

Minutes

Cuyahoga County Board of Control

Monday, November 24, 2025 - 11:00 A.M.

County Headquarters

2079 East Ninth Street

Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:00 a.m.

Attending:

Erik Janas, Chief of Staff (Alternate for Chris Ronayne, County Executive)

Michael Chambers, Fiscal Officer, serving as Chairman

Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)

Paul Porter, Director, Department of Purchasing

Laura Black, County Council (Alternate for Meredith Turner)

Joseph Nanni, County Council (Alternate for Michael Houser)

Councilmember Robert Schleper

II. – REVIEW MINUTES – 11/17/2025

Michael Chambers motioned to approve the minutes from the November 17, 2025, meeting; Joseph Nanni seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2025-732

Department of Public Works, submitting an amendment to Contract No. 4675 with Infinity Construction Co., Inc. for the Cuyahoga County Veterans Service Commission Headquarters Relocation for the period 6/27/2024 through project completion, to expand the scope of services and for additional funds in the amount not-to-exceed \$172,962.34 which includes an additional contingency fee of \$50,000.00, effective upon signatures of all parties.

Funding Source: Capital Projects - General Fund

Matthew Rymer, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-732 was approved by unanimous vote.

BC2025-733

Department of Public Works, submitting a Preliminary Engineering Agreement with Wheeling & Lake Erie Railway Company (via Contract No. 5711 for rehabilitation of McCracken Road Bridge 01.36 over Mill Creek in the Cities of Garfield Heights and Maple Heights in the estimated amount of \$12,000.00.

Funding Source: Road and Bridge Fund

Mellany Seay, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; Erik Janas, seconded. Item BC2025-733 was approved by unanimous vote.

BC2025-734

Department of Information Technology on behalf of Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Western Reserve Systems Group, LLC in the amount not-to-exceed \$40,000.00 for maintenance, feature enhancement, and integration support services for the Witness Victim Application interface, effective upon signatures of all parties through 2/15/2026.
- b) Recommending an award and enter into Contract No. 5749 with Western Reserve Systems Group, LLC in the amount not-to-exceed \$40,000.00 for maintenance, feature enhancement, and integration support services for the Witness Victim Application interface, effective upon signatures of all parties through 2/15/2026.

Funding Source: Health and Human Services Levy Fund

Brianna Witt, Department of Information Technology, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2025-734 was approved by unanimous vote.

BC2025-735

Sheriff's Department, submitting an amendment to Agreement No. 3917 with Cuyahoga Community College, Public Safety Training Center for rental of space at the Firearms Range, located at 11000 W. Pleasant Valley Road, Parma, for use by ~~Deputies~~ **Cuyahoga County Sheriff's Department personnel who are required to carry firearms** for the period 1/1/2024 - 12/31/2025 to extend the time period to 12/31/2027, to replace the insurance requirements, and for additional funds in the amount not-to-exceed \$84,000.00, effective upon signatures of all parties.

Funding Source: General Fund

Karen DiCarlo, Sheriff's Department, presented. Robert Schleper asked is this kind of the standard cost annually, so is that \$42,000.00. Michael Chambers motioned to approve the item as amended; Robert Schleper seconded. Item BC2025-735 was approved by unanimous vote as amended.

BC2025-736

Medical Examiner's Office, submitting an amendment to Contract No. 3587 with Cybergenetics for annual software maintenance and support services on the TrueAllele Casework System for the period 7/26/2023 7/25/2026 to extend the time period to 12/31/2028, to expand the services, effective 1/1/2026 and for additional funds in the amount not-to-exceed \$90,000.00, effective upon signatures of all parties.

Funding Source: General Fund

Hugh Shannon, Medical Examiner's Office, presented. There were no questions. Michael Chambers motioned to approve the item; Erik Janas, seconded. Item BC2025-736 was approved by unanimous vote.

BC2025-737

Department of Public Safety and Justice Services, on behalf of the Medical Examiner's Office, submitting an agreement with City of Cleveland in the amount not-to-exceed \$73,520.00 for reimbursement of eligible expenses related to laboratory testing services conducted by the Medical Examiner's Office in connection with the FY2021 Sexual Assault Kit Initiative Grant for the period 10/1/2023 – 9/30/2025.

Funding Source: Revenue Generating

Lezlie White, Department of Public Safety and Justice Services, presented. There were no questions. Michael Chambers motioned to approve the item; Joseph Nanni seconded. Item BC2025-737 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2025-738 through BC2025-739; Mellany Seay seconded. The Consent Agenda Items were approved by unanimous vote.

BC2025-738

Fiscal Department, presenting proposed travel/membership requests for the week of 11/24/2025:

Dept:	Department of Public Works							
Event:	2026 NACE Annual Conference							
Source:	CEAO and NACE							
Location:	Arlington, TX							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

Dave Ray	4/11/2026-4/16/2026	\$845.00	\$244.00	\$1,245.00	\$343.05	\$506.96	\$3,184.01	Road and Bridge
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*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Conference with National County Engineers of the National Association of County Engineers (NACE). The conference will include sessions to maintain continuing education credits for my professional Engineer's license.

Dept:	Department of Communications							
Event:	FY26 Federal Emergency Management Agency Executive Public Information Officer Program							
Source:	Federal Emergency Management Agency							
Location:	Emmitsburg, MD							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Jennifer Ciaccia	12/7/2025-12/13/2025	\$0.00	\$300.00	\$0.00	\$60.00	\$275.00	\$635.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

I was recently accepted into the FY26 Federal Emergency Management Agency Executive Public Information Officer Program (EPIOP). The EPIOP is designed to prepare public information officers for executive-level leadership roles, with a strong emphasis on becoming trusted advisors within an organization. Through intensive coursework and peer collaboration, the program also enhances the student's ability to influence programs and policy through strategic communication and advanced networking. Students will also contribute to the national body of knowledge for public information.

Dept:	Department of Communications							
Event:	Meetings with Congressional Leadership							
Source:	United States Congress							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source

David Razum	12/4/2025 - 12/4/2025	\$0.00	\$60.00	\$0.00	\$40.00	\$750.00	\$850.00	General Fund
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*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Executive Ronayne and Deputy Chief of Communications, David Razum will travel to Washington DC to attend meetings with congressional leadership related to Federal Government investment in Cuyahoga County.

Dept:	County Executive's Office							
Event:	Meetings with Congressional Leadership							
Source:	United States Congress							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Christopher Ronayne	12/4/2025- 12/4/2025	\$0.00	\$60.00	\$0.00	\$40.00	\$750.00	\$850.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Executive Ronayne and Deputy Chief of Communications, David Razum will travel to Washington DC to attend meetings with congressional leadership related to Federal Government investment in Cuyahoga County.

BC2025-739

Department of Purchasing, presenting proposed purchases for the week of 11/24/2025:

Direct Open Market Purchases
(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25004499	(6,000 tons) Various types of Limestone and (20 each) Mason Sand	Department of Public Works	RAR Contracting Company Inc.	Not-to- exceed \$200,000.00	Sanitary Sewer Fund

	and Type A Rip Rap Stones				
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Items/Services Received and Invoiced but not Paid:

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
25004281	Out-of-home care placement services for the period 7/1/2025-7/31/2025*	Division of Children and Family Services	White Deer Run, LLC dba Cove Prep	\$36,750.00	65% Health and Human Services Levy Fund and 35% Title IV-E Reimbursement Fund
25004554	Out-of-home care placement services for the period 10/1/2025-10/31/2025*	Division of Children and Family Services	Excel Beyond Limits	\$28,675.00	65% Health and Human Services Levy Fund and 35% Title IV-E Reimbursement Fund

*Approval No. BC2025-324, dated 5/12/2025, which amended BC2024-987 dated 12/23/2024, which amended multiple prior approved alternate procurement processes resulting in purchase orders to various licensed providers for reimbursement for out of home care placement services for the period 12/1/2022 – 12/31/2025 in the amount not-to-exceed \$1,500,000.00 by changing the amount not-to-exceed from \$1,500,000.00 to \$1,750,000.00.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Court of Common Pleas/Juvenile Court Division, submitting a revised Grant Agreement with Ohio Department of Children and Youth in the amount of \$3,000,000.00 for reimbursement of Title IV-E eligible expenses for foster care placement and maintenance for the period 7/1/2025 – 6/30/2027 to remove the Ohio Department of Medicaid (“ODM”) as a named party to the Grant Agreement.

Funding Source: Ohio Department of Children and Youth Title IV-E Grant

Item No. 2

Department of Public Safety and Justice Services, on behalf of the Medical Examiner’s Office, submitting a grant application to the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount not-to-exceed \$360,920.00 for the FY25 Formula DNA Capacity Enhancement for Backlog Reduction Grant Program for the period 10/1/2025 – 9/30/2027.

Funding Source: U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance FY25 Formula DNA Capacity Enhancement for Backlog Reduction (CEBR) - Formula Grants Program

Item No. 3

Department of Public Safety and Justice Services, on behalf of the Medical Examiner's Office, submitting a grant application to the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance in the amount not-to-exceed \$400,000.00 for the purchase of a Virtual Comparison Microscopy System for the Regional Forensic Science Laboratory Firearms Unit in connection with the FY25 Paul Coverdell Forensic Science Improvement - Competitive Grants Program for the period 10/1/2025 – 9/30/2028.

Funding Source: U.S Department of Justice, Office of Justice Programs, Bureau of Justice Assistance FY25 BJA Paul Coverdell Forensic Science Improvement – Competitive Grants Program

Item No. 4

Department of Public Safety and Justice Services, on behalf of the Office of the Medical Examiner, submitting a grant application to State of Ohio, Office of Criminal Justice Services in the amount of \$67,000.89 for professional and continuing education and other related essentials to maintain accreditation for staff in connection with the FY25 Paul Coverdell Forensic Science Improvement Formula Grant Program for the period 1/1/2026 – 12/31/2026.

Funding Source: U.S Department of Justice, Office of Justice Programs, Bureau of Justice Assistance FY25 BJA Paul Coverdell Forensic Science Improvement – Formula Grants Program

Item No. 5

Department of Health and Human Services/Division of Children and Family Services, submitting a Subgrant Award Agreement from Ohio Department of Public Safety/Office of Criminal Justice Services in the amount of \$426,044.07 for the Cleveland Christian Home (H.O.P.E. Campus) Integrated Health and Wellness program for Multi-System Youth in connection with State Crisis Intervention Program Grant for the period 2/1/2025 - 12/31/2026.

Funding Source: Ohio Department of Public Safety/Office of Criminal Justice Services

Item No. 6

Contracts up to \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
NA	3809	City of Euclid	For tenant-based rental assistance services in connection with the American Rescue Plan for HOME Investment Partnerships Program	\$0.00	Department of Housing and Community Development	10/1/2023-9/30/2025 to extend the time period to 6/30/2026	(Original) HOME-APR Fund	(Executive) 11/14/2025 (Law) 11/19/2025
NA	5629 (fka 4921, 2525)	Applewood Centers, Inc.	For emergency respite and crisis bed services for youth referred by the Coordinated Approach to Misdemeanors (CALM) Program	For a decrease of funds in the amount of (\$509,511.43) to modify the terms of Subsection V.B which represents monthly reimbursement, effective 7/1/2025	Court of Common Pleas/ Juvenile Court Division	7/1/2021-6/30/2026	(Original) RECLAIM Grant	(Executive) 11/14/2025
NA	NA	After The Dream Productions Inc.	Memorandum of Understanding in connection with the audio/visual production entitled “Hoop Dreams: After the Dream”	\$0.00	Court of Common Pleas/ Juvenile Court Division	11/26/2025- project completion	NA	(Executive) 11/18/2025

Various Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2025-0223	Rehabilitation of Warrensville Center Road from Maple Heights NCL to Wickfield Avenue in the City of Warrensville Heights, Village of Highland Hills, and the Village of North Randall - Council District 9 Meredith Turner	\$5,700,000.00		70% Federal Funds (\$4,000,000.00) 15% Road and Bridge Fund (\$850,001.00) 10% City of Warrensville Heights (\$550,537.00) 4% Village of North Randall (\$228,955.00) 1% Village of Highland Hills (\$70,507.00)	(Executive) 11/14/2025

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VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Joseph Nanni seconded. The motion to adjourn was unanimously approved at 11:10 a.m.