

Minutes
Cuyahoga County Board of Control
Wednesday, January 21, 2026 - 11:00 A.M.
County Headquarters
2079 East Ninth Street
Committee Room B

I – CALL TO ORDER

The meeting was called to order at 11:05 a.m.

Attending:

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)
Paul Porter, Director, Department of Purchasing
Councilmember Robert Schleper
Laura Black, County Council (Alternate for Councilmember Meredith Turner)
Trevor McAleer, County Council (Alternate for Councilmember Michael Houser)

II. – REVIEW MINUTES – 1/12/2026

Leigh Tucker motioned to approve the minutes from the January 12, 2026, meeting; Paul Porter seconded. The minutes were approved by unanimous vote, as written.

III. – PUBLIC COMMENT

There was no public comment.

IV. – CONTRACTS AND AWARDS

A. – Tabled Items

B. – New Items for Review

BC2026-13

Department of Public Works, recommending an award on RQ16279 and enter into Contract No. 5813 with ADMJ Holdings, LLC, DBA Advance Door Co. (10-1) in the amount not-to-exceed \$450,000.00 for preventative maintenance and inspection, repairs, inventory catalogue, and supply of spare parts for overhead doors, shutters, automated gates, and dock levelers at various County buildings, for the period 1/1/2026 – 12/31/2028.

Funding Source: General Fund

Thomas Pavich, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2026-13 was approved by unanimous vote.

BC2026-14

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. 5678

(fka Contract Nos. 3893 and 2292) with Summit Psychological Associates, Inc. for sex offender assessment and treatment services for the period 7/1/2021 – 6/30/2025 to extend the time period to 6/30/2026 and for additional funds in the amount not-to-exceed \$145,695.00.

Funding Source: Ohio Department of Rehabilitation and Correction Community Corrections Act Grant

Meghan Patton, Court of Common Pleas/Corrections Planning Board, presented. Robert Schleper asked how many individuals this on average is serving annually. The Presenter will follow up. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2026-14 was approved by unanimous vote.

BC2026-15

Court of Common Pleas/Domestic Relations Court Division,

- a) Submitting an RFP exemption, which will result in a Grant Agreement (via Contract No. 5828) with The Legal Aid Society of Cleveland in the amount not-to-exceed \$65,241.36 to provide training in understanding the civil and criminal justice systems to all Cuyahoga County court-based, related, and appointed personnel as well as various prosecutors, law directors, law enforcement, and pretrial/probation personnel in connection with the FY2025 Office of Violence Against Women Justice for Families grant for the period 1/1/2026-9/30/2028.
- b) Recommending an award and enter into Contract No. 5828 with The Legal Aid Society of Cleveland in the amount not-to-exceed \$65,241.36 to provide training in understanding the civil and criminal justice systems to all Cuyahoga County court-based, related, and appointed personnel as well as various prosecutors, law directors, law enforcement, and pretrial/probation personnel in connection with the FY2025 Office of Violence Against Women Justice for Families grant for the period 1/1/2026-9/30/2028.

Funding Source: U. S. Department of Justice, Office on Violence Against Women

Erjon Kadriu, Court of Common Pleas/Domestic Relations Court Division, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2026-15 was approved by unanimous vote.

BC2026-16

Department of Public Safety and Justice Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Motorola Solutions, Inc. in the amount not-to-exceed \$39,553.08 for the relocation, installation, and configuration of existing VESTA 9-1-1 workstations and Command Posts and (2) C8200 Cisco Routers to the dispatch center located at the Bedford Heights Police Station.
- b) Recommending an award on Purchase Order No. 25004895 to Motorola Solutions, Inc. in the amount not-to-exceed \$39,553.08 for the relocation, installation, and configuration of existing VESTA 9-1-1 workstations and Command Posts and (2) C8200 Cisco Routers to the dispatch center located at the Bedford Heights Police Station.

Funding Source: Wireless 9-1-1 Government Assistance Fund

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Robert Schleper asked are we exiting the Chagrin Valley dispatch. Leigh Tucker motioned to approve the item; Paul Porter seconded. Item BC2026-16 was approved by unanimous vote.

BC2026-17

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 5111 with The Northeast Ohio Coalition for the Homeless for overflow shelter services for the Norma Herr Women’s Shelter and to provide these services at St. Paul’s Community Church, 4427 Franklin Boulevard, Cleveland for the period 1/8/2025 - 12/31/2025 to extend the time period to 10/31/2026, to add Exhibit II-C representing the budget for the amendment term, and for additional funds in the amount not-to-exceed \$279,728.00, effective upon signatures of all parties.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Trevor McAleer seconded. Item BC2026-17 was approved by unanimous vote.

BC2026-18

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, recommending an award and enter into Contract No. 5756 with The Northeast Ohio Coalition for the Homeless (259-4) in the amount not-to-exceed \$75,000.00 to operate a low-barrier seasonal emergency shelter for unsheltered homeless for up to 40 adults at 1530 East 19th Street, Cleveland, Ohio 44114 for the period 12/15/2025 - 4/15/2026.

Funding Source: Health and Human Services Levy Fund

Marcos Cortes, Department of Health and Human Services, presented. Robert Schleper asked these kinds of pop-up shelters, how many on average do we operate in the winter months. Asked because of projects like the Norma Herr project or is there a rise in need throughout the city. Leigh Tucker motioned to approve the item; Robert Schleper seconded. Item BC2026-18 was approved by unanimous vote.

C. – Consent Agenda

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item No. BC2026-19 through BC2026-20; Paul Porter seconded. The Consent Agenda Items were approved by unanimous vote.

BC2026-19

Fiscal Department, presenting proposed travel/membership requests for the week of 1/21/2026:

Department	Organization	Membership Dues	Dates of Membership	Funding Source
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Department of Health and Human Services	Public Children Services Association of Ohio	\$55,753.97	1/1/2026 - 12/31/2026	65% Health and Human Services Levy and 35% Title IV-E Reimbursement Fund
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Purpose of Membership:

The Cuyahoga County Department of Children and Family Services (DCFS) is requesting authorization from Cuyahoga County to pay Public Children Services Association of Ohio (PCSAO) the 2026 PCSAO Annual Dues not to exceed \$55,753.97 for the period January 1, 2026, through December 31, 2026.

Dept:	Department of Communications							
Event:	2026 NACO Legislative Conference							
Source:	National Association of Counties							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
David Razum	2/20/2026-2/24/2026	\$600.00	\$300.00	\$1,200.00	\$80.00	\$400.00	\$2,580.00	General Fund

*Paid to host

**Staff reimbursement

*** Airfare will be covered by a contract with the County’s Travel Vendor

Purpose:

The purpose of this trip is to attend the NACO Legislative Conference and participate in featured events that align with the County's strategic priorities. These events include the Childcare Supply Network National Showcase, which focuses on solutions to strengthen childcare infrastructure, and the Great Lakes Forum, which addresses regional collaboration and policy initiatives impacting the Great Lakes area.

Dept:	Department of Sustainability							
Event:	2026 NACO Legislative Conference							
Source:	National Association of Counties							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Emily Bacha	2/20/2026-2/23/2026	\$600.00	\$180.00	\$900.00	\$80.00	\$400.00	\$2,160.00	General Fund

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Dept:	County Executive's Office							
Event:	2026 NACO Legislative Conference							
Source:	National Association of Counties							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Debbie Berry	2/20/2026-2/22/2026	\$0.00	\$120.00	\$600.00	\$80.00	\$400.00	\$1,200.00	National Association of Counties
Christopher Ronayne	2/20/2026-2/24/2026	\$600.00	\$300.00	\$1,200.00	\$80.00	\$400.00	\$2,580.00	General Fund

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Dept:	Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood							
Event:	2026 NACO Legislative Conference							
Source:	National Association of Counties							
Location:	Washington, DC							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Shawna Rohrman	2/20/2026-2/24/2026	\$0.00	\$120.00	\$200.00	\$80.00	\$400.00	\$800.00	National Association of Counties
Alyssa Swiatek	2/19/2026-2/24/2026	\$0.00	\$120.00	\$400.00	\$80.00	\$400.00	\$1,000.00	National Association of Counties

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BC2026-20

Department of Purchasing, presenting proposed purchases for the week of 1/21/2026:

Direct Open Market Purchases
(Purchases between \$10,000.01 - \$200,000.00 unless requiring assistance from
the Department of Purchasing – See Below):

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
26000084	Various Boom Crane Parts and Inspections	Department of Public Works	ALT Sales Corp	Not-to-exceed \$17,500.00	57% Sanitary Sewer 29% Road & Bridge 14% General Fund
26000021	Annual order of (1,300) Cases of C-Fold Paper Towels	Sheriff’s Department	Amico LLC dba United Business Supply	\$26,247.00	General Fund
26000022	Annual order of (500) cases of bar soap for inmates	Sheriff’s Department	Bob Barker Company, Inc.	\$16,560.00	General Fund
26000073	Annual order of (6,000) uniforms for male inmates in various sizes	Sheriff’s Department	Acme Supply Co., LTD	\$34,500.00	General Fund
26000077	Annual order of (3,600) uniforms for female inmates in various sizes	Sheriff’s Department	Acme Supply Co., LTD	\$20,700.00	General Fund

V- OTHER BUSINESS

Item of Note (non-voted)

Item No. 1

Fiscal Office, submitting a grant award from KeyBank Foundation in the total amount of \$150,000.00 for a philanthropic investment in the Financial Empowerment Center for the period 1/1/2025 – 12/31/2027.

Funding Source: KeyBank Foundation

Item No. 2

Fiscal Office, submitting a grant award from First Federal Lakewood in the total amount of \$10,000.00 for a philanthropic investment in the Cuyahoga County Financial Empowerment Center for the period 1/1/2026 – 12/31/2027.

Funding Source: First Federal Lakewood

Item No. 3

Contracts up to \$10,000.00 – Processed and executed (no vote required)

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
NA	5503	Nutter Consulting, LLC	For consulting services to provide technical assistance for the municipal climate action project.	0.00	Department of Sustainability	7/15/2025-12/31/2025 to extend the time period to 3/31/2026, effective 12/29/2025.	(Original) U.S. EPA Climate Pollution Reduction Grant Subaward	(Executive) 12/29/2025 (Law) 12/29/2025
NA	5668	Intelligent Payment Solutions, LLC dba F&E Payment Pros	to provide remittance scanners and associated maintenance, support and licensing services, to expand the scope of services to add one additional CAR/LAR license and for additional funds in the amount not-to-exceed \$5,495.00, effective upon signatures of all parties.	\$5,495.00	Fiscal Office	10/1/2024-9/30/2027	(Original) Special Interest Fund	(Executive) 1/14/2026 (Law) 1/14/2026

VI – PUBLIC COMMENT

There was no public comment.

VII – ADJOURNMENT

Leigh Tucker motioned to adjourn; Trevor McAleer seconded. The motion to adjourn was unanimously approved at 11:16 am.