recommending an award on Purchase Order No. 25004333 to Bugcrowd Inc. in the amount not-to-exceed \$28,000.00 for a 1 year subscription to BugCrowd's Security Awareness Music and Spoken Video Training Library for (5,000) users, effective upon signatures of all parties.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-721 was approved by unanimous vote.

BC2025-722

Department of Information Technology, recommending an award on Purchase Order No. 25004372 with MNJ Technologies Direct, Inc. in the amount not-to-exceed \$49,200.00 for a state contract purchase of (100) each HP Thunderbolt docks, and monitors.

Funding Source: Capital Improvement Plan

Brianna Witt, Department of Information Technology, presented. Robert Schleper asked what is the cadence in which you replace some of this hardware; asked is this kind of on a schedule. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-722 was approved by unanimous vote.

BC2025-723

Department of Information Technology, recommending an award on Purchase Order No. 25004438 with Integrated Precision Systems in the amount not-to-exceed \$222,912.71 for a state contract purchase, installation and programming of (167) replacement security cameras for the Justice Center.

Funding Source: General Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Meredith Turner seconded. Item BC2025-723 was approved by unanimous vote.

BC2025-724

Court of Common Pleas/Domestic Relations Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Cross Thread Solutions LLC in the amount not-to-exceed \$40,996.00 for document translation services for the period 8/1/2025 – 12/31/2025.
- b) Recommending an award and enter into Contract No. 5595 with Cross Thread Solutions LLC in the amount not-to-exceed \$40,996.00 for document translation services for the period 8/1/2025 – 12/31/2025.

Funding Source: 75% Violence Against Women Act Grant and 25% General Fund

Erjon Kadriu, Court of Common Pleas/Domestic Relations Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-724 was approved by unanimous vote.

BC2025-725

Medical Examiner's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to GenTech Scientific LLC in the amount not-to-exceed \$15,289.00 for repairs and (1) preventative maintenance visit on the Thermo TSQ Vantage LC/MS System.
- b) Recommending an award on Purchase Order No. 25004267 with GenTech Scientific LLC in the amount not-to-exceed \$15,289.00 for repairs and (1) preventative maintenance visit on the Thermo TSQ Vantage LC/MS System.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-725 was approved by unanimous vote.

BC2025-726

Department of Health and Human Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to The Center for Community Solutions in the amount not-to-exceed \$300,000.00 for operational support and fiscal agent services on behalf of the AIDS Funding Collaborative for the period 1/1/2026 - 12/31/2027.
- b) Recommending an award and enter into Contract No. 5687 with The Center for Community Solutions in the amount not-to-exceed \$300,000.00 for operational support and fiscal agent services on behalf of the AIDS Funding Collaborative for the period 1/1/2026-12/31/2027.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Robert Schleper asked presenter to share a couple of services or what are some of the gaps that this funding would be supporting or closing. The Presenter will follow up. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-726 was approved by unanimous vote.

BC2025-727

Department of Health and Human Services/Community Initiatives Division/Family and Children First Council, submitting an amendment to Contract No. 4038 with The Ohio State University on behalf of The Ohio State University Extension for planning, coordinator and facilitator services for the Youth Advocacy and Leadership Coalition of Cuyahoga County for the period 1/1/2024 – 12/31/2025 to extend the time period to 12/31/2027, and for additional funds in the amount not-to-exceed \$290,000.00, effective 1/1/2026.

Funding Source: Health and Human Services Levy Fund

Kathleen Stewart, Family and Children First Council, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-727 was approved by unanimous vote.

BC2025-728

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, recommending an award and enter into Contract No. 5734 with Third Sector Capital Partners, Inc. (27-5) in the amount not-to-exceed \$100,000.00 for consulting services to assist the Office of Reentry in establishing a Reentry Coalition, effective upon signatures of all parties through 9/30/2026.

Funding Source: Health and Human Services Levy Funds

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Michael Houser seconded. Item BC2025-728 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-729 through BC2025-731; Mellany Seay seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-729

Department of Purchasing on behalf of the Department of Public Works, declaring various property as surplus County property no longer needed for public use; recommending selling said property via internet auction, in accordance with Ohio Revised Code Section 307.12(E).

Funding Source: Revenue Generating

BC2025-730

Fiscal Department, presenting proposed travel/membership requests for the week of 11/17/2025:

Dept:	Health and Human Services							
Event:	2025 Midwest Border Training Workshop							
Source:	Indiana Prosecuting Attorneys Council							
Location:	Middlebury, IN							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Alison Donze	11/18/2025-11/20/2025	\$0.00	\$54.00	\$430.00	\$328.87	\$0.00	\$812.87	76% Federal/State reimbursement and 24% Health and Human Services Levy

Maggie Jarus	11/18/2025-11/20/2025	\$0.00	\$54.00	\$430.00	\$0.00	\$0.00	\$484.00	76% Federal/State reimbursement and 24% Health and Human Services Levy
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*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

The 2025 Midwest Border Training Conference gives the employees of OCSS in the interstate unit an opportunity to learn and enhance their knowledge in various areas such as statutory responsibilities. This conference is an opportunity to network and discuss best practices with colleagues from other States.

BC2025-731

Department of Purchasing, presenting proposed purchases for the week of 11/17/2025:

Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25004378	Rock salt on an as needed bases for 2025 Winter Season*	Department of Public Works	Cargill Incorporated	Not-to-exceed \$30,000.00	General Fund
25004421	Factory Authorized – Engine replacement on 2015 Ford F450 Super truck**	Department of Public Works	Sarchione Ford of Alliance	\$14,783.79	Sanitary Sewer
25004443	Automotive Repair – Mechanical, body and paint repairs on 2023 Dodge Durango***	Department of Public Works	Premier Auto Body & Collision Center, LLC	\$19,204.34	General Fund

*Approval No. BC2025-470, dated 7/21/2025, which approved an alternative procurement process, which will result in a participation agreement with the City of Brecksville Purchasing Consortium in the amount not-to-exceed \$30,000.00 for the purchase of sodium chloride (rock salt) for the period 11/1/2025 – 10/31/2026.

**Approval No. BC2025-13, dated 1/6/2025, which amended BC2023-452 dated 7/17/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 11/29/2022 – 12/31/2024 by changing the total amount not-to-exceed from \$1,475,000.00 to \$1,925,000.00 and extending the time period to 12/31/2025.

***Approval No. BC2025-536 dated 8/18/2025, which amended BC2023-513, dated 8/14/2023, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various vendors for the purchase of various automotive repairs services in connection with vehicles involved in an accident for the Fleet Division on an as-needed basis for the period

8/14/2023 – 8/15/2025 to extend the time period to 8/13/2026 and to change the total not-to-exceed amount from \$125,000.00 to \$200,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Department of Public Works, submitting a Master Agreement of Cooperation with various municipalities for FY2025 pavement preventative maintenance services in connection with various road projects:

- a) City of Cleveland Heights - Superior Road from Euclid Avenue to Lee Road
- b) City of East Cleveland - Superior Road from Euclid Avenue to Lee Road
- c) City of Warrensville Heights – Green Road from Miles Road to Emery Road

Funding Source: Road and Bridge Fund

Item No. 2

Department of Public Works, submitting an amendment to a grant agreement with Northeast Ohio Regional Sewer District for Fitch Road Sanitary Sewer Extension Project in connection with Member Community Infrastructure Grant Program for the period 1/1/2025 through project completion, to change the prior funding source of 52% non-District matching funds to 32% non-District matching funds; no additional funds required.

Funding Source: 32% non-District matching funds

Item No. 3

Court of Common Pleas/Corrections Planning Board, submitting a Grant Agreement from the Alcohol, Drug Addiction and Mental Health Services (ADAMHS) Board of Cuyahoga County in the amount of \$729,005.40 for alcohol and other drug assessment, case management and intensive outpatient treatment services in connection with the SFY2026 Treatment Alternatives to Street Crime Program (TASC) for the period 7/1/2025 – 6/30/2026.

Funding Source: Ohio Department of Mental Health and Addiction Services pass-through to the Alcohol, Drug Addiction and Mental Health Services (ADAMHS)

Item No. 4

Contracts up to \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
6906	5747 (fka 2318)	PCs for People Ohio, LLC	For the deployment of broadband services in Cuyahoga County to	0.00	Office of Innovation & Performance	06/16/2022 – 06/16/2025 to extend the	(Original) General Fund-	(Executive) 11/10/2025 (Law)

			update insurance requirements, effective upon signatures of all parties.			time period to 3/31/2026	American Rescue Plan Act (ARPA) Fund	11/12/2025
NA	5326 (fka 4157 & 2985)	Justice Innovation, Inc., dba Center for Justice Innovation (fka Center for Court Innovation)	Provide project planning services for the development, implementation and evaluation of the Parenting After Violence (PAVE) Curriculum Development Program to amend terms, effective upon signatures of all parties.	0.00	Court of Common Pleas/ Domestic Relations Court Division	12/1/2022 – 6/30/2026	(Original) 50% State Justice Institute Project Grant and 50% Ohio State Bar Foundation Grant	(Executive) 11/10/2025 (Law) 11/10/2025
NA	3970	The MetroHealth System	for Correctional Health Care Services	0.00	Sheriff's Department	5/9/2019 – 10/31/2025 to extend the time period to 4/1/2026 effective 11/1/2025	(Original) General Fund	(Executive) 10/31/2025 (Law) 10/31/2025
NA	5116 (fka 4877)	Practical Solutions for Public Safety	For staff analysis	0.00	Sheriff's Department	11/14/2024 – 11/13/2025 to extend the time period to 3/14/2026, effective upon signatures of all parties.	(Original) General Fund	(Executive) 11/10/2025 (Law) 11/6/2025

Various Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2023-0183	Replacement of Sheldon Road Bridge 01.61 over Lake Abrams Ditch in the Cities of Brook Park and Middleburg Heights- Council Districts 2 and 4	\$7,219,559.00		69% Northeast Ohio Regional Sewer District (\$4,997,603.00) 21% County Road and Bridge (\$1,500,000.00) 5% Middleburgh Heights (\$360,978.00) 5% Brook Park (\$360,978.00)	(Executive) 11/10/2025 (Law) 11/12/2025

Item No. 5

Purchases Processed (No Vote Required) in the amount not-to-exceed \$10,000.00 for the period 10/1/2025 -10/31/2025 (No Vote Required) will be available at the following link at time of posting the Final Agenda. To view the report, click on the Title "11/17/2025 – Board of Control Meeting".

[Board of Control \(cuyahogacounty.gov\)](http://cuyahogacounty.gov)

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Meredith Turner seconded. The motion to adjourn was unanimously approved at 11:18 a.m.