

Minutes

Cuyahoga County Board of Control
Monday, January 5, 2026 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:02 a.m.

Attending:

Katherine A. Gallagher, Chief of Operations & Community Innovation County Executive Administration
(Alternate for Chris Ronayne, County Executive)
Michael Chambers, Fiscal Officer, serving as Chairman
Mellany Seay, Finance and Operations Administrator, Department of Public Works
(Alternate for Michael Dever)
Paul Porter, Director, Department of Purchasing
Joseph Nanni, County Council entered the room at 11:05 a.m. (Alternate for Meredith Turner)
Trevor McAleer, County Council (Alternate for Michael Houser)
Councilmember Robert Schleper

II. – REVIEW MINUTES – 12/22/2025

Michael Chambers motioned to approve the minutes from the December 22, 2025, meeting; Mellany Seay seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2026-01

Court of Common Pleas/Domestic Relations Court Division,

- a) Submitting an RFP exemption, which will result in an award recommendation to Ohio Legal Help in the amount not-to-exceed \$79,208.00 for annual software license subscription, maintenance and support, data purging and ChatBot features for the Cuyahoga County Domestic Relations Virtual Self-Help Center Platform for the period 1/1/2026 – 12/31/2027.
- b) Recommending an award and enter into Contract No. 5807 with Ohio Legal Help in the amount not-to-exceed \$79,208.00 for annual software license subscription, maintenance and support, data purging and ChatBot features for the Cuyahoga County Domestic Relations Virtual Self-Help Center Platform for the period 1/1/2026 – 12/31/2027.

Funding Source: 50% General Fund and 50% Title IV-D Fund

Erjon Kadriu, Court of Common Pleas/Domestic Relations Court Division, presented. There were no questions. Michael Chambers motioned to approve the item; Paul Porter seconded. Item BC2026-01 was approved by unanimous vote.

BC2026-02

Sheriff's Department, submitting a Revenue Generating Agreement (via Contract No. 5762) with City of Richmond Heights at a per diem rate of \$234.00 through 12/31/2026 increasing to \$257.00 through the remainder of the contract term for inmate housing services in the total anticipated amount of \$50,000.00 for the period 1/1/2026 – 12/31/2027.

Funding Source: Revenue Generating

Tanisha Gates, Sheriff's Department, presented. There were no questions. Trevor McAleer thanked Tanisha Gates for the updated chart on the list of communities that we house prisoners for, current per diem rates and status of negotiations on pending agreements. Michael Chambers motioned to approve the item; Trevor McAleer seconded. Item BC2026-02 was approved by unanimous vote.

BC2026-03

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in a payment to Ohio Guidestone in the amount not-to-exceed \$19,629.00 as final payment for the period 6/1/2025 - 6/30/2025 for youth workforce employment, education and training services in connection with the Comprehensive Case Management Employment Program, rendered on Contract No. 3646 during the contract term 7/1/2023-6/30/2025.
- b) Recommending a payment on Purchase Order No. 25004707 to Ohio Guidestone in the amount not-to-exceed \$19,629.00 as final payment for the period 6/1/2025-6/30/2025 for youth workforce employment, education and training services in connection with the Comprehensive Case Management Employment Program, rendered on Contract No. 3646 during the contract term 7/1/2023-6/30/2025.

Funding Source: Federal Temporary Assistance for Needy Families (TANF)

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Michael Chambers motioned to approve the item; Robert Schleper seconded. Item BC2026-03 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item No. BC2026-04 through BC2026-07; Trevor McAleer seconded. The Consent Agenda Items were approved by unanimous vote.

BC2026-04

Department of Public Works, submitting an amendment to Contract No. 5259 with Schirmer Construction LLC for rehabilitation of existing Monticello Boulevard Bridge over Euclid Creek in the City of South Euclid, for a decrease in the amount of (\$15,767.00); recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: County Motor Vehicle \$7.50 License Tax Funds

BC2026-05

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from Ohio Department of Development in the amount of \$1,473,600.00 for rapid re-housing assistance to eligible recipients in Cuyahoga County in connection with the FY2025 Homeless Crisis Response Program Emergency Solutions Grant for the period 9/23/2025 – 9/22/2027.
- b) Submitting a grant award from Ohio Department of Development in the amount of \$1,473,600.00 for rapid re-housing assistance to eligible recipients in Cuyahoga County in connection with the FY2025 Homeless Crisis Response Program Emergency Solutions Grant for the period 9/23/2025 – 9/22/2027.

Funding Source: Ohio Department of Development Homeless Crisis Response Program Emergency Solutions Grant

BC2026-06

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services,

- a) Requesting authority to apply for grant funds from Ohio Department of Development in the amount of \$368,700.00 for rapid re-housing assistance to eligible recipients in Cuyahoga County in connection with FY2025 Homeless Crisis Response Program Ohio Housing Trust Fund Grant for the period 1/1/2026 – 2/29/2028.
- b) Submitting a grant award with Ohio Department of Development in the amount of \$368,700.00 for rapid re-housing assistance to eligible recipients in Cuyahoga County in connection with FY2025 Homeless Crisis Response Program Ohio Housing Trust Fund Grant for the period 1/1/2026 – 2/29/2028.

Funding Source: Ohio Department of Development Homeless Crisis Response Program Ohio Housing Trust Fund Grant

BC2026-07

Fiscal Department, presenting proposed travel/membership requests for the week of 1/5/2026:

Dept:	Medical Examiner's Office							
Event:	78 th Annual AAFS Scientific Conference							
Source:	American Academy of Forensic Science							
Location:	New Orleans, LA							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Daniel Sullivan	2/9/2026-2/14/2026	\$1,025.00	\$300.00	\$0.00	\$315.00	\$0.00	\$1,640.00	FY2025 Coverdell Grant
Dr. Nasir Butt	2/9/2026-2/14/2026	\$818.50	\$332.00	\$0.00	\$341.28	\$478.37	\$1,970.15	FY2025 Coverdell Grant
Dr. Harmeet Kaur	2/9/2026-2/14/2026	\$835.00	\$332.00	\$1,456.86	\$70.00	\$478.37	\$3,172.23	FY2025 Coverdell Grant

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County's Travel Vendor

Purpose:

Attend the American Academy of Forensic Science Annual Meeting in New Orleans from February 9-14th.

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1/CON2026-01

Sheriff's Department, submitting an amendment to a Memorandum of Understanding with The Ohio Attorney General's Office to improve outcomes for substance-addicted inmates in Ohio jails in connection with the 2025 Opioid Remediation Grant for the period 9/29/2025-9/29/2026 and for additional funds in the amount not-to-exceed \$50,000.00 to help pay for Medication Assisted Treatment (MAT) medications for inmates in the Cuyahoga County Corrections Center who are battling opioid use and withdrawal symptoms, effective 12/18/2025.

Funding Source: Ohio Attorney General

Item No. 2/CON2026-02

Department of Health and Human Services/Division of Senior and Adult Services, submitting a grant agreement with Western Reserve Area Agency on Aging in the amount of \$204,820.12 for the Older Americans Act/Senior Community Services Program in connection with the Aging and Disability Resource Network Grant Program for the period 1/1/2026 – 12/31/2026.

Funding Source: Western Reserve Area on Aging through the Older Americans Act/Senior Community Services

Item No. 3/CON2026-03

Contracts up to \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
4499	2538	CBRE, Inc.	For real estate strategic management services	\$0.00	Department of Public Works	7/18/2022-12/31/2025 to extend the time period to 12/31/2026, effective upon signatures of all parties.	(Original) General Fund	(Executive) 12/29/2025 (Law) 12/30/2025
NA	NA	Ohio Department of Natural Resources and the City of Cleveland	For the Beulah Park-Euclid Beach Connector Trail – Phase I Project in connection with NatureWorks Local Assistance Grant Program	0.00	Department of Public Works	6/24/2024-12/31/2025 to extend the time period to 12/31/2026, effective upon signatures of all parties.	(Original) 75% Ohio Department of Natural Resources of Ohio Capital Funds and 25% (Cash Match) – General Fund – American Rescue Plan Act Revenue Replacement (ARPA)/ Provision of Government Services	(Executive) 12/29/2025

Various Agreements – Processed and executed (no vote required)

Approving Resolution	Public convenience and welfare project description	Total Estimated Project Cost	Total Actual Project Cost	Funding Source	Date of Execution
R2025-0201, which amended Resolution No. R2021-	Resurfacing of Harvard Road from Warrensville Center Road to Northfield Road (North Side Only) in the City of Warrensville Heights	\$230,000.00		\$115,000.00 Road and Bridge Fund and \$115,000.00 City of Warrensville Heights	(Executive) 12/29/2025

0010 dated 1/26/2021	Council District 9-Meredith Turner				
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VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Michael Chambers motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:07 a.m.